



CITY OF AMESBURY

**SUPPORT DOCUMENTATION
FOR THE
FISCAL YEAR 2014
OPERATING BUDGET**

JULY 1, 2013 THROUGH JUNE 30, 2014

PRESENTED TO:

CITY COUNCIL

**ANNE R. FERGUSON, PRESIDENT
ROBERT L. GILDAY, VICE PRESIDENT
JAMES M. KELCOURSE
DEREK T. KIMBALL
ROBERT W. LAVOIE
DONNA M. McCLURE
JOSEPH W. McMILLEON
ALLEN R. NEALE
CHRISTIAN R. SCORZONI**

MAYOR

THATCHER W. KEZER III

MAY 2013

**SUPPORTING DOCUMENTATION
FISCAL YEAR 2014
OPERATING BUDGET
TABLE OF CONTENTS**

TAB 1: SUMMARY

Mayor’s Transmittal Letter	1
Budget Summary	3
Revenues & Expense Summary	9

TAB 2: Operating Budgets (by Divisions)

Mayor’s Office

Mayor’s Office	1
Legal.....	4

City Council/City Clerk

City Council	6
City Clerk.....	10
Election/Registration.....	14

Fire

Fire and Rescue Department	18
Emergency Management.....	24

Police

Police Services	27
Harbormaster.....	33
Public Safety Communications.....	36

Community & Social Services

Council on Aging	40
Youth Services	43
Veterans Services.....	46
Library.....	49

TABLE OF CONTENTS

Administration & Finance

Administration & Finance.....	54
Assessors.....	58
Treasurer/Collector	62
Management Information Systems	65

Community & Economic Development

Community & Economic Development.....	69
Conservation Commission	73
Zoning Board of Appeals.....	76
Planning Board.....	79

Inspectional Services

Inspectional Services.....	82
Weights & Measures.....	86

Regional Health Services

Regional Health Services.....	88
-------------------------------	----

Public Works

Public Works.....	91
Recycle & Refuse.....	96
Snow & Ice.....	98
Sewer (Enterprise).....	101
Water (Enterprise).....	106

Other

Employee Benefits	112
Central Supply.....	114
Municipal Buildings.....	116
Landry Stadium (Enterprise).....	118
Outdoor Lighting.....	120
Debt Service	122
Insurance	124
State & County Assessments	126
Other Assessments	128
Reserve Fund.....	130



Amesbury

Mayor Thatcher W. Kezer III
City Hall, 62 Friend Street
Amesbury, MA 01913-2884

(978) 388-8121
Fax: (978) 388-6727
mayor@amesburyma.gov

May 14, 2013

Dear City Councilors and Residents,

Pursuant to the city's Charter Section 5-2 Submission of Operating Budget, I am pleased to submit the Fiscal Year 2014 Operating Budget. The budget was prepared in consultation with the Chief Financial Officer and the heads of divisions and departments.

This budget continues our efforts to deliver excellent municipal services while maintaining very modest increases in costs. The city portion of the budget is increasing \$141,433 or only 0.56% over last year's budget while the school portion of the budget is increasing \$800,000, representing a 3.02% increase in funding. The Wastewater Enterprise account is increasing 2.31% and the Drinking Water Enterprise account is increasing 17.68%, mostly due to the debt service payments starting this year to cover the cost of the newly constructed water treatment facility. Both the Wastewater and Drinking Water Enterprise funds are covered through water and sewer fees rather than taxes.

The \$800,000 increase in our schools represents the majority share of the increase in overall spending. Over the past few years, the schools have seen success in raising student achievement by obtaining Level I status at every school except for the Middle School being rated Level II. Students are scoring above state averages in English Language Arts, Mathematics and Science and Technology. Overall, this identifies us as one of the best school districts in the region.

Our schools are award winning. The Student Council has received awards from Massachusetts Association of School Committees and has coordinated many of the programs throughout the schools. The Cashman Elementary School has been commended by the Department of Elementary and Secondary Education in both 2011 and 2012 for achievement on the Massachusetts Comprehensive Assessment System (MCAS) test. Numerous students have been inducted into honor societies that highlight academic achievement in a variety of subject areas. One hundred and forty-one seniors graduated in Landry Stadium on June 1, 2012. Sixty-five of which shared 110 scholarships totaling \$93,500 and performed 23,090 hours of community service over four years.

Investment in our schools is critical in a time when the mandates relating to increased accountability for student achievement, teacher performance as well as increased regulatory accountability through added metrics are growing. Local government is being asked to pick up the additional burden of these mandates as well as programmatic costs relative to special education as additional resources from the state and federal government are not keeping up with the costs of these additional regulatory requirements.

We are also making modest investments in the social service needs of our community. These include programs for our seniors, the largest and fastest growing segment of our population. We increased funding for library services to meet the incredible growth in utilization by library patrons. Veterans' Services is again increasing due to the demand of returning veterans. Youth Services is expanding its programming to meet increasing demands for services. All of the youth programs and staff are paid for through youth program fees, making these programs self-sustaining.

We are investing in future economic growth by adding full year funding for the Deputy Director for Economic Development position. This position, supported by the Council in the current year budget, will provide the additional professional staff to maximize the potential for economic growth for Amesbury.

We are maintaining our Public Safety services with only a 1% increase in the Fire Department budget. The Police Department budget reflects an increase as a result of the transition to the new regional dispatch center. Some of those costs include \$155,277 as a result of a portion of the Communications responsibilities being absorbed by the Police budget, such as prisoner watch and walk-in traffic. However, there is an overall net savings of \$238,125 as a result of the transition to the Regional Emergency Communications Center.

We have achieved significant savings of \$115,198 in trash and recycling through negotiating lower disposal rates, reduction of trash in the waste stream and an increase in recycling.

The FY 2014 operating budget is \$52,401,923, representing an increase of \$941,433 or a 1.8% increase over the previous year's budget and results in an estimate levy increase of \$1,054,000. When the enterprise funds for Sewer, Water and Landry Stadium are included, the FY 2014 operating budget is \$59,016,378, an increase of 2.7%.

While other communities are taxing to the levy limit, considering overrides, eliminating services, and tapping stabilization accounts and Free Cash, with this budget we will be building levy capacity for the fourth year in a row while sustaining or improving services. The budget I have submitted will increase our excess levy capacity to \$1,872,163. Amesbury is among only 25% of the cities and towns of Massachusetts that are not taxing at their maximum levy capacity.

Our mission is to deliver excellent municipal services at a cost that is affordable to the residents. Through innovation, staff commitment, and our willingness to challenge every function to ensure its relevancy and effectiveness, we are finding ways to transform municipal government and increase the value of every dollar paid by our taxpayers. Every year we make progress towards improving Amesbury and ensuring it remains a great place to live, work and visit.

Sincerely,



Thatcher W. Kezer III
Mayor

BUDGET SUMMARY

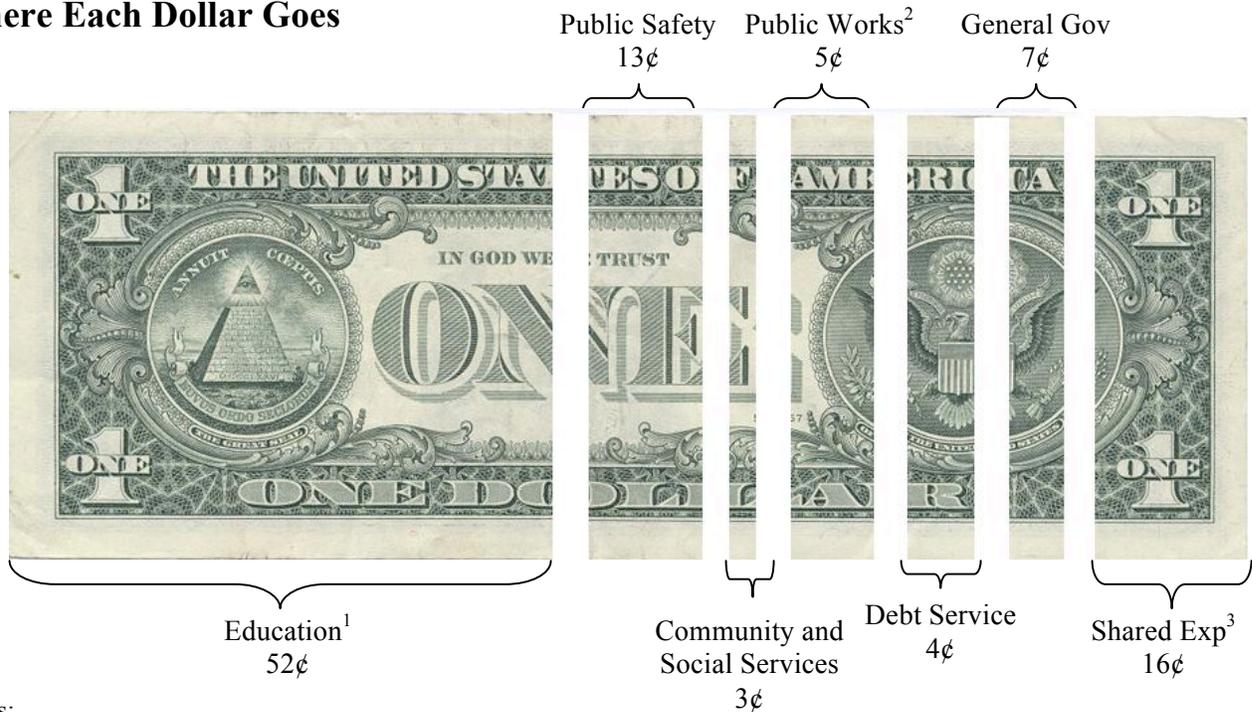
Where Each Dollar Comes From



Notes:

1. Excludes Enterprise Funds: Water, Sewer and Landry Stadium.

Where Each Dollar Goes



Notes:

1. Includes regional school assessments, charter schools, school choice and special education.

2. Excludes Enterprise Fund expenses: Water and Sewer.

3. Includes employee benefits, retired teachers' benefits, state, county and other assessments.

Fiscal Year 2014 Budget Summary

Summary

Recognizing that the city exists to provide high quality services to its residents, this budget reflects this as a key financial priority. The city took early and aggressive budget actions during the economic downturn, which has resulted in the city having a much stronger financial position as the economy returns. This budget maintains the disciplined approach we have been taking over the last many years by investing its resources in the areas that the residents most demand the services and in a way that brings most value for the dollar.

As we all look to find the proper metrics to measure our success, we can look at the quality of the services we are providing and the fact that our costs of delivering those services are being done in a cost effective way. There is a lot of focus on Amesbury's tax rate, high as a result of high density, low value development of the past. But the real metric is comparing the city's average tax bill to other communities with similar services and similar geographies. When compared to the 34 Essex County communities, Amesbury's tax bill is \$49 above the county average and is the closest amount to the average. When compared to the average increase of tax bills, Amesbury was one of the lowest tax increases in the county for FY 2013. Given the results of this budget, Amesbury will once again be one of the lowest increases in the County.

Another major metric of our financial success is that Standard and Poor's Ratings Services has raised its long-term rating and underlying rating on Amesbury, upgrading Amesbury's general obligation debt from 'A' to 'A+'. According to the report, the upgrade, "reflects our view of the city's progress in improving reserves and the city's long-term projections of structural budget balance." This statement reflects the fact that we have built our reserves from nominal to having \$1.3 million in our Stabilization Fund and have consistently certified free cash, or unrestricted reserves, over \$1 million. It also refers to the fact that unlike many communities, Amesbury has resisted the temptation of using reserves to subsidize the tax rate, or in other words, using free cash to artificially lower the tax rate.

The FY 2014 General Government operating budget is \$52,401,923, representing an increase of \$941,433 from the previous year's adjusted budget. The increase represents an \$800,000 increase in schools and \$141,433 increase in the city portion. Including the enterprise funds for Sewer, Water, and Landry Stadium, the FY 2014 operating budget is \$59,016,378. The total budget, inclusive of enterprise funds is up \$1,577,782.

Revenues

Though the economy is showing signs of improvement, the city takes a conservative posture by reflecting prior year numbers for estimated revenues. For 2014, General Fund operating revenues are budgeted at \$52.4 million, a 1.8% increase over FY 2013.

We are estimating State investment in local aid using the House budget numbers that have Amesbury increasing local aid by \$226,212. This represents a 2.0% increase from the prior year estimates. Funding from the Lottery Aid has been increased by \$38,896, or 2.4%, for FY 2014. Chapter 70, the primary school aid funding is increased by \$60,175 over the prior year amount, or a 0.7% increase. Veterans' benefits show an increase of \$66,431, but that reflects a 75% reimbursement for last year's benefits paid out to Amesbury veterans.

We are using a very conservative estimate for New Growth of \$250,000 even though the economy is showing recent signs of improvement. However, the New Growth numbers must reflect activity

conducted prior to July 1 of this year. Furthermore, local receipts estimates including motor vehicles excise tax, licenses, fees, and other revenue remain unchanged.

This budget predicated on utilizing none of the city's free cash fund. Free cash revenue results from the calculation of the city's remaining, unrestricted funds from operations of the previous fiscal year. The Massachusetts Department of Revenue recommends communities generate free cash in an amount equal to 3% to 5% of its annual budget in order to maintain a positive bond rating. Amesbury's certified free cash fund totalled \$1,274,364, which represents 2.48% of the city's operating budget. Conservative estimates suggest that the funds utilized from the free cash account will be replenished in the following year. The Department of Revenue generally considers it to be poor fiscal policy to rely on free cash for on-going operational costs as the source of free cash is considered a one-time source of revenue.

Expenses

The proposed FY 2014 General Government operating budget is \$52,401,923, representing an increase of \$941,433 from the previous year's adjusted budget. The increase represents an \$800,000 increase in schools and \$141,433 increase for city operations. Including the enterprise funds for Sewer, Water, and Landry Stadium, the FY 2014 operating budget is \$59,016,378. The total budget, inclusive of enterprise funds is up \$1,577,782.

For FY 2014, we have been successful in significant decreased costs in certain areas. Recycling and Refuse Removal is down \$115,198, Debt Service is down \$70,639 and we are realizing a net savings of \$238,125 with the move to regional emergency 911 services. Areas that saw increases were either areas we chose to increase investments, such as Community and Economic Development with the full year funding of the Deputy Director position, and in several of our social services in support of increased utilization by our residents. We also saw an increase in our employee benefits of \$127,145, mostly from an increase in funding schedule for the retirement fund. The Police budget increased in part to contract obligations also by picking up some of the operational duties previously performed by dispatchers.

In an effort to control costs and challenge traditional service delivery methods the city:

- continues to seek alternative methods for service delivery through exploring the regionalization of appropriate services;
- manages its aging infrastructure and new asset purchases through sound financial investments;
- works with private and intergovernmental agencies to increase the reach and efficacy of building and development projects;
- builds staff proficiency by encouraging personal and professional development.

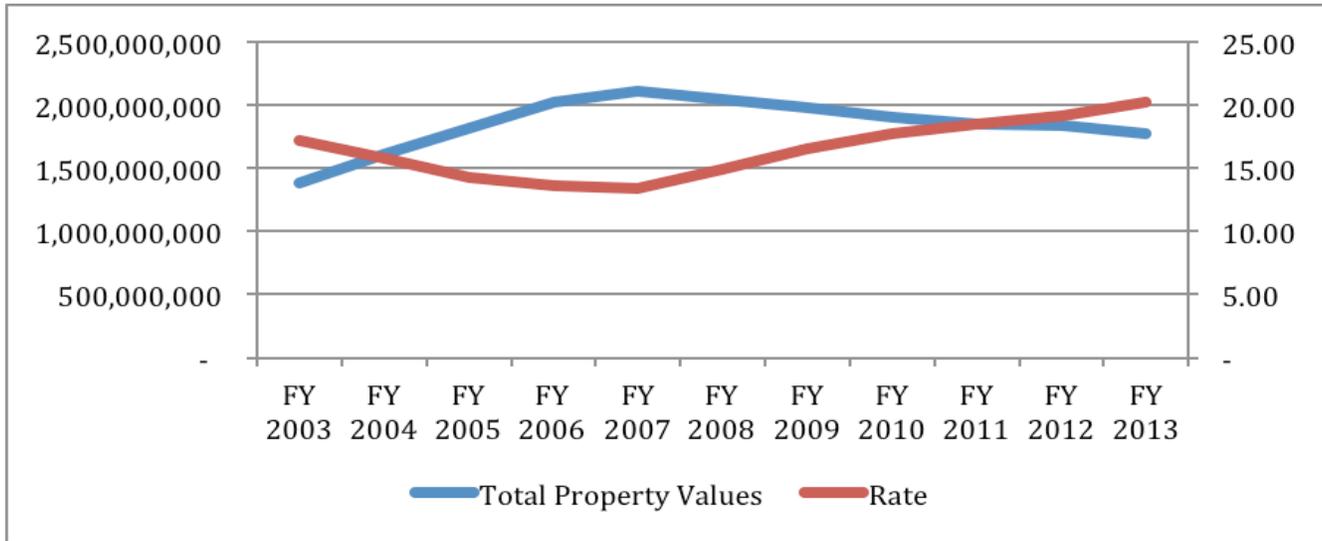
Tax Rate and Property Values

Much discussion about taxes revolves around the tax rate. Amesbury has been burdened by an unusually high tax rate compared to most other communities in Massachusetts as a result of an era of high density, low value multi-family development during the 1970's and 1980's until zoning was put into place. This resulted in a growth in population that also required a significant growth in services for that population.

