



CITY OF AMESBURY
IN THE YEAR TWO THOUSAND EIGHTEEN

RECEIVED

18 MAY -8 AM 9:30

AMESBURY CITY CLERK

SPONSORED BY:


C. Kenneth Gray, Mayor

BILL No. 2018-037

An Order to appropriate \$100,000 from the Stabilization Fund (7300) for the purpose of funding unforeseen School Department costs related to special education in Fiscal Year 2018.

Summary: This order proposes to appropriate \$100,000 from the Stabilization Fund (7300) for the purpose of funding unforeseen School Department costs related to special education in Fiscal Year 2018.

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same, as follows:

That \$100,000 is hereby appropriated from the Stabilization Fund (7300) for the purpose of funding unforeseen School Department costs related to special education in Fiscal Year 2018.

Beginning Fund Balance	1,547,056.00	528,978.02	1,129,721.08	600,000.00	559,037.00
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Relevant Bill Number	Project/Use	Free Cash	Smart Growth Stab Fund	General Stab Fund	Proceeds from Real Estate	Sewer Retained Earnings
2017-105	S. Hunt Traffic Study	(40,000.00)				
2018-001	Free Cash Transfer for Capital	(232,280.00)				
2018-001	Free Cash Transfer for Retirement Buyouts	(117,098.00)				
2018-023	Streetlight Purchase	(57,000.00)				
2018-024	Roads/Sidewalks	(200,000.00)				
2018-035	Snow & Ice	(387,720.00)				
2018-036	MS4 Consulting & Temps		(47,300.00)			
2018-037 & 2018-038	School SPED supplemental			(200,000.00)		
2018-039	Appropriation to General Stabilization	(200,000.00)		200,000.00		
2018-040	Payment of indebtedness (M.G.L. c. 44 § 63)				(232,280.00)	
2018-041	Closing Out Inactive Accounts	(44,477.34)				
2018-042	AFD Overtime	(200,000.00)				
2018-043	Sewer Retained Earnings: Sludge Pipe					(112,000.00)

Total Appropriation	(1,478,575.34)	(47,300.00)	0.00	(232,280.00)	(112,000.00)
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Remaining Fund Balance	68,480.66	481,678.02	1,129,721.08	367,720.00	447,037.00
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City Of Amesbury

Trial Balance Report

Filters

Segment: Sub Fund = 7300	Date from: 2017-07-01
Date to: 2018-06-30	Sort Column 1: Fund Asc
Sort Column 2: Account # Asc	

Account #	Account Description	Type	Beginning Balance	Debit	Credit	Ending Balance
Fund - Stabilization Trust - 830						
8307300104100	Stabilization Fund Pooled Cash	Asset	\$1,117,852.57	\$11,868.51	\$0.00	\$1,129,721.08
Fund - Stabilization Trust - 830 Subtotal:			\$1,117,852.57	\$11,868.51	\$0.00	\$1,129,721.08
Total:			\$1,117,852.57	\$11,868.51	\$0.00	\$1,129,721.08



AMESBURY PUBLIC SCHOOLS

Where children come first!

Gary S. Reese, Ed.D.
Superintendent of Schools

Joan Liporto
Director of Finance and Operations
Lyn Jacques
Director of Teaching and Learning

May 3, 2018

Honorable C. Kenneth Gray, Mayor
City of Amesbury
62 Friend Street
Amesbury, MA 01913

Dear Mayor Gray:

Please accept this letter as a request to access the \$100,000 in the City's Stabilization Fund in order to offset Special Education Residential Tuitions for the FY2018 school year. Our FY2018 budget was approved by the School Committee with the anticipation of this \$100,000 additional appropriation; please see attached School Committee Approved Budget and the year-to-date budget report for this account.

If there is any other information necessary for this request, please let me know.

