

## CITY OF AMESBURY

SUPPORT DOCUMENTATION  
FOR THE  
FISCAL YEAR 2015 OPERATING BUDGET

JULY 1, 2014 THROUGH JUNE 30, 2015

PRESENTED TO:

### **CITY COUNCIL**

JOSEPH W. McMILLEON, PRESIDENT  
JAMES M. KELCOURSE, VICE PRESIDENT  
MARY LOUISE BARTLEY  
ANNE R. FERGUSON  
ROBERT W. LAVOIE  
DONNA M. McCLURE  
F. DAVID MOAVENZADEH  
JONATHAN B. SHERWOOD  
PAUL M. SICKOREZ

### **MAYOR**

C. KENNETH GRAY

**MAY 2014**



**Supporting Documentation  
Fiscal Year 2015 Operating Budget**

**Table of Contents**

**Tab 1: SUMMARY**

Mayor's Transmittal Letter .....	1
Budget Summary .....	3
Revenues & Expense Summary .....	5

**Tab 2: Operating Budget (by Division)**

**Mayor's Office**

Mayor's Office .....	1
Legal .....	4

**City Council/City Clerk**

City Council .....	6
City Clerk .....	10
Election/Registration .....	13

**Fire**

Fire and Rescue Department .....	17
----------------------------------	----

**Police**

Police Services .....	22
Harbormaster .....	27

**Community & Social Services**

Council on Aging .....	30
Youth Services .....	33
Veterans Services .....	36
Library .....	38

## Table of Contents

<b>Administration &amp; Finance</b>	
Administration & Finance .....	43
Assessors .....	46
Treasurer/Collector .....	49
Management Information Systems .....	52
<b>Community &amp; Economic Development</b>	
Community & Economic Development .....	56
Conservation Commission .....	60
Zoning Board of Appeals .....	63
Planning Board .....	66
<b>Inspectional Services</b>	
Inspectional Services .....	69
Weights & Measures .....	73
<b>Regional Health Services</b>	
Regional Health Services .....	75
<b>Public Works</b>	
Public Works .....	78
Recycle & Refuse .....	83
Snow & Ice .....	85
Sewer (Enterprise) .....	88
Water (Enterprise) .....	93
<b>Other</b>	
Employee Benefits .....	98
Central Supply .....	100
Municipal Buildings .....	102
Landry Stadium (Enterprise) .....	104
Outdoor Lighting .....	106
Debt Service .....	108
Insurance .....	110
State & County Assessments .....	112
Other Assessments .....	114
Reserve Fund .....	116



# Amesbury

Mayor C. Kenneth Gray  
Tel: (978) 388-8121  
Fax: (978) 388-6727

City Hall  
62 Friend Street  
Amesbury, Massachusetts 01913

May 13, 2014

Dear City Councilors and Residents:

Pursuant to Amesbury's charter, I am pleased to submit the Fiscal Year 2015 operating budget. The budget was prepared in consultation with the Chief Financial Officer and the heads of divisions and departments.

This FY15 budget represents my first since receiving the honor of being elected as your new mayor. As such, it represents my effort to move Amesbury toward solving its most pressing problems. For many years we have faced two very large and very challenging financial problems in Amesbury:

- Enormously high and ever increasing property taxes.
- Consistently underfunded schools

These are deep problems with no easy solutions and neither problem can be solved by itself without negatively affecting the other.

For example, fully funding the school administration's level services spending projection could only happen if we were to raise property taxes. Not only would such a move make our property tax situation worse, home values would be negatively affected and seniors, those on fixed incomes, and people struggling financially would suffer.

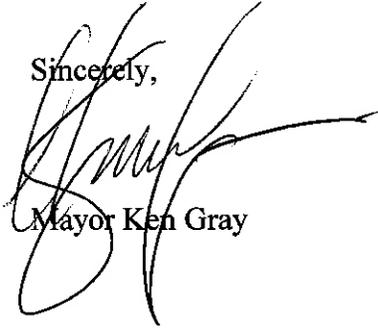
On the other hand, actually reducing property taxes would require unacceptable cuts in services, especially schools, but additionally in public safety, road maintenance, social services and economic development. Neither of these scenarios is acceptable. Therefore, my long term plan is as follows:

1. Decrease the rate of increase in property taxes while maintaining or improving municipal services and meeting previously contracted financial obligations.
2. Invest in education, with the majority of our increased tax dollars going to our schools. We must strive for excellent schools, but not to the extent that we dig ourselves deeper in the property tax hole.
3. Focus our efforts on initiatives that will result in expanding our commercial/industrial tax base so we can raise much needed revenue in the future without further burdening homeowners.

To this end, the FY15 budget focuses heavily on schools, with the majority of new spending going to education. Moreover, even with substantial increases in personnel related contractual obligations, the proposed tax levy increase is at a rate is slightly less than last year's increase. We are able to accomplish this in no small part because most of our municipal department heads have been able to rise to my challenge to find creative ways to reduce department costs while maintaining or improving services.

This budget is the first step in what will be a long term solution. It's taken Amesbury many years to get into the position in which we find ourselves and it will take time to dig our way out. This budget is an initial step in the right direction towards improving the quality of life for all our residents and relieving our future tax burden.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Gray', with a long horizontal flourish extending to the right.

Mayor Ken Gray

## **Budget Summary**

### **Overview**

The proposed FY15 general government operating budget is \$53,863,035. Spending is proposed to increase \$1,426,711 from the FY14 adjusted budget while revenues from sources other than the real estate tax levy are up by \$436,209.

The result is an increase in the property tax levy of \$990,562. While property taxes will increase with this budget, they will increase at a rate slightly less than that of last year.

### **Expenses**

The single largest component of FY2015 spending increases is the cost of meeting obligations resulting from legacy contracts negotiated with our union teachers, police, firefighters and office workers. This is followed by increases in debt payments due to financing capital projects such as the DPW buildings and the Fire Station.

Specifically, of the \$1,426,771 total increase in the requested budget, contractual salary related obligations account for approximately \$800,000 and debt service increases make up an additional \$311,240.

By department, of the \$1,426,771 increase, \$878,255 is for increases in education, \$311,240 for increases in debt, \$200,108.00 for increases in public safety, and \$95,000 for increases in payments for veterans assistance. These departmental increases are offset by a reduction in expenses for the total of all other city departments of \$57, 832.

### **Schools**

On April 1, the School Committee voted unanimously to adopt the School Administration's proposed budget that represented an \$800,000 increase over the FY 14 appropriated amount. This amount is in line with my recommendation and is consistent with Amesbury's historical school spending increases. In spite of this we are still facing the possibility of cuts in school services. This is because, like many other Massachusetts communities, we are faced with ever increasing unfunded spending that is mandated by the State. Although our Chapter 70 school reimbursement is up this year, we will receive more than \$1 million less in 2015 than we did 15 years ago. Over that period of time state education aid to Amesbury has declined from 54% of district spending to 31%. This is a serious problem that shows no signs of abating and that cries for a permanent solution at the state level.

District school spending is budgeted at \$28,148,496. This amount represents 52% of our general government expenses. In addition to district spending, the state assesses Amesbury an additional \$3.2 million in education related costs, or an increase of \$78,255 over FY14. This includes:

School Choice out	\$456,000
Charter School	\$576,000
Retired teachers	\$1,165,000
Essex Agricultural	\$116,000
Whittier Vocational	\$939,000

Including these assessments, total educational spending is \$31,415,000 or about 58% of Amesbury's total general government spending.

**Revenue**

Total revenue is projected to increase by \$436,209. Of this, state aid is estimated to increase by \$269,482 to \$11,798,022. Revenue from our Ambulance service is up \$80,000 while other miscellaneous revenue is up by \$86,727, including an estimated increase in the meals tax of \$50,000 to \$175,000, and an estimated increase in the hotel tax of \$13,000 to \$95,000.

**Enterprise Funds**

Enterprise fund (water, sewer and Landry field) costs are projected to increase \$115,993 to \$6,730,008. This increase is primarily a result of borrowing costs related to the new water treatment facility.

**Summary**

Over 70% of our total municipal costs are personnel related, including salaries and benefits. FY15 is the third year and largest percentage increase of our three year contracts with the city's union workers. As such these cost increases have, by far, the largest impact on the budget numbers. In addition, we are beginning to see the costs related to legacy capital improvement decisions.

In spite of these challenges, we have managed to hold tax increases to below those allowed by law. But these are short term reactions to long term problems. Going forward we must solve our school funding problems and revisit the way we manage our municipal expenses. I am confident we can accomplish these tasks and I look forward to the challenge.

**FY2015 BUDGET**

<b>REVENUE</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2015 Forecast</b>	<b>Dollar Variance</b>	<b>% Variance</b>
<b>Property Taxes</b>					
Personal Property Tax	1,188,390	1,281,848	1,313,894	32,046	2.4%
Real Estate Tax	33,944,489	35,604,683	36,563,199	958,516	2.6%
Tax Possessions	-	-	-	-	0.0%
Tax Title	430,325	-	-	-	0.0%
<b>Subtotal Property Taxes</b>	<b>35,563,204</b>	<b>36,886,531</b>	<b>37,877,093</b>	<b>990,562</b>	<b>2.6%</b>
<b>Local Receipts</b>					
<i>Motor Vehicle Excise</i>					
Motor Vehicle Excise	1,630,580	1,630,580	1,630,580	-	0.0%
<i>Other Excise</i>					
Hotel Room Tax	81,952	81,952	95,000	13,048	13.7%
Boat Excise	9,385	9,385	9,385	-	0.0%
Meals Tax	-	125,000	175,000	50,000	28.6%
Farm Animal Excise	-	-	-	-	0.0%
<i>Penalties &amp; Interest</i>					
Penalty/ Int. on Prop. Tax	92,690	92,690	92,690	-	0.0%
Penalty/ Int. on Tax Title	50,944	50,944	50,944	-	0.0%
Penalty Int on Excise	12,929	12,929	12,929	-	0.0%
<i>Payment in Lieu</i>					
Payment in Lieu of Taxes	35,131	35,131	35,131	-	0.0%
<i>Other Charges</i>					
Other Charges for Services	665	665	665	-	0.0%
<i>Fees</i>					
Treasurer Fee	56,184	56,184	56,184	-	0.0%
Fees	55,856	55,856	55,856	-	0.0%
<i>Other Receipts</i>					
Other Revenue	11,700	11,700	11,700	-	0.0%
<i>Licenses/ Permits</i>					
Liquor License	32,691	32,691	32,691	-	0.0%
Other License	35,021	35,021	35,021	-	0.0%
Permits	397,259	397,259	397,259	-	0.0%
Rentals	850	850	850	-	0.0%
<i>Fines/ Forfeits</i>					
Non-Criminal Violations	11,390	11,390	11,390	-	0.0%
Court Fines	83,721	83,721	83,721	-	0.0%
<i>Investment Income</i>					
Interest- General	13,051	13,051	13,051	-	0.0%
<i>Misc. Recurring</i>					
Medicare Reimbursement	209,890	209,890	209,890	-	0.0%
<b>Subtotal Local Receipts</b>	<b>2,821,889</b>	<b>2,946,889</b>	<b>3,009,937</b>	<b>63,048</b>	<b>2.1%</b>
<b>Intergovernmental - State</b>					
<b>Cherry Sheet</b>					

<b>REVENUE</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2015 Forecast</b>	<b>Dollar Variance</b>	<b>% Variance</b>
Loss of Tax Vets/ Blind/Widow	33,972	56,930	51,040	(5,890)	-11.5%
Loss of Tax Elderly	-	-	-	-	0.0%
Police Career Incentive	-	-	-	-	0.0%
Lottery Aid	1,645,476	1,684,372	1,731,083	46,711	2.7%
Additional Lottery	-	-	-	-	0.0%
Veterans Benefits	285,809	352,874	332,838	(20,036)	-6.0%
Chapter 70 Aid	8,517,266	8,577,441	8,807,407	229,966	2.6%
Charter School	137,998	90,158	108,889	18,731	17.2%
Transportation Aid	-	-	-	-	0.0%
School Building Assistance	766,765	766,765	766,765	-	0.0%
<b>Subtotal Intergovernmental - State</b>	<b>11,387,286</b>	<b>11,528,540</b>	<b>11,798,022</b>	<b>269,482</b>	<b>2.3%</b>
<b>Interfund Operating Transfers</b>					
Transfer from Youth	293,463	304,684	309,363	4,679	1.5%
Transfer from Waterways Improvement	7,500	7,500	7,500	-	0.0%
Transfer from Sale of Cemetery Lots	13,000	9,000	17,000	8,000	47.1%
Transfer from Ambulance	600,000	650,000	730,000	80,000	11.0%
Transfer from Sewer	-	-	-	-	0.0%
Transfer from Water Enterprise	-	-	-	-	0.0%
Transfer from Cemetery Trust	8,000	12,000	14,000	2,000	14.3%
Transfer from Regional Health	50,000	50,000	59,000	9,000	15.3%
<b>Subtotal Interfund Operating Transfers</b>	<b>971,963</b>	<b>1,033,184</b>	<b>1,136,863</b>	<b>103,679</b>	<b>9.1%</b>
<b>Miscellaneous Revenue</b>					
Free Cash	590,000	-	-	-	0.0%
Miscellaneous Revenue	28,522	-	-	-	0.0%
Bond Prem.	-	-	-	-	0.0%
Recycling	24,450	24,450	24,450	-	0.0%
Compost	16,670	16,670	16,670	-	0.0%
<b>Subtotal Miscellaneous Revenue</b>	<b>659,642</b>	<b>41,120</b>	<b>41,120</b>	<b>-</b>	<b>0.0%</b>
<b>GENERAL FUNDS TOTAL</b>	<b>51,403,984</b>	<b>52,436,264</b>	<b>53,863,035</b>	<b>1,426,771</b>	<b>2.6%</b>
<b>WATER/SEWER/LANDRY</b>					
Landry	15,977	9,000	9,000	-	0.0%
Sewer	2,868,493	2,790,362	2,806,782	16,420	0.6%
Water	3,311,253	3,815,093	3,914,226	99,133	2.5%
<b>Subtotal Water/Sewer/Landry</b>	<b>6,195,723</b>	<b>6,614,455</b>	<b>6,730,008</b>	<b>115,553</b>	<b>1.7%</b>
<b>GRAND TOTAL</b>	<b>57,599,707</b>	<b>59,050,719</b>	<b>60,593,043</b>	<b>1,542,324</b>	<b>2.5%</b>

**FY2015 BUDGET SUMMARY  
BY DIVISION**

<b>EXPENSE SUMMARY</b>	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>% of General Gov</b>
<b>Mayor's Office</b>					
Mayor's Office	191,974	203,681	195,861	(7,820)	
Liquor Commission	-	-	-	0	
Legal	107,043	100,300	100,300	0	
<b>Subtotal Mayor's Office</b>	<b>299,017</b>	<b>303,981</b>	<b>296,161</b>	<b>(7,820)</b>	<b>0.5%</b>
<b>City Council/City Clerk</b>					
City Council	89,952	91,085	88,288	(2,797)	
City Clerk	183,664	158,987	164,007	5,020	
Election/Registration	37,690	39,016	39,076	60	
<b>Subtotal City Council/City Clerk</b>	<b>311,306</b>	<b>289,087</b>	<b>291,370</b>	<b>2,283</b>	<b>0.5%</b>
<b>Fire</b>					
Fire and Rescue Department	3,124,571	2,994,470	3,092,073	97,603	
Emergency Management	-	-	-	0	
<b>Subtotal Fire</b>	<b>3,124,571</b>	<b>2,994,470</b>	<b>3,092,073</b>	<b>97,603</b>	<b>5.7%</b>
<b>Police Department</b>	<b>3,687,703</b>	<b>3,740,872</b>	<b>3,843,376</b>	<b>102,504</b>	
Harbormaster	7,500	7,500	7,500	0	
<b>Subtotal Police</b>	<b>3,695,203</b>	<b>3,748,372</b>	<b>3,850,876</b>	<b>102,504</b>	<b>7.1%</b>
<b>Public Safety Communications</b>	<b>614,178</b>			<b>0</b>	<b>0.0%</b>
<b>Community and Social Services</b>					
Council on Aging	118,557	137,182	134,438	(2,744)	
Youth Services	295,642	304,684	309,363	4,679	
Veterans Services	508,685	441,360	521,934	80,574	
Animal Control	-	-	-	0	
Library	713,179	768,713	761,070	(7,643)	
<b>Subtotal Community and Social Services</b>	<b>1,636,063</b>	<b>1,651,939</b>	<b>1,726,805</b>	<b>74,866</b>	<b>3.2%</b>
<b>Administration &amp; Finance</b>					
Administration & Finance	276,059	292,863	272,014	(20,849)	
Assessors	202,464	218,635	182,633	(36,002)	
Treasurer/Collector	187,529	208,607	204,080	(4,527)	
Management Information Systems	299,519	279,833	273,864	(5,969)	
<b>Subtotal Administration &amp; Finance</b>	<b>965,571</b>	<b>999,938</b>	<b>932,591</b>	<b>(67,347)</b>	<b>1.7%</b>
<b>Community &amp; Economic Development</b>					
Community & Economic Development	253,661	353,065	336,352	(16,713)	
Conservation Commission	45,489	47,733	53,340	5,607	
Planning Board	15,460	15,728	15,203	(524)	
Zoning Board of Appeals	5,712	5,891	6,771	880	
<b>Subtotal Community &amp; Economic Development</b>	<b>320,322</b>	<b>422,416</b>	<b>411,666</b>	<b>(10,750)</b>	<b>0.8%</b>
<b>Inspectional Services</b>					
Inspectional Services	196,430	199,127	207,264	8,137	
Regional Health Services	157,962	161,977	168,948	6,971	
Weights & Measures	4,500	4,500	4,500	0	
<b>Subtotal Inspectional Services</b>	<b>358,892</b>	<b>365,604</b>	<b>380,711</b>	<b>15,107</b>	<b>0.7%</b>

