

**FY 2018**

**City of Amesbury Annual Report  
July 1, 2017 – June 30, 2018**



**Ken Gray, Mayor**



# Table of Contents

Amesbury City Council Annual Report .....	1-14
City Clerk Annual Report .....	15-18
Police Department Annual Report .....	19-24
Fire Department Annual Report.....	25-28
Amesbury Council on Aging Annual Report .....	29-38
Department of Veterans' Services Annual Report .....	39-42
Regional Health Department Annual Report .....	43-48
Amesbury Public Library Annual Report.....	49-52
Office of Community & Economic Development Annual Report.....	53-60
Inspections Department Annual Report.....	61-64
Department of Public Works Annual Report .....	65-70
Amesbury Public Schools Annual Report.....	71-88
Youth Services Annual Report.....	89-92
Energy & Environmental Affairs Annual Report.....	93-102
Elections Annual Report .....	103-110
Administration & Finance Annual Report.....	111-142



**CITY COUNCIL ANNUAL REPORT**  
July 1, 2017 - June 30, 2018

**2017-2018 City Councilors:**

<b>Council President</b>	At Large Councilor	Christian Scorzoni
	At Large Councilor	Donna McClure
	At Large Councilor	Steve Stanganelli
	District 1 Councilor	Pamela Gilday
	District 2 Councilor	Mary Louise Bartley
<b>Vice President (2018)</b>	District 3 Councilor	Matthew Einson
	District 4 Councilor	Robert W. Lavoie (2017)
	District 4 Councilor	Nicholas Wheeler (2018)
<b>Vice President (2017)</b>	District 5 Councilor	Joseph W. McMilleon
	District 6 Councilor	Jonathan Sherwood (2017)
	District 6 Councilor	Richard Marggraf (2018)

**At the meeting of the Amesbury City Council held on Tuesday, July 11, 2017 in the City Hall Auditorium. The following action was taken:**

- **2017-065:** Warrant for September 19, 2017 preliminary election. Councilor McClure moved to adopt 2017-065 Election with the provision that the Clerk is authorized to adjust the scheduling of the preliminary election in accordance with the needs and state law. Councilor Einson seconded, and it was voted unanimous.
- **2017-066:** Accept resignation of David Hildt from Amesbury Housing Authority and declare the seat vacant. Councilor McClure moved to accept the resignation of David Hildt from Amesbury Housing Authority and declare the seat vacant. Councilor Bartley seconded, and it was voted unanimous.
- **2017-068:** Appointment of Kinsey Boehl to the Conservation Commission with a term to expire on June 30, 2020 – Mayor Sponsor. Councilor McClure moved to accept 2017-068. Councilor Gilday seconded, and it was voted unanimous.
- **2017-069:** Appointment of Suzanne Egan to the Conservation Commission with a term to expire on June 30, 2020 – Mayor Sponsor. Councilor McClure moved to accept 2017-69. Councilor Gilday seconded, and it was voted unanimous.
- **2017-070:** Appointment of Steve Langlois to the Conservation Commission with a term to expire on June 30, 2020 – Mayor Sponsor. Councilor McClure moved to accept 2017-070. Councilor Bartley seconded, and it was voted unanimous.
- **2017-071:** Appointment of Alan Corey to the Conservation Commission with a term to expire on June 30, 2020 – Mayor Sponsor. Councilor McClure moved to accept 2017-071. Councilor Gilday seconded, and it was voted unanimous.
- **2017-057:** An Order to authorize transfers between General Department Funds to cover fiscal year 2017 expenditures. – Mayor Sponsor. Councilor Stanganelli moved to approve 2017-057. Councilor McClure seconded. A roll call vote was taken, and it was voted unanimous. (7 present).

**At the meeting of the Amesbury City Council held on Tuesday, September 12, 2017 in the City Hall Auditorium. The following action was taken:**

- **2017-072:** An Order to place on the November 7, 2017 Amesbury Municipal Election Ballot a binding question to prohibit the retail sale of recreational marijuana in Amesbury – Councilor Lavoie sponsor. Councilor Lavoie motioned that the final version of bill #2017-072 (which was reviewed by K & P Law and included the amendment made by Councilor Gilday at the special meeting on August 29, 2017) be adopted by the Council. Councilor McMilleon seconded. A roll call vote was taken and the motion passed with 5 in favor (Bartley, Lavoie, McClure, McMilleon, and Scorzoni) and 4 opposed (Sherwood, Stanganelli, Einson, Gilday).
- **2017-073:** Re-appointment of David Haraske as an Associate member of the Zoning Board of Appeals for a term to expire June 30, 2020. – Mayor Sponsor. Councilor Stanganelli moved to accept 2017-073 to re-appoint David Haraske to the Zoning Board of Appeals. Councilor McMilleon seconded and it was voted unanimous.
- **2017-077:** Appointment of Gillian Barnes as a member of the Cultural Council for a term to expire June 30, 2019. – Mayor Sponsor. Councilor McClure moved to approve 2017-077 to appoint Gillian Barnes as a member of the Cultural Council. Councilor Bartley seconded and it was voted unanimous.
- **2017-064:** An Order to establish a District Improvement Program at the Amesbury Heights Development for the purpose of leveraging funds to improve, enhance, expand or create new, facilities associated with organized sports leagues serving Amesbury residents in a manner that best leverages the volunteer efforts of the leagues, their readiness to proceed, the available matching capital, toward serving the greatest amount of Amesbury participants. Councilor Sherwood motioned to approve 2017-064 as written. Councilor McClure seconded. A roll call vote was taken and the vote passed with 7 in favor and 2 opposed (Stanganelli and McMilleon).
- **2017-067:** An Order to authorize the Mayor to accept and expend a Green Communities Competitive Grant in the amount of \$250,000 from the Massachusetts Department of Energy Resources. – Mayor Sponsor. Councilor McClure motioned to approve 2017-067 as written. Councilor McMilleon seconded. A roll call vote was taken and it was unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, October 10, 2017 in the City Hall Auditorium. The following action was taken:**

- **2017-083:** Appointment of Mary Marino as a member of the Board of Assessors with a term to expire of June 30, 2020. – Mayor Sponsor. Councilor McMilleon moved to approve the Appointment of Mary Marino as a member of the Board of Assessors with a term to expire June 30, 2020. Councilor McClure seconded and it was voted unanimous.
- **2017-084:** Warrant for November Local Election – City Clerk Sponsor. Councilor Stanganelli moved to adopt 2017-084 as presented. Councilor McMilleon seconded and it was voted unanimous.
- **2017-062:** An Ordinance to amend Section XI of the Amesbury Zoning Bylaw by enacting a Temporary Moratorium on the use of land or structures for Recreational Marijuana Establishments and Marijuana Retailers – Councilors Lavoie, McMilleon and

Scorzoni Sponsor. Councilor Lavoie moved to adopt the redline version of 2017-062 with the exception that in section 1.3.1 the name “Alternative Therapy Group” be eliminated and replaced with “any” so it reads “no effect on any currently allowed medical marijuana cultivation activities” instead. Councilor McClure seconded. A roll call vote was taken and it was unanimous.

- **2017-078:** An Order to authorize the Mayor to accept and expend a grant in the amount of \$25,000 from the Executive office of Housing and Economic Development for the celebration of Amesbury’s 350th Anniversary – Mayor Sponsor. Councilor Stanganelli motioned to approve 2017-078 as presented. Councilor Gilday seconded. A roll call vote was taken and it was unanimous.
- **2017-079:** An Order to request the City Council vote to authorize the Mayor to enter into five-year lease purchase Agreements for the lease purchase of new copiers. – Mayor Sponsor. Councilor Gilday motioned to accept 2017-079 as presented. Councilor McClure seconded and it was voted unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, November 14, 2017 in the City Hall Auditorium. The following action was taken:**

- **2017-092:** Appointment of Shannon Carroll to the Cultural Council for a term to expire June 30, 2019 – Mayor Sponsor. Councilor McClure moved to approve 2017-092, the appointment of Shannon Carroll to the Cultural Council for a term to expire June 30, 2019. Councilor McMilleon seconded and it was voted unanimous.
- **2017-093:** Appointment of Jean Little-Bruce to the Council on Aging for a term to expire June 30, 2020 – Mayor Sponsor. Councilor McClure moved to approve 2017-093 the appointment of Jean Little-Bruce to the Council on Aging for a term to expire June 30, 2020. Councilor Sherwood seconded and it was voted unanimous.
- **2017-094:** Administrative Order #2017-05 “City of Amesbury Financial Policies: A Community Compact Initiative” Councilor Sherwood moved to accept Administrative Order 2017-05. Councilor McClure seconded and it was voted unanimous.
- **2017-085:** An Order to appropriate \$20,000 from the Smart Growth Stabilization fund (7301) to facilitate the provision of social services. – Mayor Sponsor. Councilor McClure moved to approve 2017-085. Councilor Bartley seconded and it was voted unanimous.
- **2017-090:** An Ordinance Authorizing the City of Amesbury to participate in the Massachusetts Commercial Property Assessed Clean Energy Program (PACE Massachusetts). – Mayor Sponsor  
Councilor McClure moved to approve 2017-090 as amended. Councilor Stanganelli seconded and it was voted unanimous.
- **2017-087:** An Order to appropriate \$13,000 from the Quality of Life fund (2763) for the repair or replacement of fences overlooking the Powwow River. – Mayor Sponsor  
Councilor Einson moved to accept 2017-087, Councilor Bartley seconded and it was voted unanimous.
- **2017-088:** An Order to appropriate \$45,000 from the Smart Growth Stabilization fund (7301) to facilitate the creation of a capital plan in connection with 2017-064. – Mayor Sponsor. Councilor Stanganelli moved to accept 2017-088 as proposed, Councilor McClure seconded and it was voted unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, December 12, 2017 in the City Hall Auditorium. The following action was taken:**

- **2017-106:** An Order to Appoint City Clerk. Councilor Stanganelli moved to approve 2017-106, Councilor McClure seconded and it was voted unanimous.
- **2017-095:** An order to request the City Council vote to hold the annual Classification Hearing to vote on four (4) separate items in order to establish the tax burdens for each class of property.  
Councilor Donna McClure moved to follow the Finance Committee’s recommendation to approve a residential factor of 1, Councilor Joseph McMilleon seconded and it was approved with 8 in favor and 1 opposed (Councilor Stanganelli). Councilor Donna McClure moved to follow the Finance Committee’s recommendation to take no action as there are no properties where it would apply, Councilor Steven Stanganelli seconded and it was voted unanimous. Councilor Donna McClure moved to follow the Finance Committee’s recommendation to not to adopt the residential exemption, Councilor Steven Stanganelli seconded and it was voted unanimous. Councilor Donna McClure moved to follow the Finance Committee’s recommendation to not to adopt the commercial exemption. Councilor Mary Louise Bartley seconded and it was voted unanimous.
- **2018-096:** An Order to request the City Council vote to increase the exemption amount of qualified applicants. Councilor Lavoie moved to adopt the recommendation and approve the bill as written, Councilor McMilleon seconded and it was voted unanimous.
- **2018-81:** An Ordinance to amend the Amesbury Zoning Bylaw by adding “Sports Entertainment Business Complex” as an allowed use within the Industrial Zoning District- Mayor Sponsor.  
Councilor Robert Lavoie moved that the City Council accept the Planning Board’s recommended version of Bill 2017- 081 with four changes, Councilor McClure seconded and it was voted unanimous. Councilor Lavoie moved to amend the motion, Councilor McClure seconded, 8 in favor 1 opposed (Councilor Sherwood).
- **2018-086:** An Ordinance Relative to the Care, Custody, Control, and Management of the James J. Landry Jr. Memorial Stadium.-Mayor Sponsor. Councilor Sherwood moved to accept 2017-086 as presented, Councilor Stanganelli seconded and it was voted unanimous.
- **2017-100:** A Resolution to Authorize the City Council to join the Next Century Cities organization as a means of furthering the goals outlined in the June 2004 Amesbury Master Plan (EO 418 Community Development Plan) including reference to a Cyber District (PFI-11, Public Facilities and Infrastructure Development)- Councilors Stanganelli and Einson Sponsor. Councilor McMilleon moved to approve 2017-100, Councilor Sherwood seconded, 7 voted in favor, 2 opposed (Councilor McClure and Bartley).
- **2017-101:** An Order to authorize the Mayor to accept and expend a grant in the amount of \$6,200 from the Massachusetts Cultural Council - Mayor Sponsor. Councilor Gilday moved to accept 2017-101, Councilor McClure seconded and it was voted unanimous.
- **2017-102:** An Ordinance to request that the City Council vote to approve the grant of Quitclaim Deed to the Conservation Commission from Richard Saba, Trustee of Amanda Lane Realty Trust for four (4) certain parcels of land, located off Point Shore Meadows,

Amesbury and to authorize the Mayor to accept said gift of Property- Mayor Sponsor. Councilor Robert Lavoie moved to accept the ordinance as written with a condition, Councilor McClure seconded and it was voted unanimous.

- **2017-103:** An Order to authorize the Mayor to accept and expend a grant in the amount of \$12,500 from the Massachusetts Department of Energy Resources (DOER) - Mayor Sponsor. Councilor Mary Louise Bartley motioned to accept 2017-103 as presented, Councilor Stanganelli seconded and it was voted unanimous.
- **2017-104:** An Order to Authorize the Mayor to Enter into an Agreement with the Massachusetts Department of Transportation to Acquire a Portion of Land Located off of Elm Street, abutting Interstate 95, for General Municipal Purposes and for the Purpose of Disposition- Mayor Sponsor. Councilor Sherwood motioned to accept 2017-104 as presented, Councilor McClure seconded and it was voted unanimous.
- **2017-105:** An Order to appropriate \$40,000 from Free Cash to facilitate the creation of a traffic plan for the South Hunt Road, I-495 exit 54 and Route 150 area, known as the Study Area- Mayor Sponsor. Councilor Stanganelli moved to approve 2017-105, Councilor McMilleon seconded and it was voted unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, January 2, 2018 in the City Hall Auditorium. The following action was taken:**

- Roll Call was taken and Councilor Scorzoni was unanimously named the President of the City Council.
- Roll call was taken and Councilor Einson was named the Vice President of the City Council, 7 votes in favor, 2 votes for Councilor Stanganelli.
- Councilor McMilleon moved to accept the Session 11 Rules & Procedures as presented, Councilor Bartley seconded and it was voted unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, January 9, 2018 in the City Hall Auditorium. The following action was taken:**

- **2018-009:** Accept the resignation of Lyndsey Haight from Housing Authority two year seat and declare a vacancy in Housing Authority. Councilor Stanganelli moved to accept the resignation and open the seat, Councilor Wheeler seconded and it was voted unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, February 13, 2018 in the City Hall Auditorium. The following action was taken:**

- **2018-012:** Appointment of Jonathan Sherwood to the Open Space Natural Resources and Trails Committee with a term to expire June 20, 2020- Mayor Sponsor. Councilor Bartley moved to approve 2018-012 as presented, Councilor Stanganelli seconded and it was voted unanimous.
- **2018-009:** Joint meeting to fill the position of Lyndsey Haight's resignation from Housing Authority two year seat. Councilor Steven Stanganelli nominated Norman Bellavance. Councilor Nicholas Wheeler seconded. Councilor Pamela Gilday nominated Jill Currier. Councilor Donna McClure nominated Timothy Dwight. Councilor Steven

Stanganelli seconded. A roll call vote was taken with ten votes for Jill Currier, one for Norman Bellavance (Stanganelli), one for Timothy Dwight (McClure), and one abstention (Marggraf).

- **2018-017:** Amesbury City Council Resolution to support the following steps by the City of Amesbury as outlined- Mayor Sponsor. Councilor Donna McClure motioned to accept 2018-017 with amendments to change “420,000 square foot” to “410,000 square foot” and “an investment of \$12,000,000” to “an investment of \$13,000,000”, Councilor Marggraf seconded, 8 in favor, 1 opposed (Stanganelli).
- **2018-003:** An Order to authorize the Mayor to accept and expend a grant in the amount of \$10,000 from the Newburyport Five Cents Savings Charitable Foundation for the purpose of restoring historic gravestones- Mayor Sponsor. Councilor Bartley moved to approve 2018-003 as presented, Councilor McClure seconded and it was voted unanimous.
- **2018-004:** An Order to authorize the Mayor to accept and expend a grant in the amount of \$352,000 from the Environmental Protection Agency for the purpose of mitigating cyanobacteria at Lake Attitash- Mayor Sponsor. Councilor Wheeler moved to approve 2018-004 as presented, Councilor McMilleon seconded and it was voted unanimous.
- **2018-005:** An Order to authorize the Mayor to accept and expend a grant in the amount of \$84,109 from the Metropolitan Area Planning Council for the purpose of conducting an LED streetlight retrofit project- Mayor Sponsor. Councilor Stanganelli moved 2018-005 be approved as presented, Councilor Einson seconded, 8 in favor and 1 abstention (Scorzoni).
- **2018-006:** An Order to authorize the Mayor to acquire certain easement rights over Whitcher Court- Mayor Sponsor. Councilor Marggraf moved to approve 2018-006 as presented, Councilor Stanganelli seconded and it was voted unanimously.
- **2018-007:** An Order to authorize the Mayor to enter into a renewal of the inter-municipal agreement for an additional three year period beginning July 1, 2018 through June 30, 2021 with the Town of Salisbury for the provision of regional health and animal control services- Mayor Sponsor. Councilor Bartley motioned to accept 2018-007 with changes and Councilor McMilleon seconded, it was voted unanimous.
- **2018-008:** An Order to Authorize the Mayor to Execute a Deed for the Disposition of the Property known as Bailey’s Pond-Mayor Sponsor Councilor McClure moved to approve 2018-008 as presented, Councilor Gilday seconded and it was voted unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, March 20, 2018 in the City Hall Auditorium. The following action was taken:**

- **2018-021:** An Appointment of Timothy Dwight as a member of the Quality of Life Committee for a term to expire June 30, 2020-Mayor Sponsor. Councilor McMilleon moved to approve 2018-021 as submitted, Councilor Marggraf seconded and it was voted unanimous.
- **2018-022:** An Appointment of Matthew Einson as a member of the Recreational Marijuana Committee for a term to expire January 1, 2019-Mayor Sponsor. Councilor McClure moved to approved 2018-022 as submitted, Councilor Bartley seconded and it was voted unanimous.

- **2018-026:** A Re-Appointment of William Croteau as a member of the Registrars of Voters for a term to expire March 31, 2021- Mayor Sponsor. Councilor Barley moved to approve as submitted, Councilor Stanganelli seconded and it was voted unanimous.
- Licenses and permits
- **2018-010:** An Ordinance to amend 2004-055 regarding licenses for Telling of Fortunes by removing any limitation based on the population of the City- Councilor Stanganelli Sponsor. Councilor McClure motioned to approve 2018-010, Councilor Stanganelli seconded and it was voted unanimous.
- **2018-014:** An Ordinance to Accept Chapter 55 of the Acts of 2017 to Establish a Local Sales Tax upon Sale or Transfer of Marijuana or Marijuana Products within the City- Mayor Sponsor. Councilor Stanganelli motioned to approve as presented with the Ordinance Committee recommended language, Councilor Wheeler seconded and it was voted unanimous.
- **2018-015:** An Ordinance to Amend the Amesbury Zoning Bylaw to Establish a Retail Marijuana Overlay District, to Regulate Adult Use Marijuana Establishments, and to Amend Existing Regulations relative to Medical Marijuana Establishments-Mayor Sponsor. Councilor Gilday voted to accept the revised order provided by the Mayor's Office and KP Law, Councilor Donna McClure seconded and it was voted unanimous. Councilor Einson motioned to amend the order, McClure seconded and it was voted unanimous. Councilor Wheeler moved to make amendments, Councilor Stanganelli seconded and there were 8 in favor, 1 opposed (Councilor McMilleon). Councilor Stanganelli motioned to accept 2018-015 as amended, Councilor McMilleon seconded and there were 8 in favor, 1 opposed (Councilor Marggraf).

**At the meeting of the Amesbury City Council held on Tuesday, April 10, 2018 in the City Hall Auditorium. The following action was taken:**

- **2018-029:** An Appointment of Kathleen Lucy as a member of the Health Care Trust Committee for a term to expire June 30, 2021- Mayor Sponsor. Councilor McClure moved to approve 2018-029 as submitted, Councilor McMilleon seconded, it was voted unanimous.
- **Licenses and permits (See Chart)**
- **2018-024:** An Order to appropriate \$200,000 from the Free Cash for general maintenance and improvements to infrastructure throughout the City- Mayor Sponsor. Councilor Wheeler moved to approve 2018-024 as submitted, Councilor Bartley seconded and it was voted unanimous.
- **2018-025:** An Order to appropriate \$50,000 from the Quality of Life fund (2763 for the design and construction of a tot park in the Upper Millyard- Mayor Sponsor. Councilor Stanganelli moved to amend 2018-025 with a requirement that the City seek reimbursement grants. Councilor Einson seconded, 5 voted in favor, 4 opposed, it was unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, May 8, 2018 in the City Hall Auditorium. The following action was taken:**

- **2018-032:** Re-Appointment of Nathan Baxter as a member of the Health Care Trust Commission for a term to expire June 30, 2021-Mayor Sponsor. Councilor McMilleon moved to approve 2018-032 as submitted. Councilor McClure seconded and it was voted unanimous.
- **2018-015:** An Ordinance to amend the Amesbury Zoning Bylaw to Establish a Retail Marijuana Overlay District, to regulate recreational marijuana establishments and to amend existing regulations relative to medical marijuana establishments- Mayor Gray Sponsor. Councilor Gilday voted to accept the revised order provided by the Mayor's Office and KP Law. Councilor McClure seconded and it was voted unanimous. Councilor Matthew Einson motioned to amend the order Councilor Donna McClure seconded and it was voted unanimous. Councilor Wheeler motioned to make the following amendments. Councilor Stanganelli seconded, 8 in favor, 1 opposed (Councilor McMilleon) and it was voted unanimous. Councilor Stanganelli motioned to accept 2018-015 as amended. Councilor McMilleon seconded. 8 in favor, 1 opposed (Councilor Marggraf) and it was voted unanimous.
- **2018-030:** An Order that the Amesbury City Council hereby takes the following actions, as individually cited below, for the purpose of collectively approving a Tax Increment Financing incentive for Global Property Developers, as described herein, and further described in the attachments, which are incorporated herein, by reference- Mayor Sponsor. Councilor Marggraf motioned to accept the proposed amendments to the TIF agreement (see attachment). Councilor Donna McClure seconded. A vote was taken and it was unanimous. Councilor Steven Stanganelli moved to adopt 2018-030 as amended. Councilor Donna McClure seconded. A roll call vote was taken and it was unanimous.
- **2018-033:** An Order to authorize the Mayor to accept and expend a Community Compact grant in the amount of \$25,000 from the Division of Local Services for the purposes of reviewing and streamlining permitting processes- Mayor Sponsor. Councilor Stanganelli moved to adopt 2018-022 as submitted, Councilor Bartley seconded and it was voted unanimous.

**At the meeting of the Amesbury City Council held on Tuesday, June 12 8, 2018 in the City Hall Auditorium. The following action was taken:**

- **2018-031:** An Ordinance to Amend the Dimensional Requirements for the Offices Park, or OP District-Mayor Sponsor. Councilor Stanganelli moved to approve 2018-031 as presented, Councilor McClure seconded and it was voted unanimous.
- **2018-001:** An Order to vote to adopt an Operating Budget for the Fiscal Year 2019. Councilor McClure moved to approve 2018-001 to adopt the budget as presented, Councilor Bartley seconded, 8 voted in favor, 1 opposed (Councilor Stanganelli).
- **2018-035:** An Order to appropriate \$387,720 from free cash for the purpose of funding Fiscal Year 2018 Snow & Ice expenditures in excess of appropriation-Mayor Sponsor. Councilor Gilday moved to accept 2018-035 as presented, Councilor Bartley seconded and it was voted unanimous.
- **2018-035:** An Order to appropriate \$47,300 from the Smart Growth Stabilization Fund (7301) to the Department of Public Works for the purpose of funding projected Fiscal Year 2019 nonrecurring costs related to mandates associated with recent changes to

federal and state storm water regulations-Mayor Sponsor. Councilor Stanganelli moved to approve 2018-036, Councilor McMilleon seconded, and it was voted unanimous.

- **2018-036:** An Order to appropriate \$47,300 from the Smart Growth Stabilization Fund (7301) to the Department of Public Works for the purpose of funding projected Fiscal Year 2019 nonrecurring costs related to mandates associated with recent changes to federal and state storm water regulations- Mayor Sponsor. Councilor Stanganelli moved to approve 2018-036, Councilor McMilleon seconded and it was voted unanimous.
- **2017-037:** An Order to appropriate \$100,000 from the Stabilization Fund (7300) for the purpose of funding unforeseen School Department costs related to special education in Fiscal Year 2018- Mayor Sponsor. Councilor Gilday moved to approve 2018-037 as written, Councilor Einson seconded and it was voted unanimous.
- **2018-039:** An Order to appropriate \$200,000 from free cash to the Stabilization Fund (7300) - Mayor Sponsor. Councilor Stanganelli moved to approve 2018-039, Councilor McMilleon seconded and it was voted unanimous.
- **2018-040:** An Order to appropriate \$232,280 from Receipts Reserved from Real Estate Proceeds (4193) for the payment of general fund indebtedness in Fiscal Year 2019- Mayor Sponsor. Councilor Wheeler moved to approve 2018-040 as presented, Councilor McClure seconded and it was voted unanimous.
- **2018-041:** An Order to appropriate \$44,477.34 from Free Cash for the purpose of closing out inactive accounts-Mayor Sponsor. Councilor Bartley moved that the Council approve 2018-041, Councilor McClure seconded and it was voted unanimous.
- **2018-042:** An Order to appropriate \$200,000 from free cash for the purpose of funding a deficit in the Fiscal Year 2018 Fire Department budget-Mayor Sponsor. Councilor Matthew Einson moved to approve 2018-042 as written, Councilor McClure seconded and it was voted unanimous.
- **2018-043:** An Order to appropriate \$112,000 from Sewer Enterprise Fund retained earnings for the purpose of replacing a sludge pipe at the wastewater treatment facility-Mayor Sponsor. Councilor Marggraf moved to approve 2018-043 as presented, Councilor McMilleon seconded and it was voted unanimous.
- **2018-044:** An Order to revoke Municipal Council measure 98-178 and thereby dissolve the Enterprise Fund for Landry Stadium, in accordance with M.G.L. Chap. 44, Sec. 53F1/2, effective July 1, 2018-Mayor Sponsor. Councilor Wheeler moved to approve 2018-044 as presented, Councilor McClure seconded and it was voted unanimous.
- **2018-045:** An Ordinance to establish various departmental revolving funds pursuant to the provisions of M.G.L. c. 44, § 53E1/2-Mayor Sponsor. Councilor Stanganelli moved to approve 2018-045. Councilor McMilleon seconded and it was voted unanimous.
- **2018-046:** An Order to establish spending limits for departmental revolving funds pursuant to the provisions of M.G.L. c. 44, § 53E1/2, as most recently amended, and to transfer any unexpended balances from the fiscal year ended June 30, 2018 to the subsequent fiscal year-Mayor Sponsor. Councilor Stanganelli moved to approve 2018-046, Councilor McClure seconded and it was voted unanimous.

**2017-2018 Licenses Approved by City Council**

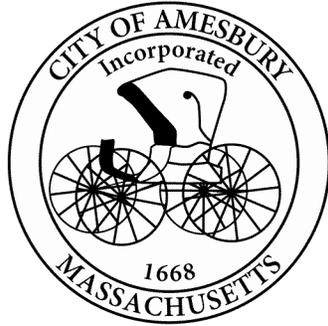
<u>New or Renewal</u>	<u>Last</u>	<u>First</u>	<u>Business Name</u>	<u>Address</u>	<u>Type</u>	<u>Purpose</u>	<u>Date Approved</u>
New	Rousseau	Pamela	Muscle Madness Therapeutic Massage	30 Merrill St	General Business	Massage Therapy	July 2017
New	Gorman	Nancy	Make-up by Nancy	80 Main St	General Business	Makeup Artist	July 2017
New	Ells	Kathleen	Successful Solutions	12 Oakland St.	General Business	Tutoring Services and Learning Center	July 2017
New	Keyes	Melissa	Free Range Floral Design	80 1/2 Main St	General Business	Floral Design Studio	July 2017
New	Mandeville	Scott	SBMA Design Build LLC	83 Kimball Rd	General Business	Architecture/Project Manager	July 2017
New	Morrison	Daniel	Best Beer LLC dba Craft Beer Cellar Amesbury	19 Main St	General Business	Retail, Bottle Beer and Wine	July 2017
Renewal	Dows	Jennifer	Fresh on Fire Inc	14 Cedar St #106 - Kitchen Local	Common Victualler	Food Production/Mobile Pizza Unit	July 2017
New	Bou-Chaaya	Maya	Maya Bou-Chaaya	14 Cedar St #106 - Kitchen Local	Common Victualler	Food Production	July 2017
Renewal	Manemanus	Dean	Jolly-time Ice Cream	Mobile Ice Cream Truck	Ice Cream	Mobile Ice Cream Truck	July 2017
Renewal	Haight	Lindsey	Our Neighbor's Table	194 Main St	Raffle	Raffle Permit	July 2017
New	Johnson	Alissa	Balanced Palates, Inc	Kitchen Local, 14 Cedar St #105	Common Victualler	Food Production	August 2017
New	Klerowski	Abigail	North Shore Acupuncture & Wellness	30 Merrill St	General Business	Acupuncture Clinic	August 2017
New	Mastrangelo	Kirby	Humble Bumble	45 Main St	General Business	Health & Wellness Retail Store	September 2017
New	Bareford	Stephen	Barewolf Brewing, LLC	12 Oakland St	General Business	Brewery	September 2017
New	True	Linda	Linda True	30 Merrill St	General Business	Energy Healing	September 2017
New	Baily	Sydney	Smiley Face Gear	39 Cedar St	General Business	Online Retail (non- inventory)	September 2017
New	Harkness	Fred	Fred harkness dba Harkness Built	20 Rocky Hill Rd	General Business	Construction- Home/Office	September 2017
Renewal	Folsom	Gary	Folsom Promotions	11 Ridgemere Way	General Business	Promotional Products Distributor	September 2017
New	Ebacher	Alison	Ebacher Photography	80 Main St	General Business	Photography	September 2017
New	Flanagan	Robert	FBR Services	70 Fern Ave	General Business	Service Company	September 2017
New	Ring Jr.	William	Kerrigan Inc	39 High St	General Business	Office	September 2017

New	Grieco	Carolyn	Carolyn's Farm Kitchen	Kitchen Local, 14 Cedar St #105	Common Victualler	Food Production	September 2017
New	Thompson	Harold	JEST	20 Cedar St #222	General Business	Retail	September 2017
New	Heather	Lobley	New Song Piano Studio	5 Kimberly Cir	General Business	Piano Lessons	September 2017
New	Thomas	Alphonsee	Alphone Overhead Door	52 Arlington St.	General Business	Garage Doors	September 2017
New	Kevin	Stephan	9 Auto Detailing	41 Hillside Ave	General Business	Auto Detailing	September 2017
New	Robert	Ebersole	Eagles Nest Family Therapy Services	14 Cedar St. Suite 203	General Business	Marriage and Family Therapy	September 2017
New	Jason	Bullen	Malt ZapBullen Inc, dba Brewery Silvaticus	9 Water St	Common Victualler	Brewery/Food Service	September 2017
New	Mastrangelo	Kirby	Humble Bumble	45 Main St	General Business	Health & Wellness Retail Store	October 2017
New	Pagley	Deborah	Paisley on Main	42 Main St	General Business	Retail sales-Clothing/Jewelry	October 2017
New	Blair	Paula	Oak Tree Cottage Designs	4 Morrill St	General Business	Craft/Furniture Restoration	October 2017
New	Heath	Richard	Health Custom Works, LLC	9 Claire Rd	General Business	Handyman/Truck Lettering	October 2017
New	Nhean	Andy	Cambobq LLC	Kitchen Local- 14 Cedar St #105	Common Victualler	Food Production	October 2017
Renewal	Cote	Paul	Check Twice Signs	1 Birchwood Ct. #102	Geneal Business	Web Based Promotion of Motorcycle Safety and Awareness	October 2017
New	Rakhunov	Mikhai	Your Party Guide	Kitchen Local - 14 Cedar St. #105	Common Victualler	Food Production/Catering	October 2017
New	Sayre	William	Crown Massage	21 Water St. Rm 307	General Business	Massage Therapy and Bodywork	October 2017
New	Mastrangelo	Kirby	Humble Bumble	45 Main St	General Business	Health & Wellness Retail Store	November 2017
New	Williams	Janice	Subtle Perfection	21 Water St Unit 208	General Business	Body Art	November 2017
New	Grandfield	Sean	Big Fat Bars, LLC	Kitchen Local- 14 Cedar St #105	Common Victualler	Food Production	November 2017
New	Flahardy	Kelly	Cut 57 Jewelers	28 Collins Ave	General Business	Jewelry Sales	November 2017
New	D'Agostino	Mia	Mia's House of Sweets	115A Main St	Common Victualler	Wholesale Food	November 2017
New	Sturm	Robert	Restaurant Group, LLC dba Trin'a	37 Main St	Common Vic/DD/AA	Restaurant	November 2017
New	Gaouette	Phaedra	Starlite Lounge Renew Revolution	50 Market St	General Business	Resale	November 2017

New	Rochenski	Robert	Roche Brothers Construction	9 Elizabeth St	General Business	Carpentry	November 2017
New	Connolly	Paul	Swedish Hair Care Inc	110 Haverhill Rd Suite 105 Bldg C	General Business	Wholesale	January 2018
New	Fiore	Stephen	S-A-F-E	50 Glen Devin	General Business	Consulting	January 2018
New	Rogers	Jill	Being Truly You	31 Greenwood St	General Business	Life Coaching	February 2018
New	Rogers	Jill	The Assured World	31 Greenwood St	General Business	Editorial	February 2018
New	Marquis	Natalie	Wisdom Within LLC	110 Haverhill Rd	General Business	Life Coaching, Hypnosis & Reiki	February 2018
New	Widronak	Jeffrey	Peddling Caffè Caterers, LLC	Kitchen Local - 14 Cedar St.	Common Victualler	Coffee Service	February 2018
New	Francis	Kirby	Francis Guitar Repair	40 Kimball Rd	General Business	Guitar/Instrument Repair	February 2018
New	Bailey	Douglas	Express Orchids LLC	21 Water St. 4th Fl #404	General Business	Wholesale Cut Flowers	February 2018
Renewal	Mellet	James	JPM Classics LLC	25 Oakland St	Auto II	Online Car Sales	February 2018
Renewal	Fowler, Jr	David	Beacon Auto Repair	25 Beacon St	General Business	Automotive Repair	February 2018
Renewal	Knapp	Michael	MRK Enterprises	100 Haverhill Rd	General Business	Small Engine Repair	February 2018
Renewal	Unaka	Sicily	Sicilian Comfort Care at Home and Staffing LLC	110 Haverhill Rd Bldg B Suite 207	General Business	Health Care Services	February 2018
New	Lysenko	Sergey	Sergey A. Lysenko	Birchmeadow Rd	General Business	IT Consulting	March 2018
New	Dyer	Kathleen	Amesbury Massage and Wellness, LLC	110 Haverhill Rd. Bldg B Suite 219	General Business	Massage Therapy	March 2018
Renewal	Bissonnette	Clifford	Reliable Transmission Re-building	72 Elm St	General Business	Automotive Repair	March 2018
New	Dentremont	Amanda	Diamond Dogg	64 Monroe St	General Business	Dog Walking & Pet Sitting	March 2018
New	Primerano	Debra	Something Purple	14 Market Square	General Business	Boutique/Gift Shop-Retail	March 2018
New Owner	Baker	Robert	DMS Auto Sales, LLC dba Auto Plus	2 Macy St	Class II Auto	Used Auto Sales	March 2018
New	Drozdowski	Douglas	Polish Prince Pierogi, LLC	Kitchen Local - 14 Cedar St #105	Common Victualler	Food Service/Mobile Trailer	April 2018
Renewal	Carmody	Mark	Goodearner, Inc. dba BNI NJ/PA, Inc	110 Haverhill rd Suite 520	General Business	Marketing Consulting	April 2018
New	Richardson	Mark	Cut the Cord Solutions	1 Democracy Dr	General Business	Technology Consultant	April 2018

New	Lovejoy	David	The Superior Group of Companies	25 Oakland St	General Business	Wholesale Distribution & Retail sales of all legal items	April 2018
New	Lewis	Leann	Vegan Farm Stand LLC	Kitchen Local - 14 Cedar St #105	Common Victualler	Catering Pop-up	April 2018
New	Cashman	Christopher	Cashman Development Inc	18 Whittier Ave	General Business	Renovating Existing Homes	May 2018
New	Tatum	Jace	Tatum Marino Jace Psychic Reading	51 Macy St	Fortune Telling	Psychic Reading	May 2018
New	Bobbie	Smith	Bobbie Smith Hair	185B Main St	General Business	Education	May 2018
Renewal	Macleod	Lori	Lafayette Naturalization Club	11 High St	Pool - 2 tables	Club	May 2018
Renewal	Pierce	Richard	Saint Jean Club Inc	68R Main St	Pool - 1 table	Club	May 2018
Renewal	Bashaw	Thomas	N.A. Nichols Co. Inc.	4 Railroad Ave	Junk Dealers	Junk, Old Metals and Second Hand Articles	May 2018
Renewal	Weeks/Bradbury	Robert/Dennis	Deco Reflections dba Madelines	44 Market St	Junk Dealers	Second Hand Store	May 2018
Renewal	Buonodono	Jaylene	J K Fashions LLC dba Trendsetters Boutique	85 Main St	Junk Dealers	Thrift Shop	May 2018
Renewal	Isabelle	Leo & Kristin	K & L Ventures dba The Barn Pub & Grille	5 Ring St	Pool - 2 tables	Pub/Restaurant	May 2018
Renewal	Burdick	Heath	Polish National Alliance	14 1/2 Mill St	Pool - 1 table	Club	May 2018
Renewal	Leo	Michael	Leo's Superbowl	84 Haverhill Rd	Bowling - 24 lanes	Bowling Alley	May 2018
Renewal	Caissie	Melissa	Riverwalk Lanes	11 High St	Bowling - 8 lanes	Bowling Alley	May 2018
New	Henry	Andrew	The Restroom Guyes	54 Huntington Ave	General Business	Restroom Cleaning	June 2018
New	Andriotakis	Kristina	It Takes a Village	20 Cedar St. #19	General Business	Prenatal & Postpartum Assistant Services	June 2018





# **CITY CLERK ANNUAL REPORT**



# CITY CLERK ANNUAL REPORT

July 1, 2017 – June 30, 2018

## VITAL STATISTICS

167	Deaths Recorded	
	91	Females
	76	Males
155	Births Recorded	
	79	Females
	76	Males
84	Marriage Intentions Recorded	
84	Marriage Licenses Recorded	
1334	Vital Records Certificates Issued	

## BUSINESS STATISTICS

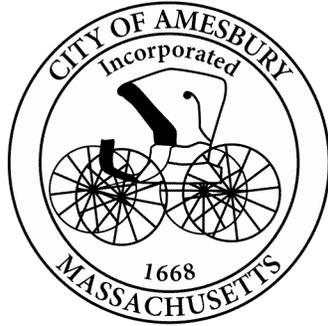
114	Business Certificates Issued	
83	Business Licenses Issued	
	2	Auto
	1	Automatic Amusements
	2	Bowling
	13	Common Victualler
	1	Dine, Dance, and Entertainment
	1	Fortune Teller
	54	General Business
	0	Inn Holder
	1	Ice Cream
	3	Junk Dealer
	4	Pool
	1	Raffle
	0	Juke Box

## OTHER SERVICES

1253	Dog Licenses Issued	
	1246	Dog Licenses
	7	Kennel Licenses
17	Fence Applications	
31	List of Residents	

Respectfully Submitted,  
Christine Dixon, City Clerk





# **POLICE DEPARTMENT ANNUAL REPORT**



As the Chief of Police I am honored to present the 2018 Police Annual Report. I would like to thank the entire community for its' continued support throughout the past year. It has been a pleasure to work with and serve such a great community!

When I took office in 2017, I indicated that I would continue to strengthen existing community relationships while addressing quality of life issues. To that end we have re-signed memorandums of understanding with the Pettengill House, Essex County District Attorney, Amesbury Public Schools, Anna Jaques Hospital and the Amesbury Housing Authority. These memorandums allow us to work cooperatively to provide specific services to the members of the community that need them, all in an effort to positively affect quality of life issues as they arise.

Over the past 15 years the Pettengill House has worked closely with the City to assist families in need. Their services include providing clothing, housing, counseling and family stabilization to name a few. In 2018 we asked Pettengill House to become our community resource center and increase the amount and types of services provided. Deb Smith and the staff at Pettengill House agreed and have expanded their services to include a substance addiction initiative (ASAPP-Amesbury Substance Abuse Prevention Partnership). This new role allows the police to refer those in need to a knowledgeable partner, who can assist them in matching need with the appropriate services. To further this effort we have partnered with twenty Essex County police agencies, the Essex County District Attorney and the Anna Jaques Hospital in developing a program designed to identify individuals that have overdosed, notify the police agency where the individual resides and provide follow up intervention as needed.

Currently Amesbury Officers are involved in numerous groups and organizations throughout the City including the Amesbury Chamber of Commerce, Amesbury Kiwanis, Amesbury Rotary, Our Neighbor's Table, Amesbury Senior Center, Jeannie Geiger Crisis Center, American Cancer Society, Coastal Connections and area Veterans Organizations to name a few. Involvement in these organizations allows a direct line of communication between the Community and the Police Department, allowing for a clear understanding of areas of concern within the Community. Understanding these concerns again allows us to work collectively to provide an adequately prepared response.

Since its' inception several years ago the School Resource Officer (SRO) program has been extremely well received by the school community. Beginning with a four year grant from the Department of Justice that ended last school year, the SRO program and specifically Officers Lesage and Guilmette, were lauded by then Superintendent Gary Reese. This year two more officers, Burrell and Lannon, have been added to the program. This allows us continuous coverage throughout the year, which we had lost during the previous years. Now when the schools close for vacation we still have SRO coverage on-shift. This coverage allows us to focus

on youth related issues as they occur with officers specifically trained to deal with them. Though the safety of students, staff and visitors within the schools remains a priority for us, officer involvement doesn't stop there! Currently, Amesbury officers are involved as head and assistant coaches in several student athlete programs including football, track, basketball, golf and hockey. SRO's by virtue of their position are the first step in our school safety efforts, but they are also personally involved with students and staff before and after the school bell rings!

As I recognize our SRO's are the first step in school safety, I also know that is only one piece of the overall strategy. We are fortunate to have such a great working relationship with the schools, particularly Superintendent Fulgoni and his staff. We work constantly to improve on our overall response plan and are fortunate to have a nationally certified ALERRT (Advanced Law Enforcement Rapid Response Training) Instructor on staff. Officer Jonathan Morrill is one of several officers across the nation that trains other law enforcement professionals in school safety response. Officer Morrill's knowledge in this area is invaluable as we constantly review and adjust our school safety/response program.

In May of 2017 the Amesbury Police Department was reaccredited until September 2019 by the Massachusetts Police Accreditation Commission. At that time we must again go through the reaccreditation process, which includes a complete review of our policies and procedures to ensure we meet over 257 mandatory and 75 optional standards. Currently, Sgt. Lauren Tirone is our accreditation manager and works tirelessly to ensure we consistently meet those standards. This year we incorporated a new software program, PMAM, which allows for constant guarantee that all employees are trained and aware of all policy updates in a timely fashion. The new software also allows for assessing the officer's knowledge of the policy and tracks their progress. Prior to implementing this software all of this was done on an individual basis and was extremely time consuming. This new process should streamline the procedure when the Department begins the reaccreditation process in the spring/summer of 2019.

As I stated last year, I am fortunate to have taken command of a very dedicated, professional and compassionate group of people. I commend the men and women of the Amesbury Police Department for their hard work, tireless efforts and commitment toward making Amesbury a great place to live, work and visit. Again, their commitment is abundantly obvious in their off duty involvement as coaches, committee members and civic organization members!

## **HIGHLIGHTS AND ACCOMPLISHMENTS THIS YEAR**

- ❖ Amesbury Days (July)
- ❖ National Night Out August 7th
- ❖ Senior's Breakfast with the Chiefs
- ❖ Autumn Drug Take Back Day nearly 300 lbs. unwanted medications destroyed
- ❖ Red Ribbon campaign to promote traffic safety at holidays
- ❖ Fill a Cruiser Food Drive in November
- ❖ APD top fundraiser again at ACS Relay For Life in June
- ❖ Our community outreach efforts such as The Amesbury Beat in the Daily News, column in the monthly Senior Newsletter, Facebook Page and cable television appearances continue to be popular sources of information.
- ❖ Child passenger Safety Technician Program
- ❖ Special Olympics Awards Ceremony
- ❖ Anti-bullying program in the schools
- ❖ Awards and Grants
  - Traffic Enforcement Grant
  - Child Safety Seat Grant
  - Underage Alcohol Grant
  - Received AAA Gold Award for outstanding traffic safety efforts

## **AMESBURY POLICE DEPARTMENT AT A GLANCE**

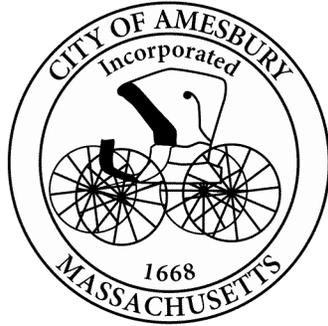
Sworn officers: 33 (including chief and command staff)

Chief: William A. Scholtz

Headquarters: 19 School Street  
Amesbury, MA 01913

Rank Structure: Chief  
Lieutenant/Executive Officer  
Lieutenant/Administrative Officer  
Sergeant  
Patrol Officer





# **FIRE DEPARTMENT ANNUAL REPORT**



## **FIRE DEPARTMENT**

### **Amesbury Fire Rescue**

The Amesbury Fire Department is a multi-disciplinary team of professionals who provide a wide range of emergency services from Fire Suppression and Tech Rescue to state of the art Advanced Life Support Emergency Medical Services. The Department also provides Public Education and Inspectional Services, i.e.; smoke and carbon monoxide detectors, fire suppression systems, oil tanks, propane tanks and gas tanks.

The "S.A.F.E" program, under the leadership of Firefighter/Paramedic Chris Lesage, continues to be a shining star in the community for education of fire safety within our schools. Fire safety programs offered to communities with the "S.A.F.E" trailer have been an overwhelming success with more requests than ever from neighboring fire departments for the "S.A.F.E" trailer and our trained educational staff to teach children and adults about fire safety. Jeremy and his staff members have also started a program to teach our seniors about fire safety in the home and general safety information.

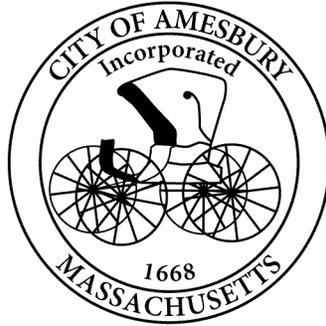
The department has been very busy with responses this last fiscal year, here is a snapshot of some of the runs the department has responded to:

9 Building Fires  
2,505 EMS/Rescue calls  
203 Hazardous Conditions  
841 Service/Inspection calls

Amesbury Fire Rescue has continued its commitment to various community programs such as:

- A smoke detector and/or battery replacement program funded by the hospital charitable fund.
- File of Life Program, which provides material to enable the elderly to keep their medical information and a list of their medications out where responders can easily find it if the patient is unable to communicate the information at the time of an emergency.
- Be a Buddy, Not a Bully Program where wrist bands, donated by Amesbury Chevrolet, are distributed in the schools and guest speakers are brought in to give the students and parents some insightful information about the harm that bullying causes.
- Have a Heart for Veterans in February and Breakfast for Veterans in November are two more programs that we are proud to be a part of.

While we continually look to improve ways to meet the needs of the Community, the Fire Department stands ready with a strong work force and leadership team. We look to strengthen our Department with advancement opportunities for the Firefighters and to meeting the challenge of the ever rising requests for our services to the residents of Amesbury.



# **AMESBURY COUNCIL ON AGING ANNUAL REPORT**





## THE AMESBURY SENIOR COMMUNITY CENTER & COUNCIL ON AGING



### Mission Statement

To advocate for older adults, to identify their needs, to meet their health, economic, social and cultural needs, to encourage maximum independence and to improve their quality of life.

---

### Annual Report FY 2018

*Submitted by Doreen Arnfield, MA, LSW, COA Director*

*October 2018 (revised November 15, 2018)*

The Amesbury Council on Aging (ACO) provides a wide range of services to the citizens of Amesbury and beyond. (See Chart 1) The primary focus is to serve seniors, age 60+, who live in Amesbury in assisting them in maintaining optimum health and remain in their homes. Additionally, those disabled under 60 are welcome to enjoy a limited amount of services and programming. Furthermore, two ACOA programs that expand beyond Amesbury is the grant funded program, Elder Mental Health Outreach Team (EMHOT) and Greenleaf Supportive Day Program; a private pay and contracted fee system. These two programs serve families and caregivers alike. A wide range of services include but are not limited to:

- **Outreach/Case Management:** fuel assistance, housing, SNAP, SSDI/SSI application, mental health, food insecurity - brown bag, referrals, emotional support, SHINE, crisis intervention, 1:1 home visits, caregiver support, counseling.
- **Greenleaf Supportive Day Program:** Daily support for frail seniors living in Amesbury and surrounding communities, while allowing for caregiver respite; for a low fee. Facility based program runs Monday - Friday 9-3p. Structured and supervised activities and support, and on-going case management. Integration of youth and community programming with participants and volunteers. Average daily attendance is seven. Contracted with Elder Services of the Merrimack Valley and recently contracted with Commonwealth Care Alliance, Senior Whole Health and United Health Care.
- **Elder Mental Health Outreach Team (EMHOT):** Performs assessment and evaluation services, connects older adults with primary care and mental health providers, and delivers brief interventions designed to return elders to their previous state of mental and social health. Valuable collaboration seen with first responders and community service providers.
- **Health and Wellness:** Zumba, exercise classes, yoga, massage, meditation, guest lectures on health concerns, hearing clinics, podiatry, clinical support groups – bereavement, men's group, low vision support group, caregiver support group, evidence based programs like Aging Mastery Program (AMP) and Powerful Tools for Caregivers, Annual Health Fair, and blood drives.

- **Nutrition:** The ACOA is a Meals on Wheels and Congregate meals site with brown bag program, weekly food deliveries collaborating with Our Neighbors Table, daily snacks, sponsored meals, and monthly Breakfast with the Chiefs.
- **Activities:** Movies, bingo, cultural council performances, cribbage, Trips and Tours, Mah Jong.
- **Arts and crafts:** Art classes, Iris folding, busy needles, painting, and mosaics.
- **Community Education:** Breakfast with the Chiefs, guest lectures, outreach to community organization, Continuing education units (CEU's) for social workers and nurses.
- **Internship Placement at the ACOA:** Seven Interns from four colleges have served the Amesbury elder community well. Almost 1000 hours were worked - a value of \$15,979: Three Salem State University MSW Interns, one LMHC Intern from William and James College, Two Public Health Interns from UMass Lowell, and one Human Services Intern from Northern Essex Community College. All had approximately 10-20 clients and one macro project each that benefited the community.
- **Transportation:** A partnership with the MVRTA to provide in-town transportation during the ACOA hours of operation. Northern Essex Elder Transport (NEET) volunteer drivers to medical appointments, taxi program through the Amesbury Health Care Charitable Trust.

Age	Unduplicated	Percent	
Under 60	221	10.5	The ACOA was open 244 days in FY18.
60-69	441	20.9	
70-79	528	25.0	
80 plus	911	43.1	
Female	1303	69.3	Average daily attendance was 54.87.
Male	560	29.8	
Unknown	14	0.7	Those that scanned in their key tags totaled 13,389 for the year.
Amesbury Residents	1208	64.3	
Out of Town	672	35.7	
Unknown	12	0.6	

*Chart 1- ACOA participant demographics*

**Staff:**

The ACOA is fortunate to have five full-time and five part-time staff. Director, Assistant Director, Program Coordinator, Outreach Coordinator, and a grant-funded EMHOT Program Manager are full time. Five part-time staff includes an Administrative Assistant, three Greenleaf Social Day staff members, and an Activities helper.

**Volunteers:**

Volunteers are our most valuable resource and crucial to the success of the ACOA. The ACOA had 127 volunteers working 8,905 hours in FY18. At the nationally accepted \$16/hour rate, this translates into \$142,621.94 value. Without these volunteers, the ACOA could not provide the level of services and activities that are so

necessary to the well-being of older adults. In addition to traditional volunteers, 818 hours were worked through the Senior Tax Work-off Program. Hidden Gems Volunteer Spotlight showcases two volunteers each month. The ACOA annual appreciation is another way to highlight the invaluable work the volunteers do. The Program Coordinator continues to look for opportunities to develop a strong volunteer base.

**In Kind:**

Services are essential to the survival of the ACOA. These can be donations, goods, time, or services. Some examples of in-kind are: donation of a piece of furniture, hearing clinics, interns, community television TV shows, a total value that was estimated for in-kind services in FY18 at \$344,030. In addition, the Friends of the Council on Aging (FCOA), provides immeasurable financial supports throughout the year. These supports are not included in this report.

**Strengthening of partnerships with community agencies to enhance health and human services to the community:**

- The ACOA and The Pettengill House work closely to serve mental health clients in Amesbury and the surrounding communities mentioned above.
- Our Neighbors Table continues to prepare meals and bags of food for the ACOA to deliver to home bound elders weekly. They also deliver the monthly Boston Food Bank “Brown Bags” for the ACOA to distribute and deliver to Amesbury elders.
- The YWCA continues to teach exercise and wellness classes at the ACOA as well as participate in community events together like the Health Fair and the Homeless Count; using Interns for this project.
- Coastal Connections and Opportunity Works members volunteer as Greeters, Bingo callers, and kitchen help at the ACOA.
- The 4th annual Health Fair was bigger than ever with over 200 people enjoying the event and 40 community organizations participating.

**Development of a cohesive after-hours program for the community:**

The ACOA continues to offer a monthly dinner program at 4pm. Entertainment or education speakers have been added to the schedule. This has been a great way to bring in fun, socialization, educational events and a nutritious dinner. After hours programming may benefit those younger elders who work or enjoy later day activities. Some current after-hours programming are Lucky Ball Bingo, NAMI Support, AA group, and Zumba.

**Clinical Services:**

Clinical services continue to bring value to the community and the services/resources available to the seniors and citizens of Amesbury. The Amesbury COA has agreements with several colleges: Salem State University School of Social Work, Simmons School of Social Work, Boston University School of Social Work, UMASS Lowell Public Health, William and James College and Northern Essex Community College Human Resources. It is through these great partnerships that we offer expansive clinical services and the ability to accomplish more of our macro goals. At a rate of \$16/hour, seven interns in FY18 provided a service equal to \$16,000 to the city. The ability for these interns to join the ACOA, integrate their learning into practice and provide enhanced

services to our citizens is great accomplishment. It is due to this intern program that we are able to provide an increased amount of home visits, more 1:1 care and a supportive environment. All the interns are also charged with one macro project to name a few. For example; one managed a snow shoveling and raking program, another participated with the YWCA One Night Homeless Count, a third took an important role organizing the accreditation materials as we prepared to submit for review, a fourth created an ACOA Awareness Project including a brochure and materials as she went out into the community to share ACOA programming and services and lastly, a Veterans Resource Guide was developed in collaboration with Elder Services of the Merrimack Valley and distributed to 23 cities and towns in the Merrimack Valley.

#### Non Elders:

The ACOA services elders and their families. There are also numerous under 60 individuals who utilize the MVRTA transportation services, as well as join the Elder Mental Health Outreach Team (EMHOT) program. In this program they receive support, outreach and case management. There is a high demand for on-going case management in this population. The ACOA developed a memorandum of understanding with Amesbury Housing, Community Action and The Pettengill House to meet these needs.

Outreach stretches to the greater community; staff attends public and networking events to access resources, services and brings knowledge of the services to the community. The ACOA has over fifty local businesses that contribute to programming, resources and funding the FCOA. In addition, the use of building after hours has expanded tremendously and the ACOA staff manages room reservations and key distribution to those reserving rooms.

#### Highlights for FY18:

Nationally Accredited by the National Institute of Senior Centers who identified a number of strengths:

- A new building that is cared for and in a central location.
- An involved Council on Aging Board who are committed to the mission of the senior center.
- A very experienced and dedicated staff with good ideas for programming and collaborations.
- Extensive community connections and collaborations. The reviewer noted that it is apparent that a lot of effort has been made by the staff to look for every opportunity to partner with others to provide new and improved programs and services.
- A very active volunteer program and strong staff commitment to volunteers. A promising practice is their "Hidden Gems" volunteer recognition program.
- An amazing intergenerational program that is grant funded through the Massachusetts Association of Councils on Aging. It is curriculum based and volunteer led.
- A social model Adult Day Program for persons with memory impairment. It is a great mix of inclusion and separate programming led by a very creative, dedicated group of staff and volunteers.

