



CITY OF AMESBURY, MASSACHUSETTS

SUPPORTING DOCUMENTATION FOR THE FISCAL YEAR 2018 OPERATING BUDGET

JULY 1, 2017 THROUGH JUNE 30, 2018

PRESENTED TO:

CITY COUNCIL

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MAYOR

C. KENNETH GRAY

MAY 2017

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Amesbury

Mayor C. Kenneth Gray

Mayor's Office
City Hall, 62 Friend Street
Amesbury, MA 01913-2884

(978) 388-8121
Fax: (978) 388-6727
mayorgray@amesburyma.gov

May 9, 2017

Dear City Councilors and Residents,

I am pleased to submit the Fiscal Year 2018 operating budget, which was prepared in consultation with the Chief Financial Officer and the heads of divisions and departments.

Once again, the goal of this budget is to achieve a financial balance between investing in our schools, improving our city services, and building our sense of community, while concurrently striving to get our property tax burden under control.

Our overall goals remain as they have been and are reflected in this budget. They are:

1. Get Property Taxes Under Control

- Decrease the rate of increase in property taxes while maintaining or improving our municipal services. Focus on initiatives that will result in economic development primarily by expanding our commercial/industrial tax base so that we can raise much needed revenue in the future without further burdening homeowners.

2. Strive For Excellence in Our Schools

- Invest in education, with the majority of our increased tax levy dollars going to our schools. We must strive for excellent schools, but not to the extent that we dig ourselves deeper into a property tax hole, or deprive our citizens of vital municipal services.

3. Build Our Community

- Continuously improve the quality of life in Amesbury and promote and encourage a positive sense of community. Do this, for example, by improving community aesthetics, conserving energy and driving sustainable energy initiatives, increasing paving volume, and improving our neighborhoods.

I am pleased to report that we are achieving these objectives on all fronts. Our approaches differ somewhat for each goal, but they have in common an emphasis on planning. The following offers an update on our progress toward reaching each of our three goals.

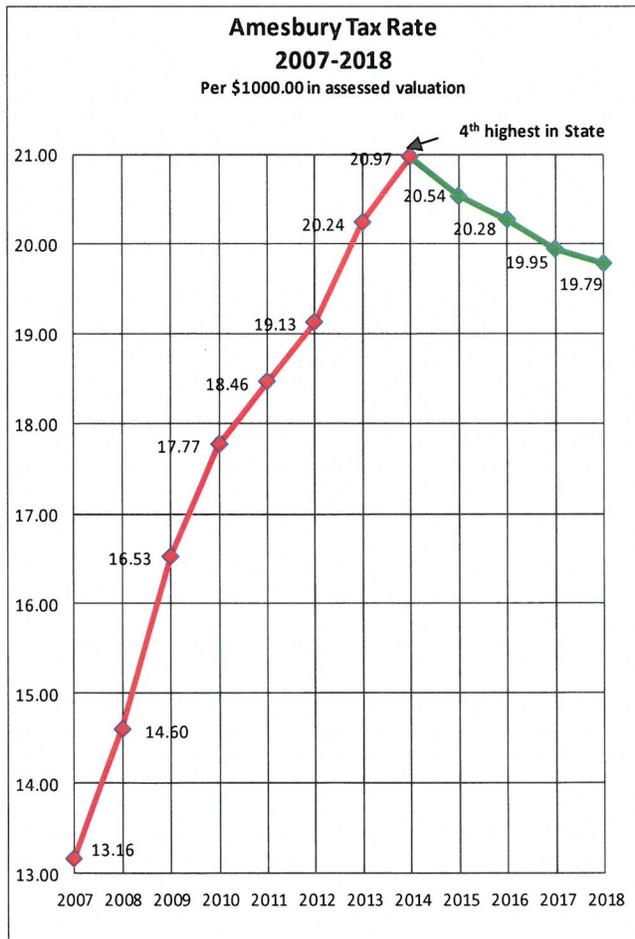
Property Taxes and Economic Development

In order to achieve this goal, we have implemented long, medium, and short-term strategies.

- Our **long-term strategy** is to promote economic development, primarily commercial and industrial, but to include an element of residential growth. To this end, I am pleased to report that we now have over \$100 million in new development recently completed or under construction in Amesbury (as a comparison, in recent years, our new development has averaged about \$15 million per year). As these projects are completed, they will contribute a total of well over \$1 million in new property tax

revenue. To put this in perspective, Amesbury's average tax levy increase for the past few years has been about \$900,000. Therefore, we have the equivalent of more than a full year's tax increase in the construction pipeline. Additionally, we have at least another \$100 million worth of projects in the planning pipeline including a six-rink skating complex slated for South Hunt Road, and the new Pentucket Medical Facility planned for the Golden Triangle. These two projects alone will catalyze even more future development. All of this new development will help significantly to reduce future property tax increases.

- The **medium-term strategy** has been to minimize year-to-year property tax increases by controlling the increases in our annual city budgets. We have done this by keeping those increases to well below the limits allowed by Proposition 2½. In fact, in my first four budgets, we have increased Amesbury's tax levy about \$1.5 million less than that allowed by prop 2½. To put this in perspective, we have saved taxpayers the equivalent of a full year's average property tax increase in just three years. Another way to look at this is that it would require a new development project of about \$75 million in order to generate the property tax revenue needed to pay for what we did not spend.
- The **short-term strategy** has been to control day-to-day spending. The objective is simple: spend the minimum we need to accomplish our goals. In one area, salaries, we have saved over \$100,000 annually by replacing senior managers who have retired or resigned with equally or better qualified individuals at more competitive salaries. In addition, we have added cost controls, such as implementing signature authorities and monitoring purchasing decisions. These controls have saved us tens of thousands of dollars over the last three years.



A little over three years ago, halfway through FY 2014, when I first took office, Amesbury's property tax rate of \$20.97 (per thousand of assessed value) had grown continuously to be the 4th highest of the 351 cities and towns in Massachusetts. After eight consecutive years of increasing rates, my first budget, which was for FY2015, reduced our rate to \$20.54, and our statewide ranking dropped to 13th. My 2016 budget again reduced our rate, this time to \$20.28 and moved us down to 20th highest in the state. In FY2017 my budget brought the rate down again, this time to \$19.95 which further reduced our ranking in the Commonwealth to 32nd. If the City Council adopts the accompanying budget, expect our rate to drop for the fourth consecutive year to an estimated \$19.79. Our property taxes are still much higher than those of our surrounding communities, Essex County, and the Massachusetts average, but we are certainly, and finally, moving our property taxes in the right direction for the fourth consecutive year.

Schools

Each and every year, for ten consecutive years, our schools had been forced to cut teachers, cut programs, increase class sizes, and raise fees, because the annual cost of funding our schools was rising faster than the community's ability to pay.

Two years ago, in FY16, we were able to reverse that trend. For the first time in ten years, we stopped the cuts and began the process of rebuilding our schools. Last year, FY17, the restoration of our schools continued.

I am proud to report that for the third consecutive year, the rebuilding will continue. This budget includes funding for additional teachers, programs, and support personnel. In FY18, we plan to increase investment in our schools by \$919,667. In addition, \$476,000 is allocated to the schools as part of our Capital Investment Plan which will result in needed technology and maintenance improvements.

This total additional spending of \$1.4 million is the highest incremental increase in at least 10 years.

In FY2017, we were awarded an energy grant that was used to improve energy efficiency in Amesbury Middle School. Now fully implemented, the \$225,000 grant is expected to result in an annual savings of over \$50,000 in energy use.

It has been almost 2 years since we transitioned to new leadership in our schools. Dr. Gary Reese then joined us as our new Superintendent and has brought new direction and fresh ideas to our system.

Finally, we were one of only 26 communities selected by the Massachusetts School Building Authority, from 92 applicants, to enter what is called an "eligibility period". We are in the final stages of completing this phase and expect to be invited into the next phase -- "feasibility" -- shortly. If we are successful in this phase we will move forward toward the construction of a sorely needed new elementary school.

We have additional progress to make, but with new leadership, new teachers, new programs, new technology, and a new school, we are certainly, and finally, moving our schools in the right direction.

Community Building

One of the most important roles of municipal government is to strive to continuously improve the quality of life of its citizens. There are many ways to do this, and the following are some of our accomplishments over the last three years in this regard.

On the energy front, we have made great progress. For example, we:

- Purchased an electric car to read water meters.
- Installed a free electric vehicle charging station in the municipal parking garage.
- Changed all of the downtown street lights to use LEDs.
- Installed "Big Belly" trash receptacles that are solar powered and automatically call the DPW when they are full.
- Worked with Citizens Energy to construct 10Mw of solar powered electricity generating capacity.

General quality of life improvements include:

- The Receivership Program, through which we are taking abandoned and run-down private properties and rehabilitating them through a program set up by the Attorney General's Office. This program improves individual properties and whole neighborhoods.
- Completion of the Heritage Park project in the Lower Millyard.
- A 25-year lease with the Amesbury Soccer Association which will enable them to construct world class fields at Woodsom Farm.
- Lighting of the waterfalls in the Upper Millyard.
- New "Welcome to Amesbury" signs.
- A water/spray park for children at Town Park.
- A completely redone Collins Street children's park.
- Adapting the annual mowing schedule at Woodsom farm to Meadowlark and Bobolink fledgling schedules, thus avoiding damage to the newly hatched birds.
- Purchase of a parcel of farmland on Whitehall Road that provides a link to Woodsom Farm from Whitehall and prevents high-density future development on the site.
- Mayor's office hours, where residents can visit with the Mayor and discuss any issue of importance to them.
- Materially increased paving and sidewalk repair and reduced our 20 year backlog of roadwork projects.

To summarize, we are in a great place, making tremendous progress toward meeting all of our goals. This budget supports the continuance of that progress; it provides for significant investment in our schools while maintaining or improving services across all municipal departments. We are doing all of this while concurrently improving the quality of life for our citizens.

Thank you for your consideration.

Sincerely,



Ken Gray
Mayor

Budget Summary

Overview

The proposed FY18 general government operating budget is \$58,558,763. Total spending is proposed to increase \$1,406,084 over the FY17 adopted budget. Revenues from sources other than property taxes are projected to increase by \$516,084, resulting in a property tax levy increase of \$890,000.

Schools

The city's largest expense is the cost of running our schools. At \$30,589,294, a 3.1% increase over last fiscal year, schools represent over 52.1% of our budgeted expenditures for FY18.

Other Expenses

Our next largest expense categories are Public Safety at \$7,408,521 up 3.15% from last year, followed by the DPW at \$2,631,232, up 3.25% from last year.

Revenue

Total revenue from sources other than property taxes is projected to increase by \$516,084, including an increase of \$182,613 in State Funding (Cherry Sheet) and an increase of \$375,000 in permitting fees.

Summary

City expenses continue to be driven by personnel related costs which, including salaries and benefits, represent in excess of 70% of our costs.

In spite of these challenges, we have managed to hold tax increases to a level well below those allowed by law. As we move forward, we can expect to see the benefits of our economic development initiatives take hold as our property tax burden gets spread to a growing commercial and industrial base.

REVENUE & EXPENSE SUMMARIES

City of Amesbury General Fund Revenue

	2016 Actual	2017 Budget	2018 Forecast	Dollar Variance	% Variance
Property Taxes	\$ 38,702,485	\$ 39,781,941	\$ 40,671,941	\$ 890,000	2.2%
Local Receipts:					
<i>Motor Vehicle Excise -</i>					
Motor Vehicle Excise	2,119,414	1,975,000	2,075,000	100,000	5.1%
<i>Other Excise:</i>					
Hotel Room Tax	158,170	200,000	210,000	10,000	5.0%
Boat Excise	12,709	11,500	11,500	-	0.0%
Meals Tax	210,166	210,000	210,000	-	0.0%
<i>Penalties & Interest:</i>					
Penalty/Int. on Prop. Tax	88,014	77,600	90,000	12,400	16.0%
Penalty/Int. on Tax Title	119,401	104,500	120,000	15,500	14.8%
Penalty/Int. on Excise	16,774	12,900	16,000	3,100	24.0%
<i>Payment in Lieu -</i>					
Payment in Lieu of Taxes	12,248	12,000	12,000	-	0.0%
<i>Other Charges -</i>					
Other Charges for Services	-	-	53,000	53,000	N/A

City of Amesbury General Fund Revenue

	2016 Actual	2017 Budget	2018 Forecast	Dollar Variance	% Variance
Local Receipts (continued):					
<i>Fees:</i>					
Treasurer Fee	66,440	66,000	66,000	-	0.0%
Fees	41,085	40,500	55,000	14,500	35.8%
<i>Other Receipts -</i>					
Other Revenue	25,287	25,250	25,250	-	0.0%
<i>Licenses/ Permits:</i>					
Liquor License	32,678	31,000	33,000	2,000	6.5%
Other License	33,086	30,000	30,000	-	0.0%
Permits	791,532	525,000	900,000	375,000	71.4%
<i>Fines/ Forfeits:</i>					
Non-Criminal Violations	15,125	17,445	15,000	(2,445)	-14.0%
Court Fines	59,104	55,500	50,000	(5,500)	-9.9%
<i>Investment Income -</i>					
Interest - General	11,559	11,500	14,000	2,500	21.7%
<i>Misc. Recurring -</i>					
Medicare Reimbursement	155,179	105,000	180,000	75,000	71.4%
Total Local Receipts	3,967,971	3,510,695	4,165,750	655,055	18.7%

City of Amesbury General Fund Revenue

	2016 Actual	2017 Budget	2018 Forecast	Dollar Variance	% Variance
Intergovernmental - State (Cherry Sheet):					
Loss of Tax Vets/ Blind/Widow	139,732	56,839	62,651	5,812	10.2%
Loss of Tax Elderly	-	-	-	-	0.0%
Police Career Incentive	-	-	-	-	0.0%
Lottery Aid	1,793,402	1,870,518	1,943,468	72,950	3.9%
Additional Lottery	-	-	-	-	0.0%
Veterans Benefits	248,978	332,035	374,734	42,699	12.9%
Chapter 70 Aid	8,867,257	8,995,077	9,061,587	66,510	0.7%
Charter School	143,404	48,222	42,864	(5,358)	-11.1%
Transportation Aid	-	-	-	-	0.0%
School Building Assistance	766,765	742,233	742,233	-	0.0%
Total Intergovernmental - State (Cherry Sheet)	11,959,538	12,044,924	12,227,537	182,613	1.5%
Interfund Operating Transfers:					
Transfer from Youth	293,131	386,846	407,085	20,239	5.2%
Transfer from Waterways Improvement	7,500	7,500	7,500	-	0.0%
Transfer from Sale of Cemetery Lots	13,000	20,000	22,000	2,000	10.0%
Transfer from Ambulance	844,000	787,345	685,000	(102,345)	-13.0%
Transfer from Sewer	-	-	-	-	0.0%
Transfer from Water Enterprise	-	-	-	-	0.0%
Transfer from Cemetery Trust	8,000	4,160	2,000	(2,160)	-51.9%
Transfer from Regional Health	59,000	53,468	-	(53,468)	0.0%
Total Intergovernmental - State (Cherry Sheet)	1,224,631	1,259,319	1,123,585	(135,734)	-10.8%

City of Amesbury General Fund Revenue

	2016 Actual	2017 Budget	2018 Forecast	Dollar Variance	% Variance
Miscellaneous Revenue:					
Free Cash	-	500,000	343,950	(156,050)	-31.2%
Miscellaneous Revenue	7,026	-	-	-	0.0%
Bond Premium	433,666	-	-	-	0.0%
Veterans Benefits	-	-	-	-	0.0%
Recycling	36,181	36,100	10,000	(26,100)	-72.3%
Compost	19,730	19,700	16,000	(3,700)	-18.8%
Total Miscellaneous Revenue	496,603	555,800	369,950	(185,850)	-33.4%
<u>GENERAL FUNDS TOTAL</u>	\$ 56,351,228	\$ 57,152,679	\$ 58,558,763	\$ 1,406,084	2.5%

City of Amesbury Enterprise Funds Revenue

	2016 Actual	2017 Budget	2018 Forecast	Dollar Variance	% Variance
WATER/SEWER/LANDRY					
Water	\$ 4,177,414	\$ 4,106,587	\$ 4,147,525	\$ 40,938	1.0%
Sewer	2,973,839	3,011,831	2,882,204	(129,627)	-4.3%
Landry	4,085	9,000	3,500	(5,500)	-61.1%
<u>ENTERPRISE FUNDS TOTAL</u>	<u>\$ 7,155,338</u>	<u>\$ 7,127,418</u>	<u>\$ 7,033,229</u>	<u>\$ (94,189)</u>	<u>-1.3%</u>

**City of Amesbury
General Fund Expenditures**

	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	Mayor Recommended	Dollar Variance	Percentage Variance
Mayor's Office							
Mayor's Office	\$ 202,656	\$ 201,686	\$ 192,510	\$ 199,576	\$ 212,932	\$ 13,356	6.69%
Legal	100,300	100,288	134,985	100,300	110,300	10,000	9.97%
Total Mayor's Office	302,956	301,974	327,495	299,876	323,232	23,356	7.79%
Council/Clerk							
Municipal Council	89,418	88,758	108,499	93,131	95,517	2,386	2.56%
Town Clerk	156,973	163,898	170,128	193,978	175,476	(18,502)	-9.54%
Election/Registration	34,437	30,727	36,166	52,775	56,650	3,875	7.34%
Total Council/Clerk	280,828	283,383	314,793	339,884	327,643	(12,241)	-3.60%
Fire							
	2,883,969	3,173,958	3,384,134	3,189,608	3,305,544	115,936	3.63%
Police							
Police Department	3,670,500	3,861,390	3,907,638	3,985,108	4,095,477	110,369	2.77%
Harbormaster	7,500	7,500	7,500	7,500	7,500	-	0.00%
Total Police	3,678,000	3,868,890	3,915,138	3,992,608	4,102,977	110,369	2.76%
Community & Social Services							
Council on Aging	133,970	135,510	147,202	153,000	156,778	3,778	2.47%
Youth Services	255,753	261,705	296,441	386,846	407,085	20,239	5.23%
Veterans Services	507,012	499,711	485,664	496,225	527,186	30,961	6.24%
Library	674,890	741,249	785,535	795,199	825,780	30,581	3.85%
Total Community & Social Services	1,571,625	1,638,175	1,714,842	1,831,270	1,916,829	85,559	4.67%
Administration & Finance							
Administration & Finance	342,199	274,133	271,233	277,935	295,902	17,967	6.46%
Assessors	199,078	179,219	213,770	194,074	212,723	18,649	9.61%
Treasurer/Collector	200,193	196,327	208,605	208,299	215,653	7,354	3.53%
Management Information Systems	242,542	276,235	289,040	287,103	284,059	(3,044)	-1.06%
Total Administration & Finance	984,012	925,914	982,648	967,411	1,008,337	40,926	4.23%
Community & Economic Development							
Community & Economic Development	416,877	313,145	355,773	380,675	333,022	(47,653)	-12.52%
Planning Board	12,731	16,388	12,766	14,070	10,500	(3,570)	-25.37%
Zoning Board of Appeals	3,601	4,531	1,278	6,325	1,425	(4,900)	-77.47%
Total Community & Economic Development	433,209	334,064	369,817	401,070	344,947	(56,123)	-13.99%

City of Amesbury
General Fund Expenditures - Continued

	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	Mayor Recommended	Dollar Variance	Percentage Variance
Energy & Environmental Affairs							
Energy & Environmental Affairs	-	-	-	-	85,500	85,500	N/A
Conservation Commission	53,620	51,405	46,894	54,321	48,891	(5,430)	-10.00%
Total Inspectional Services	53,620	51,405	46,894	54,321	134,391	80,070	147.40%
Inspectional Services							
Inspectional Services	199,960	206,561	211,414	249,486	270,418	20,932	8.39%
Regional Health Services	143,616	147,419	145,970	169,250	182,418	13,168	7.78%
Weights & Measures	4,500	4,500	4,500	4,500	4,500	-	0.00%
Total Inspectional Services	348,076	358,480	361,884	423,236	457,336	34,100	8.06%
Public Works							
Public Works	1,309,844	1,292,331	1,371,326	1,397,017	1,431,741	34,724	2.49%
Recycle & Refuse	879,540	914,294	841,805	926,343	974,491	48,148	5.20%
Snow & Ice	489,976	679,789	323,584	225,000	225,000	-	0.00%
Total Public Works	2,679,360	2,886,414	2,536,715	2,548,360	2,631,232	82,872	3.25%
Other Operating							
Central Supply	56,115	59,153	63,061	70,900	68,900	(2,000)	-2.82%
Municipal Buildings	166,641	195,393	147,447	173,180	168,180	(5,000)	-2.89%
Outdoor Lighting	195,928	192,000	204,995	198,000	198,000	-	0.00%
Insurance	270,622	285,139	286,496	301,900	301,900	-	0.00%
Other Assessments	27,584	20,672	17,995	10,819	3,519	(7,300)	-67.47%
Total Other Operating	716,890	752,357	719,994	754,799	740,499	(14,300)	-1.89%
Education							
School Department	27,348,496	28,148,498	28,957,496	29,669,627	30,589,294	919,667	3.10%
Regional School Assessments	954,738	1,050,626	870,101	995,267	1,141,730	146,463	14.72%
Total Education	28,303,234	29,199,124	29,827,597	30,664,894	31,731,024	1,066,130	3.48%
Other							
Debt Service	2,144,925	2,287,971	2,435,804	2,809,258	2,594,062	(215,196)	-7.66%
Employee Benefits	4,593,669	4,696,736	4,902,625	5,287,528	5,568,280	280,752	5.31%
Reserves & Other	-	491,000	524,110	971,929	693,950	(277,979)	-28.60%
State & County Assessments	2,598,041	2,780,572	2,821,206	2,616,627	2,678,480	61,853	2.36%
Total Other	9,336,635	10,256,279	10,683,745	11,685,342	11,534,772	(150,570)	-1.29%
TOTAL GENERAL FUND EXPENDITURES	\$ 51,572,414	\$ 54,030,417	\$ 55,185,696	\$ 57,152,679	\$ 58,558,763	\$ 1,406,084	2.46%

**City of Amesbury
Enterprise Funds Expenditures**

	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	Mayor Recommended	Dollar Variance	Percentage Variance
WATER/SEWER/LANDRY							
Water	\$ 3,670,571	\$ 3,865,588	\$ 3,996,006	\$ 4,106,587	\$ 4,147,525	\$ 40,938	1.00%
Sewer	2,777,042	2,769,421	2,783,791	3,011,831	2,882,204	(129,627)	-4.30%
Landry Stadium	10,963	11,825	3,205	9,000	3,500	(5,500)	-61.11%
TOTAL ENTERPRISE FUNDS EXPENDITURES	\$ 6,458,576	\$ 6,646,834	\$ 6,783,002	\$ 7,127,418	\$ 7,033,229	\$ (94,189)	-1.32%

Mayor's Office

**Mayor's Office
Legal Services**

**City of Amesbury Mayor's
Office
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000121511000	Salaries & Wages	\$ 180,896.60	\$ 182,300.04	\$ 184,668.77	\$ 186,015.00	\$ 188,145.90	\$ 2,130.90	1.15%
Object Type - Expenses - 2								
1000121531600	Mayor Consulting	9,000.00	10,860.00	-	-	15,000.00	15,000.00	N/A
1000121531700	Mayor Advertising	692.15	329.88	60.31	200.00	200.00	-	0.00%
1000121532000	Mayor Training	541.26	640.40	207.18	800.00	800.00	-	0.00%
1000121534000	Mayor Communications	1,893.06	767.97	945.78	1,920.00	1,050.00	(870.00)	-45.31%
1000121542000	Mayor Office Supplies	1,351.87	955.21	544.99	1,500.00	1,500.00	-	0.00%
1000121542100	Mayor Printed Supplies	-	-	72.00	1,700.00	-	(1,700.00)	-100.00%
1000121571000	Mayor Travel	2,075.92	1,842.87	3,121.48	2,736.00	2,736.00	-	0.00%
1000121573000	Mayor Dues and Memberships	6,204.90	3,990.00	2,889.09	4,705.00	3,500.00	(1,205.00)	-25.61%
		21,759.16	19,386.33	7,840.83	13,561.00	24,786.00	11,225.00	82.77%
TOTAL		\$ 202,655.76	\$ 201,686.37	\$ 192,509.60	\$ 199,576.00	\$ 212,931.90	\$ 13,355.90	6.69%

City Of Amesbury
Mayor's Office
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000121511000			
Salaries & Wages	Mayor	\$80,000.00	1.0
Salaries & Wages	Chief of Staff	\$57,661.15	1.0
Salaries & Wages	Executive Secretary	\$50,484.75	1.0
Account # - 1000121511000 Subtotal:		\$188,145.90	3.0
Total:		\$188,145.90	3.0

City Of Amesbury

Mayor's Office - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Consulting - 5316		
Mayor Consulting	No Detail	\$15,000.00
Object - Consulting - 5316 Subtotal:		\$15,000.00
Object - Advertising - 5317		
Mayor Advertising	Open Positions	\$200.00
Object - Advertising - 5317 Subtotal:		\$200.00
Object - Training - 5320		
Mayor Training	Misc. Conferences & Seminars	\$800.00
Object - Training - 5320 Subtotal:		\$800.00
Object - Communications - 5340		
Mayor Communications	Land Lines (3) & Fax (1)	\$1,050.00
Object - Communications - 5340 Subtotal:		\$1,050.00
Object - Office Supplies - 5420		
Mayor Office Supplies	General Office Supplies	\$1,500.00
Object - Office Supplies - 5420 Subtotal:		\$1,500.00
Object - Travel - 5710		
Mayor Travel	In State Travel, Conferences, MMA, Meetings	\$2,736.00
Object - Travel - 5710 Subtotal:		\$2,736.00

City Of Amesbury
Mayor's Office - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Amount
Mayor Dues and Memberships	\$600.00
Mayor Dues and Memberships Misc. Dues & Memberships	\$2,500.00
Mayor Dues and Memberships MMA Dues	\$400.00
Object - Dues and Memberships - 5730 Subtotal: MVPC Dues	\$3,500.00
Object Type - Expenses - 2 Subtotal:	\$24,786.00
Total:	\$24,786.00

**City of Amesbury
Legal
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
1000151530600	Legal Consultant Services	\$ 99,380.00	\$ 100,218.43	\$ 134,984.76	\$ 90,100.00	\$ 100,100.00	\$ 10,000.00	11.10%
1000151530900	Legal Consultant Labor	920.00	70.00	-	10,200.00	10,200.00	-	0.00%
		100,300.00	100,288.43	134,984.76	100,300.00	110,300.00	\$ 10,000.00	9.97%

City Of Amesbury

Legal

Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Legal Consultant Services - 5306		
Legal Consultant Services	Ordinance Review	\$5,100.00
Legal Consultant Services	Litigation and Development	\$27,500.00
Legal Consultant Services	General Government	\$67,500.00
Object - Legal Consultant Services - 5306 Subtotal:		\$100,100.00
Object - Legal Consultant Labor - 5309		
Legal Consultant Labor	Labor	\$10,200.00
Object - Legal Consultant Labor - 5309 Subtotal:		\$10,200.00
Object Type - Expenses - 2 Subtotal:		\$110,300.00
Total:		\$110,300.00

Council/Clerk

**Council
Clerk
Elections**

**City of Amesbury
City Council
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000111511000	City Council Salaries & Wages	\$ 34,027.54	\$ 34,159.47	\$ 33,828.15	\$ 32,000.00	\$ 32,000.00	\$ -	0.00%
1000111513000	City Council Overtime	-	-	209.87	5,000.00	4,000.00	(1,000.00)	-20.00%
		34,027.54	34,159.47	34,038.02	37,000.00	36,000.00	(1,000.00)	-2.70%
Object Type - Expenses - 2								
1000111530100	City Council Audit Services	43,500.00	46,000.00	64,305.47	44,000.00	45,000.00	1,000.00	2.27%
1000111531600	City Council Consulting	1,195.00	1,195.00	1,409.19	3,000.00	3,500.00	500.00	16.67%
1000111531700	City Council Advertising	6,483.71	6,682.22	7,249.56	5,814.00	7,200.00	1,386.00	23.84%
1000111532000	City Council Training	534.00	413.00	1,161.42	2,070.00	2,070.00	-	0.00%
1000111542000	City Council Office Supplies	420.67	228.76	26.49	535.00	1,035.00	500.00	93.46%
1000111542400	City Council Committee Expenses	3,257.20	-	208.50	250.00	250.00	-	0.00%
1000111571000	City Council Travel	-	79.46	100.46	461.70	461.70	-	0.00%
		55,390.58	54,598.44	74,461.09	56,130.70	59,516.70	3,386.00	6.03%
TOTAL		\$ 89,418.12	\$ 88,757.91	\$ 108,499.11	\$ 93,130.70	\$ 95,516.70	\$ 2,386.00	2.56%

