

AMESBURY RETIREMENT BOARD

Thursday, June 30, 2016

Amesbury Transportation Center

Board Members: Donna Cornoni; Michael Cronin; James Lynch; Mary Marino; David Van Dam
Retirement Administrator: Kevin A. Caira

Meeting Agenda:

New Member Enrollments

City: Paul A. Klein, Laborer with the Department of Public Works.

City: Courtney W. Hutchinson, Program Manager with the Council On Aging (Has prior service with State).

School: Jake D. Bruce, Multi Purpose Facilities Tech.

Buybacks/Redeposits

C. Kenneth Gray, Mayor is requesting a buy back of prior service with Amesbury.

Linda E. Chambers, Paraprofessional with the School Department is requesting a buy back of prior service with Amesbury.

Rosemary A. Green, Paraprofessional with the School Department is requesting a buy back of prior service with Amesbury.

Refunds

Transfers

The Amesbury Retirement System received a transfer from the State Retirement Board for Cathy A. Vichill.

Retirements

Items to be reviewed and approved

- June 2016 Payroll Warrant.
- June 2016 Cash Disbursements Warrant.
- June 2016 Vendor Payment Warrant.
- May 2016 PRIT Report.
- May 2016 MM Bank Reconciliation.
- May 2016 Checking Account Reconciliation.
- May 26, 2016 Minutes.

PERAC Memorandum to review:

- PERAC #17.....June 6, 2016...Tobacco Company List.

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AMESBURY CITY CLERK

Correspondence

Email received from Pension Reserves Investment Management Board (PRIM) regarding: PRIT Fund Fiscal Year 2017 automatic redemption and monthly maintenance balance election form.

Received notification from TD Bank regarding confirmation of account activity: redemption from the PRIT Fund's General Allocation Portfolio, completing a wire transfer of \$400,000.00 to the Amesbury Municipal Contributory Fund.

Received July 2016 Newsletter from Retired State, County and Municipal Employees Association of Massachusetts

Old Business

Email received from Law Offices of Michael Sacco regarding Legal Contract Expiration.

New Business

Review of the Melanson Heath & Company, P.C. audit report of Financial Statements for the Year Ended December 31, 2014 and the representation letter.

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Next Board Meeting

Thursday July 28, 2016.

Discussion of topics not reasonably anticipated by the chair 48 hours before the meeting.