Though some want to attribute the high tax rate to spending. Increases or decreases to the budget do calculate into the tax rate, but the change in rate is primarily driven by the relationship between the amount of taxes raised and the total property values of the community. For example, the City of Newburyport has relatively the same population of 17,000 and close to the same prior year budget of

\$51 million, yet Newburyport’s total property values are worth around \$3 billion while Amesbury’s total property values are worth around \$1.8 billion. When total property values are divided into the amount of taxes raised to get the rate, the much lower property values mathematically result in a much higher rate. The accompanying chart shows the correlation between the tax rate and property values.

Correlation Between Tax Rate and Property Values



Recent History of Changes in Property Values and Tax Rates

	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Change in Property Values	224,858,170	213,845,310	203,314,960	86,172,520	(62,739,757)
Change in Tax Rate	(1.44)	(1.52)	(0.65)	(0.14)	1.51

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
Change in Property Values	(68,738,488)	(69,627,900)	(56,626,372)	(9,066,030)	(66,978,608)
Change in Tax Rate	1.57	1.24	0.69	0.67	1.11

For FY 2014, we are projecting a slight decline of between \$5-\$10 million dollars in property values. These are estimates based on preliminary information and are subject to final approval by the Department of Revenue in late September. The housing sale numbers are based on calendar year 2012 real estate transactions, as required by state law. Any transactions that occurred after January 1, 2013 would be counted in the next year’s analysis. New Growth figures are for transactions that occur up to July 1 of the current year. All transactions need to be physically verified before they can be certified by the state and used for our actual calculation and therefore are not finalized until late September or Early October.

Using the range of a \$5-\$10 million drop in total property values for calendar 2104, would mean that the tax rate would be in the range of \$20.89 to \$20.95, given the estimated levy increase of \$1,054,000. Using the midpoint of the range, or a \$7.5 million decline in total property values, that would result in a tax rate increase of 68¢ for a rate of \$20.92. These are estimates based on preliminary information

and are subject to final approval by the Department of Revenue in late September. In order to maintain the same tax rate given this estimated decline in property values, the Council would have to cut \$1.2 million from this budget proposal. In order to move the tax rate to below \$20, the Council would have to cut \$1.6 million from this budget proposal.

Conclusion

It appears that the worst of the housing market decline ended during last year and there are indications that the housing market in Amesbury is seeing increasing values that will be captured in next year's calculations. It is expected that the tax rate will decline over the next several years simply due to the increase in overall property values.

This budget provides once again a relatively flat city operating budget and modest increase in the school district budget. The priorities are focused on the services demanded by residents and continue to improve the quality of life services. Along with the capital investments being made, such as investment in the Lower Millyard, improvements to our streets, sidewalks and parks, continued expansion of programming at the Senior Center and Library and the increasing enrollment in our Youth Services programs, residents are using and enjoying at an increasing level our city services and yet we have been able to keep the overall costs of providing those services relatively flat with only a 0.56% increase on the bottom line.

The biggest increase in investment for this budget is with the Amesbury schools. Continuing that investment in our schools is important on two levels. First, providing the highest quality education for our students is a good investment in the future success of our students and our future economy. Second, good schools translate to improved property values for homeowners to once again maintain and grow the net worth of their biggest asset, their home.

FY2014 BUDGET

REVENUE	2012 Actual	2013 Budget	2014 Forecast	Dollar Variance	% Variance
Property Taxes					
Personal Property Tax	1,271,575	1,263,032	1,295,923	32,891	2.5%
Real Estate Tax	33,265,945	34,661,377	35,682,487	1,021,110	2.9%
Tax Possessions	-	-	-	-	0.0%
Tax Title	330,061	-	-	-	0.0%
Subtotal Property Taxes	34,867,581	35,924,409	36,978,410	1,054,001	2.9%
Local Receipts					
<i>Motor Vehicle Excise</i>					
Motor Vehicle Excise	1,657,739	1,657,700	1,657,700	-	0.0%
<i>Other Excise</i>					
Hotel Room Tax	89,226	89,210	89,210	-	0.0%
Boat Excise	4,992	4,990	4,990	-	0.0%
Other Taxes	-	-	-	-	0.0%
Farm Animal Excise	-	-	-	-	0.0%
<i>Penalties & Interest</i>					
Penalty/ Int. on Prop. Tax	111,102	111,100	111,100	-	0.0%
Penalty/ Int. on Tax Title	48,818	48,810	48,810	-	0.0%
Penalty Int on Excise	12,292	12,290	12,290	-	0.0%
<i>Payment in Lieu</i>					
Payment in Lieu of Taxes	56,419	56,400	56,400	-	0.0%
<i>Other Charges</i>					
Other Charges for Services	647	640	640	-	0.0%
<i>Fees</i>					
Treasurer Fee	57,776	57,750	57,750	-	0.0%
Fees	55,654	55,650	55,650	-	0.0%
<i>Other Receipts</i>					
Other Revenue	11,600	11,600	11,600	-	0.0%
<i>Licenses/ Permits</i>					
Liquor License	26,230	26,200	26,200	-	0.0%
Other License	30,558	30,550	30,550	-	0.0%
Permits	316,389	316,350	316,350	-	0.0%
Rentals	2,105	2,100	2,100	-	0.0%
<i>Fines/ Forfeits</i>					
Non-Criminal Violations	32,193	32,190	32,190	-	0.0%
Court Fines	86,144	86,110	86,110	-	0.0%
<i>Investment Income</i>					
Interest- General	16,416	16,400	16,400	-	0.0%
<i>Misc. Recurring</i>					
Medicare Reimbursement	160,048	160,000	160,000	-	0.0%
Subtotal Local Receipts	2,776,348	2,776,040	2,776,040	-	0.0%
Intergovernmental - State					
Cherry Sheet					
Loss of Tax Vets/ Blind/Widow	35,846	56,101	56,930	829	1.5%
Loss of Tax Elderly	24,410	-	-	-	0.0%
Police Career Incentive	-	-	-	-	0.0%
Lottery Aid	1,645,476	1,645,476	1,684,372	38,896	2.3%

REVENUE	2012 Actual	2013 Budget	2014 Forecast	Dollar Variance	% Variance
Additional Lottery	-	-	-	-	0.0%
Veterans Benefits	259,083	286,443	352,874	66,431	18.8%
Chapter 70 Aid	8,422,786	8,517,266	8,577,441	60,175	0.7%
Charter School	156,661	62,426	122,307	59,881	49.0%
Transportation Aid	-	-	-	-	0.0%
School Building Assistance	766,765	766,765	766,765	-	0.0%
Subtotal Intergovernmental - State	11,311,027	11,334,477	11,560,689	226,212	2.0%
Interfund Operating Transfers					
Transfer from Youth	265,627	293,463	304,684	11,221	3.7%
Transfer from Waterways Improvement	7,500	7,500	7,500	-	0.0%
Transfer from Sale of Cemetery Lots	9,000	13,000	9,000	(4,000)	-44.4%
Transfer from Ambulance	550,000	600,000	650,000	50,000	7.7%
Transfer from Sewer	-	-	-	-	0.0%
Transfer from Water Enterprise	-	-	-	-	0.0%
Transfer from Cemetery Trust	8,000	8,000	12,000	4,000	33.3%
Transfer from Regional Health	-	50,000	50,000	-	0.0%
Subtotal Interfund Operating Transfers	840,127	971,963	1,033,184	61,221	5.9%
Miscellaneous Revenue					
Free Cash	340,000	400,000	-	(400,000)	0.0%
Miscellaneous Revenue	68,125	-	-	-	0.0%
Bond Prem.	-	-	-	-	0.0%
Recycling	36,631	36,910	36,910	-	0.0%
Compost	16,690	16,690	16,690	-	0.0%
Subtotal Miscellaneous Revenue	461,446	453,600	53,600	(400,000)	-746.3%
GENERAL FUNDS TOTAL	50,256,529	51,460,489	52,401,923	941,434	1.8%
WATER/SEWER/LANDRY					
Landry	17,183	9,000	9,000	-	0.0%
Sewer	2,727,026	2,727,258	2,790,362	63,104	2.3%
Water	3,128,164	3,241,848	3,815,093	573,245	15.0%
Subtotal Water/Sewer/Landry	5,872,373	5,978,106	6,614,455	636,349	9.6%
GRAND TOTAL	56,128,902	57,438,595	59,016,378	1,577,783	2.7%

**FY2014 BUDGET SUMMARY
BY DIVISION**

EXPENSE SUMMARY	FY12 Actual	FY13 Approp	FY14 Request	Variance	% of General Gov
Mayor's Office					
Mayor's Office	202,464	209,487	203,681	(5,806)	
Legal	99,371	100,300	100,300	0	
Subtotal Mayor's Office	301,835	309,787	303,981	(5,806)	0.6%
City Council/City Clerk					
City Council	75,602	88,932	91,085	2,153	
City Clerk	166,391	170,518	158,987	(11,531)	
Election/Registration	33,582	38,914	39,016	102	
Subtotal City Council/City Clerk	275,575	298,364	289,087	(9,277)	0.6%
Fire					
Fire and Rescue Department	2,745,323	2,966,113	2,994,470	28,357	
Emergency Management	23,132	-	-	0	
Subtotal Fire	2,768,455	2,966,113	2,994,470	28,357	5.7%
Police Department	3,292,565	3,415,343	3,769,871	354,528	
Harbormaster	7,500	7,500	7,500	0	
Subtotal Police	3,300,065	3,422,843	3,777,371	354,528	7.2%
Public Safety Communications	531,208	544,059	-	(544,059)	
Community and Social Services					
Council on Aging	100,853	125,297	137,182	11,885	
Youth Services	241,790	293,463	304,684	11,221	
Veterans Services	430,977	406,005	441,360	35,355	
Library	688,960	713,694	768,713	55,019	
Subtotal Community and Social Services	1,462,580	1,538,459	1,651,939	113,480	3.2%
Administration & Finance					
Administration & Finance	257,117	270,242	292,863	22,621	
Assessors	182,746	208,795	218,635	9,840	
Treasurer/Collector	187,710	208,479	208,607	128	
Management Information Systems	246,636	285,508	279,833	(5,675)	
Subtotal Administration & Finance	874,209	973,024	999,938	26,914	1.9%
Community & Economic Development					
Community & Economic Development	243,935	295,286	353,065	57,779	
Conservation Commission	26,033	47,832	47,733	(99)	
Planning Board	7,987	15,728	15,728	0	
Zoning Board of Appeals	5,031	5,891	5,891	(0)	
Subtotal Community & Economic Development	282,986	364,737	422,416	57,679	0.8%
Inspectional Services					
Inspectional Services	188,047	196,173	199,127	2,954	
Regional Health Services	143,748	159,790	161,977	2,187	
Weights & Measures	4,500	4,500	4,500	0	
Subtotal Inspectional Services	336,295	360,463	365,604	5,141	0.7%
Public Works					
Public Services	1,233,305	1,333,047	1,358,277	25,230	
Recycle & Refuse	902,169	994,118	878,920	(115,198)	
Snow & Ice	207,296	225,000	225,000	0	
Subtotal Public Works	2,342,770	2,552,165	2,462,197	(89,968)	4.7%

EXPENSE SUMMARY	FY12 Actual	FY13 Approp	FY14 Request	Variance	% of General Gov
Other					
Employee Benefits	4,788,585	4,678,822	4,805,967	127,145	
Central Supply	68,750	72,500	72,000	(500)	
Municipal Buildings	127,356	171,576	171,788	212	
Outdoor Lighting	168,540	170,004	174,000	3,996	
Debt Service	2,271,181	2,321,861	2,251,222	(70,639)	
Insurance	214,711	278,300	278,300	0	
State & County Assessments	2,456,734	2,335,125	2,888,336	553,211	
Other Assessments	824,056	865,774	856,790	(8,984)	
Reserve Fund	-	450,000	50,000	(400,000)	
Overlay	392,473	353,019	353,019	0	
Subtotal Other	11,312,386	11,696,981	11,901,422	204,441	22.7%
School	25,833,496	26,433,496	27,233,496	800,000	52.0%
GENERAL GOVERNMENT	49,621,860	51,460,490	52,401,922	941,432	
Sewer (Enterprise)	2,653,712	2,727,258	2,790,362	63,104	4.7%
Water (Enterprise)	2,888,900	3,241,848	3,815,093	573,245	6.5%
Landry Stadium (Enterprise)	6,070	9,000	9,000	0	0.0%
GRAND TOTAL	55,170,542	57,438,596	59,016,377	1,577,781	

**FY2014 BUDGET SUMMARY
BY LINE ITEM**

EXPENSE SUMMARY	Public Safety											TOTAL	% of Total
	Mayor	Clerk	Fire	Police	Dis	CSS	Admin & Fin	OCED	ISD	PW	Other		
Personnel													
Salaries	187,240	201,068	2,212,273	2,951,097	-	1,015,529	741,123	330,935	255,799	702,617	-	8,597,681	34.2%
Overtime	-	6,158	334,880	406,185	-	500	-	-	2,000	124,117	-	873,840	3.5%
Other Personnel	-	-	15,000	67,615	-	-	18,200	-	-	5,375	-	106,190	0.4%
Subtotal Personnel	187,240	207,226	2,562,153	3,424,897	-	1,016,029	759,323	330,935	257,799	832,109	-	9,577,711	38.1%
Expenses													
Advertising	200	4,500	-	-	-	-	-	2,450	600	1,500	-	9,250	0.0%
Building Maintenance	-	-	9,700	28,126	-	19,585	-	-	-	34,000	90,980	182,391	0.7%
Consultants	-	43,500	-	-	-	-	7,000	65,000	-	5,100	-	120,600	0.5%
Dues & Subscriptions	5,555	400	6,040	12,765	-	1,338	2,115	3,181	400	7,695	-	39,489	0.2%
Prof Dev & Training	2,830	3,070	2,500	14,500	-	2,600	8,750	3,100	5,200	1,500	-	44,050	0.2%
Supplies	1,500	7,642	102,300	34,720	-	13,699	5,800	3,825	4,350	245,338	52,500	471,674	1.9%
Travel	2,736	642	-	-	-	6,057	796	2,205	20,520	3,257	-	36,212	0.1%
Utilities	1,920	1,008	52,020	35,064	-	24,250	13,236	3,720	4,620	47,964	254,808	438,610	1.7%
Vehicles & Equipment	-	4,350	244,807	220,300	-	13,086	41,656	-	500	203,456	19,500	747,655	3.0%
Other	102,000	16,750	14,950	7,000	-	555,295	161,262	8,000	71,615	1,080,279	-	2,017,151	8.0%
Subtotal Expenses	116,741	81,862	432,317	352,475	-	635,910	240,615	91,481	107,805	1,630,088	417,788	4,107,082	16.3%
Total Expenses	303,981	289,087	2,994,470	3,777,371	-	1,651,939	999,938	422,416	365,604	2,462,197	417,788	13,684,792	
Total Personnel	9,577,711	38.1%											
Employee Benefits	4,805,967	19.1%											
Subtotal Personnel Costs	14,383,678	57.1%											
Expenses	4,107,082	16.3%											
Debt Service	2,251,222	8.9%											
Other Assessments	856,790	3.4%											
State & County Assmts	2,888,336	11.5%											
Insurance	278,300	1.1%											
Reserve Fund	50,000	0.2%											
Overlay	353,019	1.4%											
Subtotal Expenses	10,784,749	42.9%											
TOTAL	25,168,426												
Schools	27,233,496												
GRAND TOTAL	52,401,922												

Division: Mayor's Office
Department: Mayor's Office
Department No: 121
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	190,157	193,234	187,240	(5,994)	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	190,157	193,234	187,240	(5,994)	_____
Operating Expenses					
Advertising	128	200	200	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	3,366	5,555	5,555	-	_____
Professional Development/Training	2,701	2,830	2,830	-	_____
Supplies	1,568	1,500	1,500	-	_____
Travel	1,983	2,448	2,736	288	_____
Utilities	1,255	2,220	1,920	(300)	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	1,306	1,500	1,700	200	_____
Subtotal Operating Expenses	12,307	16,253	16,441	188	_____
Total Expenses	202,464	209,487	203,681	(5,806)	_____

Division: Mayor's Office
Department: Mayor's Office
Department No: 121
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Mayor	511110	80,000
Chief of Staff	511112	58,000
Executive Secretary	511150	49,240
Total Personnel		187,240