City Of Amesbury

City Council

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000111511000			
City Council Salaries & Wages	Council President	\$4,000.00	0.0
City Council Salaries & Wages	D 6 Councilor	\$3,000.00	0.0
City Council Salaries & Wages	D 5 Councilor	\$3,000.00	0.0
City Council Salaries & Wages	D 4 Councilor	\$3,000.00	0.0
City Council Salaries & Wages	D 3 Councilor	\$3,000.00	0.0
City Council Salaries & Wages	D 2 Councilor	\$3,000.00	0.0
City Council Salaries & Wages	D 1 Councilor	\$3,000.00	0.0
City Council Salaries & Wages	Councilor At Large	\$3,000.00	0.0
City Council Salaries & Wages	Councilor At Large	\$3,000.00	0.0
City Council Salaries & Wages	Clerk to Council	\$4,000.00	0.0
Account # - 1000111511000 Subtotal:		\$32,000.00	0.0
Account # - 1000111513000			
City Council Overtime		\$4,000.00	0.0
Account # - 1000111513000 Subtotal:		\$4,000.00	0.0
Total:		\$36,000.00	0.0

City Of Amesbury
City Council - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Audit Services - 5301		
City Council Audit Services	Audit Services	\$45,000.00
Object - Audit Services - 5301 Subtotal:		\$45,000.00
Object - Consulting - 5316		
City Council Consulting	Consulting for General Code to Update Municipal Code	\$2,000.00
City Council Consulting	Codification of Ordinances	\$1,500.00
Object - Consulting - 5316 Subtotal:		\$3,500.00
Object - Advertising - 5317		
City Council Advertising	Legals for public hearings and voted bills	\$7,200.00
Object - Advertising - 5317 Subtotal:		\$7,200.00
Object - Training - 5320		
City Council Training	MMA Tradeshow and Council training	\$2,070.00
Object - Training - 5320 Subtotal:		\$2,070.00
Object - Office Supplies - 5420		
City Council Office Supplies	Sheet protectors	\$65.00
City Council Office Supplies	File folders	\$60.00
City Council Office Supplies	City Council Envelopes	\$140.00
City Council Office Supplies	Business Cards	\$270.00
City Council Office Supplies	Laptop to be used at Council and Finance Committee meetings (1/2)	\$500.00
Object - Office Supplies - 5420 Subtotal:		\$1,035.00

City Of Amesbury
City Council - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Committee Expenses - 5424		
City Council Committee Expenses	other expenses, name plates, signature stamps, miscellaneous	\$250.00
Object - Committee Expenses - 5424 Subtotal:		\$250.00
Object - Travel - 5710		
City Council Travel	mileage to conferences for Council	\$461.70
Object - Travel - 5710 Subtotal:		\$461.70
Object Type - Expenses - 2 Subtotal:		\$59,516.70
Total:		\$59,516.70

**City of Amesbury
Clerk
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000161511000	Clerk Salaries & Wages	\$ 153,243.23	\$ 160,144.92	\$ 165,874.94	\$ 165,645.90	\$ 163,228.84	\$ (2,417.06)	-1.46%
1000161512000	Clerk Salaries & Wages Temp	-	-	-	5,265.00	5,317.65	52.65	1.00%
1000161515200	Clerk Sick Leave Buy-Back	-	-	-	16,816.80	-	(16,816.80)	
		153,243.23	160,144.92	165,874.94	187,727.70	168,546.49	(19,181.21)	-10.22%
Object Type - Expenses - 2								
1000161532000	Clerk Training	570.98	453.99	159.47	600.00	800.00	200.00	33.33%
1000161534000	Clerk Communications	14.90	705.75	851.62	1,800.00	1,800.00	-	0.00%
1000161538800	Clerk Parking Ticket Processing	1,411.40	1,041.34	1,173.15	1,500.00	1,500.00	-	0.00%
1000161542000	Clerk Office Supplies	1,268.52	911.68	1,670.31	1,920.00	2,370.00	450.00	23.44%
1000161571000	Clerk Travel	163.85	340.40	98.28	130.00	150.00	20.00	15.38%
1000161573000	Clerk Dues and Memberships	300.00	300.00	300.00	300.00	310.00	10.00	3.33%
		3,729.65	3,753.16	4,252.83	6,250.00	6,930.00	680.00	10.88%
TOTAL		\$ 156,972.88	\$ 163,898.08	\$ 170,127.77	\$ 193,977.70	\$ 175,476.49	\$ (18,501.21)	-9.54%

City Of Amesbury

City Clerk

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000161511000			
Clerk Salaries & Wages	City Clerk	\$70,175.65	1.0
Clerk Salaries & Wages	Asst City Clerk	\$54,816.51	1.0
Clerk Salaries & Wages	Admin Assistant	\$38,236.68	1.0
Account # - 1000161511000 Subtotal:		\$163,228.84	3.0
Account # - 1000161512000			
Clerk Salaries & Wages Temp	records assistant	\$5,317.65	0.0
Account # - 1000161512000 Subtotal:		\$5,317.65	0.0
Account # - 1000161515200			
Clerk Sick Leave Buy-Back	City Clerk	\$0.00	0.0
Account # - 1000161515200 Subtotal:		\$0.00	0.0
Total:		\$168,546.49	3.0

City Of Amesbury
City Clerk - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Training - 5320		
Clerk Training	2 Conferences for certification	\$800.00
Object - Training - 5320 Subtotal:		\$800.00
Object - Communications - 5340		
Clerk Communications	telephone	\$1,800.00
Object - Communications - 5340 Subtotal:		\$1,800.00
Object - Radio Communications - 5388		
Clerk Parking Ticket Processing	Ticket processing fee to Complus	\$1,500.00
Object - Radio Communications - 5388 Subtotal:		\$1,500.00
Object - Office Supplies - 5420		
Clerk Office Supplies	File folders	\$80.00
Clerk Office Supplies	paper clips, calendars, post its, staples, pens, markers, etc	\$150.00
Clerk Office Supplies	small and large mailers	\$150.00
Clerk Office Supplies	dog licenses	\$200.00
Clerk Office Supplies	Security paper for vital records	\$250.00
Clerk Office Supplies	city clerk envelopes	\$320.00
Clerk Office Supplies	Vital Records books and mylar protectors	\$720.00
Clerk Office Supplies	Laptop for journal entry/use at city council meetings(1/2)	\$500.00
Object - Office Supplies - 5420 Subtotal:		\$2,370.00
Object - Travel - 5710		
Clerk Travel	mileage to conferences	\$150.00

City Of Amesbury
City Clerk - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Travel - 5710 Subtotal:		\$150.00
Object - Dues and Memberships - 5730		
Clerk Dues and Memberships	Massachusetts Town Clerks Association	\$100.00
Clerk Dues and Memberships	Massachusetts City Clerks Association	\$150.00
Clerk Dues and Memberships	North Shore City & Town Clerk's Association	\$25.00
Clerk Dues and Memberships	New England Association of City & Town Clerks	\$35.00
Object - Dues and Memberships - 5730 Subtotal:		\$310.00
Object Type - Expenses - 2 Subtotal:		\$6,930.00
Total:		\$6,930.00

**City of Amesbury
Elections
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000162511000	Elections Salary & Wages	\$ 16,694.96	\$ 17,347.13	\$ 16,916.11	\$ 24,800.00	\$ 28,850.00	\$ 4,050.00	16.33%
1000162513000	Overtime	-	-	391.33	2,200.00	2,200.00	-	0.00%
		16,694.96	17,347.13	17,307.44	27,000.00	31,050.00	4,050.00	15.00%
Object Type - Expenses - 2								
1000162525600	Elections Voting Machine Mat	1,200.00	1,232.36	1,200.00	1,350.00	1,350.00	-	0.00%
1000162532000	Elections Training	120.93	100.00	168.00	150.00	150.00	-	0.00%
1000162534100	Elections Postage	3,179.15	2,826.00	2,871.48	4,000.00	4,000.00	-	0.00%
1000162542000	Elections Office Supplies	181.51	145.29	270.20	250.00	250.00	-	0.00%
1000162542100	Elections Printing	12,394.28	7,141.64	13,109.10	17,000.00	17,300.00	300.00	1.76%
1000162542200	Elections Election Supplies	179.50	122.28	-	525.00	550.00	25.00	4.76%
1000162558000	Elections Voting Supplies	486.44	1,812.08	1,239.59	2,500.00	2,000.00	(500.00)	-20.00%
		17,741.81	13,379.65	18,858.37	25,775.00	25,600.00	(175.00)	-0.68%
TOTAL		\$ 34,436.77	\$ 30,726.78	\$ 36,165.81	\$ 52,775.00	\$ 56,650.00	\$ 3,875.00	7.34%

City Of Amesbury

Elections

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000162511000			
Elections Salary & Wages	Board of Registrars	\$300.00	0.0
Elections Salary & Wages	Board of Registrars	\$300.00	0.0
Elections Salary & Wages	Board of Registrars	\$300.00	0.0
Elections Salary & Wages	Board of Registrar / Chief Election Official	\$400.00	0.0
Elections Salary & Wages	Wardens	\$4,000.00	0.0
Elections Salary & Wages	Clerks	\$3,500.00	0.0
Elections Salary & Wages	Poll workers	\$9,000.00	0.0
Elections Salary & Wages	tabulators	\$800.00	0.0
Elections Salary & Wages	General Census help & early voting	\$3,500.00	0.0
Elections Salary & Wages	Elections Consultation	\$6,750.00	0.0
Account # - 1000162511000 Subtotal:		\$28,850.00	0.0
Account # - 1000162513000			
Overtime	Asst Clerk	\$1,200.00	0.0
Overtime	Admin Assist	\$1,000.00	0.0
Account # - 1000162513000 Subtotal:		\$2,200.00	0.0
Total:		\$31,050.00	0.0

City Of Amesbury
Elections - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Repair & Maint Voting Machines - 5256		
Elections Voting Machine Mat		\$1,350.00
Object - Repair & Maint Voting Machines - 5256 Subtotal:		\$1,350.00
Object - Training - 5320		
Elections Training		\$150.00
Object - Training - 5320 Subtotal:		\$150.00
Object - Postage - 5341		
Elections Postage	postage for acknowledgement notices, census, confirmation mailings, second notices, notice of removal from voting rolls, mailing absentees	\$4,000.00
Object - Postage - 5341 Subtotal:		\$4,000.00
Object - Office Supplies - 5420		
Elections Office Supplies	red pens, file, folders, mailers	\$250.00
Object - Office Supplies - 5420 Subtotal:		\$250.00
Object - Printed Supplies - 5421		
Elections Printing	Ballots, coding of memory cards for elections, notices to voter,	\$14,000.00
Elections Printing	MGL Books	\$300.00
Elections Printing	List of Residents	\$1,000.00
Elections Printing	census	\$2,000.00
Object - Printed Supplies - 5421 Subtotal:		\$17,300.00
Object - Ballots - 5422		
Elections Election Supplies	Food, paper goods, drinks for election workers	\$550.00

City Of Amesbury

Elections - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Ballots - 5422 Subtotal:		\$550.00
Object - Election Materials/Supplies - 5580		
Elections Voting Supplies	tape, signage, tables, batteries, miscellaneous supplies for voting location	\$2,000.00
Object - Election Materials/Supplies - 5580 Subtotal:		\$2,000.00
Object Type - Expenses - 2 Subtotal:		\$25,600.00
Total:		\$25,600.00

Fire

Fire

**City of Amesbury
Fire Department
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000220511000	Fire Salaries & Wages	\$ 2,062,911.60	\$ 2,272,090.07	\$ 2,202,251.00	\$ 2,345,827.72	\$ 2,452,851.00	\$ 107,023.28	4.56%
1000220513000	Fire Overtime	112,645.77	104,717.31	79,736.82	38,886.68	72,530.00	33,643.32	86.52%
1000220513300	Fire Vacation OT	-	-	35,038.69	-	-	-	N/A
1000220513400	Fire Ambulance OT	86,242.86	96,080.80	139,053.18	110,953.92	119,332.00	8,378.08	7.55%
1000220513500	Fire Ambulance Training OT	15,094.32	5,728.54	8,670.04	20,793.00	28,519.00	7,726.00	37.16%
1000220514200	Fire Shift Coverage Sick	37,811.81	56,507.10	92,058.66	21,235.00	45,130.00	23,895.00	112.53%
1000220514300	Fire Shift Coverage Injury	2,708.28	16,321.61	24,444.45	8,000.00	18,938.00	10,938.00	136.73%
1000220514400	Fire Holiday Pay	80,774.95	101,391.58	106,086.56	108,539.00	120,361.00	11,822.00	10.89%
1000220514500	Fire Training	1,845.58	2,318.81	17,640.10	13,000.00	-	(13,000.00)	-100.00%
1000220514600	Fire Vacation	-	-	-	-	-	-	N/A
1000220515200	Fire Sick Leave Buy-Back	-	22,500.00	72,500.00	-	10,186.93	10,186.93	N/A
1000220517900	Public Safety Medical Claims (111F)	2,675.12	619.97	48,179.86	-	-	-	N/A
1000220519100	EMT Stipend	4,807.50	4,615.20	-	-	-	-	N/A
1000220519200	Fire Clothing Allowance	50,900.00	48,600.00	50,125.00	50,125.00	48,125.00	(2,000.00)	-3.99%
1000220519700	Fire Education Incentive	42,550.00	48,250.00	61,493.76	75,493.00	84,000.00	8,507.00	11.27%
		2,500,967.79	2,779,740.99	2,937,278.12	2,792,853.32	2,999,972.93	207,119.61	7.42%
Object Type - Expenses - 2								
1000220521100	Fire Electricity	17,567.74	28,114.95	26,370.14	25,270.00	19,867.00	(5,403.00)	-21.38%
1000220521200	Fire Heat	9,208.32	9,732.66	18,187.72	18,300.00	9,300.00	(9,000.00)	-49.18%
1000220524100	Fire Other Mun Bldgs Maint	9,126.76	7,962.48	5,998.82	6,900.00	7,100.00	200.00	2.90%
1000220524400	Fire Repairs & Maint Fire Equipment	-	-	4,648.61	-	-	-	N/A
1000220524800	Fire Repair & Maint Ambulance	36,193.86	61,338.27	15,831.94	17,000.00	16,200.00	(800.00)	-4.71%
1000220524900	Fire Repair & Maint Fire Alarm Maintenance	13,887.10	8,971.10	877.82	1,260.00	8,976.00	7,716.00	612.38%
1000220525100	Fire Repairs & Maint. Vehicles	1,369.60	6,610.45	40,239.92	35,000.00	39,745.00	4,745.00	13.56%
1000220525300	Fire Repair & Maint Other Equip	2,768.47	2,111.51	2,830.57	2,250.00	5,935.00	3,685.00	163.78%
1000220532000	Fire Training	1,971.03	4,729.01	2,496.73	2,500.00	3,500.00	1,000.00	40.00%
1000220534000	Fire Communications	365.55	1,921.79	7,201.42	5,220.00	5,220.00	-	0.00%
1000220542300	Fire In Service Training	-	-	-	-	-	-	N/A
1000220542700	Fire Supplies	250.00	855.66	17,046.52	10,798.00	22,811.00	12,013.00	111.25%
1000220545000	Fire Custodial Supplies	17,892.15	21,041.36	4,415.93	4,500.00	4,500.00	-	0.00%
1000220548000	Fire Vehicular Supplies	38,799.71	31,051.36	43,901.86	39,426.00	35,338.00	(4,088.00)	-10.37%
1000220550100	Fire Ambulance Equip/Supplies	46,856.87	30,853.27	71,641.67	77,000.00	77,595.00	595.00	0.77%
1000220551000	Fire Prevention	4,569.70	5,064.63	6,088.79	8,850.00	9,300.00	450.00	5.08%
1000220558400	Fire Protective Equipment	-	-	-	27,625.00	28,324.50	699.50	2.53%
1000220573000	Fire Dues and Memberships	76,788.64	58,719.42	3,082.36	5,130.00	6,080.00	950.00	18.52%
1000220578600	Fire Equip Apparatus/Men	6,763.75	7,787.75	15,940.19	5,780.00	5,780.00	-	0.00%
		284,379.25	286,865.67	286,801.01	292,809.00	305,571.50	12,762.50	4.36%
Object Type - Capital - 3								
1000220587000	Fire Equipment Replacement	98,622.14	107,350.94	160,054.80	103,945.98	-	(103,945.98)	-100.00%
TOTAL		\$ 2,883,969.18	\$ 3,173,957.60	\$ 3,384,133.93	\$ 3,189,608.30	\$ 3,305,544.43	\$ 115,936.13	3.63%

City Of Amesbury

Fire

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000220511000			
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$55,464.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$64,214.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$62,396.00	1.0
Fire Salaries & Wages	FF/Paramedic/Mechanic	\$77,996.00	1.0
Fire Salaries & Wages	Chief/Paramedic	\$137,736.00	1.0
Fire Salaries & Wages	FF Lieutenant/Paramedic	\$75,773.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$64,214.00	1.0
Fire Salaries & Wages	FF/EMT	\$56,696.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$55,464.00	1.0
Fire Salaries & Wages	FF/EMT	\$59,999.00	1.0
Fire Salaries & Wages	FF Lieutenant/EMT	\$68,850.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$62,396.00	1.0
Fire Salaries & Wages	FF Lieutenant/EMT	\$83,798.00	1.0
Fire Salaries & Wages	Assistant Admin	\$63,960.00	1.0
Fire Salaries & Wages	FF/EMT	\$63,302.00	1.0
Fire Salaries & Wages	FF Lieutenant/Paramedic	\$75,773.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$64,214.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$57,958.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/EMT-I	\$63,015.00	1.0

City Of Amesbury

Fire - Continued

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Fire Salaries & Wages	FF/Paramedic	\$62,396.00	1.0
Fire Salaries & Wages	FF/EMT	\$60,000.00	1.0
Fire Salaries & Wages	Deputy Chief	\$105,000.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$70,636.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$60,579.00	1.0
Fire Salaries & Wages	FF/EMT	\$58,347.00	1.0
Fire Salaries & Wages	FF/Paramedic	\$55,464.00	1.0
Fire Salaries & Wages	Assistant Chief	\$122,000.00	1.0
Account # - 1000220511000 Subtotal:		\$2,452,851.00	36.0
Account # - 1000220513000			
Fire Overtime		\$72,530.00	0.0
Account # - 1000220513000 Subtotal:		\$72,530.00	0.0
Account # - 1000220513400			
Fire Ambulance OT		\$119,332.00	0.0
Account # - 1000220513400 Subtotal:		\$119,332.00	0.0
Account # - 1000220513500			
Fire Ambulance Training OT		\$28,519.00	0.0
Account # - 1000220513500 Subtotal:		\$28,519.00	0.0
Account # - 1000220514200			
Fire Shift Coverage Sick		\$45,130.00	0.0

City Of Amesbury
Fire - Continued
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000220514200 Subtotal:		\$45,130.00	0.0
Account # - 1000220514300			
Fire Shift Coverage Injury		\$18,938.00	0.0
Account # - 1000220514300 Subtotal:		\$18,938.00	0.0
Account # - 1000220514400			
Fire Holiday Pay		\$111,805.00	0.0
Fire Holiday Pay		\$8,556.00	0.0
Account # - 1000220514400 Subtotal:		\$120,361.00	0.0
Account # - 1000220515200			
Fire Sick Leave Buy-Back		\$10,186.93	0.0
Account # - 1000220515200 Subtotal:		\$10,186.93	0.0
Account # - 1000220519200			
Fire Clothing Allowance		\$40,500.00	0.0
Fire Clothing Allowance		\$7,625.00	0.0
Account # - 1000220519200 Subtotal:		\$48,125.00	0.0
Account # - 1000220519700			
Fire Education Incentive		\$84,000.00	0.0
Account # - 1000220519700 Subtotal:		\$84,000.00	0.0
Total:		\$2,999,972.93	36.0

City Of Amesbury
Fire - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Electricity - 5211		
Fire Electricity	Electricity \$1,655.58 x 12(months) = \$20,270.00	\$19,867.00
Object - Electricity - 5211 Subtotal:		\$19,867.00
Object - Heat - 5212		
Fire Heat	Natural Gas 12 months x \$ 775 = \$18300.00	\$9,300.00
Object - Heat - 5212 Subtotal:		\$9,300.00
Object - Other Mun Bldgs Maint - 5241		
Fire Other Mun Bldgs Maint	Heat and AC Maintenance agreement	\$1,600.00
Fire Other Mun Bldgs Maint	Other Annual Maintenance	\$1,000.00
Fire Other Mun Bldgs Maint	Exterminator	\$2,100.00
Fire Other Mun Bldgs Maint	Plymovent annual maintenance	\$2,400.00
Object - Other Mun Bldgs Maint - 5241 Subtotal:		\$7,100.00
Object - Repair & Maint Ambulance - 5248		
Fire Repair & Maint Ambulance	Routine and Emergency Repairs	\$11,000.00
Fire Repair & Maint Ambulance	Paint and Body Repair	\$3,000.00

City Of Amesbury
Fire - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Fire Repair & Maint Ambulance	FDA Licensing for Medications	\$700.00
Fire Repair & Maint Ambulance	Licensing through the States of Ma and NH	\$1,500.00
Object - Repair & Maint Ambulance - 5248 Subtotal:		\$16,200.00
Object - Repair & Maint Fire Alarm - 5249		
Fire Repair & Maint Fire Alarm Maintenance	PPM fire alarm monitoring \$50.00 per month	\$600.00
Fire Repair & Maint Fire Alarm Maintenance	IP fire alarm monitoring	\$660.00
Fire Repair & Maint Fire Alarm Maintenance	King Fisher Annual Maintenance	\$5,000.00
Fire Repair & Maint Fire Alarm Maintenance	Radio Circuit Maintenance	\$2,716.00
Object - Repair & Maint Fire Alarm - 5249 Subtotal:		\$8,976.00
Object - Repairs & Maint. Vehicles - 5251		
Fire Repairs & Maint. Vehicles	Tool Replacement , Upgrades and Repairs	\$2,000.00
Fire Repairs & Maint. Vehicles	Tire Replacement 8 x \$1,100.00 = \$8,800.00	\$8,800.00
Fire Repairs & Maint. Vehicles	Routine Vehicle Maintenance and Repairs	\$9,200.00
Fire Repairs & Maint. Vehicles	Pump Testing 3 Pumps Annual - 3 x \$500.00 = \$ 1500.00	\$1,500.00
Fire Repairs & Maint. Vehicles	Pump Maintenance Annual 3 x\$ 600.00 = \$1800.00	\$1,800.00
Fire Repairs & Maint. Vehicles	Ladder Testing Ground Ladders- Annual	\$1,900.00
Fire Repairs & Maint. Vehicles	Inspections	\$1,545.00
Fire Repairs & Maint. Vehicles	Arial Ladder Testing and Service - Annual	\$7,000.00
Fire Repairs & Maint. Vehicles	Annual Lube and Oil Service all Vehicles	\$5,000.00
Fire Repairs & Maint. Vehicles	Truck wash, cleaning supplies	\$1,000.00
Object - Repairs & Maint. Vehicles - 5251 Subtotal:		\$39,745.00
Object - Repair & Maint Other Equip - 5253		
Fire Repair & Maint Other Equip	Annual Fit Testing for SCBA \$35.00 each fire fighter	\$1,225.00
Fire Repair & Maint Other Equip	Annual Service on Purified Air Compressor	\$800.00
Fire Repair & Maint Other Equip	Emergency Repairs SCBA	\$0.00
Fire Repair & Maint Other Equip	Batteries for SCBA	\$400.00

City Of Amesbury
Fire - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Fire Repair & Maint Other Equip	Annual SCBA Air Pack Service	\$2,160.00
Fire Repair & Maint Other Equip	Annual Testing Extrication Tools (Jaws of Life)	\$1,350.00
Object - Repair & Maint Other Equip - 5253 Subtotal:		\$5,935.00
Object - Training - 5320		
Fire Training	Fire Training Classes	\$3,500.00
Object - Training - 5320 Subtotal:		\$3,500.00
Object - Communications - 5340		
Fire Communications	Cost of Phone lines	\$5,220.00
Object - Communications - 5340 Subtotal:		\$5,220.00
Object - Public Safety Supplies - 5427		
Fire Supplies	Haz-Mat Supplies	\$1,300.00
Fire Supplies	Fire Fighiteing Tool Replacement.	\$3,500.00
Fire Supplies	Fire Hose Replacement	\$5,000.00
Fire Supplies	Fire Extinguisher annual Maintenance	\$1,000.00
Fire Supplies	Comcast	\$2,450.00
Fire Supplies	Staples	\$2,250.00
Fire Supplies	Wells Fargo	\$2,311.00
Fire Supplies	Minuteman Press	\$500.00
Fire Supplies	Office Supplies	\$600.00
Fire Supplies	Repair / Replace Fire Nozzels	\$3,900.00
Object - Public Safety Supplies - 5427 Subtotal:		\$22,811.00
Object - Custodial Supplies - 5450		
Fire Custodial Supplies	Paper Towels / Toilet Paper	\$3,000.00
Fire Custodial Supplies	Cleaner and soaps ect.	\$1,500.00

City Of Amesbury
Fire - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Custodial Supplies - 5450 Subtotal:		\$4,500.00
Object - Vehicular Supplies - 5480		
Fire Vehicular Supplies	Diesel 7163 gal x \$3.10 = \$22,206.00	\$22,206.00
Fire Vehicular Supplies	Gas 4775 gal x \$2.75 = \$ 13,132.00	\$13,132.00
Object - Vehicular Supplies - 5480 Subtotal:		\$35,338.00
Object - Ambulance Equip/Supplies - 5501		
Fire Ambulance Equip/Supplies	Ambulance Supplies and Medications	\$62,895.00
Fire Ambulance Equip/Supplies	Defibrillator and Autopulse annual service agreement.	\$4,000.00
Fire Ambulance Equip/Supplies	Battery maintenance Autopulse, Monitor, Stretcher	\$4,900.00
Fire Ambulance Equip/Supplies	Center Learn	\$1,300.00
Fire Ambulance Equip/Supplies	Co Meters	\$4,500.00
Object - Ambulance Equip/Supplies - 5501 Subtotal:		\$77,595.00
Object - Fire Prevention - 5510		
Fire Prevention	Code Red	\$7,500.00
Fire Prevention	Training Seminars NFPA; Sprinkler and Fire Alarm	\$1,200.00
Fire Prevention	Fire Prevention Association Dues and Memberships	\$600.00
Object - Fire Prevention - 5510 Subtotal:		\$9,300.00
Object - Protective Equipment - 5584		
Fire Protective Equipment	Turnout Gear bunker Coats and pants 10 x \$23,000.00 = 23,000.00	\$20,000.00
Fire Protective Equipment	Protective Hoods 20 x \$ 45 = 900	\$900.00
Fire Protective Equipment	Patches for Uniforms	\$375.00
Fire Protective Equipment	Helmets 4 x \$325 = \$1300	\$1,300.00
Fire Protective Equipment	Gloves 30 x \$59 = \$ 1770.00	\$1,770.00
Fire Protective Equipment	Structural Firefighting Boots x 10	\$3,979.50

