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14 DEC 12 AM 9:49

AMESBURY CITY CLERK

Amesbury Housing Authority  
Regular Monthly Meeting  
Mansion 2<sup>nd</sup> Floor Boardroom and Offices at 180 Main St.  
Tuesday December 16, 2014  
Time - 10:00 AM

### AGENDA

1. Reading of the Roll - Determination of Quorum.  
Ratification of the Minutes of the previous regular monthly meeting held on Tuesday October 21, 2014 at 10:00 AM.
2. Correspondence and reports;  
A. Monthly Reports for Housing Choice Voucher Program.
3. Tenant Organization - LTO - Christmas Party
4. Old Business -
  - A. **to Review Status of Capital Projects Currently in Construction**
    - **Motion 2014-12-01 Approval of Change Certificate of Substantial Completion.**  
Only If made available by Engineer MacRitchie Engineering. Project 007033.
    - **Motion 2014-12-02 for Change Order #2 (and requisition) for Work plan 007037 for \$1,211.79** ( Fire Alarm Radio Master Boxes Installation) and approval of the Certificate of Substantial Completion).
    - **If provided before the meeting begins - Motion 2014-12-03** - Change Order # 2 for Project 007033 HVAC Make-up air unit upgrade if it has been processed and made available from MacRitchie Engineering..
    - **Motion 2014-12-04** To correct Motion 2014-10-04. approve the formula funding distribution as provided by DHCD, **This motion is to correct the erroneous amount approved in October 2014 of \$750,845.49 for fiscal years 2015 through 2017.**
    - A. **Motion 2014-12-05** Certification of Year-end operating Statements by Board members for FYE 09/30/2014 for **400-1** (205 elderly and 40 family units) , **689-1** (8 units) and **705-1** (10-3BR units with federal subsidy).
5. New Business -
  - A. Discussion of Hiring Process for Executive Director Position
    - Continued partnership with Amesbury and Merrimac Housing Authorities
    - Possible partnership of three Housing authorities to include Salisbury HA
    - Processes to include consideration of consultant, committee format and assigning

responsibility

6. Review and approval of Monthly Bills for the period from October 21, 2014 through December 20, 2014 which includes: Vendor checks mailed out total in \$ 335,145.85 combined with \$47,186.10 for Payroll (8 weekly pay periods), were made for a total of \$ 382,331.95 in checks, payments and electronic transfers for the subject reporting period of eight weeks.

7. Executive Session to discussed the strategy with respect to litigation.

8. Adjournment -

ATTACHMENT (NO. 3)  
CLERK'S CERTIFICATE

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AMESBURY CITY CLERK

I, Ms. Bonnijo Kitchin, hereby certify: That I am duly appointed and acting Clerk of the City of Amesbury, Massachusetts where-in the AMESBURY HOUSING AUTHORITY has been appointed:

and

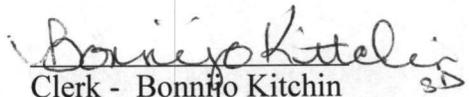
1. That a the Agenda of meeting of said AMESBURY HOUSING AUTHORITY a copy of which notice is annexed hereto, to be held at 10:00 o'clock AM on Tuesday, December 16, 2014 was filed with me at least forty-eight hours prior to the stated time of said meeting:

and

2. That I immediately caused (a copy of) the said notice of Meeting to be posted publicly (in my office) on the principal official bulletin board of said town of Amesbury, Massachusetts.

and

3. That the posting of the above notice was made pursuant to the provisions of Section 23A of Chapter of the General Laws of Massachusetts, as amended © 626, Acts of 1958).

  
Clerk - Bonnijo Kitchin  
City of Amesbury

Amesbury, Massachusetts

Date: December 12, 2014

Seal: