



# Amesbury

Mayor Kassandra Gove

Office of the Mayor  
City Hall, 62 Friend Street  
Amesbury, MA 01913-2884

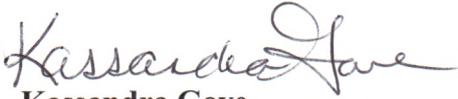
(978) 388-8121  
Fax: (978) 388-6727  
govек@amesburyma.gov

## Certificate of Appointment

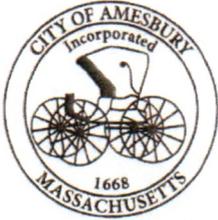
October 18, 2022

I appoint Diana Caswell to the position of member of the Economic Incentives Committee for a term to expire October 18, 2025, and I certify that said person is qualified to perform the duties of the said office, and I make this appointment solely in the interest of the City of Amesbury.

This appointment shall not become effective until twenty-one days following filing with the city clerk, in accordance with the Amesbury Home Rule Charter.

  
**Kassandra Gove**  
Mayor

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## ADMINISTRATIVE ORDER 2020-03

**March 2, 2020**

Pursuant to Section 6-1(a)(2) of the Amesbury Home Rule Charter (the "Charter"), the Economic Incentives Committee (the "Committee") is hereby created and established as a special committee upon effect of this Order. The Commission shall consist of seven (7) members appointed by the Mayor, in accordance with Section 2-3 of the Charter, as follows:

- Director, Office of Community and Economic Development or her designee (CHAIR)
- Chief Financial Officer or her designee
- Chief Assessor or his designee
- One (1) member of the Planning Board
- Two (2) members of the City Council
- One (1) representative of the Amesbury Chamber of Commerce

The Committee shall review project proposal applications with Tax Increment Financing (TIF) and similar methods of public financing, and make recommendation to the Mayor and City Council for action. The Committee shall create and, as required, amend ordinances, policies, and administrative forms to establish operational parameters and rules of order within the context of these guidelines.

**Kassandra Gove**  
Mayor