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CITY CLERK

2022 SEP 19 P 3: 21

CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY-TWO

CITY OF AMESBURY, MA

SPONSORED BY: Kassandra Gove **BILL No. 2022- 126**
Kassandra Gove, Mayor

An Order to authorize the Mayor to accept and expend a grant in the amount of \$15,000 from the Amesbury Health Care Charitable Trust (AHCCT) for the Amesbury Carriagetown Connector project.

Summary: This \$15,000 grant is being awarded to the City of Amesbury for use by the Department of Public Works (DPW) to help pay for designing, engineering, and permitting the Carriagetown Connector, an off-road shared use path that will connect Amesbury's Riverwalk Trail to the Coastal Trails Network. The project is valued at \$219,400. The balance of funding for this project will come from the Massachusetts Department of Conservation and Recreation Mass Trails Grant program, Coastal Trails Coalition, and Department of Public Works (Chapter 90 Program).

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:

That the City of Amesbury authorizes the Mayor to accept and expend a grant in the amount of amount of \$15,000 from the Amesbury Health Care Charitable Trust (AHCCT) for the Amesbury Carriagetown Connector project.

Amesbury Health Care Charitable Trust
PO Box 463
Amesbury, MA 01913

January 21, 2021

Amanda Lewis, MassTrails Program Manager
Department of Conservation and Recreation
136 Damon Road
Northampton, MA 01060

Dear Ms. Lewis:

This is to confirm that Amesbury Health Care Charitable Trust (“AHCCT”) strongly supports the City of Amesbury’s application for a MassTrails grant to pay for designing, engineering and permitting the Carriagetown Connector, an off-road shared use path that will connect Amesbury’s Riverwalk Trail to the Coastal Trails Network.

The Coastal Trails Network is a nearly completed 30-mile network of rail trails, shared use paths and bike lanes connecting the business centers, transportation hubs and beaches in Newbury, Newburyport, Salisbury and Amesbury. The Riverwalk is a part of the Network and is a very popular rail trail that links downtown Amesbury to Carriagetown Marketplace, the primary shopping center in Amesbury. MassDOT’s recent completion of the Amesbury-Salisbury Trail Connector @ I-95 leaves only a short, but dangerous missing link between the Riverwalk and the rest of the Coastal Trails Network.

Completing the missing link in this major regional recreational trail network will not only improve public safety, but help support a healthy lifestyle for the citizens of Amesbury by allowing them continuously connected trail access for walking and biking from the Riverwalk to the rest of this amazing 30-mile network of trails.

The Carriagetown Connector will provide significant health benefits to the people of Amesbury and provide a safe way for them to travel on foot or by bike to Salisbury and Newburyport as well as to the Garrison Trail over the Whittier Bridge and to the bus terminal on Route 113 in Newburyport.

AHCCT’s mission is to support the healthcare needs of the citizens of Amesbury and as such we wholeheartedly support this project and have committed to a \$15,000 grant as part of the matching funds for the requested grant should it be approved. AHCCT asks and hopes that you approve this grant application.

Sincerely,

Laurie Knapp, Trustee
Michelle Sanchez, Trustee
David Frick, Trustee



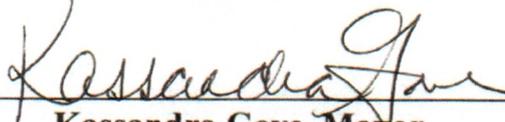
CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY

RECEIVED

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AMESBURY CITY CLERK

SPONSORED BY:


Kassandra Gove, Mayor

BILL No. 2020-048

An Order to accept a grant from the Coastal Trails Coalition, Inc. (CTC)

Summary: This \$15,000.00 grant is being awarded to the City of Amesbury for use by the Department of Public Works (DPW) to help pay for the cost of hiring consultants to prepare and submit to the Massachusetts Department of Transportation Highway Division (MassDOT) a Project Need Form (PNF) and a Project Initiation Form (PIF) for development of the Carriagetown Connector Project.

This project is to design and construct a shared use path between Elm Street and the east end of the Amesbury Riverwalk, a key element of the Coastal Trails Network, an over 30-mile system of interconnected on- and off-road trails linking Amesbury, Newbury, Newburyport and Salisbury.