Needs Assessment conducted January 2018:

Surveys 5,543 mailed, 785 returned, return rate 14%, Amesbury residents age 55 and over, were surveyed.

- Demographics:
  - Nearly two-thirds (64.3%) of respondents were female
  - 98% Caucasian,
  - 14% Veterans
  - Nearly 97% heterosexual
  - 41% working
  - Over half (56.8%) live with a spouse or partner
- Surprisingly, 56% heard of the ACOA, but have never been.
- Almost 30% identify as caregivers—either for a spouse, child, older family member, or friend
- Areas of Need:
  - 21% identified mental health as an area of need, Within the mental health category, 94% of respondents completed the entire subset of questions (eight), a greater percentage than any other subsection. Only about 3% of respondents chose “I prefer not to answer,” an option only included in this subsection (pg 14)
  - Nearly 14% identified legal/financial
  - Housing and Legal/financial needs decreased with age while personal care needs increased
- Transportation needs increased significantly after age 75
- ACOA rating = Out of the 79 % who rated the center, Parking, space and evening programming came in as fair while staff, learning and social opportunities ranked high.
- Out of the 44% of respondents who use the center, newsletter, special events and socializing were most popular and used most often

Greenleaf Supportive Day Program: The ACOA Greenleaf Supportive Day program has grown and developed tremendously. Greenleaf continues to grow and support our community by aiding seniors to remain at home and independent. The Greenleaf program is contracted with Elder Services of the Merrimack Valley and also contracted with Commonwealth Care Alliance. This program has become self-sustained fiscally and has an average daily census of seven. These numbers fluctuate due to weather and census. The census has remained stable. Greenleaf had revenue of over \$62,170.20 this past fiscal year.

Health Fair 2017:

- 58 sponsors 283 Visitors
- 80 flu shots dispensed
- 75 blood pressures taken
- 24 massages given
- 200 lunches enjoyed
- \$5,000 raised for FCOA!

Veterans Resource Guide: Developed by the ACOA, in partnership with Elder Services of the Merrimack Valley. It is a means for Veterans and their families to access the necessary resources in a simple, easy to use format. The guide has been distributed throughout the Merrimack Valley.

Art Exhibit: The art exhibit is a new program that enables the ACOA to offer local artists the opportunity to showcase their talents while beautifying the ACOA hallways. The artist of the month has the opportunity to also sell their craft. This is just another way to connect with the community and develop strong relationships.

## Goals outlined for FY 19:

### 1. Continue to Develop the Volunteer Program: Empower Success Corps (ESC):

As we serve more seniors and their families each year, maintaining a reasonable budget can be a challenge. Utilizing our community for ACOA volunteer work saves the City money and is beneficial to the individuals serving. We will become an ESC site where an ACOA Transition Navigator helps those recently retired find volunteer opportunities at the ACOA and out into the community. This will bring in more newcomers to the ACOA and form new connections in the community.

### 2. To Secure Grants:

- The ACOA received a \$100,000 from Massachusetts Council on Aging for FY18 and only one of five in the state. The purpose of this grant is to provide Elder Mental Health Outreach Team (EMHOT) support services to older adults aged 60+, to aid individuals in living a life that meets their mental health needs- the third year implementing this highly successful pilot program. Over 130 people have benefited with a maximum case load of 40 individuals at any given time. This grant was awarded to the Amesbury COA as the primary grantee. The Pettengill House is an important COA partner to supplement the case management needs of Amesbury and the five surrounding communities (Merrimac, Salisbury, Newburyport, West Newbury, and Groveland).
- The Amesbury Health Care Charitable Trust gave \$2000 towards a Bridge grant for the ACOA Greenleaf Supportive Day Program. This is a temporary solution for families who are waiting for resources to pay the daily fee of \$37/day, so that their loved ones can begin the program immediately.
- Central Congregational Church gave \$500 towards prescription reimbursement.
- The Amesbury Cultural Council granted the ACOA with three performances this year totally \$1500.

### **Grants:**

<b>Grantor</b>	<b>Amount</b>	<b>Purpose</b>
Massachusetts Council on Aging	\$100,000	Elder Mental Health Outreach Team (EMHOT)
Amesbury Health Care Charitable Trust	\$2,000	Bridge Grant
Central Congregational Church	\$500	Prescription Assistance program
Amesbury Cultural Council	\$1,500	Celebrating New England and Pastel Painting Paid directly to the performers
<b>Total</b>	<b>\$104,000</b>	

*Chart 2 – FY18 Grants Awarded*

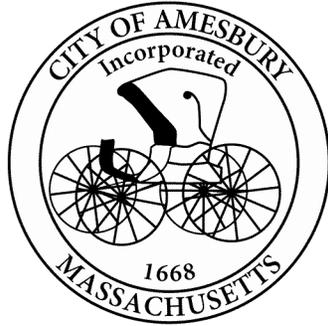
3. Utilization of Space:

Space continues to be a challenge as the elder population grows. We must remember: 10,000 people will turn 65 every day until the year 2030. The ACOA is continually looking for ways in which we can utilize the existing space and find creative ways to continue the extensive programming we currently have. As the population grows, so must we.

4. Continue to Develop the Greenleaf Supportive Day Program:

Assisting caregivers to find respite while providing a safe place for their loved ones, to socialize and engage in meaningful activities. The Greenleaf program allows elders to stay in their homes with their families longer. The Greenleaf program also has been able to support the ACOA with five part-time staff - saving the City and its tax payers money.





# **DEPARTMENT OF VETERANS' SERVICES ANNUAL REPORT**



# Community and Social Services

## Department of Veterans' Services

*Kevin Hunt, Director*

Amesbury Veterans' Services provides financial assistance to eligible veterans and their dependents, and assistance with application and appeals of all pension and compensation claims through the Department of Veterans' Affairs. This office maintains partnerships with state and local service providers in the areas of education, employment, substance abuse treatment, and mental health in an effort to address the unique needs of generations of veterans.

In July, 2015, Amesbury Veterans Services joined with Newburyport, Salisbury and Merrimac Veterans Services as part of an Inter-municipal Agreement providing Veterans Services to the members of those respective communities. The combined effort has strengthened the individual departments by combining overlapping responsibilities, as well as providing additional funding for centralization and additional personnel.

In 2018, over \$390,000 was provided to Amesbury veterans and their families through the state-sponsored Chapter 115 program. This program provides financial assistance to Amesbury veterans whose incomes fall below 200% of the federal poverty level. In addition to providing supplementary income to needy veterans for living expenses and fuel costs, these benefits provide reimbursement for insurance premiums, dental procedures, Medicare Part B and D premiums, co-pays, medications, and various medical expenses not covered by health insurance. **Seventy-five percent of all this Chapter 115 money is reimbursed to the City of Amesbury by the State.**

Additionally, the Veterans Officer provides assistance in establishing disability claims, pension benefits, requests for paperwork, or intercession with and to the Department of Veterans' Affairs. It also oversees the placement of a flag every Memorial Day at the graves of the 2,500 veterans buried in Amesbury cemeteries.

The Veterans Office is located on the second floor of the Nicholas A. Costello Transportation Center, 68 Elm Street, at the same location as the Amesbury Council on Aging.

Telephone: 978 388-8136 / 978 388-8171





# **REGIONAL HEALTH DEPARTMENT ANNUAL REPORT**



**REGIONAL HEALTH DEPARTMENT**

(Housing, General Nuisance, Septic, Food & Dumpster)  
9 School St.  
FY18 Annual Report

**John W. Morris, Director**  
Donna Lickteig, Adm. Asst.

Amy Courtney, Chairperson  
Matthew Steinel, Co-Chairperson  
Lorri Fucile, Board Member

The Regional Health Department is part of an Inter-Municipal Agreement (IMA) to provide services to Amesbury and Salisbury. The IMA was started in October 2009 and has been renewed successfully until June 30, 2021. The IMA calls for the Director of Public Health to provide administrative duties to Salisbury and manage contract inspector for the Town to perform inspections as required by public health laws. The Director also oversees the Public Health Nurse and Animal Control Officer for both communities. In order to compensate Amesbury for service, the Town of Salisbury is billed each fiscal year based upon a formula contained within IMA. The formula requires payment for director services and the public health nurse services in Salisbury. The Town of Salisbury also reimburses Amesbury for on-call animal control services at a rate of 50%. The full-time animal control officer is a Salisbury employee and Amesbury pays 50% of the cost of salary to Salisbury.

The duties of the Health Department are to enforce public health laws, rules and regulations under the following: ***Massachusetts State Sanitary Code for housing, food, camps, pools and beaches; Board of Health Rules & Regulations; Article 25 Animal Control Licensing pursuant to City of Amesbury ordinances; Massachusetts State Environmental Code and various other laws.*** The Director also represents the City of Amesbury and Town of Salisbury as its' Agent for Region 3A Emergency Planning Coalition and the Northern Essex Regional Emergency Planning Committee.

The following is a breakdown of revenues collected by the Health Department, permits issued and complaints investigated which requires numerous inspections and sometimes legal action by the department:

**INVESTIGATION / REVIEW:**

Housing Complaints	17
Housing Re-Inspections	21
General Nuisance Complaints	10
General Nuisance Re-Inspections	10
Septic Plan Reviews	4
Septic System Inspections	12
Perc Tests	4
Court Appearances	11
Restaurant Inspections (food w/seats)	67
Restaurant Re-inspections (2x, follow-ups)	88
Risk-based Food Inspections (no seats)	54
Risk-based Food Re-Inspections (1x, follow-ups)	3

<b>FY18 Permits Issued:</b>	
beach	4
body art est.	2
body art pract.	6
burial	48
camp	4
campground	1
COC	3
Court	8
dumpster	62
finest	2
food no seats	96
food review	3
food w/seats	40
frozen dessert	3
horse	7
late fee	18
lg. grocery	1
pasteurization	1
perc test	7
plan review	5
pool	10
re-inspection	41
new septic	3
septic hauler	9
septic installer	13
septic review	1
sewer repair	4
sm. grocery	1
tanning	2
temp. food	65
tobacco	13
tobacco fine	2

**TOTAL REVENUE RECEIVED: \$40,124.00**

**Water Testing**

Testing performed by:

**BioMarine - Gloucester, MA**

Not to exceed <235/100ml in  
fresh water bathing areas.

	<b>Date 7/5/17</b>	<b>Date 7/12/17</b>	<b>Date 7/19/17</b>	<b>Date 7/27/17</b>	<b>Date 8/3/17</b>	<b>Date 8/9/17</b>
Lake Gardner Beach	13	27	20	42	17	2
Glen Devin	15	10	38	285	13	9
Camp Bauercrest	4	1	12	1	<1	4
Lake Attitash	<1	10	7	3	9	9
Tuxbury Pond RV Park	n/a	n/a	n/a	31	7	1
	<b>Date 8/16/17</b>	<b>Date 8/24/17</b>	<b>Date 8/30/17</b>	<b>Date 6/20/17</b>	<b>Date 6/27/18</b>	
Lake Gardner Beach	32	326	3	13	5	
Glen Devin	3	111	83	7	20	
Camp Bauercrest	1	n/a	n/a	3	4	
Lake Attitash	2	26	4	12	2	
Tuxbury Pond RV Park	2	10	3	5		

**Cyanobacteria Testing**

Testing performed by Northeast Laboratories.

(Sample taken at Lake Attitash swim/rec. area)

<b>Testing Date</b>	<b>Should not exceed 70,000 ml</b>
7/3/17	48,000
7/11/17	1,520
7/17/17	21,500
7/24/17	25,000
7/31/17	15,000
8/7/17	76,000
8/17/17	22,000
8/24/17	160,000
8/28/17	79,000
6/19/18	600
6/25/18	120





# **AMESBURY PUBLIC LIBRARY ANNUAL REPORT**



# AMESBURY PUBLIC LIBRARY

*"I don't have to look far to find treasures. I discover them every time I visit a library".  
— Michael Embry*

FY18 – We continue to strive for the best experience for our patrons and the community.

Here a list of some new services now available at the Amesbury Public Library:

-- We were able to change our hours and open up at 9:30am (instead of 10:00am) – giving access to our patrons earlier in the day!

-- Had new blinds on the main floor installed! A great improvement to the library!

-- Received a grant from Amesbury Health Care Trust to purchase an AED (heart defibrillator) for the library.

By the Numbers:

- Museum Passes Used – 1,025 (saving area families over \$20,500 in admission costs)
- Patron Visits – 87,209
- Total Circulation – 118,207
- Library Programming -- offered: 374 programs, patron attendance: 5,409!
- Reference Questions Answered: Children's Room – 3,560;  
Adult Reference – 6,303
- Overdrive Downloads – 7,721 (**an increase of over 19% from FY17!**)
- Patron Internet Hours Used – 3,623

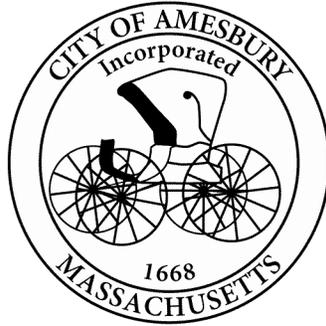
We encourage every member of the Amesbury community to stop by the Amesbury Public Library and see what we have to offer!

It is never too late to get your library card!

We welcome you to stop by our website [www.amesburylibrary.org](http://www.amesburylibrary.org), and follow us on







# **OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT ANNUAL REPORT**



## Office of Community and Economic Development (OCED)

### William Scott, Director of the Office of Community and Economic Development

The Office of Community and Economic Development (OCED) is a proactive agency that facilitates resources and creates opportunities to foster economic vitality, preserve and enhance neighborhoods, improve the quality of life and the environment, and promote equity and opportunity for all residents of Amesbury. We are a team of dedicated public officials who view the needs of the community as opportunities for continual improvement. The Office includes both Community and Economic Development, and Planning. The people responsible for our success include: Nipun Jain, Planning Director, Joan Baptiste, Executive Secretary, Barbara Foley, Permit Coordinator, and Kristen Eldridge, Recording Secretary. The OCED appreciates and values the time and guidance of the members of the City Council, Boards, Commissions, Committees, and community organizations who offer their valuable time and guidance. This report covers the period from July 1, 2017 through June 30, 2018.

### Community and Economic Development

Economic Incentives. The City is a leader in the Commonwealth of Massachusetts in the use of innovative incentives and economic programs. Our approaches result from the administration of Mayor Gray who advocates for public/private partnerships that leverage private dollars to generate jobs, tax revenue, and economic ripple impact throughout the economy. The below programs represents a toolkit that provides the gap financing that elevates projects from opportunities to reality.

Tax Increment Financing (TIF): Established in March of 2014 through the guidelines proposed by Mayor Gray and adopted by the City Council this program will facilitate over \$52,000,000 in estimated new growth. The City helps amortize circumstances that would prevent a company from locating in the City. As the City's tax rate continues to decline and the economic viability of Amesbury increase the program will adjust the incentives to reflect a new expanded economy.

District Improvement Financing (DIF): The City is one of three communities in the Commonwealth of Massachusetts selected by MassDevelopment to serve as a pilot community for statewide DIF program guidelines. The City took that responsibility even further and will be the first in the State to receive approval using the new DIF agreement process. The DIF is a tool that leverages private growth to fund public infrastructure, which in-turn facilitates the private growth.

Property Assessed Clean Energy (PACE): Again the City has taken the lead on this program. We are the first in the Commonwealth of Massachusetts to adopt PACE locally. This program allows the use of a private betterment financing approach with the City to pay for energy improvements to commercial and industrial buildings. Savings that go to the bottom line without debt is a strong reason this program will become popular.

### The Atlantic Center - 410,000 square-feet - Estimated \$48 million value.

Having completed the Planning Board review, the OCED guided the development through the incentive program providing a TIF and executing a DIF for the off-site traffic program. The incentive programs facilitate the site development by amortizing the unique site costs. The project is described in detail in the Planning Office Report. OCED is working with the developer to create ties between the project and the business community. Further we are planning the next phase of ripple impact development associated with the development.

### South Hunt and Route 150 Traffic Program

The proposed South Hunt Area Infrastructure Improvement Project (Phase I) will undertake roadway and transportation improvements at the two Route 150 / Route 495 Ramp intersections in the South Hunt Road area. The Project will facilitate traffic mitigation necessary to support the development of the Atlantic Sports Center - a 410,000 square foot athletic facility estimated to be valued at over \$40 million. The Project will

enhance public safety by improving mobility for vehicles, pedestrians, and bicyclists. In the South Hunt Road / Route 150 area there are multiple ongoing developments under consideration and construction and approximately 90 acres of vacant land of which 45 acres are owned by the City. Phase I will address the critical infrastructure needs of the Atlantic Sports Center and provide secondary benefit to recently approved or constructed residential developments including Amesbury Heights (240 apartment units, 40R), Baileys Pond (100 units of townhouses), and Hatters Point (45 condominiums).

#### CDBG Program 2016 Closure

The Fiscal Year 2016 Amesbury-Merrimac CDBG Grant in the amount of \$967,953 is nearing conclusion and was comprised of the following programs. A Housing Rehabilitation Assistance Program, which provides home repair loan/grant assistance for an estimated 12 units in Amesbury and 9 units in Merrimac. The program provided assistance to the City and Town through two social service agencies; the Pettingill House and Our Neighbors Table. Pettengill provides the basic needs of food, clothing and shelter and assists people with more specific needs by offering prevention education, emergency assistance and therapeutic support to individuals, children, and families in need. The second agency, Our Neighbors Table welcomes 150 guests to a Wednesday Meal each week. The food pantry program provides groceries, fresh foods, and toiletries to more than 300 households from 12 cities and towns a week across 4 pantry locations, and delivers groceries and hot meals to home-bound individuals in 3 towns.

#### Conclusions

As opportunities present themselves in the development markets the City needs to be poised to facilitate positive outcomes in a manner that is in the interest of the City. The TIF incentive program began in 2014 with the advent of Mayor Gray's administration. During the past year the City employed and expanded its incentive programs in a conservative approach with the realization that market opportunities do not last forever. Establishing public private partnerships through innovative financing tools creates opportunities to achieve the City Goals in a manner that leverages private investment rather than solely regulating toward investment. The balance between regulations and investments creates the direction and provides the resources necessary to move projects forward while the opportunities are present.

# Office of Community and Economic Development

## PLANNING

### Nipun Jain – Director of Planning

The Planning Department strives to provide a competitive edge to new and existing businesses by facilitating the development of commercial and industrial projects and providing technical and professional assistance to Local Permitting Agencies – Planning Board, Zoning Board, Conservation Commission, and Historical Commission – in order to streamline the permitting process. The Office seeks to assist developers by facilitating interagency coordination, project management and proactively developing public-private partnerships for infrastructure improvements and public benefits.

## MAJOR DEVELOPMENT PROJECTS

### **Atlantic Sports Center – Site Plan and Special Permits (*56 South Hunt Road*)**

The City's planning efforts to revitalize the west end of the industrial area along South Hunt Road have progressed substantially since the last fiscal year. Working with the developers of the Atlantic Sports Center (ASC), the Planning Director developed several zoning changes to allow a Sports Entertainment and Business Center that would include professional offices, conference center, restaurants, support medical offices, and accessory retail services besides the six ice hockey rinks and event center. The City has also retained the professional services of a traffic engineering firm to develop an overall traffic corridor improvement strategy and traffic improvement plans for South Hunt Road, Route 150 and the connections to Route 495.

The development plans for the project were submitted to the city for permitting in early 2018. The project expanded from a 300,000 square feet facility during the conceptual phase to a 420,000 square feet facility when the final plans were submitted. The Planning Office oversaw the site plan review process by organizing several technical meetings between the development team and the professional engineers retained by the City. Given the scale and complexity of the proposed facility, many aspects of the project were discussed during the formal review and permitting process, including public safety, access, stormwater management, parking layout, vegetative buffers, building design, signage, lighting and site landscaping.

Working with the Planning Board, the Planning Director prepared a phased development schedule that gives the developer the ability to perform detailed engineering analysis and to prepare more detailed engineering and building plans during various phases of construction. The Planning Director also facilitated the development of a phased traffic improvement program for the project in conjunction with the proposed development program for the ASC. The project was approved in June 2018 and the developers are now preparing the necessary engineering documents and plans needed to start construction. The project is expected to break ground in Spring of 2019.

### **McDonalds Restaurant – Site Plan (*84 Macy Street*)**

A new building has been proposed at the site of the existing McDonalds restaurant. A new McDonalds restaurant building will replace the older building and have two drive-thru service windows. Other improvements include new landscaping and parking layout. The Planning Office was effective in making improvements to the project that led to more contextual and attractive building along with much safer pedestrian movement, parking layout and vehicular circulation on site. The Planning Office also facilitated meetings between McDonalds corporate, the franchise owner and the review team to resolve engineering and other traffic related issues. The project has been approved and construction is expected to start soon.

### **4.6 Mega-Watts Solar Facility – Site Plan (*23 South Martin Road*)**

A 4.6 MW solar facility has been proposed on city owned parcel of land at the corner of Route 150 and South Hunt Road. In 2017, this Office had prepared a zoning amendment to the Renewable Energy District that would encourage such developments in this area. The City will lease the land to Kearsarge Energy LP and

signed a PILOT agreement with the operator that would bring additional revenue to the City. The Planning Director facilitated technical meetings with public safety officials and the development team to discuss several aspects of the project including visual impact on abutters, access and drainage issues. These meetings helped to resolve abutter concerns and the project has been permitted. The developer is waiting for final approvals from utility company and state agencies.

#### **Medical Office – Site Plan and Definitive Subdivision (*Elm Street – Golden Triangle*)**

A commercial definitive subdivision and site plan was filed that included a proposal for a 65,000 square foot medical office building along Elm Street in the “Golden Triangle” area. Prior to the formal filing of the plans, the Director had assisted the development team in the preliminary review of the concept plans that included several aspects associated with the proposal – infrastructure constraints, access, wetlands and soil constraints, stormwater design and coordination with other proposed roadway improvements along Elm Street.

The Planning Director organized several technical meetings between the development team, city officials and the Board’s consultants to discuss the proposed development plans and engineering issues related to various aspects of the project. He also facilitated discussions between the developer’s traffic consultants and the city officials to identify roadway and intersection improvements needed along Elm Street due to the proposed development. The project also requires approval from the Amesbury Conservation Commission and the Planning Director organized meetings between the various consultants working for the city and the developer to resolve stormwater management, wetlands and buffer impact issues. Although much progress was made on several aspects, the developer still needs to address many technical issues and regulatory requirements. The proponents for the medical office have since withdrawn and at this time the developer has asked the City to put the project permitting process on hold.

#### **Village at Bailey’s Pond – Multi-family Residential Development (*24 Pond View & Summit Avenue*)**

**A Revised Site Plan for a multifamily residential development consisting of 100 units was approved by the Planning Board. The Site Plan and Special Permit applications were approved in December 2017. The Planning Director worked extensively to create a diverse architectural palette and a natural landscape design that would be more attractive and appealing to future homeowners. This Office organized several technical review meetings to ensure that the various on-site stormwater management systems and other infrastructure components were designed to meet engineering and performance standards. The Planning Director also provided pre-construction administrative and coordination assistance to the development team. The project is currently under construction.**

### **REGULATORY AND TECHNICAL REVIEW**

In the last fiscal year, the Planning Department worked with the Planning Board and other agencies on large scale commercial and residential projects. Besides some of the major projects highlighted above, there were several other projects as shown below. In many of the these projects, the work by staff includes: Zoning research and amendment preparation; Presentation of Zoning to City Council; Permitting and Technical Review Assistance; Design Review; Readiness to proceed and compliance review; Construction monitoring and permit administration. In addition the department facilitated the review of site issues such as; stormwater management systems, landscaping, parking, and façade design. Where applicable we encouraged offsite improvements such as; sidewalks, street trees, drainage, and traffic circulation.

The size and complexity of projects under review and construction has increased substantially from previous years. The Department spent considerable time and effort getting approved projects ready for construction by assisting the development teams in compliance review and readiness to proceed with construction. In this period, commercial and industrial projects worth several million dollars are under construction or completed or ready for construction.

#### **Commercial & Industrial Development**

282 Elm Street	Medical Office Building
87 Haverhill Road	E.F. Shea Concrete Products, a 20,000 sf addition to existing manufacturing facility
10 Industrial Way	Marijuana Cultivation Indoor Facility – 30,000 square feet Expansion
49 Macy Street	Adult Marijuana Retail Store
103 -107 Macy Street	Chevy Dealership – Facility expansion and various site improvements
60 Merrimack Street	Hatter’s Point Marina

**Residential Development**

39 Poplar Street Extension	Two single family residential development ( <i>planned unit development</i> )
1, Moncrief Street	Four Lot single family residential development ( <i>cluster subdivision</i> )
2 Woodman Road	Seven Lot single family residential development ( <i>rural cluster subdivision</i> )
47.5 - 57 Kimball Road	Seven Lot single family residential development ( <i>cluster subdivision</i> )
185 Kimball Road	Single family residential development ( <i>Water Resource Protection District</i> )
212 Lions Mouth Road	Preliminary plans for 14 unit multi-family residential development ( <i>cluster subdivision</i> )
31 Newton Road	Single family residential development ( <i>Water Resource Protection District</i> )
13 Horton Street	3 Lot single family residential development ( <i>cluster subdivision</i> )
110 Kimball Road	Single family residential development ( <i>Water Resource Protection District</i> )
36 Haverhill Road	Amesbury Heights, 240 multi-family residential unit apartment complex
19 Evans Place	Point Shore Meadows, 13 Lot single family residential development ( <i>cluster subdivision</i> )
37 Middle Road	Eastern Lights, 7 Lot single family residential development ( <i>cluster subdivision</i> )

**ZONING BYLAW AMENDMENTS**

**Sports Entertainment & Business Center**

The preliminary plans for the six rink ice hockey facility and an event center grew over the course of two years into a much larger facility that would include professional offices, conference center, restaurants, support medical offices, and accessory retail services. As the facility grew to become a regional entertainment center, the City initiated several zoning amendments to facilitate the development of a Sports Entertainment & Business Center that would allow diverse yet co-related uses to locate in such a facility. Given the scale and complex nature of the development site and the proposal itself, there were multitude of zoning issues that needed to be addressed to allow the proposed project to move forward. The Planning Director developed a comprehensive zoning proposal to address the needs of a unique development program that required much flexibility from the typical zoning provisions for land-use and dimensional controls, various site plan performance standards including parking calculations, buffers, signage and roadway design. The proposed solutions to address zoning issues resulted in building consensus amongst the stakeholders, including the developers and the revised zoning proposal passed swiftly and was adopted in December 2017. This set the stage for the Atlantic Sports Center to file its development plans and be permitted in June 2018.

**Recreational (Adult Use) Marijuana Overlay District**

The City proposed to modify its current regulations to allow retail stores for the sale of Adult Use Marijuana products as well as the sale of medical Marijuana products as allowed under regulations adopted by Massachusetts Cannabis Control Commission (CCC). There had been significant delay in the development of regulations governing the cultivation, manufacturing and sale of Adult Use Marijuana since the time it became legal to do so in Massachusetts. In anticipation of such regulations becoming final, the City started the local regulatory assessment process and also to be able to provide a framework for the cultivation and operation of manufacturing and retail facilities for Adult Use Marijuana in Amesbury. A clear and comprehensive local due process to permit such stores plays a key role in addressing the inherent conflict of the CCC regulations with Massachusetts Department of Public Health (DPH) and federal regulations as well as addressing public safety concerns. The Planning Director provided assistance and input to the stakeholders that included local law enforcement officials, the Recreational Marijuana Sub-committee and legal counsel to facilitate the

development of zoning regulations that would allow the proposed uses.

### **Medical Marijuana Overlay District - *Modification***

As allowed under regulations adopted by Cannabis Control Commission (CCC) of Massachusetts, the City proposed to modify its current zoning regulations to allow marijuana cultivation for and the manufacturing of adult use retail marijuana products in the existing Medical Marijuana Overlay District. Besides Marijuana Cultivators and Product Manufacturers, other uses such as Independent Testing Laboratories, Research Facilities and Marijuana Transporters would also be allowed. A clear and comprehensive local due process to permit such uses plays a key role in addressing the inherent conflict of the CCC regulations with federal regulations as well as addressing public safety concerns. The Planning Director provided assistance and input to the stakeholders that included local law enforcement officials, the Recreational Marijuana Sub-committee and legal counsel to facilitate the development of zoning regulations that would allow the proposed uses.