City Of Amesbury
Fire - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Protective Equipment - 5584 Subtotal:		\$28,324.50
Object - Dues and Memberships - 5730		
Fire Dues and Memberships	Essex County Chiefs Assessment for Mutual Aid and Radio maintenance agreement and Specialized Equipment	\$1,950.00
Fire Dues and Memberships	National Fire Protection Association and Code Updates	\$1,480.00
Fire Dues and Memberships	Seacoast Chief Fire Officers Association	\$1,500.00
Fire Dues and Memberships	Mass Fire Chiefs Association	\$400.00
Fire Dues and Memberships	International Association of Fire Chiefs	\$750.00
Object - Dues and Memberships - 5730 Subtotal:		\$6,080.00
Object - Equip Apparatus/Men - 5786		
Fire Equip Apparatus/Men	Phone Stipend for Chief Officers 190 x 12 = 2280	\$2,280.00
Fire Equip Apparatus/Men	Annual Hose Testing	\$3,500.00
Object - Equip Apparatus/Men - 5786 Subtotal:		\$5,780.00
Object Type - Expenses - 2 Subtotal:		\$305,571.50
Total:		\$305,571.50

Police

**Police
Harbormaster**

**City of Amesbury
Police Department
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000210511000	Police Salaries & Wages	\$ 2,657,620.79	\$ 2,919,477.99	\$ 2,964,692.73	\$ 2,954,703.57	\$ 3,031,460.64	\$ 76,757.07	2.60%
1000210512200	Police Reserve Officers	35,124.04	19,018.71	-	53,589.00	53,588.50	(0.50)	0.00%
1000210513000	Overtime	139,033.90	109,519.06	109,566.60	147,345.00	149,857.50	2,512.50	1.71%
1000210513100	Recall OT	40,846.58	40,683.19	35,618.38	31,920.00	32,453.00	533.00	1.67%
1000210513200	Police Training OT	49,280.09	41,086.55	81,034.50	33,600.00	34,160.00	560.00	1.67%
1000210513300	Vacation OT	96,587.26	123,091.95	117,278.27	112,980.00	116,083.00	3,103.00	2.75%
1000210513600	Sick Leave Coverage	65,608.89	73,600.73	70,038.47	51,300.00	52,155.00	855.00	1.67%
1000210513700	Court Time	26,232.95	30,546.90	26,820.65	46,800.00	47,580.00	780.00	1.67%
1000210514400	Holiday Pay	105,627.41	114,516.69	104,668.80	131,940.60	138,941.30	7,000.70	5.31%
1000210514500	Training	-	-	12,219.30	-	-	-	N/A
1000210515200	Sick Leave Buy-Back	60,000.00	-	25,000.00	-	-	-	N/A
1000210517900	Public Safety Medical Claims (111F)	-	-	6,246.44	-	-	-	N/A
1000210519200	Clothing Allowance	57,132.20	62,800.00	58,064.99	57,800.00	57,800.00	-	0.00%
1000210519700	Education Incentive	-	-	4,350.00	-	-	-	N/A
		3,333,094.11	3,534,341.77	3,615,599.13	3,621,978.17	3,714,078.94	92,100.77	2.54%
Object Type - Expenses - 2								
1000210521100	Police Electricity	19,701.39	19,530.03	18,403.83	19,002.00	18,000.00	(1,002.00)	-5.27%
1000210521200	Police Heat	4,453.41	4,758.78	4,746.41	3,900.00	4,500.00	600.00	15.38%
1000210524000	Police Repairs & Maint. Office Equipment	20,923.77	7,015.21	7,888.80	16,205.00	16,955.00	750.00	4.63%
1000210524100	Police Other Mun Bldgs Maint	27,669.81	24,631.81	22,635.62	30,678.00	31,928.00	1,250.00	4.07%
1000210525100	Police Repairs & Maint. Vehicles	23,370.06	32,005.81	25,151.84	31,340.00	31,340.00	-	0.00%
1000210525300	Police Repair & Maint Other Equip	9,719.82	4,206.21	5,559.95	14,840.00	13,920.00	(920.00)	-6.20%
1000210527400	Police K9/ACO Operations	800.00	-	-	-	-	-	N/A
1000210531600	Police Consulting	-	300.00	426.70	-	-	-	N/A
1000210532000	Police Training	15,429.14	32,558.50	23,063.23	26,020.00	35,475.00	9,455.00	36.34%
1000210534000	Police Communications	7,690.85	8,183.38	5,619.79	13,164.00	12,159.00	(1,005.00)	-7.63%
1000210542000	Police Office Supplies	9,668.73	14,478.51	10,731.28	12,070.00	12,850.00	780.00	6.46%
1000210542100	Police Printed Supplies	2,624.29	2,291.04	2,799.67	2,500.00	2,500.00	-	0.00%
1000210542300	Police Training Fees	-	-	644.00	-	-	-	N/A
1000210542700	Police Supplies	-	5,354.64	6,646.06	-	-	-	N/A
1000210545000	Police Custodial Supplies	2,316.04	2,019.33	2,816.29	1,560.00	1,560.00	-	0.00%
1000210548000	Police Vehicular Supplies	78,679.40	58,937.40	48,497.00	71,172.00	71,172.00	-	0.00%
1000210558400	Police Protective Equipment-Clothing	-	-	5,137.68	8,100.00	10,800.00	2,700.00	33.33%
1000210558700	Police Public Safety Supplies	14,933.54	28,613.93	18,366.27	18,530.00	30,180.00	11,650.00	62.87%
1000210571000	Police Travel	2,019.50	215.82	-	-	-	-	N/A
1000210573000	Police Dues and Memberships	14,842.55	16,910.21	16,365.51	11,369.00	14,699.00	3,330.00	29.29%
1000210578100	Police Meals	1,521.28	709.77	614.16	1,680.00	1,360.00	(320.00)	-19.05%
		256,363.58	262,720.38	226,114.09	282,130.00	309,398.00	27,268.00	9.67%
Object Type - Capital - 3								
1000210587000	Police Equipment Replacement	81,042.09	64,328.17	65,925.27	81,000.00	72,000.00	(9,000.00)	-11.11%
TOTAL		\$ 3,670,499.78	\$ 3,861,390.32	\$ 3,907,638.49	\$ 3,985,108.17	\$ 4,095,476.94	\$ 110,368.77	2.77%

City Of Amesbury

Police

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000210511000			
Police Salaries & Wages	Chief	\$155,000.00	1.0
Police Salaries & Wages	Lieutenant X/O	\$125,000.00	1.0
Police Salaries & Wages	Lieutenant DT	\$120,000.00	1.0
Police Salaries & Wages	Sergeant	\$91,058.76	1.0
Police Salaries & Wages	Sergeant	\$93,856.88	1.0
Police Salaries & Wages	Sergeant	\$93,028.00	1.0
Police Salaries & Wages	Sergeant	\$92,434.68	1.0
Police Salaries & Wages	Sergeant	\$89,321.96	1.0
Police Salaries & Wages	Sergeant	\$93,043.60	1.0
Police Salaries & Wages	Detective	\$90,337.00	1.0
Police Salaries & Wages	Detective	\$75,710.96	1.0
Police Salaries & Wages	Detective	\$89,082.76	1.0
Police Salaries & Wages	Detective RT	\$81,764.80	1.0
Police Salaries & Wages	Officer	\$75,882.56	1.0
Police Salaries & Wages	Officer	\$75,085.40	1.0
Police Salaries & Wages	Officer	\$75,085.40	1.0
Police Salaries & Wages	Officer	\$75,085.40	1.0
Police Salaries & Wages	Officer	\$75,085.40	1.0
Police Salaries & Wages	Officer	\$62,571.08	1.0
Police Salaries & Wages	Officer	\$75,085.40	1.0
Police Salaries & Wages	Officer	\$71,509.88	1.0
Police Salaries & Wages	Officer	\$59,591.48	1.0

City Of Amesbury
Police - Continued
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Police Salaries & Wages	Officer	\$68,767.92	1.0
Police Salaries & Wages	Officer	\$73,128.64	1.0
Police Salaries & Wages	Officer	\$72,966.40	1.0
Police Salaries & Wages	Officer	\$72,966.40	1.0
Police Salaries & Wages	Officer	\$72,966.40	1.0
Police Salaries & Wages	Officer	\$72,966.40	1.0
Police Salaries & Wages	Officer	\$68,232.32	1.0
Police Salaries & Wages	Officer	\$72,485.92	1.0
Police Salaries & Wages	Officer	\$61,999.60	1.0
Police Salaries & Wages	Officer	\$62,182.12	1.0
Police Salaries & Wages	Officer	\$69,742.92	1.0
Police Salaries & Wages	PSC	\$43,264.00	1.0
Police Salaries & Wages	PSC	\$37,030.76	1.0
Police Salaries & Wages	PSC	\$34,222.76	1.0
Police Salaries & Wages	PSC	\$37,030.76	1.0
Police Salaries & Wages	PSC / PT	\$17,803.50	0.5
Police Salaries & Wages	Prosecutor	\$65,193.96	1.0
Police Salaries & Wages	Admin / Asst.	\$66,431.56	1.0
Police Salaries & Wages	Lic /Officer	\$27,456.90	0.33
Account # - 1000210511000 Subtotal:		\$3,031,460.64	39.83
Account # - 1000210512200			
Police Reserve Officers		\$53,588.50	0.0
Account # - 1000210512200 Subtotal:		\$53,588.50	0.0
Account # - 1000210513000			
Overtime		\$118,645.00	0.0
Overtime		\$31,212.50	0.0
Account # - 1000210513000 Subtotal:		\$149,857.50	0.0

City Of Amesbury
Police - Continued
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Recall OT		\$32,453.00	0.0
Account # - 1000210513100 Subtotal:		\$32,453.00	0.0
Account # - 1000210513200			
Police Training OT		\$34,160.00	0.0
Account # - 1000210513200 Subtotal:		\$34,160.00	0.0
Account # - 1000210513300			
Vacation OT		\$116,083.00	0.0
Account # - 1000210513300 Subtotal:		\$116,083.00	0.0
Account # - 1000210513600			
Sick Leave Coverage		\$52,155.00	0.0
Account # - 1000210513600 Subtotal:		\$52,155.00	0.0
Account # - 1000210513700			
Court Time		\$47,580.00	0.0
Account # - 1000210513700 Subtotal:		\$47,580.00	0.0
Account # - 1000210514400			
Holiday Pay	Sergeant	\$5,137.00	0.0
Holiday Pay	Sergeant	\$5,294.30	0.0
Holiday Pay	Sergeant	\$5,248.10	0.0
Holiday Pay	Sergeant	\$5,214.00	0.0
Holiday Pay	Sergeant	\$5,039.10	0.0
Holiday Pay	Sergeant	\$5,248.10	0.0
Holiday Pay	Detective	\$5,096.30	0.0
Holiday Pay	Detective	\$4,271.30	0.0
Holiday Pay	Detective	\$5,024.80	0.0
Holiday Pay	Detective RT	\$4,612.30	0.0

City Of Amesbury

Police - Continued

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Holiday Pay	Officer	\$4,280.10	0.0
Holiday Pay	Officer	\$4,236.10	0.0
Holiday Pay	Officer	\$4,236.10	0.0
Holiday Pay	Officer	\$4,236.10	0.0
Holiday Pay	Officer	\$4,236.10	0.0
Holiday Pay	Officer	\$3,529.90	0.0
Holiday Pay	Officer	\$4,236.10	0.0
Holiday Pay	Officer	\$4,033.70	0.0
Holiday Pay	Officer	\$3,361.60	0.0
Holiday Pay	Officer	\$3,879.70	0.0
Holiday Pay	Officer	\$4,125.00	0.0
Holiday Pay	Officer	\$4,116.20	0.0
Holiday Pay	Officer	\$4,116.20	0.0
Holiday Pay	Officer	\$4,116.20	0.0
Holiday Pay	Officer	\$4,116.20	0.0
Holiday Pay	Officer	\$3,840.10	0.0
Holiday Pay	Officer	\$4,088.70	0.0
Holiday Pay	Officer	\$3,496.90	0.0
Holiday Pay	Officer	\$3,507.90	0.0
Holiday Pay	Officer	\$3,934.70	0.0
Holiday Pay	PSC PT	\$949.52	0.0
Holiday Pay	PSC	\$1,974.96	0.0
Holiday Pay	PSC	\$2,307.76	0.0
Holiday Pay	PSC	\$1,974.96	0.0
Holiday Pay	PSC	\$1,825.20	0.0
Account # - 1000210514400 Subtotal:		\$138,941.30	0.0
Account # - 1000210519200			
Clothing Allowance		\$5,100.00	0.0
Clothing Allowance		\$1,700.00	0.0
Clothing Allowance		\$40,800.00	0.0

City Of Amesbury
Police - Continued
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Clothing Allowance		\$10,200.00	0.0
Account # - 1000210519200 Subtotal:		\$57,800.00	0.0
Total:		\$3,714,078.94	39.83

City Of Amesbury
Police - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Electricity - 5211		
Police Electricity	Electricity - Police Building	\$18,000.00
Object - Electricity - 5211 Subtotal:		\$18,000.00
Object - Heat - 5212		
Police Heat	Police Heat - Building	\$4,500.00
Object - Heat - 5212 Subtotal:		\$4,500.00
Object - Repairs & Maint. Office Equip - 5240		
Police Repairs & Maint. Office Equipment	Computer System Licensing Fee- Modules, software support	\$7,035.00
Police Repairs & Maint. Office Equipment	Copy - Fax Machines service Contracts	\$1,130.00
Police Repairs & Maint. Office Equipment	Copy / Fax machine lease	\$1,190.00
Police Repairs & Maint. Office Equipment	Office Computer Maintenance	\$1,600.00
Police Repairs & Maint. Office Equipment	Radar, breathalyzer, cell cameras, defibrillators, Narcan, Epi-pens	\$6,000.00
Object - Repairs & Maint. Office Equip - 5240 Subtotal:		\$16,955.00
Object - Other Mun Bldgs Maint - 5241		
Police Other Mun Bldgs Maint	Electrical Repairs	\$1,680.00

City Of Amesbury

Police - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Police Other Mun Bldgs Maint	Heating/Cooling - HVAC -Emergency Repairs	\$1,440.00
Police Other Mun Bldgs Maint	Plumbing Repairs	\$1,600.00
Police Other Mun Bldgs Maint	Carpentry Repairs - Painting	\$2,600.00
Police Other Mun Bldgs Maint	Cleaning Service	\$18,720.00
Police Other Mun Bldgs Maint	Emergency Generator -Maintenance	\$3,500.00
Police Other Mun Bldgs Maint	Emergency Generator Fuel	\$788.00
Police Other Mun Bldgs Maint	HVAC- Annual Maintenance, filter, adjustments, cleaning	\$1,600.00
Object - Other Mun Bldgs Maint - 5241 Subtotal:		\$31,928.00
Object - Repairs & Maint. Vehicles - 5251		
Police Repairs & Maint. Vehicles	Tires	\$10,540.00
Police Repairs & Maint. Vehicles	Miscellaneous Repairs / parts for all vehicles	\$5,100.00
Police Repairs & Maint. Vehicles	Vehicle Maintenance (Includes non-fuel consumables i.e.: headlights, brakes ,rotors etc.	\$8,800.00
Police Repairs & Maint. Vehicles	Cruisers - Command Vehicles	\$1,500.00
Police Repairs & Maint. Vehicles	Vans and Motorcycles - EVOC Vehiicle, Crime Scene, Transport Van, SRO	\$3,000.00
Police Repairs & Maint. Vehicles	Vehicle Washing	\$2,400.00
Object - Repairs & Maint. Vehicles - 5251 Subtotal:		\$31,340.00
Object - Repair & Maint Other Equip - 5253		
Police Repair & Maint Other Equip	Radio Maintenance calls for service	\$3,000.00
Police Repair & Maint Other Equip	Mobile Data Terminals MDT Maintenance & Repair	\$1,500.00
Police Repair & Maint Other Equip	MDT - Mobile Data Terminal - Repeater and MDT 800mgz radio modems	\$0.00
Police Repair & Maint Other Equip	MDT Laptop batteries	\$800.00
Police Repair & Maint Other Equip	cruiser electronic consoles and related electrical	\$1,400.00
Police Repair & Maint Other Equip	CJIS Computer Maintenance Contract	\$1,600.00
Police Repair & Maint Other Equip	State and federal fingerprint systems/ Altura phone system Maintenance	\$2,000.00
Police Repair & Maint Other Equip	Medical Expenses	\$3,000.00
Police Repair & Maint Other Equip	Tower Rental Fee	\$620.00
Object - Repair & Maint Other Equip - 5253 Subtotal:		\$13,920.00

City Of Amesbury
Police - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Training - 5320		
Police Training	Canine Recertification - Boston Police Recert.	\$500.00
Police Training	Command Training for Supervisors	\$6,500.00
Police Training	In-service training for Officers	\$3,525.00
Police Training	Police Full Time Academy Fees	\$8,400.00
Police Training	Police Reserve Academy Fee (New Reserves)	\$7,500.00
Police Training	Tuition for Specialized Training	\$9,050.00
Object - Training - 5320 Subtotal:		\$35,475.00
Object - Communications - 5340		
Police Communications	ATT&T/Verizon - phone lines, fax, cable	\$3,384.00
Police Communications	CLEAR investigative Web Access	\$2,005.00
Police Communications	Language Line, Verizon Mobile Access, TransCOR-AVL	\$6,770.00
Object - Communications - 5340 Subtotal:		\$12,159.00
Object - Office Supplies - 5420		
Police Office Supplies	Booking room supplies, ink pads, gloves, blankets	\$1,000.00
Police Office Supplies	Computer/Copy Paper & Labels	\$2,850.00
Police Office Supplies	Ink Cartridges	\$1,800.00
Police Office Supplies	Toner Kits	\$3,600.00
Police Office Supplies	USB, electronic media, pens, files, staples, general office supplies	\$3,600.00
Object - Office Supplies - 5420 Subtotal:		\$12,850.00
Object - Printed Supplies - 5421		
Police Printed Supplies	Police printed Supplies	\$2,500.00
Object - Printed Supplies - 5421 Subtotal:		\$2,500.00

City Of Amesbury

Police - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Custodial Supplies - 5450		
Police Custodial Supplies	Custodial Cleaning Supplies	\$1,560.00
Object - Custodial Supplies - 5450 Subtotal:		\$1,560.00
Object - Vehicular Supplies - 5480		
Police Vehicular Supplies	Oil Filters for Changes	\$1,422.00
Police Vehicular Supplies	Oil for Changes	\$2,844.00
Police Vehicular Supplies	Vehicle Fuel - Gasoline	\$66,000.00
Police Vehicular Supplies	Air Filters	\$756.00
Police Vehicular Supplies	Fuel Filters	\$150.00
Object - Vehicular Supplies - 5480 Subtotal:		\$71,172.00
Object - Protective Equipment - 5584		
Police Protective Equipment-Clothing	Department Obligations Uniform	\$3,900.00
Police Protective Equipment-Clothing	Quartermaster (assigned) Uniform for Public Safety Clerk	\$1,500.00
Police Protective Equipment-Clothing	Uniform Class A	\$5,400.00
Object - Protective Equipment - 5584 Subtotal:		\$10,800.00
Object - Public Safety Supplies - 5587		
Police Public Safety Supplies	Ammunition - qualification, simmunition, targets, Taser re-loads for training	\$10,000.00
Police Public Safety Supplies	Crime scene supplies, identifications kits,cruiser trunk supplies,	\$3,000.00
Police Public Safety Supplies	Flashlight Batteries - Nickel Cadium	\$1,170.00
Police Public Safety Supplies	Police Supplies	\$2,800.00
Police Public Safety Supplies	Portable radio batteries, microphones, antenna	\$1,560.00
Police Public Safety Supplies	Public Safety Clerk Supplies	\$1,000.00
Police Public Safety Supplies	Taser Maintenance	\$10,650.00
Object - Public Safety Supplies - 5587 Subtotal:		\$30,180.00

City Of Amesbury

Police - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Dues and Memberships - 5730		
Police Dues and Memberships	IACP Chief & 2 LTS	\$450.00
Police Dues and Memberships	Massachusetts Chiefs of Police Association MCPOA - Chief & LT	\$1,084.00
Police Dues and Memberships	New England States Police Information Network NESPIN	\$150.00
Police Dues and Memberships	Essex County Chief's Association ECCOPA- Chief & LT	\$700.00
Police Dues and Memberships	North Eastern Massachusetts Law Enforcement Council (NEMLEC)	\$4,925.00
Police Dues and Memberships	Massachusetts Legal Defense Fund	\$540.00
Police Dues and Memberships	Department Certifications - Accreditation	\$1,250.00
Police Dues and Memberships	Legal Bulletins, Prosecutor's Guide, IACP Net	\$1,000.00
Police Dues and Memberships	Greater Boston Police Council - BAPERNE	\$1,900.00
Police Dues and Memberships	Memberships in Massachusetts / National Associations	\$1,200.00
Police Dues and Memberships	Membership Local Civic Organizations Community Policing Group	\$1,500.00
Object - Dues and Memberships - 5730 Subtotal:		\$14,699.00
Object - Meals - 5781		
Police Meals	Police meals	\$1,360.00
Object - Meals - 5781 Subtotal:		\$1,360.00
Object Type - Expenses - 2 Subtotal:		\$309,398.00
<hr/>		
Object Type - Capital - 3		
Object - Equipment Replacement - 5870		
Police Equipment Replacement	Replace Front Line Cruisers - Lease# 420194227 Pmt# 2of3 (2) Cruisers	\$17,945.76
Police Equipment Replacement	Replace Front Line Cruisers - Lease# 7100190 Pmt# 2of3 (5) Cruisers	\$40,764.75
Police Equipment Replacement	Misc Outfitting	\$13,289.49
Object - Equipment Replacement - 5870 Subtotal:		\$72,000.00
Object Type - Capital - 3 Subtotal:		\$72,000.00
Total:		\$381,398.00

**City of Amesbury
Harbormaster
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000295511000	Salaries & Wages	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -	0.00%
Object Type - Expenses - 2								
1000295578000	Harbormaster Other Unclassified	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	-	0.00%
TOTAL		\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ -	0.00%

City Of Amesbury
Harbormaster
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000295511000			
Salaries & Wages	Harbormaster	\$6,000.00	0.33
Account # - 1000295511000 Subtotal:		\$6,000.00	0.33
Total:		\$6,000.00	0.33

City Of Amesbury
Harbormaster - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Other Unclassified - 5780		
Harbormaster Other Unclassified	Harbormaster Other unclassified	\$1,500.00
Object - Other Unclassified - 5780 Subtotal:		\$1,500.00
Object Type - Expenses - 2 Subtotal:		\$1,500.00
Total:		\$1,500.00

Community & Social Services

**Council on Aging
Youth Services
Veterans Services
Library**

**City of Amesbury
Council on Aging
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000541511000	COUNCIL ON AGING Salaries & Wages	\$ 125,121.16	\$ 123,641.57	\$ 133,963.60	\$ 147,760.00	\$ 151,238.00	\$ 3,478.00	2.35%
		125,121.16	123,641.57	133,963.60	147,760.00	151,238.00	3,478.00	2.35%
Object Type - Expenses - 2								
1000541531700	COUNCIL ON AGING Advertising	-	-	-	-	-	-	N/A
1000541532000	COUNCIL ON AGING Training	450.00	1,372.00	173.00	500.00	500.00	-	0.00%
1000541534000	COUNCIL ON AGING Communications	1,394.21	2,516.98	2,778.32	2,040.00	2,040.00	-	0.00%
1000541542000	COUNCIL ON AGING Office Supplies	570.43	1,538.86	3,034.58	1,200.00	1,500.00	300.00	25.00%
1000541571000	COUNCIL ON AGING Travel	987.04	1,530.28	1,804.44	1,500.00	1,500.00	-	0.00%
1000541578500	COUNCIL ON AGING Office Equipment	5,447.48	4,910.29	5,447.84	-	-	-	N/A
		8,849.16	11,868.41	13,238.18	5,240.00	5,540.00	300.00	5.73%
TOTAL		\$ 133,970.32	\$ 135,509.98	\$ 147,201.78	\$ 153,000.00	\$ 156,778.00	\$ 3,778.00	2.47%

City Of Amesbury
Council on Aging
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000541511000			
COUNCIL ON AGING Salaries & Wages	Department Head	\$64,000.00	1.0
COUNCIL ON AGING Salaries & Wages	Operations Manager	\$46,000.00	1.0
COUNCIL ON AGING Salaries & Wages	Activities/Volunteer Coordinator	\$1,940.00	0.1
COUNCIL ON AGING Salaries & Wages	Outreach PT	\$2,280.00	0.1
COUNCIL ON AGING Salaries & Wages	Outreach Coordinator	\$37,018.00	1.0
Account # - 1000541511000 Subtotal:		\$151,238.00	3.2
Total:		\$151,238.00	3.2

City Of Amesbury

Council on Aging - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Training - 5320		
COUNCIL ON AGING Training	Social Work Annual CEU's / Licensure every 2nd yr = for employees-Doreen, Vanessa, Katrina	\$500.00
Object - Training - 5320 Subtotal:		\$500.00
Object - Communications - 5340		
COUNCIL ON AGING Communications	Land Lines (5) = approx. \$140/mo	\$1,680.00
COUNCIL ON AGING Communications	Cell Phone Stipend (Director) = \$30/mo	\$360.00
Object - Communications - 5340 Subtotal:		\$2,040.00
Object - Office Supplies - 5420		
COUNCIL ON AGING Office Supplies	misc	\$1,500.00
Object - Office Supplies - 5420 Subtotal:		\$1,500.00
Object - Travel - 5710		
COUNCIL ON AGING Travel	Mileage (17) round trips to ESMV in Lawrence @ 37 miles each x .565 = \$355.38	\$356.00
COUNCIL ON AGING Travel	Misc trips	\$1,144.00
Object - Travel - 5710 Subtotal:		\$1,500.00
Object Type - Expenses - 2 Subtotal:		\$5,540.00
Total:		\$5,540.00

**City of Amesbury
Youth Services
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000542511000	Salaries & Wages	\$ 68,049.80	\$ 48,105.85	\$ 221,060.37	\$ 107,871.00	\$ 116,217.04	\$ 8,346.04	7.74%
1000542512000	Salaries & Wages Temp	151,763.75	168,945.21	18,351.25	214,482.00	214,482.00	-	0.00%
		219,813.55	217,051.06	239,411.62	322,353.00	330,699.04	8,346.04	2.59%
Object Type - Expenses - 2								
1000542524100	Youth Mun Bldgs Maint	-	-	9,995.00	-	-	-	N/A
1000542525100	Youth Services Repairs & Maint Vehicles	865.81	-	35.00	500.00	500.00	-	0.00%
1000542532000	Youth Services Training	40.00	223.20	65.00	200.00	550.00	350.00	175.00%
1000542534000	Youth Services Communications	1,387.26	2,179.06	2,367.59	4,092.00	4,092.00	-	0.00%
1000542535000	Youth Services Recreation Programs	5,647.34	4,500.02	10,801.92	8,000.00	11,000.00	3,000.00	37.50%
1000542535100	Youth Services Recreation Trips	9,083.50	16,546.90	13,837.83	13,500.00	13,500.00	-	0.00%
1000542535200	Youth Services Bus Transportation	11,089.00	13,522.50	12,425.16	10,000.00	10,000.00	-	0.00%
1000542542000	Youth Services Office Supplies	6,268.30	6,378.60	4,243.04	6,939.00	10,739.00	3,800.00	54.76%
1000542548000	Youth Services Vehicular Supplies	447.42	-	1,109.33	500.00	500.00	-	0.00%
1000542571000	Youth Services Travel	900.00	1,200.00	2,100.00	2,457.00	2,457.00	-	0.00%
1000542573000	Youth Services Dues and Memberships	210.50	104.00	50.00	205.00	460.00	255.00	124.39%
1000542578015	Youth Services FY'15 Encumbrance	-	-	-	-	-	-	N/A
1000542578500	Youth Services Office Equipment	-	-	-	6,100.00	7,588.00	1,488.00	24.39%
1000542579100	Camp Kent (Beginning in FY '17)	-	-	-	12,000.00	15,000.00	3,000.00	25.00%
		35,939.13	44,654.28	57,029.87	64,493.00	76,386.00	11,893.00	18.44%
TOTAL		\$ 255,752.68	\$ 261,705.34	\$ 296,441.49	\$ 386,846.00	\$ 407,085.04	\$ 20,239.04	5.23%

City Of Amesbury
Youth Services
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000542511000			
Salaries & Wages	Youth Director	\$74,357.04	1.0
Salaries & Wages	Asst. youth director	\$41,860.00	1.0
Account # - 1000542511000 Subtotal:		\$116,217.04	2.0
Account # - 1000542512000			
Salaries & Wages Temp		\$214,482.00	0.0
Account # - 1000542512000 Subtotal:		\$214,482.00	0.0
Total:		\$330,699.04	2.0