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:

That the City of Amesbury accepts a grant of \$15,000.00 from the Coastal Trails Coalition, Inc. (CTC)



Grant Agreement

This agreement is between **Coastal Trails Coalition, Inc.**, a nonprofit corporation organized under the laws of the Commonwealth of Massachusetts, P.O. Box 1016, Newburyport, Massachusetts 01950, and the **City of Amesbury**, 62 Friend St., Amesbury, Massachusetts 01913.

Whereas the mission of Coastal Trails Coalition, Inc. (CTC) is to assist in the development of the Coastal Trails Network, an over 30-mile system of interconnected on- and off-road trails linking the four communities of Amesbury, Newbury, Newburyport and Salisbury; and

Whereas the City of Amesbury (City) is pursuing development of the Carriagetown Connector Project to design and construct a shared use path between Elm Street and the east end of the Amesbury Riverwalk, a key element of the Coastal Trails Network; and

Whereas the City's Department of Public Works has requested a \$15,000 grant to help pay for the cost of hiring consultants to prepare and submit to the Massachusetts Department of Transportation Highway Division (MassDOT) a Project Need Form (PNF) and a Project Initiation Form (PIF) for the Project that would make the Project eligible for Federal and State highway funding.

CTC and the City agree as follows:

- 1) The CTC will award a \$15,000 grant to the City to be used only for the cost of preparation and submission of a PNF and a PIF for the Project.
- 2) The grant requires no matching funds.
- 3) The full grant amount will be conveyed to the City within five (5) business days from the date this agreement is executed.
- 4) All grant funds shall be deposited by the City in a special revenue account for the Project and must be expended within two years after the date this agreement is executed by both parties. Any funds not spent by this date shall be returned to CTC.

- 5) The City will ensure that CTC's funding contribution is recognized in all press releases, web page postings, and other announcements it generates regarding the funding of the Project.
- 6) The City will permit representatives of CTC to participate in the planning of the Project and to review and comment on drafts of the PNF and the PIF prior to their submission to MassDOT.

City of Amesbury

Coastal Trails Coalition, Inc.

By: Kassandra Gove, Mayor

By: Jerry V. Klima, Treasurer

(signature)

(signature)

Date: _____

Date: _____



CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY-TWO

SPONSORED BY: _____ **BILL No. 2022-**
Kassandra Gove, Mayor

An Order to authorize the Mayor to accept and expend a grant in the amount of \$134,400 from the Massachusetts Department of Conservation and Recreation Mass Trails Grant Program for the Amesbury Carriagetown Connector project.

Summary: Amesbury will be expanding its portion of the Coastal Trail Network. Picking up at the Amesbury Riverwalk at Carriagetown Plaza the trail will extend behind the shopping center, continuing along the shopping center entrance road to Elm Street. The new connector will allow a continuous path from downtown Amesbury to Salisbury via Salisbury's Ghost Trail and Old Eastern Marsh Trail, as well as to Newburyport via the Garrison Trail over the I-95 Whittier Bridge and the Clipper City Rail Trail. The project is valued at \$219,400. The balance of funding for this project will come from Coastal Trails Coalition, Amesbury Healthcare Charitable Trust and Department of Public Works (Chapter 90 Program).

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:

That the City of Amesbury authorizes the Mayor to accept and expend a grant in the amount of \$134,400 from the Massachusetts Department of Conservation and Recreation Mass Trails Grant Program for the Amesbury Carriagetown Connector project.



COMMONWEALTH OF MASSACHUSETTS



2021 MASSTRAILS GRANTS PROGRAM

Grant Application Template

*This application template is provided for reference purposes only. All proposals must be submitted electronically through the program's online application portal. Please refer to the MassTrails Grant Guidelines and FAQs for assistance. An * indicates a required field.*

SECTION I: APPLICANT INFORMATION

- 1.1: ***Organization:** The City of Amesbury
- 1.2: ***Contact Name:** Robert Desmarais
- 1.3: ***Contact Phone:** (978) 500-2318
- 1.4: ***Contact Email:** ROB@amesburyma.gov
- 1.5: ***Mailing Address:** 39 South Hunt Street, Amesbury, MA
- 1.6: ***Has this entity received state trail grant funding in previous years (i.e., MassTrails, Recreational Trails Program Grants)?** No
- 1.7: **If yes, please indicate the funding source, project name(s) and year(s) awarded.**

SECTION II: PROJECT INFORMATION

2.1: ***Project Title:** *Please limit the project Title to a maximum of 5 words.*