<b>EXPENSE SUMMARY</b>	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>% of General Gov</b>
<b>Public Works</b>					
Public Services	1,357,949	1,358,277	1,331,044	(27,233)	
Recycle & Refuse	861,312	878,920	880,017	1,097	
Snow & Ice	411,888	225,000	225,000	0	
<b>Subtotal Public Works</b>	<b>2,631,149</b>	<b>2,462,197</b>	<b>2,436,061</b>	<b>(26,136)</b>	<b>4.5%</b>
<b>Other</b>					
Employee Benefits	4,550,067	4,805,967	4,802,495	(3,472)	8.9%
Central Supply	61,353	72,000	70,100	(1,900)	
Municipal Buildings	173,066	165,986	173,180	7,194	
Outdoor Lighting	162,173	174,000	192,000	18,000	
Debt Service	2,211,863	2,251,222	2,562,462	311,240	4.8%
Insurance	250,782	278,300	278,300	0	
State & County Assessments	2,500,450	2,912,734	2,787,813	(124,921)	
Other Assessments	855,714	856,790	1,079,873	223,083	
Reserve Fund	-	50,000	50,000	0	
Overlay	392,473	282,764	300,000	17,236	
<b>Subtotal Other</b>	<b>11,157,941</b>	<b>11,849,763</b>	<b>12,296,223</b>	<b>446,460</b>	<b>22.8%</b>
<b>School</b>	<b>26,433,496</b>	<b>27,348,496</b>	<b>28,148,496</b>	<b>800,000</b>	<b>52.3%</b>
<b>GENERAL GOVERNMENT</b>	<b>51,547,709</b>	<b>52,436,264</b>	<b>53,863,035</b>	<b>1,426,771</b>	<b>0</b>
<b>Sewer (Enterprise)</b>	<b>2,760,549</b>	<b>2,790,362</b>	<b>2,806,782</b>	<b>16,420</b>	<b>4.6%</b>
<b>Water (Enterprise)</b>	<b>3,255,327</b>	<b>3,815,093</b>	<b>3,914,226</b>	<b>99,133</b>	<b>6.5%</b>
<b>Landry Stadium (Enterprise)</b>	<b>17,635</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>	<b>0.0%</b>
<b>GRAND TOTAL</b>	<b>57,581,220</b>	<b>59,050,719</b>	<b>60,593,042</b>	<b>1,542,323</b>	

FY2015 BUDGET SUMMARY  
BY LINE ITEM

EXPENSE SUMMARY	Mayor	Clerk	Fire	Police	Public Safety Dis	CSS	Admin & Fin	OCED	ISD	PW	Other	TOTAL	% of Total
<b>Personnel</b>													
Salaries	182,300	206,280	2,525,072	3,003,068	-	960,461	730,313	311,416	265,959	732,569	-	8,917,458	34.7%
Overtime	-	6,421	170,000	413,745	-	500	-	-	2,000	114,670	-	707,336	2.8%
Other Personnel	-	-	22,500	71,001	-	-	-	-	-	5,375	-	98,876	0.4%
<b>Subtotal Personnel</b>	<b>182,300</b>	<b>212,701</b>	<b>2,717,572</b>	<b>3,487,813</b>	<b>-</b>	<b>960,961</b>	<b>730,313</b>	<b>311,416</b>	<b>267,959</b>	<b>852,635</b>	<b>-</b>	<b>9,723,670</b>	<b>37.8%</b>
<b>Expenses</b>													
Advertising	200	4,500	-	-	-	-	-	4,200	600	2,500	-	12,000	0.0%
Building Maintenance	-	-	6,000	28,286	-	19,585	-	-	-	25,000	90,980	169,851	0.7%
Consultants	-	43,500	-	-	-	38,124	7,000	59,000	-	5,500	-	153,124	0.6%
Dues & Subscriptions	4,705	300	3,100	12,785	-	1,188	2,115	2,440	400	7,695	-	34,708	0.1%
Prof Dev & Training	800	2,970	2,500	30,400	-	2,250	8,750	1,635	5,200	2,400	-	56,905	0.2%
Supplies	1,500	7,651	86,400	33,840	-	12,749	5,800	4,000	4,350	229,776	52,500	438,566	1.7%
Travel	2,738	641	-	-	-	4,957	796	1,455	20,520	3,257	-	34,362	0.1%
Utilities	1,920	1,008	48,790	35,054	-	24,250	22,814	3,020	4,620	46,924	274,200	482,410	1.8%
Vehicles & Equipment	-	1,350	216,361	217,208	-	11,086	25,141	-	500	183,284	17,600	672,530	2.6%
Other	102,000	16,750	11,350	5,500	-	651,655	130,062	24,500	76,562	1,077,091	-	2,095,470	8.1%
<b>Subtotal Expenses</b>	<b>113,861</b>	<b>78,670</b>	<b>374,501</b>	<b>363,063</b>	<b>-</b>	<b>765,844</b>	<b>202,278</b>	<b>100,250</b>	<b>112,752</b>	<b>1,583,426</b>	<b>435,280</b>	<b>4,129,925</b>	<b>16.1%</b>
<b>Total Expenses</b>	<b>296,161</b>	<b>291,370</b>	<b>3,092,073</b>	<b>3,850,876</b>	<b>-</b>	<b>1,726,805</b>	<b>932,591</b>	<b>411,666</b>	<b>380,711</b>	<b>2,436,061</b>	<b>435,280</b>	<b>13,853,596</b>	
Total Personnel	9,723,670	37.8%											
Employee Benefits	4,802,495	18.7%											
<b>Subtotal Personnel Costs</b>	<b>14,526,165</b>	<b>56.5%</b>											
Expenses	4,129,925	16.1%											
Debt Service	2,562,462	10.0%											
Other Assessments	1,079,873	4.2%											
State & County Assmts	2,787,813	10.8%											
Insurance	278,300	1.1%											
Reserve Fund	50,000	0.2%											
Overlay	300,000	1.2%											
<b>Subtotal Expenses</b>	<b>11,188,373</b>	<b>43.5%</b>											
<b>TOTAL</b>	<b>25,714,539</b>												
Schools	28,148,496												
<b>GRAND TOTAL</b>	<b>53,863,035</b>												



**Division: Mayor's Office**  
**Department: Mayor's Office**  
**Department No: 121**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	172,075	187,240	182,300	(4,940)	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>172,075</b>	<b>187,240</b>	<b>182,300</b>	<b>(4,940)</b>	
<b>Operating Expenses</b>					
Advertising	499	200	200	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	9,015	5,555	4,705	(850)	
Professional Development/Training	1,475	2,830	800	(2,030)	
Supplies	2,088	1,500	1,500	-	
Travel	3,918	2,736	2,736	-	
Utilities	1,204	1,920	1,920	-	
Vehicles & Equipment	-	-	-	-	
Other Expenses	1,700	1,700	1,700	-	
<b>Subtotal Operating Expenses</b>	<b>19,899</b>	<b>16,441</b>	<b>13,561</b>	<b>(2,880)</b>	
<b>Total Expenses</b>	<b>191,974</b>	<b>203,681</b>	<b>195,861</b>	<b>(7,820)</b>	

Division: Mayor's Office  
Department: Mayor's Office  
Department No: 121  
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Mayor	511110	80,000
Staff	511112	53,300
Executive Secretary	511150	49,000
<b>Total Personnel</b>		<b>182,300</b>

Division: Mayor's Office  
 Department: Mayor's Office  
 Department No: 121  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
Open Position/Bid Ads	530210	ad	1	200	200	
<b>Subtotal Advertising</b>					<b>200</b>	
<b>Building Maintenance</b>						
<b>Subtotal Building Maintenance</b>					-	
<b>Consultants</b>						
<b>Subtotal Consultant</b>					-	
<b>Dues &amp; Subscriptions</b>						
Weekly Newspaper	542310	annual	1	70	70	
New England StatNet	542310	annual	1	2,000	2,000	
Massachusetts Municipal Association Dues	542310	annual	1	2,500	2,500	
Massachusetts Municipal Management Association	542310	annual	1	135	135	
Mass Municipal Personnel Association	542310	annual	0	250	-	
International City Management Association Dues	542310	annual	0	600	-	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>4,705</b>	
<b>Professional Development &amp; Training</b>						
Massachusetts Municipal Personnel Meetings	530311	month	0	35	-	
Massachusetts Municipal Association Conference	530311	entrance	2	400	800	
Massachusetts Management Association Mtgs.	530311	month	0	30	-	
International City Management Conference	530311	entrance	0	1,250	-	
<b>Subtotal Professional Development/Training</b>					<b>800</b>	
<b>Supplies</b>						
Office Supplies						
General Supplies	542020				1,500	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<b>Subtotal Supplies</b>					<b>1,500</b>	
<b>Travel (In and Out of State)</b>						
In State Travel, Conferences, MMA, Meetings	571964	miles	4,800	0.570	2,736	
<b>Subtotal Travel</b>					<b>2,736</b>	
<b>Utilities</b>						
Electricity					-	
Natural Gas					-	
Telephone						
Land Line (3) & Fax (1)	530220	month	12	160	1,920	
Other Utilities					-	
<b>Subtotal Utilities</b>					<b>1,920</b>	
<b>Vehicles &amp; Equipment</b>						
<b>Subtotal Vehicle &amp; Equipment</b>					-	
<b>Other Expenses</b>						
Town Report	530240		1	1,700	1,700	
<b>Subtotal Other Expenses</b>					<b>1,700</b>	

**Division: Mayor's Office**  
**Department: Legal**  
**Department No: 151**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
General	36,501	59,500	59,500	-	_____
Litigation	67,059	26,350	26,350	-	_____
Labor	3,483	10,200	10,200	-	_____
Ordinance Review	-	4,250	4,250	-	_____
<b>Subtotal Operating Expenses</b>	<b>107,043</b>	<b>100,300</b>	<b>100,300</b>	-	_____
<b>Total Expenses</b>	<b>107,043</b>	<b>100,300</b>	<b>100,300</b>	-	_____

**Division: Mayor's Office**  
**Department: Legal**  
**Department No: 151**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Legal Services</b>						
General Government	530050	hours	350	170	59,500	
Litigation and Development	530055	hours	155	170	26,350	
Labor	530060	hours	60	170	10,200	
Ordinance Review	530065	hours	25	170	4,250	
<b>Subtotal Legal Services</b>					<b>100,300</b>	

**Division: City Council/City Clerk**  
**Department: City Council**  
**Department No: 111**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	32,000	32,000	32,000	-	
Overtime	2,334	4,768	4,971	203	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>34,334</b>	<b>36,768</b>	<b>36,971</b>	<b>203</b>	
<b>Operating Expenses</b>					
Advertising	3,510	4,500	4,500	-	
Building Maintenance	-	-	-	-	
Consultants	51,195	43,500	43,500	-	
Dues & Subscriptions	-	-	-	-	
Professional Development/Trainir	694	2,070	2,070	-	
Supplies	219	535	535	-	
Travel	-	462	462	(0)	
Utilities	-	-	-	-	
Vehicles & Equipment	-	3,000	-	(3,000)	
Other Expenses	-	250	250	-	
<b>Subtotal Operating Expenses</b>	<b>55,618</b>	<b>54,317</b>	<b>51,317</b>	<b>(3,000)</b>	
<b>Total Expenses</b>	<b>89,952</b>	<b>91,085</b>	<b>88,288</b>	<b>(2,797)</b>	

**Division: City Council/City Clerk**  
**Department: City Council**  
**Department No: 111**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
District 4	512100	3,000
District 2	512100	3,000
At Large	512100	3,000
At Large	512100	3,000
District 1	512100	3,000
Clerk to the Council	512100	4,000
At Large	512100	3,000
District 5, President	512100	4,000
District 3	512100	3,000
District 6	512100	3,000
		<b>32,000</b>

Division: City Council/City Clerk  
 Department: City Council  
 Department No: 111  
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Carla Dawne Warren	512100	Hours	72	30.90	2,225	
Sharon Dunning	512100	Hours	72	38.14	2,746	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
<b>Subtotal Overtime</b>					<b>4,971</b>	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
<b>Subtotal Overtime</b>					<b>-</b>	

**Division: City Council/City Clerk**  
**Department: City Council**  
**Department No: 111**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
Legal Notices	530210				4,500	
<b>Subtotal Advertising</b>					<b>4,500</b>	
<b>Building Maintenance</b>						
<b>Subtotal Building Maintenance</b>					-	
<b>Consultants - Auditng Services</b>						
Auditing Services	530010				42,000	
Municipal Code	530005				1,500	
<b>Subtotal Consultant</b>					<b>43,500</b>	
<b>Dues &amp; Subscriptions</b>						
<b>Subtotal Dues &amp; Subscriptions</b>					-	
<b>Professional Development &amp; Training</b>						
Conference/MMA	530311		9	230	2,070	
<b>Subtotal Professional Development/Training</b>					<b>2,070</b>	
<b>Supplies</b>						
Office Supplies						
Sheet Protectors	542020	pkg	5	13	65	
File Folders	542020	box	3	20	60	
Municipal Council Envelopes	542020	box	1	140	140	
Business Cards	542020		9	30	270	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<b>Subtotal Supplies</b>					<b>535</b>	
<b>Travel (In and Out of State)</b>						
Travel to conferences, meetings	571964	mileage	810	0.57	462	
<b>Subtotal Travel</b>					<b>462</b>	
<b>Utilities</b>						
<b>Subtotal Utilities</b>					-	
<b>Vehicles &amp; Equipment</b>						
Replacement of PA system					-	
<b>Subtotal Vehicle &amp; Equipment</b>					-	
<b>Other Expenses</b>						
Committee Expense	530100				250	
<b>Subtotal Other Expenses</b>					<b>250</b>	

Division: Municipal Council/Town Clerk  
 Department: City Clerk  
 Department No: 161  
 Roll Up

	FY13 Actual	FY14 Approp	FY15 Request	Variance	Appropriation
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	180,256	153,368	158,580	5,212	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	<b>180,256</b>	<b>153,368</b>	<b>158,580</b>	5,212	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	150	400	300	(100)	_____
Professional Development/Training	546	850	750	(100)	_____
Supplies	730	1,681	1,690	9	_____
Travel	157	180	179	(1)	_____
Utilities	912	1,008	1,008	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	913	1,500	1,500	-	_____
<b>Subtotal Operating Expenses</b>	<b>3,408</b>	<b>5,619</b>	<b>5,427</b>	(192)	_____
<b>Total Expenses</b>	<b>183,664</b>	<b>158,987</b>	<b>164,007</b>	5,020	_____

**Division: City Council/City Clerk**  
**Department: City Clerk**  
**Department No: 161**  
**Salaries**

<b><i>Position</i></b>	<b><i>Current Munis Object Code</i></b>	<b><i>Total Salary</i></b>
Asst. City Clerk	511158	46,289
City Clerk	511120	70,783
PT Records Assistant	512162	4,000
Administrative Asst.	511121	37,507
<b>Total Personnel</b>		<b>158,580</b>

Division: City Council/City Clerk  
 Department: City Clerk  
 Department No: 161

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
Massachusetts Town Clerks Association	542310	annual	1	100	100	
Massachusetts City Clerks Association	542310	annual	1	150	150	
North Shore City & Town Clerks Association	542310	annual	1	25	25	
New England Association of City & Town Clerks	542310	annual	1	25	25	
International Institute of Municipal Clerks	542310	annual			-	
<i>Subtotal Dues &amp; Subscriptions</i>					300	
<b>Professional Development &amp; Training</b>						
MCTCA Summer Conference (Re-Certification Credits)	530311	each	1	350	350	
MCTCA Winter (Certification Credits)	530311	each	1	200	200	
NEACTC Conference (Certification Credits)	530311	each	1	200	200	
Quarterly NSCTCA Meetings	530311	quarterly			-	
<i>Subtotal Professional Development/Training</i>					750	
<b>Supplies</b>						
<i>Office Supplies</i>						
Bond Paper	542020	pkg	6	30	180	
File Folders	542020	box	3	20	60	
Permanent Markers	542020	pkg	1	15	15	
Pens	542020	pkg	2	8	16	
Vital Record Binders	542020	each	3	32	96	
Mylar Visu-u-lopes	542020	pkg	11	54	594	
Paper clips, calendars, post-its, staples, small mailers	542020				100	
Sheet Protectors	542020	pkg	3	13	39	
Large Mailing envelopes	542020	box	2	25	50	
<i>Food Supplies</i>					-	
<i>Other Supplies</i>						
Town Clerk Envelopes 6.5 X 9.5	542020	box	6	10	60	
Town Clerk Envelopes #10	542020	box	2	140	280	
Dog Licenses	542020				200	
<i>Subtotal Supplies</i>					1,690	
<b>Travel (In and Out of State)</b>						
Travel to Summer Conference	571964	miles	220	0.56	123	
Travel to Winter Conference	571964	miles	100	0.56	56	
Travel to New England Conference	571964	miles			-	
<i>Subtotal Travel</i>					179	
<b>Utilities</b>						
Electricity					-	
Natural Gas					-	
Telephone	530220	month	12	84	1,008	
Other Utilities					-	
<i>Subtotal Utilities</i>					1,008	
<b>Vehicles &amp; Equipment</b>						
<i>Subtotal Vehicle &amp; Equipment</i>					-	
<b>Other Expenses</b>						
Parking Ticket Processing	530015				1,500	
<i>Subtotal Other Expenses</i>					1,500	

**Division: City Council/City Clerk**  
**Department: Elections**  
**Department No: 162**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	24,585	15,700	15,700	-	
Overtime	-	1,390	1,450	60	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>24,585</b>	<b>17,090</b>	<b>17,150</b>	<b>60</b>	
<b>Operating Expenses</b>					
Advertising	-	-	-	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	-	-	-	-	
Professional Development/Trainin	-	150	150	-	
Supplies	4,876	5,426	5,426	-	
Travel	-	-	-	-	
Utilities	-	-	-	-	
Vehicles & Equipment	1,308	1,350	1,350	-	
Other Expenses	6,921	15,000	15,000	-	
<b>Subtotal Operating Expenses</b>	<b>13,105</b>	<b>21,926</b>	<b>21,926</b>	<b>-</b>	
<b>Total Expenses</b>	<b>37,690</b>	<b>39,016</b>	<b>39,076</b>	<b>60</b>	

**Division: City Council/City Clerk**  
**Department: Elections**  
**Department No: 162**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Board of Registrar	512160	300
Board of Registrar	512160	300
Board of Registrar	512160	400
Board of Registrar	512160	300
Wardens	512162	2,500
Clerks	512162	2,200
Poll Workers	512162	8,000
Tabulators	512162	200
General	512162	1,500
<b>Total Personnel</b>		<b>15,700</b>

**Division: City Council/City Clerk**  
**Department: Elections**  
**Department No: 162**  
**Other Personnel**

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Sharon Dunning	512162	Hours	21	38.14	801	
Carla Dawne Warren	512162	Hours	21	30.90	649	
	512162	Hours			-	
Training Overtime		Hours			-	
<b>Subtotal Overtime</b>					<b>1,450</b>	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
<b>Subtotal Overtime</b>					<b>-</b>	

Division: City Council/City Clerk  
 Department: Elections  
 Department No: 162  
 Expenses

Description	Current Munis		# of Units	Unit Cost	Total Cost	Notes
	Object Code	Unit Type				
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
<i>Subtotal Dues &amp; Subscriptions</i>					-	
<b>Professional Development &amp; Training</b>						
Registration for Winter Conference	530311	each	1	50	50	
Registration for June Conference	530311	each	1	50	50	
Registration for New England Conference	530311	each	1	50	50	
<i>Subtotal Professional Development/Training</i>					150	
<b>Supplies</b>						
<i>Office Supplies</i>						
Voting Supplies	524263		1	1,500	1,500	
File Folders	542020	box	3	20	60	
Pens	542020	pkg	2	8	16	
Census/ voter notification Postage	530200		1	3,500	3,500	
Custodial Supplies					-	
<i>Food Supplies</i>						
Pizza, coffee, water, donuts, papergoods	542162		2	175	350	
Other Supplies					-	
<i>Subtotal Supplies</i>					5,426	
<b>Travel (In and Out of State)</b>						
<i>Subtotal Travel</i>					-	
<b>Utilities</b>						
<i>Subtotal Utilities</i>					-	
<b>Vehicles &amp; Equipment</b>						
Office Equipment Purchases (Under \$5,000)					-	
<i>Office Equipment Maintenance</i>						
Voting Machine Maintenance	524262	contract	1	1,200	1,200	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
Vehicle Fuel					-	
Other Equipment	542020		6	25	150	
<i>Subtotal Vehicle &amp; Equipment</i>					1,350	
<b>Other Expenses</b>						
MGL Books,updates	530230				1,000	
Printing ballots/coding of memory cards/ notices to voters	530230				11,000	
List of Residents	530230				1,000	
Census Forms	530230				2,000	
<i>Subtotal Other Expenses</i>					15,000	

**Division: Fire**  
**Department: Fire**  
**Department No: 220**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	2,161,092	2,212,273	2,525,072	312,799	
Overtime	534,761	334,880	170,000	(164,880)	
Other Personnel Expenses	15,000	15,000	22,500	7,500	
<b>Subtotal Personnel</b>	<b>2,710,853</b>	<b>2,562,153</b>	<b>2,717,572</b>	<b>155,419</b>	
<b>Operating Expenses</b>					
Advertising	-	-	-	-	
Building Maintenance	6,467	9,700	6,000	(3,700)	
Consultants	-	-	-	-	
Dues & Subscriptions	2,829	6,040	3,100	(2,940)	
Professional Development/Training	3,351	2,500	2,500	-	
Supplies	101,588	102,300	86,400	(15,900)	
Travel	-	-	-	-	
Utilities	31,187	52,020	48,790	(3,230)	
Vehicles & Equipment	255,240	244,807	216,361	(28,446)	
Other Expenses	13,056	14,950	11,350	(3,600)	
<b>Subtotal Operating Expenses</b>	<b>413,718</b>	<b>432,317</b>	<b>374,501</b>	<b>(57,816)</b>	
<b>Total Expenses</b>	<b>3,124,571</b>	<b>2,994,470</b>	<b>3,092,073</b>	<b>97,603</b>	

**Notes:**

**Division: Fire**  
**Department: Fire**  
**Department No: 220**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Firefighter/Paramedic	511220	66,313
Firefighter/Paramedic	511220	63,995
Firefighter/Paramedic	511220	74,345
Fire Chief/Paramedic	511120	155,469
Firefighter/Paramedic	511220	65,829
Firefighter/Paramedic	511220	64,479
Firefighter/EMT	511220	60,075
Firefighter/Fire Alarm Sup	512220	73,391
Lieutenant	511224	72,017
Firefighter/Paramedic	511220	72,478
Lieutenant	511224	71,017
Emergency Management	511220	5,000
Admin. Assistant	511203	61,382
Emergency Management	511220	13,500
Firefighter/EMT	511220	65,171
Asst. Chief	511228	120,000
Lieutenant/Paramedic	511224	77,191
Firefighter/Paramedic	511220	72,479
Lieutenant	511224	55,766
Firefighter/EMT/Mechanic	511220	64,849
Deputy/ EMS & Training	511228	107,000
Firefighter/Paramedic	512220	65,829
Firefighter/EMT	512220	65,392
Firefighter/EMT	511220	60,391
Firefighter/EMT	511220	61,041
Firefighter/EMT	512220	58,725
Firefighter/Paramedic	511220	63,995
Firefighter/Paramedic	511220	59,590
Firefighter/Paramedic	511220	59,590
Firefighter/Paramedic	511220	59,682
Firefighter/Paramedic	511220	59,923
Firefighter/Paramedic	511220	59,590
Firefighter/Paramedic	511220	63,786
Firefighter/Paramedic	511220	66,286
Firefighter/Paramedic	511220	58,194
Firefighter/Paramedic	511220	59,452
Firefighter/Paramedic	511220	57,605
Firefighter/Paramedic	511220	64,255

**Total Personnel**

**2,525,072**

**Division: Fire**  
**Department: Fire**  
**Department No: 220**  
**Other Personnel**

<b>Overtime</b>	<b>Current Munis Object Code</b>	<b>Unit Type</b>	<b># of Hours</b>	<b>Hrly Rate (\$)</b>	<b>Total</b>	<b>Notes</b>
General	513100	Hours	480	40.00	19,200	
Ambulance Overtime	513101	Hours	2,300	40.00	92,000	
Ambulance Certification Training	513102	Hours	150	40.00	6,000	
Ambulance Training Overtime	513102	Hours	320	40.00	12,800	
Shift coverage - sick	513150	Hours	480	40.00	19,200	
Shift coverage - injury	513151	Hours	200	40.00	8,000	
Personal hours	514217	Hours	320	40.00	12,800	
<b>Subtotal Overtime</b>					<b>170,000</b>	

<b>Other Personnel Expenses</b>	<b>Current Munis Object Code</b>	<b>Unit Type</b>	<b># of Units</b>	<b>Unit Cost</b>	<b>Total</b>	<b>Notes</b>
Sick Leave Buy Out	517910			22,500	22,500	
<b>Subtotal Overtime</b>					<b>22,500</b>	

Division: Fire  
 Department: Fire  
 Department No: 220  
 Expenses

Description	Current Munis		# of Units	Unit Cost	Total Cost	Notes
	Object Code	Unit Type				
<b>Advertising</b>						
<i>Subtotal Advertising</i>						
<b>Building Maintenance</b>						
<i>Repairs</i>						
Routine building repairs	524005	Annual			1,000	
Duct Work Cleaning Elm Street	524005	semi annual			700	
Plumbing Maintenance	524005	Annual			800	
Miscellaneous Electrical repairs	524005	Annual			500	
Exterior Overhead Doors	524005	Annual			1,500	
Other Annual Maintenance	524005	Annual			-	
<i>Other</i>						
Heat/AC Maintenance Agreement	524005	Annual			1,500	
<b>Subtotal Building Maintenance</b>						
<b>6,000</b>						
<b>Consultants</b>						
<i>Subtotal Consultants</i>						
<b>Dues &amp; Subscriptions</b>						
Essex County Chiefs Association , FCAM, IAFC	542310	person	1	1,800	1,800	
Essex County Chiefs Regional Mutual Aid Dispatch Assessment	542310			-	-	
Maintenance Agreement NFPA Codes Computer Program Disk	542310	annual		1,750	-	
NFPA-National Fire Protection Association	542310	person	2	150	300	
Trade Magazines	542310			-	-	
Mechanic Monthly service Meeting / Yearly Dues	524310	Month	0	45	-	
Seacoast Chief Fire Officer Association	542310	person	2	500	1,000	
<b>Subtotal Dues &amp; Subscriptions</b>						
<b>3,100</b>						
<b>Professional Development &amp; Training</b>						
Sub-Contracted Training EMS PALS, ACLS	530311	hour	1	2,500	2,500	
<b>Subtotal Professional Development/Training</b>						
<b>2,500</b>						
<b>Supplies</b>						
<i>Office Supplies</i>						
General Office Supplies clips, etc	542220	annual		2,800	2,800	
Stationary Supplies ie. Letterhead & Envelopes Dept Forms	542220	annual		2,250	2,250	
Printing costs for special permit forms	542220	annual		1,250	1,250	
<i>Custodial Supplies</i>						
Paper Towels/Toilet Paper	545005	annual		3,000	3,000	
Cleaner and soaps, etc.	545005	annual		1,500	1,500	
<i>Fire Supplies</i>						
Fire House Dispatch Service Agreement	542220	annual	10	600	-	
Fire Extinguisher Annual Maintenance	542220	annual			800	
Haz-Mat Supplies	542220	annual			1,300	
Fire Hose as needed	542220	annual			800	
Fire Hand Tool replacement	542220				800	
Hand Lights	542220				500	
Food Supplies	542220				1,900	
<i>Other Supplies</i>						
Medical Supplies	542224	annual			64,000	
Annual Service Agreement for the Defibrillators	542224	annual			5,500	
<b>Subtotal Supplies</b>						
<b>86,400</b>						
<b>Travel</b>						
<i>Subtotal Travel</i>						
<b>Utilities</b>						
Electricity	521001	month	12	2,100	25,270	
Natural Gas	521020	month	12	1,525	18,300	
<i>Telephones</i>						
Monthly fixed cost for phone line	530220	month	12	35	420	
Other Monthly charges for local and long distance	530220	month	12	235	2,820	
Cell Phones (3) Ambulances	530220	month	12	165	1,980	
<b>Subtotal Utilities</b>						
<b>48,790</b>						
<b>Vehicles &amp; Equipment</b>						
<i>Office Equipment Maintenance</i>						
Linen & Regular towels	545005	annual			-	
Copier/Printer Lease	542220	month	12	193	2,316	
Copier Service Contract	542220	Per 1/4	4	319	1,276	

**Division: Fire**  
**Department: Fire**  
**Department No: 220**  
**Expenses**

<b>Description</b>	<b>Current Munis Object Code</b>	<b>Unit Type</b>	<b># of Units</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Notes</b>
<i>Maintain Fire Vehicles</i>						
Annual Ladder test w/ground ladders	524322	annual	1	1,900	1,900	
Annual Ladder Truck Aerial & Chassis Service	524322	annual	1	7,000	7,000	
Annual Maintenance on Pumps	524322	annual	3	400	1,200	
Annual Fire Pump Test on 3 Pumps	524322	annual	3	450	1,350	
Tire Replacement	524322	annual	6	1,100	6,600	
Routine Vehicle Maintenance and Repairs	524322	annual			7,000	
Vehicle Inspections	524322	annual			1,250	
Annual Lube/Oil Service for all vehicles	524322	annual			8,000	
Body and Paint repairs	524322				2,000	
Tool replacement/Upgrade Mechanics tools	524322				500	
New Pumper Lease Purchase	587100	annual			83,000	
Vehicle Lease Purchase Command Asst Chief	587100	annual			15,221	
Stock Parts	524322				2,000	
<i>Maintain Ambulance Vehicles</i>						
Routine & Emergency repairs	524323				9,000	
FDA Licensing for Medications	524323	annual	4	175	700	
Licensing through the States of MA and NH	524323	annual	4	1,000	4,000	
<i>Maintain Fire Alarm</i>						
Replace outside cable, repair city owned Master Boxes and	524425				-	
Maintain City owned Fire Alarm devices	524425				-	
Annual Inspection Certification of Bucket Truck & maintenance	524425				-	
Certification Requirements	524425	annual			700	
<i>Vehicle Fuel</i>						
Diesel	548000	gallons	7163	3.90	27,936	
Gasoline & Oil	548000	gallons	4775	3.50	16,713	
<i>Equipment for Firefighters</i>						
Replace turnout gear	542225	each	5	2,300	11,500	
Replace protective hoods	542225	each	20	35	700	
Replace gloves	542225	each	14	75	1,050	
Helmets	542225	each	3	525	1,575	
Replacement Boots	542225	each	3	500	1,500	
Fire Patches, Rank	542225		75	5	375	
<i>Radio Equipment Maintenance</i>						
Annual Maintenance Agreement with Motorola	524220	annual	0	1,500	-	
Verizon Phone lines for radios	524220	line	0	-	-	
<b>Vehicles &amp; Equipment Subtotal</b>					<b>216,361</b>	
<b>Other Expenses</b>						
<i>Maintain SCBA &amp; Compressor</i>						
Annual Fit Testing Firefighter Air Masks			35	50	1,750	
Annual service on compressor	524220		1	500	500	
<i>Fire Prevention</i>						
Annual Updates to Codes, Standards & Laws MGL148/ CMR	542221	annual			250	
Mandatory training seminars	542221	annual			750	
National Fire Academy (Fire Prevention)	542221				-	
Fire Prevention meetings	542221	month	0	50	-	
Fire Prevention Dues	542221	annual	2	300	600	
<b>Code Red</b>		annual	1	7,500	7,500	
<b>Subtotal Other Expenses</b>					<b>11,350</b>	

**Division: Police**  
**Department: Police**  
**Department No: 210**  
**Roll Up**

	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>Variance</b>	<b>Appropriation</b>
	<b>Actual</b>	<b>Approp</b>	<b>Request</b>		
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	2,918,390	2,931,097	2,997,068	65,971	_____
Overtime	388,730	406,185	413,745	7,560	_____
Other Personnel Expenses	62,170	52,615	71,001	18,386	_____
<b>Subtotal Personnel</b>	<b>3,369,290</b>	<b>3,389,897</b>	<b>3,481,813</b>	<b>91,916</b>	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	25,952	28,125	28,286	161	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	16,718	12,765	12,765	-	_____
Professional Development/Training	9,208	14,500	30,400	15,900	_____
Supplies	30,000	34,720	33,840	(880)	_____
Travel	-	-	-	-	_____
Utilities	31,588	35,064	35,064	-	_____
Vehicles & Equipment	198,790	220,300	215,708	(4,592)	_____
Other Expenses	6,157	5,500	5,500	-	_____
<b>Subtotal Operating Expenses</b>	<b>318,413</b>	<b>350,974</b>	<b>361,563</b>	<b>10,589</b>	_____
<b>Total Expenses</b>	<b>3,687,703</b>	<b>3,740,871</b>	<b>3,843,376</b>	<b>102,505</b>	_____

Notes:

**Division: Police**  
**Department: Police**  
**Department No: 210**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Sergeant	511212	98,965
Police Officer	511210	77,715
Police Officer	511210	64,463
Police Officer	511210	74,792
Acting Lieutenant Detective	511214	112,750
Sergeant	511212	100,549
Police Officer	511210	64,463
Police Officer	511210	65,071
Police Officer	511210	81,423
Sergeant	511212	95,103
Firearms Licensing	512216	27,185
Police Officer	511210	77,811
Police Officer	511210	78,521
Police Officer	511210	80,806
Sergeant	511210	84,096
Police Officer	511210	92,292
Police Officer	511210	64,636
Admin. Assistant	511170	58,802
Police Officer	511210	82,988
Police Officer	511210	80,806
Police Officer	511210	80,806
Chief	511120	156,000
Police Officer	511210	95,401
Sergeant	511212	95,723
Sergeant	511212	98,322
Police Prosecutor	511219	62,965
Police Officer	511210	67,746
Sergeant	511212	95,103
Intermittent Detective	511210	82,487
Police Officer	511210	77,193
Police Officer	511210	60,020
Police Officer	511210	64,463
Police Officer	511210	91,998
Lieutenant Ex. Officer	511214	130,000
Police Officer	511210	4,410
Police Officer	511210	4,410
Public Safety Clerk		37,272
Public Safety Clerk		17,700
		-
		-
<b>Total Personnel</b>		<b>2,997,068</b>

Division: Police  
 Department: Police  
 Department No: 210  
 Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	hours	1,945	60.00	116,700	Shift extensions, continuing investigations, special events & community projects. Limited to 5.3 hrs per day.
Sick leave coverage	513150	hours	855	60.00	51,300	Coverage for officers out sick. Allows for 16.4 hrs per week.
Court Time	513210	hours	780	60.00	46,800	District Court, superior court, juvenile court, grand jury. Limited to 5 appearances per week at 3 hrs.
Recall	513250	hours	532	60.00	31,920	Crime scene forensics, photos, prints, accident reconstruction, arson, sexual assault, K-9, grant matching. Allows for 10.2 hours per week
Training	513500	hours	390	60.00	23,400	No increase in hours-still reduced by more than 45% from previous years
Public Safety Clerk		hours	1,135	27.00	30,645	Includes: Sick, training (new), vacation, recall, operational coverage.
Vacation Coverage Police	514218	hours	1,883	60.00	112,980	Vacation funded @ only 37% of full coverage as there are ~50% hrs of contractual vacation for Patrolman/Sergeants. Remaining 63% is covered by reduction in manning, shift extensions or denial of time off.
<b>Subtotal Overtime</b>					<b>413,745</b>	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Reserve Officers	512210	Hrs	1,757	30.50	53,589	Allows for 4.8 reserve hrs per day including field training.
Unused Sick Time Buyback Per Contract	517910	person	-	15,000	-	
Reserve Officer Clothing Allowance	517010	person	6	850	5,100	2 current sworn reserves, 4 new hires
Public Safety Clerk Uniform (Quartermaster)	517010	person	5	300	1,500	clothing assigned
Department Obligations - Uniform	517010	person	39	100	3,900	Uniform and equipment contractual obligations
Matron		hours	192	18	3,456	previously under the communication budget
Intermittent Public Safety Clerk		hours	192	18	3,456	previously under the communication budget
<b>Subtotal Overtime</b>					<b>71,001</b>	

Division: Police  
 Department: Police  
 Department No: 210  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>						
<b>Building Maintenance</b>						
<i>Materials</i>						
<i>Repairs</i>						
Electrical	524005	hours	16	88	1,408	
Plumbing	524005	hours	16	100	1,600	
Heating / Cooling	524005	hours	16	90	1,440	
Carpentry / Painting	524005	hours	80	45	3,600	
Masonry / Sealing	524005		-	-	-	
<i>Other</i>						
Cleaning Service	524005	weekly	52	350.00	18,200	
Emergency Generator - contract/maintenance/repairs/load test.	524005	annual	1	1,250	1,250	
Emergency Generator Fuel	524005	gallon	225	3.50	788	
<i>Subtotal Building Maintenance</i>					<b>28,286</b>	
<b>Consultants</b>						
<i>Subtotal Consultants</i>						
<b>Dues &amp; Subscriptions</b>						
IACP Chief & Lt.	542310	annual	2	120	240	
Massachusetts Chiefs of Police Association - Chief & Lt.	542310	annual	1	700	700	
Essex County Chief's Association - Chief & Lt.	542310	annual	2	350	700	
New England States Police Information Network	542310	annual	1	100	100	
North Eastern Massachusetts Law Enforcement Council (NEMLEC)	542310	annual	1	4,825	4,825	
Massachusetts Legal Defense Fund - Chief & Lts.	542310	annual	3	250	750	
Department certifications - Accreditation	542310	annual	1	1,150	1,150	
West law, legal bulletins, prosecutor's guide, Mass. Practice	542310	annual	1	2,500	2,500	
Greater Boston Police Council - BAPERN	542310	annual	1	1,100	1,100	
Memberships in Mass/National Associations	542310	annual	10	70	700	
<i>Subtotal Dues &amp; Subscriptions</i>					<b>12,765</b>	
<b>Professional Development &amp; Training</b>						
Police Reserve Academy fee (New Reserves)	530310	single	4	1,200	4,800	
Police Full Time Academy fees	530310	single	4	4,200	16,800	
In-Service Training for officers	530310	single	35	60	2,100	
Tuition for specialized training	530310	course	8	350	2,800	
Boston Police K9 Certification	530310	single	-	500	-	
Command training for new supervisors (IACP 3 week course)	530310	employee	3	1,300	3,900	
<i>Subtotal Professional Development/Training</i>					<b>30,400</b>	
<b>Supplies</b>						
<i>Office Supplies</i>						
Computer/copy paper & labels	542020	department	1	2,850	2,850	
Booking room supplies, ink pads, gloves, blankets	542020	department	1	1,000	1,000	
Toner kits	542020	single	16	180	2,880	
Ink cartridges	542020	single	12	145	1,740	
USB, electronic media, pens,files,staples, general office supplies	542020	department	12	300	3,600	
<i>Custodial Supplies</i>						
Custodial supplies	545005	month	12	130	1,560	
<i>Food Supplies</i>						
Food for prisoners held overnight	542212	month	12	70	840	
Food for guests at community events and training at PD	542212	month	12	70	840	
<i>Other Supplies</i>						
Police supplies	542210	department	1	2,800	2,800	
Public Safety Clerk Supplies		single	1	1,000	1,000	
Portable radio batteries	542210	single	39	40	1,560	
Flashlight batteries - nickel cadium	542210	single	39	30	1,170	
Ammunition - qualification & simmunition,targets,TASER training	542210	annual	3	3,000	9,000	
Crime Scene supplies/Identi-kit	542210	department	1	3,000	3,000	
<i>Subtotal Supplies</i>					<b>33,840</b>	

