

**AMESBURY RETIREMENT BOARD**  
**Thursday, July 30, 2015**  
**Amesbury Transportation Center**

**Board Members:** Donna Cornoni; Michael Cronin; Mary Marino; David Van Dam  
**Retirement Administrator:** Kevin A. Caira

**Meeting Agenda:**

New Member Enrollments

Buybacks/Redeposits

Received buyback requests from Barbara M. Foley, a Secretary with the Department of Community and Economic Development and Barbara J. Moore, a Public Safety Clerk with the Department of Public Safety.

Received a buyback request from Teachers' Retirement Board for Julie K. Kermelewicz.

Refunds

Received an Application for Withdrawal of Accumulated Total Deductions from Regina Leahy, Occupational Therapist with the Amesbury Public Schools. She has 10 months of creditable service and is requesting a rollover.

Received an Application for Withdrawal of Accumulated Total Deductions from John J. Locke, Library Assistant with the Amesbury Public Library. He has 7 months of creditable service.

Transfers

Received a transfer request from the Teachers' Retirement Board for Carol A. Stuart, Special Education Tutor.

Received a transfer request from the Haverhill Retirement Board for Charles Benevento, Chief Financial Officer.

Retirements

Items to be reviewed and approved

- July 2015 Payroll Warrant.
- July 2015 Cash Disbursements Warrant.
- July 2015 Vendor Payment Warrant.
- June 2015 PRIT Report.
- June 2015 MM Bank Reconciliation.
- June 2015 Checking Account Reconciliation.
- June 25, 2015 Minutes.

PERAC Memorandums to review:

- PERAC #12.....June 25, 2015.....Inactive member buybacks and James Zavaglia, Gloucester Retirement Board and Salem Retirement Board, CR-09-459.
- PERAC #13.....June 30, 2015.....Tobacco Company List.
- PERAC #14.....July 08, 2015.....Mandatory Retirement Board Member Training – 3<sup>rd</sup> Quarter 2015.
- PERAC #15.....July 08, 2015.....Retroactive Changes to Cash Book Entries.

Correspondence

Letter and check received from State Retirement Board regarding COLA payment.

Email received from PERAC regarding the 11<sup>th</sup> Annual Emerging Issues Forum on Thursday, September 17, 2015 from 9AM to 3PM at the Hogan Conference Center at the College of Holy Cross in Worcester, MA. Three (3) Educational Credits for Board Members.

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Received Annual Report for 2014 from the Public Employee Retirement Administration Commission (PERAC).

Email received from Board Attorney Michael Sacco regarding Governor Baker's budget for FY 16, Section 23B(k)(6)(i) has been amended to extend the length of vendor contracts from 5 to 7 years.

Old Business

Engagement letter from Melanson Heath was signed by Chairman Charles Benevento to audit the Amesbury Contributory Retirement System as of December 31, 2014. The audit of Amesbury Retirement System by Melanson Heath & Company, P.C. took place on July 7, 8 and 9, 2015.

Received a letter from Bergen and Parkinson Attorneys regarding the Estate of Richard B. Brown former retiree who died on April 11, 2015.

Update of 2015 Annual Affidavit for Retired Members and Survivors.

Update on 3(8)(c) Reimbursements.

Update on COLA

New Business

Next Board Meeting

Thursday, August 27, 2015.

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