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2022 APR -4 P 2:48

CITY OF AMESBURY CITY OF AMESBURY, MA
IN THE YEAR TWO THOUSAND TWENTY-TWO

SPONSORED BY: *Kassandra Gove* **BILL No. 2022-040**
Kassandra Gove, Mayor

An Order to change various fees for the City Clerk's Office and to adopt a Schedule of Fees.

Summary: The City of Amesbury recently commissioned a Comprehensive Review of Municipal Fees by the Edward J. Collins, Jr. Center for Public Management. The report dated November 2021 provided the following recommendation: "The Project Team recommends increases in these three fees - Annual street listing book, Kennels, National Grid pole hearing. Additionally, there are several other new or increased fees proposed, which include Notary Oaths and Notary Services for Non-residents and Genealogy Research." The current fee schedule was last updated in 2008 per Council order 2008-071.

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:

That various fees for the City Clerk's Office be amended as follows:

1. That various fees be changed as proposed on the attached Schedule of Fees and the same is hereby adopted.
2. That this order be effective as of July 1, 2022.

City Clerk Fee Schedule Proposed Changes

Service	Current Fee	Proposed Fee	Reason for Change
Amendments- Vital Records	\$25.00		No Change
Auto Dealers License Class I, II, & III	\$100.00		No Change
Auctioneer License	\$25.00		No Change
Automatic Amusement License	\$50.00 per machine		No Change
Business Certificate (DBA)	\$40.00		No Change
Business Certificate (DBA) Amendment	\$10.00		No Change
Certificates- Birth, Death, Marriage	\$10.00		No Change
Certificates- Birth only Senior	\$5.00		No Change
Common Victualler License	\$50.00		No Change
Declaration of Trust Filings	\$20.00		No Change
Dine, Dance, & Entertainment License	\$25.00 per day		No Change
Dog License- Spayed/Neutered	\$10.00		No Change
Dog License- Male/Female	\$15.00		No Change
Dog License- Late Fee	\$5.00 per dog		No Change
Filing Inventory- Closing of Business	\$20.00		No Change
Fortune Tellers License	\$50.00		No Change
Geneology Research	\$10.00	\$15.00 per hour	Time consuming research
Hawker/Peddler License	\$25.00		No Change
Home Birth/Delayed Birth Recording	\$25.00		No Change
Innholders License	\$5.00 per room		No Change
Junk Dealer/Antiques/2nd Hand	\$75.00		No Change
Kennel License 4 dogs	\$30.00	\$40.00	Should at least be the \$10 per dog
Kennel License 5-10 dogs	\$60.00		No Change
Kennel License 11+ dogs	\$120.00		No Change
List of Residents	\$7.00	\$10.00	Costs more to print/not profitable
Marriage Intentions	\$40.00		No Change
Notary Oath for Non Residents	Free	\$20.00	Convenient service/time consuming
Notary Services for Non-Residents	Free	\$2.00 per signature	Convenient service/time consuming
Photo Copies	\$.20 per page		No Change
Physician Registration	\$25.00		No Change
Pool & Bowling (Sunday)	\$5.00 per lane/table		No Change
Pool & Bowling (Weekday)	\$10.00 per lane/table		No Change
Public Records Request	Varies		No Change
Raffles & Bazaar Permit	\$10.00		No Change
Recording Order- Location of Poles	\$40.00	\$100.00	City pays for abutters/postage
Storage License (New)	\$25.00		No Change
Storage License (Renewal)	\$10.00		No Change
Sunday Juke Box	\$85.00		No Change
Taxi License Application	\$150.00		No Change
Taxi Vehicle & Driver Application	\$25.00		No Change

City Clerk Fee Schedule Proposed Changes

Taxi Business License	\$350.00		No Change
Taxi Vehicle License	\$100.00		No Change
Taxi License Driver	\$25.00		No Change
Taxi Business License Renewal	\$100.00		No Change
Taxi Vehicle License Renewal	\$25.00		No Change
Taxi Driver License Renewal	\$25.00		No Change
Transient Vendor License	\$25.00		No Change
Voter Registration Disk	\$20.00		No Change

Notary Oaths for Non-Residents- \$1,800-\$2,200 (based on 2021 numbers)

Notary Services for Non-Residents- \$500

Kennel License (4 dogs)- \$50

List of residents- \$45

Pole Hearings- \$180-\$260



**TOWN OF AMESBURY
IN THE YEAR TWO THOUSAND EIGHT**

SPONSORED BY: Councilor Mary Chatigny BILL No. 2008-071

At the meeting of the Amesbury Municipal Council held on October 14, 2008 in the Town Hall Auditorium the following action was taken:

**An Order to change various fees in the Town Clerk's Office
and to adopt a Schedule of Fees**

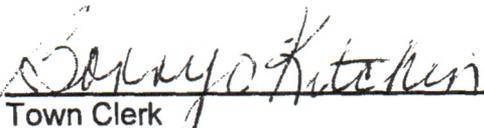
Be it ordered by the Municipal Council assembled, and by the authority of the same as follows:

That the various fees charged by the Town Clerk's Office be amended as follows:

