



AMESBURY PLANNING BOARD

PRE-APPLICATION CONFERENCE

Property Address: _____

Map ____ Lot ____

Current Owner: _____

Applicant, if different from Owner: _____

Owner's/Applicant's Address: _____

Mailing Address (if different from above) _____

Email Address: _____ Telephone: _____

Project/Permit Details:

Are there any prior approvals/permits for this site?

Type of Permit Issued (Check all that apply)

- Subdivision Special Permit Site Plan Other

Permit Granting Authority: _____

Date Permit Issued (Decision Date): _____

Recording Information (Provide Book & Page as recorded at the Registry of Deeds)

a. Decision _____

List all other permits required for the project: _____

Zoning Requirements and Dimensional Controls

	Minimum Requirements	Existing	Proposed
Lot Area			
Frontage			
Setback (Front)			
Setback (side)			
Setback (Rear)			
Building Height			
Lot Coverage Area			
Open Space			
Parking Spaces			

What preliminary engineering and permitting design work has been completed to date, e.g. soil testing, traffic counts, availability of utility capacity, etc?

What are some of the keys aspects of the project, project review or next steps you would like to discuss with the Board?

Supporting Documents:

Section XI.C of the Amesbury Zoning Bylaw lists the documents to be included in the formal Site Plan application. Further, it describes the performance and designs standards required to be met when the final application is filed with the Board. Although not required, indicate below if you will be submitting with the pre-application conference request, any of the preliminary documents/information associated with Section XI.C

- Existing Conditions Plan*
- Overall Site Plan*
- Parking layout and access Plan*
- Grading Plan*
- Preliminary Building Design*
- Preliminary Traffic Study*
- Environmental management plan*

The project may require other permits and compliance with other sections of the Amesbury Zoning Bylaw (AZB). You are encouraged to review the pertinent sections of the AZB applicable to the project and discuss with the Board at this pre-application conference. Provide necessary supporting information as it pertains to those sections for consideration with this request.

Application Fee: \$50.00

Signature _____

Name/Title _____

Date: _____