Division: Mayor's Office
Department: Mayor's Office
Department No: 121
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Open Position/Bid Ads	530210	ad	1	200	200	
Subtotal Advertising					200	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Weekly Newspaper	542310	annual	1	70	70	
New England StatNet	542310	annual	1	2,000	2,000	
Massachusetts Municipal Association Dues	542310	annual	1	2,500	2,500	
Massachusetts Municipal Management Association	542310	annual	1	135	135	
Mass Municipal Personnel Association	542310	annual	1	250	250	
International City Management Association Dues	542310	annual	1	600	600	
Subtotal Dues & Subscriptions					5,555	
Professional Development & Training						
Massachusetts Municipal Personnel Meetings	530311	month	12	35	420	
Massachusetts Municipal Association Conference	530311	entrance	2	400	800	
Massachusetts Management Association Mtgs.	530311	month	12	30	360	
International City Management Conference	530311	entrance	1	1,250	1,250	
Subtotal Professional Development/Training					2,830	
Supplies						
Office Supplies						
General Supplies	542020				1,500	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					1,500	
Travel (In and Out of State)						
In State Travel, Conferences, MMA, Meetings	571964	miles	4,800	0.570	2,736	
Subtotal Travel					2,736	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						
Land Line (3) & Fax (1)	530220	month	12	160	1,920	
Other Utilities					-	
Subtotal Utilities					1,920	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Town Report	530240		1	1,700	1,700	
Subtotal Other Expenses					1,700	

Division: Mayor's Office
 Department: Legal
 Department No: 151
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
General	45,410	59,500	59,500	-	_____
Litigation	34,946	26,350	26,350	-	_____
Labor	19,015	10,200	10,200	-	_____
Ordinance Review	-	4,250	4,250	-	_____
Subtotal Operating Expenses	99,371	100,300	100,300	-	_____
Total Expenses	99,371	100,300	100,300	-	_____

Division: Mayor's Office
Department: Legal
Department No: 151
Expenses

<i>Description</i>	<i>Current Munis</i>		<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>				
Legal Services						
General Government	530050	hours	350	170	59,500	
Litigation and Development	530055	hours	155	170	26,350	
Labor	530060	hours	60	170	10,200	
Ordinance Review	530065	hours	25	170	4,250	
Subtotal Legal Services					100,300	

Division: City Council/City Clerk
Department: City Council
Department No: 111
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	32,000	32,000	32,000	-	_____
Overtime	2,241	5,560	4,768	(792)	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	34,241	37,560	36,768	(792)	_____
Operating Expenses					
Advertising	2,089	4,500	4,500	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	38,390	43,500	43,500	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	660	2,088	2,070	(18)	_____
Supplies	33	621	535	(86)	_____
Travel	36	413	462	49	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	-	-	3,000	3,000	_____
Other Expenses	153	250	250	-	_____
Subtotal Operating Expenses	41,361	51,372	54,317	2,945	_____
Total Expenses	75,602	88,932	91,085	2,153	_____

Division: City Council/City Clerk
Department: City Council
Department No: 111
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
At Large	512100	3,000
At Large	512100	3,000
At Large President	512100	4,000
Clerk to the Council	512100	4,000
District 1	512100	3,000
District 2	512100	3,000
District 3	512100	3,000
District 4	512100	3,000
District 5	512100	3,000
District 6	512100	3,000
Total Personnel		32,000

Division: City Council/City Clerk
 Department: City Council
 Department No: 111
 Other Personnel

<i>Current</i>						
<i>Overtime</i>	<i>Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
	512100	Hours	72	29.54	2,127	
Assistant City Clerk	512100	Hours	72	36.68	2,641	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					4,768	

<i>Current</i>						
<i>Other Personnel Expenses</i>	<i>Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: City Council/City Clerk
 Department: City Council
 Department No: 111
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210				4,500	
Subtotal Advertising					4,500	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants - Auditing Services						
Auditing Services	530010				42,000	
Municipal Code	530005				1,500	
Subtotal Consultant					43,500	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Conference/MMA	530311		9	230	2,070	
Subtotal Professional Development/Training					2,070	
Supplies						
<i>Office Supplies</i>						
Audio Tapes	542020	each	10	0	-	
Sheet Protectors	542020	pkg	5	13	65	
File Folders	542020	box	3	20	60	
Municipal Council Envelopes	542020	box	1	140	140	
Business Cards	542020		9	30	270	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					535	
Travel (In and Out of State)						
Travel to conferences, meetings	571964	mileage	810	0.57	462	
Subtotal Travel					462	
Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Replacement of PA system					3,000	
Subtotal Vehicle & Equipment					3,000	
Other Expenses						
Committee Expense	530100				250	
Subtotal Other Expenses					250	

Division: City Council/City Clerk
Department: City Clerk
Department No: 161
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	162,186	164,899	153,368	(11,531)	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	162,186	164,899	153,368	(11,531)	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	150	400	400	-	_____
Professional Development/Training	426	850	850	-	_____
Supplies	1,318	1,686	1,681	(5)	_____
Travel	144	175	180	5	_____
Utilities	975	1,008	1,008	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	1,192	1,500	1,500	-	_____
Subtotal Operating Expenses	4,205	5,619	5,619	-	_____
Total Expenses	166,391	170,518	158,987	(11,531)	_____

Division: City Council/City Clerk
Department: City Clerk
Department No: 161
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
City Clerk	511120	69,057
Asst. City Clerk	511158	44,489
Administrative Asst.	511121	35,821
PT Records Assistant	512162	4,000
Total Personnel		153,368

Division: City Council/City Clerk
 Department: City Clerk
 Department No: 161

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Massachusetts Town Clerks Association	542310	annual	1	100	100	
Massachusetts City Clerks Association	542310	annual	1	150	150	
North Shore City & Town Clerks Association	542310	annual	1	25	25	
New England Association of City & Town Clerks	542310	annual	1	25	25	
International Institute of Municipal Clerks	542310	annual	1	100	100	
Subtotal Dues & Subscriptions					400	
Professional Development & Training						
MCTCA Summer Conference (Re-	530311	each	1	350	350	
MCTCA Winter (Re-Certification Credits)	530311	each	1	200	200	
NEACTC Conference (Certification Credits)	530311	each	1	300	300	
Quarterly NSCTCA Meetings	530311	quarterly			-	
Subtotal Professional Development/Training					850	
Supplies						
<i>Office Supplies</i>						
Bond Paper	542020	pkg	6	30	180	
File Folders	542020	box	3	20	60	
Permanent Markers	542020	pkg	1	15	15	
Pens	542020	pkg	2	8	16	
Vital Record Binders	542020	each	6	25	150	
Mylar Visu-u-ropes	542020	pkg	10	45	450	
Paper clips, calendars, post-its, staples, small mailers	542020				150	
Sheet Protectors	542020	pkg	3	13	39	
Large Mailing envelopes	542020	box	2	25	50	
Food Supplies					-	
<i>Other Supplies</i>						
Town Clerk Envelopes 6.5 X 9.5	542020	box	6	11	66	
Town Clerk Envelopes #10	542020	box	2	140	280	
Dog Licenses	542020				225	
Subtotal Supplies					1,681	
Travel (In and Out of State)						
Travel to Summer Conference	571964	miles	0	0.57	80	
Travel to Winter Conference	571964	miles	0	0.57	50	
Travel to New England Conference	571964	miles	0	0.57	50	
Subtotal Travel					180	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	month	12	84	1,008	
Other Utilities					-	

Division: City Council/City Clerk
 Department: City Clerk
 Department No: 161

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Subtotal Utilities</i>					1,008	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Parking Ticket Processing	530015				1,500	
<i>Subtotal Other Expenses</i>					1,500	

Division: City Council/City Clerk
Department: Elections
Department No: 162
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	17,097	15,716	15,700	(16)	_____
Overtime	-	1,622	1,390	(232)	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	17,097	17,338	17,090	(248)	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	25	150	150	-	_____
Supplies	3,516	4,876	5,426	550	_____
Travel	-	-	-	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	416	1,350	1,350	-	_____
Other Expenses	12,528	15,200	15,000	(200)	_____
Subtotal Operating Expenses	16,485	21,576	21,926	350	_____
Total Expenses	33,582	38,914	39,016	102	_____

Division: City Council/City Clerk
Department: Elections
Department No: 162
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Board of Registrar	512160	300
Board of Registrar	512160	300
Board of Registrar	512160	400
Board of Registrar	512160	300
Wardens	512162	2,500
Clerks	512162	2,200
Poll Workers	512162	8,000
Tabulators	512162	200
General	512162	1,500
Total Personnel		15,700

Division: City Council/City Clerk
Department: Elections
Department No: 162
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Assistant City Clerk	512162	Hours	21	36.68	770	
Adm. Asst	512162	Hours	21	29.54	620	
	512162	Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					1,390	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: City Council/City Clerk
 Department: Elections
 Department No: 162
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
Registration for October Conference	530311	each	1	50	50	
Registration for June Conference	530311	each	1	50	50	
Registration for New England Conference	530311	each	1	50	50	
<i>Subtotal Professional Development/Training</i>					150	
Supplies						
<i>Office Supplies</i>						
Voting Supplies	524263		1	1,500	1,500	
File Folders	542020	box	3	20	60	
Pens	542020	pkg	2	8	16	
Census/ voter notification Postage	530200		1	3,500	3,500	
Custodial Supplies					-	
<i>Food Supplies</i>						
Pizza, coffee, water, donuts, papergood:	542162		2	175	350	
Other Supplies					-	
<i>Subtotal Supplies</i>					5,426	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
<i>Office Equipment Maintenance</i>						
Voting Machine Maintenance	524262	contract	1	1,200	1,200	
Vehicle Maintenance					-	
Vehicle Fuel					-	
Other Equipment	542020		6	25	150	
<i>Subtotal Vehicle & Equipment</i>					1,350	
Other Expenses						
MGL Books,updates	530230			-	1,000	
Printing ballots/coding of memory cards/ n	530230				11,000	
List of Residents	530230				1,000	
Census Forms	530230				2,000	
<i>Subtotal Other Expenses</i>					15,000	

Division: Fire
 Department: Fire
 Department No: 220
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	1,941,491	2,079,000	2,212,273	133,273	_____
Overtime	470,966	429,975	334,880	(95,095)	_____
Other Personnel Expenses	16,375	30,000	15,000	(15,000)	_____
Subtotal Personnel	2,428,832	2,538,975	2,562,153	23,178	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	5,875	11,550	9,700	(1,850)	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	4,103	5,690	6,040	350	_____
Professional Development/Training	6,564	2,500	2,500	-	_____
Supplies	99,393	97,150	102,300	5,150	_____
Travel	-	-	-	-	_____
Utilities	24,083	51,360	52,020	660	_____
Vehicles & Equipment	170,579	246,440	244,807	(1,633)	_____
Other Expenses	5,894	12,448	14,950	2,502	_____
Subtotal Operating Expenses	316,491	427,138	432,317	5,179	_____
Total Expenses	2,745,323	2,966,113	2,994,470	28,357	_____

Notes:

Division: Fire
Department: Fire
Department No: 220
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Fire Chief/Paramedic	511120	149,719
Asst. Chief	511228	115,000
Deputy/ EMS & Training	511228	103,000
Lieutenant	511224	78,266
Lieutenant/Paramedic	511224	75,378
Firefighter/EMT/Mechanic	511220	73,543
Firefighter/Paramedic	511220	70,943
Firefighter/Fire Alarm Sup	512220	70,909
Firefighter/Paramedic	511220	70,869
Lieutenant	511224	69,322
Lieutenant	511224	69,322
Firefighter/Paramedic	511220	64,293
Firefighter/Paramedic	512220	64,293
Firefighter/EMT	512220	63,833
Firefighter/Paramedic	511220	63,579
Firefighter/Paramedic	511220	63,264
Firefighter/Paramedic	511220	62,943
Firefighter/Paramedic	511220	62,487
Firefighter/EMT	511220	62,208
Firefighter/Paramedic	511220	61,153
Admin. Assistant	511203	59,884
Firefighter/EMT	511220	58,955
Firefighter/EMT	511220	58,955
Firefighter/EMT	511220	58,679
Firefighter/EMT	512220	57,329
Firefighter/Paramedic	511220	55,489
Firefighter/Paramedic	511220	55,300
Firefighter/Paramedic	511220	55,164
Firefighter/Paramedic	511220	55,027
Firefighter/Paramedic	511220	55,027
Firefighter/Paramedic	511220	54,963
Firefighter/Paramedic	511220	54,677
Emergency Management	511220	13,500
Emergency Management	511220	5,000
Firefighter/Paramedic	511220	-
Total Personnel		2,212,273

Division: Fire
Department: Fire
Department No: 220
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	1,200	40.00	48,000	
Ambulance Overtime	513101	Hours	4,000	40.00	160,000	
Ambulance Certification Training	513102	Hours	504	40.00	20,160	
Ambulance Training Overtime	513102	Hours	168	40.00	6,720	
Shift coverage - sick	513150	Hours	1,200	40.00	48,000	
Shift coverage - injury	513151	Hours	500	40.00	20,000	
Personal hours	514217	Hours	800	40.00	32,000	
Subtotal Overtime					334,880	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Sick Leave Buy Out	517910		1	15,000	15,000	
Subtotal Overtime					15,000	

Division: Fire
 Department: Fire
 Department No: 220
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
<i>Repairs</i>						
Routine building repairs	524005	Annual			2,000	
Duct Work Cleaning Elm Street	524005	semi annual			700	HVAC Duct Cleaning
Plumbing Maintenance	524005	Annual			1,000	
Miscellaneous Electrical repairs	524005	Annual			1,000	
Exterior Overhead Doors	524005	Annual			2,000	
Other Annual Maintenance	524005	Annual			-	
<i>Other</i>						
Heat/AC Maintenance Agreement	524005	Annual			3,000	HVAC Elm Street Station agreement
Subtotal Building Maintenance					9,700	
Consultants						
Subtotal Consultants					-	
Dues & Subscriptions						
Essex County Chiefs Association , FCAM, IAFC	542310	person	1	1,800	1,800	
Essex County Chiefs Regional Mutual Aid Dispatch Assessment	542310			-	-	
Maintenance Agreement NFPA Codes Computer Program Disk	542310	annual	1	1,750	1,750	
NFPA-National Fire Protection Association Trade Magazines	542310	person	3	150	450	
Mechanic Monthly service Meeting / Yearly Dues	524310	Month	12	45	540	
Seacoast Chief Fire Officer Association	542310	person	3	500	1,500	
Subtotal Dues & Subscriptions					6,040	
Professional Development & Training						
Sub-Contracted Training EMS PALS, ACLS	530311	hour	1	2,500	2,500	
Subtotal Professional Development/Training					2,500	
Supplies						
<i>Office Supplies</i>						
General Office Supplies clips, etc	542220	annual			3,000	
Stationary Supplies ie. Letterhead & Envelopes Dept Forms	542220	annual			3,500	
Printing costs for special permit forms	542220	annual			1,500	
<i>Custodial Supplies</i>						
Paper Towels/Toilet Paper	545005	annual			3,300	
Cleaner and soaps, etc.	545005	annual			1,800	
<i>Fire Supplies</i>						
Fire House Dispatch Service Agreement	542220	annual	10	600	6,000	
Fire Extinguisher Annual Maintenance	542220	annual			800	
Haz-Mat Supplies	542220	annual			1,400	
Fire Hose as needed	542220	annual			1,000	
Fire Hand Tool replacement	542220				1,000	
Hand Lights	542220				1,500	
Food Supplies	542220				2,000	Emergency Management
<i>Other Supplies</i>						
Medical Supplies	542224	annual			70,000	

