

Amesbury COA Board of Directors Meeting Minutes
January 8, 2026

RECEIVED
By City Clerk at 4:36 pm, Feb 17, 2026

In Attendance: Arthur Levine – Chair and Interim Treasurer, Maggie Miller - Vice Chair, Sue Ballard – Secretary, Kliggie Thomas, Allison Rice, Janice Pawlick, Cynthia Costello, Courtney Hutchinson - Assistant Director.

Guest: Lee Ford – FCOA President

Meeting was called to order at 3:00 p.m.

Secretary's Report: Minutes of the November 13, 2025 meeting were reviewed and accepted. Motion to accept the minutes made by Kliggie, second by Maggie; unanimously approved.

Treasurer's Report: November and December expenditures from the Revolving account of \$111.42 and \$102.92 for gas leaves an ending balance of \$11,259.58. The Misc. Grants Fund had no expenditures in November or December and a donation of \$50 in December leaving an ending balance of \$13,354.44.

Statistics: Maggie presented a report comparing FY25 to FY26, October to December, noting a specific area of concern. Social Services is down due to reduced staff, specifically the Director position unfilled since March 2025. Support Groups have seen an increase.

Director's Report, presented by Courtney:

COA Team Update

- The posting for a new Director has been removed from the city's website. A rumor that the Amesbury Senior Center is closing has been heard by the Merrimac Director. Courtney has dispelled the rumor. The Mayor spoke about why the position hasn't been filled at the Breakfast with the Chiefs. While suggestions have been made, they have been turned down. The Program Coordinator position has been eliminated.

Winter Programming

- Currently 19 have signed up for the Tax Work-off Program. Cathleen is working on this.
- A New Support Group "Where Do We Go From Here" started January 8th. The first group included 18 people.
- January 23rd, Breakfast with the Chiefs.

Maggie shared correspondence she had with the HR Director and the Mayor regarding the Director's position. The Board agreed to contact City Councilors with our concerns about the length of time the position has been unfilled and that the posting has been removed. A Committee may be formed to meet with the Mayor to find out what she has planned.

Meeting adjourned at 4:10.

The next regular meeting is February 12th, 2026

Respectfully submitted,
Sue Ballard, Secretary