



AMESBURY PLANNING BOARD

REQUEST FOR PERMIT EXTENSION

Property Address: _____

Map ____ Lot ____

Current Owner: _____

Applicant, if different from Owner: _____

Owner's/Applicant's Address: _____

Mailing Address (if different from above) _____

Email Address: _____ Telephone: _____

Project/Permit Details:

Type of Permit Issued (Check all that apply)

Subdivision Special Permit Site Plan Other

Permit Granting Authority: _____

Date Permit Issued (Decision Date): _____

Recording Information (Provide Book & Page as recorded at the Registry of Deeds)

a. Decision _____

b. Plan Set _____

c. Other legal documents (easements, covenants, etc): _____

List all other permits granted for the project: _____

Initial date of validity: _____

Has any extension been granted? Yes No

If yes, when was the last extension granted? _____

When is the permit expiring? _____

Is there a municipal lien on the property? _____

Are you waiting for approval for any other permit? _____

Status of Project

What construction work has been performed since the issuance of the decision?

(Add additional sheets for detailed status information as needed)

What work has been performed in the last six months?

State the reason for requesting an extension.

When is the work on the approved project expected to be completed?

(Required: Project Schedule with major milestones and dates)

What steps are you taking to make continuous progress on the project and to complete by the date stated above?

Acknowledgement: All of the information provided here is accurate. I understand that if all the information as requested is not included, the Board may not take any action on this request. Further, I also understand that the Board is not required to grant this request.

Signature _____

Name/Title _____

Date: _____