



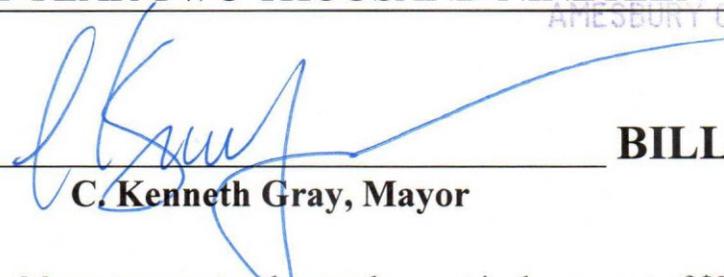
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CITY OF AMESBURY
IN THE YEAR TWO THOUSAND NINETEEN

19 JAN -3 PM 5:29

AMESBURY CITY CLERK

SPONSORED BY:



C. Kenneth Gray, Mayor

BILL No. 2019-003

An Order to authorize the Mayor to accept and expend a grant in the amount of \$25,000 from the Massachusetts Office of Travel and Tourism.

Summary: This Order will authorize the Mayor to accept and expend a grant in the amount of \$25,000 from the Massachusetts Office of Travel and Tourism for promoting wayfinding in the City.

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:

That the City Council hereby authorizes the Mayor to accept and expend a grant in the amount of \$25,000 from the Massachusetts Office of Travel and Tourism.



Commonwealth of Massachusetts
**EXECUTIVE OFFICE OF
HOUSING & ECONOMIC DEVELOPMENT**
Massachusetts Marketing Partnership
Massachusetts Office of Travel & Tourism
136 Blackstone Street, 5th Floor
Boston, MA 02109

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

ATTACHMENT A

**Massachusetts Marketing Partnership/Massachusetts Office of Travel & Tourism
Fiscal Year 2019 Earmarks**

The Massachusetts Marketing Partnership/Massachusetts Office of Travel & Tourism (MMP/MOTT) will be administering your Fiscal Year 2019 Earmark: Per line item 7008-1116 of the Fiscal Year 2019 Massachusetts State Budget.

In order to initiate your contract, complete the Earmark Scope and Budget document and return it to the earmark program manager.

Please be advised:

- All funding under this contract must be spent by, and all deliverables must be executed, completed and delivered by **June 30, 2019**.
- Any unexpended funds from this contract must be refunded by June 30, 2019 in the form of a check made payable to the Commonwealth of Massachusetts.
- The last receipt is due to the earmark program manager by July 15, 2019.
- The maximum contract obligation will not exceed the amount published in the state budget line item.
- The contractor shall submit to MMP the most recent copy of an independently audited financial statement to receive initial payment.
- Funds provided under this contract may not be used for the purchase of alcoholic beverages.

Reimbursement Schedule:

- 50% of the earmark will be distributed upon receipt of the signed contract.
- A second allocation of the remaining 50% will be made upon receipt of the cost reimbursement invoice and final report.
- **The Cost Reimbursement Invoice and Final Report are due by June 30, 2019.**

Cost Reimbursement Invoice and Final Report:

In order to receive the second allotment of 50% of the earmark, you must submit a completed Cost Reimbursement Invoice (attachment B) and Final Report to the earmark program manager. The Invoice should include receipts for all earmark expenditures. The Final Report should provide a brief summary of how the funds were expended and address all elements of the budget at the conclusion of the initiatives. The report shall include outcomes and any quantifiable details such as: job creation, jobs retained, economic impact, return on investment, number of businesses/visitors served or trained, and other relevant statistics. **The Cost Reimbursement Invoice and Final Report are due by June 30, 2019.**

**FISCAL YEAR 2019
MMP EARMARK SCOPE & BUDGET**

A. General Information

Organization Name:
Primary Contact:
Email:
Phone Number:
Address:
City:
Zip:

B. Overview of Earmark Recipient

Please provide a brief description of your organization.

Organization description.

C. Project Scope

Please provide a description of the projects or programs covered by this earmark (word count: min 250 – max 500).

Description of project.