Amesbury Carriagetown Connector

2.2: ***Municipality(s) where the project will take place:**

City of Amesbury

2.3: ***Brief Project Description:** *Please provide a brief description of the proposed project in 3-4 sentences. This description will be used to describe the project in abbreviated form for various purposes including approvals, press and announcements going forward.*

The Carriagetown Connector is a shared-use path that will supply a key missing link in the Coastal Trails Network by providing a connection to Amesbury's Riverwalk. It will link downtown Amesbury to Salisbury via Salisbury's Ghost Trail and Old Eastern Marsh Trail and to Newburyport via the Garrison Trail over the I-95 Whittier Bridge and the Clipper City Rail Trail.

2.4: ***Total Project Value:** *See the "MassTrails Budget and Timeline Worksheet" and attach at the end of this application. The worksheet can be accessed on the MassTrails Grants website.*

\$219,400

2.5: ***Grant Amount Requested:** (Up to 80% of Total Project Value)

\$134,400

2.6: ***Matching Amount Committed:** (Minimum of 20% of Total Project Value)

\$85,000 Total. Coastal Trails Coalition has committed to make a \$20,000 cash grant and Amesbury Healthcare Charitable Trust has committed to make a cash grant of \$15,000 to the City of Amesbury providing a total of \$35,000 of the match. The remaining \$50,000 balance of the match will be provided by the City of Amesbury.

2.7: ***What is the primary activity of the project?** (Check one)

Project Development

X Design / Engineering / Permitting

Construction

Maintenance

Maintenance Equipment Purchase

Other:

2.8: *** What type of trail will this project build?** (Check one)

X Shared-Use Path (Accessible / Bike and Pedestrian Path)

Woodland Trail (Hiking / Mt Biking / Other Non-Motorized Trail)

Motorized Trail (Snowmobile / ATV / Off-Highway Motorcycle, 4-Wheel Drive)

Other:

Note that if this is a design/engineering/permitting project, indicate what type of trail is being planned. And, if this is an equipment purchase only, indicate what type of trail the equipment will serve.

2.9: ***What user group will this trail/pathway serve/allow?** (Check all that apply)

Walkers / **Runners** / **Hikers** / **Bicyclists** / **Mountain Bikers** / Cross-Country Skiers /
Equestrians / Snowmobiles / ATV Riders / Off-Road Motorcyclists / 4-Wheel Drive Trucks /
Paddlers/Rowers

Other:

Note that if this is a design/engineering/permitting project, indicate the intended user group of the planned trail. And, if this is an equipment purchase only, indicate the intended user group of the benefiting trail.

2.10: ***Briefly describe the project site/location.** *Describe the specific project site and limits, starting/terminus points and destinations.*

The Amesbury Carriagetown Connector will connect to the end of the Amesbury Riverwalk at Carriagetown Plaza and travel behind the shopping center and along the shopping center entrance road to Elm Street. See the attached Carriagetown Connector Map.

2.11: **List the name of the landowner(s) and other relevant interest held on the property and by what entity (e.g., Conservation Restriction, Leasehold, Right of Way, Easement).** *Provide documentation of permissions for project work by all required entities as an attachment in the final section of this application. For more information on required permissions, see the MassTrails Grant Guidelines and FAQs. If permissions are pending, indicate the status in this section and note that all permission must be in place and documented before any on-the-ground construction can take place.*

Carriagetown Plaza is owned by a wholly-owned subsidiary of The Phillips Edison Group, LLC. which supports the Carriagetown Connector project and has authorized this grant application and agreed to allow permanent public access. See the attached permission letter from The Phillips Edison Group, LLC.

2.12: ***Is the land where the project will take place publicly owned?**

The land where the project will take place is privately owned, but will be subject to a permanent public trail easement.. See the response to 2.11 above.

2.13: **For land that is owned by a non-profit or private entity, is there guaranteed public access to the project site for at least 10 years after the project is completed? What agreement(s) are in place to ensure public access?** *Provide documentation of public access assurances/agreements for project work by all required entities as an attachment in the final section of this application. For more information on required permissions, see the MassTrails Grant Guidelines and FAQs. If agreements are pending, indicate the status in this section and note that all formal agreements must be in place and documented before any on-the-ground construction can take place.*

See the response to 2.11 above.