**Division: Police**  
**Department: Police**  
**Department No: 210**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Travel</b>						
<b>Subtotal Travel</b>						
<b>Utilities</b>						
Electricity	521001	monthly	12	1,450	17,400	
Natural Gas	521020	monthly	12	325	3,900	
<b>Telephone</b>						
AT&T/Verizon - phone lines, fax, cable	530220	monthly	12	282	3,384	
CLEAR investigative web access	530220	monthly	12	138	1,656	
Language line, Verizon mobile access, TransCor-AVL	530220	monthly	12	677	8,124	
<b>Other Utilities</b>						
Tower rental fee	524220	annual	1	600	600	
<b>Subtotal Utilities</b>					<b>35,064</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Office Equipment Purchases (Under \$5,000)</i>						
<i>Office Equipment Maintenance</i>						
Computer system support & licensing fee-IMC	524205	annual	1	7,435	7,435	
Copy & fax machines service contracts	524205	annual	1	1,190	1,190	
Copy machines lease	524205	monthly	12	290	3,480	
Office computers maintenance	524205	annual	22	50	1,100	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Cruisers - frontline patrol vehicles	524321	single	8	1,200	9,600	
Cruisers - Command vehicles	524321	single	3	500	1,500	
Vans & Motorcycles - EVOC, Crime Scene, Transport Van	524321	single	6	500	3,000	
Vehicle washing	524321	monthly	12	175	2,100	
Oil for changes	548000	quarts	1,422	2	2,844	
Oil Filters for changes	548000	single	237	6	1,422	
Air Filters	548000	single	42	18	756	
Fuel filters	548000	single	25	6	150	
Tires	548010	single	96	110	10,560	
Miscellaneous repairs / parts for all vehicles	548010	single	17	500	8,500	
<i>Vehicle Fuel</i>						
Gasoline	548000	gallon	24,000	3.50	84,000	
<i>Other Equipment</i>						
Radar, breathalyzer, cell cameras, Defibrillators.	524205	annual	1	2,400	2,400	
Vehicle leases	587100	vehicle	1	64,431	64,431	
<i>Communications Equipment Maintenance</i>						
Radio maintenance calls for service	524220	single	10	300	3,000	
MDT maintenance & repair	524220	single	10	150	1,500	
MDT repeater and MDT 800 mgz radio modems	524220	single	10	80	800	
MDT laptop batteries	524220	single	15	80	1,200	
Cruiser electronic consoles and related electrical	524220	single	2	700	1,400	
CJIS computer maintenance contract	524220	annual	1	1,600	1,600	
State & Federal fingerprint systems/Altura phone system Maint.	524220	annual	1	1,740	1,740	
<b>Vehicles &amp; Equipment Subtotal</b>					<b>215,708</b>	
<b>Other Expenses</b>						
Medical Expenses	524220	annual	1.00	3,000	3,000	
Printing	530230	single	1	2,500	2,500	
<b>Public Safety</b>						
Police K-9	530492	monthly		100		

**Division: Police**  
**Department: Harbormaster**  
**Department No: 295**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	6,000	6,000	6,000	-	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>	
<b>Operating Expenses</b>					
Advertising	-	-	-	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	-	-	-	-	
Professional Development/Trainir	-	-	-	-	
Supplies	-	-	-	-	
Travel	-	-	-	-	
Utilities	-	-	-	-	
Vehicles & Equipment	1,500	1,500	1,500	-	
Other Expenses	-	-	-	-	
<b>Subtotal Operating Expenses</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>	
<b>Total Expenses</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>	

Division: Police  
Department: Harbormaster  
Department No: 295  
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>		<i>Total Salary</i>
Harbormaster	512260	\$	6,000

**Division: Police**  
**Department: Harbormaster**  
**Department No: 295**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
<i>Subtotal Dues &amp; Subscriptions</i>					-	
<b>Professional Development &amp; Training</b>						
<i>Subtotal Professional Development/Training</i>					-	
<b>Supplies</b>						
<i>Subtotal Supplies</i>					-	
<b>Travel (In and Out of State)</b>						
<i>Subtotal Travel</i>					-	
<b>Utilities</b>						
<i>Subtotal Utilities</i>					-	
<b>Vehicles &amp; Equipment</b>						
<i>Vehicle Maintenance</i>						
Reimbursement	524300				1,500	
<i>Vehicle Fuel</i>						
Gasoline	548000					
<i>Other Equipment</i>						
Reimbursement	557100					
<i>Subtotal Vehicle &amp; Equipment</i>					1,500	
<b>Other Expenses</b>						
<i>Subtotal Other Expenses</i>					-	

**Division: Community & Social Services**  
**Department: Council on Aging**  
**Department No: 541**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	106,482	125,742	122,998	(2,744)	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>106,482</b>	<b>125,742</b>	<b>122,998</b>	<b>(2,744)</b>	
<b>Operating Expenses</b>					
Advertising	-	-	-	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	-	-	-	-	
Professional Development/Training	942	850	850	-	
Supplies	4,126	1,200	1,200	-	
Travel	1,542	1,300	1,300	-	
Utilities	1,301	3,060	3,060	-	
Vehicles & Equipment	4,164	5,030	5,030	-	
Other Expenses	-	-	-	-	
<b>Subtotal Operating Expenses</b>	<b>12,075</b>	<b>11,440</b>	<b>11,440</b>	<b>-</b>	
<b>Total Expenses</b>	<b>118,557</b>	<b>137,182</b>	<b>134,438</b>	<b>(2,744)</b>	

**Division: Community & Social Services**  
**Department: Council on Aging**  
**Department No: 541**  
**Salaries**

<b><i>Position</i></b>	<b><i>Current Munis Object Code</i></b>	<b><i>Total Salary</i></b>
Outreach Worker/Asst Director	511163	54,133
Department Head	511120	62,066
Volunteer Coordinator	511158	613
Activities Coordinator	511158	587
Social Service under 60	511158	5,599
<b>Total Personnel</b>		<b>122,998</b>

Division: Community & Social Services  
 Department: Council on Aging  
 Department No: 541  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
<i>Subtotal Dues &amp; Subscriptions</i>					-	
<b>Professional Development &amp; Training</b>					850	
MCOA annual conference and CEU's	530311				-	
<i>Subtotal Professional Development/Training</i>					850	
<b>Supplies</b>						
Office Supplies	542020				1,200	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<i>Subtotal Supplies</i>					1,200	
<b>Travel (In and Out of State)</b>						
Meetings, conferences, care coordination	571964	miles	0	0.57	1,300	
<i>Subtotal Travel</i>					1,300	
<b>Utilities</b>						
Electricity					-	
Natural Gas					-	
Telephone	530220	monthly	12	0	3,060	
Other Utilities					-	
<i>Subtotal Utilities</i>					3,060	
<b>Vehicles &amp; Equipment</b>						
Office Equipment Purchases (Under \$5,000)	524205				-	
Office Equipment Maintenance					-	
Copier Lease	524205	annual			5,030	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
Vehicle Fuel					-	
Gasoline					-	
Other Equipment					-	
<i>Subtotal Vehicle &amp; Equipment</i>					5,030	
<b>Other Expenses</b>						
<i>Subtotal Other Expenses</i>						

**Division: Community & Social Services**  
**Department: Youth Services**  
**Department No: 542**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	245,804	260,029	264,708	4,679	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>245,804</b>	<b>260,029</b>	<b>264,708</b>	<b>4,679</b>	
<b>Operating Expenses</b>					
Advertising	-	-	-	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	315	318	318	-	
Professional Development/Trainin	120	200	200	-	
Supplies	4,145	4,000	4,000	-	
Travel	1,800	2,157	2,157	-	
Utilities	2,199	2,580	2,580	-	
Vehicles & Equipment	827	1,400	1,400	-	
Other Expenses	40,432	34,000	34,000	-	
<b>Subtotal Operating Expenses</b>	<b>49,838</b>	<b>44,655</b>	<b>44,655</b>	<b>-</b>	
<b>Total Expenses</b>	<b>295,642</b>	<b>304,684</b>	<b>309,363</b>	<b>4,679</b>	

**Notes:**

**Division: Community & Social Services**  
**Department: Youth Services**  
**Department No: 542**  
**Salaries**

<b>Position</b>	<b>Current Munis Object Code</b>	<b>Total Salary</b>
Youth Recreation Director	511318	70,762
Youth assistant	512360	4,800
Act Up Instructors	512360	2,888
After School Supervisors	512360	36,000
After School Instructors	512360	51,840
Archery Instructor	512360	240
Babysitting instructor	512360	200
Basketball Program Instructor	512360	700
Before School Program	512360	16,200
Boating /Sailing Program Instructors	512360	6,200
Camp Kent Supervisor	512360	2,160
Camp Kent Instructors	512360	5,193
Cheering Instructor	512360	450
Dance Instructor	512360	450
Fishing Instructor	512360	875
Lifeguards	512365	16,800
Preschool Squirts Program	512360	4,860
Shooting Stars Program Instructors	512360	1,200
STAR Program Instructors	512360	1,850
Stand Up paddlebaord	512360	250
Summer Park Program Supervisor	512360	4,320
Summer Park Program Counselors	512360	15,360
Summer Park Extended Day Counselors	512360	2,592
Summer Orientation	512360	2,565
Swimming Instructors	512360	1,280
Teen and Preschool Supervisors	512360	4,350
Teen and Preschool Counselors	512360	9,435
Tennis Program Instructor	512360	888
<b>Total Personnel</b>		<b>264,708</b>

Division: Community & Social Services  
 Department: Youth Services  
 Department No: 542  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
Mass Recreation and Park	542310	annual			75	
Mass School Age Coalition Dues	542310	annual			55	
School Age Notes	542310	annual			58	
National Recreation and Park Assoc.	542310	annual			130	
<i>Subtotal Dues &amp; Subscriptions</i>					<b>318</b>	
<b>Professional Development &amp; Training</b>						
Conferences	530311		512365		200	
<i>Subtotal Professional Development/Training</i>					<b>200</b>	
<b>Supplies</b>						
Office Supplies	542020				500	
Printing, Mailing	542020				3,500	
<i>Subtotal Supplies</i>					<b>4,000</b>	
<b>Travel (In and Out of State)</b>						
Vehicle Stipend	571964	monthly	12	175	2,100	
Conferences & Trainings	571964	miles	100	0.57	57	
<i>Subtotal Travel</i>					<b>2,157</b>	
<b>Utilities</b>						
Electricity					-	
Natural Gas					-	
Telephone						
Cell phones (4)	530220	monthly	12	165	1,980	
Land line (1)	530220	monthly	12	50	600	
Other Utilities					-	
<i>Subtotal Utilities</i>					<b>2,580</b>	
<b>Vehicles &amp; Equipment</b>						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance					-	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
General maintenance on van	524300				700	
<i>Vehicle Fuel</i>						
Gasoline	548000	gallons	200	3.50	700	
Other Equipment- New Lease on van						
<i>Subtotal Vehicle &amp; Equipment</i>					<b>1,400</b>	
<b>Other Expenses</b>						
Recreation Summer and After School supplies and Equipment	530330				8,000	
Trips and entertainment	530335				13,000	
Transportation	570030				13,000	
<i>Subtotal Other Expenses</i>					<b>34,000</b>	

**Division: Community & Social Services**  
**Department: Veterans Services**  
**Department No: 561**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	35,549	50,000	-	(50,000)	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	<b>35,549</b>	<b>50,000</b>	<b>-</b>	<b>(50,000)</b>	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	7,706	-	38,124	38,124	_____
Dues & Subscriptions	110	150	-	(350)	_____
Professional Development/Training	102	350	-	(950)	_____
Supplies	6,602	3,800	2,850	(950)	_____
Travel	253	1,100	-	(1,100)	_____
Utilities	1,076	960	960	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	457,287	385,000	480,000	95,000	_____
<b>Subtotal Operating Expenses</b>	<b>473,136</b>	<b>391,360</b>	<b>521,934</b>	<b>130,724</b>	_____
<b>Total Expenses</b>	<b>508,685</b>	<b>441,360</b>	<b>521,934</b>	<b>80,724</b>	_____

**Division: Community & Social Services**  
**Department: Veterans Services**  
**Department No: 561**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					<b>38,124</b>	
<b>Dues &amp; Subscriptions</b>						
Merrimack Valley Clinical Social Workers					-	
Massachusetts Veterans Service Officers Association	542310				-	
<i>Subtotal Dues &amp; Subscriptions</i>					-	
<b>Professional Development &amp; Training</b>						
<b>MVSOA/DVS state conference. Registration and Boarding</b>						
Social Work Licensure Continuing Education Courses	530311				-	
<i>Subtotal Professional Development/Training</i>					-	
<b>Supplies</b>						
Office Supplies	542020				350	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Flags	542142				2,500	
<i>Subtotal Supplies</i>					<b>2,850</b>	
<b>Travel (In and Out of State)</b>						
Travel to conferences, training	571964				-	
<i>Subtotal Travel</i>					-	
<b>Utilities</b>						
Electricity					-	
Natural Gas					-	
Telephone					-	
Office Phone & Cell Phone	530220				960	
Other Utilities					-	
<i>Subtotal Utilities</i>					<b>960</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Subtotal Vehicles &amp; Equipment</i>					-	
<b>Other Expenses</b>						
Veterans Assistance	530041				480,000	
<i>Subtotal Other Expenses</i>					<b>480,000</b>	

**Division: Health and Human Svcs**  
**Department: Library**  
**Department No: 610**  
**Roll Up**

	FY13 Actual	FY14 Approp	FY15 Request	Variance	Appropriation
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	527,159	579,758	572,755	(7,003)	_____
Overtime	760	500	500	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	<b>527,919</b>	<b>580,258</b>	<b>573,255</b>	<b>(7,003)</b>	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	22,875	19,585	19,585	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	110	870	870	-	_____
Professional Development/Training	1,187	1,200	1,200	-	_____
Supplies	7,498	4,699	4,699	-	_____
Travel	1,241	1,500	1,500	-	_____
Utilities	16,516	17,650	17,650	-	_____
Vehicles & Equipment	9,769	6,656	4,656	(2,000)	_____
Other Expenses	126,064	136,295	137,655	1,360	_____
<b>Subtotal Operating Expenses</b>	<b>185,260</b>	<b>188,455</b>	<b>187,815</b>	<b>(640)</b>	_____
<b>Total Expenses</b>	<b>713,179</b>	<b>768,713</b>	<b>761,070</b>	<b>(7,643)</b>	_____

**Division: Health and Human Svcs**  
**Department: Library**  
**Department No: 610**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Part Time Library Assistant	511395	13,350
Head of Technical Services	511388	59,165
Director	511120	71,000
Children's Librarian	511358	56,111
Student Page	512398	2,496
Library Assistant	511395	35,873
Assistant Director	511121	58,986
PT Children's Library Assistant	551398	17,621
Student Page	512398	2,496
Head of Circulation	511389	56,602
Part Time Archivist	511380	15,779
Student Page	512398	2,496
Student Page	512398	2,496
Part Time Reference Librarian	511380	28,857
Library Assistant	511395	37,128
PT Children's Library Assistant	551398	15,846
Young Adult/Reference Librarian	511381	60,315
Technology Manager	511123	44,488
PT Teen Assistant	511395	-
Per Diem Librarian Substitute	511382	2,500
Per Diem Library Asst Substitute	511382	2,500
<b>Total Personnel</b>		<b>572,755</b>

Division: Health and Human Svcs  
 Department: Library  
 Department No: 610  
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours			500	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
<b>Subtotal Overtime</b>					<b>500</b>	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
<b>Subtotal Overtime</b>					<b>-</b>	

Division: Health and Human Svcs  
 Department: Library  
 Department No: 610  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>						
<b>Building Maintenance</b>						
<i>Materials</i>						
Building maint. materials	524005				500	
<i>Repairs</i>						
General Building Maint. (Repairs, replacement, etc.)	524005				3,000	
<i>Other</i>						
Essex Alarm Monitoring	524005	annual			252	
BB Alarm Monitoring	524005	annual			552	
Building Cleaning Contract	524005	bi-monthly			14,681	
Mowing	524005	month				
Snow Shoveling and winter cleanup	524005	days				
Pest control	524005	quarter			600	
<i>Subtotal Building Maintenance</i>					<b>19,585</b>	
<b>Consultants</b>						
<i>Subtotal Consultant</i>						
<b>Dues &amp; Subscriptions</b>						
Annual Membership Dues ALA, MLA, NELA	542310	members			870	
<i>Subtotal Dues &amp; Subscriptions</i>					<b>870</b>	
<b>Professional Development &amp; Training</b>						
Registration fees for staff development & training	530311				1,200	
<i>Subtotal Professional Development/Training</i>					<b>1,200</b>	
<b>Supplies</b>						
<i>Office Supplies</i>						
Office Supplies	542020				2,500	
Library Supplies	542020				500	
Receipt Paper	542020				350	
Patron Bar Codes	542020				-	
Overdue Notice Envelopes	542020				250	
Microfilm ink cartridges	542020				149	
Postage	542020				100	
<i>Custodial Supplies</i>						
Toiletries	542020				850	
Copies - Staff copies	542020				-	
<i>Subtotal Supplies</i>					<b>4,699</b>	
<b>Travel (In and Out of State)</b>						
Travel to MVLC meetings, professional development	571964	miles			1,500	
<i>Subtotal Travel</i>					<b>1,500</b>	
<b>Utilities</b>						
Electricity	521001	month			10,000	
Natural Gas	521020	month			6,000	
<i>Telephone</i>						
Phone lines (8148, 8149, 8115)	530220	month			1,650	
Other Utilities					-	
<i>Subtotal Utilities</i>					<b>17,650</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Replace computers	524250				-	
<i>Office Equipment Maintenance</i>						
Equipment Maint - copier contract	524250	month			3,156	
Equipment Maint - Microfilm Machine Maint. contract	524250	annual			-	
Equipment Maint - Technical Support (Computers)	524250				1,500	
Network Upgrad	524250				-	
Vehicle Maintenance					-	
<i>Vehicle Fuel</i>						
Gasoline				3.50	-	
Other Equipment					-	

