

**Amesbury Cultural Council Meeting  
November 4, 2010 7pm  
Amesbury Cultural Center-37 Millyard**

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**Present:** Su Bailey, Bob Laplante, Mary Hichborn, Renee Schneider, Pam Gilday, and Leah Hill and David Andrews, Rachel Kohn and Marc Lisle (arrived later)

1. Approval of October 14, 2010 Minutes

Su motioned to approve the October 14, 2010 minutes. Bob seconds. Vote on motion 6-0.

2. Treasurer's Report

- Processed 3 more vouchers since the last meeting:
  - i. Newburyport Music Festival \$350
  - ii. Open Air Sculpture \$300
  - iii. Pied Piper Hamlin \$400
- Have processed 15 of the 20
- Bob called Kris Exter regarding the silversmith film grant, Linda Hacket is the filmmaker. The film has not been completed.  
[David arrived]
- Bob also called the other outstanding grant recipients  
[Rachel arrived]
- Bob recommends in future approval letters to explain to recipients that they should voucher within 30 days of completion of the event
- Bob returned a late studio tour application. Also received another letter asking if there's any room for the studio tour. Recommend late applicants to speak with Barbara Lorenc (Cedar St) – Su to first check with Barbara.
- Bob needs the printing voucher. Mary motioned to pay the voucher for Vantage Graphics (for approximately \$620) (brochures, posters). Su seconds. Vote on motion 8-0.
- Other money spent so far for studio tour: Marc at Signs by Doug for the road signs

3. Grant

- Su handed out the grant applications. The number system criteria to be used and discussed at the December 2 meeting.
- Questioned what to do with applicants who didn't fill out applications correctly, not enough copies provided, not signed.
- Questioned whether our language is clear regarding the number of copies. For future times, we should use stronger language. Rachel asked if we can now ask for more copies, Bob answered no.
- David moves to reject applications that don't fit the guidelines, i.e. signatures and copies. Bob seconds. Vote on motion 6-2 (Opposed: Rachel & Renee).

4. Studio Tour

- Mary working on PR for the studio tour. She also requested a photographer from the newspaper to attend the event.  
[Marc arrived]
- There's a separate poster for Cedar St. Encourage more artists to get involved with the planning process.

- Renee to check how many artists picked up brochures at Cedar St, last time checked; there was 1 full box as well as ¼ full box left.
- Pam will grab some brochures and bring to the library
- Maggie Sundaes will be doing the food at the cultural center
- Rachel was able to get donations from 2 artists for the raffle-paintings from Joan Getsner and a ceramic bowl from Mochi. Mary got Jeweltown Wines to donate to the raffle, we will specify for this prize, must be 21.
- Marc will pick up the keys for the cultural center
- DPW asked if we needed the 10 tables-YES
- On the application, we asked artists what their needs were for the cultural center in terms of tables, etc. Su/Rachel will check the applications.
- Leah checked with the building inspector, we can keep up the signage on Saturday night. DPW will be delivering 12 A-frame signs and tables.
- Marc was able to get the heavy duty signs for the A-frames made by Signs by Doug, 24 signs for \$720. Su motioned to buy and voucher for the signs for \$720. David seconds. Vote on motion 9-0.
- Rachel has the plastic folders for the #s. Marc will print out the stop #s.
- How will we get the raffle prizes sent out? Bob has a leftover raffle to send out, will contact. Bob will get the raffle money change to Mary.
- Rachel will send out the information to the artists in the cultural center that they can set up on Friday from 6-8pm.
- Leah will send out an email to the various locations regarding balloon pickup at Stop & Shop.

### Grant

- Other problem application was a handwritten application. The applicant is in a facility not able to access a typewriter or computer. Bob motions to accept the handwritten application because of handicap issues. Pam seconds. Vote on motion 9-0.
- For next year's grant, fix the Amesbury page on the Mass Cultural Council website and create stricter wording for our requirements of supplying copies with the applications.

### 5. Other

- Leah requested switching the meeting dates, suggested either the 1<sup>st</sup> or 3<sup>rd</sup> Thursday or a Monday. Possibly the 2<sup>nd</sup> Monday of the month. Members to think about and finalize at future meeting.
- Su stated that she was going to step down as chair after the grant season.
- Bob provided the silversmith grant timeline information to Marc.
- Mess in cultural center, since the wall/closet was removed, the daycare stuff was everywhere. Renee to contact Kathy Crowley regarding cleaning up prior to the studio tour.
- Also, issue with the Chain Bridge Art Collection. The ACC is the keeper of this collection, what should we be doing with it? Is the Bartlett Museum public-part of the historic commission? If so, are they an appropriate holder of the collection?

Leah motioned to adjourn. Bob seconded. Vote on motion 9-0. Meeting adjourned at 8:54.

Next meetings December 2, 2010 and December 13 at 7pm at the Amesbury Cultural Center.

Submitted by Leah T. Hill