Sincerely,

Gary S. Reese, Ed.D.
Superintendent of Schools

AMESBURY PUBLIC SCHOOLS
SCHOOL COMMITTEE APPROVED
FY2018 BUDGET

Gary S. Reese, Ed.D.
Superintendent of Schools

Approved April 3, 2017

Amesbury Public Schools
5 Highland Street
Amesbury, MA 01915
<http://schools.amesburyma.gov>

BUDGET OVERVIEW

Basic Assumptions

- Salaries are set according to the negotiated contracts which include a 1% and 1% split and step increases for teachers who continue to move on the salary schedule \$162,032. For individually contracted employees, an amount of \$25,000 has been set aside in the District Administration budget according to the current contract language. Column moves for professional staff is also budgeted in the District Administration budget (\$40,800).
- Retirements are budgeted at a Master's Step 6, \$61,716. There is one teacher retirement at the Middle School.
- Special education out-of-districts tuitions are budgeted based on actual current students with 4 additional potential students, along with a 3% increase. Tuitions are allocated to three different accounts; district budget, the special education 94-142 grant and Circuit Breaker. In addition, the district will prepay \$100,000 of collaborative tuitions by the end of FY17 and the city will pay for the last year of a student's residential tuition (\$100,000). Special education transportation is budgeted with a 3% increase.
- The regular education transportation contract has increased by \$40,000. FY18 is the last year of the three year contract. Homeless transportation has been budgeted this year in the regular transportation budget and is based on current students with a 3% increase.
- Instructional technology expenses have been reallocated to the individual schools, the technology budget did increase by the amount of \$7,800 for increased Internet access and speed.
- Salaries and expenses which are charged to either revolving accounts or grants are not included in the district budget with an offset as has been done in previous budgets, they are allocated to their appropriate account or grant. All FTE's are included in the notes, regardless of funding source.
- The Athletic Revolving account has been reduced by \$45,000 for uniform and capital expenses. A portion of these expenses may be paid by the city.
- Health insurance has been budgeted with a 5.1% increase based on actual employees/plans.
- Retirement contributions have increased by \$110,266 over what was budgeted for FY17 according to PERAC's notice of allocation to the city.
- School Choice and South Hampton Tuition revenue is budgeted based upon FY17's enrollment.
- Circuit Breaker revenue is budgeted based upon out-of-district tuition expenses for FY17 and budgeted at a 70% reimbursement from the state.
- Supply and expense accounts at the schools have been updated to include new and appropriate accounts. These accounts have been reduced at the schools based upon a per student allocation more similar to surrounding school districts.
- Bolded accounts are new or changed account descriptions

Special Education

The Special Education Department provides services to students with disabilities from age 3 to 22 years who are determined to be eligible through the evaluation process. The special education programs within the district provide services in the least restrictive environment, while some students attend school in the most restrictive environment, an out of district placement. Special education services provided at each school are budgeted within those schools. Out of district placements are budgeted in the district special education department.

Account Number	Description	2016 Actuals	2017 Approved	2017 Revised	2018 Draft Budget
100 319 1430 6311	SPED LEGAL SERVICES	31,232	20,000	20,000	20,000
100 319 2110 6106	SPECIAL EDUCATION DIRECTOR	120,884	112,750	115,000	115,000
100 319 2110 6111	BCBA SALARY	157,361	186,701	175,159	0
100 319 2110 6131	DIRECT HOME SERVICES SALARY	0	14,480	14,480	0
100 319 2110 6150	SECRETARIES SALARY	94,026	93,026	97,052	98,716
100 319 2110 6420	OFFICE SUPPLIES	1,966	0	0	2,000
100 319 2110 6470	NON-CAPITAL EQUIPMENT	7,417	16,000	16,000	0
100 319 2110 6710	TRAVEL	6,806	3,832	3,832	5,000
100 319 2110 6730	DUES AND MEMBERSHIPS	0	0	0	1,800
100 319 2110 6780	OTHER EXPENSES	4,286	5,000	5,000	5,000
100 319 2120 6105	OUT OF DISTRICT COODINATOR	0	0	0	70,000
100 319 2305 6110	SUMMER PROGRAM SALARIES	186,372	114,394	154,721	130,000
100 319 2320 6111	BCBA SALARY	0	0	0	177,786
100 319 2320 6131	DIRECT HOME SERVICES SALARY	0	0	0	14,480
100 319 2320 6301	HOME/HOSPITAL TUTORING CONT. SER	0	0	0	7,500
100 319 2320 6305	CONTRACTED SERVICES	394,951	281,008	241,010	228,010
100 319 2320 6340	SUPPLIES & MATERIALS	0	0	0	600
100 319 2320 6470	NON-CAPITAL EQUIPMENT	0	0	0	16,000
100 319 2357 6301	TEACHER OTHER PROF CONTRACTED	0	0	0	5,000
100 319 2430 6430	TEACHER SUPPLIES	6,329	9,000	9,000	8,000
100 319 2800 6306	PSYCHOLOGICAL SERVICES	0	3,000	3,000	4,000
100 319 2800 6430	PSYCHOLOGICAL SUPPLIES	2,381	4,000	4,000	4,000
100 319 3300 6157	SPED TRANSPORTATION COORDINATOR	0	30,689	41,995	41,995
100 319 3300 6158	SPED VAN DRIVERS	221,912	166,035	175,972	183,904
100 319 3300 6247	VEHICLE REPAIRS/MAINTENANCE	0	0	0	15,000
100 319 3300 6300	CONTRACT SERVICES	0	0	0	3,000
100 319 3300 6330	TRANSPORTATION CONTRACTED SERV	215,875	205,270	205,270	318,326
100 319 3300 6465	VEHICLE FUEL AND SUPPLIES	0	0	0	15,000
100 319 4230 6250	CONTRACTED EQUIPMENT MAINTENANCE	4,036	6,000	6,000	6,000
100 319 4230 6255	OTHER EQUIPMENT MAINTENANCE	0	2,000	2,000	2,000
100 319 9100 6320	TUITION PUBLIC/NON MEMBER COLLAB	0	0	0	0
100 319 9200 6320	TUITION OUT OF STATE	181,269	0	0	283,554
100 319 9300 6320	TUITION PRIVATE	1,536,954	1,412,239	1,412,239	279,081
100 319 9301 6320	TUITION RESIDENTIAL	0	0	0	243,909
100 319 9400 6320	TUITION COLLABORATIVES	0	0	0	551,942
SPECIAL EDUCATION TOTAL		3,174,056	2,685,424	2,701,730	2,856,603