2.14: ***Does this project meet the minimum state and federal requirements for accessibility?** *All MassTrails projects must comply with state and federal regulations for accessibility, depending on the structure and intended use of the pathway or trail system. See the MassTrails FAQs and Grant Guidelines document for assessing a project's regulatory requirements for accessible trails and pathways.*

Yes

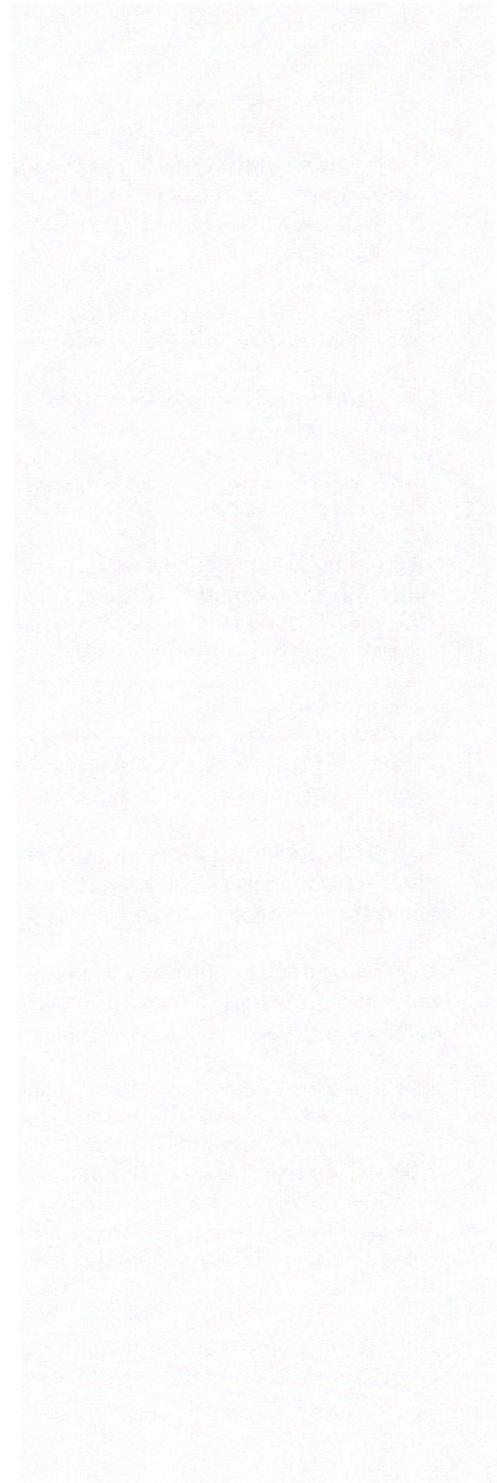
2.15: ***Does the project involve the purchase of steel or iron, including construction supplies (e.g., bridges, culverts) or equipment with steel or iron parts (e.g., tractors, snowmobiles), with a value of \$2,500 or**

more? *MassTrails projects may be required to comply with the U.S. DOT Buy America provision. See FAQs and Grant Guidelines document for details.*

No

2.16: If applicable, has a Project Need Form (PNF) / Project Initiation Form (PIF) been submitted to MassDOT? What is the project number (if one has been assigned)? *If TIP funding is anticipated for the project, a PNF must be submitted to MassDOT to qualify for MassTrails funding.*

The project was approved by the MassDOT Project Review Committee on January 28, 2021 and assigned MassDOT Highway Division project number 611977.



SECTION III: NARRATIVE

MassTrails Grant Criteria

MassTrails seeks strong projects that:

Plan, Design or Construct off-road, shared-use pathway, and recreational trail connections between where Massachusetts residents live, learn, work, shop, and recreate (Connect)

- MassTrails favors building out the longer distance shared-use pathways and recreational trails across the state
- MassTrails prioritizes filling in critical gaps in existing networks, or overcoming current barriers to connectivity
- MassTrails considers the number of people that will potentially access a given project

Serve the diversity of Massachusetts residents, especially (Equitable)

- Minority and low-income populations (Environmental Justice Communities)
- Other underserved or vulnerable populations including elderly, limited English proficiency, and persons with disabilities
- Youth

Allow for efficient use of grant funds (Efficient)

- Have a detailed and reasonable budget
- Have a strong local match
- Have funding in place or a plan for funding subsequent required phases

Are ready for the proposed phase (Ready)

