



**RECEIVED**

By City Clerk at 9:30 am, Feb 02, 2026

# Whittier Regional Technical High School

115 Amesbury Line Road  
Haverhill, MA 01830  
978-383-4101  
Fax: 978-521-0260  
[www.whittiertech.org](http://www.whittiertech.org)

## NOTICE OF MEETING

February 2, 2026

The **Whittier Tech Regional Agreement Amendment Committee (RAAC)** will meet on Wednesday, February 4, 2026 at 10:00 a.m. at the Hartleb Technology Center, Room 103A, at Northern Essex Community College, 100 Elliott Street, Haverhill, MA. Remote participation available via Zoom (*instructions below*).

### Agenda

1. Call Meeting to Order
2. Public Comment: Limited to 2 minutes per speaker on any topic not on today's agenda. Please note that the RAAC will not discuss or take action at this meeting.
3. Approval of minutes from RAAC meetings on Dec. 17, 2025; January 7, 2026
4. Administrative Items
  - a. RAAC membership – current roster as appointed by School Committee
  - b. RAAC voting protocols; distribution of voting wands
  - c. RAAC cloud-based file sharing (Google Drive): is it working? If not, revisit.
5. Updates
  - a. Superintendent updates (if any)
  - b. Updates from RAAC members on Whittier School Committee and School Building Committee (SBC); recap of Chairs/Vice Chairs' meeting (incl. RAAC) on January 11
  - c. Summary of comments received from RAAC members, since RAAC mtg on Jan 7, re favorable/unfavorable aspects of other sample Regional Agreements
6. Discussion Items
  - a. Presentation: summary of various methodologies for allocation of operating costs, and allocation of capital costs, from review of Whittier Tech Regional Agreement and nine (9) other Regional Agreements (RAs); discussion regarding whether one or another "sample" allocation method may have broad support; and/or whether there is intent to consider creating some other method (not already in use elsewhere); or researching other MA RAs not already gathered.
  - b. Discussion of whether RAAC members will consider taking position on allocation methods – at a future RAAC meeting – based only on formula – prior to project costs becoming known (or knowable).

- c. Discuss process to secure RAAC members' recommendations regarding various aspects of Regional Agreement, such as (and not limited to):
    - i. methods for operating and capital cost allocation
    - ii. process for incurring debt
    - iii. method of appointment of WT SC members
    - iv. process for amending RA
    - v. process for withdrawal from District
  - d. Member communities' legal counsels: confirm roster; discuss approach to ensure clear and cost-efficient approach to legal reviews as appropriate within the process of considering recommended Regional Agreement provisions (as well as any necessary agreement(s) with NECC regarding potential shared campus)
  - e. Whether to prepare public update for presentation at member communities' Town Meetings and City Councils this spring, and whether to pursue placement of non-binding resolution for action by Town Meetings and City Councils
  - f. Email from Rowley Board of Selectmen regarding recording of RAAC meetings
7. Action Items
- a. Call for Nominations for RAAC Clerk
  - b. Confirm or revise RAAC recommendation from meeting on Jan. 7<sup>th</sup> regarding scope of work for next Feasibility Study (with regard to current WT campus)
  - c. Confirm date for RAAC appearance(s) at WT School Committee
  - d. Approve RAAC meeting schedule for May – June 2026
8. Correspondence
- a. Corrected "Enrollment Data" slides from Superintendent from Dec. 17, 2025 RAAC meeting
9. Future Agenda Items
- a. Presentation of working draft Regional Agreement for RAAC review/collaboration
  - b. Presentation of interactive MSBA project cost estimating workbook (March mtg)
  - c. Others? Call for suggestions.
10. Adjournment

**Note:** Confirmed future RAAC meetings to take place on:

- Wednesday, March 4 at 10am
- Wednesday, April 1 at 10am

**Addendum to Meeting Notice regarding Remote Participation**

This meeting will take place in-person. Meeting is also accessible by remote participation as follows:

Zoom: <https://us06web.zoom.us/j/89751789215?pwd=1cdzWJBMD74pcTBov2QFsUg4eQmKsW.1>  
 Phone: (646) 558 8656  
 Meeting ID: 897 5178 9215  
 Passcode: 112152

cc: RAAC Members