Division: Fire
 Department: Fire
 Department No: 220
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Annual Service Agreement for the Defibrillators	542224	annual			5,500	
Subtotal Supplies					102,300	
Travel						
Subtotal Travel					-	
Utilities						
Electricity	521001	month	12	2,300	27,600	
Natural Gas	521020	month	12	1,600	19,200	
<i>Telephones</i>						
Monthly fixed cost for phone line	530220	month	12	35	420	
Other Monthly charges for local and long distance	530220	month	12	235	2,820	
Cell Phones (3)	530220	month	12	165	1,980	
Subtotal Utilities					52,020	
Vehicles & Equipment						
<i>Office Equipment Maintenance</i>						
Linen & Regular towels	545005	annual			-	
Copier/Printer Lease	542220	month	24	196	4,704	EMA / FIRE
Copier Service Contract	542220	Per 1/4	8	319	2,552	EMA / Fire
<i>Maintain Fire Vehicles</i>						
Annual Ladder test w/ground ladders	524322	annual			2,000	
Annual Ladder Truck Ariel & Chassis Service	524322	annual			8,000	
Annual Maintenance on Pumpers	524322	annual	3	400	1,200	
Annual Fire Pump Test on 3 Pumps	524322	annual	3	450	1,350	
Tire Replacement	524322	annual	8	1,100	8,800	
Routine Vehicle Maintenance and Repairs	524322	annual			7,000	
Vehicle Inspections	524322	annual			1,250	
Annual Lube/Oil Service for all vehicles	524322	annual			9,000	
Body and Paint repairs	524322				2,500	
Tool replacement/Upgrade Mechanics tools	524322				1,000	
New Pumper Lease Purchase	587100	annual			83,000	Third Year of 5 Year Lease
Vehicle Lease Purchase Command Asst Chief & Chief Car	587100	annual			15,221	A 4 Lease
Stock Parts	524322				2,000	
<i>Maintain Ambulance Vehicles</i>						
Routine & Emergency repairs	524323				9,000	
FDA Licensing for Medications	524323	annual	4	300	1,200	
Licensing through the States of MA and NH	524323	annual	4	2,000	8,000	
<i>Maintain Fire Alarm</i>						
Replace outside cable, repair city owned Master Boxes and	524425					
Maintain City owned Fire Alarm devices	524425				500	
Annual Inspection Certification of Bucket Truck & maintenance	524425				700	
Certification Requirements	524425	annual			1,200	
<i>Vehicle Fuel</i>						
Diesel	548000	gallons	7500	3.90	29,250	
Gasoline & Oil	548000	gallons	5000	3.50	17,500	
<i>Equipment for Firefighters</i>						
Replace turnout gear	542225	each	7	2,300	16,100	
Replace protective hoods	542225	each	28	35	980	
Replace gloves	542225	each	20	75	1,500	
Helmets	542225	each	4	525	2,100	
Replacement Boots	542225	each	5	500	2,500	
Fire Patches, Rank	542225		100	5	500	

Division: Fire
Department: Fire
Department No: 220
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Radio Equipment Maintenance</i>						
Annual Maintenance Agreement with Motorola	524220	annual	1	1,500	1,500	
Verizon Phone lines for radios	524220	line	2	1,350	2,700	
<i>Vehicles & Equipment Subtotal</i>					244,807	
<i>Other Expenses</i>						
<i>Maintain SCBA & Compressor</i>						
Annual Fit Testing Firefighter Air Masks			35	50	1,750	
Annual service on compressor	524220				2,500	
<i>Fire Prevention</i>						
Annual Updates to Codes, Standards & Laws MGL148/ CMR	542221	annual			500	
Mandatory training seminars	542221	annual			1,500	
National Fire Academy (Fire Prevention)	542221				-	
Fire Prevention meetings	542221	month	12	50	600	
Fire Prevention Dues	542221	annual	2	300	600	
Code Red		annual	1	7,500	7,500	
<i>Subtotal Other Expenses</i>					14,950	

Division: Fire
Department: Emergency Management
Department No: 291
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	7,500	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	7,500	-	-	-	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	40	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	183	-	-	-	_____
Supplies	1,423	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	1,295	-	-	-	_____
Vehicles & Equipment	12,691	-	-	-	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	15,632	-	-	-	_____
Total Expenses	23,132	-	-	-	_____

Notes:
 Emergency Mangement center cost rolled into Fire Department

Division: Fire
Department: Emergency Management
Department No: 291
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Deputy Director	512228	-
Director	512140	-
Total Personnel		-

Division: Fire
 Department: Emergency Management
 Department No: 291

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Maintenance supplies	524005				-	
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
CPR, First Responder Training	514216				-	
Subtotal Professional Development/Training					-	
Supplies						
<i>Office Supplies</i>						
Pens,paper,other supplies	542020				-	
<i>Custodial Supplies</i>						
Paper Goods	545005				-	
<i>Food Supplies</i>						
Emergency events, trainings	542212				-	
<i>Other Supplies</i>						
First Responder equipment (vests, shirts, etc)	542215				-	
Subtotal Supplies					-	
Travel (In and Out of State)						
Travel expense to State meetings	570010	Miles		0.51	-	
Subtotal Travel					-	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Yearly Maintenance EOC phone service	530220	month			-	
Land lines (2)	530220	month	0	120	-	
Verizon wireless card for Mobile Command Unit	530220	month	0	50	-	
Other Utilities					-	
Subtotal Utilities					-	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
<i>Office Equipment Maintenance</i>						
Copier Maintenance	524205		0	175	-	
<i>Vehicle Maintenance (include nonfuel consumables)</i>						
Oil & filters Labor for changes	524300	each	0	50	-	
State Inspections	524300	each			-	
Labor for other repairs	524300	each			-	
Vehicle Repair Supplies(automotive parts)	548010				-	
<i>Vehicle Fuel</i>						
Diesel		Gallons	0	3.5	-	
Gasoline	548000	Gallons	0	3.25	-	
<i>Other Equipment</i>						
Communications (mobile, portables)	524220				-	
Generators (repairs, filters, maintenance)	524250				-	
Subtotal Vehicle & Equipment					-	
Other Expenses						
Code Red Notification System	524220				-	
Subtotal Other Expenses					-	

Division: Police
Department: Police
Department No: 210
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	2,554,693	2,688,057	2,945,097	257,040	_____
Overtime	311,562	344,790	406,185	61,395	_____
Other Personnel Expenses	82,609	62,096	67,615	5,519	_____
Subtotal Personnel	2,948,864	3,094,943	3,418,897	323,954	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	28,899	27,438	28,126	688	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	14,732	12,290	12,765	475	_____
Professional Development/Training	14,111	6,700	14,500	7,800	_____
Supplies	50,756	27,920	34,720	6,800	_____
Travel	242	-	-	-	_____
Utilities	18,228	31,272	35,064	3,792	_____
Vehicles & Equipment	212,291	211,080	220,300	9,220	_____
Other Expenses	4,442	3,700	5,500	1,800	_____
Subtotal Operating Expenses	343,701	320,400	350,975	30,575	_____
Total Expenses	3,292,565	3,415,343	3,769,871	354,528	_____

Notes:

Division: Police
Department: Police
Department No: 210
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Acting Chief	511120	155,000
Lieutenant Acting Ex. Officer	511214	130,000
Acting Lieutenant Detective	511214	115,000
Sergeant	511212	98,142
Sergeant	511212	96,690
Sergeant	511210	96,690
Sergeant	511212	96,046
Sergeant	511212	93,516
Sergeant	511212	92,828
Rotating Detective	511210	91,612
Police Officer	511210	93,157
Police Officer	511210	89,878
Police Officer	511210	86,659
Police Officer	511210	83,452
Police Officer	511210	82,168
Police Officer	511210	79,573
Police Officer	511210	79,573
Police Officer	511210	79,140
Police Officer	511210	78,956
Police Officer	511210	76,048
Police Officer	511210	75,865
Police Officer	511210	75,430
Police Officer	511210	73,089
Police Officer	511210	69,851
Police Officer	511210	66,105
Police Officer	511210	63,529
Police Officer	511210	63,167
Police Officer	511210	52,153
Admin. Assistant	511170	62,469
Police Prosecutor	511219	61,641
Public Safety Clerk		27,820
Firearms Licensing	512216	26,522
Public Safety Clerk		13,000
Police Officer	511210	-
Police Officer	511210	-
Total Personnel		2,945,097

Division: Police
 Department: Police
 Department No: 210
 Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	hours	1,945	60.00	116,700	Shift extensions, continuing investigations, special events & community projects. Limited to 5.3 hrs per day.
Sick leave coverage	513150	hours	855	60.00	51,300	Coverage for officers out sick. Allows for 16.4 hrs per week.
Court Time	513210	hours	780	60.00	46,800	District Court, superior court, juvenile court, grand jury. Limited to 5 appearances per week at 3 hrs.
Recall	513250	hours	532	60.00	31,920	Crime scene forensics, photos, prints, accident reconstruction, arson, sexual assault, K-9, grant matching. Allows for 10.2 hours per week
Training	513500	hours	390	60.00	23,400	No increase in hours-still reduced by more than 45% from previous years
Public Safety Clerk		hours	855	27.00	23,085	Includes: Sick, training, vacation, recall, operational coverage.
Vacation Coverage Police	514218	hours	1,883	60.00	112,980	Vacation funded @ only 37% of full coverage as there are 5096 hrs of contractual vacation for Patrolaman/Sergeants. Remaining 63% is covered by reduction in manning, shift extensions or denial of time off.
Subtotal Overtime					406,185	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Reserve Officers	512210	Hrs	1,757	29.00	50,953	Allows for 4.8 reserve hrs per day including field training.
Unused Sick Time Buyback Per Contract	517910	person	-	15,000	-	
Reserve Officer Clothing Allowance	517010	person	7	850	5,950	
Public Safety Clerk Uniform (Quartermaster)	517010	person	-	300	-	
Department Obligations - Uniform	517010	person	38	100	3,800	Uniform and equipment contractual obligations
Matron		hours	192	18	3,456	previously under the communication budget
Intermittent Public Safety Clerk		hours	192	18	3,456	previously under the communication budget
Subtotal Overtime					67,615	

Division: Police
Department: Police
Department No: 210
Expenses

<i>Description</i>	<i>Munis Object</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
<i>Materials</i>					-	
<i>Repairs</i>					-	
Electrical	524005	hours	16	83	1,328	
Plumbing	524005	hours	16	95	1,520	
Heating / Cooling	524005	hours	16	90	1,440	
Carpentry / Painting	524005	hours	80	45	3,600	
Masonry / Sealing	524005		-	-	-	
<i>Other</i>						
Cleaning Service	524005	weekly	52	350.00	18,200	
Emergency Generator - contract/maintenance/repairs/load test.	524005	annual	1	1,250	1,250	
Emergency Generator Fuel	524005	gallon	225	3.50	788	
Subtotal Building Maintenance					28,126	
Consultants						
Subtotal Consultants					-	
Dues & Subscriptions						
IACP Chief & Lt.	542310	annual	2	120	240	
Massachusetts Chiefs of Police Association - Chief & Lt.	542310	annual	1	700	700	
Essex County Chief's Association - Chief & Lt.	542310	annual	2	350	700	
New England States Police Information Network	542310	annual	1	100	100	
North Eastern Massachusetts Law Enforcement Council (NEMLEC)	542310	annual	1	4,825	4,825	
Massachusetts Legal Defense Fund - Chief & Lts.	542310	annual	3	250	750	
Department certifications - Accreditation	542310	annual	1	1,150	1,150	
West law, legal bulletins, prosecutor's guide, Mass. Practice	542310	annual	1	2,500	2,500	
Greater Boston Police Council - BAPER	542310	annual	1	1,100	1,100	
Memberships in Mass/National Associations	542310	annual	10	70	700	crime scene, arson, photo. Armorer
Subtotal Dues & Subscriptions					12,765	
Professional Development & Training						
Police Reserve Academy fee (New Reserves)	530310	single	3	1,200	3,600	Academy fee only. New hires attend on own time

Division: Police
Department: Police
Department No: 210
Expenses

<i>Description</i>	<i>Munis Object</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Police Full Time Academy fees	530310	single	1	4,200	4,200	Chief replacement
In-Service Training for officers	530310	single				
Tuition for specialized training	530310	course	8	350	2,800	
Boston Police K9 Certification	530310	single	-	500	-	
Command training for new supervisors (IACP 3 week course)	530310	employee	3	1,300	3,900	
Subtotal Professional Development/Training					14,500	
Supplies						
<i>Office Supplies</i>						
Computer/copy paper & labels	542020	department	1	2,850	2,850	
Booking room supplies, ink pads, gloves, blankets	542020	department	1	4,000	4,000	
Toner kits	542020	single	16	180	2,880	
Ink cartridges	542020	single	18	145	2,610	
USB', CD's, pens,files,staples, general office supplies	542020	department	12	300	3,600	
<i>Custodial Supplies</i>						
Custodial supplies	545005	month	12	125	1,500	
<i>Food Supplies</i>						
Food for prisoners held overnight	542212	month	12	70	840	
Food for guests at community events and training at PD	542212	month	12	70	840	
<i>Other Supplies</i>						
Police supplies	542210	department	1	2,800	2,800	
Public Safety Clerk Supplies		single	1	1,000	1,000	
Portable radio batteries	542210	single	40	40	1,600	
Flashlight batteries - nickel cadium	542210	single	40	30	1,200	
Ammunition - qualification & training	542210	annual	2	3,000	6,000	
Crime Scene supplies/Identi-kit	542210	department	1	3,000	3,000	
Subtotal Supplies					34,720	
Travel						
Subtotal Travel					-	
Utilities						
Electricity	521001	monthly	12	1,450	17,400	
Natural Gas	521020	monthly	12	325	3,900	
<i>Telephone</i>						
AT&T/Verizon - phone lines, fax, cable	530220	monthly	12	282	3,384	
CLEAR investigative web access	530220	monthly	12	138	1,656	
Language line, Verizon mobile access, TransCor-AVL	530220	monthly	12	677	8,124	
<i>Other Utilities</i>						
Tower rental fee	524220	annual	1	600	600	
Subtotal Utilities					35,064	
Vehicles & Equipment						

Division: Police
Department: Police
Department No: 210
Expenses

<i>Description</i>	<i>Munis Object</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Office Equipment Purchases (Under \$5,000)</i>						
<i>Office Equipment Maintenance</i>						
Computer system support & licensing fee-IMC	524205	annual	1	7,435	7,435	
Copy & fax machines service contracts	524205	annual	1	1,190	1,190	
Copy machines lease	524205	monthly	12	256	3,072	
Office computers maintenance	524205	annual	22	50	1,100	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Cruisers - frontline patrol vehicles	524321	single	8	1,200	9,600	
Cruisers - Command vehicles	524321	single	3	500	1,500	
Vans & Motorcycles - EVOC, Crime Scene, Transport Van	524321	single	6	500	3,000	
Vehicle washing	524321	monthly	12	175	2,100	
Oil for changes	548000	quarts	1,422	2	2,844	
Oil Filters for changes	548000	single	237	6	1,422	
Air Filters	548000	single	42	18	756	
Fuel filters	548000	single	25	6	150	
Tires	548010	single	96	110	10,560	
Miscellaneous repairs / parts for all vehicles	548010	single	17	500	8,500	
<i>Vehicle Fuel</i>						
Gasoline	548000	gallon	24,000	3.50	84,000	
<i>Other Equipment</i>						
Radar, breathalyzer, cell cameras, Defibrillators	524205	annual	1	2,400	2,400	
Vehicle leases	587100	vehicle	1	69,431	69,431	
<i>Communications Equipment Maintenance</i>						
Radio maintenance calls for service	524220	single	10	300	3,000	
MDT maintenance & repair	524220	single	10	150	1,500	
MDT repeater and MDT 800 mgz radio modems	524220	single	10	80	800	
MDT laptop batteries	524220	single	15	80	1,200	
Cruiser electronic consoles and related electrical	524220	single	2	700	1,400	
CJIS computer maintenance contract	524220	annual	1	1,600	1,600	
State & Federal fingerprint systems/Altura phone system Maint.	524220	annual	1	1,740	1,740	
<i>Vehicles & Equipment Subtotal</i>					220,300	
<i>Other Expenses</i>						
Medical Expenses	524220	annual	1.00	3,000	3,000	
Printing	530230	single	1	2,500	2,500	
<i>Public Safety</i>						
Police K-9	530492	monthly	-	100	-	

Division: Police
Department: Harbormaster
Department No: 295
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	6,000	6,000	6,000	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	6,000	6,000	6,000	-	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	-	-	-	-	_____
Supplies	-	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	1,500	1,500	1,500	-	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	1,500	1,500	1,500	-	_____
Total Expenses	7,500	7,500	7,500	-	_____

Division: Police
Department: Harbormaster
Department No: 295
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Harbormaster	512260	\$ 6,000

Division: Police
 Department: Harbormaster
 Department No: 295
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Vehicle Maintenance</i>						
Reimbursement	524300				1,500	
<i>Vehicle Fuel</i>						
Gasoline	548000					
<i>Other Equipment</i>						
Reimbursement	557100					
<i>Subtotal Vehicle & Equipment</i>					1,500	
Other Expenses						
<i>Subtotal Other Expenses</i>						

Division: Public Safety Communications
Department: Public Safety Communications
Department No: 230
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	446,160	506,696	-	(506,696)	_____
Overtime	78,647	27,345	-	(27,345)	_____
Other Personnel Expenses	6,401	8,018	-	(8,018)	_____
Subtotal Personnel	531,208	542,059	-	(542,059)	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	-	-	-	-	_____
Supplies	-	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	2,000	-	(2,000)	_____
Subtotal Operating Expenses	-	2,000	-	(2,000)	_____
Total Expenses	531,208	544,059	-	(544,059)	_____

Notes:

Division: Public Safety Communications
Department: Public Safety Communications
Department No: 230
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Fire Dispatcher	511203	-
Police Dispatcher	511203	-
Police Dispatcher	511203	-
Fire Dispatcher	511203	-
Police Dispatcher	511203	-
Fire Dispatcher	511203	-
Fire Dispatcher	511203	-
Police Dispatcher	511203	-
Police Dispatcher	511203	-
Total		-

