

REGION 3A COALITION QUARTERLY MEETING
Thursday April 09, 2015, 11:00 AM
Georgetown Town Hall
1 Library Street, Basement meeting room – PLEASE NOTE ROOM CHANGE
Georgetown, MA 01833

AGENDA

1. Minutes

- **Meeting minutes** of December 11, 2014
- **Executive Committee Meeting Minutes** of December 3, 2014 – distributed

2. Deliverables Update – S. Knutsen

- a. Statewide Communications Protocol for Coordination of Volunteer Requests for a Cross-Jurisdictional Event Drill: Middleton & Topsfield participated.
- b. 3A Capabilities Planning Guides (CPGs) for PHEP Budget Period 4 Planning
- c. Jurisdictional Data Sheets for Sentinel Communities
- d. Drills & AARs – Received from 8/14 communities
- e. Operational EDS Plan Project
- f. Access & Functional Needs Communication project
- g. 24/7 List Update

3. BP4

- a. **Work plan & budget** – as presented during March 19 Statewide Conference Call.
- b. **Concurrence:** Discussion & Vote

4. Fiscal Report/Budget – J. Connolly, IIGL

5. TRMRC Report – A. Howe

6. NEMRC Report– P. Malone

7. LSAC Report – J. Coulon

8. HMCC Report – C. Stepanian

9. New Business:

- a. **Change of Meeting Day of the Week? Discussion & Vote.**
- b. **Proposed Bylaw/Charter change: Discussion & Vote**
- c. **HSPH-EPREP EDS Workshop**
- d. **FEMA Virtual Table Top Exercises**

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Abbreviations: CPG = Capabilities Planning Guides; HMCC = Health and Medical Coordinating Coalitions; IIGL = International Institute of Greater Lawrence; AAR = After Action Report; MDPH = Massachusetts Department of Public Health; LPH = Local Public Health; LSAC = Local/State Advisory Committee; TRMRC = Topsfield Regional Medical Reserve Corps; NEMRC = North East Medical Reserve Corps; FEMA = Federal Emergency Management Agency; PHEP = Public Health Emergency Preparedness; HSPH = Harvard School of Public Health; EPREP = Emergency Preparedness and Response Exercise Program.