**Division: Health and Human Svcs**  
**Department: Library**  
**Department No: 610**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b><i>Subtotal Vehicle &amp; Equipment</i></b>					<b>4,656</b>	
<b>Other Expenses</b>						
Materials (Books, Audio, DVD, online databases, etc.)	542330				100,975	
Periodicals	542335				6,000	
Consortium Fee	542361				30,380	
MVLC - Overdrive - Downloadable Audio and Book Fee	542361				300	
<b><i>Subtotal Other Expenses</i></b>					<b>137,655</b>	

**Division: Admin & Finance**  
**Department: Admin & Finance**  
**Department No: 134**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	268,403	271,722	264,123	(7,599)	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	13,200	-	(13,200)	_____
<b>Subtotal Personnel</b>	<b>268,403</b>	<b>284,922</b>	<b>264,123</b>	<b>(20,799)</b>	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	1,145	1,095	1,095	-	_____
Professional Development/Training	3,633	3,850	3,850	-	_____
Supplies	1,174	800	800	-	_____
Travel	195	226	226	-	_____
Utilities	1,509	1,920	1,920	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
<b>Subtotal Operating Expenses</b>	<b>7,656</b>	<b>7,891</b>	<b>7,891</b>	<b>-</b>	_____
<b>Total Expenses</b>	<b>276,059</b>	<b>292,813</b>	<b>272,014</b>	<b>(20,799)</b>	_____

**Notes:**

Division: Admin & Finance  
Department: Admin & Finance  
Department No: 134  
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
CFO	511120	110,000
Asst Acct/finance	511121	53,820
Executive Secretary	511155	58,170
Senior Bookkeeper	511159	42,133
Asst Acct/personnel	511121	-
<b>Total Personnel</b>		<b>264,123</b>

**Division: Admin & Finance**  
**Department: Admin & Finance**  
**Department No: 134**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
ICMA	542310	annual			850	
MMA	542310	annual			145	
Mass Mun Auditors	542310	annual			65	
MAPPO	542310	annual			35	
<i>Subtotal Dues &amp; Subscriptions</i>					<b>1,095</b>	
<b>Professional Development &amp; Training</b>						
ICMA Conference	530311	person			3,000	
MMA Conference	530311	person			500	
Univ Mass Training	530311	person			350	
MIA Seminars	530311	person			-	
<i>Subtotal Professional Development/Training</i>					<b>3,850</b>	
<b>Supplies</b>						
<i>Office Supplies</i>						
General Supplies	542020				800	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<i>Subtotal Supplies</i>					<b>800</b>	
<b>Travel (In and Out of State)</b>						
Travel to training and meetings	571964	Miles	400	0.57	226	
<i>Subtotal Travel</i>					<b>226</b>	
<b>Utilities</b>						
Electricity					-	
Natural Gas					-	
Telephone (4)	530220	months	12	160	1,920	
Other Utilities					-	
<i>Subtotal Utilities</i>					<b>1,920</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Subtotal Vehicle &amp; Equipment</i>					-	
<b>Other Expenses</b>						
<i>Subtotal Other Expenses</i>					-	

**Division: Admin & Finance**  
**Department: Assessors**  
**Department No: 141**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	171,815	173,415	162,413	(11,002)	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	5,000	-	(5,000)	_____
<b>Subtotal Personnel</b>	<b>171,815</b>	<b>178,415</b>	<b>162,413</b>	<b>(16,002)</b>	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	4,225	5,000	5,000	-	_____
Dues & Subscriptions	180	400	400	-	_____
Professional Development/Trainir	1,123	3,000	3,000	-	_____
Supplies	477	500	500	-	_____
Travel	-	-	-	-	_____
Utilities	724	1,320	1,320	-	_____
Vehicles & Equipment	3,000	3,000	3,000	-	_____
Other Expenses	20,920	27,000	7,000	(20,000)	_____
<b>Subtotal Operating Expenses</b>	<b>30,649</b>	<b>40,220</b>	<b>20,220</b>	<b>(20,000)</b>	_____
	<b>202,464</b>	<b>218,635</b>	<b>182,633</b>	<b>(36,002)</b>	_____

**Division: Admin & Finance**  
**Department: Assessors**  
**Department No: 141**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Board Member	512144	3,498
Board Member	512144	3,498
Head Clerk	511173	45,955
Chief Assessor	511141	69,000
Board Member	512144	3,498
Head Clerk	511173	-
Data Collector	511143	36,964
<b>Total Personnel</b>		<b>162,413</b>

Division: Admin & Finance  
 Department: Assessors  
 Department No: 141  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<b>Subtotal Advertising</b>					-	
<b>Building Maintenance</b>						
<b>Subtotal Building Maintenance</b>					-	
<b>Consultants</b>						
Data collection	53005	annual			5,000	
<b>Subtotal Consultant</b>					<b>5,000</b>	
<b>Dues &amp; Subscriptions</b>						
MAAO	542310	annual			300	
Essex County Assessors	542310	annual			100	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>400</b>	
<b>Professional Development &amp; Training</b>						
School and Training Classes	530311				1,000	
Umass Amherst Vision Appraisal Training	530311				2,000	
<b>Subtotal Professional Development/Training</b>					<b>3,000</b>	
<b>Supplies</b>						
Office Supplies	542020				500	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<b>Subtotal Supplies</b>					<b>500</b>	
<b>Travel (In and Out of State)</b>						
<b>Subtotal Travel</b>					-	
<b>Utilities</b>						
Electricity					-	
Natural Gas					-	
Telephone (3)	530220	months	12	110	1,320	
Other Utilities					-	
<b>Subtotal Utilities</b>					<b>1,320</b>	
<b>Vehicles &amp; Equipment</b>						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance					-	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
Vehicle Fuel					-	
Monthly Gas Allowance Data Collector	571964	Months	12	250	3,000	
Other Equipment					-	
<b>Subtotal Vehicle &amp; Equipment</b>					<b>3,000</b>	
<b>Other Expenses</b>						
MVPC Updating of Maps	530410				1,500	
Recording Fees at Registry	542160				500	
Revaluation Patriot	588141				-	
Revaluation Vision	588141				-	
Senior Tax Work Off Program	560332				5,000	
<b>Subtotal Other Expenses</b>					<b>7,000</b>	

**Division: Admin and Finance**  
**Department: Collector/Treasurer**  
**Department No: 145**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	161,846	165,007	169,480	4,473	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	<b>161,846</b>	<b>165,007</b>	<b>169,480</b>	<b>4,473</b>	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	25	500	500	-	_____
Professional Development/Trainir	379	1,100	1,100	-	_____
Supplies	2,271	2,500	2,500	-	_____
Travel	-	-	-	-	_____
Utilities	927	1,500	1,500	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	22,081	38,000	29,000	(9,000)	_____
<b>Subtotal Operating Expenses</b>	<b>25,683</b>	<b>43,600</b>	<b>34,600</b>	<b>(9,000)</b>	_____
<b>Total Expenses</b>	<b>187,529</b>	<b>208,607</b>	<b>204,080</b>	<b>(4,527)</b>	_____

**Division: Admin and Finance**  
**Department: Collector/Treasurer**  
**Department No: 145**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Principal Clerk	511173	-
Treasurer/Collector	511125	74,154
Asst Treasurer/Collector	511126	59,602
Head Clerk	511162	35,724
<b>Total Personnel</b>		<b>169,480</b>

Division: Admin and Finance  
 Department: Collector/Treasurer  
 Department No: 145  
 Expenses

<u>Description</u>	<u>Current Munis Object Code</u>	<u>Unit Type</u>	<u># of Units</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Notes</u>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
MMTC Treasurer and Assistant Treasurer	54310	annual	1	500	500	
<i>Subtotal Dues &amp; Subscriptions</i>					<b>500</b>	
<b>Professional Development &amp; Training</b>						
Umass Amherst Treasurer and Assist.	530311	class	2	550	1,100	
<i>Subtotal Professional Development/Training</i>					<b>1,100</b>	
<b>Supplies</b>						
Office Supplies	542020				2,500	
Custodial Supplies						
Food Supplies						
Other Supplies						
<i>Subtotal Supplies</i>					<b>2,500</b>	
<b>Travel (In and Out of State)</b>						
<i>Subtotal Travel</i>					-	
<b>Utilities</b>						
Electricity						
Natural Gas						
Telephone (3)	530220	month	12	125	1,500	
Other Utilities						
<i>Subtotal Utilities</i>					<b>1,500</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Subtotal Vehicle &amp; Equipment</i>					-	
<b>Other Expenses</b>						
Banking Services	530020				-	
Lock Box Service	530021	annual			5,000	
Tax Title Expense	542120	Titles			24,000	
<i>Subtotal Other Expenses</i>					<b>29,000</b>	

**Division: Administration & Finance**  
**Department: MIS**  
**Department No: 155**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	128,866	130,929	134,297	3,368	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	15,046	-	-	-	_____
<b>Subtotal Personnel</b>	<b>143,912</b>	<b>130,929</b>	<b>134,297</b>	<b>3,368</b>	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	2,640	2,000	2,000	-	_____
Dues & Subscriptions	100	120	120	-	_____
Professional Development/Training	105	800	800	-	_____
Supplies	1,098	2,000	2,000	-	_____
Travel	58	570	570	-	_____
Utilities	5,033	8,496	17,874	9,378	_____
Vehicles & Equipment	29,339	38,656	22,141	(16,515)	_____
Other Expenses	117,234	96,262	94,062	(2,200)	_____
<b>Subtotal Operating Expenses</b>	<b>155,607</b>	<b>148,904</b>	<b>139,567</b>	<b>(9,337)</b>	_____
<b>Total Expenses</b>	<b>299,519</b>	<b>279,833</b>	<b>273,864</b>	<b>(5,969)</b>	_____

**Division: Administration & Finance**  
**Department: MIS**  
**Department No: 155**  
**Salaries**

<b><i>Position</i></b>	<b><i>Current Munis Object Code</i></b>	<b><i>Total Salary</i></b>
Network Coordinator	511137	57,975
Director Mgt. Info. Sys.	511135	76,322
<b>Total Personnel</b>		<b>134,297</b>

Division: Administration & Finance  
 Department: MIS  
 Department No: 155

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
Customization for Govern, MUNIS, or VISION	530005	each	1	2,000	2,000	
<i>Subtotal Consultant</i>					<b>2,000</b>	
<b>Dues &amp; Subscriptions</b>						
IT Experts Exchange	542310	annual	1	120	120	
<i>Subtotal Dues &amp; Subscriptions</i>					<b>120</b>	
<b>Professional Development &amp; Training</b>						
Meetings/Class Registrations	530311	person	2	400	800	
<i>Subtotal Professional Development/Training</i>					<b>800</b>	
<b>Supplies</b>						
<i>Office Supplies</i>						
General Office Supplies	542020					
Custodial Supplies						
Food Supplies						
<i>Other Supplies</i>						
IT Supplies (Surge Protectors, Disks, Cables, Memory, etc.)	542020	annual est.	1	2,000	2,000	
<i>Subtotal Supplies</i>					<b>2,000</b>	
<b>Travel (In and Out of State)</b>						
In State Travel to Meetings / Training Sessions	571964	miles	1,000	0.570	570	
<i>Subtotal Travel</i>					<b>570</b>	
<b>Utilities</b>						
Electricity						
Natural Gas						
Telephone						
Desk phones (1)	530220	month	12	33	396	
Cell Phones (2)	530220	month	12	100	1,200	
<i>Other Utilities</i>						
ADSL Lines to DPW Garage, AWPAP	530222	month	12	100	1,200	
Internet Lines (includes 1 Backup for WAN via VPN)	530222	month	12	508	6,096	
Main Internet Line - Comcast Ethernet	530223	year	1	8,982	8,982	
<i>Subtotal Utilities</i>					<b>17,874</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Desktop Computers	585100	each	21	667	14,007	
Laptop or Tablet Computers	585100	each	-	-	-	
Server Replacement	585100	each	-	-	-	
Network Switch Replacements/Upgrades	585100	each	-	-	-	
Misc. Office Equipment for MIS / Central Use	542022	annual est.	1	1,000	1,000	
<i>Office Equipment Maintenance</i>						
Allied Telesis Extended Maintenance on CORE Switch	524210	1-year	1	604	604	
Allied Telesis Extended Maintenance on WAN Switches	524211	1-year	4	120	480	
Dell Extended Maintenance on Servers (2 Years, 24x7)	524210	2-year	-	1,600	-	
Offsite Disaster Recovery Backup for Mail	524210	month	12	400	4,800	
Astaro Firewall/Web/SPAM Filtering/	524210	annual	-	5,000	-	
WAN Support	524210	annual	-	500	-	
General Repairs Not on Contract	524210	annual est.	1	1,250	1,250	
<i>Subtotal Vehicle &amp; Equipment</i>					<b>22,141</b>	
<b>Other Expenses</b>						
ADP Payroll Processing	524215	pay period	26	770	20,020	
Citizen Request Management/Workorder System	524210	annual	1	4,980	4,980	
<i>Infrastructure &amp; Software Maintenance Contracts</i>						
Barracuda Hardware Maint./Software Subscription/Maint.	524210	annual	-	1,798	-	

**Division: Administration & Finance**  
**Department: MIS**  
**Department No: 155**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
DameWare	524210	annual	-	80	-	
Domain Registration Fees	524210	annual	1	200	200	
Govern Support & Maintenance	524210	annual	1	16,182	16,182	
Languard Maintenance	524210	annual	-	260	-	
Microsoft Technet	524210	annual	1	449	449	
Munis ASP Software Support/Hosting	524210	annual	1	32,470	32,470	
SchoolWorld Website Maintenance/Hosting (Govt. Share)	524210	annual	-	5,545	-	
Virtual Towns & Schools Annual Cost	524210	annual	1	2,750	2,750	
Virtual Towns & Schools Setup Cost	524210	3-year pay	1	2,550	2,550	
Patriot Software (Personal Property)	524210	annual	1	2,175	2,175	
SchoolDude	524210	annual	1	1,300	1,300	
Solarwinds	524210	annual	1	395	395	
Symantec Ghost Maintenance 1 Yr. Renewal	524210	annual	1	186	186	
Vipre AntiVirus Licenses	524210	3 Year	-	2,158	-	
SSL Certificate Renewal	524210	3 Year	-	500	-	
Veritas Backup Exec & Remote Agents	524210	annual	1	1,130	1,130	
Vision Software Maintenance	524210	annual	1	6,575	6,575	
Vision Assessor's Online Database	524210	annual	1	2,700	2,700	
<b>Subtotal Other Expenses</b>					<b>94,062</b>	

**Division: Office of Community & Economic Development**  
**Department: OCED**  
**Department No: 174**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	211,271	279,914	251,937	(27,977)	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	<b>211,271</b>	<b>279,914</b>	<b>251,937</b>	<b>(27,977)</b>	_____
<b>Operating Expenses</b>					
Advertising	1,374	750	1,500	750	_____
Consultants	28,150	59,500	55,000	(4,500)	_____
Dues & Subscriptions	1,111	1,761	1,140	(621)	_____
Professional Development/Trainir	-	1,750	1,185	(565)	_____
Supplies	3,189	2,000	2,000	-	_____
Travel	80	750	570	(180)	_____
Utilities	1,686	2,640	2,520	(120)	_____
Other Expenses	6,800	4,000	20,500	16,500	_____
<b>Subtotal Operating Expenses</b>	<b>42,390</b>	<b>73,151</b>	<b>84,415</b>	<b>11,264</b>	_____
<b>Total Expenses</b>	<b>253,661</b>	<b>353,065</b>	<b>336,352</b>	<b>(16,713)</b>	_____

**Division: Office of Community & Economic Development**  
**Department: OCED**  
**Department No: 174**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Executive Secretary	511158	53,088
Department Head	511120	-
Town Planner	511310	69,753
Department Head	512228	93,000
Permit Coordinator		36,096
<b>Total Personnel</b>		<b>251,937</b>

Division: Office of Community & Economic Development  
 Department: OCED  
 Department No: 174  
 Expenses

Description	Current Munis	Unit Type	# of Units	Unit Cost	Total Cost	Notes
<b>Advertising</b>						
Public Notices	530210		5	300	1,500	
<b>Subtotal Advertising</b>					<b>1,500</b>	
<b>Consultants</b>						
Survey & Subdivision			1	8500		
	530005				8,500	
Construction Services			1	28500		
	530005				28,500	
Appraisals			2	3000		
	530005				6,000	
Financial Analysis	530005		4	3000	12,000	
Design & Permitting			0			
	530005				-	
<b>Subtotal Consultant</b>					<b>55,000</b>	
<b>Dues &amp; Subscriptions</b>						
APA Dues	542310		2	320	640	
NEDA/MEDC	542310		2	210	420	
Thomson West/Urban Land	542310		1	0	-	
Mass Assoc. Planning Directors	542310		1	0	-	
NAHRO	542310		1	80	80	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>1,140</b>	
<b>Professional Development &amp; Training</b>						
APA regional conference	530311		1	590	590	
NEDA regional conference	530311		1	595	595	
MAPD regional conference	530311		1	0	-	
<b>Subtotal Professional Development/Training</b>					<b>1,185</b>	
<b>Supplies</b>						
Office Supplies	542020		1	2000	2,000	
<b>Subtotal Supplies</b>					<b>2,000</b>	
<b>Travel</b>						
Travel to conferences, seminars, prof dev.	571964	miles	1,000	0.57	570	
<b>Subtotal Travel</b>					<b>570</b>	
<b>Utilities</b>						
Telephone			12	210	2,520	
<b>Subtotal Utilities</b>					<b>2,520</b>	
<b>Other Expenses</b>						
RAM plan, RAO, AUL	530109		1	8500	8,500	
DEP annual fees	530109		2	2000	4,000	

Division: Office of Community & Economic Development  
Department: OCED  
Department No: 174  
Expenses

Description	Current Munis C	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Soil Testing	530109		1	5000	5,000	
Status report/review	530109		1	3000	3,000	
<b>Subtotal Other Expenses</b>					<b>20,500</b>	

Division: Office of Community & Economic Development  
 Department: Conservation  
 Department No: 171  
 Roll Up