- Previous planning work supports proposed phase
- Appropriate community input and outreach has been completed
- Environmental, permitting and right-of-way challenges have been identified and alternatives and solutions have been fully explored
- Have a plan in place for ongoing required maintenance once the project is complete

Adequately address safety (Safe)

Adequately address accessibility (Accessible)

Create diverse, high-quality recreational experiences and connect users to the natural and cultural wealth of Massachusetts (Experiential)

3.1: ***Describe specifically what kind of trail your project proposes to design and/or build?** *Describe in detail the characteristics of the proposed trail (including length, width, surface material, grades / terrain, structures, signage, and amenities).*

The City of Amesbury proposes the construction of a 10-foot wide, paved, shared-use path from the east end of the Amesbury Riverwalk at Carriagetown Marketplace along the shopping center entrance road to Elm Street. The connection will be approximately a quarter-mile, and it will include the construction of a shared-use trail facility for bicycle and pedestrian users. It will include signs, pavement markings, and follow accessibility guidelines. Additionally, construction

will include a crosswalk and a pedestrian crossing light on Elm Street at the Hampton Inn Hotel. A trail entrance sign will be placed at the east end of the Riverwalk and wayfinding signs will be installed at key points along the path.

3.2: *Describe the specific tasks required to complete this project. *Be as specific as possible about the steps the grant project will take and the results you hope to achieve. Include the specific trails location(s), starting and ending points, and trail distances. Describe the trail surface material, and any proposed structures involved. All tasks must coincide with the project's budget.*

This grant will be used for the engineering and environmental services required to prepare contract documents for MassDOT to advertise the Carriagetown Connector Trail. This will include 25%, 75% and 100% submissions and Plans, Specifications, and Estimate (PS&E) Design Submission for MassDOT review and comment.

3.3 *Describe how this project will fill in a critical network gap and/or connect directly to other existing trails, trail segments or trail networks, and to residential, commercial and recreational “community anchors.” *Please describe how the proposed project connects directly to existing trails and trail networks. Describe how it will connect directly to important community anchors. If this project creates an off-road trail connection under, over or around a significant barrier (e.g., major roadway) describe and highlight that. In supporting materials, include a map that shows these specific direct connections to support your narrative.*

The Carriagetown Connector project will supply a critically important missing link in the nearly completed Coastal Trails Network. Over 24 miles (81%) of the proposed 30-mile Network are already completed and in use. An additional 5.4 miles of trails in Newbury and Georgetown (part of the Border to Boston Trail) are under design and programmed for construction on the Merrimack Valley MPO Transportation Improvement Plan. On its west end the Carriagetown Connector will link directly to the Amesbury Riverwalk rail trail that connects Carriagetown Plaza with downtown Amesbury and the Costello Transportation Center. At its east end the Carriagetown Connector will connect to Elm Street and provide a safe link to Salisbury’s Ghost Trail and Old Eastern Marsh Trail as well as the the Clipper City Rail Trail in Newburyport. The Carriagetown Connector will also provide a connection to Newburyport via the Garrison Trail over the I-95 Whittier Bridge. Please see the Carriagetown Connector map and the Coastal Trails Network map which show all these network connections.

3.4: *Is the project located in or near an Environmental Justice Community or in close proximity to an “underserved” community? If applicable, describe the impacted EJ or underserved community. What is the proximity of the community to the trail (does the trail intersect with the population block, run adjacent, or is it a certain distance away?) How will this project improve access, mobility, safety, health and/or quality of life for these populations? *See Grant Guidelines for information and resources on Environmental Justice Communities. “Underserved” can encompass population groups such as low income, minority, elderly, children, limited English proficiency, geographically isolated communities (e.g., rural) or persons with disabilities.*

The City of Amesbury does not have any Environmental Justice Communities, as defined by the Commonwealth. Amesbury is projected to have an increase in older adults, thus increasing demand for passive recreational opportunities. UMass Donahue Institute population projections for Amesbury’s population from 2010 to 2035 show that the age composition of Amesbury’s population will continue to change. The projections indicate a 112% increase in older adults (age 65 years and over), reaching nearly 29% of the population. This project allows for the connection of Amesbury’s compact city center area to a regional network of accessible, multi-use trails.