City Of Amesbury
Youth Services - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Repairs & Maint. Vehicles - 5251		
Youth Services Repairs & Maint Vehicles	Vehicle maintenance and equipment	\$500.00
Object - Repairs & Maint. Vehicles - 5251 Subtotal:		\$500.00
Object - Training - 5320		
Youth Services Training	Professional development: MRPA conf X 2 = \$450 plus other conferences= \$100	\$550.00
Object - Training - 5320 Subtotal:		\$550.00
Object - Communications - 5340		
Youth Services Communications	5 cell phones at \$206 monthly One new for Asst. Director)	\$2,472.00
Youth Services Communications	Land line	\$600.00
Youth Services Communications	WiFi = \$85/mo (12 months)	\$1,020.00
Object - Communications - 5340 Subtotal:		\$4,092.00
Object - Recreation Programs - 5350		
Youth Services Recreation Programs	Supplies for all summer and after school programs and equipment,	\$8,000.00
Youth Services Recreation Programs	Update boats for sailing program	\$3,000.00
Object - Recreation Programs - 5350 Subtotal:		\$11,000.00

City Of Amesbury

Youth Services - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Recreation Trips - 5351		
Youth Services Recreation Trips	Trips and entertainment for all youth programs	\$13,500.00
Object - Recreation Trips - 5351 Subtotal:		\$13,500.00
Object - Transportation - 5352		
Youth Services Bus Transportation	Bus transportation for summer and after school field trips and programs	\$10,000.00
Object - Transportation - 5352 Subtotal:		\$10,000.00
Object - Office Supplies - 5420		
Youth Services Office Supplies	office supplies ie paper, folders etc	\$300.00
Youth Services Office Supplies	Printing and mailing of summer brochures	\$5,439.00
Youth Services Office Supplies	New Online registration software	\$5,000.00
Object - Office Supplies - 5420 Subtotal:		\$10,739.00
Object - Vehicular Supplies - 5480		
Youth Services Vehicular Supplies	Vehicle Fuel: 200 gallons at \$2.50	\$500.00
Object - Vehicular Supplies - 5480 Subtotal:		\$500.00
Object - Travel - 5710		
Youth Services Travel	Vehicle stipend for 2 at \$100 each per month	\$2,400.00
Youth Services Travel	Conference and training: 100 miles@.57/mile	\$57.00
Object - Travel - 5710 Subtotal:		\$2,457.00
Object - Dues and Memberships - 5730		
Youth Services Dues and Memberships	Mass Rec and Park Association dues \$100 x 2	\$200.00
Youth Services Dues and Memberships	National Recreation and Park Association dues \$130 x 2	\$260.00
Object - Dues and Memberships - 5730 Subtotal:		\$460.00

City Of Amesbury
Youth Services - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Office Equipment - 5785		
Youth Services Office Equipment	ID# 40468 – Konica V368 Color Copier – \$299/month = \$3,588/annual – currently charged to 1000 542 578500 – Lease End=AUG2019	\$3,588.00
Youth Services Office Equipment	Maintenance Agmts: (amount charged = usage/copy count) ID#40468 – \$.01/copy (black); \$.0575/copy (color) = approx. \$2,500./annual; currently charged to 1000 542 578500	\$2,500.00
Youth Services Office Equipment	ID#37258 – \$.01/copy (black) = approx. \$1,500/annual; currently charged to 1000 542 542000	\$1,500.00
Object - Office Equipment - 5785 Subtotal:		\$7,588.00
Object - Camp Kent - 5791		
Camp Kent (Beginning in FY '17)	Maintenance, supplies, equipment, gas, utilities, educators and presenters	\$12,000.00
Camp Kent (Beginning in FY '17)	building maintenance for old lodge and adirondacks	\$3,000.00
Object - Camp Kent - 5791 Subtotal:		\$15,000.00
Object Type - Expenses - 2 Subtotal:		\$76,386.00
Total:		\$76,386.00

**City of Amesbury
Veterans
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000543512000	Veterans Part-Time Salary	\$ -	\$ -	\$ -	\$ 4,800.00	\$ 4,800.00	\$ -	0.00%
		-	-	-	4,800.00	4,800.00	-	0.00%
Object Type - Expenses - 2								
1000543531600	Veterans Consulting	25,197.25	42,923.16	47,720.40	48,609.78	48,609.78	-	0.00%
1000543532000	Veterans Training	-	-	-	-	-	-	N/A
1000543534000	Veterans Communications	19.11	469.41	784.17	960.00	960.00	-	0.00%
1000543539200	Veterans Cash Payments	478,434.47	453,517.51	434,927.71	439,000.00	470,000.00	31,000.00	7.06%
1000543540100	Veterans Burial	-	-	-	-	-	-	N/A
1000543542000	Veterans Office Supplies	139.71	300.70	-	350.00	-	(350.00)	-100.00%
1000543542600	Veterans Flag Purchases	3,221.85	2,500.00	2,232.02	2,505.30	2,815.78	310.48	12.39%
		507,012.39	499,710.78	485,664.30	491,425.08	522,385.56	30,960.48	6.30%
TOTAL		\$ 507,012.39	\$ 499,710.78	\$ 485,664.30	\$ 496,225.08	\$ 527,185.56	\$ 30,960.48	6.24%

City Of Amesbury

Veterans

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000543512000			
Veterans Part-Time Salary	Office Assistant	\$4,800.00	0.25
Account # - 1000543512000 Subtotal:		\$4,800.00	0.25
Total:		\$4,800.00	0.25

City Of Amesbury

Veterans - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Consulting - 5316		
Veterans Consulting	This is Amesburys contribution to the Intermunicipal Agreement and its reflected in Schedule A of IMA	\$48,609.78
Object - Consulting - 5316 Subtotal:		\$48,609.78
Object - Communications - 5340		
Veterans Communications	Level-funded Phone/Fax Bill for the Veterans Office	\$960.00
Object - Communications - 5340 Subtotal:		\$960.00
Object - Veterans Cash Payments - 5392		
Veterans Cash Payments	Downtrend has reversed looking at a 40k transfer for FY17.	\$470,000.00
Object - Veterans Cash Payments - 5392 Subtotal:		\$470,000.00
Object - Office Supplies - 5420		
Veterans Office Supplies	Office supplies will be bought through the district funds	\$0.00
Object - Office Supplies - 5420 Subtotal:		\$0.00
Object - Flag Account - 5426		
Veterans Flag Purchases	21 Gross of Cemetary Flags (3024 x .679 = 1955.52)	\$2,026.08
Veterans Flag Purchases	4 each 3 x 5 POW MIA Flags @ 29.95 = \$119.80	\$119.80
Veterans Flag Purchases	2 each 3x5 Memorial Gold Star Flags @ 44.95 Each	\$89.90
Veterans Flag Purchases	4 each 4x6 US Flags @ 20 each	\$80.00
Veterans Flag Purchases	4 each 5x8 US Flags @ 50 Each	\$200.00
Veterans Flag Purchases	12 Grave Markers @ 10 Each	\$120.00
Veterans Flag Purchases	12 each 3x5 US Flag @\$15.00 each	\$180.00
Object - Flag Account - 5426 Subtotal:		\$2,815.78
Object Type - Expenses - 2 Subtotal:		\$522,385.56
Total:		\$522,385.56

**City of Amesbury
Library
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000610511000	Salaries & Wages	\$ 462,799.62	\$ 542,990.11	\$ 584,152.26	\$ 590,163.38	\$ 616,263.39	\$ 26,100.01	4.42%
1000610513000	Overtime	360.57	223.04	163.21	500.00	500.00	-	0.00%
		463,160.19	543,213.15	584,315.47	590,663.38	616,763.39	26,100.01	4.42%
Object Type - Expenses - 2								
1000610521100	Library Electricity	8,811.90	9,978.31	11,247.45	10,000.00	10,000.00	-	0.00%
1000610521200	Library Heat	7,229.40	5,926.20	3,952.98	6,000.00	6,000.00	-	0.00%
1000610524100	Library Other Mun Bldgs Maint	20,822.86	28,754.65	20,706.47	19,585.00	20,000.00	415.00	2.12%
1000610525300	Library Repair & Maint Other Equip	7,291.70	1,535.54	208.95	6,656.00	6,656.00	-	0.00%
1000610531600	Library Consulting	7,971.95	-	-	-	-	-	N/A
1000610531700	Library Advertising	175.00	-	-	-	3,500.00	3,500.00	N/A
1000610532000	Library Training	1,152.32	802.77	1,239.51	1,200.00	1,200.00	-	0.00%
1000610534000	Library Communications	-	710.22	858.64	1,650.00	1,650.00	-	0.00%
1000610542000	Library Office Supplies	11,817.14	9,761.26	8,394.51	4,699.00	4,699.00	-	0.00%
1000610559600	Library Books	108,264.73	101,206.42	113,060.17	113,095.00	113,095.00	-	0.00%
1000610559700	Library Periodicals	7,255.81	6,679.80	6,715.60	6,000.00	6,000.00	-	0.00%
1000610569100	Library Consortium	29,824.00	30,838.00	31,981.00	32,281.00	32,847.00	566.00	1.75%
1000610571000	Library Travel	708.44	1,702.45	2,504.48	2,500.00	2,500.00	-	0.00%
1000610573000	Library Dues and Memberships	404.96	140.00	350.00	870.00	870.00	-	0.00%
		211,730.21	198,035.62	201,219.76	204,536.00	209,017.00	4,481.00	2.19%
TOTAL		\$ 674,890.40	\$ 741,248.77	\$ 785,535.23	\$ 795,199.38	\$ 825,780.39	\$ 30,581.01	3.85%

City Of Amesbury

Library

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000610511000			
Salaries & Wages	Student Aide (Page)	\$3,500.00	0.0
Salaries & Wages	Student Aide (Page)	\$3,500.00	0.0
Salaries & Wages	PT Library Assistant	\$18,630.00	0.5
Salaries & Wages	Student Aide (Page)	\$3,500.00	0.0
Salaries & Wages	Assistant Director	\$59,296.54	1.0
Salaries & Wages	Tech Services	\$62,183.00	1.0
Salaries & Wages	Children's Librarian	\$61,032.00	1.0
Salaries & Wages	Student Aide (Page)	\$3,500.00	0.0
Salaries & Wages	Ref IT Librarian	\$45,682.00	1.0
Salaries & Wages	Library Assistant	\$30,141.00	1.0
Salaries & Wages	Director	\$72,691.82	1.0
Salaries & Wages	Head of Circulation	\$62,183.03	1.0
Salaries & Wages	PT Ref Librarian/Archivist	\$16,567.88	0.5
Salaries & Wages	18 Hour Reference Librarian	\$25,072.00	0.5
Salaries & Wages	Library Assistant	\$39,596.00	1.0
Salaries & Wages	Reference/Young Adult	\$63,391.00	1.0
Salaries & Wages	18 Hour Children's Library Assistant	\$15,550.12	0.5
Salaries & Wages	Children's Library Assistant	\$30,247.00	1.0
Account # - 1000610511000 Subtotal:		\$616,263.39	12.0
Account # - 1000610513000			
Overtime		\$500.00	0.0
Account # - 1000610513000 Subtotal:		\$500.00	0.0
Total:		\$616,763.39	12.0

City Of Amesbury
Library - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Electricity - 5211		
Library Electricity	No Detail	\$10,000.00
Object - Electricity - 5211 Subtotal:		\$10,000.00
Object - Heat - 5212		
Library Heat	Natural Gas	\$6,000.00
Object - Heat - 5212 Subtotal:		\$6,000.00
Object - Other Mun Bldgs Maint - 5241		
Library Other Mun Bldgs Maint	Building Cleaning Contract	\$20,000.00
Library Other Mun Bldgs Maint	General Building Maintenance	\$0.00
Library Other Mun Bldgs Maint	Snow shoveling and winter cleanup	\$0.00
Library Other Mun Bldgs Maint	Alarm & other	\$0.00
Object - Other Mun Bldgs Maint - 5241 Subtotal:		\$20,000.00
Object - Repair & Maint Other Equip - 5253		
Library Repair & Maint Other Equip		\$6,656.00
Library Repair & Maint Other Equip	Technology/Computers	\$0.00

City Of Amesbury
Library - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Repair & Maint Other Equip - 5253 Subtotal:		\$6,656.00
Object - Advertising - 5317		
Library Advertising	No Detail	\$3,500.00
Object - Advertising - 5317 Subtotal:		\$3,500.00
Object - Training - 5320		
Library Training		\$1,200.00
Object - Training - 5320 Subtotal:		\$1,200.00
Object - Communications - 5340		
Library Communications	Phone Lines	\$1,650.00
Object - Communications - 5340 Subtotal:		\$1,650.00
Object - Office Supplies - 5420		
Library Office Supplies	Equipment Maintenance - Copier Contract	\$4,699.00
Library Office Supplies	Equipment Maintenance - Technical Support	\$0.00
Object - Office Supplies - 5420 Subtotal:		\$4,699.00
Object - Library Books - 5596		
Library Books	Materials (books, audio, DVD, online databases, etc.)	\$113,095.00
Object - Library Books - 5596 Subtotal:		\$113,095.00
Object - Library Periodicals - 5597		
Library Periodicals	Periodicals	\$6,000.00
Object - Library Periodicals - 5597 Subtotal:		\$6,000.00

City Of Amesbury

Library - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Library Consortium	Consortium Fee	\$32,847.00
Library Consortium	MVLC - Overdrive - Downloadable audio and book	\$0.00
Object - Library Consortium - 5691 Subtotal:		\$32,847.00
Object - Travel - 5710		
Library Travel	Travel to MVLC meetings and professional development	\$2,500.00
Object - Travel - 5710 Subtotal:		\$2,500.00
Object - Dues and Memberships - 5730		
Library Dues and Memberships	No Detail	\$870.00
Object - Dues and Memberships - 5730 Subtotal:		\$870.00
Object Type - Expenses - 2 Subtotal:		\$209,017.00
Total:		\$209,017.00

Administration & Finance

Administration & Finance
Assessing
Treasurer/Collector
Municipal Information Systems

**City of Amesbury
Finance & Administration
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000134511000	Administration & Finance Salaries & Wages	\$ 329,583.63	\$ 267,122.96	\$ 263,793.31	\$ 270,210.06	\$ 288,881.51	\$ 18,671.45	6.91%
Object Type - Expenses - 2								
1000134531600	Administration & Finance Consulting	7,502.39	2,500.00	2,147.00	1,575.00	-	(1,575.00)	-100.00%
1000134532000	Administration & Finance Training	3,500.50	1,635.00	1,709.00	2,350.00	2,800.00	450.00	19.15%
1000134534000	Administration & Finance Communications	(307.60)	1,139.56	1,403.43	2,000.00	2,000.00	-	0.00%
1000134542000	Administration & Finance Office Supplies	824.62	852.46	957.15	1,000.00	1,250.00	250.00	25.00%
1000134571000	Administration & Finance Travel	-	357.65	708.01	250.00	350.00	100.00	40.00%
1000134573000	Administration & Finance Dues and Memberships	1,095.00	525.00	515.00	550.00	620.00	70.00	12.73%
		12,614.91	7,009.67	7,439.59	7,725.00	7,020.00	(705.00)	-9.13%
TOTAL		\$ 342,198.54	\$ 274,132.63	\$ 271,232.90	\$ 277,935.06	\$ 295,901.51	\$ 17,966.45	6.46%

City Of Amesbury
Administration & Finance
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000134511000			
Administration & Finance Salaries & Wages	Asst Acct/Finance	\$56,837.07	1.0
Administration & Finance Salaries & Wages	Purchasing Agent/Insurance Coordinator	\$62,641.11	1.0
Administration & Finance Salaries & Wages	Payroll & Benefits Administrator	\$52,091.83	1.0
Administration & Finance Salaries & Wages	CFO	\$117,311.50	1.0
Account # - 1000134511000 Subtotal:		\$288,881.51	4.0
Total:		\$288,881.51	4.0

City Of Amesbury
Administration & Finance - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Training - 5320		
Administration & Finance Training	Inspector General Training	\$750.00
Administration & Finance Training	MMA Conference	\$500.00
Administration & Finance Training	The Abrahams Group	\$750.00
Administration & Finance Training	Mappo Meetings	\$100.00
Administration & Finance Training	MMPA	\$350.00
Administration & Finance Training	Thompson Reuters	\$350.00
Object - Training - 5320 Subtotal:		\$2,800.00
Object - Communications - 5340		
Administration & Finance Communications	Telephone Expense	\$2,000.00
Object - Communications - 5340 Subtotal:		\$2,000.00
Object - Office Supplies - 5420		
Administration & Finance Office Supplies	General Supplies	\$1,250.00
Object - Office Supplies - 5420 Subtotal:		\$1,250.00

City Of Amesbury
Administration & Finance - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Administration & Finance Travel	Travel to training and meetings	\$350.00
Object - Travel - 5710 Subtotal:		\$350.00
Object - Dues and Memberships - 5730		
Administration & Finance Dues and Memberships	MMAAA	\$180.00
Administration & Finance Dues and Memberships	Eastern MMAAA	\$140.00
Administration & Finance Dues and Memberships	MAPPO	\$50.00
Administration & Finance Dues and Memberships	MA Municipal Personnel Association	\$250.00
Object - Dues and Memberships - 5730 Subtotal:		\$620.00
Object Type - Expenses - 2 Subtotal:		\$7,020.00
Total:		\$7,020.00

**City of Amesbury
Assessors
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000141000000	Member of Board of Assessors	\$ 10,235.16	\$ 10,491.12	\$ 10,595.88	\$ 10,494.00	\$ 10,809.09	\$ 315.09	3.00%
1000141511000	Salaries & Wages	150,746.65	151,671.78	155,949.58	159,559.83	173,394.00	13,834.17	8.67%
1000141514500	Training	-	-	226.00	-	-	-	N/A
1000141515200	Assessors Sick Leave Buy-Back	5,000.00	-	-	-	-	-	N/A
		165,981.81	162,162.90	166,771.46	170,053.83	184,203.09	14,149.26	8.32%
Object Type - Expenses - 2								
1000141531000	Revaluation Services	20,434.11	-	29,381.12	-	-	-	N/A
1000141531200	Assessor Mapping/Planning	2,500.00	4,008.69	3,283.69	5,750.00	5,750.00	-	0.00%
1000141531600	Assessor Consulting	194.38	6,400.00	7,000.00	7,500.00	9,500.00	2,000.00	26.67%
1000141532000	Assessor Training	1,298.74	2,177.04	2,167.25	4,500.00	6,500.00	2,000.00	44.44%
1000141534000	Assessor Communications	14.89	565.00	680.47	1,320.00	1,320.00	-	0.00%
1000141542000	Assessor Office Supplies	653.89	675.31	846.45	1,300.00	1,800.00	500.00	38.46%
1000141571000	Assessor Travel	2,750.00	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
1000141573000	Assessor Dues and Memberships	250.00	230.00	230.00	400.00	400.00	-	0.00%
1000141578000	Senior Citizen Tax Credit Program	5,000.00	-	-	-	-	-	N/A
1000141578200	Assessor Recording Fees	-	-	410.00	250.00	250.00	-	0.00%
		33,096.01	17,056.04	46,998.98	24,020.00	28,520.00	4,500.00	18.73%
TOTAL		\$ 199,077.82	\$ 179,218.94	\$ 213,770.44	\$ 194,073.83	\$ 212,723.09	\$ 18,649.26	9.61%

City Of Amesbury

Assessors

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000141000000			
Member of Board of Assessors		\$3,603.03	0.0
Member of Board of Assessors		\$3,603.03	0.0
Member of Board of Assessors		\$3,603.03	0.0
Account # - 1000141000000 Subtotal:		\$10,809.09	0.0
Account # - 1000141511000			
Salaries & Wages	Assessor	\$77,425.00	0.0
Salaries & Wages	Administrative Assistant	\$52,737.00	0.0
Salaries & Wages	Data Collector	\$43,232.00	0.0
Account # - 1000141511000 Subtotal:		\$173,394.00	0.0
Total:		\$184,203.09	0.0

City Of Amesbury
Assessors - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Mapping/Planning - 5312		
Assessor Mapping/Planning	MVPC Updating Maps	\$5,750.00
Object - Mapping/Planning - 5312 Subtotal:		\$5,750.00
Object - Consulting - 5316		
Assessor Consulting	ATB and data collection consulting	\$9,500.00
Object - Consulting - 5316 Subtotal:		\$9,500.00
Object - Training - 5320		
Assessor Training	School and training classes	\$6,500.00
Object - Training - 5320 Subtotal:		\$6,500.00
Object - Communications - 5340		
Assessor Communications	telephone	\$1,320.00
Object - Communications - 5340 Subtotal:		\$1,320.00
Object - Office Supplies - 5420		
Assessor Office Supplies	office supplies	\$1,300.00
Assessor Office Supplies	painting supplies	\$500.00
Object - Office Supplies - 5420 Subtotal:		\$1,800.00
Object - Travel - 5710		
Assessor Travel	monthly gas allowance	\$3,000.00
Object - Travel - 5710 Subtotal:		\$3,000.00

City Of Amesbury
Assessors - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Dues and Memberships - 5730		
Assessor Dues and Memberships	MAAO and ECAA	\$400.00
Object - Dues and Memberships - 5730 Subtotal:		\$400.00
Object - Recording Fees - 5782		
Assessor Recording Fees	recording fees	\$250.00
Object - Recording Fees - 5782 Subtotal:		\$250.00
Object Type - Expenses - 2 Subtotal:		\$28,520.00
Total:		\$28,520.00

**City of Amesbury
Treasurer/Collector
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000145511000	Salaries & Wages	\$ 164,263.25	\$ 165,975.27	\$ 170,399.56	\$ 173,999.10	\$ 180,353.09	\$ 6,353.99	3.65%
Object Type - Expenses - 2								
1000145531700	Treasurer/Collector Advertising	320.27	-	-	-	-	-	N/A
1000145531900	Treasurer/Collector Lox Box Services	5,326.44	5,858.53	5,695.20	5,000.00	6,000.00	1,000.00	20.00%
1000145532000	Treasurer/Collector Training	503.29	578.10	-	800.00	800.00	-	0.00%
1000145534000	Treasurer/Collector Communications	14.09	524.48	641.19	1,500.00	1,500.00	-	0.00%
1000145538900	Treasurer/Collector Tax Title	27,402.85	20,915.59	30,161.29	24,000.00	24,000.00	-	0.00%
1000145542000	Treasurer/Collector Office Supplies	2,157.74	2,284.88	1,583.10	2,500.00	2,500.00	-	0.00%
1000145573000	Treasurer/Collector Dues and Memberships	205.00	190.00	125.00	500.00	500.00	-	0.00%
		35,929.68	30,351.58	38,205.78	34,300.00	35,300.00	1,000.00	2.92%
TOTAL		\$ 200,192.93	\$ 196,326.85	\$ 208,605.34	\$ 208,299.10	\$ 215,653.09	\$ 7,353.99	3.53%

City Of Amesbury
Treasurer/Collector
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000145511000			
Salaries & Wages		\$0.00	0.0
Salaries & Wages	Treasurer	\$77,193.11	0.0
Salaries & Wages	Asst Treasurer	\$62,183.03	0.0
Salaries & Wages	Head Clerk	\$40,976.95	0.0
Account # - 1000145511000 Subtotal:		\$180,353.09	0.0
Total:		\$180,353.09	0.0

City Of Amesbury
Treasurer/Collector - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Lox Box Services - 5319		
Treasurer/Collector Lox Box Services	No Detail	\$6,000.00
Object - Lox Box Services - 5319 Subtotal:		\$6,000.00
Object - Training - 5320		
Treasurer/Collector Training	Umass and Cape Cod Trainings	\$800.00
Object - Training - 5320 Subtotal:		\$800.00
Object - Communications - 5340		
Treasurer/Collector Communications	Telephone - 3 Lines	\$1,500.00
Object - Communications - 5340 Subtotal:		\$1,500.00
Object - Tax Title - 5389		
Treasurer/Collector Tax Title	No Detail	\$24,000.00
Object - Tax Title - 5389 Subtotal:		\$24,000.00
Object - Office Supplies - 5420		
Treasurer/Collector Office Supplies	General Supplies	\$2,500.00
Object - Office Supplies - 5420 Subtotal:		\$2,500.00
Object - Dues and Memberships - 5730		
Treasurer/Collector Dues and Memberships	MMTC Treasurer and Assistant Treasurer	\$500.00
Object - Dues and Memberships - 5730 Subtotal:		\$500.00
Object Type - Expenses - 2 Subtotal:		\$35,300.00
Total:		\$35,300.00

**City of Amesbury
MIS
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000155511000	MIS Salaries & Wages	\$ 129,047.12	\$ 136,177.84	\$ 135,638.88	\$ 135,639.00	\$ 138,366.00	\$ 2,727.00	2.01%
Object Type - Expenses - 2								
1000155530200	MIS Computer Systems Support	79,314.34	86,357.46	104,289.53	86,040.00	81,236.00	(4,804.00)	-5.58%
1000155531300	MIS Payroll Processing	21,295.66	21,478.24	25,885.97	23,010.00	26,000.00	2,990.00	12.99%
1000155531600	MIS Consulting	-	2,000.00	-	2,000.00	2,000.00	-	0.00%
1000155532000	MIS Training	-	800.00	-	800.00	800.00	-	0.00%
1000155534000	MIS Communications	1,213.46	1,395.12	1,434.53	1,596.00	1,992.00	396.00	24.81%
1000155534400	MIS Data Lines	1,141.72	12,082.96	14,568.19	20,699.00	19,596.00	(1,103.00)	-5.33%
1000155542000	MIS Office Supplies	1,935.75	1,646.62	1,123.06	2,000.00	2,000.00	-	0.00%
1000155571000	MIS Travel	-	-	-	570.00	570.00	-	0.00%
1000155573000	MIS Dues and Memberships	-	-	-	749.00	749.00	-	0.00%
1000155578500	MIS Office Equipment	-	562.00	-	1,000.00	1,000.00	-	0.00%
		104,900.93	126,322.40	147,301.28	138,464.00	135,943.00	(2,521.00)	-1.82%
Object Type - Capital - 3								
1000155585100	MIS New Technology Equipment	8,593.89	13,735.21	6,100.00	13,000.00	9,750.00	(3,250.00)	-25.00%
TOTAL		\$ 242,541.94	\$ 276,235.45	\$ 289,040.16	\$ 287,103.00	\$ 284,059.00	\$ (3,044.00)	-1.06%

City Of Amesbury
Municipal Information Systems
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000155511000			
MIS Salaries & Wages	Network Coordinator	\$59,731.00	1.0
MIS Salaries & Wages	MIS Director	\$78,635.00	1.0
Account # - 1000155511000 Subtotal:		\$138,366.00	2.0
Total:		\$138,366.00	2.0

City Of Amesbury

Municipal Information Systems - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Computer System Support - 5302		
MIS Computer Systems Support	General Repairs Not on Contract	\$1,250.00
MIS Computer Systems Support	Backup Assist	\$0.00
MIS Computer Systems Support	Barracuda Energizer Updates	\$2,137.00
MIS Computer Systems Support	Barracuda Instant Replacement	\$1,744.00
MIS Computer Systems Support	Domain Registration Fees	\$850.00
MIS Computer Systems Support	Govern Support & Maintenance	\$18,733.00
MIS Computer Systems Support	Microsoft Technet	\$449.00
MIS Computer Systems Support	OrangeHRM	\$4,824.00
MIS Computer Systems Support	OrangeHRM Setup	\$0.00
MIS Computer Systems Support	Patriot Software (Personal Property)	\$2,475.00
MIS Computer Systems Support	SoftRight	\$29,650.00
MIS Computer Systems Support	Solarwinds	\$423.00
MIS Computer Systems Support	Sophos Firewall FullGuard	\$1,928.00
MIS Computer Systems Support	Sophos Firewall Premium Support	\$672.00
MIS Computer Systems Support	Symantec Ghost Maintenance 1 Yr. Renewal	\$186.00
MIS Computer Systems Support	Virtual Towns Annual Cost	\$2,750.00
MIS Computer Systems Support	Virtual Towns Responsive Design Setup Cost	\$800.00
MIS Computer Systems Support	Kaspersky Antivirus	\$0.00