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	40,073	41,221	48,679	7,458	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>40,073</b>	<b>41,221</b>	<b>48,679</b>	<b>7,458</b>	
<b>Operating Expenses</b>					
Advertising	146	300	300	-	
Building Maintenance	-	-	-	-	
Consultants	4,000	1,500	1,500	-	
Dues & Subscriptions	342	500	500	-	
Professional Development/Trainir	230	950	250	(700)	
Supplies	237	1,000	1,000	-	
Travel	79	1,182	611	(571)	
Utilities	382	1,080	500	(580)	
Vehicles & Equipment	-	-	-	-	
Other Expenses	-	-	-	-	
<b>Subtotal Operating Expenses</b>	<b>5,416</b>	<b>6,512</b>	<b>4,661</b>	<b>(1,851)</b>	
<b>Total Expenses</b>	<b>45,489</b>	<b>47,733</b>	<b>53,340</b>	<b>5,607</b>	

**Division: Office of Community & Economic Development**  
**Department: Conservation**  
**Department No: 171**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Conservation Agent	512262	43,279
Conservation Secretary	512150	5,400
<b>Total Personnel</b>		<b>48,679</b>

Division: Office of Community & Economic Development  
 Department: Conservation  
 Department No: 171  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
Legal Notices Wetland Bylaw revisions	530210		1	300	300	
<b>Subtotal Advertising</b>					<b>300</b>	
<b>Building Maintenance</b>						
<b>Subtotal Building Maintenance</b>						
<b>Consultants</b>						
Densely Developed Area Petition	530005		1	1500	1,500	
	530005					
<b>Subtotal Consultant</b>					<b>1,500</b>	
<b>Dues &amp; Subscriptions</b>						
Dues	542310		1	500	500	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>500</b>	
<b>Professional Development &amp; Training</b>						
Regional Conference	530311		1	250	250	
In-House Workshop	530311					
MACC & MAWS Conference and Training	530311					
<b>Subtotal Professional Development/Training</b>					<b>250</b>	
<b>Supplies</b>						
<i>Office Supplies</i>			1	1000	1,000	
Misc. Paper, Pens, Toner, Etc.	542020					
Custodial Supplies						
Food Supplies						
<i>Other Supplies</i>						
Mass Regulations	542020					
<b>Subtotal Supplies</b>					<b>1,000</b>	
<b>Travel</b>						
Trainings, conferences	571964	miles	1,072	0.57	611	
<b>Subtotal Travel</b>					<b>611</b>	
<b>Utilities</b>						
Electricity						
Natural Gas						
<i>Telephone</i>					500	
Fax line	530220	months	12			
cell phone	530220	months	12	0		
<b>Subtotal Utilities</b>					<b>500</b>	
<b>Vehicles &amp; Equipment</b>						
<b>Subtotal Vehicle &amp; Equipment</b>						
Digital camera	542022		1	0		
<b>Other Expenses</b>						
Densely developed rivers act	530410		1	0		
<b>Subtotal Other Expenses</b>						

**Division: Office of Community & Economic Development**  
**Department: Zoning Board of Appeals**  
**Department No: 176**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	4,358	4,400	5,400	1,000	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>4,358</b>	<b>4,400</b>	<b>5,400</b>	<b>1,000</b>	
<b>Operating Expenses</b>					
Advertising	650	400	400	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	-	420	300	(120)	
Professional Development/Trainir	-	-	-	-	
Supplies	704	525	525	-	
Travel	-	146	146	(0)	
Utilities	-	-	-	-	
Vehicles & Equipment	-	-	-	-	
Other Expenses	-	-	-	-	
<b>Subtotal Operating Expenses</b>	<b>1,354</b>	<b>1,491</b>	<b>1,371</b>	<b>(120)</b>	
<b>Total Expenses</b>	<b>5,712</b>	<b>5,891</b>	<b>6,771</b>	<b>880</b>	

**Division: Office of Community & Economic Development**  
**Department: Zoning Board of Appeals**  
**Department No: 176**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Administrative services	512150	5,400

Division: Office of Community & Economic Development  
 Department: Zoning Board of Appeals  
 Department No: 176  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
Legal Notices	530210		1	400	400	
<b>Subtotal Advertising</b>					<b>400</b>	
<b>Building Maintenance</b>						
<b>Subtotal Building Maintenance</b>					-	
<b>Consultants</b>						
<b>Subtotal Consultant</b>					-	
<b>Dues &amp; Subscriptions</b>						
Mass Federation of Planning	542310		1	300	300	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>300</b>	
<b>Professional Development &amp; Training</b>						
<b>Subtotal Professional Development/Training</b>					-	
<b>Supplies</b>						
Office Supplies	542020		1	525	525	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<b>Subtotal Supplies</b>					<b>525</b>	
<b>Travel</b>						
Mileage, tolls, parking	571964	miles	256	0.57	146	
<b>Subtotal Travel</b>					<b>146</b>	
<b>Utilities</b>						
<b>Subtotal Utilities</b>					-	
<b>Vehicles &amp; Equipment</b>						
<b>Subtotal Vehicle &amp; Equipment</b>					-	
<b>Other Expenses</b>						
<b>Subtotal Other Expenses</b>					-	

**Division: Office of Community & Economic Development**  
**Department: Planning Board**  
**Department No: 175**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	5,040	5,400	5,400	-	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>5,040</b>	<b>5,400</b>	<b>5,400</b>	<b>-</b>	
<b>Operating Expenses</b>					
Advertising	1,628	1,000	2,000	1,000	
Building Maintenance	-	-	-	-	
Consultants	4,783	4,000	2,500	(1,500)	
Dues & Subscriptions	368	500	500	-	
Professional Development/Trainir	417	400	200	(200)	
Supplies	1,286	300	475	175	
Travel	878	128	128	1	
Utilities	-	-	-	-	
Vehicles & Equipment	-	-	-	-	
Other Expenses	1,060	4,000	4,000	-	
<b>Subtotal Operating Expenses</b>	<b>10,420</b>	<b>10,328</b>	<b>9,803</b>	<b>(524)</b>	
<b>Total Expenses</b>	<b>15,460</b>	<b>15,728</b>	<b>15,203</b>	<b>(524)</b>	

**Division: Office of Community & Economic Development**  
**Department: Planning Board**  
**Department No: 175**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Administrative Assistance	512150	5,400

Division: Office of Community & Economic Development  
 Department: Planning Board  
 Department No: 175  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
Legal Notices	530210		8	250	2,000	
<b>Subtotal Advertising</b>					<b>2,000</b>	
<b>Building Maintenance</b>						
<b>Subtotal Building Maintenance</b>					-	
<b>Consultants</b>						
Lower Millyard master plan	530005		0	2500	2,500	
General Consulting	530005				-	
<b>Subtotal Consultant</b>					<b>2,500</b>	
<b>Dues &amp; Subscriptions</b>						
Professional Organizations	542310		1	500	500	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>500</b>	
<b>Professional Development &amp; Training</b>						
Board training	530311		1	200	200	
<b>Subtotal Professional Development/Training</b>					<b>200</b>	
<b>Supplies</b>						
Office Supplies	542020		1	475	475	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<b>Subtotal Supplies</b>					<b>475</b>	
<b>Travel (In and Out of State)</b>						
Travel to seminars and conferences	571964	miles	225	0.57	128	
<b>Subtotal Travel</b>					<b>128</b>	
<b>Utilities</b>						
<b>Subtotal Utilities</b>					-	
<b>Vehicles &amp; Equipment</b>						
<b>Subtotal Vehicle &amp; Equipment</b>					-	
<b>Other Expenses</b>						
Printing	530230		1	4000	4,000	
Equipment	530490		0	3	-	
<b>Subtotal Other Expenses</b>					<b>4,000</b>	

**Division: Inspectional Services**  
**Department: Inspectional Services**  
**Department No: 241**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	173,847	174,841	182,978	8,137	_____
Overtime	3,056	2,000	2,000	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	<b>176,903</b>	<b>176,841</b>	<b>184,978</b>	<b>8,137</b>	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Dev./Training	1,252	3,700	3,700	-	_____
Supplies	3,159	3,250	3,250	-	_____
Travel	13,506	13,320	13,320	-	_____
Utilities	1,610	2,016	2,016	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
<b>Subtotal Operating Expenses</b>	<b>19,527</b>	<b>22,286</b>	<b>22,286</b>	<b>-</b>	_____
<b>Total Expenses</b>	<b>196,430</b>	<b>199,127</b>	<b>207,264</b>	<b>8,137</b>	_____

**Division: Inspectional Services**  
**Department: Inspectional Services**  
**Department No: 241**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Plumbing/Gas Inspector	511242	25,328
Asst. Electrical Inspector	512247	500
Admin. Assistant	511179	59,169
Asst. Plumbing/Gas Inspector	512248	500
Electrical Inspector	512241	25,812
Building Commissioner	511240	70,168
Asst. Building Inspector	512240	1,500
Secretary		-
<b>Total Personnel</b>		<b>182,978</b>

**Division: Inspectional Services**  
**Department: Inspectional Services**  
**Department No: 241**  
**Other Personnel**

<b>Overtime</b>	<b>Current Munis Object Code</b>	<b>Unit Type</b>	<b># of Hours</b>	<b>Hrly Rate (\$)</b>	<b>Total</b>	<b>Notes</b>
General		Hours				
Recall Overtime	513100	Hours			2,000	
Training Overtime		Hours			-	
<b>Subtotal Overtime</b>					<b>2,000</b>	

<b>Other Personnel Expenses</b>	<b>Current Munis Object Code</b>	<b>Unit Type</b>	<b># of Units</b>	<b>Unit Cost</b>	<b>Total</b>	<b>Notes</b>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
<b>Subtotal Overtime</b>					<b>2,000</b>	

**Division: Inspectional Services**  
**Department: Inspectional Services**  
**Department No: 241**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
Building,Plumbing,gas and Electrical Inspectors	542310				-	
<i>Subtotal Dues &amp; Subscriptions</i>					-	
<b>Professional Development &amp; Training</b>						
Annual Building commissioners Seminar (Amherst) + Required Training	530311	annual			2,300	
Annual Electrical Seminars	530311	quarterly	4	0	700	
Plumbing/Gas Inspector Seminars	530311	quarterly	4	0	700	
<i>Subtotal Professional Development/Training</i>					<b>3,700</b>	
<b>Supplies</b>						
<i>Office Supplies</i>						
General Office Supplies	542020				3,250	
Preprinted Forms, Permit & Violation cards, Business Card	542030				-	
<i>Subtotal Supplies</i>					<b>3,250</b>	
<b>Travel (In and Out of State)</b>						
Monthly milage for Plumbing/gas and Electrical inspectors	571964	mileage		0.57	6,720	
Mileage for Building inspector	571964	monthly	12	0	7,200	
<i>Subtotal Travel</i>					<b>13,920</b>	
<b>Utilities</b>						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Cell Phones (1)	530220	monthly	12	0	480	
Desk phones (4)	530220	monthly	12	0	1,536	
Other Utilities					-	
<i>Subtotal Utilities</i>					<b>2,016</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Subtotal Vehicle &amp; Equipment</i>					-	
<b>Other Expenses</b>						
<i>Subtotal Other Expenses</i>					-	

**Division: Inspectional Services**  
**Department: Weights & Measures**  
**Department No: 244**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Trainir	-	-	-	-	_____
Supplies	-	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	4,500	4,500	4,500	-	_____
<b>Subtotal Operating Expenses</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>-</b>	_____
<b>Total Expenses</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>-</b>	_____

**Division: Inspectional Services**  
**Department: Weights & Measures**  
**Department No: 244**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>					-	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
<i>Subtotal Dues &amp; Subscriptions</i>					-	
<b>Professional Development &amp; Training</b>						
<i>Subtotal Professional Development/Training</i>					-	
<b>Supplies</b>						
<i>Subtotal Supplies</i>					-	
<b>Travel (In and Out of State)</b>						
<i>Subtotal Travel</i>					-	
<b>Utilities</b>						
<i>Subtotal Utilities</i>					-	
<b>Vehicles &amp; Equipment</b>						
<i>Subtotal Vehicle &amp; Equipment</i>					-	
<b>Other Expenses</b>						
Expense Reimbursement	557100				4,500	
<i>Subtotal Other Expenses</i>					<b>4,500</b>	

**Division: Regional Health Services**  
**Department: Regional Health Services**  
**Department No: 520**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	96,691	80,958	82,982	2,024	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>96,691</b>	<b>80,958</b>	<b>82,982</b>	<b>2,024</b>	
<b>Operating Expenses</b>					
Advertising	-	600	600	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	348	400	400	-	
Professional Development/Training	1,475	1,500	1,500	-	
Supplies	2,353	1,100	1,100	-	
Travel	6,081	7,200	7,200	-	
Utilities	2,144	2,604	2,604	-	
Vehicles & Equipment	-	500	500	-	
Other Expenses	48,870	67,115	72,062	4,947	
<b>Subtotal Operating Expenses</b>	<b>61,271</b>	<b>81,019</b>	<b>85,966</b>	<b>4,947</b>	
<b>Total Expenses</b>	<b>157,962</b>	<b>161,977</b>	<b>168,948</b>	<b>6,971</b>	

**Division: Regional Health Services**  
**Department: Regional Health Services**  
**Department No: 520**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Regional Health Director	511142	82,982
<b>Total Personnel</b>		<b>82,982</b>

Division: Regional Health Services  
 Department: Regional Health Services  
 Department No: 520

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
Legal Notices	530210	each	1	0	600	
<b>Subtotal Advertising</b>					<b>600</b>	
<b>Building Maintenance</b>						
<b>Subtotal Building Maintenance</b>						
<b>Consultants</b>						
<b>Subtotal Consultant</b>						
<b>Dues &amp; Subscriptions</b>						
	542310	each		0	400	
	542310	each		0	-	
	542310			0	-	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>400</b>	
<b>Professional Development &amp; Training</b>						
Annual Health Agent Seminar, MHOA Quarterly Meetings, Training Seminars	530311				1,500	
<b>Subtotal Professional Development/Training</b>					<b>1,500</b>	
<b>Supplies</b>						
Office Supplies	542020				1,100	
<b>Subtotal Supplies</b>					<b>1,100</b>	
<b>Travel (In and Out of State)</b>						
Mileage to trainings, conferences, Region 3A meetings, Town business (inspections & meetings)	571964	miles			7,200	
<b>Subtotal Travel</b>					<b>7,200</b>	
<b>Utilities</b>						
Electricity						
Natural Gas						
<b>Telephone</b>						
Desk Phone (2)	530220	month	12	0	2,604	
Cell Phones (1)	530220	month	12	0	-	
Confidential Fax Line - Health Nurse	530220	month	12	0	-	
<b>Subtotal Utilities</b>					<b>2,604</b>	
<b>Vehicles &amp; Equipment</b>						
	524300				500	
<b>Subtotal Vehicle &amp; Equipmnet</b>					<b>500</b>	
<b>Other Expenses</b>						
After Hours Animal Control Coverage / Captures	510013	Hours	5,474		17,382	
After Hours Animal Captures		each	24		-	
Beach Water Testing	530112				2,835	
Public Health Nurse Services	530011				26,220	
Household Hazardous Waste Day	529120				3,750	
Regional Animal Control Services	530012				17,500	
Animal medical care	530017		7	0	1,050	
Animal Disposal	530016	calls	30	0	1,500	
Kenneling Dogs	530014				1,825	
Kenneling Cats	530014				-	
<b>Subtotal Other Expenses</b>					<b>72,062</b>	

**Division: Public Works**  
**Department: Public Services**  
**Department No: 400**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	700,129	702,617	732,589	29,972	_____
Overtime	63,408	74,223	64,776	(9,447)	_____
Other Personnel Expenses	8,115	5,375	5,375	-	_____
<b>Subtotal Personnel</b>	<b>771,652</b>	<b>782,215</b>	<b>802,741</b>	<b>20,526</b>	_____
<b>Operating Expenses</b>					
Advertising	2,919	1,500	2,500	1,000	_____
Building Maintenance	57,486	34,000	25,000	(9,000)	_____
Consultants	990	5,100	5,500	400	_____
Dues & Subscriptions	776	7,695	7,695	-	_____
Professional Development/Training	2,885	1,500	2,400	900	_____
Supplies	109,670	129,338	113,776	(15,562)	_____
Travel	4,525	3,257	3,257	(1)	_____
Utilities	37,573	47,964	46,924	(1,040)	_____
Vehicles & Equipment	129,342	144,350	124,178	(20,172)	_____
Other Expenses	240,131	201,358	197,074	(4,284)	_____
<b>Subtotal Operating Expenses</b>	<b>586,297</b>	<b>576,062</b>	<b>528,303</b>	<b>(47,759)</b>	_____
<b>Total Expenses</b>	<b>1,357,949</b>	<b>1,358,277</b>	<b>1,331,044</b>	<b>(27,233)</b>	_____

**Division: Public Works**  
**Department: Public Services**  
**Department No: 400**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Sk. Maint. Laborer	511435	39,446
Foreman	511405	63,628
Director	511120	37,513
Foreman	511405	67,202
Asst. Foreman	511407	58,666
Asst. Foreman	411407	66,518
Brick./Mason	511412	54,036
Hvy. Equip. Oper.	511411	54,036
Engineer	511314	22,738
Ch. Hvy. Equip. Oper.	511410	59,787
Adm. Assistant	511170	18,437
Laborer	511435	34,894
Mechanic	511408	47,931
Adm. Assistant	511170	18,437
Part-Time Office	512301	17,680
Seasonal	512400	57,600
Seasonal	512417	14,040
Mechanic	511408	-
Superintendent	511122	-
Hvy. Equip. Oper.	511411	-
Sk. Maint. Laborer	511417	-
Sk. Maint. Laborer	511417	-
<b>Total Personnel</b>		<b>732,589</b>

**Division: Public Works**  
**Department: Public Services**  
**Department No: 400**  
**Other Personnel**

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours	1,200	39.00	46,800	
Police Recall Overtime	513100	Hours	48	43.26	2,076	
Training Overtime		Hours			-	
Stand By Coverage	513100	Hours			15,900	
<b>Subtotal Overtime</b>					<b>64,776</b>	

<i>Other Personnel Expenses</i>	<i>Current Munis Object</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	125	43.00	5,375	
<b>Subtotal Overtime</b>					<b>5,375</b>	

