

## Amesbury Cultural Council (ACC) Meeting

14 Cedar Street

August 6, 2013, 7:00 pm

**Members In Attendance:** David Andrews, Mary Hichborn, Leah Hill, Rachel Kohn, Bob LaPlante, Carley Monell, Nancy Platt, Brian Riley and Steve Robinson

### Meeting Minutes

- MAY 28 MEETING: Bob motioned to approve the minutes; Leah seconded; unanimous approval
- JULY 2 MEETING: Bob motioned to approve the minutes; Mary seconded; unanimous approval

### Treasurer's Report

2 grant forms requesting payment were processed:

- Amesbury Youth Art show: \$200
- Salisbury Stroll & Mural project: \$400

### ACC Guidelines for Grants

The Council discussed our local grant guidelines and scoring sheet. Changes to field trips grant guidelines and application were suggested, including capping the funding for field trips as a percentage of the total budget (15%), adding a paragraph to the application for a more detailed description of the field trip and its relation to school curriculum. Changes to the ACC funding priorities were also addressed. Based on the Council's discussion, revisions to the ACC local grant guidelines were made. (See attached.)

Bob made a motion to approve the changes to the ACC grant guidelines. Rachel seconded; unanimous.

### Studio Tour

SIGNAGE: Rachel researched cost of signage. The following is a quote from Seaport Signworks:

Banners: (4' x 8' @ \$9/sq.')	(\$288.00 each)	2 banners:	\$ 576.00
Lawn signs: \$42 (1-9); \$15 each (multiples of 10)		10 signs:	\$ 150.00
Directional signs: (24"x36"): 1-3 @ \$72 4+ @ \$41.50 (multiples of 4)		4 signs:	\$ 166.00
		Total:	\$ 892.00

No decision was made. Other options may be explored.

TROLLEY: DBA Salem Trolley, Salem, MA. Total cost \$2500.

Rachel motioned to fund trolley ; David seconded it; unanimous approval.

A signed contract with a \$200 deposit is required. Who can sign the contract?

Bob will talk to the Finance people at City Hall.

Brian motioned to approve signature of the contract pending determination of proper procedures; Rachel seconded it; unanimous approval.

STUDIO TOUR APPLICATIONS: Applicants have the option to either fill out on-line form or fill out a paper application; They must still send in the application fee by mail. Applications are now live, available at [www.amesburystudiotour.com](http://www.amesburystudiotour.com)

COMMUNITY INVOLVEMENT: Some downtown restaurants expressed interest in getting involved with the Open Studio Tours, e.g., offering a discount. How will the restaurants be recognized? (In the brochure; on the website.) Discount will be available to those bringing in brochures.

### **Miscellaneous**

THE TOWN WEBSITE: Keep all minutes but delete old brochures and posters from the ACC page.

Chain Bridge collection all packed up. Volunteers are needed to transport it. Mary, Brian and Steve will meet this Wednesday at 6:45pm at the Jon P Mooers Artists Gallery and Studio.

*Next meeting at Health Center?* Brian motioned; Rachel seconded; unanimous approval.

Brian motioned to adjourn the meeting; Nancy seconded it; unanimous approval. Meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Steven Robinson