## **PLANNING INITIATIVES**

### **Amesbury Heights – Subsidized Housing Units**

The Planning Office worked with the Developer to get approval from DHCD of the Low Income Application to allow 20% of the units to be deeded as affordable units in perpetuity. These units are counted towards the Subsidized Housing Inventory (SHI) for Amesbury and to be able to provide diversity in the housing types available to residents of Amesbury. The last remaining buildings were completed in Spring 2018 and the affordable units were made available to eligible individuals and families. The developer has indicated that the project has drawn a diverse socio-economic rental population, from as far as Boston and its suburbs, indicating that Amesbury is attracting more people due to the housing and quality of life competitive advantage that it offers compared to other communities on the North Shore.

### **Housing Production Plan**

The City through the Planning Office partnered with Merrimack Valley Planning Commission (MVPC) to facilitate discussion with community stakeholders and residents to assess affordable housing needs and develop future housing development strategies. After the first community workshop in summer 2017, the process continued through Fall 2017 and the final plan was recommended for adoption by the Planning Board in Spring 2018.



# **INSPECTIONS DEPARTMENT ANNUAL REPORT**



FY18 ANNUAL REPORT  
INSPECTIONS DEPARTMENT  
(Building, Plumbing/Gas & Electric)

Denis Nadeau, Bldg. Com. / Zoning Compliance Officer  
Angelo Salamone, Asst. Bldg. Insp.  
Donna Lickteig, Adm. Asst.

Brett Burdick, Plumbing & Gas Inspector (part-time)  
Barry McBride, Electric Inspector (part-time)  
Daniel Donahue, Asst. Electrical Inspector (part-time)

The Inspections Department issues permits for work being done in the City of Amesbury and ensures that all building is in compliance with the City of Amesbury Zoning By-laws, City of Amesbury Bylaws/Ordinances, Massachusetts General Laws, Massachusetts State Building Code 8th Edition, International Building Code, Architectural Access Board, National Electric Code w/Mass. Amendments (NEC), National Fire Protection Agency (NFPA 70) and Massachusetts Fuel, Gas & Plumbing Code.

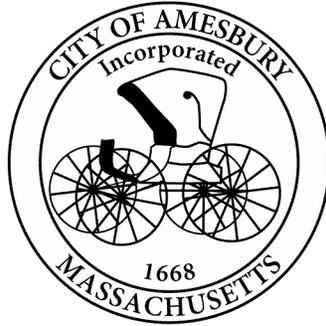
In addition, the Inspections Departments in accordance with 780CMR State Board of Building and Regulations Standards, performs annual inspections of public buildings, churches, in-law apartments, and multi-unit dwellings.

The Inspections Department is self-supporting. Please see below for the permits issued for Fiscal Year 2018 and the accompanied revenue received associated with these permits. These are **permit fee costs**, not construction value.

PERMITS ISSUED:

Building Permits	764 issued	\$231,540.00
Electric Permits	451 issued	\$ 57,974.00
Plumbing & Gas Permits	460 issued	\$ 36,745.00
	<b>1,675 issued</b>	<b>\$326,259.00</b>





# **DEPARTMENT OF PUBLIC WORKS ANNUAL REPORT**



## **Department of Public Works**

The Department of Public Works is responsible for the maintenance and improvement of all city infrastructure. The Department was reorganized and Highway, Tree, Parks and Cemetery divisions were consolidated into the Public Services Division. Public Works now consists of the following divisions:

Administration  
Engineering  
Facilities  
Public Services  
Recycling, Compost and Refuse  
Sewer  
Snow and Ice  
Water

### **Administration Division**

Administration handles work requests, issues work orders, plans, sets policy, handles procurement, payroll, account payable and is responsible for the overall direction of the department.

### **Engineering Division**

Engineering handles the technical aspects of the departments work. This includes survey, design, review and inspection of various elements of work in the City. The Engineering Department also manages the city's watershed and water control structures such as dams.

### **Facilities Division**

The Facilities Division conducts maintenance and improvements to Amesbury's public buildings and other structures.

General Duties of Facilities includes winterizing, Roof and Pipe freeze up inspections, inspection of traffic light boxes, maintenance of irrigations systems, emergency lighting, and fire extinguishers for 18 properties and performs minor tree work.

Specific Projects this year:

- Repaired roofs and gutters at several buildings
- Installed Park Benches
- Renovated several offices

- Built Picnic Tables for various public spaces
- Dozens and dozens of minor repairs and improvements

### **Public Services Division**

The Public Services Division maintains the roadways, sidewalks, drainage systems, catch basins, drain manholes, sewer manholes, signs, traffic controls, period lighting, tree grates, trees, compost facility, cemeteries and parks.

The following is a list of specific tasks:

- Set up for special events.
- Set up and breakdown of voting equipment.
- Set up for City meetings.
- Assist all other Divisions with various projects and emergencies.
- Schedule and monitor contractors hired to sweep streets, parking lots, clean out catch basins, paint center lines, fog lines and various other projects and emergencies.
- In house line painting, crosswalks, stop bars, arrows, word symbols, parking spaces, handicap spaces, No parking areas in downtown area, all parking lots and schools.
- 1,075 tons of hot top was used to patch around catch basins, manholes, water trenches, drainage trenches, settled trenches, potholes, repairs to road.
- Catch Basins cleaned 1,920
- Street Sweeping – approx... 200 lane miles
- Parking Lots swept 9
- School Parking Lots Swept 4
- Street Name signs installed 25
- Safety and Regulatory signs installed 30.
- In house – Hot top around the manholes and catch basins.

### **Recycling, Compost and Refuse Department**

The compost site at 60 South Hunt Road received approximately 500 tons of yard waste and brush and was open Thursday through Sunday from April to December.

Statistics taken yearly on municipal recycling and trash collected by contractor G. Mello shows:

Recycling rate 28% of total waste was recycled.

Solid Waste Tonnage was 4744.79

## **Wastewater Division**

The Wastewater Division operates and maintains the Amesbury Water Pollution Abatement facility and over 55 miles of gravity and force mains located throughout the city. The staff also performs O & M on 28 pumps stations located throughout the city.

The Wastewater Division administers an Industrial Pretreatment Program as part of its compliance procedures in accordance with its NPDES permit. Under this program, the City permits the discharge of industrial process wastewater to the AWPAF in order to enforce not only locally imposed limitations but also federal guidelines. The staff conducts industrial sampling and inspections throughout the year. No violations were found this year.

The AWPAF treated 526 million gallons of wastewater during the year. The staff is also responsible for sewer main blockages and breaks. The staff does monthly O & M on trouble mains in the City by jetting troubled sections of pipe throughout the City.

Plant staff has made repairs and improvements to many of the 28 pump stations throughout town, including new controls and pump repairs.

Collection systems staff performed O & M on all 28 pump stations and grinder pumps located in the Lake Attitash area.

## **Snow and Ice Operations**

The Highway Division is responsible for plowing and removal of snow from streets, parking lots, sidewalks, all public buildings to include all schools.

Snow operations also include salting, sanding, putting out sand barrels and refilling as needed.

Post storm operations include scraping, pushing back and removal of snow piles and windrows.

The Highway Foreman oversees the entire public works snow operational staff and contractors. Approximately 50% of snow plowing is performed by contractors, Town plows 17, contractor plows 16, 2 sidewalk plows.

Inches of Snow Reported

66"

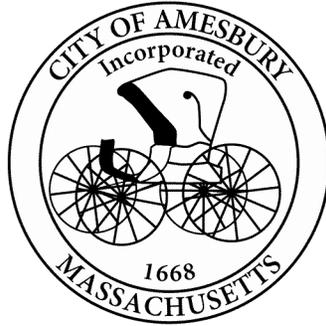
## **Water Department**

The Amesbury Water Department consists of three divisions; Maintenance, Treatment and Meters. The three divisions are dispatched out of the Ring's Corner Pumping Station located on Newton Road.

The Maintenance Division repairs pipes, valves, hydrants and does all work associated with the distribution system. Over the last few years this group has also replaced water mains throughout the City.

The Treatment Division operates the treatment plant, turning river water into potable water for Amesbury.

The Meter Division reads all meters in the City quarterly, performs final reads on property transfers and assists customers with billing issues.



# **AMESBURY PUBLIC SCHOOLS ANNUAL REPORT**



# AMESBURY PUBLIC SCHOOLS

## **Amesbury Public Schools' Mission Statement**

“The Amesbury School District is unconditionally committed to every child, ensuring that all students experience success through the development of attitudes and skills necessary for lifelong learning by providing the highest quality staff, meaningful learning experiences, and a vitally involved community.”

## **Introduction**

With Dr. Gary Reese's departure in June, the Amesbury Public Schools welcomed a new Superintendent of Schools, Mr. Jared Fulgoni. Before coming to Amesbury Mr. Fulgoni was the Assistant Superintendent of the Haverhill Public Schools, and served as a principal for 17 years in Massachusetts, New York, and New Hampshire. This past August Dr. Lynn Catarius joined the District as the Director of Student Services, replacing Mary Houde who left the district to take a similar position in Burlington. Prior to coming to Amesbury Dr. Catarius was the Administrator of Special Education for the City of Lynn.

The staff of the Amesbury Public Schools are proud of the accomplishments of our students, whether it be in academics, on the athletic fields or in service to others throughout the community. It is our belief that if you demonstrate care and compassion for students, then the students will emulate that behavior towards others. These beliefs are ingrained in the work that our staff does every day. This belief, paired with the drive to provide every student the highest quality education possible, allows the children of Amesbury to continue to grow and achieve.

We continue to appreciate the support of the Mayor, other elected officials, public safety professionals, and the strong partnerships between the Amesbury Public Schools and our many service organizations. This ongoing support and partnership has allowed the School District to continue to build back services that had been lost over the past years, as well as build new programs to meet the varied needs of our students.

This past year the school engaged the service of DiNisco Design and NV5 to assist us as we look to build a new Amesbury Elementary School. Both the architectural team of DiNisco Design and the owner's project managers team at NV5 have been invaluable as we evaluate potential sites, estimate costs, identify the scope of the project, as well as navigate the regulatory procedures of the Massachusetts State Building Authority.

## **Student Achievement**

Amesbury Public Schools continues to use multiple data points to both measure student achievement as well as to help us make informed decisions regarding curriculum, instruction and programming. This data includes both formal and informal assessments. Of these, the MCAS testing is the measure with which most people are familiar. After a number of changes the state has now begun administering the *new* MCAS to all students grades 3-8. The new computer based test assesses student's mastery of the Massachusetts learning standards. The high school

students still take the original version of the MCAS. On these tests, the district saw mixed results. The Amesbury High School saw tremendous improvement this year, scoring as well or better than 79% of High Schools across the Commonwealth. The State Dept. of Ed. sets rigorous goals that they expect schools to reach each year – the high school met or exceeded them in just about every category. Of particular note; the High School exceeded their 2018 achievement goal in both Math and English Language Arts for all students. The High School also saw an increase in its graduation rate and exceeded its target for advanced coursework completion by more than 36 percentage points. Other bright spots across the district can be seen at the Amesbury Elementary School where they met or exceeded 14 of their target goals. In both Math and ELA students in the *high needs* group exceeded their targets and our *economically disadvantaged* and *students with disabilities* met or exceeded their targets. Likewise the Cashman elementary saw gains with its scores for *students with disabilities* in both Math and ELA but fell slightly short of their target for student growth. The Middle School saw a decline in its scores and as a result will be formulating a school improvement plan to identify and address any areas of deficit.

## **Curriculum and Professional Development**

This year Amesbury Public Schools used the Understanding by Design (UbD) framework as a process to re-envision, align, and integrate social emotional learning competencies in our Pre-K-12 curriculum. There are three stages to the UbD design process: in Stage one we consider our goals, examine established content standards, and review curriculum expectations. In Stage two we consider the assessment evidence we need to document and ensure our targeted learning outcomes will be achieved. Finally, in Stage three, teachers design lessons and units to align to our established goals.

Our work for the 2016-2017 school focused on Stage one—defining the knowledge, skills and understandings our students need in order to be successful. Teachers and administrators worked together throughout the year to identify these overarching understandings in each subject and at each grade-level, but also spent some time looking at how many of these skills intersect across multiple content areas.

As the district looks ahead to the 2017-2018 school year in the area of curriculum, we will be working with our teachers on both stages two and three of the curriculum design, where teachers will be developing specific unit plans and determining the varied ways in which students can demonstrate overall understanding of concepts being presented in class.

Our work with updating our curriculum to include social emotional learning competencies has received both local and national attention this year, with a team from Amesbury presenting at the annual Massachusetts Association of School Superintendents' (MASS) conference and the Association of Supervision and Curriculum Development (ASCD) annual conference during the spring. We have received requests for our materials/process from communities within Massachusetts to communities as far as Texas and California.

## Amesbury Elementary School

Amesbury Elementary School aims to provide exceptional instruction without exception for all students, beginning with our 3-year-old Pre-K program and going through Fourth grade. We ended the 2017-18 school year with 400 students enrolled at AES.

This year we continued to focus on developing Social Emotional Learning (SEL) competencies. We joined with our PTO at the beginning of the year in bringing the Boosterthon fundraiser program to both elementary schools. While raising money for classroom projects and field trips, the program brought a high quality character development program into our building with a medieval theme! We built upon this program throughout the year as we infused SEL into our bimonthly celebrations. And, of course, we continued to use this opportunity to provide leadership skills to our older students as they organized, led, and recorded the assemblies.



AES also made our way through the next stage of MCAS 2.0 as we transitioned to the next generation of state assessments. All of our third and fourth graders took the online version of the test. The results indicate that we are partially meeting our learning targets and do not require assistance or intervention from the State. We met or surpassed all of our achievement targets in English Language Arts which was also true for mathematics, with the exception of one sub-group. Details are available on the Department of Education website.



AES students also continued to give back to their community in a number of ways including: the American Cancer Society's Mini-Relay-for-Life; the American Heart Association's Jump Rope for Heart; donating to Our Neighbor's Table through our garden as well as a canned food drive; working on community projects with the Amesbury Council on Aging; and participating in the Hearts for Heroes project led by Rosie Werner for the Walter Reed Army Medical Center.

We are all very excited with the creation of the Amesbury Elementary Building Committee and we are looking forward to seeing the plan for our new and improved facility!

June of 2018 saw the retirement of Phil Green from Amesbury Elementary School. Phil was a Multi-Purpose Facility Technician or MPFT, but he always called himself our custodian. For 30 years he took great care of our building, and good care of all of us! We wish him all the best.



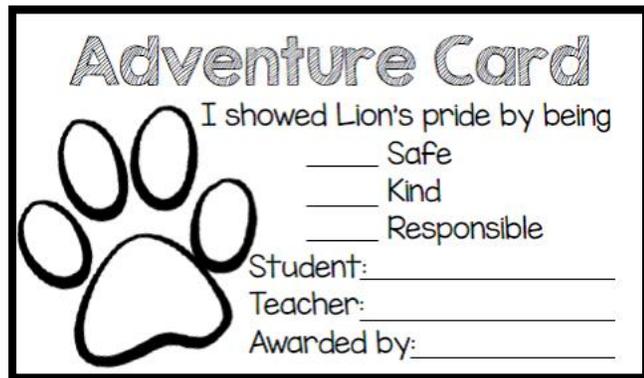
## Cashman Elementary School

This has been a great start of the year at the Cashman School. We opened our 2018–2019 school year with the implementation of PBIS (School-Wide Positive Behavior Intervention and Supports) as a system of tools and strategies for defining, teaching, acknowledging appropriate behavior, and correcting inappropriate behavior to address our children’s progress, both academically and socially. Knowing and practicing expected behaviors in each of our school settings, allows children to be more self-regulated and available for learning. This is a framework for creating

customized school systems that support student outcomes and academic success. One of the true joys in education is watching the students’ joy as they master a new concept or learn about a fascinating topic. I hope that you, too, have seen this enthusiasm as your children develop new skills and friendships, wrestle with new ideas, and conquer fears.

Both students and staff benefitted from our district-wide focus on Social-Emotional Learning last year which has increased their capacity to implement our new PBIS system and provide a rigorous academic setting where children feel safe and secure. We are witnessing the beginning of a new era as we provide systematic teaching to students in these important competencies; Self Awareness, Self-Management, Social Awareness, Relationship Skills, and Responsible Decision Making. Hearing students not only utilize complex vocabulary, but identify strategies to use in difficult situations has been one of the most rewarding parts of our school year. Students and staff alike have also seen a subtle positive shift in our school climate, with an increased awareness of mindfulness and a calmer, more self-controlled student body. Children who are calm and feeling safe are able to engage fully in learning and achieving! We look forward to continuing this trend next year with more work in this area!

We strive for excellence in all we do. The challenges faced by our families today require that we seek innovative and creative solutions to provide all that our students require in order to achieve at high levels and ultimately to ensure college and career readiness. Cashman teachers work in professional study teams to examine student data and provide interventions that will keep them moving forward toward well-articulated goals. Children regularly receive interventions or supports in the areas of literacy, writing, and mathematics. These supports provide individualized and small group instruction as needed in addition to the foundation education provided for all students. Our educators consistently reflect on the needs of our students and work to anticipate needs. In this way we are able to prevent failure and increase success. It is our research based belief that we will best be able to achieve this goal by working in the ways mentioned above. By working thoughtfully and reflectively as a professional learning community will enable us to continue to develop the capacity of both our students and our faculty to achieve at high levels.



The Cashman School Fourth Grade Celebration of Cultures Immigration Dinner is held each spring in the cafeteria and gym. The specialist teachers, with the help from fourth grade teachers and staff volunteers, put on a dinner for fourth grade students. All of the food is provided by the parents of the students.

Students enjoy dancing and singing from many cultures. Retired teacher, Glenn Peterson, leads the students in one of many “sing a long songs”!



Cashman students are steeped in the Amesbury community. Children participate in trips and community action projects that encourage growth in citizenship and stewardship. They learn how to care for the community and how their community cares for them. Every year the community, police and fire departments, and local businesses, come together with the schools for the **Be a Buddy NOT a Bully** program. Every year our Student Council, led this year by Mrs. Lovett and Mrs. Leary, engage the whole school in projects such as food drives for Our Neighbor’s Table and the Shining Stars program that help children become the involved and contributory citizens of tomorrow. Children work with the senior center on projects during the year and we participate in the Senior Tax Write-Off Program each and every year. Mr. Flaherty leads children as they Jump Rope for the American Heart Association. Mr. Fetters leads students in the Jr. Relay for Life. Last year Cashman children raised thousands of dollars for causes that will make the world a better place to live. More proof that as Nelson Mandela said, “Education is the most powerful weapon which you can use to change the world.”

This year Cashman School and the district will benefit from a Check & Connect Grant. This program is a model of ongoing, systematic intervention and support to promote students' engagement at school and with learning.

Each student participating in Check & Connect is assigned a mentor. Check & Connect mentors seek to build long-term, sustained relationships with participating students that will connect them with their school and help them make academic progress.

## Key Features of Check & Connect

- **Preventive:** Check & Connect focuses on watching for signs of withdrawal and providing timely interventions to keep students engaged.
- **Builds Capacity:** Check & Connect works with students to build new skills such as problem solving and goal setting.
- **Efficient and Adaptable:** Check & Connect builds on existing programs, services, and resources within the home, school, and community.
- **Provides Outreach:** Check & Connect creates long-term trusting connections between schools, youth, and families.
- **Individualized:** Check & Connect uses a systematic and organized approach, focusing on the needs of each individual student.

Check & Connect was made possible by a very generous grant funded from AEFI and the Newburyport Five Cents Savings Bank!!



## **Amesbury Middle School**

As always this year's annual report is dedicated to every student, teacher, administrator and community member who in some capacity is actively involved with the Amesbury Middle School. As a result of these efforts, Amesbury Middle School's vision to build and restore needed programs for middle level students continues to be at the forefront. As a district we are in the third year of a curriculum revision and development process that will continue to "ensure that all students receive a dynamic and challenging middle school experience." As a school community we continue to strive in assisting adolescent students in meeting their individual academic, social, and emotional needs.

In the fall of 2017 the district Strategic Plan was approved and is now the roadmap we will follow as it pertains to making educational decisions and school achievement planning for Amesbury Middle School. Over the course of the school year teachers and administrators will continue to work together in order to provide programming and learning experiences that will help students meet both the Common Core standards and the new computer based assessment known as MCAS 2.0 for English Language Arts Mathematics and Science.

### **2017-2018 Educational/Cultural Highlights**

- Amesbury Middle School achieved a 40.4% growth in ELA and 43.2% growth in Mathematics for Spring MCAS testing in 2018.
- AMS Lab Classrooms Teachers continue to receive specialized professional development training in best teaching and learning practices during the months of November, December, January, and March. Lab classroom Teachers participated in inter-classroom visitation professional development to learn from each other as it pertains to the teacher and learning practices they are incorporating into their classrooms.
- On September 20, 2017, eighth grade students through the efforts of AMS Physical Education teachers, TJ Baril, Luke Alley and Judy Burke in collaboration with the Plum Island Kayaking Company provided students with two unique physical outdoor activities of kayaking and paddle boarding on Lake Gardner.
- In partnership with Amesbury High School administration Mr. Travis Baker, AHS French Teacher, was able to come down to the middle school over the 2017 – 2018 school year to teach a Level I French class to about 30 eighth grades students interested in the language.
- On October 17, 2017, Amesbury Middle School Peer mediators were invited by North Shore Community Mediation Center to be a part of a Youth Mediation and Juvenile Justice Panel sponsored by the Massachusetts Bar Association, Dispute Resolution Panel. The program highlighted youth and peer mediation services and restorative justice practices provided in schools and in juvenile court. Amesbury Middle School Health Teacher/Peer mediation Advisor, Mary Mitchell along with 7th Grader Chili Dowd and 8th Graders Sophia Saraiva and Mary Kate McElaney represented the AMS Peer Mediation Program.
- Amesbury Public Schools competed in this year's Destination Imagination regional tournament on Saturday, March 10, 2018. Amesbury Middle School had 5 teams competing in the tournament. Fifth/Sixth grade combined Improv team, Shadoof 5ive,

members Jack Nachtygal, Ayantu Porter, Ruby Moulton, Alice Moulton and Natalie Welling won first place in their category. They also had the highest Instant Challenge score in their category. Eighth grade scientific team, The Wurst, members Ryan Roberts, David Roberts, Sean Rodgers, Ben Blumsack and Sam Dellea, won first in their category. Seventh grade team, Seven Ducks in a Truck, won 2nd place in service learning, having raised money at AMS bake sales to send two girls in developing countries to school. Team members Penny Miller, Natalie Ward, Ana Tomkiewicz, Ava Maurer, Avery Oliva and Symone Collins. A second scientific team, Déjà vu Again, won 3rd place in the category – but had the highest score in Instant Challenge! Team members are Tyler Wilson, Eli Blouin, Owen Packard, Ethan Manclark and Jacob Hoffman. Finally, a third scientific team that competed was the ‘Pacific Purple Penguins made up of 5<sup>th</sup>/6<sup>th</sup> grade students with team members Cambyr Sullivan, Olivia Woodsom, Sadie Bolth, Julia Parsons and Ashley Wilson.

- On Thursday, March 22, 2018, Amesbury Middle School hosted school administrators and teachers from Sugarland and Katy Texas. This is the third time for some of these educators to visit our school. These educators visited classrooms during the morning and then talked with AMS teachers about the teaching and learning that was seen. This visitation was possible by the professional development relationship that has been established with Teaching and Learning Alliance a non-profit group that specializes in developing high quality teaching instructional practices. Our TLA consultant/coach Cynthia Smith set up this visit and facilitated the guided observation.
- On March 24, 2018 two teams that competed in the Destination Imagination State Tournament. Fifth/Sixth grade combination team, “The Shadoof Five,” Alice Moulton, Ruby Moulton, Jack Nachtygal, Ayantu Porter and Natalie Welling, proudly represented AMS with their 5th place finish in improvisation. Eighth grade team, “The Wurst,” Ben Blumsack, Sam Dellea, David Roberts, Ryan Roberts and Sean Rodgers won 3rd place in the scientific category and have the opportunity to compete at Global Finals at the University of Tennessee the week of May 21, 2018.
- On April 27, 2018 Amesbury Middle School Teachers Gale Regis, Stacey Fijalkowski and Brian Smith were awarded over \$5,000.00 in innovative grant money from AEFI as a result of two different grant proposals they had submitted.
- Eighth grade students Ethan Lintner and Matthew Welch were selected as AMS Scholar Leaders.
- Lewis Berry, AMS Facilities Technician, 20 years of service, Ernie Bissailon, 7th grade Science teacher 34 years of service, Patricia Caillouette, AMS Paraprofessional 17 years of service, Gale Regis, 6<sup>th</sup> grade Science teacher 42 years of service and Steve O’Connor, Assistant Principal 25 years of service retired on June 30, 2018. Combined there is 138 years of dedicated service to the students of the Amesbury Middle School.

## 2017-2018 Community Highlights

- In November and December 2017 the AMS Student Council under the direction of AMS Teacher, Stacey Fijalkowski sponsored our annual Food Drive which brought in 1750 food items and Holiday Program for families in need in Amesbury.
- On May 18, 2018, AMS C.A.R.E./Ascend to the TOP program benefitted 110 AMS students who earned the opportunity of climbing Mt. Major for their positive school contributions throughout the school year.
- March 8<sup>th</sup>, March 9<sup>th</sup> and March 10<sup>th</sup>, approximately 85 AMS Drama Club students participated in the show, “Peter Pan, Jr.”



## Amesbury High School

Amesbury High School is a smaller high school for grades 9 through 12 ending the year with 567 students with an average class size is 22-24. There are 46 full time teachers, all (100%) highly qualified, with a student to teacher ratio of about 14 to 1. Over the past few years, there has been a conscious attempt at restoring staff and programming at Amesbury High School. In FY 17, the industrial technology teaching position was restored and, thus, the programming associated with it. This year's budget added an additional science teacher, allowing AHS to increase the number of high interest electives, including the addition of AP Chemistry as well as reducing the overall class size for lab courses. Both of these positions allow AHS to provide additional opportunities to students allowing them to challenge themselves at the appropriate level with courses of interest. The Spring 2018 MCAS results show that AHS met 82% of its improvement targets and received an accountability percentile of 79%. This has resulted in Amesbury High School being classified as meeting targets.

The culture at Amesbury High school is one of collaboration. Students and staff work together both academically and co-curricularly. The staff of AHS is highly qualified and truly dedicated to all students. Many make connections with students outside of the classroom and volunteer time, going to school events, advising, chaperoning, and “going the extra mile” to be sure the school experience is a positive one for every student. Our students take pride in their school, their activities and themselves. The AHS students are proud of the Gold Student Council Award received from the Massachusetts Association of Student Councils (MASC) for seven consecutive years. Student Council continues to coordinate and lead many of the programs as the school. They enjoyed their fourth year of a Unified Special Olympics Bocce team which has increasingly promoted a culture of acceptance and caring. They lead our spirit programs and coordinate student government. Students in the numerous co-curricular activities truly work to create a positive and inclusive culture at Amesbury High School. The number of students participating in athletics and co-curricular clubs and activities increased by approximately 6% over the previous year. Many of our student led events involve the community including Soup Night, Mac N’ Monday, and the Turkey Challenge, to name a few. There are several honor societies where students are recognized for their high achievement. The math and science teams have consistently earned significant recognition for their performances. The Robotics Program continued its fourth year and includes several students from the Sparhawk School. The school newspaper is published every week, and has been since 1979, and the yearbook continues to be the best in the area. All of these accomplishments are achieved through student leadership and facilitation by high school staff members. The majority of students participate in at least one of the co-curricular activities or athletics.



Amesbury High School continues to expand its partnerships with community agencies. There is cooperation and collaboration with other town departments and community agencies to provide support for all families. The AHS Interact Club partners with the Amesbury Rotary Club on several projects including Pennies for Polio. Partnerships with local institutions of higher learning provide students with additional chances to graduate from Amesbury High

students are offered numerous opportunities to earn both high school and college credit. Several AHS classes are articulated for credit with North Shore Community College (NSCC). For the past eight years, AHS and NECC staff have worked together on a program for Early College (EC). Students enroll as sophomores and take English, Art and a Student Success Seminar. In their junior year, they take English, History, and Sociology. Senior year, students take English which is the equivalent of Comp 1 and Comp 2 at NECC. During the second semester of their senior year, students have the opportunity to earn additional college credits on the NECC campus, adding to the total number of credits earned in the Mass Transfer Block. Several EC students have entered college with enough credits to be categorized as sophomores. Opportunities and support are provided for all students to reach their highest individual academic, social, and civic achievement.

Amesbury High School is committed to inspiring all of its students to become problem solvers who take responsibility for themselves and their learning. In fostering this quest for excellence, the AHS community will support and work together with integrity, modeling acceptance, collaboration and respect. School pride permeates the culture of AHS through time tested traditions blended with student driven innovations and initiatives.