- 1430 Legal services provided to the special education department
- 2110 Director of special education (1.0), secretaries (2.0) are included in this budget as well as office supplies, conferences and travel, and dues and memberships.
- 2305 Extended School Year program salaries for in-district programs

- 2320 BCBA salaries (2.0), part-time vision specialist salary (.8), direct home service salary (.3), contract services which include speech therapy, occupational therapy, physical therapy, vision services, Pettingill House services and contract services to provide home/hospital tutoring services
- 2357 Professional development contract services to provide opportunities to special education staff
- 2430 Specialized materials for special education staff
- 2800 Contracted services and supplies to support psychological testing for students
- 3300 Special education transportation includes salaries for the special education transportation coordinator, along with salaries for the van drivers (7.2) for regular school year and extended school year programs for mainly in-district special education students. An account for vehicle repair and maintenance and fuel and supplies has been added to this budget to segregate out actual costs of operating and maintaining our own vans. Contracted services with private transportation companies to transport students attending out of district schools includes a 3% increase based on current student population. Parent reimbursement is also charged to this account. An additional \$243,730 for contracted transportation costs is charged to the special education grant.
- 4230 Copier lease/maintenance, specialized equipment repair
- 9200 Private out-of-state special education tuitions, previously charged to private tuition, a 3% increase has been included based on current enrollment
- 9300 Private school tuitions includes a 3% increase and is based on current students and an additional 2 potential placements. An additional \$900,000 is charged to the Circuit Breaker revolving account.
- 9301 Residential special education students, previously charged to private tuitions, a 3% increase has been included based on current enrollment, this total has been reduced by \$100,000 which will be charged to the Special Education Reserve account.
- 9400 Collaborative tuitions, previously charged to private tuitions, includes a 3% increase and is based on currently enrollment with an additional 3 potential placements, this total has been reduced by \$100,000 that the district will prepay in FY17, and \$336,000 that will be charged to the special education grant.

City Of Amesbury

Expense Account Period Summary (with POs)

Filters

Account Number: 100-319
 Date to: 2018-06-30
 Sort Column 1: Account # Asc

Date from: 2017-07-01
 Fiscal Year for YTD Calculations: 2018

Account #	Account Description	Budget (YTD)	Expended (Period)	Expended (YTD)	Unexpended Balance (YTD)	Encumbered (YTD)	Available (YTD)	% Committed
100-319-9301-6320	TUITION RESIDENTIAL	\$243,909.00	\$297,678.59	\$297,678.59	-\$53,769.59	\$46,230.41	-\$100,000.00	141.0%
Total:		\$243,909.00	\$297,678.59	\$297,678.59	-\$53,769.59	\$46,230.41	-\$100,000.00	141.0%