Division: Public Works  
 Department: Public Services  
 Department No: 400  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
Public Notices	530210		10	250	2,500	
<b>Subtotal Advertising</b>					<b>2,500</b>	
<b>Building Maintenance</b>						
Bldg and Grounds Maintenance	524005				20,000	
Dam Inspections (Lake Gardner)	524005				5,000	
<b>Subtotal Building Maintenance</b>					<b>25,000</b>	
<b>Consultants</b>						
Yearly Operating Spray Plan	530005				1,500	
Annual Stormwater Report	530005				1,500	
Peer Review - Engineering	53005				2,500	
<b>Subtotal Consultant</b>					<b>5,500</b>	
<b>Dues &amp; Subscriptions</b>						
Pesticide Licenses	542310	each	2	60	120	
CDL Licenses	542310	each	5	60	300	
Professional Certificates	542310	each	3	175	525	
CDL Testing (Drug and Alcohol)	542310	each	5	1,350	6,750	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>7,695</b>	
<b>Professional Development &amp; Training</b>						
Hoisting License CEU	530311	each	6	150	900	
Safety training, public works prof development	530311				1,500	
<b>Subtotal Professional Development/Training</b>					<b>2,400</b>	
<b>Supplies</b>						
<i>Office Supplies</i>						
Postage	530200				200	
Office Supplies	542020				2,000	
Copier Leases	542020		12	295	3,540	
Custodial Supplies	545005				1,500	
Custodial Services	545005		12	340	1,500	
Food Supplies					-	
<i>Other Supplies</i>						
Asphalt	553410	ton	1,133	72	82,086	
Performance Patch	553410	ton	3	150	450	
Street Paving	553410				-	
Drain Pipe	553430				1,500	
Masonry Repairs to Catch Basins	553430				6,000	
Frames/Grates/Covers	553430				5,000	
Backfill	553430				-	
Street Signs	553440				3,000	
Tools	553402	Mechanics	1	2,000	2,000	
Cemetery Supplies	554450					
General Supplies	554450				5,000	
<b>Subtotal Supplies</b>					<b>113,776</b>	
<b>Travel (In and Out of State)</b>						
Travel to mtgs, conferences, etc.	571964	mile	450	0.57	257	
Vehicle Stipend for Director, Engineer	571964	monthly	12	250	3,000	
<b>Subtotal Travel</b>					<b>3,257</b>	
<b>Utilities</b>						
Electricity	521001	month	12	1,800	21,600	
Natural Gas	521020	month	12	1,500	18,000	
<i>Telephone</i>						
Cell Phones (9)	530220	month	12	440	5,280	
Pager(2)	530220	month	12	12	144	
Desk Phones	530220	month	10	190	1,900	

Division: Public Works  
 Department: Public Services  
 Department No: 400  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Subtotal Utilities</b>					<b>46,924</b>	
<b>Vehicles &amp; Equipment</b>						
Office Equipment Purchases (Under \$5,000)						
Office Equipment Maintenance	542022				500	
Vehicle Lease-Purchase	587100				23,000	
Vehicle Lease-Purchase	587100				2,500	
<i>Vehicle Maintenance</i>						
Maintenance Machinery and Equipment	524260				44,000	
<i>Gasoline and Oil</i>						
Gas	548000	gallon	5,500	3.50	19,250	
Diesel		gallon	6,990	3.90	27,261	
Other Equipment	527322				6,000	
New Equipment	527322				-	
CMMS	527322				1,667	
<b>Subtotal Vehicle &amp; Equipment</b>					<b>124,178</b>	
<b>Other Expenses</b>						
<i>Tree Work</i>						
Emergency/Unscheduled Tree Work	529425				4,000	
Tree removal/pruning	529425	days	15	1,500	22,500	
Stump removal	529425		-		1,000	
Catch Basin Cleaning	529410	Per Basin	2,860	13.50	38,610	
<i>Street Sweeping</i>						
Street Sweeping	529415	curb mile	152	92	13,984	
Parking Lots	529415	hr	30	94	2,820	
Misc	529415	hr	30	94	2,820	
Cemetery Paving	529417				-	
Drain Line Cleaning and TV inspection	529420	hr	16	165	2,640	
<i>Street Markings</i>						
Center and Fog Lines	553405	ft	400,000	0.04	16,000	
Paint	553405	gallon	550	12	6,600	
<i>HazMat Disposal and Treatment</i>						
Removal of Hazardous materials	529430	incident	1	1,100	1,100	
Abandoned materials	529430	each	-	35	-	
Water Street DEP compliance fees	529430	annual	-	2,000	-	
Wharf Bldg Site testing	529430	annual	-	2,000	-	
Mowing	529418		1	85,000	85,000	
<b>Subtotal Other Expenses</b>					<b>197,074</b>	

**Division: Public Works**  
**Department: Recycle & Refuse**  
**Department No: 433**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
Refuse Disposal	859,991	869,420	865,767	(3,653)	_____
Recycling	1,321	8,500	8,500	-	_____
Compost Facility	-	1,000	5,750	4,750	_____
<b>Subtotal Operating Expenses</b>	<b>861,312</b>	<b>878,920</b>	<b>880,017</b>	<b>1,097</b>	_____
<b>Total Expenses</b>	<b>861,312</b>	<b>878,920</b>	<b>880,017</b>	<b>1,097</b>	_____

**Division: Public Works**  
**Department: Recycle & Refuse**  
**Department No: 433**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Refuse Disposal</b>						
Solid Waste and Recycling Pick Up	529100	Flat Fee			557,723	
Disposal	529100	ton	4,900	62.22	304,878	
Misc. Dumpsters	529100				1,500	
CMMS	529110				1,667	
<b>Subtotal Refuse Removal</b>					<b>865,767</b>	
<b>Recycling</b>						
Add Toters	529110	each	100	65.00	6,500	
Recycling and Compost Outreach Materials	529110	each	500	4.00	2,000	
<b>Subtotal Recycling</b>					<b>8,500</b>	

**Division: Public Works**  
**Department: Snow & Ice**  
**Department No: 423**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	
Overtime	83,373	49,894	49,894	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	<b>83,373</b>	<b>49,894</b>	<b>49,894</b>	<b>-</b>	
<b>Operating Expenses</b>					
Advertising	-	-	-	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	-	-	-	-	
Professional Development/Training	-	-	-	-	
Supplies	114,908	116,000	116,000	-	
Travel	-	-	-	-	
Utilities	-	-	-	-	
Vehicles & Equipment	213,607	59,106	59,106	-	
Other Expenses	-	-	-	-	
<b>Subtotal Expenses</b>	<b>328,515</b>	<b>175,106</b>	<b>175,106</b>	<b>-</b>	
<b>Total Expenses</b>	<b>411,888</b>	<b>225,000</b>	<b>225,000</b>	<b>-</b>	

Division: Public Works  
 Department: Snow & Ice  
 Department No: 423  
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours	1,213	38.00	46,094	
Recall Overtime		Hours	100	38.00	3,800	
Training Overtime		Hours			-	
<b>Subtotal Overtime</b>					<b>49,894</b>	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
<b>Subtotal Overtime</b>					<b>-</b>	

**Division: Public Works**  
**Department: Snow & Ice**  
**Department No: 423**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>						
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>						
<b>Consultants</b>						
<i>Subtotal Consultant</i>						
<b>Dues &amp; Subscriptions</b>						
<i>Subtotal Dues &amp; Subscriptions</i>						
<b>Professional Development &amp; Training</b>						
<i>Subtotal Professional Development/Training</i>						
<b>Supplies</b>						
Office Supplies						
Custodial Supplies						
Food Supplies	542212				1,000	
Other Supplies						
Salt	557421				100,000	
Sand	557422				15,000	
<i>Subtotal Supplies</i>					<b>116,000</b>	
<b>Travel (In and Out of State)</b>						
<i>Subtotal Travel</i>						
<b>Utilities</b>						
<i>Subtotal Utilities</i>						
<b>Vehicles &amp; Equipment</b>						
Office Equipment Purchases (Under \$5,000)						
Office Equipment Maintenance						
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)						
Vehicle Maintenance	524300				25,000	
Vehicle Fuel						
Vehicle Gas and Oil	548000	gallons		3.9	3,900	
Other Equipment						
Contract Plows	527322				30,206	
<i>Subtotal Vehicle &amp; Equipment</i>					<b>59,106</b>	
<b>Other Expenses</b>						
<i>Subtotal Other Expenses</i>						

**Division: Public Works**  
**Department: Sewer (Enterprise Fund)**  
**Department No: 460**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	517,865	511,554	521,439	9,885	_____
Overtime	100,965	95,721	100,194	4,473	_____
Other Personnel Expenses	1,376	1,720	1,720	-	_____
<b>Subtotal Personnel</b>	<b>620,206</b>	<b>608,995</b>	<b>623,353</b>	<b>14,358</b>	_____
<b>Operating Expenses</b>					
Advertising					_____
Building Maintenance	54,199	59,000	59,000	-	_____
Consultants	43,073	45,000	55,000	10,000	_____
Dues & Subscriptions	265	1,000	1,000	-	_____
Professional Development	3,608	1,000	1,500	500	_____
Supplies	14,143	31,976	27,040	(4,936)	_____
Travel	3,966	3,000	3,143	143	_____
Utilities	226,851	235,800	235,800	-	_____
Vehicles & Equipment	151,822	76,000	70,667	(5,333)	_____
Other Expenses	367,906	469,500	452,500	(17,000)	_____
Debt	1,085,403	1,056,638	1,050,539	(6,099)	_____
Employee Benefits	189,107	202,453	227,240	24,787	_____
<b>Subtotal Operating Expenses</b>	<b>2,140,343</b>	<b>2,181,367</b>	<b>2,183,428</b>	<b>2,061</b>	_____
<b>Total Expenses</b>	<b>2,760,549</b>	<b>2,790,362</b>	<b>2,806,782</b>	<b>16,420</b>	_____

**Division: Public Works**  
**Department: Sewer (Enterprise Fund)**  
**Department No: 460**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Chief Operator	511460	89,376
Director	511120	37,513
Asst. Ch. Oper.	511462	67,202
Repairman/Maint.	511435	50,678
Oper. II	511470	45,440
Meter Repairman	511480	27,329
Repairman/Maint.	511468	65,288
Engineer	511314	22,738
CSF	511470	50,917
Adm. Asst.	511170	18,008
Meter Reader	511477	23,280
Part-time office	512301	17,680
Mechanic	511408	5,991
Adm. Asst.	511170	18,437
<b>Total Personnel</b>		<b>521,439</b>

**Division: Public Works**  
**Department: Sewer (Enterprise Fund)**  
**Department No: 460**  
**Other Personnel**

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours	800	42.00	33,600	
Scheduled Overtime	513100	Hours	1,407	42.00	59,094	
Standby Overtime	513100		-	-	7,500	
<b>Subtotal Overtime</b>					<b>100,194</b>	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	40	43.00	1,720	
<b>Subtotal Other Personnel Expenses</b>					<b>1,720</b>	

**Division: Public Works**  
**Department: Sewer (Enterprise Fund)**  
**Department No: 460**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
Buildings and Grounds Maintenance	524005				4,000	
Pump Stations	524007				55,000	
<i>Subtotal Building Maintenance</i>					<b>59,000</b>	
<b>Consultants</b>						
Permit Reporting, Billing Services	530005				55,000	
<i>Subtotal Consultant</i>					<b>55,000</b>	
<b>Dues &amp; Subscriptions</b>						
Dues and Subscriptions	542310				1,000	
<i>Subtotal Dues &amp; Subscriptions</i>					<b>1,000</b>	
<b>Professional Development &amp; Training</b>						
Training	530311				1,500	
<i>Subtotal Professional Development/Training</i>					<b>1,500</b>	
<b>Supplies</b>						
<i>Office Supplies</i>						
Postage	530200				500	
Engineering Copier Lease	532020	Month	12	295	3,540	
Office Supplies	542020				2,000	
Custodial Supplies	545005				2,000	
<i>Other Supplies</i>						
Lab Supplies	556410				12,000	
Lab Equipment	556410				3,600	
Pipes and Castings	556435				3,500	
<i>Subtotal Supplies</i>					<b>27,040</b>	
<b>Travel (In and Out of State)</b>						
In State Travel	571964	miles	250	0.570	143	
Milage for Director/Engineer	571964	monthly	12	250	3,000	
<i>Subtotal Travel</i>					<b>3,143</b>	
<b>Utilities</b>						
Electricity	521001	month	12	16,000	192,000	
Natural Gas	521020	month	12	3,500	42,000	
Telephone (5 land lines, 1 cell)	530220	month	12	150	1,800	
Other Utilities					-	
<i>Subtotal Utilities</i>					<b>235,800</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				3,000	
<i>Vehicle Fuel</i>						
Vehicle Gas and Oil	548000	gallons	2,000	3.50	7,000	
<i>Other Equipment</i>						
Maintenance Machinery	524260				40,000	
Rent Construction Equipment	527322				2,000	
Rent Commerical Equipment	537324				3,000	
Fleet GPS	524300				-	
CMMS	524300				1,667	
Vehicle Insurance	574300				14,000	
<i>Subtotal Vehicle &amp; Equipment</i>					<b>70,667</b>	
<b>Other Expenses</b>						
BloSolids Disposal	529460				150,000	
Sewer Lab Work	530160				10,000	
Sewer Chemicals	556460				90,000	
Sewer Other	556461				15,000	

**Division: Public Works**  
**Department: Sewer (Enterprise Fund)**  
**Department No: 460**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Meter Replacement	587100				50,000	
Meter Service	587100				2,500	
Vehicle Lease	587100				25,000	
Whitehall Road Repairs	588100				75,000	
Inflow and Infiltration (I/I)	588100				10,000	
Liability Insurance	574022				25,000	
<b>Subtotal Other Expenses</b>					<b>452,500</b>	
<b>Debt</b>						
Principal Debt Long Term	593000				861,144	
Interest Long Term Debt	594000				189,395	
Interest Short Term Debt	594010				-	
<b>Subtotal Debt</b>					<b>1,050,539</b>	
<b>Employee Benefits</b>						
Group Health Insurance	517400				84,000	
Life Insurance	517401				210	
Medex					2,800	
Dental Insurance	517403				2,700	
Medicare	517405				6,000	
Workers Compensation	517410				6,600	
Unemployment	517420				-	
Retirement	517490				124,930	
<b>Subtotal Employee Benefits</b>					<b>227,240</b>	

**Division: Public Works**  
**Department: Water (Enterprise Fund)**  
**Department No: 462**  
**Roll Up**

	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>Variance</b>	<b>Appropriation</b>
	<b>Actual</b>	<b>Approp</b>	<b>Request</b>		
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	756,637	756,385	784,135	27,750	_____
Overtime	135,063	126,183	138,243	12,060	_____
Other Personnel Expenses	5,217	4,300	4,300	-	_____
<b>Subtotal Personnel</b>	<b>896,917</b>	<b>886,868</b>	<b>926,678</b>	<b>39,810</b>	_____
<b>Operating Expenses</b>					
Advertising	3,297	7,200	4,900	(2,300)	_____
Building Maintenance	60,197	10,000	10,000	-	_____
Consultants	40,316	45,000	50,000	5,000	_____
Dues & Subscriptions	5,448	5,400	5,400	-	_____
Professional Development	3,448	1,800	2,700	900	_____
Supplies	242,180	288,000	283,600	(4,400)	_____
Travel	9,326	9,114	9,114	-	_____
Utilities	235,018	196,740	214,740	18,000	_____
Vehicles & Equipment	215,874	139,716	131,267	(8,449)	_____
Other Expenses	190,466	386,995	311,995	(75,000)	_____
Debt	1,040,937	1,529,429	1,597,625	68,196	_____
Employee Benefits	311,903	308,831	366,207	57,376	_____
<b>Subtotal Operating Expenses</b>	<b>2,358,410</b>	<b>2,928,225</b>	<b>2,987,548</b>	<b>59,323</b>	_____
<b>Total Expenses</b>	<b>3,255,327</b>	<b>3,815,093</b>	<b>3,914,226</b>	<b>99,133</b>	_____

**Division: Public Works**  
**Department: Water (Enterprise Fund)**  
**Department No: 462**  
**Salaries**

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Director	511120	37,513
Oper. 1	511465	70,896
Ch. Hvy Equipment	511410	51,241
Cross Connection	511463	68,812
Interns	512301	28,880
Meter Repairman	511480	27,329
Pipe Layer	511417	44,223
Oper. 1	511465	65,288
Engineer	511314	22,738
Water Sys. Mgr.	511460	89,376
Foreman	511405	67,202
Adm. Asst.	511170	21,071
Meter Reader	511477	23,680
Asst. Ch. Oper.	511462	62,164
Adm. Asst.	511170	21,871
Mechanic	511408	5,991
S. M. Laborer	511417	-
Asst. Ch. Oper.	511462	75,863
<b>Total Personnel</b>		<b>784,135</b>

**Division: Public Works**  
**Department: Water (Enterprise Fund)**  
**Department No: 462**  
**Other Personnel**

<b>Overtime</b>	<b>Current Munis Object Code</b>	<b>Unit Type</b>	<b># of Hours</b>	<b>Hrly Rate (\$)</b>	<b>Total</b>	<b>Notes</b>
General	513100	Hours	2,095	42.00	87,990	
Vacation Coverage	513100	Hours	750	45.80	34,353	
Training Overtime		Hours			-	
Call Back Stipend	513100				15,900	
<b>Subtotal Overtime</b>					<b>138,243</b>	

<b>Other Personnel Expenses</b>	<b>Current Munis Object Code</b>	<b>Unit Type</b>	<b># of Units</b>	<b>Unit Cost</b>	<b>Total</b>	<b>Notes</b>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	100	43	4,300	
<b>Subtotal Other Personnel Expenses</b>					<b>4,300</b>	

Division: Public Works  
 Department: Water (Enterprise Fund)  
 Department No: 462  
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
Legal Notices/Advertising	530210		4	350	1,400	
Consumer Confidence Report	530210				3,500	
<b>Subtotal Advertising</b>					<b>4,900</b>	
<b>Building Maintenance</b>						
Buildings and Grounds Maintenance	524005				10,000	
<b>Subtotal Building Maintenance</b>					<b>10,000</b>	
<b>Consultants</b>						
Peer Review, Engineering, Billing Services	530005				50,000	
<b>Subtotal Consultant</b>					<b>50,000</b>	
<b>Dues &amp; Subscriptions</b>						
Professional Water organizations and publications	542310				600	
MADEP SDWA Fee	542310				4,800	
<b>Subtotal Dues &amp; Subscriptions</b>					<b>5,400</b>	
<b>Professional Development &amp; Training</b>						
Training	530311	person	6	300	1,800	
Hoisting CEU's	530311	person	6	150	900	
<b>Subtotal Professional Development/Training</b>					<b>2,700</b>	
<b>Supplies</b>						
<i>Office Supplies</i>						
Postage - General	530200				500	
Postage - Consumer Confidence Report	530200				3,500	
Office Supplies	542020				2,000	
Copier leases	542020		12	295	2,000	
Custodial Supplies	545005				2,000	
Food Supplies	542212					
<i>Other Supplies</i>						
Tools	553402				2,000	
Asphalt/Products	553410	tons			45,000	
Pipes and castings	556435				134,000	
<i>Water Meters</i>						
Water Meters - Residential	556462		60	285	17,100	
Water Meters- Parts	556462				1,000	
Water Meters- Commercial & Industrial	556462		1	5,000	5,000	
Water Meters- Replacement Program	587100		200	285	57,000	
Water Meters- Service	556462				2,500	
Hydrants	556464			-	10,000	
<b>Subtotal Supplies</b>					<b>283,600</b>	
<b>Travel (In and Out of State)</b>						
Travel to meetings, conferences	571964	miles	200	0.570	114	
Milage for Director/Engineer/WSM	571964	monthly	12	750	9,000	
<b>Subtotal Travel</b>					<b>9,114</b>	
<b>Utilities</b>						
Electricity	521001	month	12	14,000	168,000	
Natural Gas	521020	month	12	3,500	42,000	
<i>Telephone</i>						
Nextel (2)	530220	month	12	85	1,020	
Smart Phone (1)	530220	month	12	70	840	
Telephone (4)	530220	month	12	160	1,920	
Land Line	530220	month	12	80	960	
Other Utilities					-	
<b>Subtotal Utilities</b>					<b>214,740</b>	
<b>Vehicles &amp; Equipment</b>						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Engineering copier lease/Office Copier	542020	month	12	400	4,800	
<i>Office Equipment Maintenance</i>						
Misc computer part inventory	542020				600	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				25,000	
<i>Vehicle Fuel</i>						