Amesbury High School students continue to show high achievement, receiving National Merit. One hundred and forty-seven students graduated in Landry Stadium on June 2, 2017. Seventy-four students received scholarships totaling \$148,300.

**Class of 2017**

<b>Type of School/Opportunity</b>	<b>Percentage of students</b>
Four year	65
Two year	21
Military	1
Work	11
Other	2

## Amesbury Innovation High School

After 4 years of implementing and perfecting a variety of new innovative practices at the Amesbury Innovation High School, we are adding several new practices this year. The small size of AIHS allows us to deftly and quickly introduce new procedures and policies that would take much longer to roll out at a

larger school. Students prove time and time again that when staff raise expectations, students are willing and ready to meet them. The academic and therapeutic progress displayed has been profound; a huge factor in this success is our staff retention rate, which is one hundred percent for the fifth year in a row. The culture at AIHS continues



to be a supportive and joyful one, and students and families continue to report their overwhelming support for our school. They are very appreciative for the opportunity to be a part of the program!

For the first time we are overenrolled and have a waiting list of students who want to attend. The application process has allowed us to make certain that the program at AIHS is a strong fit for anyone wishing to attend; it also creates a sense of confidence for accepted students. Students feel that they have earned a spot in our school, making them invested members of our community.

Another indicator of the success of AIHS is the fact that the Class of 2018 all applied to and were accepted into college - this was a first for AIHS and we are quite proud. Many students who enroll at AIHS have very little hope for themselves - graduating from high school feels like a gargantuan task, much less attending college. Even if all do not attend, to go through the process of application and acceptance is invaluable to their senses of self-accomplishment.

For the fourth year in a row, 2018 sophomores had a 100% MCAS pass rate - this speaks to faculties abilities to differentiate instruction for all students. We have a full inclusion setting, at AIHS, with over half the students on education plans. Through creative and flexible scheduling we are able to meet the needs of students on a daily basis. We assess students regularly in the classroom and use MAP testing data from the start and end of the school year to assess strengths and weaknesses of the students to fine tune teaching to each student. MAP data combined with our ever-developing Social and Emotional Learning-infused curriculum, Trauma

Sensitive Practices, and Restorative Justice disciplinary process creates a very well rounded education that emphasizes the *whole* student and prepares them for their futures.

The Work Study Program continues to provide opportunities for students to practice the Social and Emotional skills they acquire in school in real world settings. The majority of students have paying jobs; we also have several students participating in internships at the Cashman and Amesbury Elementary schools working with teachers and assisting in classrooms. Also, there are more students than ever participating in clubs and sports teams at Amesbury High School, including: Newspaper, Cross Country, Drama Club, Chorus, and Football. We are currently working with a senior from AHS to bridge the gap in extracurricular activities between AIHS and AHS.

As for new programming and projects at AIHS, we are pleased to announce a Recovery ELA program for those students in the district that are in need of ELA credit to graduate from high school. We have reached out to students who have either dropped out or are at risk of dropping out and have created a partial day program so that they can gain the credit they need to earn a high school diploma. We are looking forward to seeing the success rate of this program. If our recovery ELA program is a success, we hope to add a recovery math program.



This year we have implemented a school wide goal: schoolwide Reading and Writing Norms in all classes. Students are responsible for a new grammar standard each quarter. Our goal is to eliminate common grammatical errors by reinforcing these rules in every class, every day, consistently. Again, if we set the expectations and make the change school-wide, we have found that students step up to those expectations with ease.

Lastly, AIHS received an AEFI grant last year to restore the Amesbury Riverwalk with new signs and kiosks. There are eight students directing the project. They are creating ideas, contacting community members, and communicating with companies to complete this project.

Amesbury Innovation High School continues to excel at meeting students where they are and helping them to develop their academic, social and emotional skills so they can graduate from high school with confidence and be prepared for the world!

The accomplishments of the Amesbury Public Schools is a result of the hard work and dedication of the teachers, staff, parents, students, and community. I wish to thank all those who contribute in so many ways to our success. It is sincerely appreciated.

Respectfully Submitted,

Jared Fulgoni  
Superintendent of Schools





# **YOUTH SERVICES ANNUAL REPORT**



Annual report July 2017- June 2018  
Youth Services/Youth Recreation Department  
Kathleen Crowley, Director  
Jimmy Olsen, Asst. Director

October 29, 2018

The goal of Amesbury Youth Services is to provide cultural, educational, recreational and physical opportunities to all youth and maintain all programs in a safe and healthy way. Amesbury's summer recreation programs for July and August 2017, served over 1,456 youth in FY2018, employed over 63 staff and trained 34 counselors in training. Additionally, youth services offered over 45 summer program opportunities, including 26 new programs with half of them focusing on teens such as: Surfing at Cinnamon Rainbows, Ukulele, Cake and Cookie decorating, Chef's club, candy making, Incrediflix: Lego Stop Motion Star Wars Movie Making, INCREDIFLIX: Lego Flix- Stop Motion, Minecraft Coding and Video Game Design, *Lego's, Intro to STEM and STEM Challenge, Wicked Cool Vet School, Code to the Future: Modding Camp and MineScratch Video Game Design, Top Secret Science, Right Brain Curriculum: "Shark Tank" Business Sharks and Future House Design, Net and Racquet Sports, Fencing, Tiny Tikes Soccer, Challenger Sports Rugby and Soccer, Track and Field, Sciensational Robots and Electronics, Cheerleading and Flag Football, Multisports, Snag Golf and Mini's Tennis.*

The Provident Community Foundation provided Amesbury Recreation with \$5,000 in grant money for youth summer scholarships. In addition, we reached our set goal of \$2,000 for donations from the community. These scholarships and donations, allowed over 50 youth to attend summer camp that could not afford it. Other summer grants included an award of \$7,320 for new Pico Laser Sailboats from the Newburyport 5 Cents Saving Charitable Foundation and a \$700 award from Amesbury's Cultural Council for a performance by the Plum Island Steel Drum band as part of Amesbury Days Kid's Day in the Park.

**Amesbury Youth Services Provides:**

- Elementary Before and After School Programs- Raised almost \$500 for Unicef
- Middle School After School Adventure Program who participated in community service, raking for seniors, picking up trash in the community and clean-up day at Camp Kent Nature Center.
- Fall and Summer Community Tennis Programs doubled in numbers.
- Camp Kent Nature Center (Summer Nature Program, Low Elements Project Adventure Course, Kayaking, Sailing, Rowing, Archery, Family Programs, Camping and Bird Watching) New this year was an all-time high of campers with over 235, climbing wall and spider web rope climb, Wilderness Week and overnight camping as well as new Camp Kent T-Shirts.
- Counselor in Training Program- Held 3-day leadership training for 14 and 15-year-old CIT's.

- Lake Gardner Lifeguards- Daily 9:30- 5:30, up to 200 beach patrons a day.
- Amesbury Recreation took in over 120 permits for land issued in 1 year, increase of 35%.
- Kid's Day in the Park- Teddy Bear Parade, Fun Stations w/ prizes, Free Giveaways, Flatbread Pizza Donation and Theater in the Open Performance.
- First fall festival raised \$576, including pie eating contest, pie throwing, pie making, music in the bandstand, raffle and Flatbread donation.
- Amesbury Recreation begins online registration for first time ever for summer and after school programs.

**By the Numbers:**

- **No Taxpayer dollars are used for any youth programs.**
- Amesbury's summer camp "Park Program" (including field trips, entertainment and theme days) was offered at \$4.11 per hour- least expensive program in the area
- Amesbury Youth Recreation served over 1,640 youth increasing summer numbers by 10%.
- Amesbury Youth Recreation secured \$2000 in donations and \$ 13,020 in grants for a total of \$15,020 received.
- Amesbury Youth Division gave out \$17,990 in financial assistance for summer and after school scholarships to over 45 Amesbury families.
- Amesbury Youth Division had 34 summer Counselors in Training serving 2,017.50 volunteer hours.



# **ENERGY & ENVIRONMENTAL AFFAIRS ANNUAL REPORT**



# ANNUAL REPORT CITY OF AMESBURY

Department of Energy & Environmental Affairs

Thomas Barrasso Director

## Department Scope:

The scope of Energy and Environment Affairs includes the development of conservation and renewable projects within the context of the Commonwealth of Massachusetts Green Communities program; utility incentive programs; and opportunities established by the City through the department. The Environment services include Brownfields and Superfund oversight and redevelopment; management of City owned contaminated properties; oversight of assessment and remediation projects in which the City is a stakeholder; and City compliance with all Commonwealth of Massachusetts and Federal environmental laws and regulations. This includes management of the Conservation Commission.

## Amesbury Conservation Commission:

The commission, which serves as the Massachusetts Department of Environmental Protection – Wetlands Division local representative, is a state and local regulatory review and compliance. The commission is tasked with upholding state and local wetlands laws by adjudicating proposed projects based on the law and the best science and engineering data available. During the past year, the Amesbury Conservation Commission held public hearings on a variety of proposed projects jurisdictional to the Massachusetts Wetlands Protection Act; Massachusetts Endangered Species Act; Massachusetts Stormwater Standards; the Massachusetts Clean Water Act; and the City of Amesbury Wetlands Ordinance. The conservation commission often times coordinates reviews with various state agencies including the Massachusetts Natural Heritage Endangered Species Program; the Massachusetts Division of Fisheries and Wildlife; and the Massachusetts Division of Marine Fisheries. When applicable, proposed projects may also subject to federal and tribal review. Due to the large volume of proposals, commission appointed consultants serve as adjunct staff in providing critical technical mission support. Through the strategic use of consultants, paid for by the applicant, conservation commissioners are able to make certain proposed projects proceed through the permitting process in a timely manner. The use of consultants reduces cost to the applicant and taxpayers while ensuring the approved project is held to the highest thereby safeguarding Amesbury’s natural beauty and recreational opportunities. The following is a sample of the many proposals which appeared before the Amesbury Conservation Commission this year.

## Department Interaction:

The above is executed through all departments in the City. Environmental support is focused on redevelopment efforts working directly with the Director of Economic Development, and open and ongoing issues of compliance under MA DEP. Energy projects are focused through MA DEOEAA and MA DOER using the funding source of the Green Community Grants and the resulting project list of Energy Conservation Measures (ECM) generated during the City’s energy baseline year of 2013. Based on this information the energy projects are being executed in the City.

## Contractor Support:

Over the last year the following contractors were selected through either an RFP process, a direct select using the MA PEX List, services provided by the utility company – National Grid, or direct select under the Commonwealth’s procurement laws.

Contractor	Energy or Environment	Selection	Function
TRC	Environment	Direct Select	Lower Mill Yard RTN Closeout and Assessment
ENE Systems of NH	Energy	Direct Select PEX Contractor	2017 Green Community Projects
Weston & Sampson	Energy	Direct Select PEX Contractor	Mission Support, META Grants, and ECM Prioritization
K&P Law	Environment	Retained by City	Titcomb Landfill Environmental Monitoring

# ANNUAL REPORT CITY OF AMESBURY

Department of Energy & Environmental Affairs

Thomas Barrasso Director

			Agreement
Ransom Environmental Inc.	Environment	RFQ for Environmental LSP Services	Fieldwork and support to close out MCP issues within the Lower Millyard at 16 and 22 Water Street
BCK Law	Energy	Direct Select	Titcomb Landfill Solar negotiations, termination of project, New RFP for Solar Development.
BSC Group	Conservation Commission	Direct Select	Wetlands Review, MVP Grant Support
Mill River Consulting	Conservation Commission	Direct Select	Wetlands Review and Environmental Monitoring
Stantec	Conservation Commission	Direct Select	Wetlands Review and Environmental Monitoring
Wetlands Consulting Services	Conservation Commission	Direct Select	Wetlands Review and Environmental Monitoring
Gard Environmental	Conservation Commission	Direct Select	Environmental Monitoring

**Active Grants:**

NAME	AWARDING AUTHORITY	VAULE	PROJECTED END DATE
Green Community Streetlight Conversion to LED	MA DOER	\$250,000	May 2019
META 2017	MA DOER	\$12,500	Closed 2018
Municipal Vulnerability Preparedness (MVP)	MA EEOA	\$38,000	June 2019

# ANNUAL REPORT CITY OF AMESBURY

Department of Energy & Environmental Affairs

Thomas Barrasso Director

## Projects:

### Environment

- 1) Lower Mill Yard MA DEP Compliance Completion
  - a. Description: Evaluate all open RTNs and develop a plan for closure under the MCP.
  - b. RTN Status:
    - i. There are eight (8) RTNs associated with the ongoing work of redevelopment of the Lower Mill Yard. Work to date involves properties owned by the City, for which the City is the responsible party, and other properties being run under funding from MassDevelopment.
      1. 3-0032608 – CLOSED
      2. 3-0019634 – CLOSED
      3. 3-0031842 – CLOSED
      4. 3-0032606 – CLOSED
      5. 3-0016715 – CLOSED
      6. 3-0031886 – CLOSED
      7. 3-0032071 – OPEN
      8. 3-0032568 – OPEN
  - c. This year's work included closing out 25 and 31 Water Street and completing fieldwork with projected closure for 16 and 22 Water Street.
    - i. The City and TRC completed all needed to satisfy a Permanent Solution under the MCP for the last two properties funded by MassDevelopment: 25 and 31 Water Street. The Permanent Solution for 31 Water has conditions, for example No Commercial Gardening, but no Activity Use Limitation (AUL) is needed for the site.
    - ii. A Release Abatement Measure (RAM) completion report for 25 Water St. and filed the report with MA DEP. This will close the RTN for this project.
    - iii. The Department released an RFQ for the remaining work at 16 and 22 Water Street in June. The contract was awarded to Ransom Environmental, Inc. to conduct additional sampling of soil and groundwater and complete reports to support MCP Permanent Solutions for both RTNs. Fieldwork was completed in July and the City is awaiting the results.
  - d. Open RTNs and those recently closed will still need to pay the MA DEP compliance fees for MCP work. The Department in conjunction with the CFO's office negotiated a payment plan with MA DEP for \$4,910.00 for 25 and 31 Water Street. The full payment of \$4,910.00 is due to MA DEP by September 15, 2019. It is anticipated that there will be an additional \$2,900.00 owed to MA DEP for 16 and 22 Water Street. How that factors out is dependent on the outcome of the fieldwork.
  - e. At the time of the writing of this report the Department is preparing to receive a draft report from Ransom Environmental that will close out both 16 and 22 Water Street within what is needed for the MCP. That report will be finalized and submitted to MA DEP before December of 2018.
- 2) Microfab –
  - a. Status: Ongoing
  - b. Description: A former printed circuit board manufacturer in operational from approximately the 1950s through the early 1980s. It is also associated with the former Brazonics site. The site was added to add the NPL by EPA.
  - c. MA DEP estimate for the cost of demolition is approximately \$1.5 million.
  - d. Earlier this year MA DEP conducted inspections of the building using their own consultants and

# ANNUAL REPORT CITY OF AMESBURY

## Department of Energy & Environmental Affairs

Thomas Barrasso Director

found residual contamination, mostly limited to bulk storage units in the building. MA DEP results indicate residual product in the abandoned tanks, vats, and containers onsite. MA DEP deferred the removal of this material to EPA.

- e. EPA was onsite in August and September to sample and formulate a plan to conduct an emergency response.
  - f. Conducted a briefing with MA DEP Commissioner Suuberg and the Mayor in August of 2018. This included a site visit to the site and review of drone imaging captured for the City.
  - g. Monitored MADEP removal of the onsite groundwater treatment facility. MADEP groundwater treatment is completed and the facility outlived its usefulness. It was dismantled
  - h. As of this October EPA will be beginning the staging of equipment and personnel areas at the site for the next phase of investigations. This will include soil and bedrock borings, monitoring well installation, geophysics and mapping.
  - i. A critical issue for this site is the fact that there is no owner. EPA is moving through the court system to make sure that their teams can have access to the site.
- 3) Trader Allen's Truck Stop
- a. Status: On hold
  - b. Description: Provide Brownfields redevelopment support as needed that will allow this site to be put back into productive reuse.
- 4) 33 Mill Street
- a. Status: Ongoing monitoring of the issues and reports from MA DEP and private contractors.
  - b. Description: The site is a former MGP plant that is privately owned by Mr. J.D. Brown. Mr. Brown contacted the City in December of 2016 to open a dialog with the City to explore avenues to helping him divest of the property. Mr. Brown may be in a position that will force him to stop paying his taxes, which may result in a foreclosure by the City, resulting in the City talking the lead on the potential environmental impact of the property.
  - c. The City has discussed a possible investigation using MVPC assessment money. This investigation would concentrate on off-site migration of contaminants in order to determine the extent of the contamination.
  - d. Currently the property owner is engaged in efforts to remediate soils contaminated with metals. That will involve soil excavation and removal after undergoing a regulatory review and approval by the Amesbury Conservation Commission pursuant to the Massachusetts Wetlands Protection Act and the Amesbury Wetlands Ordinance.
- 5) Bartley Machine
- a. Status: Ongoing
  - b. Description: The property is a former industrial facility with contamination from multiple sources. Provide Brownfield redevelopment expertise to the Director of Economic Development as needed.
- 6) 72 Elm St. Transmission Shop
- a. Status: Ongoing
  - b. Description: Provide Brownfield redevelopment expertise to the Director of Economic Development as needed.
- 7) Former Space Age Cleaners Site
- a. Status: Ongoing
  - b. Description: Provide Brownfield redevelopment expertise to the Director of Economic Development as needed.
  - c. The City has discussed a possible investigation using MVPC assessment money. This investigation would concentrate on off-site migration of contaminants in order to determine the extent of the contamination.
  - d. Investigations by an abutting property owner indicates a plume of VOCs may be migrating from the site and impacting the surrounding properties. Of particular concern are issues with Vapor Intrusion of these contaminants into the surrounding buildings.
- 8) Former Titcomb Landfill Environmental Monitoring

# ANNUAL REPORT CITY OF AMESBURY

## Department of Energy & Environmental Affairs

Thomas Barrasso Director

- a. Status: Negotiations for any transfer of responsibility have ceased per Mayor's Office.
  - b. Description: Because the City is actively engaged in the development of Titcomb into a solar facility we are remaining in contact with Waste Management, Inc. on this issue. They are demanding a meeting to discuss impacts the solar project may have upon the landfill integrity. In conjunction with the Mayor's Office, and K&P Law the City has drafted a response to that meeting request. The response is awaiting review by the Mayor's Office.
- 9) Former Horace Mann School
- a. Status: Completed
- 10) Powow River Clean Up
- a. Status: Ongoing
  - b. Reviewing a plan to test and remove the remnants of the steam pipes along the Powow in the vicinity of Main Street and the former steam plant on Water Street. The work is being coordinated with a citizen group and Dan Healy. Samples from the pipe have been collected. The City is awaiting the results of the analysis and a plan for the removal of the pipes.
  - c. Analysis of material from the steam pipe indicates the presence of asbestos and wool as the insulating material.
- 11) Lake Attitash Invasive Species Management
- a. Status: Ongoing
  - b. Description: Work with other City departments to support analytical studies, and projects to manage invasive plants and water quality of the lake.
    - i. Current projects include: Milfoil weed treatment and Alum chemical treatment of the lake.
- 12) Margaret Rice Property
- a. Status: Ongoing
  - b. Description: Work with Economic Director on potential reuse scenarios for the property and how environmental conditions may impact those plans. Currently coordinating with MVPC for use of their Brownfields Assessment grant to perform environmental Phase I, and possibly a Phase II, investigation.
  - c. A Phase I investigation was completed by the MVPC for the City in March 2018.
    - i. The results of this investigation recommend an additional Phase II be conducted because of the historical use of the site as an illegal dumping area. The dumping of solid waste, such as tires and white goods, may have impacted the environment.
- 13) Former Space Age Cleaners Site
- a. Status: Ongoing
  - b. Description: Currently coordinating with MVPC for use of their Brownfields Assessment grant to perform environmental Phase I, and possibly a Phase II, investigation. The investigation would focus on off-site migration of a plume of VOCs known to be at the property.
- 14) National Grid Substation Site, Mill St.
- a. Status: Ongoing
  - b. Description: Continue to work with National Grid to determine the feasibility and timetable for moving the substation to another location within Amesbury. This is being driven by resiliency factors, possible contamination, and Brownfields redevelopment potential of the Mill St. area.
- 15) Municipal Vulnerability Preparedness Grant
- a. Executed by Commonwealth of MA DOER. Provides funding through grant. Intent is to prepare for extreme weather and natural hazard by building community resilience to such impacts. Designates participating communities through Executive Office of Environmental Affairs (EEA). Preparation of action-oriented resiliency plans. Linked to other infrastructure programs/projects.
  - b. The City received our grant in June of 2018 for a total of \$38,000.

# ANNUAL REPORT CITY OF AMESBURY

## Department of Energy & Environmental Affairs

Thomas Barrasso Director

- c. A kickoff meeting with Energy & Environmental Affairs, DPW, ConCom, PD, and FD. The meeting was led by our consultant BSC Group and laid out a road map for a public meeting. That meeting will be executed before the end of the calendar year. Added to the grant core team was Amesbury resident Corey Riley. Ms. Riley serves as the reserve manager for the NOAA/NH Fish and Game Great Bay National Research Estuarine Reserve.

### 16) Combined Sewer Overflow (CSO) Event/River Monitoring

- a. Status Ongoing.
- b. Work with the Mayor's Office to develop a possible approach to monitor the health of the rivers with respect to sewerage discharges occurring upstream of Amesbury.

### Amesbury Conservation Commission

17) During 2018, twelve public meetings were held for a total of 55 hearings. Public hearings addressed a variety of proposed projects jurisdictional to the Massachusetts Wetlands Protection Act; Massachusetts Endangered Species Act; Massachusetts Stormwater Standards; the Massachusetts Clean Water Act; and the City of Amesbury Wetlands Ordinance. The conservation commission often coordinates reviews with various state agencies including the Massachusetts Natural Heritage Endangered Species Program; the Massachusetts Division of Fisheries and Wildlife; and the Massachusetts Division of Marine Fisheries. When applicable, proposed projects may also subject to federal and tribal review. Due to the large volume of proposals, commission appointed consultants serve as adjunct staff in providing critical technical mission support. Through the strategic use of consultants, paid for by the applicant, conservation commissioners are able to make certain proposed projects proceed through the permitting process in a timely manner. The use of consultants reduces cost to the applicant and taxpayers while ensuring the approved project is held to the highest thereby safeguarding Amesbury's natural beauty and recreational opportunities Projects include:

- a. Salisbury Point Ghost Trail. With the Massachusetts Department of Transportation serving as the applicant, the bicycle trail will connect Rabbit Road in Salisbury to the intersection of Macy Street (Route 110) and Elm Street in Amesbury. The approved project also includes construction of a new trailhead at the Amesbury Visitors Center with parking, bicycle facilities and a stairway connection to the William Lloyd Garrison shared-use bicycle path adjacent to the recently completed Whittier Bridge. The completion of this portion of the bicycle and pedestrian corridor makes Amesbury easily accessible from downtown Newburyport over the Merrimack River.
- b. Water treatment of Lake Attitash to address the growth of cyanobacteria during the summer months. The chemical treatment of the lake will improve water quality and manage algal blooms and invasive species plant growth. The approval will also enhance aquatic habitats that support fish and wildlife species and restore the natural capacity of Lake Attitash. The water treatment will enhance the ecological integrity of Lake Attitash while improving its recreational benefits and improving the quality of life for lakeside residents.
- c. Description: After a comprehensive review and public hearing process, and with coordination with the Amesbury Planning Board, the proposed project was approved in July. The project consists of a 100 unit/26 building housing project. Working with the conservation commission, the applicant was successful in revising the proposal to keep construction out of the 100 foot no-disturb Riverfront Area as required by law. Promoting ADA compliant public access, the project includes a nature walk along Bailey's Pond.

# ANNUAL REPORT CITY OF AMESBURY

Department of Energy & Environmental Affairs

Thomas Barrasso Director

- d. Certain improvements known as the Elm Street Transportation Improvement Project which will extend along Elm Street from Market Street east approximately 1,058 feet to east of the intersection with Rich's Court. The improvements to Elm Street will include cold plane and overlay pavement resurfacing the roadway, reconstruction of the sidewalks and intersections, improvements to the stormwater management system, and new pavement markings and signage.

## Energy

- 1) Green Communities Grant 2016
  - a. Status: Completed
- 2) Green Community Grant 2017
  - a. Status: Completed
- 3) Green Communities Grant 2018
  - a. This is the grant for the retrofit of street lights to LED.
  - b. Grant amount:
    - i. MA DOER = \$250,000
    - ii. MAPC = \$84,000
  - c. Rebates and incentive money from National Grid will also be included. The exact dollar amounts will be determined after the City selects the lamps to be used for the project.
  - d. The City in conjunction with MAPC and several other municipalities participated in an RFP to select an oversight contractor. The selection of Real Term Energy was made by the group. The City is currently in contract negotiations for a final executable contract.
  - e. The existing street light inventory must be purchased before conversion to LED can begin. The City is in negotiations with the utility to determine a final buy-back cost. At the time of this report the estimated cost is approximately \$50,000.
  - f. In March of 2018 the City completed its own audit of the existing street light inventory. This consisted of actual field audits of light poles and fixtures. The firm AECOM was selected through a procurement process to conduct this survey. A final deliverable was received that included a digital layer of data. That report and data was turned over to Real Term Energy for use in their design phase.
  - g. The projected energy savings is \$150,000/year for the operation of LED versus sodium or mercury vapor lights.
  - h. Key dates are March 2018 for the MAPC grant money and June 2019 for the MADOER Grant.
- 4) Titcomb Landfill Solar
  - a. Status: Ongoing. Projecting construction start in 2018.
  - b. Description: Provide project management and technical support to achieve construction of a 3-5 megawatt solar array atop the closed landfill. Lead RFP selection, contract negotiation, and permitting assistance. The result will be a financial benefit to the City through leased land, and the generation of solar energy being sold back to the power grid.
  - c. Completed the execution of an RFP with award in September of 2017. Awarded to the team of Kearsarge Energy that includes Conti Construction and Tighe & Bond. Currently completing contracts for the construction of a 4.5-megawatt system.
  - d. Kearsarge energy received the cost of interconnection to the grid from the utility National Grid in October. That cost will be \$674,992.00.
  - e. The project must receive a status in the Commonwealth SMART Program before it can come online. This is anticipated in December of 2018.
- 5) PACE Solar

# ANNUAL REPORT CITY OF AMESBURY

## Department of Energy & Environmental Affairs

Thomas Barrasso Director

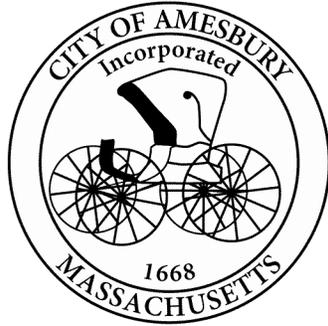
- a. Status: Ongoing
  - b. Description: The Commonwealth of Massachusetts has put forth legislation (bill S.117) that would allow Commercial Property Assessed Clean Energy (C-PACE). This means that property owners would be able to receive a new type of financing for their solar projects through organizations like MassDevelopment. As part of economic development for Amesbury the City is identifying possible projects and talking with MassDevelopment about the program.
  - c. Working with the Office of Community & Economic Development in conjunction with the state and MassDevelopment to roll out a plan to use PACE to fund solar power installation on commercial facilities in Amesbury. This program allows businesses to pay for the installation of solar arrays to power their operations using bank funding. This will be the first of its kind in the state. Amesbury is currently supporting Design Werkes as the pilot project.
  - d. There is also the potential for projects to be funded retroactively. Amesbury Industrial Supply and 14 Cedar Street may be candidates for this action.
- 6) DPW Boiler Replacement Support
- a. Status: On hold pending funding.
  - b. Description: Assist Amesbury DPW with evaluation and utility incentive applications for a new boiler for City Hall heating. The goal is to increase the level of heating efficiency for the building, and reduce operational costs while maintaining a healthy working environment for City staff.
- 7) DPW Buildings Heating Systems Evaluation and Modification
- a. Status: On hold pending funding.
  - b. Description: Assist Amesbury DPW with an evaluation and utility incentives of their buildings heating systems with the goal of increasing energy efficiency and operational cost savings.
- 8) Massachusetts Energy Insight (MEI) Management
- a. Status: Ongoing
  - b. Description: As part of the Green Community designation the City is working with the online software application MEI. This system tracks energy use through data feeds from the City's utility bills and data entry by the Energy Manager and designated contractors. This includes electricity and other fuels by department and by buildings. Reports are generated that aid the City in making critical energy decisions to guide all departments through the City's Energy Reduction Plan.
- 9) META 2017
- a. Status: Completed.
  - b. Description: The City was awarded a grant by MA DOER for \$12,500. The grant has a match of \$2,500. The City will be using the PEX contractor Weston & Sampson to complete an ASRAE Level II Study on the water treatment facility. This will allow the City to identify and prioritize energy conservation measures (ECM) for the facility.

