

REGION 3A COALITION QUARTERLY MEETING
Thursday December 11, 2014, 12:30 PM
Georgetown Town Hall
1 Library Street, 3rd Floor meeting room
Georgetown, MA 01833

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AGENDA

1. **Minutes**
 - **Meeting minutes** of September 11, 2014
 - **Executive Committee Meeting Minutes** of August 6, 2014 – distributed
2. **Massachusetts Communications Protocol for Coordination of Volunteer Requests for a Cross-Jurisdictional Event** – Regan Checchio, Vice President for Public Affairs, Regina Villa Associates; and Donna Quinn, MDPH Health Volunteer Program Coordinator
3. **Choose 2 Communities** to participate in statewide communications protocol drill to be held in Quarter 3
4. **The Department of Labor Standards (DLS) Workplace Safety and Health Program** - Bob Nicotera
5. **Fiscal Report/Budget** – J. Connolly, IIGL
6. **Deliverables Update: Drills and AAR, Trainings and Projects Reports, 24/7 list update** – S. Knutsen
7. **3A Capabilities Planning Guides (CPGs) for PHEP Budget Period 4 planning** – S. Knutsen
8. **TRMRC Report** – A. Howe
9. **NEMRC Report**– P. Malone
10. **LSAC Report** – J. Coulon
11. **HMCC Report** – C. Stepanian
12. **Review Bylaws/Charter** - discussion
13. **Election of Executive Committee Members**
14. **New Business**
 - a. **FEMA Virtual Table Top Exercises**

CPG = Capabilities Planning Guides; HMCC = Health and Medical Coordinating Coalitions; IIGL = International Institute of Greater Lawrence; AAR = After Action Report; MDPH = Massachusetts Department of Public Health; LPH = Local Public Health; LSAC = Local/State Advisory Committee; TRMRC = Topsfield Regional Medical Reserve Corps; NEMRC = North East Medical Reserve Corps; FEMA = Federal Emergency Management Agency