

**AMESBURY RETIREMENT BOARD**

**Tuesday, February 23, 2016**

**Amesbury Transportation Center**

**Board Members:** Donna Cornoni; Michael Cronin; James Lynch; Mary Marino; David Van Dam  
**Retirement Administrator:** Kevin A. Caira

**Meeting Agenda:**

New Member Enrollments

**City of Amesbury/School Department:** Hayley M. Flint, SPED Paraprofessional.

**City of Amesbury/Fire Department:** Ryan J. Casey, Firefighter/Paramedic.

**City of Amesbury/Fire Department:** Christopher B. Allender, Firefighter/Paramedic.

Buybacks/Redeposits

The Board received a request from Newburyport to correct the transfer of former employee Diane Oxtan and approve a request to buyback service.

Transfer

A transfer request was received from the Massachusetts Teachers' Retirement System for funds and creditable service of Heather E. Blackmun, if applicable.

Refunds

The Board received an Application for Withdrawal of Accumulated Total Deductions for Gerard E. Nolan, former Amesbury City Counselor.

Retirements

The Board received an Application for a Voluntary Superannuation Retirement for Stephen W. Dondero, Highway Department Foreman with the Amesbury Department of Public Works. Stephen is requesting retirement on May 31, 2016.

The Board received approval letters from PERAC for Mildred K. Sanford (11/11/2015) and Walter A. Brooks (11/30/2015).

Items to review and approve:

- February 2016 Payroll Warrant.
- February 2016 Cash Disbursements Warrant.
- February 2016 Vendor Payment Warrant.
- January 2016 PRIT Report.
- January 2016 MM Bank Reconciliation.
- January 2016 Checking Account Reconciliation.
- January 28, 2016 Minutes.
- December 28, 2015 Minutes (corrected).

Correspondence:

Thank you letter received from Public Employee Retirement Administration Commission (PERAC) for providing actuarial data as of December 31, 2015.

Letter and invoice received from Amity Insurance Agency regarding the renewal of the MACRS Fiduciary and Fidelity Insurance coverage with a policy period of March 01, 2016 – March 1, 2017.

Old Business

New Business

Next Board Meeting

Thursday, March 31, 2016.

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AMESBURY CITY CLERK