

**Amesbury Cultural Council Meeting
October 14, 2010 7pm
Amesbury Cultural Center-37 Millyard**

Present: Su Bailey, Bob Laplante, Mary Hichborn, Renee Schneider, Marc Lisle, David Andrews, Pam Gilday, Rachel Kohn (arrived later) and Leah Hill

1. Approval of September 9, 2010 Minutes

Su motioned to approve the August 12, 2010 minutes. Pam seconds. Vote on motion 8-0.

2. Treasurer's Report

- Received 48 tour applications=\$1,600
- Rachel has copies of all the applications for the brochures
- 1 application in mailbox, postmarked 10/7, this needs to be returned, as the deadline was 9/30
- 5 grant applications were in the mailbox, given to Su, Bob will check the mailbox for remaining grant applications, as they are due October 15
- 2 vouchers were submitted:
 - i. Delvina Co.-Lizzy Borden: \$350
 - ii. Newburyport Choral Society: \$250
- Grants that have been processed: 12
- Outstanding grants: 8
- The 1st financial report, through June 30, 2010, was sent to the state [Rachel arrived]

3. Tour Website

- Marc is working on the map
- Artist profile section needs to be finalized-include a sample of artists' work and description of their work. Rachel needs the images.
- Marc going to fix the link so that it redirects to the new and improved website
- Pam updated the town page with information on the new site

4. 2010 Studio Tour

- Mary will promote the tour in the newspapers. If asked for a feature artist, will suggest Joan Getsner. Other ideas for a feature-Marjorie Jennings
- Joan has performance space available on Sunday
- Rachel will email the brochure to the ACC when finished so everyone can forward to friends
- Do we want to list performers in the brochure? There is a performer calendar on the website. On the brochure, we can say check the website for performances. Pam will work on wordsmithing the brochure "blurb".
- Food vendors: Mary was asked by Maggie Sundaes if we were doing anything special with food vendors? Suggested that at the Cultural Center, we stick to what we've done, everyone contributes small things for a table. If food establishments are interested in getting involved, contact the other sites, like 14 Cedar.
- Rachel will be going to print next week, how many should get printed?
 - 11 x 17 posters: 25
 - 100 8.5 x 11 b/w/1 color

2,500 brochures

- Questioned if the school sends anything out in polys? Told that everything goes out via email.
- Balloon pick-up for artists will be at Stop & Shop. Leah will check with Stop & Shop as to whether they would donate the balloons. Need 3 per site, plus on the sandwich boards, to be safe, request 100?
- Where do sandwich boards/signs go? Big intersections. Do we want “election signs”?
- Posters-do we need new ones? Marc will create some posters and send to Staples
- Sandwich boards to be delivered from DPW to the Cultural Center
- Friday, November 12 will be the setup for the tour
- Pam will get the waterproof sleeves for the numbers for the artist stops
- Artists’ Muse: Hosting an opening reception
- Edith Heyck: Hosting a closing reception
- Work Schedule:

2010 Studio Tour Work Schedule			
Friday, November 12, 2010	Setup	4 p.m. - 8 p.m.	Su, Mary, David, Marc, Pam, Leah, Rachel
Saturday, November 13, 2010	Setup	8 a.m. - 10 a.m.	Su, Mary, Leah, Marc, Pam
	Work	10 a.m. - 1 p.m.	Su & David
	Work	1 p.m. - 4 p.m.	Pam & Leah
Sunday, November 14, 2010	Work	12 p.m. - 4 p.m.	Mary & Bob
	Cleanup	4 p.m. - 6 p.m.	Su, Mary, Pam & ?

5. Other Business

- Bob will contact grant recipient, the filmmaker for the Newbury Crafters as to whether they will be going forward. We had allocated \$1,500 for this project, and if they aren’t moving forward, this money could be used for the 2010 grant round.

Bob motioned to adjourn. Su seconded. Vote on motion 9-0. Meeting adjourned at 8:45.

Next meeting November 4, 2010 at 7pm at the Amesbury Cultural Center.

Submitted by Leah T. Hill

