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## **MEETING NOTICE**

# **Merrimack Valley Workforce Investment Board**

## **ANNUAL MEETING**

Is scheduled for

**Tuesday, October 25, 2016  
7:30 a.m.**

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**El Hefni Technology Center  
414 Common Street – LC301  
Lawrence, MA 01840**



**NECC El Hefni Technology Center  
414 Common Street – Room LC301  
Lawrence, MA 01840**

**Tuesday, October 25, 2016  
7:30 a.m.**

**ANNUAL MEETING  
- Agenda -**

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ANDOVERSBURY CITY CLERK

1. Call to Order– **Peter Matthews**, *MVWIB Chair*
2. Welcome & Introductions
3. Approval of Minutes of June 28, 2016 - **(vote required)**
4. Report of Chair – **Peter Matthews**, *Chair*
5. **Special Presentation:**  
**Carlos E. Santiago**, *Commissioner of Higher Education for Massachusetts*
6. Reports of Committee Chairs
  - i. Planning Committee – **Juan Yopez**, *Chair*
  - ii. Youth Committee – **Calvin Williams**, *Chair*
  - iii. Nominating Committee – **Ann Ormond**, *Chair* – *Election of Officers*  
**(vote required)**
  - iv. Finance Report – **Bob Westcott**, *Treasurer*
9. Report of Executive Director – **Rafael Abislaiman**, *Executive Director*
10. Other Business
11. Adjournment **(vote required)**

***Special thanks to Northern Essex Community College Lawrence Campus for  
hosting today's meeting***