

## AES Project: Neighborhood Meeting

Date:	Wednesday, September 14, 2022
Location:	Cashman Elementary School Cafeteria
Time:	6:00 PM



### List of Attendees

	Name	Association/Title
	Kassandra Gove	Mayor of Amesbury
	Elizabeth McAndrews	Amesbury Superintendent of Schools
	Troy Burrell	School Resource Officer
	Robert Desmarais	Director of Public Works
	Mike Fetters	APS Facilities
	Tim Dorman	OPM/NV5
	Ed Pereira	General Contractor/CTA
	Jim Shuttleworth	Architect/DiNisco Design
	Kerry Aponas	Public Attendee
	Patty Bradley	Public Attendee

### Meeting Summary

<b>1.</b>	<b>Schedule/Phasing Overview</b>
	<ul style="list-style-type: none"><li>• Phases 1, 2, 3 and 4 are Complete</li><li>• Phase 5: The current work zone will be active through substantial completion, which is currently projected to be April 7, 2023.</li><li>• The final site configuration, with the permanent bus drop-off, additional parking and exit driveway will be implemented in the spring of 2023 and in place for the opening of the new school for the 2023/2024 school year.</li></ul>
<b>2.</b>	<b>Construction Progress Update</b>
	<p>The Project Team provided a Construction Progress Update, summarized as follows:</p> <ul style="list-style-type: none"><li>• The majority of the Cashman Elementary School site reconstruction was completed during the summer, with just a few remaining punch list items to be completed.</li><li>• The remaining site work is progressing with the goal of getting the majority of the plantings and pavement completed by the end of the fall.</li><li>• The exterior building envelope work is progressing with roofing complete, masonry and windows nearing completion and glass curtain wall underway.</li><li>• Interior mechanical, electrical, plumbing and fire protection rough in work has progresses significantly and interior partition framing and drywall is proceeding.</li></ul>

<ul style="list-style-type: none"> <li>Some of the finish trades, including painting, ceramic tile and acoustical ceiling tile will be following behind later in the month.</li> </ul>
<p><b>3. Upcoming Activities</b></p>
<p>The Project Team provided an update on upcoming activities, summarized as follows:</p> <ul style="list-style-type: none"> <li>The main site will be more of a focus with the Cashman work generally done, which will include installing granite curb, pouring concrete sidewalks, paving the parking lot and site drives and completing the playground areas.</li> <li>Spreading of loam is ongoing in order to seed and stabilize as much of the site as possible before the winter.</li> <li>Installation of trees and plantings will continue into the fall.</li> <li>The split rail fence along the southwest property line will be proceeding in the next week.</li> <li>The exterior work will be completed in the fall so that the building is weather tight for the winter.</li> <li>Interior finish work will proceed through the winter.</li> <li>Substantial completion is currently projected for April 7, 2023 and move in, furniture and technology installation will follow through April and May 2023.</li> </ul>
<p><b>4. Cashman Elementary School Traffic Update</b></p>
<ul style="list-style-type: none"> <li>Representatives from Amesbury Police and Public Works attended the meeting to provide an update on traffic flow during pickup and drop-off times under the new interim site configuration.</li> <li>It was noted that there were some traffic issues the first week of school, but that it was typical for the first week of school as parents become familiar with the traffic pattern.</li> <li>It was clarified that the current configuration for vehicular and bus drop-off and pickup is only temporary due to the new school site not being complete yet. Once the new school is complete, the bus and vehicular drop-off locations will be switched and traffic will exit the site via the new site exit drive during pickup and drop-off times. There will also be additional parking available so that the temporary parking spaces and striping can be discontinued.</li> </ul>
<p><b>5. Communication/Progress Updates</b></p>
<ul style="list-style-type: none"> <li>Next Quarterly Neighborhood Meeting: Date TBD and will be communicated to the neighborhood in advance.</li> <li>Project Website: <a href="https://cleargov.com/massachusetts/essex/city/amesbury/projects/21/amesbury-elementary-school-building-project- or -sgt.-jordan-shay-memorial-lower-elementary-school">https://cleargov.com/massachusetts/essex/city/amesbury/projects/21/amesbury-elementary-school-building-project- or -sgt.-jordan-shay-memorial-lower-elementary-school</a></li> <li>On-site Point of Contact Bill Shaw, Site Representative</li> </ul>

NV5  
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**6. Question and Answers**

- A question was asked regarding the spacing of the site lighting that will be installed along the new exit drive. The project team confirmed the lighting will be similar fixtures to the vehicular site lighting installed along the Cashman driveway and will be spaced about 80-feet apart along the east side of the roadway.
- A question was raised regarding whether or not a phased opening is being considered when the new school opens. Superintendent McAndrews responded indicating that the school department recognizes the issues with the interim conditions and is already planning for the permanent condition. The current thinking is to schedule the schools to start at the same time rather than staggering the openings, as that would drag out the traffic situation.

*These meeting minutes were prepared by NV5. Please notify NV5 within 48 hours of receipt of this document regarding any required corrections or clarifications.*