### Public Outreach:

- 1) July 2018 – Multiple grant announcement through City Council meeting.
- 2) Summer 2018 – Articles about Titcomb and Microfab in Newburyport News and Town Common paper.

### Education:

1. October, 2018 National Grid Energy Symposium
2. LSPA Meetings (Attended 3 Monthly Meetings)
3. Chemical Safety & Community Resilience Training Workshops (Merrimack Valley Planning Commission)
4. Hazardous Waste Operations and Emergency Response (HAZWOPER) Operational Level Certificate



# **ELECTIONS ANNUAL REPORT**





The Commonwealth of Massachusetts  
William Francis Galvin  
Secretary of the Commonwealth

**AMESBURY CITY ELECTION**

Essex County, SS.

To the Constable of the City of Amesbury

Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said City who are qualified to vote in Elections to vote at

**1, 2, 3, 4, 5, 6**  
**(DISTRICTS)**

**AMESBURY HIGH SCHOOL**  
**5 HIGHLAND STREET**  
**(POLLING PLACE)**

**On TUESDAY, the SEVENTH DAY OF NOVEMBER, 2017, from 7:00 a.m. to 8:00 p.m. for the following purpose:**

To cast their votes in the City Election for the candidates for the following offices:

MAYOR.....	For the City of Amesbury
COUNCILOR AT LARGE.....	For the City of Amesbury
DISCTRICT COUNCILOR(S) 1,2,3,4,5,6 .....	For the City of Amesbury
SCHOOL COMMITTEE.....	For the City of Amesbury
LIBRARY TRUSTEES.....	For the City of Amesbury
PLANNING BOARD.....	For the City of Amesbury
HOUSING AUTHORITY.....	For the City of Amesbury

**Ballot Question #1**

Shall this City adopt the following zoning and general ordinances?

City Attorney Summary: The above ballot question seeks voter approval of a zoning ordinance and a general ordinance to prohibit non-medical marijuana establishments, which includes non-medical retailers, but excludes marijuana cultivators, independent testing laboratories, and product manufacturers, from locating and operating within the City. This ballot question and the related ordinances will not impact the location or operation of medical marijuana dispensaries within the City.

A. Zoning Ordinance:

Section XI.01.2, Non-Medical Marijuana Establishments. Non-medical “marijuana establishments”, as defined in G.L. c. 94G, §1, including marijuana retailers, shall be prohibited within the City of Amesbury; provided however that this prohibition shall not apply to marijuana cultivators, independent testing laboratories, and marijuana product manufacturers.

B. General Ordinance:

Part II, Chapter 370, Non-Medical Marijuana Establishments. Non-medical "marijuana establishments", as defined in G.L. c. 94G, §1, including marijuana retailers, shall be prohibited within the City of Amesbury; provided however that this prohibition shall not apply to marijuana cultivators, independent testing laboratories, and marijuana product manufacturers.

Yes \_\_\_ No \_\_\_

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 10 day of October, 2017

[Signature]  
Christin Dixon, president  
[Signature]  
[Signature]  
Pamela X Gilday

[Signature], President  
[Signature]  
Mary L. Bartley  
[Signature]

City Councilors of: AMESBURY

Witness my hand and seal for the City of Amesbury this 10 day of October, 2017

Christin Dixon, Acting City Clerk  
Amesbury, MA



Posting by James Humphries  
(Method of service of warrant)  
mm

A True Copy Attest: \_\_\_\_\_ October 13, 2017  
Constable (month and day)

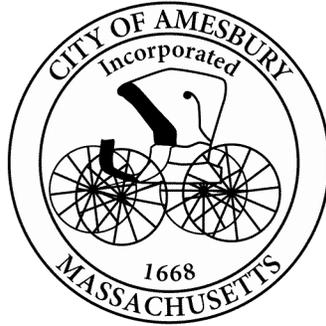
Posted: City Hall (Front Door) (Back Door)  
Amesbury Police Department  
Amesbury City Library

<b>November 7, 2017 Local Election</b>							
<b>OFFICIAL RESULTS</b>	D1	D2	D3	D4	D5	D6	Total
<b>Public Counter</b>	574	548	590	462	551	534	3,259
<b>Mayor (1)</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
C. Kenneth Gray	477	398	425	362	444	386	2,492
Kassandra Gove	3	11	16		4	12	46
Anne Ferguson	4	6	6	3	2	8	29
Thatcher Kezer	1	3	2			3	9
Jonathan Sherwood			2	3			5
All Other	7	17	8	15	12	14	73
Blanks	82	113	131	79	89	111	605
Total	574	548	590	462	551	534	3,259
<b>Councilor at Large (3)</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
Mark A. Roccograndi	288	260	244	198	240	224	1,454
Christian R. Scorzoni	336	331	348	256	298	300	1,869
Donna M. McClure	300	257	253	206	280	235	1,531
Steven J. Stanganelli	292	317	364	277	323	310	1,883
Jonathan Sherwood	3	3	3	2	1	1	13
All Other	2	9	1	2	2	6	22
Blanks	501	467	557	445	509	526	3,005
Total	1,722	1,644	1,770	1,386	1,653	1,602	9,777
<b>Councilor D1 (1)</b>	<b>D1</b>						
Kathleen McWilliams	220						220
Pamela Gilday	309						309
All Other	0						0
Blanks	45						45
Total	574						574
<b>Councilor D2 (1)</b>		<b>D2</b>					
Mary Louise Bartley		381					381
Anthony Rinaldi		8					8
All Other		22					22
Blanks		137					137
Total		548					548
<b>Councilor D3 (1)</b>			<b>D3</b>				
Matthew Einson			449				449
All Other			2				2
Blanks			139				139
Total			590				590

<b>Councilor D4 (1)</b>				<b>D4</b>			
Nicholas E. Wheeler				247			247
Grant T. Bellino				117			117
All Other				1			1
Blanks				97			97
Total				462			462
<b>Councilor D5 (1)</b>					<b>D5</b>		
Joseph W. McMilleon					409		409
All Other					9		9
Blanks					133		133
Total					551		551
<b>Councilor D6 (1)</b>						<b>D6</b>	
Richard E. Marggraf						374	374
Jonathan Sherwood						17	17
All Other						6	6
Blanks						137	137
Total						534	534
<b>School Committee (3)</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
Amy B. Sherwood	309	340	366	286	314	327	1,942
Timothy J. Kisieleski	268	262	279	222	262	231	1,524
Peter B. Hoyt	434	394	414	330	424	386	2,382
Dolores Bates	4	12	13	2	3	12	46
All Other	7	7	3	6	2	3	28
Blanks	700	629	695	540	648	643	3,855
Total	1,722	1,644	1,770	1,386	1,653	1,602	9,777
<b>Planning Board 4yr (4)</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
Karen E. Solstad	328	311	335	279	319	319	1,891
Lars Johannessen	329	307	329	265	310	306	1,846
Scott Mandeville	71	69	72	43	58	65	378
Pascal Rettig	36	47	42	28	36	34	223
Robert Lavoie	29	27	41	27	8	37	169
Lorri Krebs	37		27	25	32	33	154
Brendon Sullivan	4	11	5	3	4	4	31
Joshua Jackson	2	4	1			6	13
Ralph Noon	1	5	1		2	1	10
Lyndsey Haight	1	4					5
All Other	7	6	6	2	11	10	42
Blanks	1,451	1,401	1,501	1,176	1,424	1,321	8,274
Total	2,296	2,192	2,360	1,848	2,204	2,136	13,036

<b>Planning Board 2 yr (1)</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
Lorri Krebs	53	53	49	38	43	44	280
Brendon Sullivan	4	8	1	12	3	9	37
Pascal Rettig	9	2	8	3	4	6	32
Robert Lavoie	3	4	6	5	4	2	24
Scott Mandeville	4	2	2	8	4	3	23
All Others	5	11	5	7	10	5	43
Blanks	496	468	519	389	483	465	2,820
Total	574	548	590	462	551	534	3,259
<b>Library Trustees 4yr (5)</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
Bethany Lynne Sullivan	356	333	347	283	331	303	1,953
Laurie A. Cameron	339	306	327	277	325	301	1,875
Anne M. Campbell	348	301	337	269	315	292	1,862
Katherine Currie	51	61	58	46	54	57	327
Nicole Harry	50	60	50	36	46	50	292
James Sullivan	15	35	25	35	14	39	163
Lori Haraske	8	5	6	3	5	10	37
Christine Remus	2	2	2	5			11
All Others	1	6	13	13	3	8	44
Blanks	1,700	1,631	1,785	1,343	1,662	1,610	9,731
Total	2,870	2,740	2,950	2,310	2,755	2,670	16,295
<b>Housing Authority 4yr (2)</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
Lyndsey Haight	41	60	47	40	29	48	265
Michael Ralph Noon	28	46	44	27	25	44	214
Norman Bellavance	11	6	8	9	13	6	53
All Other	4	12	9	10	9	4	48
Blanks	1,064	972	1,072	838	1,026	966	5,938
Total	1,148	1,096	1,180	924	1,102	1,068	6,518
<b>Housing Authority 2yr (1)</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
Lyndsey Haight	5	7	6	8	4	6	36
Norman Bellavance	4	6	8		5	7	30
Michael Ralph Noon	2	8	3	5	4	2	24
All Others	4	9	2	6	4	7	32
Blanks	559	518	571	443	534	512	3,137
Total	574	548	590	462	551	534	3,259
<b>Ballot Question</b>	<b>D1</b>	<b>D2</b>	<b>D3</b>	<b>D4</b>	<b>D5</b>	<b>D6</b>	<b>Total</b>
Yes	219	163	192	145	219	203	1,141
No	343	380	388	307	320	317	2,055
Blanks	12	5	10	10	12	14	63
Total	574	548	590	462	551	534	3,259





# **ADMINISTRATION & FINANCE ANNUAL REPORT**



## **Administration & Finance**

The Administration & Finance Department is responsible for overseeing the financial operations of the City. The Department's responsibilities include the following:

- Ensuring the City's funds are properly collected, recorded, expended and accounted for.
- Maintaining compliance with federal and state laws and regulations as they relate to finance and reporting.
- Designing, maintaining, and monitoring internal controls.
- Managing the proper procurement of goods and services and maintaining contracts.
- Administrating the payroll and benefits for all City employees.
- Oversight and regular review of all budgets and funds.
- Preparation of the annual fiscal year budget, capital improvement plan, and financial forecast.
- Managing and reviewing the property, liability and workers compensation insurance coverage.
- Administrating and providing support for the annual independent audit.

The Department also oversees the Assessor, Treasurer/Collector, and Management Information System offices.

The remainder of this section provides data about the state of the City's finances as of, and for the year ended June 30, 2018.



**FY 2018**

<b>Employee Type</b>	<b>Last Name</b>	<b>First Name</b>	<b>Gross Pay</b>
General Government	Aldrich	Evan	572.00
General Government	Aldrich	Tracey	16,372.95
General Government	Alexander	Rachel	469.98
General Government	Allen	Stephen	84,764.55
General Government	Allender	Christopher	65,510.08
General Government	Anderson	Abigail	264.00
General Government	Aponas	Abigayle	2,713.25
General Government	Aponas	Meagan	3,910.00
General Government	Arsenault	Ray	2,779.27
General Government	Arseneau	Kyle	1,454.18
General Government	Babbin	James A.	82,282.64
General Government	Bailey	Jackson	46,442.50
General Government	Bailey	Craig J.	136,325.00
General Government	Baptiste	Joan E.	55,129.89
General Government	Barrasso	Thomas	80,000.05
General Government	Bartlett	Allison	489.50
General Government	Bartley	Mary	3,000.00
General Government	Basque	Nathan	88,300.89
General Government	Bateman Jr.	James D.	79,778.24
General Government	Bean	Jeremy	79,618.66
General Government	Belanger	Holly	12,556.10
General Government	Bell	Michael J.	98,315.58
General Government	Bennett	Jaime	1,670.50
General Government	Berkenbush	Kenneth	138,980.44
General Government	Bixby	Farah	3,296.58
General Government	Blackey	Kristine	1,743.75
General Government	Blackey	McKenna	8,061.25
General Government	Blanchard	Patricia A	10,175.30
General Government	Bower	Danielle	80,357.26
General Government	Brickett	Zachary	18,684.77
General Government	Brothers	Doreen	63,812.86
General Government	Bruno	Mark C.	108,656.89
General Government	Burdick	Brett O.	26,291.20
General Government	Burke	Michael	63,777.29
General Government	Burrell	Troy	80,990.67
General Government	Butler	Kimberly	59,290.66
General Government	Butzen	Spence	33.00
General Government	Bybee	Larry E.	88,244.22
General Government	Caira	David	2,626.00
General Government	Caira	Amy	30,534.35
General Government	Caira	Kevin	81,608.02
General Government	Calderwood	Todd R.	88,916.45
General Government	Camilliere	Donna	374.36
General Government	Canarie-Mcgrath	Lori	3,574.75
General Government	Capolupo	Carlyn	1,360.00
General Government	Carpentier	David	94,511.17
General Government	Casey	Ryan	69,258.05
General Government	Cassidy	Thomas	2,517.00
General Government	Cassidy	Christopher A.	47,739.59

General Government	Casto	Mark J	2,790.00
General Government	Castryck	Steven	63,777.00
General Government	Caswell	Diana	5,054.13
General Government	Cavanaugh	George T	23,564.50
General Government	Cena	John J.	600.50
General Government	Chabot	Brian	1,852.50
General Government	Chamberlain	Judy	1,151.25
General Government	Champagne Jr.	Denis A.	106,140.91
General Government	Chaput	Glenn A	7,834.50
General Government	Chatigny	Robert L	28,307.00
General Government	Chatigny	Albert R	35,801.35
General Government	Chevalier	Nicole	17,119.19
General Government	Clark	Jamie A.	74,897.26
General Government	Clark	David	103,645.78
General Government	Clarkin	Marion Jean	345.00
General Government	Cloutier	Normand	10,014.75
General Government	Cloutier	Scott D.	110,137.37
General Government	Coker	Barry	139,936.44
General Government	Comeau	Makenna	330.00
General Government	Condelli	Darcie W.	78,367.37
General Government	Connors Jr	Thomas	1,523.50
General Government	Conrad	Barbara	6,067.50
General Government	Cornoni	Donna M	80,193.22
General Government	Cote	Suzanne L	62,285.64
General Government	Cronin	Michael	3,000.00
General Government	Croteau Jr.	William J.	300.00
General Government	Crovetti	Edwin D	106,540.16
General Government	Crowley	Kathleen	74,357.14
General Government	Cunningham	Matthew C.	106,278.76
General Government	Currier	Samantha	770.00
General Government	Cyr	Megan	2,088.00
General Government	Cyr	Geoffrey	85,325.43
General Government	Davis	Paul	15,210.00
General Government	Davis	Teagan	78,903.80
General Government	Deguio	Craig	130,191.23
General Government	Deily-Swearingen	Susan	2,450.00
General Government	Deschenes	Jeffrey	572.00
General Government	Desmarais	Robert L.	125,239.92
General Government	Devlin	Karen J.	63,959.74
General Government	Dignard	Erin	10,979.79
General Government	Dion	James J	91,872.52
General Government	Discipio	Jason S.	77,425.14
General Government	Dixon	Christine	64,952.71
General Government	Dixon	Brian S	67,196.30
General Government	Dodier	Christopher	5,952.05
General Government	Dombrowski	Clare A.	61,058.14
General Government	Donahue	Daniel	7,226.50
General Government	Donovan	Kevin F.	124,400.07
General Government	Doumaney-Cipolle	Marion	500.00
General Government	Doumanian	Jesse	16,661.25
General Government	Drennan	M.Juliet	2,723.35
General Government	Dubuc	John	56,193.90

General Government	Dunning	Mitchell	48,589.70
General Government	Dunning	Sharon	56,523.18
General Government	Eaton	Debra A	843.00
General Government	Ehler	Alexis	206.25
General Government	Einson	Matthew	3,000.00
General Government	Elardo	Nicola	2,314.00
General Government	Eldredge	Kristen	12,556.25
General Government	Entrican	Helena	36.00
General Government	Fagerquist	Dana R	7,365.00
General Government	Field	Marc A.	61,440.87
General Government	Field	Gary M	143,667.34
General Government	Fitzgerald	June E.	10,920.00
General Government	Flaherty	Diane	52,092.04
General Government	Foley	Barbara	40,994.53
General Government	Ford	Elissa	7,545.00
General Government	Foss	Jacqueline	1,050.00
General Government	Fournier	Ronald F.	14,004.38
General Government	Freeman	Matthew	1,974.50
General Government	Gagnon	Mark D	24,462.00
General Government	Gallagher	Donald	400.00
General Government	Gaudet	Robert E	300.00
General Government	Gilday	Pamela	3,000.00
General Government	Gray	C. Kenneth	79,999.92
General Government	Grayton	Daniel	46,044.03
General Government	Greene	Rosemary	36.00
General Government	Griffin	Lilia	186.00
General Government	Guilbault	Ruth	1,126.50
General Government	Guilmette	Ronald G.	83,506.08
General Government	Haggett	Toby	33,905.12
General Government	Haggett	Tara	40,976.95
General Government	Haggstrom	Amanda	37,215.81
General Government	Hansen	Heidi	2,778.75
General Government	Hanshaw	Thomas G	124,511.54
General Government	Harty	Nathalie A.	928.70
General Government	Hawkins	Kathryn A	62,183.16
General Government	Haynes	Timothy	157,808.03
General Government	Hazelton	Cheryl L	43.88
General Government	Hedberg	Martin	39,185.42
General Government	Hoffman	Jacki	1,506.00
General Government	Hudon	Paul	37,747.50
General Government	Hughes	Robert	76,831.47
General Government	Hume	Griffin	2,587.50
General Government	Hutchinson	Courtney	52,998.40
General Government	Ivers	Patrick	616.00
General Government	Jain	Nipun	85,787.92
General Government	Jancewicz	Paul J	2,857.50
General Government	Jancewicz	Joy	3,463.53
General Government	Johnson	Damian A.	3,603.00
General Government	Kahrman	Vanessa	47,993.40
General Government	Kane Jr.	John E.	85,527.88
General Government	Kays	Kevin	125.00
General Government	Keene	Anton	20,689.63

General Government	Kelso	Sara	456.93
General Government	Kenney	Evan	57,660.98
General Government	Kezer	Jonathan	285.00
General Government	Kilgour	Laura J.	64,376.84
General Government	Kimball	Neal F.	77,873.52
General Government	Kitchin	Bonnijo	6,333.28
General Government	Klein	Paul	37,870.26
General Government	Klein	Steven	62,744.20
General Government	Knecht	Richard	6,425.00
General Government	Knott	Patrick	61,679.43
General Government	Kooken	Jason E.	80,410.70
General Government	Labatte	Margaret Anne	10,202.06
General Government	Lallemand	Elizabeth M.	56,837.04
General Government	Landry	Raymond R.	117,885.96
General Government	Lannon	John	91,980.92
General Government	Laramie	Todd	38,279.46
General Government	Lavoie	Robert W.	1,500.00
General Government	Leary	Liam	77,997.26
General Government	Leary	Sean	117,603.93
General Government	LeBlanc	Joseph	1,938.00
General Government	LeBlanc	Justin	71,803.19
General Government	Leblanc	Brian J	124,776.25
General Government	Lena	Jordan	630.00
General Government	Lesage	Carl A	15,605.22
General Government	Lesage	Craig	84,622.48
General Government	Lesage	Christopher	103,152.67
General Government	Lester	Mark	3,243.69
General Government	Levenson	Kaitlyn	1,496.00
General Government	Lickteig	Donna M	62,183.16
General Government	Lickteig	William J	97,473.86
General Government	Locke	Pamela M.	60,885.81
General Government	Lopez	John J.	44,590.52
General Government	Lucier	Michael E.	88,498.39
General Government	Lynch	James	120,312.31
General Government	Magliaro	Michael A.	1,000.00
General Government	Magoon	Matt	2,909.01
General Government	Maher	Steven	1,240.00
General Government	Mainville	Mary	50,634.15
General Government	Manoloff	Brett A	1,493.75
General Government	Manor	Peter A.	71,237.14
General Government	Marggraf	Richard	1,500.00
General Government	Marino	Mary	2,402.00
General Government	Marino Jr	David	7,436.00
General Government	Mason	Steven S	90,414.12
General Government	Mason	Jeffrey R	110,322.51
General Government	Mather	David B.	128,172.24
General Government	Matlin	Erin A.	73,614.04
General Government	McBride	Barry J.	26,939.94
General Government	McCabe	Meghan	5,941.63
General Government	McClure	Donna	3,000.00
General Government	McGregor	Iain	78,214.33
General Government	McMilleon	Joseph W.	3,000.00

General Government	Milner	Christopher	281.25
General Government	Mitchell	Jamie D.	63,262.74
General Government	Moody	Neil	97,792.63
General Government	Moore	Molly	345.00
General Government	Moore	Barbara	48,893.20
General Government	Moore	Michael F	94,248.58
General Government	Morrill	Jonathan	104,491.38
General Government	Morris	Wesley	620.00
General Government	Morris	John W.	90,571.78
General Government	Morrison	Jeffrey	350.00
General Government	Morrison	Cathy A	5,873.40
General Government	Morse	Karena	7,371.00
General Government	Mullaley	Thomas O	63,120.68
General Government	Mulligan	Eugene J.	14,672.00
General Government	Mulrenin	Kevin	110,051.40
General Government	Muse	Kerry L.	17,837.20
General Government	Nadeau	Denis	80,290.32
General Government	Nichols	Thomas C.	103,296.39
General Government	Nicolaisen	Janet L	84,276.18
General Government	Nolan	James M	105,999.92
General Government	Noyes	David P.	118,969.26
General Government	O'Brien	Shawn	114,648.97
General Government	O'Loughlin	Peter	77,220.02
General Government	Olsen	James	23,100.00
General Government	Pare	Normand W	300.00
General Government	Pare	David S	5,893.00
General Government	Pelletier	Michaela M	62,601.66
General Government	Pesci	John	5,957.00
General Government	Pesci	Andrew	33,661.83
General Government	Peters	Scott	110,184.99
General Government	Petersen	Meghan	29,076.01
General Government	Petrillo	Justin	80,621.15
General Government	Pierce	Laurie A	28,930.69
General Government	Poulin	Richard A	122,626.04
General Government	Poussard	Taylor	76,239.87
General Government	Powell	Samuel	2,530.00
General Government	Pratt	Karen L	4,005.49
General Government	Premo	Alyssa	4,230.76
General Government	Provencal	Richard	52,472.84
General Government	Provencher	Kayla	1,880.00
General Government	Purdy	Adelia P.	67.70
General Government	Purdy	Dorothy	40,659.02
General Government	Purvis	Michael	121,329.23
General Government	Putnam	Nicholas	91,581.87
General Government	Ratte	Jill	13,575.00
General Government	Reed	Kerri A.	70,329.33
General Government	Reed	Steven G.	106,528.29
General Government	Reilly	Schyler	30,705.17
General Government	Ricci	Ryan	66,223.96
General Government	Ring	Shaunna M.	62,612.23
General Government	Rioux	Katrina	31,558.80
General Government	Rizzo	Carl	73,809.18

General Government	Roberts	Shawn M.	4,999.92
General Government	Rogers	Thomas S	104,694.02
General Government	Russell	Declan	2,299.00
General Government	Salamone	Angelo	42,456.68
General Government	Schissel	Caroline	300.00
General Government	Scholtz	William A	155,000.04
General Government	Sciacca	Charles W.	137,509.16
General Government	Scorzoni	Christian	3,999.96
General Government	Scott	Donna	15,200.00
General Government	Scott	William	106,508.48
General Government	Seamans	Sarah	39,595.92
General Government	Serino	Robert	92,064.97
General Government	Sheehan	Molly	192.00
General Government	Shenouda	Kirolus	78,395.60
General Government	Sherwood	Jonathan B.	1,500.00
General Government	Shirshac	Mary Ellen	1,275.00
General Government	Short	Griffin	242.00
General Government	Short	Cameron	46,739.33
General Government	Sills	Anne V.	9,269.00
General Government	Smith	Katherine	175.50
General Government	Smith	Alissa	1,932.00
General Government	Sonntag	Gunter	7,008.00
General Government	Spear	Bradford	88.00
General Government	Spirito	Nicole	15,778.00
General Government	Stackpole	Sara	1,653.00
General Government	Stanganelli	Steven	3,000.00
General Government	Stanwood	Theodore P.	82,529.01
General Government	Stasio	Joseph	3,594.97
General Government	Sullivan	Karen	31,428.30
General Government	Swanson	Bradford W.	3,603.00
General Government	Sweeney	Michael	72,919.96
General Government	Sydowski	William	1,408.00
General Government	Sydowski	Kristen	5,040.75
General Government	Szuplat	Katherine	30,620.65
General Government	Tarbell	Ayako	10,681.25
General Government	Thompson	Brandi	2,860.00
General Government	Thurlow	Roger E	19,765.50
General Government	Tiplady	Jonathan	79,201.33
General Government	Tirone	Lauren	111,349.97
General Government	Tobin	Katelyn	288.00
General Government	Toleos	Denise M	60,065.58
General Government	Tremblay	Travis	78,353.20
General Government	Van Dam	David	3,000.00
General Government	Vega	Ricardo	32,128.95
General Government	Veilleux	Marie L	13,440.00
General Government	Vesely	Katherine	480.00
General Government	Vynorius	Shaun	10,276.22
General Government	Walker	Marjorie A.	64,296.20
General Government	Ward	Sean	61,998.52
General Government	Welch	Magaret A	562.50
General Government	Welch	Chalee	1,440.00
General Government	Wheeler	Nicholas	1,500.00

General Government	White	Emily	1,062.50
General Government	White	Barry	3,443.00
General Government	White	Jack	3,726.25
General Government	Wile	Matthew	5,959.94
General Government	Wile	Robert F.	45,000.42
General Government	Wilson	Barry J	119,887.80
General Government	Worthen	Sherrie	9,259.00
General Government	Worthen	Jeffrey P	12,329.00
General Government	Wright	Gary B	34,884.50
General Government	York	Ryan L.	83,947.15
Schools	Abramson	Hope J	84,802.29
Schools	Ackerman	Thad J	84,252.29
Schools	Aitken	Kathleen	2,137.50
Schools	Alley	Luke	71,444.46
Schools	Anderson	Leslie J	7,087.50
Schools	Angerhofer	Timothy E	60,381.36
Schools	Ankiewicz	Katherine J	53,117.00
Schools	Anstiss	Theresa	30,874.74
Schools	Armitage	Marissa	47,535.89
Schools	Armstrong	Kathleen E	61,752.29
Schools	Arseneau	James	675.00
Schools	Ashton	Julianne	675.00
Schools	Ashworth	Jeffrey	44,936.30
Schools	Babbin	Judy	825.00
Schools	Babine	Carol A	25,283.55
Schools	Bailey	Raybecca	22,507.86
Schools	Bailey	Caitlin E	71,312.17
Schools	Bailin	Lauretta	67,576.83
Schools	Baker	Joanne M	9,136.83
Schools	Baker	Travis	70,666.53
Schools	Baril	Timothy	79,729.03
Schools	Barnaby	Leslie A	80,838.38
Schools	Barnes	Candy	68,022.32
Schools	Barrett	Darcy J	18,249.74
Schools	Bartkiewicz	Ann	825.00
Schools	Bartlett	Carol L	57,252.26
Schools	Bastien	Steven R	88,587.92
Schools	Beaudoin	Kathy R	79,233.57
Schools	Beaulieu	Roger L	16,332.86
Schools	Bedarz	Yvonne	2,925.00
Schools	Bennett	Nicole	41,485.19
Schools	Bent	Derek M	81,594.86
Schools	Bernardoni	Kate	59,153.27
Schools	Berry	Lewis R	59,558.80
Schools	Berry	Catherine L	72,566.45
Schools	Berube	Joy	55,121.38
Schools	Bettencourt	Alice P	66,184.82
Schools	Bezanson	Amie	312.50
Schools	Bilodeau	Kristen	61,423.46
Schools	Bishop-Jarman	Edna A	80,049.92
Schools	Bissaillon	Ernest J	102,620.11
Schools	Bissell	Kathleen E	65,778.61