3.5: ***Describe the steps already taken during this project or planned in future steps to ensure that the project is inclusive of under-represented voices and populations in the community, region, or state.** For example, how has the project solicited feedback and comments from non-English speaking or low-income populations or populations of color and integrated those into project planning and implementation?

As described in the response to 3.7, Amesbury recently updated its Open Space and Recreation Plan. The Plan was developed with public input within the limitations of the COVID-19 pandemic, including an online survey (with over 360 respondents), online public forums, and presentations to the Planning Board and Conservation Commission, prior to submission to the Commonwealth. The existing Riverwalk Trail is already used by individuals to access the supermarket and commercial resources and workplaces at the Carriagetown Plaza (at the current Riverwalk terminus); the Connector will extend access in both directions to resources and opportunities to Salisbury, Newburyport, and Seabrook NH.

3.6: ***Describe the "readiness" of this project for the proposed phase.** What planning / engineering steps have already been accomplished? What permits are anticipated, which ones are already in place? Is there a plan in place for ongoing maintenance?

In preparation for the design phase, 10% design plans have been completed and attached to this application. Additionally, the Project Need Form and the Project Scope Form have been approved by MassDOT. These steps taken have been completed to ensure that the proposed design phase is ready to be completed.

3.7: ***Describe community support for this project.** How was the public involved in the project's selection and planning and what is the public's role going forward? What votes are required and have those taken place and passed? Describe any existing or anticipated opposition to the project and how that is being addressed.

Support for this project is high among Amesbury residents. In 2019-20, the City updated its Open Space and Recreation Plan. Despite the limitations of the COVID-19 pandemic, the City had strong public participation in developing its plan. Residents in Amesbury expressed strong support for improving our trail network, with the existing Riverwalk Rail Trail (which the Connector will extend) as the 2nd most popular passive recreation asset in the City. An online survey solicited over 360 unique respondents. 94% agreed that creating an 'interconnected network of trails' in the City was 'important' or 'very important.' 74% indicated that they 'regularly' used the existing Riverwalk Rail Trail (second only behind use of a local park) and 86% indicated that they regularly hiked or walked on an existing trail in Amesbury. Objective 4.1 of the OSR Plan is: "Improve multimodal connections and wayfinding to provide safe travel to passive recreational trails and active recreation areas by walking, bicycle, and public transport", with a High Priority/Short-Term action item to "[i]mplement the Carriagetown Connector Project in concert with the Coastal Trails Coalition (CTC) to join Amesbury's Riverwalk and Elm Street, the final link between Amesbury and the rest of the Coastal Trails Network." The City does not anticipate any opposition to this project.

3.8: ***Does this project specifically address an existing or potential safety issue? If yes, describe the proposed installation/enhancement and how it will improve safety on the trail.** All projects must meet minimum safety requirements for the intended use. This question only applies to projects which are specifically applying for funds to address an existing or potential safety issue.

At present, there is a major missing link between Amesbury's Riverwalk and the rest of the Coastal Trails Network. There is no safe way for users of the Amesbury Riverwalk to walk or bike to the trails in Salisbury and Newburyport that are part of the Coastal Trails Network. Similarly, there is no safe way for users of the trails in Salisbury or Newburyport to get access to Carriagetown Plaza, the Amesbury Riverwalk or downtown Amesbury. The Carriagetown Connector project will supply an off-road shared-use path and a traffic signal for a pedestrian crossing across Elm Street that will solve these safety problems.

Deleted: and there are no pedestrian crossings along Elm Street

Deleted: Hampton Inn hotel users to walk to and from the supermarket and restaurants at Carriagetown Plaza or to walk or bike

Deleted: Network

Deleted:

3.9: *How does this project specifically address or improve accessibility for people with disabilities?

*Provide a brief overview of how the project will facilitate new or improved access for populations with limited mobility, including but not limited to elderly, visually impaired and wheelchair users. *Note that all projects must meet the minimum regulatory requirements for accessibility according to the designed use of the trail (see the Grant Guidelines for accessibility information and resources).*

The shared-use path and pedestrian crossing light described in the response to 3.8 above will also benefit people with disabilities.

3.10: *What distinguishes this project as a unique, high-quality recreational experience for the visitors and residents of Massachusetts?

This project supplies a critical missing link in a major regional trail network that is nearly complete. The network connects the centers of Amesbury, Newbury, Newburyport, and Salisbury with regional transportation centers and provides access to beautiful ocean beaches, cultural attractions, and the natural beauty of extensive salt marshes, deep forests, and the Merrimack River estuary. The network already is serving thousands of residents and attracting many visitors to the area. Making this final link to Amesbury will attract many more users to the network.

