

Vanessa R. Kahrman

Objective	To find a position where I will be able to utilize and enhance my current skills which will help to further my career development and personal growth.	
Summary of Qualifications	<ul style="list-style-type: none"> • Non-Profit & Gov org. Experience • Exceptional Interpersonal skills • Exceptional program management skills • Experience with mentoring Elderly citizens 	<ul style="list-style-type: none"> • Excellent computer skills • Microsoft Office Experience – Word, Excel, Outlook, PowerPoint, and Publisher • Windows Vista, 7, and 8 experience
Work Experience	<p>Outreach Worker/Case Manager for ACE program <i>April 2014 - Current</i></p> <p>Amesbury Council on Aging, Amesbury, MA</p> <ul style="list-style-type: none"> • Maintain records with My Senior Center software • Help Elders with applications for different services (ESMV, MOW, SNAP, MassHealth, ect.) • Reach out to sponsors for events and Event Planning <p>Outreach Worker <i>June 2012 – Current</i></p> <p>Groveland Council on Aging, Groveland, MA</p> <ul style="list-style-type: none"> • Maintain records with My Senior Center software • Works directly with program manager and director to run activities & programs • Updated brochures and other documents to strike interest with population • Friendly visitor and phone call reassurance programs. • Directly help seniors with SNAP applications and MOW application interviews <p>Computer Aide for Elderly <i>September 2012 - Current</i></p> <p>Amesbury Senior Center, Amesbury, MA</p> <ul style="list-style-type: none"> • Educating Elderly in computer skills and safety on the internet. • Program Development & Creating lesson plans • Lecturing 4 to 20 participants at a time • Working directly with people who have disabilities • Presentations on using computers for low vision seniors <p>Practicum Internship <i>September 2011- May 2012</i></p> <p>Amesbury Senior Center, Amesbury, MA</p> <ul style="list-style-type: none"> • Presentations to local government and directors of Non-profits • Researching, advertising, editing policies, and recruitment on Volunteers • Grant writing skills & program development skills • Utilizing media services to promote volunteer policy changes <p>Computer Literacy Instructor <i>January 2011- Aug 2012</i></p> <p>Broadband Technology Opportunities Program (BTOP), The Center for Family, Work, and Community, Lowell, MA</p> <ul style="list-style-type: none"> • Educating Elderly in computer skills and safety. • Program Development & Creating lesson plans • Lecturing 4 to 20 participants at a time • Working directly with people who have disabilities <p>Summer Program Coordinator / Relief Staff <i>July 2010- Sept 2010 / Sept 2010 – May 2012</i></p> <p>Dare Family Services, Newburyport, MA</p> <p>Peer Tutor <i>October 2009 - May 2011</i></p> <p>The Centers for Learning, Lowell, MA</p>	
Education	<p>Masters Degree in Community Social Psychology, University of Massachusetts Lowell, Lowell, MA <i>May 2012</i></p> <p>Bachelors Degree in Psychology, Magna Cum Laude, University of Massachusetts Lowell, Lowell, MA <i>May 2010</i></p> <p>Associates Degree in Liberal Arts: Psychology, Northern Essex Community College, Haverhill, MA <i>December 2007</i></p> <p>High School Diploma and Vocational Diploma in Electronics/Robotics & Telecommunications, Whittier Regional Vocational Technical High School, Haverhill, MA <i>May 2002</i></p>	

Research Presentations & Posters

June 2011, Society for Community Research and Action (SCRA) Symposium, assisted with a round table discussion. “Innovative Interdisciplinary Strategies for Community Dwelling Seniors” Member of SCRA since 2010.

April 25th 2011, UML Research Symposium, "Bridging the Digital Divide: One Lesson at a Time", Contributed to a poster session with BTOP.

April 27th 2010, UML Research Symposium, “Technology, Communication, And Comprehension”, Created and displayed a posters session on my undergraduate research project.

Achievements & Activities

Spring of 2011, Worked on a Documentary focused on neighborhood cohesion

August 2010 - May 2011, Psychology Graduate Student Organization (PGSO), Treasurer.

April 2009 – Became a Member of Psi Chi