**Division: Public Works**  
**Department: Water (Enterprise Fund)**  
**Department No: 462**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Vehicle Gas and Oil	548000	gallons	7,200	3.50	25,200	
<i>Other Equipment</i>						
Vehicle Lease Purchase	587100				25,000	
Maintenance Machinery and Equipment	524260	each			30,000	
Rent Construction Equipment	527322				6,000	
Fleet GPS	587100					
CMMS	587100				1,667	
Vehicle Insurance	574300	annual			13,000	
<b>Subtotal Vehicle &amp; Equipment</b>					<b>131,267</b>	
<b>Other Expenses</b>						
<i>Lab Work</i>						
Synthetic Organic Contaminants	530110				1,900	
Trihalomethanes & Haloacetic Acids	530110		4	2,500	10,000	
Volatile Organic Contaminants	530110				2,900	
Inorganic Contaminants	530110				1,000	
Secondary Contaminants	530110				800	
Lead and Copper	530110				5,000	
UCMR2 (List 1 & 2)	530110				-	
Cryptosporidium and Giardia (LT2)	530110				5,500	
Perchlorate	530110				300	
Total Organic Compounds	530110				3,600	
IDSE	530110				-	
<i>Lab Supplies</i>						
Bacteria and certification	556410				4,000	
Reagents for testing	556410				2,500	
Lab equipment maintenance parts	556410				3,000	
sample bottles and glassware	556410				1,500	
Misc. (gloves, wipes, cleaners, etc.)	556410				1,000	
<i>Water Chemicals</i>						
Aluminum Sulfate	556463	gallons	55,000	1.0	56,650	
Polymer	556463				-	
Sodium Hydroxide	556463	gallons	17,000	1.7	29,609	
Sodium Hypochlorite	556463	gallons	7,500	0.8	5,775	
Potassium Permanganate	556463	pound	5,000	2.2	10,775	
Granular Activated Carbon	556463	cubic foot	1,800	43.3	77,886	
Phosphate Compound	556463	pound	2,850	2.0	5,300	
Misc (Pipe Disinfectant, Red-B-Gone, etc)	556463				3,000	
Sludge Disposal	578100				-	
Sludge removal	578100				15,000	
Analysis and permits	578100				15,000	
Field maintenance	578100				15,000	
Lagoon maintenance	578100				5,000	
<i>Capital Projects</i>						
Contractor	578100				-	
Liability Insurance	574022				30,000	
<b>Subtotal Other Expenses</b>					<b>311,995</b>	
<b>Debt</b>						
Principal Long Term	593000				1,080,841	
Interest Long Term	594000				413,784	
Interest Short Term	594010				103,000	
<b>Subtotal Debt</b>					<b>1,597,625</b>	
<b>Employee Benefits</b>						
Group Health Insurance	517400				137,000	
Life Insurance	517401				870	
Group Medex/MGD Blue Insur	517402				5,600	
Dental Insurance	517403				4,400	
Medicare	517405				7,000	
Workers Compensation	517410				11,200	
Unemployment	517420				-	
Retirement	517490				200,137	
<b>Subtotal Employee Benefits</b>					<b>366,207</b>	

**Division: Shared Expenses**  
**Department: Employee Benefits**  
**Department: No: 911**  
**Roll Up**

	FY13 Actual	FY14 Approp	FY15 Request	Variance	Appropriation
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
Health Insurance	1,874,967	2,041,500	2,005,710	(35,790)	_____
Life Insurance	10,224	11,000	10,000	(1,000)	_____
Medex	340,164	330,000	297,000	(33,000)	_____
Dental	71,603	75,000	75,000	-	_____
Medicare	120,985	115,000	125,000	10,000	_____
Accidental Death	980	1,500	1,500	-	_____
Workers Compensation	20,602	36,500	36,500	-	_____
EAP / Post Employment	-	13,000	2,850	(10,150)	_____
Unemployment	56,420	25,000	25,000	-	_____
Retirement	2,054,122	2,157,467	2,223,935	66,468	_____
<b>Subtotal Operating Expenses</b>	<b>4,550,067</b>	<b>4,805,967</b>	<b>4,802,495</b>	<b>(3,472)</b>	_____

**Division: Shared Expenses**  
**Department: Employee Benefits**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Other Expenses</b>						
Health Insurance	517400				2,005,710	
Life Insurance	517401				10,000	
Medex	517402				297,000	
Dental	517403				75,000	
Medicare	517405				125,000	
Accidental Death	517409				1,500	
Workers Compensation	517410				36,500	
Employee Assistance Program	517415				2,850	
Unemployment	517420				25,000	
Retirement	517490				2,223,935	
<b>Subtotal Other Expenses</b>					<b>4,802,495</b>	

**Division: Shared Expenses**  
**Department: Central Supply**  
**Department No: 159**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	
Overtime	-	-	-	-	
Other Personnel Expenses	-	-	-	-	
<b>Subtotal Personnel</b>	-	-	-	-	
<b>Operating Expenses</b>					
Advertising	-	-	-	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	-	-	-	-	
Professional Development/Training	-	-	-	-	
Supplies	7,156	52,500	52,500	-	
Travel	-	-	-	-	
Utilities	-	-	-	-	
Vehicles & Equipment	54,197	19,500	17,600	(1,900)	
Other Expenses	-	-	-	-	
<b>Subtotal Operating Expenses</b>	<b>61,353</b>	<b>72,000</b>	<b>70,100</b>	<b>(1,900)</b>	
<b>Total Expenses</b>	<b>61,353</b>	<b>72,000</b>	<b>70,100</b>	<b>(1,900)</b>	

**Division: Shared Expenses**  
**Department: Central Supply**  
**Department No: 159**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<i>Subtotal Advertising</i>						
<b>Building Maintenance</b>						
<i>Subtotal Building Maintenance</i>						
<b>Consultants</b>						
<i>Subtotal Consultant</i>						
<b>Dues &amp; Subscriptions</b>						
<i>Subtotal Dues &amp; Subscriptions</i>						
<b>Professional Development &amp; Training</b>						
<i>Subtotal Professional Development/Training</i>						
<b>Supplies</b>						
<i>Office Supplies</i>						
Copy Paper	542023				8,000	
Computer Supplies	542025				3,500	
Postage	530200				41,000	
Custodial Supplies						
Food Supplies						
Other Supplies						
<i>Subtotal Supplies</i>					<b>52,500</b>	
<b>Travel (In and Out of State)</b>						
<i>Subtotal Travel</i>						
<b>Utilities</b>						
<i>Subtotal Utilities</i>						
<b>Vehicles &amp; Equipment</b>						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Lease Ordway Copier	587150		1		3,300	
Lease Town Hall Copier	587150		2		6,300	
Lease Postage Machine	587150		1		3,000	
<i>Office Equipment Maintenance</i>						
Copiers, Telephones	524205				5,000	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)						
<i>Vehicle Fuel</i>						
Gasoline						
Other Equipment						
<i>Subtotal Vehicle &amp; Equipment</i>					<b>17,600</b>	
<b>Other Expenses</b>						
<i>Subtotal Other Expenses</i>						

**Division: Shared Expenses**  
**Department: Municipal Buildings**  
**Department No: 192**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	96,948	85,178	90,980	5,802	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	-	-	-	-	_____
Supplies	-	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	76,118	80,808	82,200	1,392	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
<b>Subtotal Operating Expenses</b>	<b>173,066</b>	<b>165,986</b>	<b>173,180</b>	<b>7,194</b>	_____
<b>Total Expenses</b>	<b>173,066</b>	<b>165,986</b>	<b>173,180</b>	<b>7,194</b>	_____

**Division: Shared Expenses**  
**Department: Municipal Buildings**  
**Department No: 192**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Advertising</b>						
<b>Subtotal Advertising</b>					-	
<b>Building Maintenance</b>						
<b>Materials</b>						
<b>Repairs</b>						
Cleaning Town Hall, Ordway, COA, Millyard Condo	524005	weeks	52	1028	53,456	
General Repairs Town Hall, COA, Millyard Condo	524005				15,000	
Park Restroom (formally in Public Works)	529440	weeks	32	260	8,320	
Beach Restroom (formally in Youth Services)	529440	weeks	10	260	2,600	
<b>Other</b>						
Millyard Condo Fees	524010	month	12	967	11,604	
<b>Subtotal Building Maintenance</b>					<b>90,980</b>	
<b>Consultants</b>						
<b>Subtotal Consultant</b>					-	
<b>Dues &amp; Subscriptions</b>						
<b>Subtotal Dues &amp; Subscriptions</b>					-	
<b>Professional Development &amp; Training</b>						
<b>Subtotal Professional Development/Training</b>					-	
<b>Supplies</b>						
<b>Subtotal Supplies</b>					-	
<b>Travel (In and Out of State)</b>						
<b>Subtotal Travel</b>					-	
<b>Utilities</b>						
Electricity	521001	month	12	4500	54,000	
Natural Gas	521020	month	12	2350	28,200	
Telephone					-	
Other Utilities					-	
<b>Subtotal Utilities</b>					<b>82,200</b>	
<b>Vehicles &amp; Equipment</b>						
<b>Subtotal Vehicle &amp; Equipment</b>					-	
<b>Other Expenses</b>						
<b>Subtotal Other Expenses</b>					-	

Division: Shared Expenses  
 Department: Landry Stadium (Enterprise Fund)  
 Department No: 643  
 Roll Up

	FY13 Actual	FY14 Approp	FY15 Request	Variance	Appropriation
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
Advertising	-	-	-	-	_____
Building Maintenance	17,635	9,000	9,000	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Trainin	-	-	-	-	_____
Supplies	-	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
<b>Subtotal Operating Expenses</b>	<b>17,635</b>	<b>9,000</b>	<b>9,000</b>	-	_____
<b>Total Expenses</b>	<b>17,635</b>	<b>9,000</b>	<b>9,000</b>	-	_____

**Division: Shared Expenses**  
**Department: Landry Stadium (Enterprise Fund)**  
**Department No: 643**  
**Expenses**

<i>Description</i>	<i>Current Munis</i>		<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>				
<b>Advertising</b>						
<i>Subtotal Advertising</i>					-	
<b>Building Maintenance</b>						
Repairs						
Other						
General Maintenance	520000				9,000	
<i>Subtotal Building Maintenance</i>					9,000	
<b>Consultants</b>						
<i>Subtotal Consultant</i>					-	
<b>Dues &amp; Subscriptions</b>						
<i>Subtotal Dues &amp; Subscriptions</i>					-	
<b>Professional Development &amp; Training</b>						
<i>Subtotal Professional Development/Training</i>					-	
<b>Supplies</b>						
<i>Subtotal Supplies</i>					-	
<b>Travel (In and Out of State)</b>						
<i>Subtotal Travel</i>					-	
<b>Utilities</b>						
<i>Subtotal Utilities</i>					-	
<b>Vehicles &amp; Equipment</b>						
<i>Subtotal Vehicle &amp; Equipment</i>					-	
<b>Other Expenses</b>						
<i>Subtotal Other Expenses</i>					-	

Division: Shared Expenses  
 Department: Outdoor Lighting  
 Department No: 424  
 Roll Up

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Operating Expenses</b>					
Utilities	162,173	174,000	192,000	18,000	
<b>Subtotal Operating Expenses</b>	<b>162,173</b>	<b>174,000</b>	<b>192,000</b>	<b>18,000</b>	
<b>Total Expenses</b>	<b>162,173</b>	<b>174,000</b>	<b>192,000</b>	<b>18,000</b>	

**Division: Shared Expenses**  
**Department: Outdoor Lighting**  
**Department No: 424**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Utilities</b>						
Electricity	521010	month	12	16,000	192,000	
Natural Gas					-	
Telephone					-	
Other Utilities					-	
<b>Subtotal Utilities</b>					<b>192,000</b>	

**Division: Shared Expenses**  
**Department: Debt Service**  
**Department No: 710**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
Principal	1,600,150	1,590,890	1,624,940	34,050	_____
Long Term Interest	560,010	483,132	422,522	(60,610)	_____
Short Term Interest	51,703	177,200	515,000	337,800	_____
<b>Subtotal Operating Expenses</b>	<b>2,211,863</b>	<b>2,251,222</b>	<b>2,562,462</b>	<b>311,240</b>	_____
				-	_____
<b>Total Expenses</b>	<b>2,211,863</b>	<b>2,251,222</b>	<b>2,562,462</b>	<b>311,240</b>	_____

**Division: Shared Expenses**  
**Department: Debt Service**  
**Department No: 710**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Other Expenses</b>						
Principal	590000				1,624,940	
Interest Long Term	594000				422,522	
Interest Short Term	594010				515,000	
<b>Subtotal Other Expenses</b>					<b>2,562,462</b>	

**Division: Shared Expense**  
**Department: Insurance**  
**Department No: 945**  
**Roll Up**

	FY13 Actual	FY14 Approp	FY15 Request	Variance	Appropriation
<b>EXPENSES</b>					
<b>Operating Expenses</b>					
Surety Bonds	1,341	2,300	2,300	-	_____
General Liability	249,441	276,000	276,000	-	_____
<b>Subtotal Operating Expenses</b>	<b>250,782</b>	<b>278,300</b>	<b>278,300</b>	-	_____
<b>Total Expenses</b>	<b>250,782</b>	<b>278,300</b>	<b>278,300</b>	-	_____

**Division: Shared Expense**  
**Department: Insurance**  
**Department No: 945**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Other Expenses</b>						
Surety Bonds	574010				2,300	
General Liability	574022				276,000	
<b>Subtotal Other Expenses</b>					<b>278,300</b>	

**Division: Shared Expenses**  
**Department: State & County Assessments**  
**Department No: 801**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
Mosquito Control	41,963	42,046	42,181	135	_____
Parking Surcharges	18,080	18,080	19,140	1,060	_____
Special Education	15,366	15,673	15,313	(360)	_____
Charter School	636,315	652,779	576,102	(76,677)	_____
Essex Aggie Tuiton	87,325	125,532	-	(125,532)	_____
Retired Teachers Health Ins	999,752	1,060,639	1,165,162	104,523	_____
School Choice Out	505,016	506,641	455,989	(50,652)	_____
MVRTA	192,047	221,901	240,385	18,484	_____
Air Pollution	4,586	4,681	4,682	1	_____
MBTA	-	-	-	-	_____
Regional Communications		264,762	268,859	4,097	_____
<b>Subtotal Operating Expenses</b>	<b>2,500,450</b>	<b>2,912,734</b>	<b>2,787,813</b>	<b>(124,921)</b>	_____
<b>Total Expenses</b>	<b>2,500,450</b>	<b>2,912,734</b>	<b>2,787,813</b>	<b>(124,921)</b>	_____

**Division: Shared Expenses**  
**Department: State & County Assessments**  
**Department No: 801**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Other Expenses</b>						
Mosquito Control	560125				42,181	
Parking Surcharges	560128				19,140	
Special Education	560131				15,313	
Charter School	560132				576,102	
Essex Aggle Tuiton	560133				-	
Retired Teachers Health Ins	560143				1,165,162	
School Choice Out	560300				455,989	
MVRTA	560307				240,385	
Air Pollution	560308				4,682	
MBTA	560309				-	
Regional Communications					268,859	
<b>Subtotal Other Expenses</b>					<b>2,787,813</b>	

**Division: Shared Expenses**  
**Department: Other Assessments**  
**Department No: 802**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
Essex N Shore Aggie Tech Dist	-	-	116,000	116,000	_____
Visitors Center	500	1,000	500	(500)	_____
Camp Kent	10,771	11,340	11,340	-	_____
Improvement Association	1,000	1,000	1,000	-	_____
MVPC	5,253	12,725	9,715	(3,010)	_____
Elderly Services of Merrimac Vall	-	1,519	1,519	-	_____
Whittier Reg	838,190	829,206	939,799	110,593	_____
<b>Subtotal Operating Expenses</b>	<b>855,714</b>	<b>856,790</b>	<b>1,079,873</b>	<b>223,083</b>	_____
<b>Total Expenses</b>	<b>855,714</b>	<b>856,790</b>	<b>1,079,873</b>	<b>223,083</b>	_____

**Division: Shared Expenses**  
**Department: Other Assessments**  
**Department No: 802**  
**Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Other Expenses</b>						
Essex N Shore Aggie Tech Dist	523169				116,000	
Visitors Center	530174				500	
Camp Kent	530175				11,340	
Improvement Association	530435				1,000	
MVPC	560305				9,715	
Elderly Services of Merrimac Valley	560306				1,519	
Whittier Reg	560310				939,799	
<b>Subtotal Other Expenses</b>					<b>1,079,873</b>	

**Division: Other**  
**Department: Reserve Fund**  
**Department No: 132**  
**Roll Up**

	<b>FY13 Actual</b>	<b>FY14 Approp</b>	<b>FY15 Request</b>	<b>Variance</b>	<b>Appropriation</b>
<b>EXPENSES</b>					
<b>Personnel</b>					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
<b>Subtotal Personnel</b>	-	-	-	-	_____
<b>Operating Expenses</b>					
Reserve Fund	-	50,000	50,000	-	_____
<b>Subtotal Operating Expenses</b>	-	<b>50,000</b>	<b>50,000</b>	-	_____
<b>Total Expenses</b>	-	<b>50,000</b>	<b>50,000</b>	-	_____

Town of Amesbury  
 Fiscal Year 2009  
 Proposed Budget  
 Operating Expenses

Division: Other  
 Department: Reserve Fund  
 Department No: 132

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<b>Other Expenses</b>						
Reserve for unforeseen	578110				50,000	
Reserve for 27th payroll	578111				-	
<b>Subtotal Other Expenses</b>					<b>50,000</b>	

