

**ESSEX COUNTY REGIONAL COMMUNICATIONS CENTER  
JOINT MEETING OF: FINANCIAL ADVISORY BOARD, POLICE ADVISORY  
BOARD, FIRE ADVISORY BOARD, EXECUTIVE ADVISORY BOARD**

**AGENDA**

**Place of Meeting:**

Flint Public Library  
One South Main Street  
Middleton, MA 01949

**Date and Time:**

Friday, July 15, 2016  
10:00 am

1. Public Comment
2. Approval of Joint Meeting minutes from 4/15/16 and 5/20/16
3. CAD and RMS Update:
  - a. Status of Spillman Update to Flex 6.3
  - b. Status of May Patch for Spillman Accident Report
  - c. Status of Progress toward September Spillman Criminal Complaint Application
  - d. Future Spillman Inclusion of Mass Trial Court form
  - e. Update Regarding Front-end Solutions that may Serve to Make Spillman More User Friendly (Hybrid solutions)
4. Director's Report
  - a. Operations and Management Audit
  - b. IT Virtualization Project
  - c. Progress on Call Taker-Dispatcher Model Implementation
  - d. Status of Development of Three-Year Plan to Maintain Budget Solvency
    - a. Single submission to State 911 Grant Program
    - b. Other strategies
  - e. Emergency Notification Software Procurement
  - f. Scheduling Software Procurement
  - g. Other items
5. Budget Director's Report:
  - a. FY16 Operating Budget status
  - b. FY17 Operating Budget status
  - c. Breakdown of COLA costs, State funds vs. Cherry Sheet Revenue
  - d. Recap Regarding Past Proposal to Temporarily Suspend Cherry Sheet Revenue

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6. Discussion Relative to New Prospective Members or Clients:
  - a. Newbury – may have more interest with third-party software front end
  - b. Merrimac – may have more interest with third-party software front end
  - c. Lawrence
  - d. CMED (including review of Winborne Study)
  - e. MBTA (status of proposal from RECC)
  - f. Fire or Police-only services – breakdown of police, fire, and EMS call data
  - g. Others -- Framework for services delivery contract from RECC to interested, non-municipal entities, such as CMED or MBTA. Perhaps model after Wireless, N-601 Contract.
  
7. Items that Could not be Reasonably Anticipated by the Chairman until After the Meeting Posting Deadline