City Of Amesbury
Municipal Information Systems - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
MIS Computer Systems Support	Veritas Backup Exec & Remote Agents	\$1,300.00
MIS Computer Systems Support	Vision GIS	\$525.00
MIS Computer Systems Support	Vision Software Maintenance	\$7,190.00
MIS Computer Systems Support	Vision Website Hosting	\$2,750.00
MIS Computer Systems Support	SSL Certificate Renewal	\$600.00
Object - Computer System Support - 5302 Subtotal:		\$81,236.00
Object - Payroll Processing - 5313		
MIS Payroll Processing	ADP Payroll Processing	\$26,000.00
Object - Payroll Processing - 5313 Subtotal:		\$26,000.00
Object - Consulting - 5316		
MIS Consulting	Customization for Citywide Software	\$2,000.00
Object - Consulting - 5316 Subtotal:		\$2,000.00
Object - Training - 5320		
MIS Training	Meetings/Class Registrations	\$800.00
Object - Training - 5320 Subtotal:		\$800.00
Object - Communications - 5340		
MIS Communications	Desk Phone	\$792.00
MIS Communications	Cell Phones	\$1,200.00
Object - Communications - 5340 Subtotal:		\$1,992.00
Object - Data Lines - 5344		
MIS Data Lines	Internet Lines	\$6,096.00
MIS Data Lines	Main District Internet Line	\$11,700.00
MIS Data Lines	Comcast Ethernet Private Line to Water Abatement Plant	\$900.00

City Of Amesbury
Municipal Information Systems - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
MIS Data Lines	Comcast Internet for Police Department	\$900.00
Object - Data Lines - 5344 Subtotal:		\$19,596.00
Object - Office Supplies - 5420		
MIS Office Supplies	IT Supplies (Surge Protectors, Disks, Cables, Memory, etc.)	\$2,000.00
Object - Office Supplies - 5420 Subtotal:		\$2,000.00
Object - Travel - 5710		
MIS Travel	In State Travel to Meetings / Training Sessions	\$570.00
Object - Travel - 5710 Subtotal:		\$570.00
Object - Dues and Memberships - 5730		
MIS Dues and Memberships		\$749.00
Object - Dues and Memberships - 5730 Subtotal:		\$749.00
Object - Office Equipment - 5785		
MIS Office Equipment	Misc. Office Equipment for MIS / Central Use	\$1,000.00
Object - Office Equipment - 5785 Subtotal:		\$1,000.00
Object Type - Expenses - 2 Subtotal:		\$135,943.00
Object Type - Capital - 3		
Object - New Technology Equipment - 5851		
MIS New Technology Equipment	Desktop Computer Replacement	\$9,750.00
Object - New Technology Equipment - 5851 Subtotal:		\$9,750.00
Object Type - Capital - 3 Subtotal:		\$9,750.00
		\$145,693.00

Community & Economic Development

**Community & Economic Development
Planning Board
Zoning Board of Appeals**

**City of Amesbury
Community & Economic Development
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000182511000	Salaries & Wages	\$ 292,578.39	\$ 248,857.68	\$ 318,291.88	\$ 343,874.78	\$ 308,921.94	\$ (34,952.84)	-10.16%
1000182513000	Overtime	-	-	1,451.64	2,500.00	4,000.00	1,500.00	60.00%
		292,578.39	248,857.68	319,743.52	346,374.78	312,921.94	(33,452.84)	-9.66%
Object Type - Expenses - 2								
1000182515200	Community/Economic Dev Sick Leave Buy-Back	20,394.60	-	-	-	-	-	N/A
1000182531600	Community/Economic Dev Consulting	95,818.85	51,993.19	16,128.44	10,000.00	10,000.00	-	0.00%
1000182531700	Community/Economic Dev Advertising	1,922.38	2,557.24	796.13	1,500.00	2,000.00	500.00	33.33%
1000182532000	Community/Economic Dev Training	-	98.00	50.00	1,000.00	1,000.00	-	0.00%
1000182532100	Community/Economic Dev Environmental Testing	-	-	12,280.00	15,000.00	-	(15,000.00)	-100.00%
1000182534000	Community/Economic Dev Communications	1,690.77	2,207.22	2,220.68	2,500.00	2,000.00	(500.00)	-20.00%
1000182542000	Community/Economic Dev Office Supplies	3,294.88	7,232.70	4,051.50	2,000.00	3,000.00	1,000.00	50.00%
1000182571000	Community/Economic Dev Travel	117.32	79.44	383.76	600.00	600.00	-	0.00%
1000182573000	Community/Economic Dev Dues and Memberships	1,060.00	119.55	119.00	1,700.00	1,500.00	(200.00)	-11.76%
		124,298.80	64,287.34	36,029.51	34,300.00	20,100.00	(14,200.00)	-41.40%
TOTAL		\$ 416,877.19	\$ 313,145.02	\$ 355,773.03	\$ 380,674.78	\$ 333,021.94	\$ (47,652.84)	-12.52%

City Of Amesbury
Community & Economic Development
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000182511000			
Salaries & Wages		\$0.00	0.0
Salaries & Wages	Director OCED	\$111,781.43	1.0
Salaries & Wages	Planning Director	\$81,288.20	1.0
Salaries & Wages	Executive Secretary	\$57,887.05	1.0
Salaries & Wages	Permit Coordinator	\$40,465.26	1.0
Salaries & Wages	Board Clerk	\$17,500.00	0.0
Account # - 1000182511000 Subtotal:		\$308,921.94	4.0
Account # - 1000182513000			
Overtime		\$4,000.00	0.0
Account # - 1000182513000 Subtotal:		\$4,000.00	0.0
Total:		\$312,921.94	4.0

City Of Amesbury

Community & Economic Development - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Consulting - 5316		
Community/Economic Dev Consulting	Administrative, appraisals, grant assistance, survey, unanticipated.	\$10,000.00
Object - Consulting - 5316 Subtotal:		\$10,000.00
Object - Advertising - 5317		
Community/Economic Dev Advertising	No Detail	\$2,000.00
Object - Advertising - 5317 Subtotal:		\$2,000.00
Object - Training - 5320		
Community/Economic Dev Training	No Detail	\$1,000.00
Object - Training - 5320 Subtotal:		\$1,000.00
Object - Communications - 5340		
Community/Economic Dev Communications	No Detail	\$2,000.00
Object - Communications - 5340 Subtotal:		\$2,000.00
Object - Office Supplies - 5420		
Community/Economic Dev Office Supplies	Office Supplies Generally	\$3,000.00
Object - Office Supplies - 5420 Subtotal:		\$3,000.00
Object - Travel - 5710		
Community/Economic Dev Travel	No Detail	\$600.00
Object - Travel - 5710 Subtotal:		\$600.00

City Of Amesbury

Community & Economic Development - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Community/Economic Dev Dues and Memberships	No Detail	\$1,500.00
Object - Dues and Memberships - 5730 Subtotal:		\$1,500.00
Object Type - Expenses - 2 Subtotal:		\$20,100.00
Total:		\$20,100.00

**City of Amesbury
Planning Board
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000172511000	Salaries & Wages	\$ 4,590.00	\$ 5,703.50	\$ 10,137.38	\$ 6,000.00	\$ -	\$ (6,000.00)	-100.00%
1000172513000	Planning Board Overtime	-	-	-	-	-	-	N/A
		4,590.00	5,703.50	10,137.38	6,000.00	-	(6,000.00)	-100.00%
Object Type - Expenses - 2								
1000172531600	Planning Board Consulting	4,540.00	6,683.69	383.69	2,500.00	3,500.00	1,000.00	40.00%
1000172531700	Planning Board Advertising	2,684.52	899.50	337.76	2,000.00	1,500.00	(500.00)	-25.00%
1000172532000	Planning Board Training	-	-	-	200.00	200.00	-	0.00%
1000172542000	Planning Board Office Supplies	351.79	588.74	1,396.87	750.00	800.00	50.00	6.67%
1000172542100	Planning Board Printed Supplies	-	2,134.41	95.00	2,000.00	2,000.00	-	0.00%
1000172571000	Planning Board Travel	197.18	-	37.74	120.00	2,000.00	1,880.00	1566.67%
1000172573000	Planning Board Dues and Memberships	368.00	378.00	378.00	500.00	500.00	-	0.00%
		8,141.49	10,684.34	2,629.06	8,070.00	10,500.00	2,430.00	30.11%
TOTAL		\$ 12,731.49	\$ 16,387.84	\$ 12,766.44	\$ 14,070.00	\$ 10,500.00	\$ (3,570.00)	-25.37%

City Of Amesbury

Planning Board - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Consulting - 5316		
Planning Board Consulting	No Detail	\$3,500.00
Object - Consulting - 5316 Subtotal:		\$3,500.00
Object - Advertising - 5317		
Planning Board Advertising	No Detail	\$1,500.00
Object - Advertising - 5317 Subtotal:		\$1,500.00
Object - Training - 5320		
Planning Board Training	No Detail	\$200.00
Object - Training - 5320 Subtotal:		\$200.00
Object - Office Supplies - 5420		
Planning Board Office Supplies	Office supplies file materials binders, dry erase board	\$800.00
Object - Office Supplies - 5420 Subtotal:		\$800.00
Object - Printed Supplies - 5421		
	No Detail	\$2,000.00

City Of Amesbury
Planning Board - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Printed Supplies - 5421 Subtotal:		\$2,000.00
<hr/>		
Object - Travel - 5710		
Planning Board Travel	No Detail	\$2,000.00
Object - Travel - 5710 Subtotal:		\$2,000.00
<hr/>		
Object - Dues and Memberships - 5730		
Planning Board Dues and Memberships	No Detail	\$500.00
Object - Dues and Memberships - 5730 Subtotal:		\$500.00
Object Type - Expenses - 2 Subtotal:		\$10,500.00
Total:		\$10,500.00

**City of Amesbury
Zoning Board of Appeals
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000173511000	Zoning Appeals Board Salaries & Wages	\$ 2,887.50	\$ 3,845.50	\$ 315.00	\$ 5,000.00	\$ -	\$ (5,000.00)	-100.00%
		2,887.50	3,845.50	315.00	5,000.00	-	(5,000.00)	-100.00%
Object Type - Expenses - 2								
1000173531700	Zoning Appeals Board Advertising	237.50	-	132.69	400.00	400.00	-	0.00%
1000173542000	Zoning Appeals Board Office Supplies	476.18	685.02	830.60	500.00	600.00	100.00	20.00%
1000173571000	Zoning Appeals Board Travel	-	-	-	125.00	125.00	-	0.00%
1000173573000	Zoning Appeals Board Dues and Memberships	-	-	-	300.00	300.00	-	0.00%
		713.68	685.02	963.29	1,325.00	1,425.00	100.00	7.55%
TOTAL		\$ 3,601.18	\$ 4,530.52	\$ 1,278.29	\$ 6,325.00	\$ 1,425.00	\$ (4,900.00)	-77.47%

City Of Amesbury
Zoning Board of Appeals
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Advertising - 5317		
Zoning Appeals Board Advertising	No Detail	\$400.00
Object - Advertising - 5317 Subtotal:		\$400.00
Object - Office Supplies - 5420		
Zoning Appeals Board Office Supplies	No Detail	\$600.00
Object - Office Supplies - 5420 Subtotal:		\$600.00
Object - Travel - 5710		
Zoning Appeals Board Travel	No Detail	\$125.00
Object - Travel - 5710 Subtotal:		\$125.00
Object - Dues and Memberships - 5730		
Zoning Appeals Board Dues and Memberships	No Detail	\$300.00
Object - Dues and Memberships - 5730 Subtotal:		\$300.00
Object Type - Expenses - 2 Subtotal:		\$1,425.00
Total:		\$1,425.00

Energy & Environmental Affairs

**Energy & Environmental Affairs
Conservation Commission**

**City of Amesbury
Energy & Environmental Affairs
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>Mavor Recommended</u>
Object Type - Salaries - 1		
1000183511000	Energy and Environmental Affairs Salaries & Wages	<u>\$ 80,000.00</u>
Object Type - Expenses - 2		
1000183531700	Energy and Environmental Affairs Advertising	800.00
1000183532000	Energy and Environmental Affairs Training	1,500.00
1000183532100	Energy and Environ Affairs Environmental Testing	-
1000183534000	Energy and Environmental Affairs Communications	1,000.00
1000183542000	Energy and Environmental Affairs Office Supplies	1,000.00
1000183571000	Energy and Environmental Affairs Travel	600.00
1000183573000	Energy and Environ Affairs Dues and Memberships	<u>600.00</u>
		<u>5,500.00</u>
TOTAL		<u>\$ 85,500.00</u>

City Of Amesbury
Energy & Environmental Affairs
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000183511000			
Energy and Environmental Affairs Salaries & Wages	Director	\$80,000.00	0.0
Account # - 1000183511000 Subtotal:		\$80,000.00	0.0
Total:		\$80,000.00	0.0

City Of Amesbury

Energy & Environmental Affairs - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Advertising - 5317		
Energy and Environmental Affairs Advertising	No Detail	\$800.00
Object - Advertising - 5317 Subtotal:		\$800.00
Object - Training - 5320		
Energy and Environmental Affairs Training	No Detail	\$1,500.00
Object - Training - 5320 Subtotal:		\$1,500.00
Object - Communications - 5340		
Energy and Environmental Affairs Communications	No Detail	\$1,000.00
Object - Communications - 5340 Subtotal:		\$1,000.00
Object - Office Supplies - 5420		
Energy and Environmental Affairs Office Supplies	No Detail	\$1,000.00
Object - Office Supplies - 5420 Subtotal:		\$1,000.00
Object - Travel - 5710		
Energy and Environmental Affairs Travel	No Detail	\$600.00
Object - Travel - 5710 Subtotal:		\$600.00
Object - Dues and Memberships - 5730		
Energy and Environ Affairs Dues and Memberships	No Detail	\$600.00
Object - Dues and Memberships - 5730 Subtotal:		\$600.00
Object Type - Expenses - 2 Subtotal:		\$5,500.00
Total:		\$5,500.00

**City of Amesbury
Conservation Commission
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000171511000	Salaries & Wages	\$ 44,520.98	\$ 47,435.58	\$ 43,711.72	\$ 49,771.75	\$ 44,591.00	\$ (5,180.75)	-10.41%
Object Type - Expenses - 2								
1000171531200	Conservation Commission Mapping/Planning	-	-	-	-	-	-	N/A
1000171531600	Conservation Commission Consulting	7,145.00	1,883.69	383.69	1,200.00	-	(1,200.00)	-100.00%
1000171531700	Conservation Commission Advertising	261.62	398.12	-	300.00	400.00	100.00	33.33%
1000171532000	Conservation Commission Training	-	-	450.00	250.00	500.00	250.00	100.00%
1000171534000	Conservation Commission Communications	-	654.95	676.07	500.00	500.00	-	0.00%
1000171542000	Conservation Commission Office Supplies	1,318.01	647.27	1,279.90	1,200.00	1,800.00	600.00	50.00%
1000171571000	Conservation Commission Travel	-	-	-	600.00	600.00	-	0.00%
1000171573000	Conservation Commission Dues and Memberships	374.00	385.00	393.00	500.00	500.00	-	0.00%
		9,098.63	3,969.03	3,182.66	4,550.00	4,300.00	(250.00)	-5.49%
TOTAL								
		\$ 53,619.61	\$ 51,404.61	\$ 46,894.38	\$ 54,321.75	\$ 48,891.00	\$ (5,430.75)	-10.00%

City Of Amesbury
Conservation Commission
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000171511000			
Salaries & Wages	Conservation Agent	\$44,591.00	1.0
Account # - 1000171511000 Subtotal:		\$44,591.00	1.0
Total:		\$44,591.00	1.0

City Of Amesbury

Conservation Commission - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Advertising - 5317		
Conservation Commission Advertising	No Detail	\$400.00
Object - Advertising - 5317 Subtotal:		\$400.00
Object - Training - 5320		
Conservation Commission Training	No Detail	\$500.00
Object - Training - 5320 Subtotal:		\$500.00
Object - Communications - 5340		
Conservation Commission Communications	No Detail	\$500.00
Object - Communications - 5340 Subtotal:		\$500.00
Object - Office Supplies - 5420		
Conservation Commission Office Supplies	Computer and AV Tech	\$1,800.00
Object - Office Supplies - 5420 Subtotal:		\$1,800.00
Object - Travel - 5710		
Conservation Commission Travel	Meetings and Training within MA	\$600.00
Object - Travel - 5710 Subtotal:		\$600.00
Object - Dues and Memberships - 5730		
Conservation Commission Dues and Memberships	No Detail	\$500.00
Object - Dues and Memberships - 5730 Subtotal:		\$500.00
Object Type - Expenses - 2 Subtotal:		\$4,300.00
Total:		\$4,300.00

Inspectional Services

**Inspections
Regional Health Services
Weights & Measures**

**City of Amesbury
Inspections
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000241511000	Building Inspection Salaries & Wages	\$ 172,989.61	\$ 181,042.35	\$ 183,951.08	\$ 217,400.00	\$ 234,652.00	\$ 17,252.00	7.94%
1000241512000	Building Inspection Salaries & Wages Temp	-	-	-	-	-	-	N/A
1000241513000	Building Inspection Overtime	1,950.60	4,201.44	4,140.57	4,000.00	4,500.00	500.00	12.50%
1000241519200	Building Inspection Clothing Allowance	2,400.00	2,400.00	2,700.00	2,700.00	3,200.00	500.00	18.52%
		177,340.21	187,643.79	190,791.65	224,100.00	242,352.00	18,252.00	8.14%
Object Type - Expenses - 2								
1000241532000	Building Inspection Training	1,277.68	1,297.56	1,647.78	4,200.00	4,200.00	-	0.00%
1000241534000	Building Inspection Communications	658.36	1,157.06	1,405.16	2,016.00	2,616.00	600.00	29.76%
1000241542000	Building Inspection Office Supplies	4,568.31	1,703.42	2,931.40	3,250.00	3,250.00	-	0.00%
1000241571000	Building Inspection Travel	16,050.61	14,759.15	14,533.39	15,920.00	18,000.00	2,080.00	13.07%
1000241573000	Building Inspection Dues and Memberships	65.00	-	105.00	-	-	-	N/A
		22,619.96	18,917.19	20,622.73	25,386.00	28,066.00	2,680.00	10.56%
TOTAL		\$ 199,960.17	\$ 206,560.98	\$ 211,414.38	\$ 249,486.00	\$ 270,418.00	\$ 20,932.00	8.39%

City Of Amesbury
Inspectional Services
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000241511000			
Building Inspection Salaries & Wages		\$234,652.00	0.0
Account # - 1000241511000 Subtotal:		\$234,652.00	0.0
Account # - 1000241513000			
Building Inspection Overtime		\$4,500.00	0.0
Account # - 1000241513000 Subtotal:		\$4,500.00	0.0
Account # - 1000241519200			
Building Inspection Clothing Allowance		\$3,200.00	0.0
Account # - 1000241519200 Subtotal:		\$3,200.00	0.0
Total:		\$242,352.00	0.0

City Of Amesbury
Inspectional Services - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Training - 5320		
Building Inspection Training	No Detail	\$4,200.00
Object - Training - 5320 Subtotal:		\$4,200.00
Object - Communications - 5340		
Building Inspection Communications	No Detail	\$2,616.00
Object - Communications - 5340 Subtotal:		\$2,616.00
Object - Office Supplies - 5420		
Building Inspection Office Supplies	No Detail	\$3,250.00
Object - Office Supplies - 5420 Subtotal:		\$3,250.00
Object - Travel - 5710		
Building Inspection Travel	No Detail	\$18,000.00
Object - Travel - 5710 Subtotal:		\$18,000.00
Object Type - Expenses - 2 Subtotal:		\$28,066.00
Total:		\$28,066.00

**City of Amesbury
Regional Health Services
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000510511000	Salaries & Wages	\$ 80,958.02	\$ 82,981.86	\$ 83,811.78	\$ 85,482.00	\$ 90,572.00	\$ 5,090.00	5.95%
1000510512000	Salaries & Wages Temp	5,040.00	1,620.00	6,465.00	10,850.00	17,382.00	6,532.00	60.20%
		85,998.02	84,601.86	90,276.78	96,332.00	107,954.00	11,622.00	12.06%
Object Type - Expenses - 2								
1000510525100	Health Repairs & Maint. Vehicles	90.00	13.98	-	500.00	500.00	-	0.00%
1000510527400	Health K9/ACO Operations	17,606.00	14,262.32	15,791.67	22,380.00	23,250.00	870.00	3.89%
1000510527500	Health Water Testing	1,221.16	2,402.98	2,419.44	2,835.00	2,835.00	-	0.00%
1000510531400	Health Regional Health Nurse	24,166.00	25,160.00	25,160.00	29,424.00	30,100.00	676.00	2.30%
1000510531700	Health Advertising	105.00	699.81	115.00	600.00	600.00	-	0.00%
1000510532000	Health Training	1,545.00	1,745.99	1,568.31	1,500.00	1,500.00	-	0.00%
1000510534000	Health Communications	1,566.20	1,605.15	1,050.63	2,604.00	2,604.00	-	0.00%
1000510538500	Health Haz Material Disposal	430.54	6,750.00	-	-	-	-	N/A
1000510538600	Health Animal Care	1,943.12	826.00	355.00	1,050.00	1,050.00	-	0.00%
1000510538700	Health Animal Disposal	150.00	179.98	29.98	1,500.00	1,500.00	-	0.00%
1000510539300	Health Kenneling	-	775.00	-	1,825.00	1,825.00	-	0.00%
1000510542000	Health Office Supplies	898.82	969.33	1,422.50	1,100.00	1,100.00	-	0.00%
1000510571000	Health Travel	7,756.00	7,229.00	7,254.00	7,200.00	7,200.00	-	0.00%
1000510573000	Health Dues and Memberships	140.00	198.00	526.00	400.00	400.00	-	0.00%
		57,617.84	62,817.54	55,692.53	72,918.00	74,464.00	1,546.00	2.12%
TOTAL		\$ 143,615.86	\$ 147,419.40	\$ 145,969.31	\$ 169,250.00	\$ 182,418.00	\$ 13,168.00	7.78%

City Of Amesbury
Regional Health Services
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000510511000			
Salaries & Wages		\$90,572.00	0.0
Account # - 1000510511000 Subtotal:		\$90,572.00	0.0
Account # - 1000510512000			
Salaries & Wages Temp		\$17,382.00	0.0
Account # - 1000510512000 Subtotal:		\$17,382.00	0.0
Total:		\$107,954.00	0.0

City Of Amesbury

Regional Health Services - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Repairs & Maint. Vehicles - 5251		
Health Repairs & Maint. Vehicles	no changes - maintenance of ACO van	\$500.00
Object - Repairs & Maint. Vehicles - 5251 Subtotal:		\$500.00
Object - K9/ACO Operations - 5274		
Health K9/ACO Operations	increase for ACO Steve Maher to be discussed - Amesbury pays 1/2 for ACO Salary and Health Insurance	\$23,250.00
Object - K9/ACO Operations - 5274 Subtotal:		\$23,250.00
Object - Water Testing - 5275		
Health Water Testing	no changes - 12 weekly E.coli \$1,550. and 12 weekly cyanobacteria \$1,285., testing and shipping	\$2,835.00
Object - Water Testing - 5275 Subtotal:		\$2,835.00
Object - Nursing - 5314		
Health Regional Health Nurse	increase to be discussed at budget review: PHN 13 hrs./wk., RN Oversight \$1K, Doctor annual fee \$500. Data entry clerk 2 hours week x 52 weeks, \$1,560.	\$30,100.00
Object - Nursing - 5314 Subtotal:		\$30,100.00
Object - Advertising - 5317		
Health Advertising	no changes - regulations, public health notices, etc.	\$600.00
Object - Advertising - 5317 Subtotal:		\$600.00
Object - Training - 5320		
Health Training	no changes - seminars, conferences, training, etc. for updates on public health and CEU's for license maint.	\$1,500.00
Object - Training - 5320 Subtotal:		\$1,500.00

City Of Amesbury

Regional Health Services - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Communications - 5340		
Health Communications	no changes - office phone, fax, cellphone	\$2,604.00
Object - Communications - 5340 Subtotal:		\$2,604.00
Object - Animal Care - 5386		
Health Animal Care	no changes - Vet. services for emergency care	\$1,050.00
Object - Animal Care - 5386 Subtotal:		\$1,050.00
Object - Animal Disposal - 5387		
Health Animal Disposal	no changes - large animal disposal: deer, large dogs, etc., that require removal for public safety	\$1,500.00
Object - Animal Disposal - 5387 Subtotal:		\$1,500.00
Object - Kenneling - 5393		
Health Kenneling	no changes - for cats and dogs up to 7 days required by law	\$1,825.00
Object - Kenneling - 5393 Subtotal:		\$1,825.00
Object - Office Supplies - 5420		
Health Office Supplies	no changes - supplies, computers, fax, cabinets, folders, binders, stamps, staples, clips, pens, pencils, tacks, calendars, forms	\$1,100.00
Object - Office Supplies - 5420 Subtotal:		\$1,100.00
Object - Travel - 5710		
Health Travel	no changes - \$600./month stipend for personal vehicle use	\$7,200.00
Object - Travel - 5710 Subtotal:		\$7,200.00
Object - Dues and Memberships - 5730		
Health Dues and Memberships	no changes - MHOA/MHAB/MEHA/NOWRA, etc	\$400.00
Object - Dues and Memberships - 5730 Subtotal:		\$400.00
Total:		\$74,464.00

**City of Amesbury
Weights & Measures
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
1000244578000	Expense Reimbursement	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0.00%