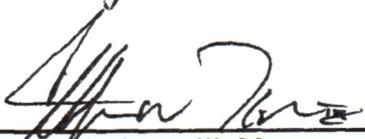
- 1. That the \$.25 fee attached to certain licenses be eliminated.**
- 2. That various fees be changed as proposed on the attached Schedule of Fees and the same is hereby adopted.**
- 3. That this Order be effective as of January 1, 2009.**

Councilor Neale moved the Finance Committee and the Ordinance Committee recommendations. Councilor Dunford seconded. Roll Call Vote – Unanimous (9 members)

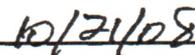
Witness my hand and seal for the Town of Amesbury this 20th day of October, 2008



Town Clerk



Thatcher W. Kezer III, Mayor



Date

Category	NEW FEES	Notes	EFFECTIVE 1/1/09
Vital Statistics, Filings, Recordings			
Certified Copy of Birth	10.00 / 5.00 Seniors	Seniors 65+ - only their own	
Certified Copy of Marriage	\$10.00		
Certified Copy of Death	\$10.00		
Amending Birth Death and Marriages	\$25.00		
Delayed Return of Birth / Home Births	\$25.00		
Filing Marriage Intentions	\$40.00	inc. Certified Copy	
Researching Vital Records	\$10.00	Per hour if over 1 hr	
Business Certificates	\$40.00	Good for 4 Years	
Changing/Withdrawal/Discontinue	\$10.00		
Filing Declaration of Trusts	\$20.00	MGL 182:2	
Recording Order Granting Location of Poles 166:22F	\$40.00	Inc. Notice of hearing - Abutters list & notification	
Registration for Physicians, Optometrists/Podiatrist/Osteopath	\$25.00	MGL 112:8 /112:70 / 112:21	
Filing Inventory of Items in Closing Out Sale/ going out of Business etc.	\$20.00	MGL 93:28A	
ONE DAY EVENTS -TOWN WAYS	NO FEE -	Event organizers must submit list of vendors & contact info to Town Clerk's Office	
License & Permits		Renewals 41:13B	
Common Victualer	\$50.00		
Dine, Dance & Entertainment	\$25.00 / per day	"	
Automatic Amusement	\$50.00 per machine	"	
Sunday Jukebox	\$85.00	"	
Inholders	\$5.00	"	
Junk Dealers/Antique/Second Hand	\$75.00	"	
Bowling Alley Weekday	\$10.00/lane	"	
Bowling Alley Sunday	\$5.00/lane	"	
Billiard & Pool Tables Weekday	\$10.00 table	"	
Billiard & Pool Tables Sunday	\$5.00 table	"	
Auctioneer License	\$25.00 Yr/ \$15.00 day	"	
Fortune Tellers	\$50.00	"	
Auto Dealers Class I, II, III	\$100.00	"	
Raffles & Bazaar	\$10.00		
Hawker Peddler	\$25.00		
Transient Vendor	\$25.00		
Storage License (New)	\$25.00		
Storage Renewal	\$10.00		
Taxi License Application	\$150.00		
Taxi Vehicle & Driver Application	\$25.00		
Taxi Business License Fee	\$350.00		

VOTED 10/14/08

FEE CHANGE

Taxi Vehicle License Fee	\$100.00	
Taxi Driver License Fee	\$25.00	
Taxi Business License Renewal	\$100.00	
Taxi Vehicle License Renewal	\$25.00	
Taxi Driver License Renewal	\$25.00	
Dog Licenses Male/Female	\$15.00	Late fee changed to \$5.00
Dog Licenses Neuter/Spay	\$10.00	Late fee changed to \$5.00
Kennel License - Four Dogs to 10 Dogs	\$30.00	
11 + Dogs	\$60.00	
	\$120.00	Late fee changed to + \$10.00
General Business License -	\$25.00	Required for all Businesses/ Fee waived for multiple licenses
Copies	\$0.20	Public records G. L. 66
Computer printouts and over-sized copies	\$0.50	G. L. 66
Voter List Disk	\$20.00	
List of Residents	\$7.00	(Set by Board of Registrars)
FISHING / HUNTING	\$28.50	RESIDENT
FISHING / HUNTING MINOR (15-17 YRS)	\$12.50	RESIDENT / NON-RESIDENT
FISHING/HUNTING/SPORTING (65-69 YRS)	\$17.25 / \$17.25 / \$26.00	RESIDENT
FISHING	\$38.50	NON-RESIDENT
SPORTING	\$46.00	RESIDENT
HUNTING NON-RESIDENT	\$100.50 / \$66.50	BIG GAME / SMALL GAME
TRAPPING (65-59 YRS)	\$21.25	RESIDENT
T RAPPING	\$36.50	RESIDENT
TRAPPING MINOR	\$12.50	RESIDENT
DUPLICATES	\$2.50 ALL	
STAMPS	\$5.10 EACH	
	\$5.00 EACH	
FISHING (3-DAY)	\$13.50	RESIDENT / NON-RESIDENT
	FREE - RESIDENT	
FISHING / HUNTING / SPORTING		(/ 70 AND OLDER PARAPLEGIC, BLIND, MENTALLY RETARDED)