



Amesbury

Town Hall, Amesbury, MA 01913

MUNICIPAL COUNCIL MARCH 11, 1997

At a meeting of the Amesbury Municipal Council of the Town of Amesbury duly called and held March 11, 1997 at the Amesbury High School Library, of which was duly given by posting as required by law and bylaws of the Town of Amesbury the following members present, President Albert B. Sears, Jr., Vice President Joseph E. Faro, Member at Large, Thomas K. Iacobucci, Leonard W. Johnson, Jr., District One, Debra P. Dow, District Two, William J. Croteau, Jr., District Three, James H. Leslie, District Four, George N. Roy, District Five, Alice S. Mainville, District Six the following action was voted:

1. DESIGN REVIEW COMMITTEE

Policy: Establish a Design Review Committee, DRC, to advise on issues of appearance and aesthetics within projects subject to site plan review. Further, the DRC will review plans for cluster residential developments, public buildings, and commercial developments and evaluate these plans for compliance with the goals and policies outlined under Section XI.C.

1. Purpose & Intent (Existing Section XI.C.1-2)
2. Design Review Committee (Insert into Section X as M.) In accordance with the provision of Chapter 40A of the Massachusetts General Laws, a Design Review Committee (DRC) is hereby established. The DRC shall review applications subject to the provisions of Sections VII and XI.C. further, the DRC shall make recommendations to the Planning Board concerning the conformance of the proposed project to the development and performance standards contained in Section XI.C.

The DRC shall consist of three (3) full members and two (2) associates. Of the three full members, two are required to be registered architects, landscape architects, or persons with equivalent professional training, and one member from the local business community. The two alternates must also be persons with equivalent professional training and will be appointed to two year terms such that the term of one (1) associate member shall expires each year. All appointments to the DRC shall be made jointly by the Mayor's Office & Planning Board and ratified by the Municipal Council. Additionally, the terms of all full members of the DRC shall be three years, except that when the DRC is originally established, the Municipal Council shall make one of their appointments for a one year term, one two year and the remaining appointment for a three year term.

3. Reviewable Projects for Design Review (Insert into Section XI.C.3.c.)

All projects which are either listed as "Site Plan Required" under the Table of Use Regulations, Section V.D., or a sign application is submitted to the Planning Board shall be reviewed by the Design Review Committee and shall be subject to the design standards contained within the Site Plan Review, SPR, (Section XI.C) and the Sign Bylaws (Section VII). All applicants are encouraged to contact the DRC within a pre-application hearing for SPR.

4. Design Review Standards (Existing Section XI.C.7&8)

The DRC shall consider, the standards contained in Section XI.c7&8. which will be evaluated within the course of the design review of a proposed project. The following list outlines, at a minimum, standards in the course of design review for the proposed project.

Development and Performance Standards(Existing Section XI.C.8)

1. Access and traffic impacts
2. Parking
3. Landscaping
4. Site plan and architectural design
5. Lighting
6. Noise
7. Utilities
8. Roadways and sidewalks
9. Marina or docking facilities

5. Other amendments:

a) Section XI.C.4.c states "Application for Site Plan shall be submitted to the Planning Board...and ten (10) copies of the site plan and all support material".

Insert: "Application for Site Plan shall be submitted to the Planning Board... and one (1) original and ten (10) copies of the site plan and all support material".

b) Section XI.C.4.c.3. states "Within seven (7) days of receipt of a complete application, the Planning Board shall transmit a copy to the Engineering Department, Board of health, Building Inspector/Code Enforcement Office Administrator, Fire Department, Department of Public Works, Police Department, Conservation Commission and Planning Consultant(s)".

Insert: "Within seven (7) days of receipt of a complete application, the Planning Board shall transmit a copy to the Design Review Committee, Engineering Department, Board of Health, Building Inspector/Code Enforcement Officer Administrator, Fire Department, Department of Public Works, Police Department, Conservation Commission, Town Planner and Town Clerk.

c) Section XI.C.6.e states "The elevations shall be prepared by a registered engineer or architect who shall sign the plan and place his seal upon it".

Insert: "The elevations shall be prepared by a registered architect who shall sign the plan and place his/her seal upon it".

Motion by Thomas Iacobucci, seconded by Debra Dow for adoption and to amend: 2. Design Review Committee to include (1) member of the Historical Commission be appointed as an associate member.

VOTED UNANIMOUSLY.

I hereby certify that the above is a true copy of the vote taken at the meeting held by the Amesbury Municipal Council, March 11, 1997 and also the action taken on same.

Witness my hand and Seal of the Town of Amesbury this day of

Town Clerk