Public Works

**Department of Public Works
Recycle & Refuse
Snow & Ice**

**City of Amesbury
Department of Public Works
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000422511000	Salaries & Wages	\$ 685,033.19	\$ 692,591.79	\$ 743,272.42	\$ 657,087.89	\$ 648,335.44	\$ (8,752.45)	-1.33%
1000422512000	Salaries & Wages Temp	-	-	-	89,032.00	101,568.80	12,536.80	14.08%
1000422513000	Overtime	53,500.13	70,730.66	70,956.22	69,945.00	67,900.00	(2,045.00)	-2.92%
1000422514500	Training	-	-	141.62	-	-	-	N/A
1000422515200	DPW Sick Leave Buy-Back	-	-	30,000.00	-	-	-	N/A
1000422519200	Clothing Allowance	8,533.32	8,800.00	11,500.00	8,688.00	9,648.00	960.00	11.05%
		747,066.64	772,122.45	855,870.26	824,752.89	827,452.24	2,699.35	0.33%
Object Type - Expenses - 2								
1000422521100	DPW Electricity	22,273.44	30,630.40	26,112.00	32,000.00	30,000.00	(2,000.00)	-6.25%
1000422521200	DPW Heat	22,505.13	30,078.23	16,786.73	21,000.00	21,000.00	-	0.00%
1000422524100	DPW Municipal Bldgs Maint	80,357.25	57,178.25	55,573.00	28,500.00	38,500.00	10,000.00	35.09%
1000422524200	DPW Cemetery Paving	-	-	-	-	-	-	N/A
1000422525100	DPW Repairs & Maint. Vehicles	22.16	2,822.75	-	-	15,000.00	15,000.00	N/A
1000422525300	DPW Maint Machinery	66,308.50	77,257.23	50,518.38	40,000.00	35,000.00	(5,000.00)	-12.50%
1000422527100	DPW Rent Construction Equipment	23,873.75	19,141.20	11,629.00	6,000.00	5,000.00	(1,000.00)	-16.67%
1000422527600	DPW Catch Basin Cleaning	23,540.76	21,664.08	29,371.28	38,610.00	35,000.00	(3,610.00)	-9.35%
1000422531500	DPW Mowing	75,666.50	59,665.80	76,459.00	96,000.00	112,000.00	16,000.00	16.67%
1000422531600	DPW Consulting	1,282.00	1,598.69	8,126.24	34,000.00	19,000.00	(15,000.00)	-44.12%
1000422531700	DPW Advertising	3,253.24	1,107.87	1,572.97	5,860.00	2,400.00	(3,460.00)	-59.04%
1000422532000	DPW Training	1,245.00	1,600.34	1,505.00	2,000.00	2,000.00	-	0.00%
1000422534000	DPW Communications	5,571.18	9,488.01	9,237.95	9,910.00	10,100.00	190.00	1.92%
1000422534100	DPW Postage	90.40	19.99	109.77	874.00	900.00	26.00	2.97%
1000422534200	DPW Street Sweeping	-	16,904.94	4,371.00	20,000.00	20,000.00	-	0.00%
1000422534300	DPW Drain Line Cleaning	7,715.00	9,500.00	728.77	1,750.00	1,750.00	-	0.00%
1000422538500	DPW Haz Material Disposal	6,294.12	827.62	(3,075.18)	2,500.00	2,500.00	-	0.00%
1000422539700	DPW Street Markings Svcs	18,759.26	21,699.61	24,429.97	22,600.00	22,600.00	-	0.00%
1000422539900	DPW Tree Removal	28,348.50	18,532.50	38,583.00	44,600.00	44,500.00	(100.00)	-0.22%
1000422542000	DPW Office Supplies	4,157.27	4,437.86	3,979.66	6,640.00	6,640.00	-	0.00%
1000422543200	DPW Tools & Equipment	3,778.77	2,695.78	2,813.18	2,400.00	3,600.00	1,200.00	50.00%
1000422545000	DPW Custodial Supplies	3,257.78	2,039.75	4,211.39	5,900.00	5,900.00	-	0.00%
1000422546100	DPW Drain / Basin Supplies	17,247.12	3,341.75	11,358.76	10,000.00	10,000.00	-	0.00%
1000422548000	DPW Vehicular Supplies	51,424.07	50,511.18	56,496.54	27,000.00	45,000.00	18,000.00	66.67%
1000422553100	DPW Cemetery Supplies	11,897.14	6,947.15	2,945.00	3,000.00	3,000.00	-	0.00%
1000422553200	DPW Asphalt Supplies	52,511.58	31,747.14	64,630.41	55,810.00	55,000.00	(810.00)	-1.45%
1000422553800	DPW Signs	6,587.99	7,649.33	3,441.74	2,000.00	7,500.00	5,500.00	275.00%
1000422571000	DPW Travel	3,468.83	4,198.08	8,573.45	14,100.00	12,100.00	(2,000.00)	-14.18%
1000422573000	DPW Dues and Memberships	993.76	1,223.49	3,181.73	8,810.00	8,750.00	(60.00)	-0.68%
1000422578015	DPW FY'15 Encumbrances	-	-	-	-	-	-	N/A
1000422578500	DPW Office Equipment	-	200.00	1,784.60	1,400.00	1,000.00	(400.00)	-28.57%
		542,430.50	494,709.02	515,455.34	543,264.00	575,740.00	32,476.00	5.98%

**City of Amesbury
Department of Public Works - Continued
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Capital - 3 1000422587000	DPW Equipment Replacement	20,346.65	25,500.00	-	29,000.00	28,548.30	(451.70)	-1.56%
TOTAL		<u>\$ 1,309,843.79</u>	<u>\$ 1,292,331.47</u>	<u>\$ 1,371,325.60</u>	<u>\$ 1,397,016.89</u>	<u>\$ 1,431,740.54</u>	<u>\$ 34,723.65</u>	<u>2.49%</u>

City Of Amesbury
Department of Public Works
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000422511000			
Salaries & Wages	Highway Foreman	\$72,238.40	1.0
Salaries & Wages	Public Services Superintendant	\$69,851.60	1.0
Salaries & Wages	Bricklayer/Mason	\$56,587.25	1.0
Salaries & Wages	Chief Heavy Operator	\$58,713.50	1.0
Salaries & Wages	Mechanic	\$40,704.77	0.6
Salaries & Wages	Skilled Maintenance Laborer	\$38,905.60	1.0
Salaries & Wages	Facility Superintendent	\$46,637.76	0.6
Salaries & Wages	Skilled Maintenance Laborer	\$38,188.00	1.0
Salaries & Wages	Skilled Maintenance Laborer	\$39,948.80	1.0
Salaries & Wages	Administrative Assistant	\$19,423.75	0.33
Salaries & Wages	Administrative Assistant	\$18,991.09	0.34
Salaries & Wages	City Engineer	\$23,283.86	0.34
Salaries & Wages	Director	\$41,746.66	0.34
Salaries & Wages	Skilled Maintenance Laborer	\$37,500.00	1.0
Salaries & Wages	Assist. Mechanic	\$22,701.12	0.6
Salaries & Wages	Facilities Laborer	\$22,913.28	0.6
Account # - 1000422511000 Subtotal:		\$648,335.44	11.75
Account # - 1000422512000			
Salaries & Wages Temp		\$10,500.00	0.5
Salaries & Wages Temp		\$5,400.00	0.33
Salaries & Wages Temp		\$57,200.00	2.5
Salaries & Wages Temp		\$9,000.00	0.5
Salaries & Wages Temp		\$19,468.80	0.6
Account # - 1000422512000 Subtotal:		\$101,568.80	4.43

City Of Amesbury

Department of Public Works - Continued

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Overtime		\$49,000.00	0.0
Overtime		\$2,200.00	0.0
Overtime		\$16,700.00	0.0
Account # - 1000422513000 Subtotal:		\$67,900.00	0.0
Account # - 1000422519200			
Clothing Allowance		\$7,200.00	0.0
Clothing Allowance		\$264.00	0.0
Clothing Allowance		\$264.00	0.0
Clothing Allowance		\$960.00	0.0
Clothing Allowance		\$960.00	0.0
Account # - 1000422519200 Subtotal:		\$9,648.00	0.0
Total:		\$827,452.24	16.18

City Of Amesbury
Department of Public Works - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Electricity - 5211		
DPW Electricity	No Detail	\$30,000.00
Object - Electricity - 5211 Subtotal:		\$30,000.00
Object - Heat - 5212		
DPW Heat	No Detail	\$21,000.00
Object - Heat - 5212 Subtotal:		\$21,000.00
Object - Other Mun Bldgs Maint - 5241		
DPW Municipal Bldgs Maint	Fire Alarms Inspection: DPW, Town Hall, Fire Department, 9 School Street, Police Department, Library and Camp Kent	\$6,000.00
DPW Municipal Bldgs Maint	Traffic Light Maintenance	\$1,000.00
DPW Municipal Bldgs Maint	DPW Buildings General Maintenance	\$5,500.00
DPW Municipal Bldgs Maint	Park Buildings General Maintenance	\$3,500.00
DPW Municipal Bldgs Maint	General Facility Materials	\$8,500.00
DPW Municipal Bldgs Maint	Sprinkler Inspection	\$5,000.00
DPW Municipal Bldgs Maint	Fire Alarm Repairs	\$4,500.00
DPW Municipal Bldgs Maint	Sprinkler Reparis	\$4,500.00
		\$38,500.00

City Of Amesbury

Department of Public Works - Continued

Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Repairs & Maint. Vehicles - 5251		
DPW Repairs & Maint. Vehicles	No Detail	\$15,000.00
Object - Repairs & Maint. Vehicles - 5251 Subtotal:		\$15,000.00
Object - Repair & Maint Other Equip - 5253		
DPW Maint Machinery	No Detail	\$35,000.00
Object - Repair & Maint Other Equip - 5253 Subtotal:		\$35,000.00
Object - Rent Construction Equipment - 5271		
DPW Rent Construction Equipment	No Detail	\$5,000.00
Object - Rent Construction Equipment - 5271 Subtotal:		\$5,000.00
Object - Catch Basin Cleaning - 5276		
DPW Catch Basin Cleaning	No Detail	\$35,000.00
Object - Catch Basin Cleaning - 5276 Subtotal:		\$35,000.00
Object - Mowing - 5315		
DPW Mowing	No Detail	\$112,000.00
Object - Mowing - 5315 Subtotal:		\$112,000.00
Object - Consulting - 5316		
DPW Consulting	Peer Review Consulting (Engineering)	\$2,000.00
DPW Consulting	Yearly Operating Spray Plan	\$1,500.00
DPW Consulting	Wetlands Permitting (1 Permit)	\$2,500.00
DPW Consulting	Watershed Management Plan	\$5,000.00
DPW Consulting	Peer Review Consulting (Wetlands)	\$5,000.00
DPW Consulting	Birches Dam Inspection	\$3,000.00

City Of Amesbury
Department of Public Works - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Consulting - 5316 Subtotal:		\$19,000.00
Object - Advertising - 5317		
DPW Advertising	General Notices	\$900.00
DPW Advertising	Tree Board Notices (2 x 600)	\$1,200.00
DPW Advertising	Conservation Commission Notices (1 x 300)	\$300.00
Object - Advertising - 5317 Subtotal:		\$2,400.00
Object - Training - 5320		
DPW Training	Professional Continuing Education	\$1,000.00
DPW Training	Safety and Labor Development Training	\$1,000.00
Object - Training - 5320 Subtotal:		\$2,000.00
Object - Communications - 5340		
DPW Communications	Land LInes	\$2,000.00
DPW Communications	Pagers (1)	\$100.00
DPW Communications	Cell Phones	\$6,000.00
DPW Communications	2 Way Radios	\$2,000.00
Object - Communications - 5340 Subtotal:		\$10,100.00
Object - Postage - 5341		
DPW Postage	General Postage	\$200.00
DPW Postage	100 Conservation Commission Abutter Notifications	\$700.00
Object - Postage - 5341 Subtotal:		\$900.00
Object - Street Sweeping - 5342		
DPW Street Sweeping	No Detail	\$20,000.00
Object - Street Sweeping - 5342 Subtotal:		\$20,000.00

City Of Amesbury
Department of Public Works - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Drain Line Cleaning - 5343		
DPW Drain Line Cleaning	No Detail	\$1,750.00
Object - Drain Line Cleaning - 5343 Subtotal:		\$1,750.00
Object - Haz Material Disposal - 5385		
DPW Haz Material Disposal	No Detail	\$2,500.00
Object - Haz Material Disposal - 5385 Subtotal:		\$2,500.00
Object - Street Marking Services - 5397		
DPW Street Markings Svcs	No Detail	\$22,600.00
Object - Street Marking Services - 5397 Subtotal:		\$22,600.00
Object - Tree Removal - 5399		
DPW Tree Removal	Unscheduled/Emergency Tree Work	\$10,000.00
DPW Tree Removal	Stump Removal	\$1,000.00
DPW Tree Removal	Scheduled Tree Removal/Pruining (30 Trees)	\$22,500.00
DPW Tree Removal	Tree Permitting (Conservation Commission wetland flagging and peer review)	\$5,000.00
DPW Tree Removal	Tree Permitting (Conservation Commission mitigation replace trees 2 to 1)	\$6,000.00
Object - Tree Removal - 5399 Subtotal:		\$44,500.00
Object - Office Supplies - 5420		
DPW Office Supplies	General Office Supplies	\$1,000.00
DPW Office Supplies	Copier Lease (295 per month)	\$3,540.00
DPW Office Supplies	Copier Usage (175 per month)	\$2,100.00
Object - Office Supplies - 5420 Subtotal:		\$6,640.00

City Of Amesbury
Department of Public Works - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
DPW Tools & Equipment	Tools for Mechanic per contract	\$1,800.00
DPW Tools & Equipment	Tools for Facilities Superintendent per agreement	\$1,800.00
Object - Tools & Equipment - 5432 Subtotal:		\$3,600.00
Object - Custodial Supplies - 5450		
DPW Custodial Supplies	General Custodial Supplies	\$500.00
DPW Custodial Supplies	Custodial Services	\$5,400.00
Object - Custodial Supplies - 5450 Subtotal:		\$5,900.00
Object - Drain and Basin Supplies - 5461		
DPW Drain / Basin Supplies	Masonry Repairs to 5 Catch Basins (Contractor)	\$5,000.00
DPW Drain / Basin Supplies	Materials for Masonry Repairs to 15 Catch Basins (in house)	\$3,500.00
DPW Drain / Basin Supplies	5 Frames and Covers	\$1,500.00
Object - Drain and Basin Supplies - 5461 Subtotal:		\$10,000.00
Object - Vehicular Supplies - 5480		
DPW Vehicular Supplies	Vehicle Fuel	\$45,000.00
Object - Vehicular Supplies - 5480 Subtotal:		\$45,000.00
Object - Cemetery Supplies - 5531		
DPW Cemetery Supplies	No Detail	\$3,000.00
Object - Cemetery Supplies - 5531 Subtotal:		\$3,000.00
Object - Asphalt Supplies - 5532		
DPW Asphalt Supplies	No Detail	\$55,000.00
Object - Asphalt Supplies - 5532 Subtotal:		\$55,000.00

City Of Amesbury
Department of Public Works - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
DPW Signs	No Detail	\$7,500.00
Object - Signs - 5538 Subtotal:		\$7,500.00
Object - Travel - 5710		
DPW Travel	General Travel	\$500.00
DPW Travel	Director	\$2,000.00
DPW Travel	Facilities Superintendent	\$3,600.00
DPW Travel	Public Services Superintendent	\$6,000.00
Object - Travel - 5710 Subtotal:		\$12,100.00
Object - Dues and Memberships - 5730		
DPW Dues and Memberships	Professional Associations	\$2,000.00
DPW Dues and Memberships	CDL Drug and Alcohol Testing	\$6,750.00
Object - Dues and Memberships - 5730 Subtotal:		\$8,750.00
Object - Office Equipment - 5785		
DPW Office Equipment	Engineering Computer	\$1,000.00
Object - Office Equipment - 5785 Subtotal:		\$1,000.00
Object Type - Expenses - 2 Subtotal:		\$575,740.00
<hr/>		
Object Type - Capital - 3		
Object - Equipment Replacement - 5870		
DPW Equipment Replacement	No Detail	\$28,548.30
Object - Equipment Replacement - 5870 Subtotal:		\$28,548.30
Object Type - Capital - 3 Subtotal:		\$28,548.30
Total:		\$604,288.30

**City of Amesbury
Recycle & Refuse
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
1000430530400	Contract -Garbage & Refuse Pickup	\$ 856,636.44	\$ 885,974.05	\$ 795,747.29	\$ 909,642.80	\$ 942,991.00	\$ 33,348.20	3.67%
1000430530500	Recycling	22,903.05	28,319.94	46,057.62	16,700.00	31,500.00	14,800.00	88.62%
		\$ 879,539.49	\$ 914,293.99	\$ 841,804.91	\$ 926,342.80	\$ 974,491.00	\$ 48,148.20	5.20%

City Of Amesbury

Recycle & Refuse

Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Contract-Garbage & Refuse Pickup - 5304		
Contract -Garbage & Refuse Pickup	Hauling, Trash and Recycling	\$609,444.00
Contract -Garbage & Refuse Pickup	Tipping Fees	\$323,547.00
Contract -Garbage & Refuse Pickup	Construction Dumpster	\$3,750.00
Contract -Garbage & Refuse Pickup	Mercury Pickup	\$750.00
Contract -Garbage & Refuse Pickup	Household Hazardous Waste Day	\$5,500.00
Object - Contract-Garbage & Refuse Pickup - 5304 Subtotal:		\$942,991.00
Object - Recycling - 5305		
Recycling	Porta Toilet, Compost	\$500.00
Recycling	Brush and Leaves Hauling	\$30,000.00
Recycling	Compost Stickers	\$800.00
Recycling	Supplies	\$200.00
Object - Recycling - 5305 Subtotal:		\$31,500.00
Object Type - Expenses - 2 Subtotal:		\$974,491.00
Total:		\$974,491.00

**City of Amesbury
Snow & Ice
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
1000423513000	Overtime	84,805.53	119,932.28	38,235.47	49,894.00	49,894.00	-	0.00%
Object Type - Expenses - 2								
1000423525100	Snow & Ice Repairs & Maint Vehicles	25,293.31	44,823.65	47,008.38	25,000.00	25,000.00	-	0.00%
1000423527100	Snow & Ice Rent Construction Equipment	183,750.07	387,378.10	110,296.70	30,206.00	30,206.00	-	0.00%
1000423548000	Snow & Ice Vehicular Supplies	5,403.34	2,389.07	5,979.31	3,900.00	3,900.00	-	0.00%
1000423553400	Snow & Ice Rock Salt & Sand	189,937.90	125,007.83	121,954.85	115,000.00	115,000.00	-	0.00%
1000423578015	Snow & Ice FY'15 Encumbrance	-	-	-	-	-	-	N/A
1000423578100	Snow & Ice Meals	785.80	257.65	109.15	1,000.00	1,000.00	-	0.00%
		405,170.42	559,856.30	285,348.39	175,106.00	175,106.00	-	0.00%
TOTAL		489,975.95	679,788.58	323,583.86	225,000.00	225,000.00	-	-

City Of Amesbury
Snow & Ice
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 1000423513000			
Overtime		\$49,894.00	0.0
Account # - 1000423513000 Subtotal:		\$49,894.00	0.0
Total:		\$49,894.00	0.0

City Of Amesbury
Snow & Ice - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Amount
Object Type - Expenses - 2	
Object - Repairs & Maint. Vehicles - 5251	
Snow & Ice Repairs & Maint Vehicles	\$25,000.00
Object - Repairs & Maint. Vehicles - 5251 Subtotal:	\$25,000.00
Object - Rent Construction Equipment - 5271	
Snow & Ice Rent Construction Equipment	\$30,206.00
Object - Rent Construction Equipment - 5271 Subtotal:	\$30,206.00
Object - Vehicular Supplies - 5480	
Snow & Ice Vehicular Supplies	\$3,900.00
Object - Vehicular Supplies - 5480 Subtotal:	\$3,900.00
Object - Rock Salt & Sand - 5534	
Snow & Ice Rock Salt & Sand	\$115,000.00
Object - Rock Salt & Sand - 5534 Subtotal:	\$115,000.00
Object - Meals - 5781	
Snow & Ice Meals	\$1,000.00
Object - Meals - 5781 Subtotal:	\$1,000.00
Object Type - Expenses - 2 Subtotal:	\$175,106.00
Total:	\$175,106.00

Other Operating

**Central Supply
Municipal Buildings
Outdoor Lighting
Liability Insurance
Merrimack Valley Planning
Elder Services of Merrimack Valley
Improvement Association Visitor's
Center**

**City of Amesbury
Central Supplies
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
1000159524000	Central Supplies Repair & Maint Office Equip	\$ 5,010.21	\$ 5,715.19	\$ 5,662.74	\$ 5,800.00	\$ 6,100.00	\$ 300.00	5.17%
1000159534100	Central Supplies Postage	33,503.53	35,707.79	38,279.07	41,000.00	41,000.00	-	0.00%
1000159542000	Central Supplies Office Supplies	3,846.32	4,920.48	4,896.32	8,000.00	8,000.00	-	0.00%
1000159558300	Central Supplies Computer Supplies	2,142.81	1,929.99	2,838.36	3,500.00	3,500.00	-	0.00%
1000159587200	Central Supplies Equipment Lease	11,611.90	10,879.15	11,384.24	12,600.00	10,300.00	(2,300.00)	-18.25%
		\$ 56,114.77	\$ 59,152.60	\$ 63,060.73	\$ 70,900.00	\$ 68,900.00	\$ (2,000.00)	-2.82%

City Of Amesbury

Central Supply

Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Repairs & Maint. Office Equip - 5240		
Central Supplies Repair & Maint Office Equipment	#39574 Maint Agmt - CH 654e	\$1,200.00
Central Supplies Repair & Maint Office Equipment	#39575 Maint Agmt - CH C454e	\$3,500.00
Central Supplies Repair & Maint Office Equipment	#38768 Maint Agmt - BI C364	\$1,400.00
Object - Repairs & Maint. Office Equip - 5240 Subtotal:		\$6,100.00
Object - Postage - 5341		
Central Supplies Postage	Postage	\$41,000.00
Object - Postage - 5341 Subtotal:		\$41,000.00
Object - Office Supplies - 5420		
Central Supplies Office Supplies	Copy Paper	\$8,000.00
Object - Office Supplies - 5420 Subtotal:		\$8,000.00
Object - Computer Supplies - 5583		
Central Supplies Computer Supplies	Computer Supplies	\$3,500.00
Object - Computer Supplies - 5583 Subtotal:		\$3,500.00
Object - Equipment Lease - 5872		
Central Supplies Equipment Lease	Ls# 935541 - (2) CH Copiers - Compl JAN2019	\$6,300.00
Central Supplies Equipment Lease	Ls# 884572 - (1) BI Copier - Compl JUN2017	\$2,000.00
Central Supplies Equipment Lease	Ls# 4791695 - Mail Machine - Compl JAN2017 (+Ink/Tapes/EZSeal)	\$2,000.00
Object - Equipment Lease - 5872 Subtotal:		\$10,300.00
Object Type - Expenses - 2 Subtotal:		\$68,900.00
Total:		\$68,900.00

**City of Amesbury
Municipal Buildings
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
1000192521100	Public Building & Property Maint Electricity	\$ 58,010.11	\$ 94,580.63	\$ 47,739.36	\$ 54,000.00	\$ 49,000.00	\$ (5,000.00)	-9.26%
1000192521200	Municipal Buildings Heat	24,389.78	22,036.31	15,946.84	28,200.00	28,200.00	-	0.00%
1000192524100	Municipal Bldgs Maint	84,240.86	78,776.32	83,760.97	34,200.00	34,200.00	-	0.00%
1000192539800	Public Building & Property Maint Cleaning	-	-	-	56,780.00	56,780.00	-	0.00%
		\$ 166,640.75	\$ 195,393.26	\$ 147,447.17	\$ 173,180.00	\$ 168,180.00	\$ (5,000.00)	-2.89%

City Of Amesbury

Municipal Buildings

Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Electricity - 5211		
Public Building & Property Maint Electricity	Electricity	\$49,000.00
Object - Electricity - 5211 Subtotal:		\$49,000.00
Object - Heat - 5212		
MUNICIPAL BUILDINGS HEAT	Natural Gas	\$28,200.00
Object - Heat - 5212 Subtotal:		\$28,200.00
Object - Other Mun Bldgs Maint - 5241		
Municipal Bldgs Maint	Boiler Inspections	\$1,200.00
Municipal Bldgs Maint	Fire Inspections	\$500.00
Municipal Bldgs Maint	Condo Fees	\$12,500.00
Municipal Bldgs Maint	General Repairs	\$20,000.00
Object - Other Mun Bldgs Maint - 5241 Subtotal:		\$34,200.00
Object - Cleaning Services - 5398		
Public Building & Property Maint Cleaning Services	Beach Restroom	\$8,000.00
Public Building & Property Maint Cleaning Services	Town Hall Cleaning	\$48,780.00
Object - Cleaning Services - 5398 Subtotal:		\$56,780.00
Object Type - Expenses - 2 Subtotal:		\$168,180.00
Total:		\$168,180.00

**City of Amesbury
Outdoor Lighting
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
1000424521500	Street Lighting	\$ 195,928.33	\$ 191,999.57	\$ 204,994.81	\$ 198,000.00	\$ 198,000.00	\$ -	0.00%

**City of Amesbury
Liability Insurance
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
1000945539100	Bonds-Surety	\$ 1,341.00	\$ 815.00	\$ 1,236.00	\$ 2,300.00	\$ 2,300.00	\$ -	0.00%
1000945574000	Insurance Premiums Liab	269,281.33	284,324.21	285,259.28	299,600.00	299,600.00	-	0.00%
		\$ 270,622.33	\$ 285,139.21	\$ 286,495.28	\$ 301,900.00	\$ 301,900.00	\$ -	0.00%

City Of Amesbury

Liability Insurance

Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Bonds-Surety - 5391		
Bonds-Surety	No Detail	\$2,300.00
Object - Bonds-Surety - 5391 Subtotal:		\$2,300.00
Object - Insurance Premiums Liab - 5740		
Insurance Premiums Liab	Pooled Property and Liability	\$228,100.00
Insurance Premiums Liab	Police & Fire Aggregate Deductible Program	\$4,000.00
Insurance Premiums Liab	Special Risk Accident Insurance	\$40,000.00
Insurance Premiums Liab	Deductibles	\$27,500.00
Object - Insurance Premiums Liab - 5740 Subtotal:		\$299,600.00
Object Type - Expenses - 2 Subtotal:		\$301,900.00
Total:		\$301,900.00

**City of Amesbury
Other Assessments
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
1000185523100	Historical Commission Expense	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	N/A
1000185569000	MVPC	14,783.66	5,517.70	5,655.09	7,800.00	-	(7,800.00)	-100.00%
1000185569300	Elderly Services of MV	-	-	-	1,519.00	1,519.00	-	0.00%
1000185579000	Improvement Assoc	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	-	0.00%
1000185579100	Camp Kent	11,800.34	12,654.75	11,340.00	-	-	-	N/A
1000185579200	Visitor Center	-	1,500.00	-	500.00	500.00	-	0.00%
		\$ 27,584.00	\$ 20,672.45	\$ 17,995.09	\$ 10,819.00	\$ 3,519.00	\$ (7,300.00)	-67.47%

Education

**School Department &
Regional School Assessments**

**City of Amesbury
School Department & Regional School Assessments
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
	Amesbury Public Schools	\$ 27,348,496.00	\$ 28,148,498.00	\$ 28,957,496.00	\$ 29,669,627.00	\$ 30,589,294.00	\$ 919,667.00	3.10%
1000390566900	Whittier Voch Tech	829,206.00	939,799.00	830,444.00	920,267.00	992,562.00	72,295.00	7.86%
1000390569200	Essex Regional Voch Tech	125,532.00	110,827.14	39,657.00	75,000.00	149,168.00	74,168.00	98.89%
		\$ 28,303,234.00	\$ 29,199,124.14	\$ 29,827,597.00	\$ 30,664,894.00	\$ 31,731,024.00	\$ 1,066,130.00	3.48%

Other

**Debt Service
Employee Benefits
Reserves & Other
State Assessments**

**City of Amesbury
Debt Service
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Debt Service - 5								
1000700591000	Principal on Long Term Debt	\$ 1,585,940.00	\$ 1,624,940.00	\$ 1,778,780.00	\$ 2,217,000.00	\$ 2,071,100.00	\$ (145,900.00)	-6.58%
1000700591500	Interest on Long Term Debt	491,692.16	417,832.40	552,143.81	592,258.00	522,962.00	(69,296.00)	-11.70%
1000700592500	Interest on Short Term Debt	67,293.20	245,199.08	104,880.42	-	-	-	N/A
		\$ 2,144,925.36	\$ 2,287,971.48	\$ 2,435,804.23	\$ 2,809,258.00	\$ 2,594,062.00	\$ (215,196.00)	-7.66%

**City of Amesbury
Employee Benefits
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Benefits - 4								
1000910517000	Health Insurance	\$ 1,841,244.79	\$ 1,928,598.30	\$ 2,011,908.85	\$ 2,162,453.00	\$ 2,326,550.00	\$ 164,097.00	7.59%
1000910517100	Pension Assessment	2,163,041.67	2,223,934.98	2,293,133.96	2,469,650.00	2,536,380.00	66,730.00	2.70%
1000910517200	Unemployment Insurance	45,383.04	5,319.00	1,909.00	25,000.00	25,000.00	-	0.00%
1000910517300	Workers Compensation	26,082.05	32,266.24	24,729.60	38,325.00	42,500.00	4,175.00	10.89%
1000910517400	Life Insurance	9,688.32	9,990.09	19,891.38	12,500.00	13,250.00	750.00	6.00%
1000910517500	Medicare	139,188.92	123,395.67	125,534.73	131,500.00	135,500.00	4,000.00	3.04%
1000910517600	Dental	68,907.54	79,171.68	85,810.22	91,500.00	97,500.00	6,000.00	6.56%
1000910517700	Other Post Employment	8,500.00	-	8,500.00	-	-	-	N/A
1000910518000	Accidental Death	1,010.00	1,033.20	829.50	1,600.00	1,600.00	-	0.00%
1000910518100	Medex/Management Blue Ins	290,623.11	293,026.50	330,377.61	355,000.00	390,000.00	35,000.00	9.86%
		\$ 4,593,669.44	\$ 4,696,735.66	\$ 4,902,624.85	\$ 5,287,528.00	\$ 5,568,280.00	\$ 280,752.00	5.31%

