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Collaborative for Regional Educational Services and Training
Board of Director's Meeting
9 Branch Street, Methuen, MA 01844

AGENDA
Wednesday, November 18, 2015
9:00 -10:30 am

1. **CALL TO ORDER (Chairperson, Judith Scannell)**
 - a. Welcome
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
 - a. Action Needed: Approval of meeting minutes from September 30, 2015
4. **PUBLIC COMMENT**
5. **OLD BUSINESS**
 - a. Information and Discussion: Strategic Planning
 - b. Information and Discussion: NPEN Success
 - c. Action Needed: Advisory Sub-committees
 - d. Action Needed: Instructional Assistant MOA
6. **NEW BUSINESS**
 - a. Information and Discussion: MASS/MASC Presentation
 - b. Information and Potential Action: Topsfield Lease
 - c. Action Needed: FY15 Annual Report/Audit
 - d. Action Needed: Transportation Department
 - e. Action Needed: Broadway/Branch Street Space
7. **FINANCE REPORTS**
 - a. Information and Discussion: Enrollment, Aging, FY16 year to date
8. **PERSONNEL REPORT**
 - a. Action Needed: Staffing Report
9. **ADVISORY COMMITTEE UPDATES**
 - a. Information and Discussion: Finance Advisory
 - b. Information and Discussion: Facility Advisory