

DOCUMENT INTAKE FORM



Date _____

Property Owner _____

Property Address (Street, City, Zip) _____

If not the Property Owner, then state your relation to the Property Owner

Applicant's Representative

Name _____

Name of Firm _____

Your Address (Street, City, Zip) _____

Email Address _____

Telephone _____ Fax _____

City of Amesbury Board/Committee/Permit Granting Authority - PGA (Choose That Apply)

- Planning Board
- Conservation Commission
- Zoning Board of Appeals
- Other _____

- Historical Commission
- Tree Board
- Design Review Committee

Project Name: _____

Materials Submitted (Choose That Apply)

Have you already filed an Application with PGA

- Permit Application - NEW
- Supplemental Information
- Information Requested by PGA
- Responses to Peer Review
- Responses to Technical Assistant Group
- Other _____

If Yes, then List ALL Permits

Permit Type _____

Permit Filing Date _____

Materials	Description	Original Date	Revision Date	No. of Copies
Plans				
Technical Documents				
Other				

Purpose of Submission / Requested Action	
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Acknowledgement *I understand that the materials submitted here are subject to the submission deadline of respective PGA and give my consent to be placed on the PGA's Agenda accordingly.*

Signature _____

Office Use Only	
<i>Office of Community & Economic Development, 62 Friend Street Amesbury MA 01913</i>	
Received By _____	Date _____