Division: Public Safety Communications
Department: Public Safety Communications
Department No: 230
Other Personnel

Overtime	Current Munis		# of Hours	Hrly Rate		Total	Notes
	Object Code	Unit Type		(\$)			
Operational Overtime	513100	Hours	40	-	-		
Recall Overtime	513250	Hours	14	-	-		
Training Overtime	513500	Hours	40	-	-		
Sick Leave Coverage	513150	Hours	200	-	-		
Vacation Leave Coverage	514218	Hours	500	-	-		
Subtotal Overtime							

Other Personnel Expenses	Current Munis		# of Units	Unit Cost		Total	Notes
	Object Code	Unit Type					
Tuition Reimbursement	512203	Departmen	1	-	-		
Training		Departmen	-	-	-		
Matron stipend	512211	Monthly	12	-	-		
Medical Expenses	519420	Departmen	-	-	-		
Intermittent Dispatchers	512203	Hours	260	-	-		
Subtotal Overtime							

Division: Public Safety Communications
 Department: Public Safety Communications
 Department No: 230
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies	542215					
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
					-	

Division: Community & Social Services
Department: Council on Aging
Department No: 541
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	94,189	112,622	125,742	13,120	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	94,189	112,622	125,742	13,120	_____
				-	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	780	800	850	50	_____
Supplies	631	4,000	1,200	(2,800)	_____
Travel	944	1,300	1,300	-	_____
Utilities	1,464	1,960	3,060	1,100	_____
Vehicles & Equipment	2,845	4,615	5,030	415	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	6,664	12,675	11,440	(1,235)	_____
				-	_____
Total Expenses	100,853	125,297	137,182	11,885	_____

Division: Community & Social Services
Department: Council on Aging
Department No: 541
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Department Head	511120	60,552
Outreach Worker/Asst Director	511163	38,748
Volunteer Coordinator	511158	11,362
Social Service under 60	511158	9,360
Activities Coordinator	511158	5,720
Total Personnel		125,742

Division: Community & Social Services

Department: Council on Aging

Department No: 541

Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
MCOA annual conference and CEU's	530311				850	
Subtotal Professional Development/Training					850	
Supplies						
Office Supplies	542020				1,200	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					1,200	
Travel (In and Out of State)						
Meetings, conferences, care coordination	571964	miles	0	0.57	1,300	
Subtotal Travel					1,300	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	monthly	12	0	3,060	
Other Utilities					3,060	
Subtotal Utilities					3,060	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)	524205				-	
Office Equipment Maintenance					590	
Copier Lease	524205	annual			4,440	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
Vehicle Fuel					-	
Gasoline					-	
Other Equipment					-	
Subtotal Vehicle & Equipment					5,030	
Other Expenses						
Subtotal Other Expenses					-	

Division: Community & Social Services
Department: Youth Services
Department No: 542
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	220,398	249,434	260,029	10,595	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	220,398	249,434	260,029	10,595	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	225	318	318	-	_____
Professional Development/Trainin	70	200	200	-	_____
Supplies	76	4,000	4,000	-	_____
Travel	1,500	1,851	2,157	306	_____
Utilities	1,904	2,580	2,580	-	_____
Vehicles & Equipment	314	1,080	1,400	320	_____
Other Expenses	17,303	34,000	34,000	-	_____
Subtotal Operating Expenses	21,392	44,029	44,655	626	_____
Total Expenses	241,790	293,463	304,684	11,221	_____

Notes:

Division: Community & Social Services
Department: Youth Services
Department No: 542
Salaries

Position	Current Munis Object Code	Total Salary
Youth Recreation Director	511318	68,108
After School Instructors	512360	51,840
After School Supervisors	512360	36,000
Lifeguards	512365	16,800
Before School Program	512360	16,200
Summer Park Program Counselors	512360	15,360
Teen and Preschool Counselors	512360	8,085
Boating /Sailing Program Instrcutors	512360	6,200
Preschool-Lil Squirts program	512360	4,860
Youth assistant/ 5months/16hr per week	512360	4,800
Summer Park Program Supervisor	512360	4,320
Camp Kent Co Supervisors	512360	3,870
Teen and Preschool Supervisors	512360	3,675
Camp Kent Instructors	512360	3,483
Act Up Instructors	512360	2,888
Summer Park Extended Day Counselors	512360	2,592
Summer Orientation	512360	2,565
STAR Program Instructors	512360	1,850
Swimming Instructors	512360	1,280
Shooting Stars Program Instructors	512360	1,200
Tennis Program Instructor	512360	888
Fishing Instructor	512360	875
Basketball Program Instructor	512360	700
Cheering Instructor	512360	450
Dance Instructor	512360	450
Stand Up paddlebaord	512360	250
Archery Instructor	512360	240
Babysitting instructor	512360	200
Total Personnel		260,029

Division: Community & Social Services
 Department: Youth Services
 Department No: 542
 Expenses

<i>Description</i>	<i>Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Mass Recreation and Park	542310	annual			75	
Mass School Age Coalition Dues	542310	annual			55	
School Age Notes	542310	annual			58	
National Recreation and Park Assoc.	542310	annual			130	
Subtotal Dues & Subscriptions					318	
Professional Development & Training						
Conferences	530311	512365			200	
Subtotal Professional Development/Training					200	
Supplies						
Office Supplies	542020				500	
Printing, Mailing	542020				3,500	
Subtotal Supplies					4,000	
Travel (In and Out of State)						
Vehicle Stipend	571964	monthly	12	175	2,100	
Conferences & Trainings	571964	miles	100	0.57	57	
Subtotal Travel					2,157	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						
Cell phones (4)	530220	monthly	12	165	1,980	
Land line (1)	530220	monthly	12	50	600	
Other Utilities					-	
Subtotal Utilities					2,580	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance					-	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)						
General maintenance on van	524300				700	
Vehicle Fuel						
Gasoline	548000	gallons	200	3.50	700	
Other Equipment					-	
Subtotal Vehicle & Equipment					1,400	
Other Expenses						
Recreation Summer and After School supplies and Equipment	530330				8,000	
Trips and entertainment	530335				13,000	
Transportation	570030				13,000	
Subtotal Other Expenses					34,000	

Division: Community & Social Services
Department: Veterans Services
Department No: 561
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	47,809	52,165	50,000	(2,165)	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	47,809	52,165	50,000	(2,165)	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	335	180	150		_____
Professional Development/Training	888	600	350	(250)	_____
Supplies	3,702	3,800	3,800	-	_____
Travel	1,108	1,300	1,100	(200)	_____
Utilities	867	960	960	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	376,268	347,000	385,000	38,000	_____
Subtotal Operating Expenses	383,168	353,840	391,360	37,550	_____
Total Expenses	430,977	406,005	441,360	35,385	_____

Division: Community & Social Services
Department: Veterans Services
Department No: 561
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Director	511145	50,000
		-
Total Personnel		50,000

Division: Community & Social Services
Department: Veterans Services
Department No: 561
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Merrimack Valley Clinical Social Workers Massachusetts Veterans Service Officers Association	542310				- 150	
Subtotal Dues & Subscriptions					150	
Professional Development & Training						
Registration and Boarding Social Work Licensure Continuing Education Courses	530311				350 -	
Subtotal Professional Development/Training					350	
Supplies						
Office Supplies Custodial Supplies Food Supplies Other Supplies Flags	542020 542142				350 - - 3,450	
Subtotal Supplies					3,800	
Travel (In and Out of State)						
Travel to conferences, training	571964				1,100	
Subtotal Travel					1,100	
Utilities						
Electricity Natural Gas Telephone Office Phone & Cell Phone Other Utilities	530220				- - 960 -	
Subtotal Utilities					960	
Vehicles & Equipment						
Subtotal Vehicles & Equipment					-	
Other Expenses						
Veterans Assistance	530041				385,000	
Subtotal Other Expenses					385,000	

Division: Community & Social Services
Department: Library
Department No: 610
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	492,039	527,674	579,758	52,084	_____
Overtime	173	500	500	-	_____
Other Personnel Expenses	-		-	-	_____
Subtotal Personnel	492,212	528,174	580,258	52,084	_____
				-	_____
Operating Expenses					
Advertising	-		-	-	_____
Building Maintenance	22,811	20,485	19,585	(900)	_____
Consultants	-		-	-	_____
Dues & Subscriptions	493	970	870	(100)	_____
Professional Development/Training	1,917	1,200	1,200	-	_____
Supplies	7,778	4,949	4,699	(250)	_____
Travel	1,143	1,800	1,500	(300)	_____
Utilities	16,815	19,150	17,650	(1,500)	_____
Vehicles & Equipment	13,650	9,146	6,656	(2,490)	_____
Other Expenses	132,141	127,820	136,295	8,475	_____
Subtotal Operating Expenses	196,748	185,520	188,455	2,935	_____
				-	_____
Total Expenses	688,960	713,694	768,713	55,019	_____

Division: Community & Social Services
Department: Library
Department No: 610
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Director	511120	70,564
Assistant Director	511121	57,826
Head of Technical Services	511388	57,725
Young Adult/Reference Librarian	511381	57,483
Head of Circulation	511389	55,219
Children's Librarian	511358	54,746
Library Technology Manager	511123	44,488
Library Assistant	511395	36,224
Library Assistant	511395	33,277
Part Time Reference Librarian	511380	28,155
PT Teen Assistant	511395	17,824
PT Children's Library Assistant	551398	16,935
PT Children's Library Assistant	551398	14,838
Part Time Library Assistant	511395	12,741
Part Time Archivist	511380	6,729
Per Diem Librarian Substitute	511382	2,500
Per Diem Library Asst Substitute	511382	2,500
Student Page	512398	2,496
Total Personnel		579,758

Division: Community & Social Services
 Department: Library
 Department No: 610
 Other Personnel

Overtime	Current Munis		# of Hours	Hrly Rate		Total	Notes
	Object Code	Unit Type		(\$)			
General	513100	Hours				500	
Recall Overtime		Hours				-	
Training Overtime		Hours				-	
Subtotal Overtime						500	

Other Personnel Expenses	Current Munis		# of Units	Unit Cost	Total	Notes
	Object Code	Unit Type				
Medical Expenses					-	
Tuition Reimbursement					-	
Subtotal Overtime					-	

Division: Community & Social Services
Department: Library
Department No: 610
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
<i>Materials</i>						
Building maint. materials	524005				500	
<i>Repairs</i>						
General Building Maint. (Repairs, replacement, etc.)	524005				3,000	
<i>Other</i>						
Essex Alarm Monitoring	524005	annual			252	
BB Alarm Monitoring	524005	annual			552	
Building Cleaning Contract	524005	bi-monthly			14,681	
Mowing	524005	month				
Snow Shoveling and winter cleanup	524005	days				
Pest control	524005	quarter			600	
Subtotal Building Maintenance					19,585	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Annual Membership Dues ALA, MLA, NELA	542310	members			870	
Subtotal Dues & Subscriptions					870	
Professional Development & Training						
Registration fees for staff development &	530311				1,200	
Subtotal Professional Development/Training					1,200	
Supplies						
<i>Office Supplies</i>						
Office Supplies	542020				2,500	
Library Supplies	542020				500	
Receipt Paper	542020				350	
Patron Bar Codes	542020				-	
Overdue Notice Envelopes	542020				250	
Microfilm ink cartridges	542020				149	
Postage	542020				100	
<i>Custodial Supplies</i>						
Toiletries	542020				850	
Copies - Staff copies	542020				-	
Subtotal Supplies					4,699	
Travel (In and Out of State)						
Travel to MVLC meetings, professional development	571964	miles	3000	0.500	1,500	
Subtotal Travel					1,500	
Utilities						
Electricity	521001	month			10,000	
Natural Gas	521020	month			6,000	
<i>Telephone</i>						
Phone lines (8148, 8149, 8115)	530220	month			1,650	
Other Utilities					-	
Subtotal Utilities					17,650	
Vehicles & Equipment						

Division: Community & Social Services
Department: Library
Department No: 610
Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
<i>Office Equipment Purchases (Under \$5,000)</i>						
Replace computers	524250				2,000	
<i>Office Equipment Maintenance</i>						
Equipment Maint - copier contract	524250	month			3,156	
Equipment Maint - Microfilm Machine Maint. contract	524250	annual				
Equipment Maint - Technical Support (Computers)	524250				1,500	
Network Upgrad	524250				-	
Vehicle Maintenance					-	
<i>Vehicle Fuel</i>						
Gasoline				2.75	-	
Other Equipment					-	
Subtotal Vehicle & Equipment					6,656	
Other Expenses						
Materials (Books, Audio, DVD, online databases, etc.)	542330				100,975	
Periodicals	542335				6,000	
Consortium Fee	542361				29,020	
MVLC - Overdrive - Downloadable Audio and Book Fee	542361				300	
Subtotal Other Expenses					136,295	

Division: Admin & Finance
Department: Admin & Finance
Department No: 134
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	250,156	262,322	271,772	9,450	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	13,200	13,200	_____
Subtotal Personnel	250,156	262,322	284,972	22,650	_____
				-	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	1,098	1,095	1,095	-	_____
Professional Development/Training	3,303	3,850	3,850	-	_____
Supplies	979	800	800	-	_____
Travel	227	255	226	(29)	_____
Utilities	1,354	1,920	1,920	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	6,961	7,920	7,891	(29)	_____
				-	_____
Total Expenses	257,117	270,242	292,863	22,621	_____

Notes:

Division: Admin & Finance
Department: Admin & Finance
Department No: 134
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
CFO	511120	110,000
Asst Acct/Finance	511121	49,327
Executive Secretary	511155	55,244
Senior Bookkeeper	511159	-
Asst Acct/Personnel	511121	57,201
Total Personnel		271,772

Division: Admin & Finance
 Department: Admin & Finance
 Department No: 134
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Unused Sick Time Buyback	517910		1.00		13,200	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					13,200	

Division: Admin & Finance
 Department: Admin & Finance
 Department No: 134
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
ICMA	542310	annual			850	
MMA	542310	annual			145	
Mass Mun Auditors	542310	annual			65	
MAPPO	542310	annual			35	
Subtotal Dues & Subscriptions					1,095	
Professional Development & Training						
ICMA Conference	530311	person			3,000	
MMA Conference	530311	person			500	
Univ Mass Training	530311	person			350	
MIIA Seminars	530311	person			-	
Subtotal Professional Development/Training					3,850	
Supplies						
<i>Office Supplies</i>						
General Supplies	542020				800	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					800	
Travel (In and Out of State)						
Travel to training and meetings	571964	Miles	400	0.57	226	
Subtotal Travel					226	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone (4)	530220	months	12	160	1,920	
Other Utilities					-	
Subtotal Utilities					1,920	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Subtotal Other Expenses					-	

Division: Admin & Finance
Department: Assessors
Department No: 141
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	164,946	168,575	173,415	4,840	_____
Overtime	-		-	-	_____
Other Personnel Expenses	-		5,000	5,000	_____
Subtotal Personnel	164,946	168,575	178,415	9,840	_____
Operating Expenses					
Advertising	-		-	-	_____
Building Maintenance	-		-	-	_____
Consultants	2,026	5,000	5,000	-	_____
Dues & Subscriptions	280	400	400	-	_____
Professional Development/Trainin	1,492	3,000	3,000	-	_____
Supplies	346	500	500	-	_____
Travel	-		-	-	_____
Utilities	797	1,320	1,320	-	_____
Vehicles & Equipment	2,800	3,000	3,000	-	_____
Other Expenses	10,059	27,000	27,000	-	_____
Subtotal Operating Expenses	17,800	40,220	40,220	-	_____
	182,746	208,795	218,635	9,840	_____

Division: Admin & Finance
Department: Assessors
Department No: 141
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Chief Assessor	511141	79,386
Head Clerk	511173	44,827
Data Collector	511143	38,966
Board Member	512144	3,412
Board Member	512144	3,412
Board Member	512144	3,412
Head Clerk	511173	-
Total Personnel		173,415

Division: Admin & Finance
 Department: Assessors
 Department No: 141
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Unused Sick Time Buyback	517910		1.00		5,000.00	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					5,000.00	

Division: Admin & Finance
 Department: Assessors
 Department No: 141
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Data collection	53005	annual			5,000	
Subtotal Consultant					5,000	
Dues & Subscriptions						
MAAO	542310	annual			300	
Essex County Assessors	542310	annual			100	
Subtotal Dues & Subscriptions					400	
Professional Development & Training						
School and Training Classes	530311				1,000	
Umass Amherst Vision Appraisal Training	530311				2,000	
Subtotal Professional Development/Training					3,000	
Supplies						
Office Supplies	542020				500	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					500	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone (3)	530220	months	12	110	1,320	
Other Utilities					-	
Subtotal Utilities					1,320	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance					-	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
Vehicle Fuel					-	
Monthly Gas Allowance Data Collector	571964	Months	12	250	3,000	
Other Equipment					-	
Subtotal Vehicle & Equipment					3,000	
Other Expenses						
MVPC Updating of Maps	530410				1,500	
Recording Fees at Registry	542160				500	
Revaluation Patriot	588141				5,000	
Revaluation Vision	588141				15,000	
Senior Tax Work Off Program	560332				5,000	
Subtotal Other Expenses					27,000	