SECTION IV: CULTURAL AND NATURAL RESOURCES PROTECTION

Any project that receives state or federal funding must comply with various laws and regulations to protect natural and cultural resources including, but not necessarily limited to:

- Historic Resources
- Below-Ground Archaeology
- Wetlands and Waterways
- Rare and Endangered Species
- Massachusetts Environmental Policy Act

The below questions will assist us in evaluating your project and help us guide you through the natural and cultural permitting processes.

4.1: *To the best of your knowledge, is your project near any historic or archaeological resources?

No

4.2: If Yes, please describe the resources and how your project will avoid, minimize or mitigate any impacts to these resources.

4.3: *Will your project involve even minimal excavation?

Yes

4.4: Please describe the locations and extents of excavation.

This project includes excavation for the retaining wall along the Stop and Shop Driveway.

4.5: *Will your project require Wetland Protection Act permitting (i.e., Will any part occur within 100 feet of a wetland or 200 feet of a perennial stream?)

Yes

4.6: If yes, please describe what communications you have had with the local Conservation Commission, and what steps you are taking to avoid wetland impacts.

The project will involve construction within 100 feet of a wetland. Filing a Notice of Intent with the Conservation Commission will be required because construction will take place near the streams that pass through the culverts and near associated wetlands.

4.7: *Will the project occur within Estimated Habitats of Rare Wildlife and/or Priority Habitats of Rare Species, according to MA Division of Fisheries and Wildlife's Natural Heritage Atlas? (available at http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm)

No

4.8: If yes, please describe what communications you have had with the Massachusetts Natural Heritage and Endangered Species Program, and what steps you are taking to avoid impacts to rare species.

4.9: *Does the project meet or exceed any thresholds for MEPA review set in 301 CMR 11.03? List all relevant thresholds and indicate if ENF and/or EIR are required.

No

4.10: Are there any other permits required for this project? Please indicate the permit type and how/when it will be obtained.

No

SECTION V: EQUIPMENT WORKSHEET (Required for Equipment Purchases Only)

Equipment purchases are permitted under the MassTrails grant program. This can include equipment necessary for trail construction and maintenance activities, such as mowers, chainsaws, snow grooming machines and all-terrain vehicles (for hauling people and materials). Equipment is defined as tangible personal property having a useful life of at least five years and a per-unit acquisition cost of \$1,000 or greater. Equipment must be purchased in full with the title held by the grantee and must be used for the proper authorized use as stated in the project proposal.

Three bids MUST be solicited for all equipment purchases with a value of \$1,000 or more. Attach three quotes to the last section of this application.

Please answer each question listed below for ALL proposals to purchase equipment with a value of \$1,000 or more. This is REQUIRED in order to be considered for a grant award.

5.1: Have three quotes been obtained for this particular piece of equipment?

No

5.2: What need will the purchase of this equipment fulfill? For multiple pieces of equipment, describe the individual benefit for each.

N/A, grant funds will be used to fund design.

5.3: Describe the trail or trail system where the equipment will be used. Include the type of trail, length, surface, user groups and condition of the trail/system.

N/A, grant funds will be used to fund design.

5.4: What is the estimated daily use of the section of trail/system where the equipment will be used?

N/A, grant funds will be used to fund design.

5.5: Where and how will the equipment be stored (during both the winter and summer months, if different)?

N/A, grant funds will be used to fund design.

5.6: Is this equipment replacing an older piece of equipment that was purchased using previous grant funds (i.e., Recreational Trails Program)? If so, what is the plan for that piece of equipment's disposal/re-allocation?

