



Park and Facility Application

City of Amesbury
Parks and Recreation Commission

Return this form by 3rd Monday of the month to: Date Received: _____

Department of Youth Services
Kathleen Crowley, Youth Recreation Director
68 Elm St./ 2nd floor
Amesbury, MA 01913

Tel: (978) 388-8137
Fax: (978) 388-8144
Email: kathleen@amesburyma.gov

Organization Name: _____ Person in Charge: _____
 Address: _____ E-Mail _____
 Home Phone: _____ Cell Phone: _____ FAX: _____
 Requested Date (s): _____ to _____ Time: _____ Day of Week: _____
 Number of People in Organization: _____ If Event, Number of people you expect: _____
Please describe the nature of your group and activities to be held on separate paper.

Check	FIELD	Check	AREA / FACILITY
	Town Park- Softball (Friend St.)		Woodsom Farm- South side or North Side(soccer) or Both
	Town Park – Pony League (next to big parking lot, Highland St)		Camp Kent Environmental Center (978-834-0359)
	Town Park – Little League (next to skateboard Park)		Lake Gardner Beach (lifeguard required 1/25 for all groups)
	Town Park – Minor League (new field)		Amesbury Pines Disc Golf Course
	Town Park – Upper field- (used by Jets)		Skateboard Park
	Town Park- please circle area(s): Playground Gazebo B-Ball Courts shade/tables Other _____		Batchelder Park
	Collins St. Field		Town Forest
	Training Field		Deer Island
	Woodsom Farm Soccer Fields # 1-7		Other: _____

For Primary Users or Multiple Use (i.e. all sports leagues), please submit a seasonal schedule and roster.

WAIVER:

I, _____, understand and agree that, in consideration of this application,
 (Program Representative Signature)

I release the City of Amesbury, its employees, agents, representatives, and other person or organizations for whose conduct it is responsible from any and all liability, loss, damage, costs, claims and/or causes of action, including but not limited to all bodily injuries and property damage resulting or arising from the premises, facilities, or equipment of the City of Amesbury, or caused in any way by the City of Amesbury, its employees, agents, representatives, and other persons or organizations for whose conduct it is responsible.

I, _____, have read the City of Amesbury's Fee Schedule and the Park and Facility Rules and Regulations and agree to abide by these policies. With your signature, you take direct responsibility for proper use, any damages sustained during your use and proper supervision of all participants in your event/ league/program. Failure to comply with regulation may jeopardize this permit and future permits.

For Office Use Only: _____ Permit Granted _____ Permit Denied
 Deposit \$ _____ Check # _____ Fees Due \$ _____ Check # _____ Receipt # _____
IF APPROVED, THIS WILL SERVE AS YOUR PERMIT ONCE PAID.

Please turn over- Once you have submitted first page, the Parks and Recreation Commission will return the following page outlining which departments you must get approval from for this event.

Do Not fill this side out until Parks and Rec. has checked off the appropriate departments (if any)

The following departments that are checked off must initial their approval for this event and provide comments as necessary. It is your responsibility to get these approved by the appropriate departments and returned to the Parks and Recreation Commission (via Kathy Crowley, Youth Recreation Director) 1 week before event. Failure to do so will result in permit being denied.

Amesbury Police Department (978-388-1212): _____(please sign off if approved)

Comments: _____

Amesbury Fire Department (978-388-1333): _____(please sign off if approved)

Comments: _____

Amesbury DPW (978-388-8116): _____(please sign off if approved)

Comments: _____

Amesbury Health Department/ Jack Morris (978-388-8134): (please sign off if approved)

Comments: _____

Amesbury Building Inspection/Denis Nadeau (978-388-8129): (please sign off if approved)

Comments: _____

Hayer-Woodsom Farm / George McGovern (978-273-5186):

Conservation Commission / John Lopez (978-388-8110):

Amesbury Mayor's Office (978-388-8121): _____(please sign off if approved)

Comments: _____

Insurance Certificate _____