Division: Admin and Finance
Department: Collector/Treasurer
Department No: 145
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	151,017	157,379	165,007	7,628	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	151,017	157,379	165,007	7,628	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	385	500	500	-	_____
Professional Development/Training	986	1,100	1,100	-	_____
Supplies	1,998	2,500	2,500	-	_____
Travel	-	-	-	-	_____
Utilities	576	1,500	1,500	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	32,748	45,500	38,000	(7,500)	_____
Subtotal Operating Expenses	36,693	51,100	43,600	(7,500)	_____
Total Expenses	187,710	208,479	208,607	128	_____

Division: Admin and Finance
Department: Collector/Treasurer
Department No: 145
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Treasurer/Collector	511125	72,346
Asst Treasurer/Collector	511126	55,219
Principal Clerk	511173	37,442
Head Clerk	511162	-
Total Personnel		165,007

Division: Admin and Finance
 Department: Collector/Treasurer
 Department No: 145
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
MMTC Treasurer and Assistant Treasurer	54310	annual	1	500	500	
Subtotal Dues & Subscriptions					500	
Professional Development & Training						
Umass Amherst Treasurer and Assist.	530311	class	2	550	1,100	
Subtotal Professional Development/Training					1,100	
Supplies						
Office Supplies	542020				2,500	
Custodial Supplies						
Food Supplies						
Other Supplies						
Subtotal Supplies					2,500	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone (3)	530220	month	12	125	1,500	
Other Utilities					-	
Subtotal Utilities					1,500	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Banking Services	530020				-	
Lock Box Service	530021	annual			5,500	
Tax Title Expense	542120	Titles			32,500	
Subtotal Other Expenses					38,000	

Division: Administration & Finance
Department: MIS
Department No: 155
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	118,732	120,957	130,929	9,972	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	15,600	-	(15,600)	_____
Subtotal Personnel	118,732	136,557	130,929	(5,628)	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	1,400	2,000	2,000	-	_____
Dues & Subscriptions	275	295	120	(175)	_____
Professional Development/Training	-	800	800	-	_____
Supplies	1,907	2,000	2,000	-	_____
Travel	569	510	570	60	_____
Utilities	5,403	8,016	8,496	480	_____
Vehicles & Equipment	27,566	42,750	38,656	(4,094)	_____
Other Expenses	90,784	92,580	96,262	3,682	_____
Subtotal Operating Expenses	127,904	148,951	148,904	(47)	_____
Total Expenses	246,636	285,508	279,833	(5,675)	_____

Division: Administration & Finance
Department: MIS
Department No: 155
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Director Mgt. Info. Sys.	511135	74,460
Network Coordinator	511137	56,469
Total Personnel		130,929

Division: Administration & Finance
 Department: MIS
 Department No: 155

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Customization for Govern, MUNIS, or VISION	530005	each	1	2,000	2,000	
Subtotal Consultant					2,000	
Dues & Subscriptions						
IT Experts Exchange	542310	annual	1	120	120	
Subtotal Dues & Subscriptions					120	
Professional Development & Training						
Meetings/Class Registrations	530311	person	2	400	800	
Subtotal Professional Development/Training					800	
Supplies						
<i>Office Supplies</i>						
General Office Supplies	542020				-	
Custodial Supplies					-	
Food Supplies					-	
<i>Other Supplies</i>						
IT Supplies (Surge Protectors, Disks, Cables, Memory, etc.)	542020	annual est.	1	2,000	2,000	
Subtotal Supplies					2,000	
Travel (In and Out of State)						
In State Travel to Meetings / Training Sessions	571964	miles	1,000	0.570	570	
Subtotal Travel					570	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Desk phones (1)	530220	month	12	30	360	
Cell Phones (2)	530220	month	12	100	1,200	
<i>Other Utilities</i>						
ADSL Lines to DPW Garage, AWPAF	530222	month	12	70	840	
Internet Lines (includes 1 Backup for WAN via VPN)	530222	month	12	508	6,096	
Subtotal Utilities					8,496	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Desktop Computers	585100	each	18	967	17,406	

Division: Administration & Finance
Department: MIS
Department No: 155

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Laptop or Tablet Computers	585100	each	-	-	-	None needed FY2014
Server Replacement	585100	each	-	-	-	Due in FY 2015
Network Switch Replacements/Upgrades	585100	each	-	-	-	Due in FY 2015
Misc. Office Equipment for MIS / Central Use	542022	annual est.	1	1,000	1,000	
<i>Office Equipment Maintenance</i>						
Allied Telesis Extended Maintenance on WAN Switches	524210	3-year	-	-	-	Due in FY 2015
Dell Extended Maintenance on Servers (2 Years, 24x7)	524210	2-year	2	1,600	3,200	
Offsite Disaster Recovery Backup for Mail	524210	month	12	400	4,800	
Astaro Firewall/Web/SPAM Filtering/ WAN Support	524210	annual	1	5,000	5,000	
	524210	annual	12	500	6,000	
General Repairs Not on Contract	524210	annual est.	1	1,250	1,250	
Subtotal Vehicle & Equipment					38,656	
Other Expenses						
ADP Payroll Processing	524215	pay period	26	770	20,020	
Citizen Request Management/Workorder System	524210	month	12	398	4,776	
<i>Infrastructure & Software Maintenance Contracts</i>						
Barracuda Hardware Maint./Software Subscription/Maint.	524210	annual	1	1,798	1,798	
DameWare	524210	annual	1	80	80	
Domain Registration Fees	524210	annual	1	200	200	
Govern Support & Maintenance	524210	annual	1	15,200	15,200	
Languard Maintenance	524210	annual	1	260	260	
Microsoft Technet	524210	annual	1	449	449	
Munis ASP Software Support/Hosting	524210	annual	1	31,339	31,339	
SchoolWorld Website Maintenance/Hosting (Govt. Share)	524210	annual	1	5,545	5,545	
Patriot Software (Personal Property)	524210	annual	1	2,175	2,175	
SchoolDude	524210	annual	1	1,300	1,300	
Solarwinds	524210	annual	1	395	395	
Symantec Ghost Maintenance 1 Yr. Renewal	524210	annual	1	186	186	
Vipre AntiVirus Licenses	524210	3 Year	1	2,158	2,158	
SSL Certificate Renewal	524210	3 Year	-	500	-	Due in FY2016
Veritas Backup Exec & Remote Agents	524210	annual	1	866	866	
Vision Software Maintenance	524210	annual	1	6,815	6,815	
Vision Assessor's Online Database	524210	annual	1	2,700	2,700	
Subtotal Other Expenses					96,262	
Total Expenses					148,904	

**Division: Office of Community &
 Economic Development**
Department: OCED
Department No: 174
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	198,193	237,143	279,914	42,771	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	198,193	237,143	279,914	42,771	_____
Operating Expenses					
Advertising	796	750	750	-	_____
Consultants	29,695	42,000	59,500	17,500	_____
Dues & Subscriptions	1,636	1,453	1,761	308	_____
Professional Development/Training	-	1,750	1,750	-	_____
Supplies	905	3,000	2,000	(1,000)	_____
Travel	106	750	750	0	_____
Utilities	1,479	2,640	2,640	-	_____
Other Expenses	11,125	5,800	4,000	(1,800)	_____
Subtotal Operating Expenses	45,742	58,143	73,151	15,008	_____
Total Expenses	243,935	295,286	353,065	57,779	_____

**Division: Office of Community &
Economic Development**

Department: OCED

Department No: 174

Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Department Head	511120	88,376
Assistant Director	512228	71,695
City Planner	511310	68,050
Executive Secretary	511158	51,793
Total Personnel		279,914

**Division: Office of Community &
 Economic Development**
Department: OCED
Department No: 174
Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Advertising						
Public Notices	530210		5	150	750	
Subtotal Advertising					750	
Consultants						
Survey & Subdivision			3	6000		Water St relocation, Heritage Park, Development pads
	530005		1	3000	18,000	
Appraisals			1	2500	3,000	Satenstein Easement
	530005				2,500	Lower Millyard development pads
Design & Permitting			1	36000		\$28,000 Water St. Relocation - MassWorks grant application \$8,000
	530005				36,000	Town Park
Subtotal Consultant					59,500	
Dues & Subscriptions						
APA Dues	542310		2	320	640	
NEDA/MEDC	542310		2	210	420	
Thomson West/Urban Land	542310		1	506	506	
Mass Assoc. Planning Directors	542310		1	120	120	
NAHRO	542310		1	75	75	
Subtotal Dues & Subscriptions					1,761	
Professional Development & Training						
APA regional conference	530311		1	590	590	
NEDA regional conference	530311		1	595	595	
MAPD regional conference	530311		1	565	565	
Development/Training					1,750	
Supplies						
Office Supplies	542020		1	2000	2,000	
Subtotal Supplies					2,000	
Travel						
Travel to conferences, seminars, prof dev.	571964	miles	1,316	0.57	750	
Subtotal Travel					750	
Utilities						
Telephone			12	220	2,640	
Subtotal Utilities					2,640	

Division: Office of Community &
 Economic Development
 Department: OCED
 Department No: 174
 Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Other Expenses						
<i>Brownfields</i>						
<i>Truck Stop, Pond View Ave</i>	530109		2	2000	4,000	DEP Classification
Subtotal Other Expenses					4,000	

Division: Office of Community & Economic Development
Department: Conservation
Department No: 171
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	23,872	39,070	41,221	2,151	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	23,872	39,070	41,221	2,151	_____
				-	
Operating Expenses					
Advertising	139	300	300	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	250	2,000	1,500	(500)	_____
Dues & Subscriptions	897	500	500	-	_____
Professional Development/Training	-	950	950	-	_____
Supplies	493	1,000	1,000	-	_____
Travel	-	1,182	1,182	(0)	_____
Utilities	382	1,080	1,080	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	1,750	-	(1,750)	_____
Subtotal Operating Expenses	2,161	8,762	6,512	(2,250)	_____
				-	
Total Expenses	26,033	47,832	47,733	(99)	_____

Division: Office of Community & Economic Development
Department: Conservation
Department No: 171
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Conservation Agent	512262	35,821
Conservation Secretary	512150	5,400
Total Personnel		41,221

**Division: Office of Community &
 Economic Development
 Department: Conservation
 Department No: 171
 Expenses**

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices Wetland Bylaw revisions	530210		1	300	300	
Subtotal Advertising					300	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Densely Developed Area Petition	530005		1	1500	1,500	
	530005				-	
Subtotal Consultant					1,500	
Dues & Subscriptions						
Dues	542310		1	500	500	
Subtotal Dues & Subscriptions					500	
Professional Development & Training						
Regional Conference	530311		1	950	950	
In-House Workshop	530311				-	
MACC & MAWS Conference and Training	530311				-	
Subtotal Professional Development/Training					950	
Supplies						
<i>Office Supplies</i>						
Misc. Paper, Pens, Toner, Etc.	542020		1	1000	1,000	
Custodial Supplies					-	
Food Supplies					-	
<i>Other Supplies</i>						
Mass Regulations	542020				-	
Subtotal Supplies					1,000	
Travel						
Trainings, conferences	571964	miles	2,073	0.57	1,182	
Subtotal Travel					1,182	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Fax line	530220	months	12	40	480	
cell phone	530220	months	12	50	600	
Subtotal Utilities					1,080	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Digital camera	542022		1	0	-	
Other Expenses					-	
Densely developed rivers act	530410		1	0	-	
Subtotal Other Expenses					-	

Division: Office of Community & Economic Development
 Department: Zoning Board of Appeals
 Department No: 176
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	4,313	4,400	4,400	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	4,313	4,400	4,400	-	_____
Operating Expenses					
Advertising	-	400	400	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	565	420	420	-	_____
Professional Development/Trainin	-	-	-	-	_____
Supplies	153	525	525	-	_____
Travel	-	146	146	(0)	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	718	1,491	1,491	(0)	_____
Total Expenses	5,031	5,891	5,891	(0)	_____

Division: Office of Community & Economic Development
Department: Zoning Board of Appeals
Department No: 176
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Administrative services	512150	4,400

Division: Office of Community &
 Economic Development
 Department: Zoning Board of Appeals
 Department No: 176
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210				400	
Subtotal Advertising					400	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Mass Federation of Planning	542310				420	
Subtotal Dues & Subscriptions					420	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
Office Supplies	542020				525	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					525	
Travel						
Mileage, tolls, parking	571964	miles	256	0.57	146	
Subtotal Travel					146	
Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Subtotal Other Expenses					-	

Division: Office of Community & Economic Development
 Department: Planning Board
 Department No: 175
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	5,205	5,400	5,400	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	5,205	5,400	5,400	-	_____
Operating Expenses					
Advertising	568	1,000	1,000	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	4,000	4,000	-	_____
Dues & Subscriptions	923	500	500	-	_____
Professional Development/Trainin	-	400	400	-	_____
Supplies	517	300	300	-	_____
Travel	-	128	128	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	774	4,000	4,000	-	_____
Subtotal Operating Expenses	2,782	10,328	10,328	-	_____
Total Expenses	7,987	15,728	15,728	-	_____

Division: Office of Community & Economic Development
Department: Planning Board
Department No: 175
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Administrative Assistance	512150	5,400

Division: Office of Community &
 Economic Development
 Department: Planning Board
 Department No: 175
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210		4	250	1,000	
Subtotal Advertising					1,000	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Lower Millyard master plan	530005		1	4000	4,000	
General Consulting	530005				-	
Subtotal Consultant					4,000	
Dues & Subscriptions						
Professional Organizations	542310		1	500	500	
Subtotal Dues & Subscriptions					500	
Professional Development & Training						
Board training	530311		1	400	400	
Subtotal Professional Development/Training					400	
Supplies						
Office Supplies	542020		1	300	300	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					300	
Travel (In and Out of State)						
Travel to seminars and conferences	571964	miles	223	0.57	127	
Subtotal Travel					127	
Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Printing	530230		1	4000	4,000	
Equipment	530490		1	0	-	
Subtotal Other Expenses					4,000	

Division: Inspectional Services
Department: Inspectional Services
Department No: 241
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	166,929	171,937	174,841	2,904	_____
Overtime	2,025	1,950	2,000	50	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	168,954	173,887	176,841	2,954	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Dev./Training	532	3,700	3,700	-	_____
Supplies	3,423	3,250	3,250	-	_____
Travel	13,556	13,320	13,320	-	_____
Utilities	1,582	2,016	2,016	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	19,093	22,286	22,286	-	_____
Total Expenses	188,047	196,173	199,127	2,954	_____

Division: Inspectional Services
Department: Inspectional Services
Department No: 241
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Building Commissioner	511240	68,525
Admin. Assistant	511179	55,119
Electrical Inspector	512241	25,049
Plumbing/Gas Inspector	511242	23,648
Asst. Building Inspector	512240	1,500
Asst. Electrical Inspector	512247	500
Asst. Plumbing/Gas Inspector	512248	500
Secretary		-
Total Personnel		174,841

Division: Inspectional Services
 Department: Inspectional Services
 Department No: 241
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours				
Recall Overtime	513100	Hours			2,000	
Training Overtime		Hours			-	
Subtotal Overtime					2,000	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Inspectional Services
 Department: Inspectional Services
 Department No: 241
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Building,Plumbing,gas and Electrical Inspectors	542310				-	
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Annual Building commissioners Seminar (Amherst) + Training	530311	annual			2,300	
Annual Electrical Seminars	530311	quarterly	4	0	700	
Plumbing/Gas Inspector Seminars	530311	quarterly	4	0	700	
Subtotal Professional Development/Training					3,700	
Supplies						
<i>Office Supplies</i>						
General Office Supplies	542020				3,250	
Preprinted Forms, Permit & Violation cards, Business Card	542030				-	
Subtotal Supplies					3,250	
Travel (In and Out of State)						
Monthly milage for Plumbing/gas and Electrical inspectors	571964	mileage	-	0.57	6,120	
Mileage for Building inspector	571964	monthly	12	0	7,200	
Subtotal Travel					13,320	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Cell Phones (1)	530220	monthly	12	0	480	
Desk phones (4)	530220	monthly	12	0	1,536	
Other Utilities					-	
Subtotal Utilities					2,016	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Subtotal Other Expenses					-	

Division: Inspectional Services
Department: Weights & Measures
Department No: 244
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	-	-	-	-	_____
Supplies	-	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	4,500	4,500	4,500	-	_____
Subtotal Operating Expenses	4,500	4,500	4,500	-	_____
Total Expenses	4,500	4,500	4,500	-	_____

Division: Inspectional Services
 Department: Weights & Measures
 Department No: 244
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Expense Reimbursement	557100				4,500	
<i>Subtotal Other Expenses</i>					4,500	

Division: Regional Health Services
Department: Regional Health Services
Department No: 510