**City of Amesbury
Reserves & Other
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Transfers/Other - 7								
1000946598000	Budget Reserve	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	0.00%
1000946598100	Salary Reserve	-	-	-	115,000.00	-	(115,000.00)	-100.00%
		-	-	-	165,000.00	50,000.00	\$ (115,000.00)	-69.70%
Object Type - Transfers/Other - 7								
1000990596300	Transfer to Capital	\$ -	\$ 400,000.00	\$ 524,100.00	\$ 500,000.00	\$ 343,950.00	\$ (156,050.00)	-31.21%
1000990596200	Transfer to Special Revenue	-	91,000.00	-	-	-	-	N/A
		-	491,000.00	524,100.00	500,000.00	343,950.00	\$ (156,050.00)	-31.21%
Object Type - Transfers/Other - 7								
1000999599000	Overlay (Budget Only)	\$ -	\$ -	\$ -	\$ 306,929.00	\$ 300,000.00	\$ (6,929.00)	-2.26%

**City of Amesbury
State Assessments (Cherry Sheet)
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - State Assessments - 6								
1000820563100	Special Education	\$ 15,252.00	\$ 212,835.00	\$ 17,215.00	\$ 17,904.00	\$ 35,298.00	\$ 17,394.00	97.15%
1000820563600	Retired Employee Health Ins	1,060,639.00	970,968.00	1,147,388.00	1,056,269.00	1,239,978.00	183,709.00	17.39%
1000820563700	Regional Communication Ctr.	264,762.00	246,454.00	270,729.00	270,729.00	270,729.00	-	0.00%
1000820564000	Air Pollution Districts	4,681.00	27,087.00	4,674.00	4,791.00	4,932.00	141.00	2.94%
1000820564600	RMV Surcharge	19,140.00	19,140.00	19,140.00	19,140.00	17,740.00	(1,400.00)	-7.31%
1000820566300	Regional Transit Authority	221,901.00	220,353.00	300,365.00	189,545.00	194,052.00	4,507.00	2.38%
1000820566800	School Choice	425,993.00	514,742.00	379,481.00	384,982.00	294,322.00	(90,660.00)	-23.55%
1000820566900	Mosquito Control	42,041.00	42,181.00	41,978.00	46,312.00	43,337.00	(2,975.00)	-6.42%
1000820567000	Charter School Charges	543,632.00	526,812.00	640,236.00	626,955.00	578,092.00	(48,863.00)	-7.79%
		\$ 2,598,041.00	\$ 2,780,572.00	\$ 2,821,206.00	\$ 2,616,627.00	\$ 2,678,480.00	\$ 61,853.00	2.36%

Enterprise Funds

**Water
Wasterwater/Sewer
Landry Field**

**City of Amesbury
Water Department
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mayor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
6100450511000	Salaries & Wages	\$ 742,084.67	\$ 776,169.03	\$ 791,581.05	\$ 770,959.51	\$ 826,628.13	\$ 55,668.62	7.22%
6100450512000	Salaries & Wages Temp	-	-	-	42,232.00	33,829.60	(8,402.40)	-19.90%
6100450512100	Police Detail Pay	5,954.00	6,202.00	9,880.00	8,500.00	12,000.00	3,500.00	41.18%
6100450513000	Overtime	121,308.48	134,076.62	138,044.52	137,116.43	145,246.16	8,129.73	5.93%
6100450514000	Shift	19,842.03	20,414.92	20,623.96	21,208.00	22,062.68	854.68	4.03%
6100450514100	Longevity	-	-	-	-	-	-	N/A
6100450514500	Training	-	-	206.42	-	-	-	N/A
6100450515200	Sick Leave Buy-Back	-	-	-	15,000.00	-	(15,000.00)	-100.00%
6100450519200	Clothing Allowance	8,533.34	8,800.00	9,900.00	8,848.00	10,368.00	1,520.00	17.18%
		897,722.52	945,662.57	970,235.95	1,003,863.94	1,050,134.57	46,270.63	4.61%
Object Type - Expenses - 2								
6100450521100	Electricity	189,161.40	204,798.07	228,953.37	245,660.00	235,000.00	(10,660.00)	-4.34%
6100450521200	Heat	43,044.63	33,910.56	24,598.63	16,000.00	18,000.00	2,000.00	12.50%
6100450524100	Other Mun Bldgs Maint	32,903.88	22,064.09	14,798.93	19,000.00	19,000.00	-	0.00%
6100450525100	Repairs & Maint. Vehicles	15,823.99	29,762.85	28,599.70	20,000.00	15,000.00	(5,000.00)	-25.00%
6100450525300	Repair & Maint Other Equip	31,796.65	50,283.43	49,397.00	35,000.00	30,000.00	(5,000.00)	-14.29%
6100450527100	Rent Construction Equipment	1,535.75	20,049.70	4,753.70	5,000.00	6,000.00	1,000.00	20.00%
6100450527200	Rent Equipment Other	-	-	-	-	-	-	N/A
6100450529100	Sludge Disposal	11,366.95	16,210.00	52,133.22	48,600.00	51,100.00	2,500.00	5.14%
6100450530600	Legal Consultant Services	-	-	-	-	-	-	N/A
6100450531600	Consulting	44,569.21	60,917.00	66,576.10	68,000.00	67,500.00	(500.00)	-0.74%
6100450531700	Advertising	1,018.22	3,125.19	776.72	2,879.00	2,630.00	(249.00)	-8.65%
6100450531800	Consult Lab Work	8,314.80	13,124.82	14,882.96	26,870.00	40,248.75	13,378.75	49.79%
6100450532000	Training	2,954.00	499.32	1,927.00	2,400.00	2,400.00	-	0.00%
6100450534000	Communications	3,255.75	6,007.63	6,970.93	5,400.00	5,400.00	-	0.00%
6100450534100	Postage	3,632.43	1,270.02	1,286.52	2,500.00	2,500.00	-	0.00%
6100450539500	Sidewalks	-	-	-	1,500.00	1,500.00	-	0.00%
6100450542000	Office Supplies	2,000.49	4,642.40	4,529.10	7,040.00	7,040.00	-	0.00%
6100450543200	Tools & Equipment	1,056.12	577.34	1,548.90	2,800.00	2,200.00	(600.00)	-21.43%
6100450545000	Custodial Supplies	2,523.87	2,295.70	2,330.13	6,373.00	6,373.00	-	0.00%
6100450548000	Vehicular Supplies	26,016.99	17,779.02	19,191.68	13,000.00	13,000.00	-	0.00%
6100450553000	Lab Tools/Instruments	12,146.16	16,017.57	12,023.00	13,000.00	10,000.00	(3,000.00)	-23.08%
6100450553200	Asphalt Supplies	67,796.88	45,610.00	68,656.00	43,500.00	30,000.00	(13,500.00)	-31.03%
6100450553900	Chemicals	123,531.76	201,350.27	241,006.10	280,650.00	283,586.00	2,936.00	1.05%
6100450554100	Pipe Casting & Cement	184,645.99	171,550.06	100,244.44	125,000.00	135,000.00	10,000.00	8.00%
6100450559200	Hydrants	1,324.53	203.92	2,467.32	10,000.00	10,000.00	-	0.00%
6100450559500	Meters	17,274.45	8,126.28	17,276.98	25,000.00	25,000.00	-	0.00%
6100450571000	Travel	8,250.00	9,209.13	12,500.00	11,200.00	9,200.00	(2,000.00)	-17.86%
6100450573000	Dues and Memberships	4,598.58	6,035.93	5,989.76	5,400.00	5,400.00	-	0.00%
6100450578000	Other Unclassified	-	-	2,500.00	2,500.00	2,500.00	-	0.00%
		840,543.48	945,420.30	985,918.19	1,044,272.00	1,035,577.75	(8,694.25)	-0.83%

**City of Amesbury
Water Department - Continued
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Capital - 3								
6100450584100	Water Capital Outlay	-	19,552.74	-	-	-	-	N/A
6100450587000	Equipment Replacement	72,447.60	11,343.68	56,997.79	75,700.00	130,000.00	54,300.00	71.73%
6100450587200	Equipment Lease	-	-	-	50,000.00	50,000.00	-	0.00%
		72,447.60	30,896.42	56,997.79	125,700.00	180,000.00	54,300.00	43.20%
Object Type - Transfers/Other - 7								
6100450596100	Transfer to General Fund	-	-	-	-	-	-	N/A
6100450596300	Transfers to Capital Projects	-	-	-	-	-	-	N/A
6100450598100	Salary Reserve	-	-	-	15,000.00	-	(15,000.00)	-100.00%
		-	-	-	15,000.00	-	(15,000.00)	-100.00%
Object Type - Debt Service - 5								
6100700530800	Financial/Bankiong Services	16,185.34	8,843.49	17,264.68	17,500.00	-	(17,500.00)	-100.00%
6100700591000	Principal on Long Term Debt	925,109.77	1,069,885.85	1,168,674.17	1,123,052.00	1,129,300.63	6,248.63	0.56%
6100700591500	Interest on Long Term Debt	402,854.54	378,635.16	380,650.45	351,076.00	322,440.29	(28,635.71)	-8.16%
6100700592500	Interest on Short Term Debt	164,836.88	68,995.72	-	-	-	-	N/A
		1,508,986.53	1,526,360.22	1,566,589.30	1,491,628.00	1,451,740.92	(39,887.08)	-2.67%
Object Type - Benefits - 4								
6100910517000	Health Insurance	134,687.64	145,939.23	158,415.03	170,000.00	179,500.00	9,500.00	5.59%
6100910517100	Pension Assessment	145,261.00	200,137.00	185,640.00	184,423.00	178,322.00	(6,101.00)	-3.31%
6100910517200	Unemployment Insurance	-	-	-	5,000.00	5,000.00	-	0.00%
6100910517300	Workers Compensation	11,200.00	11,200.00	11,200.00	11,200.00	11,200.00	-	0.00%
6100910517400	Life Insurance	864.00	843.75	1,781.94	850.00	850.00	-	0.00%
6100910517500	Medicare	6,146.51	6,480.43	6,286.41	7,000.00	7,250.00	250.00	3.57%
6100910517600	Dental	4,122.00	4,409.28	4,409.28	4,650.00	4,950.00	300.00	6.45%
6100910518100	Medex/MG Blue Ins	5,589.72	5,238.84	5,531.64	-	-	-	N/A
		307,870.87	374,248.53	373,264.30	383,123.00	387,072.00	3,949.00	1.03%
Object Type - Expenses - 2								
6100945574000	Liability Ins	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	-	0.00%
6100945574100	Liability Ins Auto	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	-	0.00%
		43,000.00	43,000.00	43,000.00	43,000.00	43,000.00	-	0.00%
TOTAL		\$ 3,670,571.00	\$ 3,865,588.04	\$ 3,996,005.53	\$ 4,106,586.94	\$ 4,147,525.24	\$ 46,270.63	1.13%

City Of Amesbury
Water Enterprise Fund
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 6100450511000			
Salaries & Wages	Assistant Chief Operator	\$72,238.40	1.0
Salaries & Wages	Operator 1	\$68,435.12	1.0
Salaries & Wages	Operator 1	\$68,435.12	1.0
Salaries & Wages	Assistant Chief Operator	\$72,238.40	1.0
Salaries & Wages	Meter Repairman	\$29,110.85	0.5
Salaries & Wages	Operator 1	\$52,332.80	1.0
Salaries & Wages	Water Sys. Manager	\$91,230.88	1.0
Salaries & Wages	Foreman	\$72,238.40	1.0
Salaries & Wages	Skilled Maintenance Laborer/Pipelayer	\$48,271.20	1.0
Salaries & Wages	Heavy Equipment Operator/Pipelayer	\$52,898.00	1.0
Salaries & Wages	Director	\$41,746.66	0.33
Salaries & Wages	Admin	\$19,423.75	0.33
Salaries & Wages	Admin	\$18,991.09	0.33
Salaries & Wages	City Engineer	\$23,745.69	0.33
Salaries & Wages	Mechanic	\$13,568.26	0.2
Salaries & Wages	Facility Superintendent	\$15,545.92	0.2
Salaries & Wages	Mechanic	\$7,567.04	0.2
Salaries & Wages	Facility Laborer	\$7,637.75	0.2
Salaries & Wages	Skilled Maintenance Laborer/Pipelayer	\$50,972.80	0.0

City Of Amesbury

Water Enterprise Fund - Continued

Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 6100450511000 Subtotal:		\$826,628.13	11.6
Account # - 6100450512000			
Salaries & Wages Temp		\$10,500.00	0.5
Salaries & Wages Temp		\$5,400.00	0.1667
Salaries & Wages Temp		\$11,440.00	0.5
Salaries & Wages Temp		\$6,489.60	0.2
Account # - 6100450512000 Subtotal:		\$33,829.60	1.3667
Account # - 6100450512100			
Police Detail Pay		\$12,000.00	0.0
Account # - 6100450512100 Subtotal:		\$12,000.00	0.0
Account # - 6100450513000			
Overtime		\$92,451.36	0.0
Overtime		\$36,094.80	0.0
Overtime		\$16,700.00	0.0
Account # - 6100450513000 Subtotal:		\$145,246.16	0.0
Account # - 6100450514000			
Shift		\$22,062.68	0.0
Account # - 6100450514000 Subtotal:		\$22,062.68	0.0
Account # - 6100450519200			
Clothing Allowance		\$8,800.00	0.0
Clothing Allowance		\$400.00	0.0
Clothing Allowance		\$264.00	0.0
Clothing Allowance		\$264.00	0.0

City Of Amesbury
Water Enterprise Fund - Continued
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Clothing Allowance		\$320.00	0.0
Clothing Allowance		\$320.00	0.0
Account # - 6100450519200 Subtotal:		\$10,368.00	0.0
Total:		\$1,050,134.57	13.0

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Electricity - 5211		
Electricity	No Detail	\$235,000.00
Object - Electricity - 5211 Subtotal:		\$235,000.00
Object - Heat - 5212		
Heat	No Detail	\$18,000.00
Object - Heat - 5212 Subtotal:		\$18,000.00
Object - Other Mun Bldgs Maint - 5241		
Other Mun Bldgs Maint	Mowing	\$10,500.00
Other Mun Bldgs Maint	General	\$3,500.00
Other Mun Bldgs Maint	Well VFD Integration	\$5,000.00
Object - Other Mun Bldgs Maint - 5241 Subtotal:		\$19,000.00
Object - Repairs & Maint. Vehicles - 5251		
Repairs & Maint. Vehicles	No Detail	\$15,000.00
Object - Repairs & Maint. Vehicles - 5251 Subtotal:		\$15,000.00

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Repair & Maint Other Equip - 5253		
Repair & Maint Other Equip	No Detail	\$30,000.00
Object - Repair & Maint Other Equip - 5253 Subtotal:		\$30,000.00
Object - Rent Construction Equipment - 5271		
Rent Construction Equipment	No Detail	\$6,000.00
Object - Rent Construction Equipment - 5271 Subtotal:		\$6,000.00
Object - Sludge Disposal - 5291		
Sludge Disposal	Testing	\$8,100.00
Sludge Disposal	Field Maintenance	\$3,000.00
Sludge Disposal	Sludge Spreading	\$40,000.00
Object - Sludge Disposal - 5291 Subtotal:		\$51,100.00
Object - Consulting - 5316		
Consulting	Billing Services	\$55,000.00
Consulting	General Consulting	\$5,000.00
Consulting	Unspecified Wetland Permit	\$2,500.00
Consulting	Watershed Management Plan	\$5,000.00
Object - Consulting - 5316 Subtotal:		\$67,500.00
Object - Advertising - 5317		
Advertising	General	\$500.00
Advertising	Consumer Confidence Report	\$1,500.00
Advertising	1 Wetland Permit Ad	\$280.00
Advertising	50 Wetland Abutter Notices	\$350.00
Object - Advertising - 5317 Subtotal:		\$2,630.00

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Consult Lab Work - 5318		
Consult Lab Work	Drinking Water Testing	\$31,048.75
Consult Lab Work	Additional Lead and Copper Testing for Schools	\$1,000.00
Consult Lab Work	Cyanbacteria testing	\$2,000.00
Consult Lab Work	Misc. Analysis	\$6,200.00
Object - Consult Lab Work - 5318 Subtotal:		\$40,248.75
Object - Training - 5320		
Training	Operator Continuing Education	\$1,800.00
Training	Hoisting Continuing Education	\$600.00
Object - Training - 5320 Subtotal:		\$2,400.00
Object - Communications - 5340		
Communications	3 Land Lines	\$1,440.00
Communications	10 Cell Phones	\$3,360.00
Communications	2 SCADA Lines	\$600.00
Object - Communications - 5340 Subtotal:		\$5,400.00
Object - Postage - 5341		
Postage	General Postage	\$500.00
Postage	Consumer Confidence Report Mailing Fee	\$2,000.00
Object - Postage - 5341 Subtotal:		\$2,500.00
Object - Asphalt/Sidewalk Services - 5395		
Sidewalks	No Detail	\$1,500.00
Object - Asphalt/Sidewalk Services - 5395 Subtotal:		\$1,500.00

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Office Supplies	General	\$2,000.00
Office Supplies	Copier Leases	\$3,540.00
Office Supplies	Computerized Maintenance and Management System	\$1,500.00
Object - Office Supplies - 5420 Subtotal:		\$7,040.00
Object - Tools & Equipment - 5432		
Tools & Equipment	General	\$1,000.00
Tools & Equipment	Mechanic and Facilities	\$1,200.00
Object - Tools & Equipment - 5432 Subtotal:		\$2,200.00
Object - Custodial Supplies - 5450		
Custodial Supplies	Custodial Services	\$5,373.00
Custodial Supplies	Custodial Supplies	\$1,000.00
Object - Custodial Supplies - 5450 Subtotal:		\$6,373.00
Object - Vehicular Supplies - 5480		
Vehicular Supplies	No Detail	\$13,000.00
Object - Vehicular Supplies - 5480 Subtotal:		\$13,000.00
Object - Lab Tools/Instruments - 5530		
Lab Tools/Instruments	General Lab Supplies	\$10,000.00
Object - Lab Tools/Instruments - 5530 Subtotal:		\$10,000.00
Object - Asphalt Supplies - 5532		
Asphalt Supplies	No Detail	\$30,000.00
Object - Asphalt Supplies - 5532 Subtotal:		\$30,000.00

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Chemicals	Aluminum Sulfate	\$54,990.00
Chemicals	Sodium Hydroxide	\$43,470.00
Chemicals	Sodium Hypochlorite	\$8,424.00
Chemicals	Blended Phosphate	\$12,600.00
Chemicals	Potassium Permanganate	\$12,804.00
Chemicals	Chlorine, gaseous	\$8,000.00
Chemicals	Sodium Chlorite (Chlorine Dioxide)	\$40,000.00
Chemicals	Polymer (sludge)	\$6,048.00
Chemicals	Granular Activated Carbon	\$96,000.00
Chemicals	Granular Chlorine for Distribution System	\$1,250.00
Object - Chemicals - 5539 Subtotal:		\$283,586.00
Object - Pipe Casting & Cement - 5541		
Pipe Casting & Cement	Cement Lined Ductile Iron Pipe	\$100,000.00
Pipe Casting & Cement	Various Fittings	\$20,000.00
Pipe Casting & Cement	10 8" Valves	\$8,000.00
Pipe Casting & Cement	General	\$7,000.00
Object - Pipe Casting & Cement - 5541 Subtotal:		\$135,000.00
Object - Hydrants - 5592		
Hydrants	No Detail	\$10,000.00
Object - Hydrants - 5592 Subtotal:		\$10,000.00
Object - Meters - 5595		
Meters	100 3/4" Meter Replacements	\$21,000.00
Meters	Large Meter Replacement	\$4,000.00
Object - Meters - 5595 Subtotal:		\$25,000.00

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Travel - 5710		
Travel	Director	\$2,000.00
Travel	Facilities Super	\$1,200.00
Travel	Water Systems Manager	\$6,000.00
Object - Travel - 5710 Subtotal:		\$9,200.00
Object - Dues and Memberships - 5730		
Dues and Memberships	Professional Water Organizations	\$600.00
Dues and Memberships	MADEP SDWA Fee	\$4,800.00
Object - Dues and Memberships - 5730 Subtotal:		\$5,400.00
Object - Other Unclassified - 5780		
Other Unclassified	No Detail	\$2,500.00
Object - Other Unclassified - 5780 Subtotal:		\$2,500.00
Object Type - Expenses - 2 Subtotal:		\$1,035,577.75
<hr/>		
Object Type - Capital - 3		
Object - Equipment Replacement - 5870		
Equipment Replacement	DAF Recycle Pump #3	\$10,000.00
Equipment Replacement	Cross Connection Software	\$5,000.00
Equipment Replacement	Chlorine Dioxide Probe	\$5,000.00
Equipment Replacement	AC/Dehumidifier for ClO2 Room	\$7,000.00
Equipment Replacement	Chlorine Gas Detector	\$5,000.00
Equipment Replacement	Streaming Current Detector	\$10,000.00
Equipment Replacement	Unscheduled Plant Repairs/replacement	\$15,000.00
Equipment Replacement	Aerator Fan Unit #1	\$3,000.00
Equipment Replacement	Pipe Trailer	\$5,000.00
Equipment Replacement	GPS Unit	\$5,000.00

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Equipment Replacement	Digital Log	\$60,000.00
Object - Equipment Replacement - 5870 Subtotal:		\$130,000.00
Object - Equipment Lease - 5872		
Equipment Lease	No Detail	\$50,000.00
Object - Equipment Lease - 5872 Subtotal:		\$50,000.00
Object Type - Capital - 3 Subtotal:		\$180,000.00
<hr/>		
Object Type - Debt Service - 5		
Object - Principal on Long Term Debt - 5910		
Principal on Long Term Debt	No Detail	\$1,129,300.63
Object - Principal on Long Term Debt - 5910 Subtotal:		\$1,129,300.63
Object - Interest on Long Term Debt - 5915		
Interest on Long Term Debt	No Detail	\$322,440.29
Object - Interest on Long Term Debt - 5915 Subtotal:		\$322,440.29
Object Type - Debt Service - 5 Subtotal:		\$1,451,740.92
<hr/>		
Object Type - Benefits - 4		
Object - Health Insurance - 5170		
Health Insurance	No Detail	\$179,500.00
Object - Health Insurance - 5170 Subtotal:		\$179,500.00
Object - Pension Assessment - 5171		
Pension Assessment	No Detail	\$178,322.00
Object - Pension Assessment - 5171 Subtotal:		\$178,322.00

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Unemployment Insurance - 5172		
Unemployment Insurance	No Detail	\$5,000.00
Object - Unemployment Insurance - 5172 Subtotal:		\$5,000.00
Object - Workers Compensation - 5173		
Workers Compensation	No Detail	\$11,200.00
Object - Workers Compensation - 5173 Subtotal:		\$11,200.00
Object - Life Insurance - 5174		
Life Insurance	No Detail	\$850.00
Object - Life Insurance - 5174 Subtotal:		\$850.00
Object - Medicare - 5175		
Medicare	No Detail	\$7,250.00
Object - Medicare - 5175 Subtotal:		\$7,250.00
Object - Dental - 5176		
Dental	No Detail	\$4,950.00
Object - Dental - 5176 Subtotal:		\$4,950.00
Object Type - Benefits - 4 Subtotal:		\$387,072.00
<hr/>		
Object Type - Expenses - 2		
Object - Insurance Premiums Liab - 5740		
Liability Ins	No Detail	\$30,000.00
Object - Insurance Premiums Liab - 5740 Subtotal:		\$30,000.00

City Of Amesbury
Water Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Liability Ins Auto	No Detail	\$13,000.00
Object - Insurance Premiums Auto - 5741 Subtotal:		\$13,000.00
Object Type - Expenses - 2 Subtotal:		\$43,000.00
Total:		\$3,097,390.67

**City of Amesbury
Sewer Department
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Salaries - 1								
6200440511000	Salaries & Wages	\$ 522,709.29	\$ 533,712.78	\$ 539,810.60	\$ 546,555.03	\$ 558,510.62	\$ 11,955.59	2.19%
6200440512000	Salaries & Wages Temp	-	-	-	21,432.00	22,389.60	957.60	4.47%
6200440512100	Police Detail Pay	1,364.00	6,111.00	1,900.00	1,720.00	1,720.00	-	0.00%
6200440513000	Overtime	100,624.33	112,430.74	109,886.43	100,420.94	108,178.71	7,757.77	7.73%
6200440514000	Shift	-	-	-	-	-	-	N/A
6200440514100	Longevity	-	-	-	-	-	-	N/A
6200440514500	Training	-	-	929.84	-	-	-	N/A
6200440515200	Sick Leave Buy-Back	-	-	-	-	-	-	N/A
6200440519200	Clothing Allowance	6,133.34	4,800.00	5,400.00	5,648.00	5,968.00	320.00	5.67%
		630,830.96	657,054.52	657,926.87	675,775.97	696,766.93	20,990.96	3.11%
Object Type - Expenses - 2								
6200440521100	Electricity	242,745.62	271,914.02	281,184.82	309,545.00	300,000.00	(9,545.00)	-3.08%
6200440521200	Heat	33,469.57	38,829.52	29,816.27	19,500.00	22,000.00	2,500.00	12.82%
6200440524100	Other Mun Bldgs Maint	9,012.88	10,871.18	15,381.38	4,000.00	10,000.00	6,000.00	150.00%
6200440525100	Repairs & Maint. Vehicles	8,075.80	1,797.45	5,405.02	4,500.00	4,000.00	(500.00)	-11.11%
6200440525300	Repair & Maint Other Equip	32,979.67	28,820.06	42,970.64	45,000.00	40,000.00	(5,000.00)	-11.11%
6200440525800	Lift Station-Operation & Maint	43,736.13	42,099.85	55,611.24	50,000.00	55,000.00	5,000.00	10.00%
6200440527100	Rent Construction Equipment	2,612.00	600.00	6,754.00	2,000.00	3,000.00	1,000.00	50.00%
6200440527200	Rent Equipment Other	10,177.70	2,843.46	13,110.00	3,000.00	3,500.00	500.00	16.67%
6200440529100	Sludge Disposal	121,111.18	132,881.00	122,252.34	140,000.00	140,000.00	-	0.00%
6200440530600	Legal Consultant Services	-	-	-	-	-	-	N/A
6200440531600	Consulting	42,721.50	44,358.96	49,790.85	55,000.00	62,000.00	7,000.00	12.73%
6200440531700	Advertising	102.37	-	-	-	-	-	N/A
6200440531800	Consult Lab Work	7,240.00	9,941.22	7,054.00	10,000.00	10,000.00	-	0.00%
6200440532000	Training	803.00	1,995.34	654.97	2,000.00	2,000.00	-	0.00%
6200440534000	Communications	2,992.71	3,082.75	3,555.21	9,720.00	9,720.00	-	0.00%
6200440534100	Postage	-	179.32	90.47	500.00	500.00	-	0.00%
6200440542000	Office Supplies	3,884.61	3,976.32	989.51	6,040.00	6,040.00	-	0.00%
6200440543200	Tools & Equipment	-	-	-	1,300.00	1,700.00	400.00	30.77%
6200440545000	Custodial Supplies	1,579.41	195.12	1,228.41	6,373.00	6,373.00	-	0.00%
6200440548000	Vehicular Supplies	14,002.86	8,725.21	7,938.22	6,000.00	6,000.00	-	0.00%
6200440553000	Lab Tools/Instruments	11,960.48	13,239.45	13,536.08	14,000.00	14,000.00	-	0.00%
6200440553900	Chemicals	81,686.77	79,583.41	91,057.96	90,000.00	90,000.00	-	0.00%
6200440554100	Pipe Casting & Cement	8,792.51	7,306.78	6,375.68	3,500.00	3,500.00	-	0.00%
6200440571000	Travel	2,707.42	3,562.27	4,952.00	5,200.00	3,200.00	(2,000.00)	-38.46%
6200440573000	Dues and Memberships	3,025.99	-	1,065.29	1,000.00	1,000.00	-	0.00%
6200440578000	Other Unclassified	18,406.86	11,842.19	16,488.81	15,000.00	15,000.00	-	0.00%
		703,827.04	718,644.88	777,263.17	803,178.00	808,533.00	5,355.00	0.67%