Schools	Bixby	Farah	24,846.31
Schools	Blanchard	Patricia A	28,798.71
Schools	Blanchet	Shannon	49,943.36
Schools	Blinn	Kathleen	412.50
Schools	Bolduc-Kelleher	Susan	64,062.39
Schools	Bonia	Michelle	24,778.17
Schools	Bornstein	Judith	1,312.50
Schools	Bradley	Patricia J	2,512.50
Schools	Brady	Michael	40,185.74
Schools	Bragg	Samuel A	85,393.42
Schools	Brandwein	Jared	33,447.90
Schools	Brannelly	Karen C	74,361.33
Schools	Brierley	Joel	5,765.00
Schools	Brockmyre	Jean C	85,968.09
Schools	Brown	Gregg M	85,189.17
Schools	Bruce	Jake	21,611.58
Schools	Brunault	Robert	12,437.16
Schools	Burdick	Erin J	17,660.70
Schools	Burke	Judith	69,716.41
Schools	Burrell	Emicel R	80,202.09
Schools	Byman	Lori	78,981.04
Schools	Byrne	Kerin	65,020.55
Schools	Caillouette	Patricia K	34,752.99
Schools	Campbell	Peter M	19,633.33
Schools	Campbell	Bri-Shannon	59,035.74
Schools	Carr	Todd	3,000.00
Schools	Carter	Cynthia	3,487.50
Schools	Caruso	Kelly M	73,371.82
Schools	Casali	Laurel B	83,549.92
Schools	Cassidy	Lisa M	10,099.45
Schools	Castine	Colette C	18,530.61
Schools	Casto	Mark J	82,801.31
Schools	Castryck	James	16,254.36
Schools	Cavalier	Beth A	87,523.46
Schools	Centric	Sarah B	73,245.42
Schools	Chabot	Cristin T	66,394.33
Schools	Chambers	Linda E	24,781.82
Schools	Charette	Mary L	100,427.60
Schools	Clancey	Violeta P	17,180.27
Schools	Clark	Robert K	17,731.10
Schools	Cleary	Daniel	873.67
Schools	Coco	Catherine	38,290.07
Schools	Cohn	Diane L Stowe	44,907.50
Schools	Collins	Kristen R	73,861.35
Schools	Colton	Kristina M	71,806.15
Schools	Comeau	Thomas M	6,033.00
Schools	Comeau-Dore	Kristen	65,513.20
Schools	Connell Lovett	Courtney E	81,353.99
Schools	Connors	Thomas H	62,372.93
Schools	Conway	Tara	44,221.45
Schools	Cooney	Glynis	66,344.71
Schools	Corbiey	Mary	11,548.26

Schools	Costello	Tia	75,910.34
Schools	Costello	Joseph S	77,836.33
Schools	Cote	Shari A	30,755.09
Schools	Coughlin	Nancy	6,455.94
Schools	Couturier	Alicia	22,790.99
Schools	Crissinger	Margaret	9,987.50
Schools	Crosby	Janet	18,170.43
Schools	Crovetti	Jeanne M	17,649.69
Schools	Curry	Marianne R	59,100.45
Schools	Curry	Michael F	122,415.97
Schools	Curtis-Pare	Tracey	4,156.00
Schools	Daileanes	Jennifer L	81,289.49
Schools	Daley	Paul	1,087.50
Schools	Davis	Elisabeth R	34,370.02
Schools	Deegan	Andrea J	28,627.83
Schools	DeFranzo	Theresa	3,650.00
Schools	Del Savio	Bruce N	19,916.40
Schools	Delehanty	Sheila	42,590.95
Schools	Dellea	Ian	49,506.33
Schools	Denio	Adam D	71,066.53
Schools	Deorocki	Jacquelyn	19,368.07
Schools	Deschenes	Annalise	150.00
Schools	Deverell Rowlands	Zillah M	78,559.92
Schools	Dierkes	Donna	7,037.50
Schools	Dignard	Erin	29,437.00
Schools	DiTommaso	Gina	5,476.35
Schools	Dobbs	Rachael	64,175.39
Schools	Dodier	Joanna	75,931.32
Schools	Dodier	George R	92,508.17
Schools	Dolan	Michelle	48,613.39
Schools	Donadoni	Beth A	75,280.29
Schools	Donovan	Gail	10,487.50
Schools	Donovan	Terri L	73,861.35
Schools	Dosick	Susan M	1,350.00
Schools	Dower	Maryanne	82,796.47
Schools	Dubina	Susan	56,345.25
Schools	Dubuc	John	20,808.06
Schools	Duca	Meridith	36,638.31
Schools	Dunn	Sarah E	15,982.09
Schools	Dunn	Corinne	41,961.63
Schools	Dupere	Lisa A	74,128.50
Schools	Dupont	Sabbrina	4,794.00
Schools	Eaton	Linda A	7,617.69
Schools	Eaton	Debra A	17,849.74
Schools	Ebinger	Theresa F	77,183.92
Schools	Edic	Susan K Curtin	83,727.83
Schools	Elfiki	Jacqueline Ann	72,916.56
Schools	Elliott	Ellen	79,069.15
Schools	Emerson	Florence M	2,998.35
Schools	Emerson	Sally A	44,262.88
Schools	Exner	Marybeth	93,835.60
Schools	Fabre	Martine Ag	91,705.53

Schools	Fagerquist	Dana R	26,612.25
Schools	Farmer	Jean	2,647.50
Schools	Faucher	Jeremy	58,042.97
Schools	Faulkner	Robert C	15,331.44
Schools	Fedorchak	Lawrence W	42,900.27
Schools	Fernald	Kellie	18,355.50
Schools	Fernald-Waterman	Allison	24,033.87
Schools	Fetters	Michael C	59,332.34
Schools	Fijalkowski	Stacey M	68,494.79
Schools	Fijalkowski	Daniel B	89,940.76
Schools	Firmes	Elissa	72,611.27
Schools	Firmes	James R	85,052.29
Schools	Fitzgerald	Linda N	27,673.70
Schools	Fitzgerald	Pauline A	81,877.75
Schools	Fitzgerald	Kristin M	85,802.43
Schools	Fitzpatrick	Victoria M	69,924.85
Schools	Flaherty	Edward J	78,699.92
Schools	Flaherty	Patrick J	82,343.28
Schools	Flint	Hayley	4,976.76
Schools	Foley	Gwendolyn	42,986.74
Schools	Foley	Patrick	54,950.52
Schools	Fournier	Jennifer	875.00
Schools	Fredette	Norman A	99,730.21
Schools	French	Ann C	78,550.03
Schools	Fritz	Jackson	1,500.00
Schools	Froncki	Pia	28,209.69
Schools	Froncki	Stanley S	82,956.29
Schools	Fuller	Ann M	77,986.13
Schools	Furlong	Margaret T	97,532.25
Schools	Fusco	Gail	14,391.46
Schools	Gadd	Chrystal	38,337.25
Schools	Gadsby	Nicole	1,000.00
Schools	Galante	James	73,961.27
Schools	Gallagher	Donald	1,800.30
Schools	Galvin	Meghan	26,966.86
Schools	Gately	Katherine	77,510.36
Schools	Gearin	Glen	103,328.98
Schools	Gelineau	Jennifer	45,895.12
Schools	Ghezzi	Jennifer	62,853.34
Schools	Gibbas	Aspen	600.00
Schools	Gilbert	Kathleen S	84,277.29
Schools	Gilleo	Megan	29,339.13
Schools	Gillis	Samantha	63,599.43
Schools	Glaubitz	Charles W	75,778.59
Schools	Gobeil	Anna S.	16,903.02
Schools	Gonthier	Susan J	65,610.17
Schools	Goodwin	Andrew	55,481.47
Schools	Graff	Mary Ellen	84,766.58
Schools	Greaney	Pamela J	26,213.15
Schools	Green	Lori	24,963.45
Schools	Green	Philip A	50,283.00
Schools	Greenbaum	Gayle A	79,126.60

Schools	Greenberg	Nikki	67,316.06
Schools	Greene	Rosemary	29,994.89
Schools	Greene	Carol J	74,640.59
Schools	Greenfield	Karen L	72,666.45
Schools	Griffin	Michelle	29,016.07
Schools	Guglielmi	Janis	12,579.50
Schools	Guilmette	Ronald G.	6,656.00
Schools	Gwinn	Jeanne M	24,907.09
Schools	Halkin	Katharine	3,253.89
Schools	Hamilton	Patrick	55,701.25
Schools	Hanscom	Susan M	32,854.78
Schools	Hardin	Maureen E	6,900.00
Schools	Harlov	Alicia A	49,349.03
Schools	Harney	Sheila M	80,578.94
Schools	Harrigan	Timothy	300.00
Schools	Hart	Melinda E	72,816.53
Schools	Hawrylciv	Jennifer	30,557.03
Schools	Hazelton	Cheryl L	19,059.96
Schools	Heline	Lara	1,250.00
Schools	Helliesen	Walter	103,548.73
Schools	Henderson	Ami K	83,402.36
Schools	Hewey	Deborah S	68,740.50
Schools	Hildt	Michael	74,266.53
Schools	Hill	Catherine A	85,052.43
Schools	Hirschfeld	Lindsay	675.00
Schools	Hodge	Ronda B	18,715.97
Schools	Hopkins	Brian C	72,566.45
Schools	Houde	Mary Anne	112,235.50
Schools	Hounam	James	2,500.00
Schools	Hoyt	Megan	56,118.97
Schools	Huber	Diana L	26,900.37
Schools	Iannuccillo	Paula E	30,709.64
Schools	Ingraham	Calvin	3,888.00
Schools	Irving	Elaine	1,323.75
Schools	Irving	James	2,135.65
Schools	Jackson	Alexa	900.00
Schools	Jackson	James	1,200.00
Schools	Jackson	Ryan	57,534.99
Schools	Jackson	Catherine D	79,850.81
Schools	Jacques	Lyn	121,738.67
Schools	Jancewicz	Joy	1,612.50
Schools	Jancewicz	Deborah J	56,423.24
Schools	Jancewicz	Paul J	72,803.45
Schools	Joffre	Sari	19,524.66
Schools	Johnson	Janet K	71,801.86
Schools	Johnston	Kevin	44,265.60
Schools	Jones	Beth V	1,312.50
Schools	Kakides	Susan H	82,045.03
Schools	Kelly	Aisling C	56,516.91
Schools	Kennedy	Florence	8,495.07
Schools	Kennedy Posthumus	Amanda	72,761.23
Schools	Kermelewicz	Julie K	65,606.30

Schools	Kern	Susan W	45,416.77
Schools	Kezer	Jonathan	19,388.33
Schools	Kimball	Johanna H	67,181.40
Schools	Kimball	Susan J	86,984.71
Schools	Klucznik	Lori	80,456.27
Schools	Knight	Linda	14,926.10
Schools	Knowles	Lisa	9,852.90
Schools	Kolman	India	59,785.84
Schools	LaBella	Charles	1,425.00
Schools	Lacava	Scott A	26,370.23
Schools	Ladd	Jessica	57,408.51
Schools	LaForte	Clayton	1,750.00
Schools	Laforte	Krista L	2,166.56
Schools	LaHiff	Conor	15,384.64
Schools	Lambright	Austin L	6,565.77
Schools	Lamontagne	Kerstin	27,123.83
Schools	Landry	Albert	10,039.85
Schools	Lang	Susan J	61,626.23
Schools	Lannon	Josephine	1,292.54
Schools	Lannon	John	3,888.00
Schools	Lannon	Juliet H	7,425.00
Schools	Lashure	Melissa	78,881.25
Schools	Lavalley	Ashley A.	68,409.96
Schools	Lavenson	Debra L	44,557.87
Schools	Laverde	Lisa P	64,047.41
Schools	Lazos	Stanislava	3,525.00
Schools	Leary	Christine M	76,956.33
Schools	Leary	Barbara	84,082.64
Schools	Leblanc	Carla L	10,135.44
Schools	Lingley	Gregory	63,140.41
Schools	Liporto	Joan	121,625.00
Schools	Little	Emily	74,288.60
Schools	Loughran	Erin	2,550.00
Schools	Loveland	Nicole	70,867.73
Schools	Lufkin	Maureen C	5,137.50
Schools	Lyman	John H	9,555.39
Schools	Lynch	Linda	30,484.12
Schools	Lynch	Kristen L	64,080.90
Schools	Lyons Manson	Barbara	23,349.27
Schools	MacAskill	Lyn	375.00
Schools	Macaulay	Allison S	69,481.75
Schools	MacIntire	Jennifer	54,681.85
Schools	Mackenzie	Barbara	1,625.00
Schools	MacKinnon	Renee T	24,715.64
Schools	MacLean	Madison	1,950.00
Schools	MacLean	Sandra M	29,917.85
Schools	MacLean	Candace	58,026.14
Schools	Madore	Linda	525.00
Schools	Maguire	Eryn K	90,722.95
Schools	Mamakos	Cathryn A	78,506.13
Schools	Manoloff	Brett A	78,431.39
Schools	Manson	Justin	4,986.00

Schools	Manson	Kenneth	8,822.75
Schools	Manuel	Kyle	25,451.52
Schools	Marrs	Nancy	375.00
Schools	Marshall	Kathleen	21,494.08
Schools	Marshall	Nancy J	23,282.22
Schools	Marshall	Shayna	47,531.79
Schools	Martignetti	Elizabeth	17,373.99
Schools	Mascia-Fayles	Karina	3,961.54
Schools	Massey	Dale	9,450.00
Schools	McAllister	Lauri A	90,825.33
Schools	McAndrews	Elizabeth S	120,862.13
Schools	McAtavey	Brenda L	487.50
Schools	McBrien	Bruce A	79,767.36
Schools	McCabe	Meghan	12,151.38
Schools	McCann	Michael J	49,165.50
Schools	McCarthy	Jean	13,450.00
Schools	McCarthy	Julia C	56,466.75
Schools	McConnell	Frances	443.71
Schools	McConville	Melissa	55,856.42
Schools	McFadden	Jessica	17,201.41
Schools	McGhee	Heather	15,134.40
Schools	McGonagle	Dara E	75,546.70
Schools	McLellan	Ross	3,000.00
Schools	McNabb	Aaron J	7,200.90
Schools	McNally	Kathleen	23,815.43
Schools	McNulty	Mary Anne	1,125.00
Schools	McQueen	Colin	7,075.00
Schools	Melanson	Evan	45,420.00
Schools	Melton	Jack	1,350.00
Schools	Merrow	Joanne M	17,749.74
Schools	Merz	Daniel R	32,331.85
Schools	Meyer	Susanne E	75,616.56
Schools	Michitson	Heidi	150.00
Schools	Miller	Joan	337.50
Schools	Miller	Lindsey	71,119.26
Schools	Mirandi	Laura E	76,706.33
Schools	Mitchell	Julie	24,013.89
Schools	Mitchell	Amy M	71,284.08
Schools	Mitchell	Mary L	75,566.58
Schools	Moisan	Jessica	35,754.47
Schools	Moloney	Erin	30,456.88
Schools	Moody	Jessica L	68,361.32
Schools	Moers	Patricia A	1,200.00
Schools	Morel	Maria	18,194.73
Schools	Morello	LaurieAnne	45,765.69
Schools	Morrill	Kathleen A	51,479.20
Schools	Morris	Elizabeth	84,289.93
Schools	Morrison	Patricia	1,250.00
Schools	Morrison	Tricia	1,250.00
Schools	Morrison	Cathy A	20,947.33
Schools	Moskowitz	Lauren M	73,571.02
Schools	Moyer Ratigan	Robin	70,678.04

Schools	Mroz	Susan N Hartnett	80,505.96
Schools	Mueller	Marianne	2,700.00
Schools	Munroe	Russell J	69,738.77
Schools	Murphy	Deborah C	29,055.84
Schools	Muse	David N.	17,633.91
Schools	Myszkowski	Karen	53,752.40
Schools	Nadeau	Michelle L	6,069.18
Schools	Nadeau	Anne M	47,664.68
Schools	Nadeau	Helen M	56,771.53
Schools	Nash	Sharon A	82,561.46
Schools	Naughton	Diane	57,000.50
Schools	Nelson	Abigail	6,575.00
Schools	Nelson	Kristin	14,740.89
Schools	Newell	Natalie	15,573.24
Schools	Nicol	Patricia	2,850.00
Schools	Noon	Martha J	18,698.68
Schools	Noseworthy	Bethany L	90,277.71
Schools	O'Connor	Curran	300.00
Schools	O'Connor	Steven M	93,396.44
Schools	O'Hala	Susan L	19,663.96
Schools	Olsen	Susan L	75,761.90
Schools	Olsen	Thomas	58,015.83
Schools	O'Mullane	Moire	58,440.39
Schools	Oneill	Rita M	76,020.39
Schools	O'Neill	Carol	55,770.88
Schools	O'Neill	Julie	72,916.67
Schools	Opolski	Ian	56,644.18
Schools	Osborn	Matthew P.	5,450.00
Schools	Osborn	Ashley	64,996.30
Schools	Ouellet	Wanda L	47,336.33
Schools	Parker	Karin A	29,982.19
Schools	Parsons	Michelle	437.50
Schools	Patten	Catherine	4,492.23
Schools	Pearl	Allison	35,589.47
Schools	Peixoto	Melissa	12,825.00
Schools	Pelletier	Dawn	25,078.82
Schools	Pelletier	Sarah J	82,123.11
Schools	Perry	Barbara A	63,489.12
Schools	Peterson	Jean R	7,342.64
Schools	Peterson	Ann A S	52,931.06
Schools	Peterson	Elizabeth M	83,102.37
Schools	Peveri	Raymond	4,156.00
Schools	Pike Edmond	Julie	75.00
Schools	Pingeton	Patrick	58,385.74
Schools	Pizzi	Julianne	56,781.47
Schools	Plante	Andrew	51,687.52
Schools	Poirier	Michelle P	78,111.19
Schools	Pratt	Karen L	30,762.23
Schools	Pray	Nicole	1,050.00
Schools	Pray	Joelyn A	29,437.00
Schools	Pritchard	John	4,912.50
Schools	Proulx	David J	56,044.73

Schools	Provost	Karen J	17,405.72
Schools	Queenan	Sara	1,425.00
Schools	Queenan	Lynn D.	26,242.02
Schools	Queenan	James J	86,839.79
Schools	Quigley	Amber	1,089.30
Schools	Ramos	Sara	45,880.22
Schools	Randall	Marissa	975.00
Schools	Randall	Ross	24,013.18
Schools	Randall	Katherine	97,089.29
Schools	Ransleben	Holly	12,952.66
Schools	Ratner	Andrea L	33,409.05
Schools	Raymond	Sarina	3,000.00
Schools	Reese	Rebecca M	78,799.92
Schools	Reese	Gary	167,203.64
Schools	Regis	Jessica M.	72,556.34
Schools	Regis	Gale A	86,235.76
Schools	Reid	Megan	500.00
Schools	Ricci	Danielle	91,151.37
Schools	Richard	Stacey	166.92
Schools	Richards	Earl	6,375.00
Schools	Richards	Kate	11,798.89
Schools	Richards	Kathryn	22,286.79
Schools	Richmond	Cynthia C	80,595.03
Schools	Rinaldi	Mark E	73,316.56
Schools	Ringuette	Jayne E Lickteig	15,318.13
Schools	Ripley	Cara	57,016.91
Schools	Rivers-Blake	April G	75,776.25
Schools	Robichaud	Kazia	1,875.00
Schools	Rochon	Lisa M	46,512.54
Schools	Rose	Lauren	15,885.51
Schools	Rose	Lindsay	60,626.31
Schools	Routhier	Christina C	29,957.07
Schools	Rudder	Maggie	11,912.50
Schools	Russell	Cynthia J	12,300.00
Schools	Ryan	Heather	11,765.14
Schools	Sabatos	Alina	58,461.37
Schools	Sanborn	Cameron	528.00
Schools	Sandvik	Beth A	71,397.51
Schools	Santana	Alicia	1,125.00
Schools	Santosuosso	Katlyn	57,030.66
Schools	Saurman	Susan M	79,951.80
Schools	Savage	Jeannette	862.50
Schools	Scalesse	Deborah A	1,125.00
Schools	Scarpitto	Griffin	11,099.91
Schools	Schalck	Hannah	7,462.50
Schools	Schalck	Becky L	32,331.85
Schools	Scholtz	Kathryn J	12,555.49
Schools	Schultz	Cassandra	1,125.00
Schools	Sconce	Kaitlin	67,171.77
Schools	Scott	Kathleen A	85,004.62
Schools	Seidel	Tara	18,336.84
Schools	Sepulveda	Guillermo	72,614.18

Schools	Shafer	Kelly E	73,843.87
Schools	Shealy	Diane	4,593.60
Schools	Sheehan	Jeanne M	28,205.12
Schools	Shepard	Kimberly A	19,229.01
Schools	Shirshac	Mary Ellen	1,250.00
Schools	Smith	Brian A	77,652.36
Schools	Snay	Lauren L	31,680.86
Schools	Spadafora	Charris	225.00
Schools	Standing	Samantha	18,981.42
Schools	Stellmach	Marcia L	81,856.15
Schools	Stemska	Matthew	3,000.00
Schools	Stenson	Allison	59,457.83
Schools	Storck	Dawn	1,650.00
Schools	Stuart	Devon	30,592.54
Schools	Sullivan	Kimberly	58,523.23
Schools	Swansen	Daniel	51,162.52
Schools	Sydowski	Meaghan	2,175.00
Schools	Taber	Rena	21,135.05
Schools	Tanzella	Michael J	54,340.02
Schools	Tanzella	Alli M	56,516.91
Schools	Terry	Priscilla A	30,731.68
Schools	Tersolo	Brooke O	862.50
Schools	Thayer	Kimberley	7,500.00
Schools	Thibodeau	Amanda J	71,704.97
Schools	Thibodeau	Adam R	86,341.29
Schools	Ting	Amanda	70,841.35
Schools	Tiplady	Jonathan	360.00
Schools	Tobin	Katelyn	3,789.99
Schools	Tratner	Valerie	1,275.00
Schools	Uhlarik	Caroline	150.00
Schools	Uhlarik	Sophia	2,236.14
Schools	Vachon	Deirdre	86,302.29
Schools	Vann	Emily	21,347.22
Schools	Vater	John	6,033.00
Schools	Veves	Michael	3,450.00
Schools	Vichill	Cathy A	62.50
Schools	Viens	Kim	5,974.20
Schools	Wall	Constance D	76,466.33
Schools	Walsh	John	298.00
Schools	Walsh	Kristen S	87,313.45
Schools	Walton	Keith J	6,938.00
Schools	Ward	Cheryl	5,019.97
Schools	Ward	Robin T	51,195.20
Schools	Ward Jr	Kevin	35,776.97
Schools	Waters	Jacqueline M	9,097.00
Schools	Welch	Deborah A	5,362.50
Schools	Welch	Magaret A	50,385.51
Schools	Wesolowski	Michael A	77,111.33
Schools	Whitney	Debra D	73,467.28
Schools	Wile	Robert F.	225.00
Schools	Wile	Lisa	26,251.65
Schools	Willett	Geralyn	25,224.91

Schools	Williams	Laurie A	62,825.25
Schools	Willis	Matthew	6,033.00
Schools	Wilson	Paula	1,462.50
Schools	Wilson	MaryAnne	71,746.30
Schools	Wolcik	Paige	412.50
Schools	Woodbury	Alyson	33,135.30
Schools	Woods	Catherine E	83,457.60
Schools	Wright	Rochelle	2,250.00
Schools	Wright	Charles B	24,829.46
Schools	Yetman	Cynthia A	300.00
Schools	Young Cignetti	Tricia A	71,936.55
Schools	Zappala	Christine A	87,494.91



**City of Amesbury  
Combined Balance Sheet  
June 30, 2018  
(Unaudited)**

**ASSETS**

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types		Account Groups	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects		Enterprise	Trust and Agency			
						Long-term Debt			
Cash and cash equivalents	\$ 6,086,886.36	\$ 4,707,714.53	\$ 640,949.02	\$ 1,288,346.95	\$ 4,155,941.80	\$ -	\$ 16,879,838.66		
Receivables:									
Personal property taxes	61,198.41	-	-	-	-	-	61,198.41		
Real estate taxes	638,915.31	-	-	-	-	-	638,915.31		
Deferred taxes	68,731.55	-	-	-	-	-	68,731.55		
Allowance for abatements and exemptions	(1,895,869.31)	-	-	-	-	-	(1,895,869.31)		
Tax liens	1,642,279.92	-	-	-	-	-	1,642,279.92		
Tax foreclosures	1,155,921.77	-	-	-	-	-	1,155,921.77		
Motor vehicle excise	521,195.97	-	-	-	-	-	521,195.97		
Utility Charges	-	-	-	496,882.72	-	-	496,882.72		
Departmental	-	224,977.00	-	-	-	-	224,977.00		
Amounts to be provided - notes payable	-	-	100,000.00	-	-	-	100,000.00		
Amounts to be provided - payment of bonds	-	-	-	18,430,566.00	-	-	18,430,566.00		
Total Assets	\$ 8,279,259.98	\$ 4,932,691.53	\$ 740,949.02	\$ 20,215,795.67	\$ 4,155,941.80	\$ 13,833,000.00	\$ 52,157,638.00		

**LIABILITIES AND FUND EQUITY**

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types		Account Groups	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects		Enterprise	Trust and Agency			
						Long-term Debt			
Liabilities:									
Deferred revenue	\$ (1,195,755.59)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,195,755.59)		
Real and personal property taxes	68,731.55	-	-	-	-	-	68,731.55		
Deferred taxes	1,642,279.92	-	-	-	-	-	1,642,279.92		
Tax liens	1,155,921.77	-	-	-	-	-	1,155,921.77		
Tax foreclosures	521,195.97	-	-	-	-	-	521,195.97		
Motor vehicle excise	-	-	-	496,882.72	-	-	496,882.72		
Utility Charges	-	224,977.00	-	-	-	-	224,977.00		
Departmental	-	156,888.34	-	-	-	-	156,888.34		
Accrued payroll and withholdings	2,534,912.28	-	-	18,430,566.00	-	-	20,965,478.28		
Bonds payable	-	-	-	-	-	13,833,000.00	13,833,000.00		
Notes payable	-	-	100,000.00	-	-	-	100,000.00		
Total Liabilities	\$ 4,727,285.90	\$ 381,865.34	\$ 100,000.00	\$ 18,927,448.72	\$ -	\$ 13,833,000.00	\$ 37,969,599.96		
Fund Equity:									
Reserved for encumbrances	264,575.09	-	-	83,374.87	-	-	347,949.96		
Reserved for expenditures	349,378.00	-	-	210,000.00	-	-	559,378.00		
Reserved for appropriation deficit	(207,316.38)	-	-	-	-	-	(207,316.38)		
Reserved for endowment	-	-	-	-	1,994,027.11	-	1,994,027.11		
Undesignated fund balance	3,145,337.37	4,550,826.19	640,949.02	-	2,161,914.69	-	10,499,027.27		
Unreserved retained earnings	-	-	-	994,972.08	-	-	994,972.08		
Total Fund Equity	\$ 3,551,974.08	\$ 4,550,826.19	\$ 640,949.02	\$ 1,288,346.95	\$ 4,155,941.80	\$ -	\$ 14,188,038.04		
Total Liabilities and Fund Equity	\$ 8,279,259.98	\$ 4,932,691.53	\$ 740,949.02	\$ 20,215,795.67	\$ 4,155,941.80	\$ 13,833,000.00	\$ 52,157,638.00		



**City of Amesbury**  
**Revenue Summary - General Fund**  
**For the Year Ended June 30, 2018**

	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	Dollar Variance	% Variance
<b>Property Taxes</b>	\$ 39,828,675	\$ 40,827,595	\$ 40,767,029	\$ (60,566)	-0.1%
<b>Local Receipts:</b>					
<i>Motor Vehicle Excise -</i>					
Motor Vehicle Excise	2,063,924	2,063,500	2,230,279	166,779	8.1%
<i>Other Excise:</i>					
Hotel Room Tax	221,972	221,750	360,603	138,853	62.6%
Boat Excise	11,687	11,500	10,200	(1,300)	-11.3%
Meals Tax	212,011	212,000	208,272	(3,728)	-1.8%
<i>Penalties &amp; Interest:</i>					
Penalty/Int. on Prop. Tax	175,387	90,000	77,998	(12,002)	-13.3%
Penalty/Int. on Tax Title	85,859	85,000	98,079	13,079	15.4%
Penalty/Int. on Excise	16,171	16,000	16,607	607	3.8%
<i>Payment in Lieu -</i>					
Payment in Lieu of Taxes	12,275	12,000	12,335	335	2.8%
<i>Other Charges -</i>					
Other Charges for Services	53,875	53,000	55,234	2,234	N/A
<i>Fees:</i>					
Treasurer Fee	55,226	55,000	60,290	5,290	9.6%
Fees	73,537	73,000	85,090	12,090	16.6%
<i>Other Receipts -</i>					
Other Revenue	39,818	35,000	143,901	108,901	311.1%
<i>Licenses/ Permits:</i>					
Liquor License	33,485	33,000	34,414	1,414	4.3%
Other License	35,425	35,000	38,153	3,153	9.0%
Permits	1,007,459	690,000	457,098	(232,902)	-33.8%
<i>Fines/ Forfeits:</i>					
Non-Criminal Violations	15,675	15,500	21,850	6,350	41.0%
Court Fines	47,977	47,500	49,963	2,463	5.2%
<i>Investment Income -</i>					
Interest - General	18,244	18,000	30,833	12,833	71.3%
<i>Misc. Recurring -</i>					
Medicare Reimbursement	145,276	145,000	136,093	(8,907)	-6.1%
Recycling	10,465	10,000	11,390	1,390	13.9%
Compost	19,875	16,000	20,070	4,070	25.4%
<b>Total Local Receipts</b>	<b>4,355,623</b>	<b>3,937,750</b>	<b>4,158,752</b>	<b>221,002</b>	<b>5.6%</b>