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	78,198	79,371	80,958	1,587	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	78,198	79,371	80,958	1,587	
Operating Expenses					
Advertising	-	600	600	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	370	400	400	-	_____
Professional Development/Training	1,492	1,500	1,500	-	_____
Supplies	698	1,100	1,100	-	_____
Travel	2,900	6,600	7,200	600	_____
Utilities	1,802	2,604	2,604	-	_____
Vehicles & Equipment	-	500	500	-	_____
Other Expenses	58,288	67,115	67,115	-	_____
Subtotal Operating Expenses	65,550	80,419	81,019	600	_____
Total Expenses	143,748	159,790	161,977	2,187	

Division: Regional Health Services
Department: Regional Health Services
Department No: 510
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Regional Health Director	511142	80,958
Total Personnel		80,958

Division: Regional Health Services
 Department: Regional Health Services
 Department No: 510
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210	each	1	0	600	
Subtotal Advertising					600	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Mass. Assoc. of Health Boards	542310	each	1	0	100	
Mass. Health Officers Assoc.	542310	each	1	0	50	
MEHA \$50./CHO \$78./SE \$60./SI \$60.	542310			0	250	
Subtotal Dues & Subscriptions					400	
Professional Development & Training						
Annual Health Agent Seminar, MHOA	530311				1,500	
Subtotal Professional Development/Training					1,500	
Supplies						
Office Supplies	542020				1,100	toner, forms, gen. office supplies
Subtotal Supplies					1,100	
Travel (In and Out of State)						
Mileage to trainings, conferences, Region 3A meetings, Town business (inspections & meetings)	571964	miles			7,200	stipend
Subtotal Travel					7,200	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						
Desk Phone (2)	530220	month	12	0	1,080	
Cell Phones (1)	530220	month	12	0	1,524	
Confidential Fax Line - Health Nurse	530220	month	12	0	624	
Subtotal Utilities					2,604	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					500	ACO Van
Other Expenses						
After Hours Animal Control Coverage / Captures	510013	Hours			17,382	
After Hours Animal Captures		each	5,474	-	-	
Beach Water Testing	530112		24	-	-	
Public Health Nurse Services	530011				1,550	
Household Hazardous Waste Day	529120				23,308	
Regional Animal Control Services	530012				3,000	
Animal medical care	530017		7	0	17,500	
Animal Disposal	530016	calls	30	0	1,050	
Kenneling Dogs	530014				1,500	
Kenneling Cats	530014				1,200	
					625	
Subtotal Other Expenses					67,115	

Division: Public Works
Department: Public Services
Department No: 400
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	631,396	714,748	702,617	(12,131)	_____
Overtime	47,472	66,163	74,223	8,060	_____
Other Personnel Expenses	6,640	5,000	5,375	375	_____
Subtotal Personnel	685,508	785,911	782,215	(3,696)	_____
Operating Expenses					
Advertising	4,278	1,140	1,500	360	_____
Building Maintenance	74,828	29,000	34,000	5,000	_____
Consultants	4,330	5,000	5,100	100	_____
Dues & Subscriptions	970	7,635	7,695	60	_____
Professional Development/Training	741	1,500	1,500	-	_____
Supplies	142,940	120,112	129,338	9,226	_____
Travel	3,706	3,230	3,257	27	_____
Utilities	27,981	37,164	47,964	10,800	_____
Vehicles & Equipment	101,706	114,875	144,350	29,475	_____
Other Expenses	186,317	227,480	201,359	(26,121)	_____
Subtotal Operating Expenses	547,797	547,136	576,062	28,927	_____
Total Expenses	1,233,305	1,333,047	1,358,277	25,230	

Division: Public Works
Department: Public Services
Department No: 400
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Foreman	511405	65,599
Asst. Foreman	511407	63,734
Foreman	511405	62,633
Asst. Foreman	411407	58,975
Ch. Hvy. Equip. Oper.	511410	56,771
Brick./Mason	511412	52,723
Hvy. Equip. Oper.	511411	52,723
Seasonal	512400	48,000
Mechanic	511408	45,606
Director	511120	37,816
Sk. Maint. Laborer	511435	36,950
Laborer	511435	31,366
Part-Time Office	512301	22,880
Engineer	511314	22,189
Adm. Assistant	511170	17,987
Adm. Assistant	511170	17,665
Seasonal	512417	9,000
Mechanic	511408	-
Superintendent	511122	-
Sk. Maint. Laborer	511417	-
Sk. Maint. Laborer	511417	-
Hvy. Equip. Oper.	511411	-
Total Personnel		702,617

Division: Public Works
Department: Public Services
Department No: 400
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	1,450	39.00	56,550	
Police Recall Overtime	513100	Hours	48	36.93	1,773	
Training Overtime		Hours			-	
Stand By Coverage	513100	Hours			15,900	
Subtotal Overtime					74,223	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	125	43.00	5,375	
Subtotal Overtime					5,375	

Division: Public Works
Department: Public Services
Department No: 400
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Public Notices	530210		6	250	1,500	
Subtotal Advertising					1,500	
Building Maintenance						
Bldg and Grounds Maintenance	524005				25,000	
Millyard Wall Repairs	524005				9,000	
Subtotal Building Maintenance					34,000	
Consultants						
Yearly Operating Spray Plan	530005				1,100	
Annual Stormwater Report	530005				1,500	
Peer Review - Engineering	53005				2,500	
Subtotal Consultant					5,100	
Dues & Subscriptions						
Pesticide Licenses	542310	each	2	60	120	
CDL Licenses	542310	each	5	60	300	
Professional Certificates	542310	each	3	175	525	
CDL Testing (Drug and Alcohol)	542310	each	5	1,350	6,750	
Subtotal Dues & Subscriptions					7,695	
Professional Development & Training						
Safety training, public works prof development	530311				1,500	
Subtotal Professional Development/Training					1,500	
Supplies						
<i>Office Supplies</i>						
Postage	530200				200	
Office Supplies	542020				2,000	
Copier Leases	542020		12	243	2,916	
Custodial Supplies	545005				3,000	
Food Supplies					-	
<i>Other Supplies</i>						
Asphalt	553410	ton	1,100	72	79,695	
Performance Patch	553410	ton	3	709	2,127	
Street Paving	553410				-	
Drain Pipe	553430				2,500	
Masonry Repairs to Catch Basins	553430				6,000	
Frames/Grates/Covers	553430				7,200	
Backfill	553430				5,500	
Post and Stub	553440				750	
Stop Signs	553440				750	
Brackets & caps	553440				400	
Crosswalk bollard	553440	each	2	400	800	
Informational/directional signage	553440				-	
Street Signs	553440	in	1,000	2.00	2,000	
Tools	553402	Mechanics	1	2,000	2,000	
Cemetery Supplies	554450					
General Supplies	554450				2,000	
Reclaim Areas of Mt. Prospect Cemetery	554450				2,000	
Gates Mt. Prospect Cemetery	554450				2,500	
Stone Masonry Repairs at Union Cemetery(phase 1)	554450				5,000	
Subtotal Supplies					129,338	
Travel (In and Out of State)						

Division: Public Works
Department: Public Services
Department No: 400
Expenses

<i>Description</i>	<i>Current</i>		<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Munis Object</i>	<i>Code</i>				
Travel to mtgs, conferences, etc	571964	mile	450	0.57	257	
Vehicle Stipend for Director, Engineer	571964	monthly	12	250	3,000	
Subtotal Travel					3,257	
Utilities						
Electricity	521001	month	12	1,800	21,600	
Natural Gas	521020	month	12	1,500	18,000	
Telephone				-		
Cell Phones (9)	530220	month	12	440	5,280	
Pager	530220	month	12	12	144	
Alarm/Security	530220	month	12	55	660	
Desk Phones	530220	month	12	190	2,280	
Subtotal Utilities					47,964	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
Office Equipment Maintenance	542022				500	
Vehicle Lease-Purchase	587100				23,000	Lease/Purchase - 1 Ton Truck pmt 2 of 3
<i>Vehicle Maintenance</i>						
Maintenance Machinery and Equipment	524260				44,000	
<i>Gasoline and Oil</i>	548000					
Gas		gallon	5,000	3.50	17,500	
Diesel		gallon	6,500	3.90	25,350	
Other Equipment	527322				6,000	Rent/Purchase Equipment
New Equipment	527322				8,000	Fleet GPS (50%)
CMMS	527322				20,000	50%
Subtotal Vehicle & Equipment					144,350	
Other Expenses						
<i>Tree Work</i>						
Emergency/Unscheduled Tree Work	529425				5,000	
Tree removal/pruning	529425	days	15	1,500	22,500	
Stump removal	529425		-		1,500	
Catch Basin Cleaning	529410	Per Basin	2,860	11.18	31,975	
<i>Street Sweeping</i>						
Street Sweeping	529415	curb mile	152	92	13,984	
Parking Lots	529415	hr	30	94	2,820	
Misc	529415	hr	30	94	2,820	
Cemetery Paving	529417				3,000	
Drain Line Cleaning and TV inspection	529420	hr	24	165	3,960	
<i>Street Markings</i>						
Center and Fog Lines	553405	ft	400,000	0.04	16,000	
Paint	553405	gallon	550	12	6,600	
<i>HazMat Disposal and Treatment</i>						
Removal of Hazardous materials	529430	incident	1	1,500	1,500	
Abandoned materials	529430	each	20	35	700	
Water Street DEP compliance fees	529430	annual	1	2,000	2,000	
Wharf Bldg Site testing	529430	annual	1	2,000	2,000	
Mowing	529418		1	85,000	85,000	
Subtotal Other Expenses					201,359	

Division: Public Works
 Department: Recycle & Refuse
 Department No: 433
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Refuse Disposal	901,436	990,493	869,420	(121,073)	_____
Recycling	733	3,625	8,500	4,875	_____
Compost Facility	-	-	1,000	1,000	_____
Subtotal Operating Expenses	902,169	994,118	878,920	(115,198)	_____
Total Expenses	902,169	994,118	878,920	(115,198)	_____

Division: Public Works
Department: Recycle & Refuse
Department No: 433
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Refuse Disposal						
Solid Waste and Recycling Pick Up	529100	Flat Fee			549,720	
Disposal	529100	ton	5,100	62.00	316,200	
Misc. Dumpsters	529100				1,500	
CMMS	529110				2,000	
Subtotal Refuse Removal					869,420	
Recycling						
Addt Toters	529110	each	100	65.00	6,500	
Recycling and Compost Outreach Materials	529110	each	500	4.00	2,000	
Subtotal Recycling					8,500	
Compost Facility						
Brush and Stump Chipping/Removal	529110	Cubic Yard	2500	0	-	
Portable Toilet - Compost Facility	529110				1,000	
Subtotal Other					1,000	

Division: Public Works
Department: Snow & Ice
Department No: 423
Roll Up

	FY12	FY13	FY14	Variance	Appropriation
	Actual	Approp	Request		
EXPENSES					
Personnel					
Salaries	-	-	-	-	
Overtime	30,878	49,894	49,894	-	
Other Personnel Expenses	-	-	-	-	
Subtotal Personnel	30,878	49,894	49,894	-	
Operating Expenses					
Advertising	-	-	-	-	
Building Maintenance	-	-	-	-	
Consultants	-	-	-	-	
Dues & Subscriptions	-	-	-	-	
Professional Development/Training	-	-	-	-	
Supplies	86,305	116,000	116,000	-	
Travel	-	-	-	-	
Utilities	-	-	-	-	
Vehicles & Equipment	90,113	59,106	59,106	-	
Other Expenses	-	-	-	-	
Subtotal Expenses	176,418	175,106	175,106	-	
Total Expenses	207,296	225,000	225,000	-	

Division: Public Works
Department: Snow & Ice
Department No: 423
Other Personnel

<i>Munis</i>						
Overtime	Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	1,213	38.00	46,094	
Recall Overtime		Hours	100	38.00	3,800	
Training Overtime		Hours			-	
Subtotal Overtime					49,894	

<i>Current</i>						
<i>Munis</i>						
Other Personnel Expenses	Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Public Works
 Department: Snow & Ice
 Department No: 423
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
Office Supplies						
Custodial Supplies						
Food Supplies	542212				1,000	
<i>Other Supplies</i>						
Salt	557421				100,000	
Sand	557422				15,000	
Subtotal Supplies					116,000	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
Office Equipment Maintenance						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				25,000	
<i>Vehicle Fuel</i>					-	
Vehicle Gas and Oi	548000	gallons	1,000	3.9	3,900	
<i>Other Equipment</i>						
Contract Plows	527322				30,206	
Subtotal Vehicle & Equipment					59,106	
Other Expenses						
Subtotal Other Expenses					-	

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	450,546	481,588	526,710	45,122	_____
Overtime	93,444	74,786	95,721	20,935	_____
Other Personnel Expenses	1,120	4,000	1,720	(2,280)	_____
Subtotal Personnel	545,110	560,374	624,151	63,777	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	74,826	54,000	59,000	5,000	_____
Consultants	43,029	45,000	45,000	-	_____
Dues & Subscriptions	263	1,000	1,000	-	_____
Professional Development	625	1,000	1,000	-	_____
Supplies	19,088	26,472	31,976	5,504	_____
Travel	3,247	3,000	3,000	-	_____
Utilities	210,512	237,600	235,800	(1,800)	_____
Vehicles & Equipment	62,061	52,800	76,000	23,200	_____
Other Expenses	395,363	472,500	469,500	(3,000)	_____
Debt	1,102,923	1,087,543	1,056,638	(30,905)	_____
Employee Benefits	196,665	185,968	202,453	16,485	_____
Subtotal Operating Expenses	2,108,602	2,166,883	2,181,367	14,484	_____
Total Expenses	2,653,712	2,727,257	2,805,518	78,261	_____

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Chief Operator	511460	87,223
Asst. Ch. Oper.	511462	65,599
Repairman/Maint.	511468	63,734
Oper. II	511470	49,389
Repairman/Maint.	511435	46,622
Oper. II	511470	43,088
Director	511120	37,816
Part-time office	512301	27,880
Meter Repairman	511480	26,497
Engineer	511314	22,190
Meter Reader	511477	21,020
Adm. Asst.	511170	17,987
Adm. Asst.	511170	17,665
Mechanic	511408	2,831
Total Personnel		526,710

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	800	40.97	32,776	
Scheduled Overtime	513100	Hours	1,407	40.97	57,645	
Standby Overtime	513100	-	-	-	5,300	
Subtotal Overtime					95,721	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	40	43.00	1,720	
Subtotal Other Personnel Expenses					1,720	

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Buildings and Grounds Maintenance	524005				4,000	
Pump Stations	524007				55,000	
Subtotal Building Maintenance					59,000	
Consultants						
Permit Reporting, Billing Services	530005				45,000	
Subtotal Consultant					45,000	
Dues & Subscriptions						
Dues and Subscriptions	542310				1,000	
Subtotal Dues & Subscriptions					1,000	
Professional Development & Training						
Training	530311				1,000	
Subtotal Professional Development/Training					1,000	
Supplies						
<i>Office Supplies</i>						
Postage	530200				7,500	
Engineering Copier Lease	532020	Month	12	123	1,476	
Office Supplies	542020				2,000	
Custodial Supplies	545005				2,000	
<i>Other Supplies</i>						
Lab Supplies	556410				12,000	
New Incubator	556410				3,500	
Pipes and Castings	556435				3,500	
Subtotal Supplies					31,976	
Travel (In and Out of State)						
In State Travel	571964	miles		0.570	-	
Milage for Director/Engineer	571964	monthly	12	250	3,000	
Subtotal Travel					3,000	
Utilities						
Electricity	521001	month	12	16,000	192,000	
Natural Gas	521020	month	12	3,500	42,000	
Telephone (5 land lines, 1 cell)	530220	month	12	150	1,800	
Other Utilities					-	
Subtotal Utilities					235,800	
Vehicles & Equipment						
<i>Vehicle Maintenance (include nonfuel consumables)</i>						
Vehicle Maintenance	524300				2,000	
<i>Vehicle Fuel</i>						
Vehicle Gas and Oil	548000	gallons	2,000	3.50	7,000	
<i>Other Equipment</i>						
Maintenance Machinery	524260				40,000	
Rent Construction Equipment	527322				2,000	
Rent Commerical Equipment	537324				3,000	
Fleet GPS	524300				2,000	
CMMS	524300				6,000	
Vehicle Insurance	574300				14,000	
Subtotal Vehicle & Equipment					76,000	

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
BioSolids Disposal	529460				150,000	
Sewer Lab Work	530160				10,000	
Sewer Chemicals	556460				90,000	
Sewer Other	556461				15,000	
Meter Replacement	587100				50,000	
Meter Service	587100				2,500	
Lease Jetter	587100				27,000	
Oak Street Improvements	588100				90,000	
Inflow and Infiltration (I/I)	588100				10,000	
Liability Insurance	574022				25,000	
Subtotal Other Expenses					469,500	
Debt						
Principal Debt Long Term	593000				842,297	
Interest Long Term Debt	594000				214,341	
Interest Short Term Debt	594010				-	
Subtotal Debt					1,056,638	
Employee Benefits						
Group Health Insurance	517400				81,500	
Life Insurance	517401				210	
Medex					3,100	
Dental Insurance	517403				2,500	
Medicare	517405				5,000	
Workers Compensation	517410				6,600	
Unemployment	517420				-	
Retirement	517490				103,543	
Subtotal Employee Benefits					202,453	

