

REGION 3A COALITION QUARTERLY MEETING  
**Wednesday September 14, 2016, 1:30 PM**  
Merrimac Town Hall, Second Floor Meeting Room  
2 School St., Merrimac MA 01860

**AGENDA**

**RECEIVED**

*By City Clerk at 8:57 am, Sep 12, 2016*

1. **Minutes:** Meeting minutes of June 8, 2016
  
2. **Region 3 HMCC Report** – Mark Munroe, Program Manager
  - a. HMCC and Regional Coordinator Roles
  - b. “Deliverables Tracking Form” to be submitted to M. Munroe quarterly by Planner
  - c. “Work plan with updated evaluation measures” to be submitted to M. Munroe quarterly by Planner
  - d. BP5 Drills
  - e. EDS sites – request for information update
  - f. Training Committee members needed
  - g. Upcoming HMCC Meeting Tuesday, September 27, 2016 8:30 AM – 12:30 PM at Haverhill Country Club
  - h. Medical Countermeasure Training Opportunities
  
3. **MDPH-OPEM Update** – Jim Richardson, Region 3 Public Health Coordinator
  - a. WebEOC: Version 8.0; training; passwords
  - b. HHAN training
  
4. **Region 3A Fiscal Report/Budget** – J. Petro, IIGL
  - a. BP5 Budget update
  - b. Review of process to request funds
  
5. **BP5 Deliverables** – S. Knutsen, 3A Planner
  - a. Region 3A BP5 Project
  - b. 24/7 List Update
  
6. **TRMRC Report** – J. Coulon
7. **NEMRC Report**– P. Malone
8. **LSAC Report** – J. Coulon
9. **New Business:**

Abbreviations: BP5 = Budget Period 5; EDS = Emergency Dispensing Site; HHAN = Heath and Homeland Alert Network; HMCC = Health and Medical Coordinating Coalitions; IIGL = International Institute of Greater Lawrence; MDPH = Massachusetts Department of Public Health; OPEM = Office of Preparedness and Emergency Management;; LSAC = Local/State Advisory Committee; TRMRC = Topsfield Regional Medical Reserve Corps; NEMRC = North East Medical Reserve Corps; WebEOC = Web-based Emergency Operations Center.