

Amesbury Housing Authority
Regular Board Meeting
Mansion 2nd Floor Boardroom and Offices at 180 Main St.
Tuesday, December 29, 2015 at 10:00 AM
AGENDA

RECEIVED

15 DEC 23 AM 10:46
AMESBURY CITY CLERK

1. Reading of the Roll - Determination of Quorum
2. Review and approval of the minutes of the Regular Board Meeting of the AHA held on November 2, 2015 as presented.
3. Finances
 - a. Review and approval of monthly bills for Vendor payments issued by check for the subject reporting period.
 - b. Review and approval of payroll through reporting period
 - c. Budgets Update.
 - d. Other financial matters
4. Update and discussion on Capital Improvement Plan – FISH #s assigned:
 - a. Review and approve the Capital Improvement Plan for Amesbury Housing Authority.
 - b. Work Order Approval – FISH 007048 Roof Replacement 200/667/705
 - c. Update on other activities and relevant matters
5. Addressing Resident Concerns, protocols and responses.
6. Correspondence
 - a. DHCD- Formula Funding Award in the amount of \$343,887 for CAR projects
 - b. HUD- 5 Year Plan deficiencies- removal of residency preference
 - c. Sustainability-Board Vote on Super Low Flow Toilets
7. Administrative Matters – Report of Executive Director
 - a. Review and approve Rent Collection Policy
 - b. Review and approve Credit Card Policies and Procedures
 - c. Review and approve Capitalization Policy
 - d. Review and approve Procurement Policy
 - e. Vacant position on Board-write in, Patrick Simpson not accepted the position.
 - f. Status on State Appointee to Board of Commissioners
 - g. Staffing- Ferliannie (Lily) Bonilla resignation from Section 8 Coordinator position.
 - h. Approve new E.D. access to Housing Authority Banking.
 - i. Consideration of approving re-wording in Executive Director's Contract.
8. Next Board Meetings schedule to be held at 2nd Floor Boardroom of Mansion, 180 Main Street.
9. Adjourn