**City of Amesbury**  
**Revenue Summary - General Fund (Continued)**  
**For the Year Ended June 30, 2018**

	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	Dollar Variance	% Variance
<b>Intergovernmental - State (Cherry Sheet):</b>					
Loss of Tax Vets/ Blind/Widow	62,651	62,651	64,651	2,000	3.2%
General Aid	1,870,518	1,943,468	1,943,468	-	0.0%
Veterans Benefits	312,205	374,734	335,992	(38,742)	-10.3%
Chapter 70 Aid	8,995,077	9,061,587	9,061,587	-	0.0%
Charter School	45,707	42,864	39,274	(3,590)	-8.4%
School Building Assistance	742,233	742,237	742,237	-	0.0%
<b>Total Intergovernmental</b>	<b>12,028,391</b>	<b>12,227,541</b>	<b>12,187,209</b>	<b>(40,332)</b>	<b>-0.3%</b>
<b>Interfund Operating Transfers:</b>					
Transfer from Youth	328,760	407,085	407,085	-	0.0%
Transfer from Regional Health	53,468	-	-	-	0.0%
Transfer from Waterways Improvement	7,500	7,500	7,500	-	0.0%
Transfer from Sale of Cemetery Lots	20,000	22,000	22,000	-	0.0%
Transfer from Ambulance	787,345	685,000	685,000	-	0.0%
Transfer from Cemetery Trust	4,160	2,000	2,000	-	0.0%
Transfer from Stabilization	-	100,000	100,000	-	0.0%
Transfer from Other Special Revenue	-	-	3,964	3,964	0.0%
Transfer from Enterprise	-	-	13,364	13,364	0.0%
Transfer from Capital Projects	-	-	32,450	32,450	0.0%
<b>Total Interfund Operating Transfers</b>	<b>1,201,233</b>	<b>1,223,585</b>	<b>1,273,363</b>	<b>49,778</b>	<b>4.1%</b>
<b>Free Cash (Budget Only)</b>	<b>-</b>	<b>1,509,562</b>	<b>-</b>	<b>(1,509,562)</b>	<b>-100.0%</b>
<b>Budget Carry Forward (Budget Only)</b>	<b>-</b>	<b>121,859</b>	<b>-</b>	<b>(121,859)</b>	<b>-100.0%</b>
<b><u>GENERAL FUND TOTAL</u></b>	<b>\$ 57,413,922</b>	<b>\$ 59,847,892</b>	<b>\$ 58,386,353</b>	<b>\$ (1,461,539)</b>	<b>-2.4%</b>

**City of Amesbury**  
**Expense Summary - General Fund**  
**For the Year Ended June 30, 2018**

Description	FY 2017 Expended	FY 2018 Adjusted Budget	FY 2018 Expended	FY 2018 Unexpended Balance
School Department	29,669,627	\$ 30,689,294	\$ 30,663,189	\$ 26,105
Employee Benefits	5,333,068	5,643,280	5,642,571	709.00
Police	4,059,703	4,096,826	4,065,708	31,118.00
Fire	3,455,849	3,515,982	3,434,050	81,932.00
State Assessment	2,535,140	2,713,940	2,650,890	63,050.00
Debt Service	2,809,258	2,596,562	2,596,282	280.00
DPW	1,409,183	1,448,156	1,366,352	81,804.00
Regional School Assessment	975,017	1,116,730	1,115,362	1,368.00
Refuse Collection & Disposal	989,738	978,496	876,045	102,451.00
Snow & Ice	651,618	619,680	826,996	(207,316.00)
Library	768,445	825,780	821,096	4,684.00
Transfers/Other	931,667	577,892	577,892	-
Veterans	536,142	527,604	512,100	15,504.00
Youth Services	328,760	409,298	348,841	60,457.00
Community/Economic Development	383,807	325,068	314,722	10,346.00
Administration & Finance	283,386	295,902	295,113	789.00
Liability Insurance	296,940	317,796	276,356	41,440.00
Building Inspection	233,727	275,418	274,465	953.00
Capital	136,900	377,550	261,216	116,334.00
Municipal Information Systems	275,694	271,059	260,883	10,176.00
Street Lighting	208,400	218,000	211,917	6,083.00
Mayor	198,632	212,932	211,014	1,918.00
Treasurer/Collector	210,671	215,653	209,879	5,774.00
Assessors	208,468	202,723	194,528	8,195.00
Legal	149,693	185,300	169,172	16,128.00
Clerk	195,417	170,476	165,606	4,870.00
Council on Aging	142,018	156,991	156,741	250.00
Health Inspection Services	153,090	157,918	153,817	4,101.00
Municipal Buildings	145,965	174,041	146,977	27,064.00
Council	87,793	98,207	89,925	8,282.00
Energy and Environmental Affairs	-	85,500	84,010	1,490.00
Central Supplies	60,429	73,571	66,687	6,884.00
Conservation Commission	53,724	49,329	47,135	2,194.00
Elections	31,499	33,750	27,341	6,409.00
Harbormaster	7,500	7,500	7,500	-
Weights & Measures	4,500	4,500	4,500	-
Planning Board	13,279	8,045	3,035	5,010.00
Other Assessments	13,211	3,519	1,000	2,519.00
Zoning Appeals Board	5,581	1,425	266	1,159.00
<b>TOTAL</b>	<b>\$ 57,953,539</b>	<b>\$ 59,681,693</b>	<b>\$ 59,131,179</b>	<b>\$ 550,514</b>

**CITY OF AMESBURY**  
**FUND ACTIVITY SUMMARIES**  
**SPECIAL REVENUE - YEAR ENDED JUNE 30, 2018**

		Beginning Balance	Revenue	Expenses	Transfer In	Transfer Out	Ending Balance
<b>AMBULANCE -</b>							
4120	Ambulance Receipts	\$ 717,299.32	\$ 1,002,646.18	\$ (31,974.46)	\$ -	\$ (685,000.00)	\$ 1,002,971.04
<b>ATHLETIC:</b>							
3510	Athletic Revolving Account	5,321.55	187,322.50	(192,273.33)	-	-	370.72
4750	Woodsom Farm Rec Field	10,558.95	3,401.20	-	-	-	13,960.15
		<b>15,880.50</b>	<b>190,723.70</b>	<b>(192,273.33)</b>	<b>-</b>	<b>-</b>	<b>14,330.87</b>
<b>CDBG:</b>							
2015	Housing Rehab - Program Income	71,106.96	682,601.46	(682,611.80)	-	-	71,096.62
2026	Housing Rehab - Home Program	-	21,630.00	(21,630.00)	-	-	-
		<b>71,106.96</b>	<b>704,231.46</b>	<b>(704,241.80)</b>	<b>-</b>	<b>-</b>	<b>71,096.62</b>
<b>CEMETERY -</b>							
4140	Sale of Cemetery Lots	<b>32,220.00</b>	<b>9,600.00</b>	<b>-</b>	<b>-</b>	<b>(22,000.00)</b>	<b>19,820.00</b>
<b>COA:</b>							
2452	Council on Aging - Formula Grant	-	29,013.00	(28,880.07)	-	-	132.93
2456	Council on Aging - Clinical Grant	(26,773.18)	99,016.34	(101,935.78)	-	-	(29,692.62)
		<b>(26,773.18)</b>	<b>128,029.34</b>	<b>(130,815.85)</b>	<b>-</b>	<b>-</b>	<b>(29,559.69)</b>
<b>CULTURE -</b>							
2460	Culture Council	18,033.73	19,453.27	(23,711.87)	-	-	13,775.13
2470	350th Anniversary - Cultural Council	-	76,589.40	(36,474.12)	-	-	40,115.28
		<b>18,033.73</b>	<b>96,042.67</b>	<b>(60,185.99)</b>	<b>-</b>	<b>-</b>	<b>53,890.41</b>
<b>EDUCATION:</b>							
3140	Title II	3,565.00	60,784.00	(63,725.00)	-	-	624.00
3192	Special Support Earmark	-	20,000.00	(20,000.00)	-	-	-
3811	Innovation High School Tuition Revolving	2,888.64	-	-	-	-	2,888.64
3240	SPED	(6,949.83)	577,887.00	(612,443.00)	-	-	(41,505.83)
3262	ECAP	1.00	19,081.00	(19,081.00)	-	-	1.00
3274	Support Access to Curriculum	312.40	-	-	-	-	312.40
3298	Sped Early Childhood	400.00	-	(400.00)	-	-	-
3305	Title I	20,992.25	258,332.00	(282,229.46)	-	-	(2,905.21)
3309	Title IV	-	5,782.00	(5,782.00)	-	-	-
3401	Enhanced School Health	340.33	-	-	-	-	340.33
3460	Institution for Savings Charitable Fndtn	2,804.10	4,000.00	(4,905.00)	-	-	1,899.10
3800	School Choice	318,889.86	101,376.00	(400,457.79)	-	-	19,808.07
3810	School Tuition	270,560.42	192,299.24	(329,309.06)	-	-	133,550.60
3820	SPED Circuit Breaker	546,225.78	706,504.50	(1,244,772.27)	-	-	7,958.01
3860	Extracurricular Revolving	-	18,875.00	(16,590.00)	-	-	2,285.00
3890	Adult Education	6,956.42	8,423.90	(7,341.00)	-	-	8,039.32
3900	Cablevision Educational Access	158,622.38	94,447.00	(95,353.81)	-	-	157,715.57
		<b>1,325,608.75</b>	<b>2,067,791.64</b>	<b>(3,102,389.39)</b>	<b>-</b>	<b>-</b>	<b>291,011.00</b>
<b>GIFTS:</b>							
2720	Emergency Management Donations	669.72	(129.95)	-	-	-	539.77
2728	Donation Fire Safe Program	628.13	-	-	-	-	628.13
2751	Veterans Gifts	1,015.33	-	-	-	-	1,015.33
2752	Council on Aging Gift	2,238.28	1,706.00	(460.62)	-	-	3,483.66
2755	Youth Misc Grants	46,651.60	15,420.00	-	-	-	62,071.60
2761	Library Gift Fund	32,491.05	25,142.10	(15,781.44)	-	-	41,851.71
2772	Conservation Commission Gifts	11,595.33	952.50	(899.97)	-	-	11,647.86
3910	School Gifts and Donations	70,514.05	16,307.08	(14,453.36)	-	-	72,367.77
7202	Wellness Program	467.77	-	(592.00)	-	-	(124.23)
		<b>166,271.26</b>	<b>59,397.73</b>	<b>(32,187.39)</b>	<b>-</b>	<b>-</b>	<b>193,481.60</b>
<b>LIBRARY -</b>							
2461	State Aid to Libraries	<b>47,494.65</b>	<b>22,848.67</b>	<b>(15,470.95)</b>	<b>-</b>	<b>-</b>	<b>54,872.37</b>
<b>MEMA:</b>							
2429	Emergency Management Grant	5,892.87	8,500.00	(7,921.29)	-	-	6,471.58
2719	LEPC Reimbursements	10,482.92	-	-	-	-	10,482.92
		<b>16,375.79</b>	<b>8,500.00</b>	<b>(7,921.29)</b>	<b>-</b>	<b>-</b>	<b>16,954.50</b>

**CITY OF AMESBURY**  
**FUND ACTIVITY SUMMARIES**  
**SPECIAL REVENUE - YEAR ENDED JUNE 30, 2018 (CONTINUED)**

	Beginning Balance	Revenue	Expenses	Transfer In	Transfer Out	Ending Balance
<b>OTHER:</b>						
2021 PD - Seized Funds / Items	17,195.73	2,247.31	(8,303.44)	-	-	11,139.60
2300 Health Department Grants	2,246.70	-	(469.62)	-	-	1,777.08
2454 Council on Aging - Ames Hosp Taxi Trans	-	-	(220.45)	-	-	(220.45)
2554 Council on Aging - Misc Grants	13,345.81	4,981.17	(2,367.98)	6,603.06	-	22,562.06
2561 Event and Maintenance Fund	-	19,960.00	(15,177.25)	-	-	4,782.75
2762 Library Misc Grants	9,254.47	-	-	-	-	9,254.47
2763 Quality of Life Fund	100,000.00	-	(125.00)	-	(63,000.00)	36,875.00
2765 AHS Solar Panels	6,250.00	-	-	-	-	6,250.00
3815 Preschool Program	2,534.19	71,945.00	(64,175.50)	-	-	10,303.69
3840 Lost Books and Industrial Arts	3,256.37	1,101.64	(60.00)	-	-	4,298.01
3850 Building Use Revolving	72,973.77	87,002.00	(114,147.46)	-	-	45,828.31
3855 School Transportation	2,420.00	90,997.00	(90,230.00)	-	-	3,187.00
3870 Vending Machines	11,495.40	8,254.00	(6,705.30)	-	-	13,044.10
3880 School Insurance	563.65	2,500.00	-	-	-	3,063.65
4125 Pettengill House	-	-	(10,000.00)	20,000.00	-	10,000.00
4154 Council on Aging Receipts	7,853.06	-	(1,250.00)	-	(6,603.06)	-
4170 Planning Board Escrow Funds	852,205.21	226,892.84	(145,703.32)	-	(40,000.00)	893,394.73
4173 Zoning Board Fees	3,531.87	3.64	-	-	-	3,535.51
4172 Conservation Commission Receipts	87,498.76	106,013.28	(104,573.87)	-	-	88,938.17
4190 Insurance Receipts	65,041.88	64,267.86	(41,854.21)	-	-	87,455.53
4191 Pond Hill Settlement	10,000.00	-	-	-	-	10,000.00
4192 Damage to Cells and Cruisers	5,162.43	7,460.55	(2,630.45)	-	-	9,992.53
4193 Receipts Reserved for Real Estate Proceeds	-	600,000.00	-	-	-	600,000.00
4194 Rideshare	-	998.40	-	-	-	998.40
4196 Reserve for K9	10,898.43	100.00	(1,295.39)	-	-	9,703.04
4250 Library Trust - Expendable	6,185.18	-	-	-	-	6,185.18
4321 AHS - Student Activity Fund	71,408.47	228,217.66	(236,257.13)	-	-	63,369.00
4322 AMS - Student Activity Fund	2,228.66	289,469.15	(279,593.33)	-	-	12,104.48
4323 CES - Student Activity Fund	12,683.27	7,400.06	(7,859.74)	-	-	12,223.59
4324 AES - Student Activity Fund	4,557.48	29,510.08	(29,093.49)	-	-	4,974.07
4740 Council on Aging	14,736.00	1,260.00	-	-	-	15,996.00
4745 Greenleaf Supportive Day	37,780.86	62,170.20	(58,323.26)	-	-	41,627.80
4900 Titcomb Pit Host Community	3,964.13	-	-	-	(3,964.13)	-
4901 Mass Casualty Trailer	3,400.08	2,000.00	(2,642.90)	-	-	2,757.18
5335 Waste Reduction Enforcement	2,464.14	-	(2,077.02)	-	-	387.12
5460 Green Community 1	2,453.76	-	(14,500.00)	-	(2,453.76)	(14,500.00)
5461 Green Community 2	18,877.50	10,500.00	(16,223.63)	-	(2,653.87)	10,500.00
5462 Green Community 3	-	292,015.50	(262,527.00)	-	(29,488.50)	-
5470 Energy Manager	(12,500.00)	-	(14,350.00)	41,453.04	-	14,603.04
5475 Technology Roadmap	17,054.36	-	(14,900.00)	-	-	2,154.36
5476 Community Compact	22,000.00	-	(22,000.00)	-	-	-
7215 Working on Wellness	3,344.80	-	(661.98)	-	-	2,682.82
	<b>1,494,366.42</b>	<b>2,217,267.34</b>	<b>(1,570,298.72)</b>	<b>68,056.10</b>	<b>(148,163.32)</b>	<b>2,061,227.82</b>
<b>PUBLIC SAFETY:</b>						
2211 Federal Cops in Schools	45,177.89	82,000.00	(87,253.84)	-	-	39,924.05
2220 Child Passenger Safety Grant	3,806.75	-	-	-	-	3,806.75
2420 Fire Safe Grant	14,593.62	6,923.00	(3,344.20)	-	-	18,172.42
2425 Safe House Maintenance	9,239.64	2,200.00	(4,758.59)	-	-	6,681.05
2427 Fire Recovery System	4,363.75	-	-	-	-	4,363.75
2522 Bullet Proof Vests	126.59	7,292.53	(2,432.10)	-	-	4,987.02
2724 Homeland Security Grant - Police	9,457.98	14,759.62	(14,159.61)	-	-	10,057.99
2725 Homeland Security Grant - Fire	7,794.13	-	-	-	-	7,794.13
2767 L Attitash Watershed	(1,444.52)	-	-	1,444.52	-	-
2769 Emergency Management Hazard Mitigation	2,480.60	-	-	-	-	2,480.60
	<b>95,596.43</b>	<b>113,175.15</b>	<b>(111,948.34)</b>	<b>1,444.52</b>	<b>-</b>	<b>98,267.76</b>
<b>PUBLIC WORKS -</b>						
2768 Lake Gardner Drainage	<b>46,493.75</b>	<b>-</b>	<b>(46,493.75)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PARKS &amp; RECREATION -</b>						
4760 Youth Revolving Fund	<b>819,152.07</b>	<b>391,958.59</b>	<b>(115,923.05)</b>	<b>-</b>	<b>(407,085.00)</b>	<b>688,102.61</b>
<b>SCHOOL LUNCH -</b>						
3400 Lunchroom Revolving Account	<b>15,666.02</b>	<b>639,771.94</b>	<b>(649,528.01)</b>	<b>-</b>	<b>-</b>	<b>5,909.95</b>
<b>WATERWAYS -</b>						
4150 Waterways Improvement Fund	<b>15,869.33</b>	<b>80.00</b>	<b>-</b>	<b>-</b>	<b>(7,500.00)</b>	<b>8,449.33</b>
<b>TOTAL</b>	<b>\$ 4,870,661.80</b>	<b>\$ 7,652,064.41</b>	<b>\$ (6,771,652.32)</b>	<b>\$ 69,500.62</b>	<b>\$ (1,269,748.32)</b>	<b>\$ 4,550,826.19</b>

**CITY OF AMESBURY**  
**FUND ACTIVITY SUMMARIES**  
**CAPITAL PROJECTS - YEAR ENDED JUNE 30, 2018**

		<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Balance</u>
<b>WATER -</b>							
8002	Water System Improvements	\$ 16,293.56	\$ -	\$ -	\$ -	\$ -	\$ 16,293.56
<b>SCHOOLS -</b>							
5110	School Capital	278,000.00	-	(211,198.10)	-	-	66,801.90
5410	Amesbury Elementary School Project	-	100,000.00	(102,213.00)	-	-	(2,213.00)
		<u>278,000.00</u>	<u>100,000.00</u>	<u>(313,411.10)</u>	<u>-</u>	<u>-</u>	<u>64,588.90</u>
<b>MUNICIPAL BUILDING -</b>							
8003	Public Safety Building	<u>133,150.97</u>	-	<u>(13,440.27)</u>	-	-	<u>119,710.70</u>
<b>CHAPTER 90:</b>							
2499	Elm St Match	12,000.00	-	-	-	(12,000.00)	-
2770	Signs and Lighting	15,000.00	-	-	57,000.00	-	72,000.00
8004	Chapter 90 - Highway Fund	(267,098.45)	673,389.44	(680,087.86)	-	-	(273,796.87)
8009	Streets and Sidewalks	520,377.62	80,929.60	(577,643.90)	200,000.00	-	223,663.32
		<u>280,279.17</u>	<u>754,319.04</u>	<u>(1,257,731.76)</u>	<u>257,000.00</u>	<u>(12,000.00)</u>	<u>21,866.45</u>
<b>OTHER:</b>							
2766	Lake Attitash Cyanobacteria Fund	128,667.00	-	(9,296.53)	-	-	119,370.47
5340	Our Backyard Program	(935.25)	-	-	935.25	-	-
8011	Improvement of Parks	585.01	-	-	-	(585.01)	-
8012	Restoration of Monuments	17,115.15	10,000.00	(2,380.00)	-	-	24,735.15
8013	Solar Park Consultant	20,000.00	-	-	-	-	20,000.00
8016	Water St Parking Garage	359.03	-	-	-	(359.03)	-
8019	Outdoor Rec / Athl Facilities	1,558.62	-	-	-	-	1,558.62
8020	Capital Fund - General	4,086.48	-	-	63,000.00	-	67,086.48
8022	Storm Repairs	19,506.28	-	-	-	(19,506.28)	-
8024	Lower Millyard Development	(30,048.61)	-	-	30,048.61	-	-
8025	Mass Works Water St	(48,463.41)	392,324.15	(664,427.50)	48,463.41	-	(272,103.35)
8026	MVRTA Buildout	65,047.08	-	(1,257.12)	-	-	63,789.96
8027	Whitehall Rd Land Purchase	5,000.00	-	-	-	-	5,000.00
8028	EEA Riverwalk	395,479.11	-	(167,539.09)	-	-	227,940.02
8029	40R Planning Projects	101,436.55	400.00	(61,869.49)	45,000.00	(10,000.00)	74,967.06
8030	40R Energy Projects	8,856.91	-	2,000.00	-	(6,856.91)	4,000.00
8032	Lake Gardner Improvements	25,000.00	-	-	-	-	25,000.00
8034	Traffic Plan - South Hund Road	-	-	(32,855.00)	90,000.00	-	57,145.00
		<u>713,249.95</u>	<u>402,724.15</u>	<u>(937,624.73)</u>	<u>277,447.27</u>	<u>(37,307.23)</u>	<u>418,489.41</u>
<b>TOTAL</b>		<u>\$ 1,420,973.65</u>	<u>\$ 1,257,043.19</u>	<u>\$ (2,522,207.86)</u>	<u>\$ 534,447.27</u>	<u>\$ (49,307.23)</u>	<u>\$ 640,949.02</u>

**CITY OF AMESBURY**  
**FUND ACTIVITY SUMMARIES**  
**TRUST FUNDS - YEAR ENDED JUNE 30, 2018**

		<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Balance</u>
<b>NON-EXPENDABLE:</b>							
7100	Health Care - Principal	\$ 653,737.97	\$ -	\$ -	\$ -	\$ -	\$ 653,737.97
7101	Library Trust - Principal	257,851.10	-	-	-	-	257,851.10
7102	Library Restricted - Principal	49,815.82	-	-	-	-	49,815.82
7103	AHS 50th Anniversary - Principal	187,150.21	850.00	-	-	-	188,000.21
7104	Scholarships - Principal	522,611.14	17,778.00	(1,377.86)	-	-	539,011.28
7105	Mt. Prospect Cemetery - Principal	119,075.52	-	-	-	-	119,075.52
7106	Union Cemetery - Principal	170,096.97	-	-	-	-	170,096.97
7107	Old Corner Cemetery - Principal	3,214.34	-	-	-	-	3,214.34
7108	Misc. Trust Funds - Principal	13,223.90	-	-	-	-	13,223.90
		<b>1,976,776.97</b>	<b>18,628.00</b>	<b>(1,377.86)</b>	<b>-</b>	<b>-</b>	<b>1,994,027.11</b>
<b>STABILIZATION:</b>							
7300	Stabilization Fund	1,117,852.57	14,809.03	-	200,000.00	(100,000.00)	1,232,661.60
7301	Smart Growth Stabilization	588,004.76	7,350.12	-	-	(65,000.00)	530,354.88
		<b>1,705,857.33</b>	<b>22,159.15</b>	<b>-</b>	<b>200,000.00</b>	<b>(165,000.00)</b>	<b>1,763,016.48</b>
<b>OTHER TRUST FUNDS:</b>							
7203	Scholarships - Interest	135,559.99	8,716.14	(12,272.14)	-	-	132,003.99
7204	Pond Hill Sinking Fund	50,540.51	672.40	-	-	-	51,212.91
7205	Health Care - Interest	216,896.30	11,687.38	(58,312.03)	-	-	170,271.65
7206	Library Trust - Interest	75,669.06	4,437.29	-	-	-	80,106.35
7207	Library Restricted - Interest	20,860.91	940.17	-	-	-	21,801.08
7208	AHS 50th Anniversary - Interest	56,800.58	3,230.41	(3,500.00)	-	-	56,530.99
7209	Misc Trust - Interest	36,652.56	663.62	-	-	-	37,316.18
7210	Mt. Prospect Cemetery - Interest	1,362.76	1,604.19	-	-	(750.00)	2,216.95
7211	Union Cemetery - Interest	1,923.34	2,282.82	-	-	(1,250.00)	2,956.16
7213	Old Corner Cemetery - Interest	48.51	46.69	-	-	-	95.20
		<b>596,314.52</b>	<b>34,281.11</b>	<b>(74,084.17)</b>	<b>-</b>	<b>(2,000.00)</b>	<b>554,511.46</b>
<b>TOTAL</b>		<b>\$ 4,278,948.82</b>	<b>\$ 75,068.26</b>	<b>\$ (75,462.03)</b>	<b>\$ 200,000.00</b>	<b>\$ (167,000.00)</b>	<b>\$ 4,311,555.05</b>

**CITY OF AMESBURY**  
**FUND ACTIVITY SUMMARIES**  
**AGENCY FUNDS - YEAR ENDED JUNE 30, 2018**

		<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending Balance</u>
Police Off-Duty		\$ (214,814.94)	\$ 736,406.03	\$ (655,786.44)	\$ -	\$ -	\$ (134,195.35)
Fire Off-Duty		(16,367.41)	8,236.07	(16,363.89)	-	-	(24,495.23)
Retirement Payroll		(3,607.69)	110,036.94	(113,610.92)	-	-	(7,181.67)
FSA/HRA		19,861.75	246,104.31	(265,411.22)	-	-	554.84
Meals Tax		(249.09)	10,605.63	(652.38)	-	-	9,704.16
		<b>\$ (215,177.38)</b>	<b>\$ 1,111,388.98</b>	<b>\$ (1,051,824.85)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (155,613.25)</b>

**CITY OF AMESBURY**  
**FUND ACTIVITY SUMMARIES**  
**ENTERPRISE FUNDS - YEAR ENDED JUNE 30, 2018**

		<u>Beginning</u> <u>Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Ending</u> <u>Balance</u>
<b>WATER:</b>							
610	Beginning Balance	\$ 795,885.38	\$ -	\$ -	\$ -	\$ -	\$ 795,885.38
	Charges for Services		4,085,694.84	-	-	-	4,085,694.84
	Salaries & Wages		-	(1,349,738.65)	-	-	(1,349,738.65)
	Expenses		-	(1,085,647.49)	-	-	(1,085,647.49)
	Capital Outlay		-	(145,807.21)	-	-	(145,807.21)
	Debt Service		-	(1,451,418.57)	-	-	(1,451,418.57)
		<b>795,885.38</b>	<b>4,085,694.84</b>	<b>(4,032,611.92)</b>	<b>-</b>	<b>-</b>	<b>848,968.30</b>
<b>SEWER:</b>							
620	Beginning Balance	584,467.70	-	-	-	-	584,467.70
	Charges for Services		2,773,160.99	-	-	-	2,773,160.99
	Salaries & Wages		-	(973,428.74)	-	-	(973,428.74)
	Expenses		-	(845,881.66)	-	-	(845,881.66)
	Capital Outlay		-	(216,012.68)	-	-	(216,012.68)
	Debt Service		-	(882,926.96)	-	-	(882,926.96)
		<b>584,467.70</b>	<b>2,773,160.99</b>	<b>(2,918,250.04)</b>	<b>-</b>	<b>-</b>	<b>439,378.65</b>
<b>LANDRY STADIUM -</b>							
630	Charges for Services	\$ 18,913.42	\$ -	\$ (5,549.35)	\$ -	\$ (13,364.07)	\$ -