**City of Amesbury
Sewer Department - Continued
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Capital - 3								
6200440583100	Wastewater Capital Outlay	-	-	-	-	-	-	N/A
6200440587000	Equipment Replacement	73,754.54	58,661.97	68,162.26	67,000.00	88,000.00	21,000.00	31.34%
6200440587200	Equipment Lease	-	-	-	19,044.44	19,044.44	-	0.00%
		73,754.54	58,661.97	68,162.26	86,044.44	107,044.44	21,000.00	24.41%
Object Type - Transfers/Other - 7								
6200440596100	Transfer to General Fund	-	-	-	-	-	-	N/A
6200440596300	Transfers to Capital Projects	83,628.08	65,176.68	-	180,000.00	90,000.00	(90,000.00)	-50.00%
6200440598100	Salary Reserve	-	-	-	9,000.00	-	(9,000.00)	-100.00%
		83,628.08	65,176.68	-	189,000.00	90,000.00	(99,000.00)	-52.38%
Object Type - Debt Service - 5								
6200700530800	Financial/Bankiong Services	12,311.42	4,768.78	8,927.03	-	-	-	N/A
6200700591000	Principal on Long Term Debt	990,079.00	845,344.18	872,093.65	860,815.00	801,265.18	(59,549.82)	-6.92%
6200700591500	Interest on Long Term Debt	42,358.64	155,614.84	127,742.02	112,644.00	95,106.10	(17,537.90)	-15.57%
6200700592500	Interest on Short Term Debt	-	-	-	-	-	-	N/A
		1,044,749.06	1,005,727.80	1,008,762.70	973,459.00	896,371.28	(77,087.72)	-7.92%
Object Type - Benefits - 4								
6200910517000	Health Insurance	81,385.40	83,920.08	88,027.68	93,500.00	98,300.00	4,800.00	5.13%
6200910517100	Pension Assessment	103,543.00	124,930.00	128,127.00	127,474.00	120,855.00	(6,619.00)	-5.19%
6200910517200	Unemployment Insurance	-	-	-	-	-	-	N/A
6200910517300	Workers Compensation	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00	-	0.00%
6200910517400	Life Insurance	207.36	202.83	187.92	225.00	225.00	-	0.00%
6200910517500	Medicare	4,410.80	4,460.41	4,513.68	6,000.00	6,250.00	250.00	4.17%
6200910517600	Dental	2,491.80	2,665.20	2,665.20	2,825.00	3,008.00	183.00	6.48%
6200910518100	Medex/MG Blue Ins	2,614.26	2,376.96	2,554.26	8,750.00	9,250.00	500.00	5.71%
		201,252.62	225,155.48	232,675.74	245,374.00	244,488.00	(886.00)	-0.36%
Object Type - Expenses - 2								
6200945574000	Liability Ins	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	-	0.00%
6200945574100	Liability Ins Auto	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	-	0.00%
		39,000.00	39,000.00	39,000.00	39,000.00	39,000.00	-	0.00%
TOTAL		\$ 2,777,042.30	\$ 2,769,421.33	\$ 2,783,790.74	\$ 3,011,831.41	\$ 2,882,203.65	(129,627.76)	-4.30%

City Of Amesbury
Sewer Enterprise Fund
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Account # - 6200440511000			
Salaries & Wages	Chief Operator	\$91,230.88	1.0
Salaries & Wages	Assistant Chief Operator	\$72,238.40	1.0
Salaries & Wages	Repairman/Maintenance	\$68,435.12	1.0
Salaries & Wages	Operator I	\$54,412.80	1.0
Salaries & Wages	Repairman/Maintenance	\$55,941.60	1.0
Salaries & Wages	Operator II	\$38,905.80	1.0
Salaries & Wages	Admin	\$19,432.75	0.33
Salaries & Wages	Admin	\$18,991.09	0.33
Salaries & Wages	Director	\$41,746.66	0.33
Salaries & Wages	City Engineer	\$23,745.69	0.33
Salaries & Wages	Facility Superintendent	\$15,545.92	0.2
Salaries & Wages	Mechanic	\$13,568.26	0.2
Salaries & Wages	Meter Repairman	\$29,110.85	0.5
Salaries & Wages	Facilities Laborer	\$7,637.76	0.2
Salaries & Wages	Mechanic Assistance	\$7,567.04	0.2
Account # - 6200440511000 Subtotal:		\$558,510.62	8.62
Account # - 6200440512000			
Salaries & Wages Temp		\$10,500.00	0.5
Salaries & Wages Temp		\$5,400.00	0.33

City Of Amesbury
Sewer Enterprise Fund - Continued
Personnel Expense Detail - Fiscal Year 2018

Account Description	Position	Amount	FTE
Salaries & Wages Temp		\$6,489.60	0.2
Account # - 6200440512000 Subtotal:		\$22,389.60	1.03
Account # - 6200440512100			
Police Detail Pay		\$1,720.00	0.0
Account # - 6200440512100 Subtotal:		\$1,720.00	0.0
Account # - 6200440513000			
Overtime		\$36,186.21	0.0
Overtime		\$63,642.50	0.0
Overtime		\$8,350.00	0.0
Account # - 6200440513000 Subtotal:		\$108,178.71	0.0
Account # - 6200440519200			
Clothing Allowance		\$4,800.00	0.0
Clothing Allowance		\$264.00	0.0
Clothing Allowance		\$264.00	0.0
Clothing Allowance		\$320.00	0.0
Clothing Allowance		\$320.00	0.0
Account # - 6200440519200 Subtotal:		\$5,968.00	0.0
Total:		\$696,766.93	9.64

City Of Amesbury
Sewer Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object Type - Expenses - 2		
Object - Electricity - 5211		
Electricity	No Detail	\$300,000.00
Object - Electricity - 5211 Subtotal:		\$300,000.00
Object - Heat - 5212		
Heat	No Detail	\$22,000.00
Object - Heat - 5212 Subtotal:		\$22,000.00
Object - Other Mun Bldgs Maint - 5241		
Other Mun Bldgs Maint	No Detail	\$10,000.00
Object - Other Mun Bldgs Maint - 5241 Subtotal:		\$10,000.00
Object - Repairs & Maint. Vehicles - 5251		
Repairs & Maint. Vehicles	No Detail	\$4,000.00
Object - Repairs & Maint. Vehicles - 5251 Subtotal:		\$4,000.00
Object - Repair & Maint Other Equip - 5253		
Repair & Maint Other Equip	No Detail	\$40,000.00

City Of Amesbury
Sewer Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Repair & Maint Other Equip - 5253 Subtotal:		\$40,000.00
Object - Lift Station-Operation & Maint - 5258		
Lift Station-Operation & Maint	No Detail	\$55,000.00
Object - Lift Station-Operation & Maint - 5258 Subtotal:		\$55,000.00
Object - Rent Construction Equipment - 5271		
Rent Construction Equipment	No Detail	\$3,000.00
Object - Rent Construction Equipment - 5271 Subtotal:		\$3,000.00
Object - Rent Equipment Other - 5272		
Rent Equipment Other	No Detail	\$3,500.00
Object - Rent Equipment Other - 5272 Subtotal:		\$3,500.00
Object - Sludge Disposal - 5291		
Sludge Disposal	No Detail	\$140,000.00
Object - Sludge Disposal - 5291 Subtotal:		\$140,000.00
Object - Consulting - 5316		
Consulting	Billing Services	\$55,000.00
Consulting	NPDES Permitting	\$5,000.00
Consulting	General	\$2,000.00
Object - Consulting - 5316 Subtotal:		\$62,000.00
Object - Consult Lab Work - 5318		
Consult Lab Work	No Detail	\$10,000.00
Object - Consult Lab Work - 5318 Subtotal:		\$10,000.00

City Of Amesbury
Sewer Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Training - 5320		
Training	Safety Training	\$1,000.00
Training	Continuing Education	\$1,000.00
Object - Training - 5320 Subtotal:		\$2,000.00
Object - Communications - 5340		
Communications	2 Land Lines	\$360.00
Communications	6 Cell Phones	\$2,400.00
Communications	29 SCADA Dialers	\$6,960.00
Object - Communications - 5340 Subtotal:		\$9,720.00
Object - Postage - 5341		
Postage	No Detail	\$500.00
Object - Postage - 5341 Subtotal:		\$500.00
Object - Office Supplies - 5420		
Office Supplies	Office Copier Lease	\$3,540.00
Office Supplies	General	\$1,000.00
Office Supplies	Computerized Maintenance and Management System (Annual Cost)	\$1,500.00
Object - Office Supplies - 5420 Subtotal:		\$6,040.00
Object - Tools & Equipment - 5432		
Tools & Equipment	General	\$500.00
Tools & Equipment	Mechanic and Facilities	\$1,200.00
Object - Tools & Equipment - 5432 Subtotal:		\$1,700.00
Object - Custodial Supplies - 5450		
Custodial Supplies	Custodial Services	\$1,000.00
Custodial Supplies	Custodial Supplies	\$5,373.00

City Of Amesbury
Sewer Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Custodial Supplies - 5450 Subtotal:		\$6,373.00
Object - Vehicular Supplies - 5480		
Vehicular Supplies	No Detail	\$6,000.00
Object - Vehicular Supplies - 5480 Subtotal:		\$6,000.00
Object - Lab Tools/Instruments - 5530		
Lab Tools/Instruments	Lab Supples	\$12,000.00
Lab Tools/Instruments	Replace Lab Equipment	\$2,000.00
Object - Lab Tools/Instruments - 5530 Subtotal:		\$14,000.00
Object - Chemicals - 5539		
Chemicals	Odor Control	\$40,000.00
Chemicals	Polymer	\$35,000.00
Chemicals	Sodium Hypochlorite	\$15,000.00
Object - Chemicals - 5539 Subtotal:		\$90,000.00
Object - Pipe Casting & Cement - 5541		
Pipe Casting & Cement	No Detail	\$3,500.00
Object - Pipe Casting & Cement - 5541 Subtotal:		\$3,500.00
Object - Travel - 5710		
Travel	Vehicle Stipend Director/Facilities	\$3,200.00
Object - Travel - 5710 Subtotal:		\$3,200.00
Object - Dues and Memberships - 5730		
Dues and Memberships	No Detail	\$1,000.00
Object - Dues and Memberships - 5730 Subtotal:		\$1,000.00

City Of Amesbury
Sewer Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Other Unclassified - 5780		
Other Unclassified	No Detail	\$15,000.00
Object - Other Unclassified - 5780 Subtotal:		\$15,000.00
Object Type - Expenses - 2 Subtotal:		\$808,533.00
<hr/>		
Object Type - Capital - 3		
Object - Equipment Replacement - 5870		
Equipment Replacement	6 Replacement Grinder Pumps	\$12,000.00
Equipment Replacement	General	\$55,000.00
Equipment Replacement	100 Water Meters	\$21,000.00
Object - Equipment Replacement - 5870 Subtotal:		\$88,000.00
<hr/>		
Object - Equipment Lease - 5872		
Equipment Lease	No Detail	\$19,044.44
Object - Equipment Lease - 5872 Subtotal:		\$19,044.44
Object Type - Capital - 3 Subtotal:		\$107,044.44
<hr/>		
Object Type - Transfers/Other - 7		
Object - Transfers to Capital Projects - 5963		
Transfers to Capital Projects	Add Generator to Hoyt Ave Pump Station	\$20,000.00
Transfers to Capital Projects	Whitehall Road Manholes	\$70,000.00
Object - Transfers to Capital Projects - 5963 Subtotal:		\$90,000.00
Object Type - Transfers/Other - 7 Subtotal:		\$90,000.00
<hr/>		
Object Type - Debt Service - 5		
Object - Principal on Long Term Debt - 5910		
Principal on Long Term Debt	No Detail	\$801,265.18

City Of Amesbury
Sewer Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Principal on Long Term Debt - 5910 Subtotal:		\$801,265.18
Object - Interest on Long Term Debt - 5915		
Interest on Long Term Debt	No Detail	\$95,106.10
Object - Interest on Long Term Debt - 5915 Subtotal:		\$95,106.10
Object Type - Debt Service - 5 Subtotal:		\$896,371.28
<hr/>		
Object Type - Benefits - 4		
Object - Health Insurance - 5170		
Health Insurance	No Detail	\$98,300.00
Object - Health Insurance - 5170 Subtotal:		\$98,300.00
Object - Pension Assessment - 5171		
Pension Assessment	No Detail	\$120,855.00
Object - Pension Assessment - 5171 Subtotal:		\$120,855.00
Object - Workers Compensation - 5173		
Workers Compensation	No Detail	\$6,600.00
Object - Workers Compensation - 5173 Subtotal:		\$6,600.00
Object - Life Insurance - 5174		
Life Insurance	No Detail	\$225.00
Object - Life Insurance - 5174 Subtotal:		\$225.00
Object - Medicare - 5175		
Medicare	No Detail	\$6,250.00
Object - Medicare - 5175 Subtotal:		\$6,250.00

City Of Amesbury
Sewer Enterprise Fund - Continued
Non-Compensation Expenditures Detail - Fiscal Year 2018

Account Description	Name / Description	Amount
Object - Dental - 5176		
Dental	No Detail	\$3,008.00
Object - Dental - 5176 Subtotal:		\$3,008.00
Object - Medex/MG Blue Ins - 5181		
Medex/MG Blue Ins	No Detail	\$9,250.00
Object - Medex/MG Blue Ins - 5181 Subtotal:		\$9,250.00
Object Type - Benefits - 4 Subtotal:		\$244,488.00
<hr/>		
Object Type - Expenses - 2		
Object - Insurance Premiums Liab - 5740		
Liability Ins	No Detail	\$25,000.00
Object - Insurance Premiums Liab - 5740 Subtotal:		\$25,000.00
Object - Insurance Premiums Auto - 5741		
Liability Ins Auto	No Detail	\$14,000.00
Object - Insurance Premiums Auto - 5741 Subtotal:		\$14,000.00
Object Type - Expenses - 2 Subtotal:		\$39,000.00
Total:		\$2,185,436.72

**City of Amesbury
Landry Field
Budget Summary - FY 2018**

<u>Account Number</u>	<u>Description</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Actual</u>	<u>2017 Original</u>	<u>Mavor Recommended</u>	<u>\$ Change</u>	<u>% Change</u>
Object Type - Expenses - 2								
6300000500100	Stadium Enterprise Expenditures	\$ 10,963.15	\$ 11,824.95	\$ 3,205.24	\$ 9,000.00	\$ 3,500.00	\$ (5,500.00)	-61.11%

Glossary of Terms

Abatement. A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

Accounting System. A system of financial recordkeeping, which record, classify and report information on the financial status and operation of a governmental unit or any of its funds, account groups, and organizational components.

Adopted Budget. The resulting budget that has been approved by the Town Meeting or City Council.

Annual Budget. An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

Appropriation An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended. Only town meeting or city council can authorize money appropriated for one purpose to be used for another. Any amount that is appropriated may be encumbered (see encumbrance). Any part of an annual operating appropriation not spent or encumbered by June 30 automatically reverts to the undesignated fund balance that may result in free cash. If departments know of remaining unpaid bills at the close of the fiscal year and properly notify the accountant/auditor (MGL Ch. 41 § 58), the departmental appropriation is encumbered to extend the annual spending authorization until such time that the bill is paid or it is decided not to spend the funds. If these encumbrances are not acted on within a year, the accountant generally notifies the department and closes them out. A special purpose appropriation, on the other hand, may carry forward from year to year until spent for the designated purpose or transferred by town meeting/city council vote to another account.

Arbitrage. Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

Assessed Valuation. A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

Audit. A study of the City's accounting system to ensure that financial records are accurate and in compliance with all legal requirements for handling of public funds, including state law and local charter.

Balanced Budget. A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

Bond Anticipation Notes. Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

Bond Rating (Municipal) A credit rating to help investors determine the risk of losing money on a given fixed-income investment. Agencies specializing in municipal bonds assign a rating, designated by letters or a combination of letters and numerals, based on their opinion of the future ability, legal obligation, and willingness of a bond issuer to make timely debt service payments.

Budget (Operating). A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing.

Budget Calendar. The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Message A statement by the municipality's policy makers summarizing the plans and policies contained in the budget report, including an explanation of the principal budget items, an outline of the municipality's experience during the past year and its financial status at the time of the message, and recommendations regarding financial policy for the coming fiscal year.

Capital Improvements Program A comprehensive plan for planning a community's capital expenditures. It coordinates community planning, fiscal capacity and physical development. While all of the community's needs should be identified in the program, there is a set of criteria that prioritizes the expenditures. The capital program is a plan for capital expenditures that usually extends at least five years beyond the capital budget.

Chapter 90 Highway Funds The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based on a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised of three variables: local road mileage (58.33 percent) as certified by the Massachusetts Highway Department (MHD), employment figures (20.83 percent) from the Department of Employment and Training (DET), and population estimates (20.83 percent) from the US Census Bureau. Under this formula, those communities with a larger number of road miles receive proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based on certified expenditure reports submitted to MHD.

Cherry Sheets Named for the cherry colored paper on which they were originally printed, the Cherry Sheets are the official notification of the next fiscal year's state aid and assessments to communities and regional school districts from the Commissioner of Revenue. State aid to municipalities and regional school districts consists of two major types -- distributions and reimbursements. Distributions provide funds based on formulas while reimbursements provide funds for costs incurred during a prior period for certain programs or services. In addition, communities may receive "offset items" that must be spent on specific programs. Cherry Sheet Assessments are advance estimates of state assessments and charges. Local assessors are required to use these figures in setting the local tax rate. Because these figures are estimates, it should be noted that based on filing requirements and/or actual information, the final aid or assessment may differ.

Debt Limit The maximum amount of debt that a municipality may have authorized for qualified purposes under state law.

Debt Service The cost, usually stated in annual terms, of the principal repayment and interest of any particular issue.

Deficit The excess of expenditures over revenues during an accounting period. Also refers to the excess of the liabilities of a fund over its assets.

Department. A principal, functional and administrative entity created by the Manager in accordance with the Charter to carry out specified public services.

Encumbrance. Obligations in the form of purchase orders and contracts which are chargeable to an appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Funds An accounting mechanism that allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery-- direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or retained earnings generated by the operation of the enterprise rather than closing it out to the general fund at year-end. According to MGL Ch. 44 § 53F½, the services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs) The determination of an estimate of the FFCV of all property in the Commonwealth as of a certain taxable date. EQVs have historically been used as a variable in distributing some state aid accounts and for determining county assessments and other costs. The Commissioner of Revenue, in accordance with MGL Ch. 58 § 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

Expenditures. The amount of money, cash or checks, actually paid or obligated for payment from the treasury.

Fiscal Year Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2000 fiscal year is July 1, 1999 to June 30, 2000 and is usually written as FY2000. Since 1976, the federal government has had a fiscal year that begins October 1 and ends September 30.

Free Cash Unrestricted funds from operations of the previous fiscal year that are certified by the Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash. The calculation of free cash is based on the balance sheet as of June 30, which is submitted by the community's auditor, accountant, or comptroller. A community should maintain a free cash balance to provide a hedge against unforeseen expenditures and to ensure there will be an adequate reserve to prevent sharp fluctuations in the tax rate. Maintenance of an adequate free cash level is not a luxury but a necessary component of sound local fiscal management. Credit rating agencies and other members of the financial community expect municipalities to maintain free cash reserves and make judgments regarding a community's fiscal stability, in part, on the basis of free cash.

Full and Fair Cash Value (FFCV) Fair cash value has been defined by the Supreme Judicial Court as "fair market value, which is the price an owner willing but not under compulsion to sell ought to receive from one willing but not under compulsion to buy. It means the highest price that a normal purchaser not under peculiar compulsion will pay at the time, and cannot exceed the sum that the owner after reasonable effort could obtain for his property. A valuation limited to what the property is worth to the purchaser is not market value. The fair cash value is the value the property would have on January first of any taxable year in the hands of any owner, including the present owner" (Boston Gas Co. v. Assessors of Boston, 334 Mass. 549, 566 (1956)).

Fund An accounting entity with a self-balancing set of accounts that is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting Organizing the financial records of a municipality into multiple funds. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

General Fund The fund used to account for most financial resources and activities governed by the normal town meeting/city council appropriation process.

General Obligation Bonds Bonds issued by a municipality that are backed by the full faith and credit of its taxing authority.

Grant. A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

Interfund Transactions. Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

Levy -- The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

Levy Ceiling -- The maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and any overrides. (MGL Ch. 59 § 21C (f & g)). The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

Net School Spending (NSS) School budget and municipal budget amounts attributable to education, excluding long-term debt service, student transportation, school lunches and certain other specified school expenditures. A community's NSS funding must equal or exceed the NSS Requirement established annually by the Department of Education (DOE) (Education Reform Act of 1993).

New Growth The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying all increases in value which are not the result of revaluation by the tax rate of the previous fiscal year. For example, FY2003 new growth is determined by multiplying the value on January 1, 2002 by the FY2002 tax rate. Assessors must submit documentation of new growth to the BLA annually before setting the tax rate

Operating Budget A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlay (Overlay Reserve or Allowance for Abatements and Exemptions) An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve is not established by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

Override A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount. See underride.

Override Capacity The difference between a community's levy ceiling and its levy limit. It is the maximum amount by which a community may override its levy limit.

Personal Property Tax Movable items not permanently affixed to, or part of the real estate. It is assessed separately from real estate to certain businesses, public utilities, and owners of homes that are not their primary residences.

Proposition 2 ½. A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

Purchase Order. A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances .

Rating Agencies. This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

Registered Bonds. Bonds registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

Reserve Fund An amount set aside annually within the budget of a city (not to exceed 3% of the tax levy for the preceding year) or town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the finance committee can authorize transfers from this fund for "extraordinary or unforeseen" expenditures. Other uses of the fund require budgetary transfers by town meeting. In a city, transfers from this fund may be voted by the city council upon recommendation of the mayor.

Revaluation The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and

consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information. Every three years, assessors must submit property values to the DOR for certification. Assessors must also maintain current values in the years between certifications so that each taxpayer in the community pays his or her share of the cost of local government in proportion to the value of his property.

Revenues All monies received by a governmental unit from any source.

Revolving Fund Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 § 53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits. Revolving funds for other programs as provided by statute are still allowed, and a departmental revolving fund may be implemented in addition to or in conjunction with other existing statutory revolving funds, provided that the departmental revolving fund does not conflict with provisions of other revolving funds.

Stabilization Fund A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year's tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the fund. A two-thirds vote of town meeting or city council is required to appropriate money from the stabilization fund.

Tax Anticipation Notes. Notes issued in anticipation of taxes, which are retired from taxes collected.

Tax Rate. The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property:

1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

Tax Rate Recapitulation Sheet (also Recap Sheet) -- A document submitted by a city or town to the DOR in order to set a property tax rate. The recap sheet shows all estimated revenues and actual appropriations that affect the property tax rate. The recap sheet should be submitted to the DOR by September 1 (in order to issue the first-half semiannual property tax bills before October 1) or by December 1 (in order to issue the third quarterly property tax bills before January 1).

Tax Title. A collection procedure that secures a lien on real property and protects the municipality's right to payment of overdue property taxes. Without following this procedure, the lien on real property expires if five years elapse from the January 1 assessment date and the property has been transferred to another owner. If amounts remain outstanding on the property after issuing a demand for overdue property taxes and after publishing a notice of tax taking, the collector may take the property for the city or town. After properly recording the instrument of taking, the collector transfers responsibility for collecting the overdue amounts to the treasurer.

Underride. A vote by a community to permanently decrease the tax levy limit. As such, it is the exact opposite of an override.

Unreserved Fund Balance (Surplus Revenue Account). The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It's akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. See free cash.

Valuation (100%). The legal requirement that a community's assessed value on property must be the same as its market or full and fair cash value.

Warrant. An authorization for an action. For example, a town meeting warrant establishes the matters that may be acted on by that town meeting. A treasury warrant authorizes the treasurer to pay specific bills. The assessors' warrant authorizes the tax collector to collect taxes in the amount and from the persons listed, respectively.

CHAPTER 44. MUNICIPAL FINANCE

BUDGET IN CITIES

Chapter 44: Section 32. Submission to city council; procedure for approval, rejection or alteration

Section 32. Within one hundred and seventy days after the annual organization of the city government in any city other than Boston, the mayor shall submit to the city council the annual budget which shall be a statement of the amounts recommended by him for proposed expenditures of the city for the next fiscal year. The annual budget shall be classified and designated so as to show separately with respect to each officer, department or undertaking for which an appropriation is recommended:—

(1) Ordinary maintenance, which shall also include debt and interest charges matured and maturing during the next fiscal year, and shall be subdivided as follows:—

(a) Salaries and wages of officers, officials and employees other than laborers or persons performing the duties of laborers; and

(b) Ordinary maintenance not included under (a); and

(2) Proposed expenditures for other than ordinary maintenance, including additional equipment the estimated cost of which exceeds one thousand dollars.

The foregoing shall not prevent any city, upon recommendation of the mayor and with the approval of the council, from adopting additional classifications and designations.

The city council may by majority vote make appropriations for the purposes recommended and may reduce or reject any amount recommended in the annual budget. It shall not increase any amount in or the total of the annual budget nor add thereto any amount for a purpose not included therein except on recommendation of the mayor, and except as provided in section thirty-three; provided, however, that in the case of the school budget or in the case of a regional school district assessment, the city council, on the recommendation of the school committee or on recommendation of a regional district school committee, may by a two-thirds vote increase the total amount appropriated for the support of the schools or for the regional district schools over that requested by the mayor; and provided, further, that no such increase shall be voted if it would render the total annual budget in excess of the property tax limitations set forth in section twenty-one C of chapter fifty-nine. Except as otherwise permitted by law, all amounts appropriated by the city council, as provided in this section, shall be for the purposes specified. In setting up an appropriation order or orders based on the annual budget, the council shall use, so far as possible, the same classifications required for the annual budget. If the council fails to take action with respect to any amount recommended in the annual budget, either by approving, reducing or rejecting the same, within forty-five days after the receipt of the budget, such amount shall without any action by the council become a part of the appropriations for the year, and be available for the purposes specified.

If, upon the expiration of one hundred and seventy days after the annual organization of the city government, the mayor shall not have submitted to the city council the annual budget for said year, the city council shall, upon its own initiative, prepare such annual budget by June thirtieth of such year, and such budget preparation shall be, where applicable, subject to the provisions governing the annual budget of the mayor.

Within fifteen days after such preparation of the annual budget, the city council shall proceed to act by voting thereon and all amounts so voted shall thereupon be valid appropriations for the purposes stated therein to the same extent as though based upon a mayor's annual budget, but subject, however, to such requirements, if any, as may be imposed by law.

If the council fails to take action with respect to any amount recommended in the budget, either by approving, reducing or rejecting the same, within fifteen days after such preparation, such amount shall, without further action by the council, become a part of the appropriations for the year, and be available for the purposes specified.

Notwithstanding any provisions of this section to the contrary, the mayor may submit to the city council a continuing appropriation budget for said city on a month by month basis for a period not to exceed three months if said city has not approved an operating budget for the fiscal year because of circumstances beyond its control.

Nothing in this section shall prevent the city council, acting upon the written recommendation of the mayor, from voting appropriations, not in excess of the amount so recommended, either prior or subsequent to the passage of the annual budget.

The provisions of this section shall apply, in any city adopting the Plan E form of government under chapter forty-three, only to the extent provided by section one hundred and four of said chapter.

Neither the annual budget nor appropriation orders based thereon shall be in such detail as to fix specific salaries of employees under the direction of boards elected by the people, other than the city council.

The city council may, and upon written request of at least ten registered voters shall, give notice of a public hearing to be held on the annual budget, prior to final action thereon, but not less than seven days after publication of such notice, in a newspaper having general circulation in the city. At the time and place so advertised, or at any time or place to which such public hearing may from time to time be adjourned, the city council shall hold a public hearing on the annual budget as submitted by the mayor, at which all interested persons shall be given an opportunity to be heard for or against the proposed expenditures or any item thereof.

Chapter 44: Section 33. Power of council to add to appropriation; conditions; limitations

Section 33. In case of the failure of the mayor to transmit to the city council a written recommendation for an appropriation for any purpose not included in the annual budget, which is deemed necessary by the council, after having been so requested by vote thereof, said council, after the expiration of seven days from such vote, upon its own initiative may make such appropriation by a vote of at least two thirds of its members, and shall in all cases clearly specify the amount to be expended for each particular purpose, but no appropriation may be voted hereunder so as to fix specific salaries of employees under the direction of boards elected by the people, other than the city council.