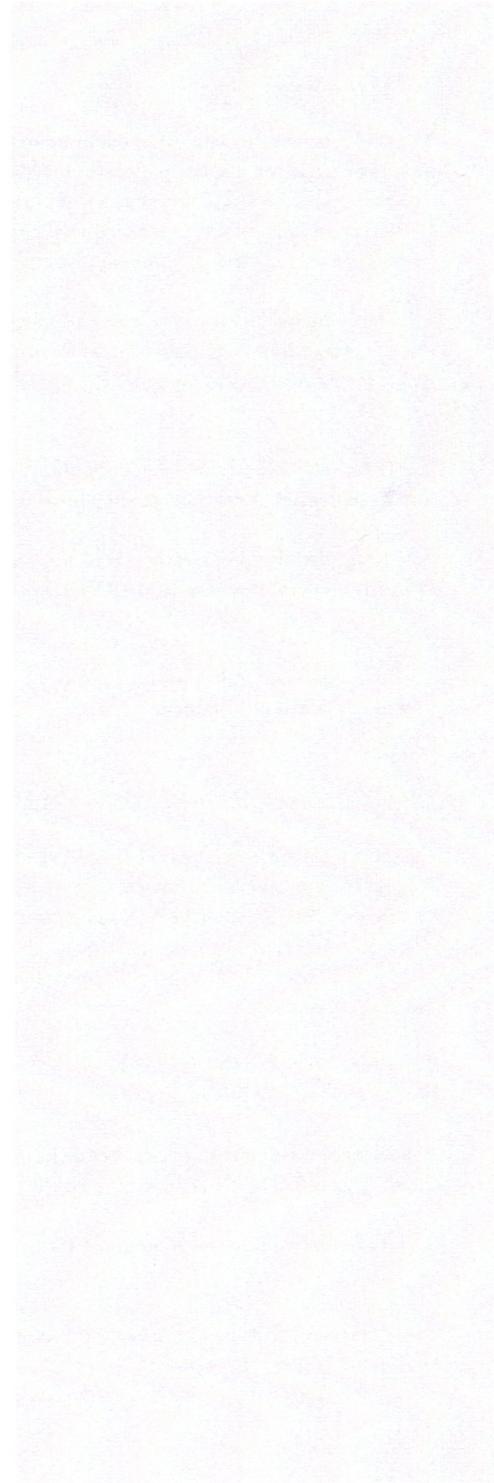
N/A, grant funds will be used to fund design.

5.7: If proposing to purchase accessories, justify each individual addition with an explanation, if applicable.

N/A, grant funds will be used to fund design.

5.8 Is this equipment "Buy America" compliant. *(See Grant Guidelines for more information on Buy America.)*

N/A, grant funds will be used to fund design.



SECTION VI: REQUIRED DOCUMENTS AND SUPPORTING MATERIALS

Uploaded Documents will not be saved until your final submission. Do not upload documents until you are ready to submit your application.

Please remember that:

MassTrails grants are REIMBURSABLE, meaning grantees must first pay for expenditures themselves and then submit for reimbursement using the required documentation.

MassTrails grants are MATCHING grants and require that proponents provide at least 20% of the total project cost.

Eligible projects require documented land owner permission, assurance of continuing public access and community and abutter support.

In this section, when you are ready to submit your application, you will upload:

Project Budget and Timeline Worksheets

Map(s) of Project Location and Extent (or Zipped GIS Files)

Project Specifications, Plans, Drawings, Photos (as a single PDF)

Landowner Permission Documentation/Assurance of Continuing Public Access (as a single PDF)

Additional Project Information (Completed Permits, Conservation Restriction/Easement/Right of Way, Bids/Quotes, Town Votes)

6.1 *MassTrails Grant Budget and Timeline Worksheets (Required - Note that there are two (2) tabs on this spreadsheet - BOTH should be filled out). *Worksheet can be downloaded at the MassTrails Grants website (<https://www.mass.gov/guides/masstrails-grants>)*

6.2: *Project Map(s) (Required). *Submit a map of the project location and extent (as detailed as possible). Submit additional maps as needed using various imagery and data to depict the project as accurately as possible. We also encourage you to submit a single zipped GIS file of the project extent under Additional Project Information below, though this is not required.*

6.3: Project Documents (Photos, Plans, Drawings, etc.) *Submit a single PDF file of photos showing the typical trail / location conditions. Be sure to clearly label each picture and provide a description of its context. Also include any plans, drawings, and other specification documents of the proposed structures to be built (bridges, boardwalks, kiosks, signage, platforms, trail drainage structures, culverts, etc.)*

6.4: *Documentation of Landowner(s) Permission / Authorization (Required)

Optional, submit up to three files containing additional information that reviewers may need in order to make informed determinations.

6.5: Additional Project Information. *Submit a file with any additional project information.*

6.6: Additional Project Information. *Submit a file with any additional project information.*

6.7: Additional Project Information. *Submit a file with any additional project information.*