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	693,336	691,361	756,385	65,024	_____
Overtime	125,294	117,218	126,183	8,965	_____
Other Personnel Expenses	4,616	4,000	4,300	300	_____
Subtotal Personnel	823,246	812,579	886,868	74,289	_____
Operating Expenses					
Advertising	3,348	7,200	7,200	-	_____
Building Maintenance	19,726	10,000	10,000	-	_____
Consultants	38,573	45,000	45,000	-	_____
Dues & Subscriptions	4,519	5,000	5,400	400	_____
Professional Development	2,889	1,800	1,800	-	_____
Supplies	226,917	172,180	288,000	115,820	_____
Travel	9,000	9,204	9,114	(90)	_____
Utilities	200,043	196,740	196,740	-	_____
Vehicles & Equipment	84,539	123,552	139,716	16,164	_____
Other Expenses	257,645	444,700	386,995	(57,705)	_____
Debt	905,812	1,107,329	1,529,429	422,100	_____
Employee Benefits	312,643	306,564	308,831	2,267	_____
Subtotal Operating Expenses	2,065,654	2,429,269	2,928,225	498,956	_____
Total Expenses	2,888,900	3,241,848	3,815,093	573,245	_____

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Salaries

<i>Position</i>	<i>Current Munis Object Code</i>	<i>Total Salary</i>
Water Sys. Mgr.	511460	87,223
Asst. Ch. Oper.	511462	71,234
Oper. 1	511465	69,206
Cross Connection	511463	66,470
Foreman	511405	65,599
Oper. 1	511465	63,734
Asst. Ch. Oper.	511462	62,782
Ch. Hvy Equipment	511410	48,582
Pipe Layer	511417	42,670
Director	511120	37,816
Interns	512301	32,880
Meter Repairman	511480	26,497
Engineer	511314	22,190
Meter Reader	511477	21,020
Adm. Asst.	511170	17,987
Adm. Asst.	511170	17,665
Mechanic	511408	2,831
S. M. Laborer	511417	-
Total Personnel		756,385

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	2,095	40.63	85,113	
Vacation Coverage	513100	Hours	750	40.63	30,470	
Training Overtime		Hours			-	
Call Back Stipend	513100				10,600	
Subtotal Overtime					126,183	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	100	43	4,300	
Subtotal Other Personnel Expenses					4,300	

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices/Advertising	530210		12	350	4,200	
Consumer Confidence Report	530210				3,000	
Subtotal Advertising					7,200	
Building Maintenance						
Buildings and Grounds Maintenance	524005				10,000	
Subtotal Building Maintenance					10,000	
Consultants						
Peer Review, Engineering, Billing Services	530005				45,000	
Subtotal Consultant					45,000	
Dues & Subscriptions						
Professional Water organizations and publications	542310				600	
MADEP SDWA Fee	542310				4,800	
Subtotal Dues & Subscriptions					5,400	
Professional Development & Training						
Training	530311	person	6	300	1,800	
Subtotal Professional Development/Training					1,800	
Supplies						
<i>Office Supplies</i>						
Postage - Water Bills, General	530200				500	
Postage - Consumer Confidence Report	530200				3,500	
Office Supplies	542020				2,000	
Custodial Supplies	545005				2,000	
Food Supplies	542212					
<i>Other Supplies</i>						
Tools	553402				2,000	
AsphaltProducts	553410	tons			45,000	
Pipes and castings	556435				152,000	
<i>Water Meters</i>						
Water Meters - Residential	556462		60	275	16,500	
Water Meters- Parts	556462				1,000	
Water Meters- Commercial & Industrial	556462		-	-	-	
Water Meters- Replacement Program	587100		200	275	55,000	
Water Meters- Service	556462				2,500	
Hydrants	556464				6,000	
Subtotal Supplies					288,000	
Travel (In and Out of State)						
Travel to meetings, conferences	571964	miles	200	0.570	114	
Milage for Director/Engineer/WSM	571964	monthly	12	750	9,000	
Subtotal Travel					9,114	
Utilities						
Electricity	521001	month	12	12,500	150,000	
Natural Gas	521020	month	12	3,500	42,000	
<i>Telephone</i>						
Nextel (2)	530220	month	12	85	1,020	
Smart Phone (1)	530220	month	12	70	840	
Telephone (4)	530220	month	12	160	1,920	
Land Line	530220	month	12	80	960	

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Utilities					-	
Subtotal Utilities					196,740	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Engineering copier lease	542020	month	12	243	2,916	
<i>Office Equipment Maintenance</i>						
Misc computer part inventory	542020				600	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				25,000	
<i>Vehicle Fuel</i>						
Vehicle Gas and Oil	548000	gallons	7,200	3.50	25,200	
<i>Other Equipment</i>						
Vehicle Lease Purchase	587100				23,000	
Maintenance Machinery and Equipment	524260	each			30,000	
Rent Construction Equipment	527322				6,000	
Fleet GPS	587100				6,000	
CMMS	587100				8,000	
Vehicle Insurance	574300	annual			13,000	
Subtotal Vehicle & Equipment					139,716	
Other Expenses						
<i>Lab Work</i>						
Synthetic Organic Contaminants	530110				1,900	
Trihalomethanes & Haloacetic Acids	530110		4	2,500	10,000	
Volatile Organic Contaminants	530110				2,900	
Inorganic Contaminants	530110				1,000	
Secondary Contaminants	530110				800	
Lead and Copper	530110				5,000	
UCMR2 (List 1 & 2)	530110				-	
Cryptosporidium and Giardia (LT2)	530110				5,500	
Perchlorate	530110				300	
Total Organic Compounds	530110				3,600	
IDSE	530110				-	
<i>Lab Supplies</i>						
Bacteria and certification	556410				4,000	
Reagents for testing	556410				2,500	
Lab equipment maintenance parts	556410				3,000	
sample bottles and glassware	556410				1,500	
Misc. (gloves, wipes, cleaners, etc.)	556410				1,000	
<i>Water Chemicals</i>						
Aluminum Sulfate	556463	gallons	55,000	1.0	56,650	
Polymer	556463				25,000	
Sodium Hydroxide	556463	gallons	17,000	1.7	29,609	
Sodium Hypochlorite	556463	gallons	7,500	0.8	5,775	
Potassium Permanganate	556463	pound	5,000	2.2	10,775	
Granular Activated Carbon	556463	cubic foot	1,800	43.3	77,886	
Phosphate Compound	556463	pound	2,650	2.0	5,300	
Misc (Pipe Disinfectant, Red-B-Gone, etc)	556463				3,000	
Sludge Disposal	578100				-	
Sludge removal	578100				15,000	
Analysis and permits	578100				15,000	
Field maintenance	578100				15,000	
Lagoon maintenance	578100				5,000	
<i>Capital Projects</i>						
Contractor	578100				50,000	

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Liability Insurance	574022				30,000	
Subtotal Other Expenses					386,995	
Debt						
Principal Long Term	593000				925,110	
Interest Long Term	594000				395,319	
Interest Short Term	594010				209,000	
Subtotal Debt					1,529,429	
Employee Benefits						
Group Health Insurance	517400				135,100	
Life Insurance	517401				870	
Group Medex/MGD Blue Insur	517402				6,200	
Dental Insurance	517403				4,200	
Medicare	517405				6,000	
Workers Compensation	517410				11,200	
Unemployment	517420				-	
Retirement	517490				145,261	
Subtotal Employee Benefits					308,831	

Division: Shared Expenses
 Department: Employee Benefits
 Department: No: 911
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Health Insurance	2,209,142	2,010,850	2,041,500	30,650	_____
Life Insurance	11,237	10,300	11,000	700	_____
Medex	332,978	348,000	330,000	(18,000)	_____
Dental	50,025	74,700	75,000	300	_____
Medicare	104,713	115,000	115,000	-	_____
Accidental Death	1,008	1,500	1,500	-	_____
Workers Compensation	14,026	36,500	36,500	-	_____
EAP / Post Employment	13,000	2,850	13,000	10,150	_____
Unemployment	2,160	25,000	25,000	-	_____
Retirement	2,050,296	2,054,122	2,157,467	103,345	_____
Subtotal Operating Expenses	4,788,585	4,678,822	4,805,967	127,145	_____

Division: Shared Expenses
Department: Employee Benefits
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Health Insurance	517400				2,041,500	
Life Insurance	517401				11,000	
Medex	517402				330,000	
Dental	517403				75,000	
Medicare	517405				115,000	
Accidental Death	517409				1,500	
Workers Compensation	517410				36,500	
Employee Assistance Program	517415				13,000	
Unemployment	517420				25,000	
Retirement	517490				2,157,467	
Subtotal Other Expenses					4,805,967	

Division: Shared Expenses
Department: Central Supply
Department No: 159
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	-	-	-	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	-	-	-	-	_____
Supplies	15,140	52,500	52,500	-	_____
Travel	-	-	-	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	53,610	20,000	19,500	(500)	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	68,750	72,500	72,000	(500)	_____
Total Expenses	68,750	72,500	72,000	(500)	_____

Division: Shared Expenses
 Department: Central Supply
 Department No: 159
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Office Supplies</i>						
Copy Paper	542023				8,000	
Computer Supplies	542025				3,500	
Postage	530200				41,000	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<i>Subtotal Supplies</i>					52,500	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Lease Ordway Copier	587150		1		3,000	
Lease Town Hall Copier	587150		2		6,500	
Lease Postage Machine	587150		1		5,000	
<i>Office Equipment Maintenance</i>						
Copiers, Telephones	524205				5,000	
Vehicle Maintenance (include nonfuel consumables)					-	
<i>Vehicle Fuel</i>						
Gasoline					-	
Other Equipment					-	
<i>Subtotal Vehicle & Equipment</i>					19,500	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Shared Expenses
Department: Municipal Buildings
Department No: 192
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	87,222	90,776	90,980	204	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Training	-	-	-	-	_____
Supplies	-	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	40,134	80,800	80,808	8	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	127,356	171,576	171,788	212	_____
Total Expenses	127,356	171,576	171,788	212	_____

Division: Shared Expenses
 Department: Municipal Buildings
 Department No: 192
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Materials						
Repairs						
Cleaning Town Hall, Ordway, COA, Millyard Condo	524005	weeks	52	1028	53,456	
General Repairs Town Hall, COA, Millyard Condo	524005				15,000	
Park Restroom (formally in Public Works)	529440	weeks	32	260	8,320	
Beach Restroom (formally in Youth Services)	529440	weeks	10	260	2,600	
Other					-	
Millyard Condo Fees	524010	month	12	967	11,604	
Subtotal Building Maintenance					90,980	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
Subtotal Supplies					-	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Electricity	521001	month	12	4417	53,004	
Natural Gas	521020	month	12	2317	27,804	
Telephone					-	
Other Utilities					-	
Subtotal Utilities					80,808	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Subtotal Other Expenses					-	

Division: Shared Expenses
Department: Landry Stadium (Enterprise Fund)
Department No: 643
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Advertising	-	-	-	-	_____
Building Maintenance	6,070	9,000	9,000	-	_____
Consultants	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	_____
Professional Development/Trainin	-	-	-	-	_____
Supplies	-	-	-	-	_____
Travel	-	-	-	-	_____
Utilities	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	_____
Other Expenses	-	-	-	-	_____
Subtotal Operating Expenses	6,070	9,000	9,000	-	_____
Total Expenses	6,070	9,000	9,000	-	_____

Division: Shared Expenses
 Department: Landry Stadium (Enterprise
 Fund)
 Department No: 643
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Repairs						
Other						
General Maintenance	520000				9,000	
Subtotal Building Maintenance					9,000	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
Subtotal Supplies					-	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Subtotal Other Expenses					-	

Division: Shared Expenses
 Department: Outdoor Lighting
 Department No: 424
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Operating Expenses					
Utilities	168,540	170,004	174,000	3,996	
Subtotal Operating Expenses	168,540	170,004	174,000	3,996	
Total Expenses	168,540	170,004	174,000	3,996	

Division: Shared Expenses
 Department: Outdoor Lighting
 Department No: 424
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
Electricity	521010	month	12	14,500	174,000	
Natural Gas					-	
Telephone					-	
Other Utilities					-	
Subtotal Utilities					174,000	

Division: Shared Expenses
Department: Debt Service
Department No: 710
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Principal	1,604,628	1,600,150	1,590,890	(9,260)	_____
Long Term Interest	635,966	560,011	483,132	(76,879)	_____
Short Term Interest	30,588	161,700	177,200	15,500	_____
Subtotal Operating Expenses	2,271,182	2,321,861	2,251,222	(70,639)	_____
				-	
Total Expenses	2,271,182	2,321,861	2,251,222	(70,639)	_____

Division: Shared Expenses
 Department: Debt Service
 Department No: 710
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Principal	590000				1,590,890	
Interest Long Term	594000				483,132	
Interest Short Term	594010				177,200	
Subtotal Other Expenses					2,251,222	

Division: Shared Expense
 Department: Insurance
 Department No: 945
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Operating Expenses					
Surety Bonds	1,241	2,300	2,300	-	_____
General Liability	213,470	276,000	276,000	-	_____
Subtotal Operating Expenses	214,711	278,300	278,300	-	_____
Total Expenses	214,711	278,300	278,300	-	_____

Division: Shared Expense
 Department: Insurance
 Department No: 945
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Surety Bonds	574010				2,300	
General Liability	574022				276,000	
Subtotal Other Expenses					278,300	

Division: Shared Expenses
Department: State & County Assessments
Department No: 801
Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Mosquito Control	39,957	41,963	45,796	3,833	_____
Parking Surcharges	17,500	17,500	18,080	580	_____
Special Education	7,256	7,328	16,191	8,863	_____
Charter School	549,301	527,184	653,826	126,642	_____
Essex Aggie Tuiton	85,903	87,325	125,532	38,207	_____
Retired Teachers Health Ins	1,154,541	999,752	1,060,639	60,887	_____
School Choice Out	459,245	457,439	476,928	19,489	_____
MVRTA	139,641	192,047	221,901	29,854	_____
Air Pollution	3,390	4,586	4,681	95	_____
MBTA	-	-	-	-	_____
Regional Communications			264,762	264,762	_____
Subtotal Operating Expenses	2,456,734	2,335,124	2,888,336	553,212	_____
Total Expenses	2,456,734	2,335,124	2,888,336	553,212	_____

Division: Shared Expenses
Department: State & County
Assessments
Department No: 801
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Mosquito Control	560125				45,796	
Parking Surcharges	560128				18,080	
Special Education	560131				16,191	
Charter School	560132				653,826	
Essex Aggie Tuiton	560133				125,532	
Retired Teachers Health Ins	560143				1,060,639	
School Choice Out	560300				476,928	
MVRTA	560307				221,901	
Air Pollution	560308				4,681	
MBTA	560309				-	
Regional Communications					264,762	
Subtotal Other Expenses					2,888,336	

Division: Shared Expenses
 Department: Other Assessments
 Department No: 802
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Historical Commission	-	500	500	-	_____
Visitors Center	500	500	500	-	_____
Camp Kent	14,522	11,340	11,340	-	_____
Improvement Association	1,000	1,000	1,000	-	_____
MVPC	5,425	12,725	12,725	-	_____
Elderly Services of Merrimac Valle	-	1,519	1,519	-	_____
Whittier Reg	802,609	838,190	829,206	(8,984)	_____
Subtotal Operating Expenses	824,056	865,774	856,790	(8,984)	_____
Total Expenses	824,056	865,774	856,790	(8,984)	_____

Division: Shared Expenses
Department: Other Assessments
Department No: 802
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Historical Commission	523169				500	
Visitors Center	530174				500	
Camp Kent	530175				11,340	
Improvement Association	530435				1,000	
MVPC	560305				12,725	
Elderly Services of Merrimac Valley	560306				1,519	
Whittier Reg	560310				829,206	
Subtotal Other Expenses					856,790	

Division: Other
 Department: Reserve Fund
 Department No: 132
 Roll Up

	FY12 Actual	FY13 Approp	FY14 Request	Variance	Appropriation
EXPENSES					
Personnel					
Salaries	-	-	-	-	_____
Overtime	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	_____
Operating Expenses					
Reserve Fund	-	450,000	50,000	(400,000)	_____
Subtotal Operating Expenses	-	450,000	50,000	(400,000)	_____
Total Expenses	-	450,000	50,000	(400,000)	_____

Division: Other
 Department: Reserve Fund
 Department No: 132
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Reserve for unforeseen	578110				50,000	
Subtotal Other Expenses					50,000	