



RECEIVED
CITY CLERK

2022 NOV -7 P 1:26

CITY OF AMESBURY, MA

CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY-TWO

SPONSORED BY: *Kassandra Gove* **BILL No. 2022-156**
Kassandra Gove, Mayor

An Order to approve payment from the FY23 general fund operating budget for the below listed prior year invoices.

Summary: The below listed invoices are for operating expenses related to supplies or services rendered in FY22 but for which funds were not encumbered by the corresponding city department at fiscal year-end. This order requests payment be made to the listed vendors from the corresponding department's current year (FY23) operating budget in accordance with M.G.L. c. 44 s. 64. This vote requires a two thirds approval of the City Council.

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same, as follows:

The City Council hereby authorizes the payment of the below listed prior fiscal year invoices in the amount of **\$1,459.30**.

Administration & Finance

RICKTEL Communications, Inc. Invoice# 2021-0611	\$310.00
RICKTEL Communications, Inc. Invoice# 2021-0402	\$435.00
The above to be paid from Public Building Maintenance: 100 0192 5241 00	

Elections

Mass Mailers PLUS, LLC Invoice #67044	\$714.30
The above to be paid from Elections Printing: 100 0162 5421 00	

RICKTEL Communications, Inc.



P.O. Box 250
Mansfield, Massachusetts 02048
Phone: (617) 201-2800
Fax: (508) 339-9000
Email: service@ricktel.com

December 6, 2021

Bill To: Town of Amesbury 62 Friend Street Amesbury, MA 01913	Ship To: Town of Amesbury 62 Friend Street Amesbury, MA 01913	Contacts: Tim McCue m: 339-229-3777 e: mccuet@amesburyma.gov Shaunna Ring t: (978) 388-5447 f: (978) 388-6727 e: shaunna@amesburyma.gov
---	---	--

Invoice

Scope:

- Voicemail down, troubleshoot and attempt to restore, unit needs to be replaced, provide quote.
- Troubleshoot Nortel Networks Norstar M7310 Telephone at x357. Unit needs to be replaced.

Trip Charge:	1 @ \$70.00	\$70.00
Labor:	2 @ \$120.00	\$240.00
Project Total:		\$310.00

Thank you for your business!

Ricktel Communications, Inc.
P.O. Box 250
Mansfield, MA 02048-0250
rick@ricktel.com
617-201-2800

Date	Invoice #
12/6/2021	2021-0611

Bill To
 Town of Amesbury
 62 Friend Street
 Amesbury, MA 01913

Ship To
 City of Amesbury
 Collector / Treasurer
 62 Friend St.
 Amesbury, MA 01913

P.O. Number	Terms
	Due on receipt

Serviced	Qty	Item Code	Description	Price Each	Amount
12/6/2021	1	Labor and Materials	Please see attached for invoice details	310.00 6.25%	310.00 0.00

Total \$310.00

City Of Amesbury Purchase Order Summary

PO Number 221731	Revision 0	PO Date 12/03/2021	Created FY 2022	Active FY 2022
----------------------------	----------------------	------------------------------	---------------------------	--------------------------

Description
VM System Down

Vendor Number 3547	Vendor RICKTEL COMMUNICATIONS, INC.	PO Status Closed
------------------------------	---	----------------------------

Department FIN - Finance	Amount \$310.00
------------------------------------	----------------------------------

Unencumbered	Adjusted	Paid	Liquidated	Remaining
\$0.00	\$0.00	\$0.00	\$620.00	\$0.00

Allocations by Account Number

Account Number	Amount
100 0192 5241 00 - Municipal Bldgs Maint	\$310.00
	\$310.00

Line Item Detail

Line	Description	Quantity	Unit Price	Cost
1	VM System Down - 1hr=\$120; TripChg=\$70			
	<u>Allocations</u>	1.0	\$310.00	Item Total: \$310.00
	100 0192 5241 00 - Municipal Bldgs Maint:		\$310.00	

Vendor Mailing Address

RICKTEL COMMUNICATIONS, INC.
P.O. BOX 250
MANSFIELD, MA 02048

PO Contact Information

Ship to Address

AMESBURY CITY HALL
ATTN: FINANCE OFFICE
62 FRIEND STREET
AMESBURY, MA 01913

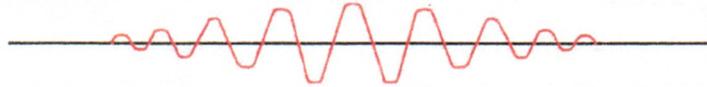
Bill To Address

AMESBURY CITY HALL
ATTN: FINANCE OFFICE
62 FRIEND STREET
AMESBURY, MA 01913

Comments

Created from Requisition #221801
 Status changed from New to Open: Reason - Purchase Order Created From Requisition #221801
 [Added by AWills on Fri, 03 Dec 2021 11:02:18 -0500]
 Status changed from Open to Closed: Reason - Need Money
 [Added by RDesmarais on Fri, 25 Mar 2022 14:07:46 -0400]
 Status changed from Open to Closed: Reason - PAID ON SEPARATE RICKTEL BILL
 [Added by EDoucette on Wed, 06 Jul 2022 14:14:31 -0400]

RICKTEL Communications, Inc.



P.O. Box 250
Mansfield, Massachusetts 02048
Phone: (617) 201-2800
Fax: (508) 339-9000
Email: service@ricktel.com

August 3, 2021

Ship To/ Bill To:
City of Amesbury
62 Friend St.
Amesbury, MA 01913

Contact:
Attention: MIS
Pam Locke
PAM@amesburyma.gov
(978) 388-8132

Invoice August 3, 2020:

- Vendor meeting with Verizon for 68 Elm St at 9:00 am on Tuesday, August 3, 2021.
- Caitlin Thayer – Need line for 978-388-8134 in Ordway building re-terminated to her office at City Hall.
- Calls going to 978-388-8124 will leave voicemail on 388-8108 if -8124 is not picked up. Hunt group is Verizon issue. Heather said to leave set up as is.

Qty	Description	Each	Total
1	Technician One Way Trip/Travel Charge	\$75.00	\$75.00
2	Labor: Council On Aging (Doreen and Jeremiah) 9 am vendor meet.	\$120.00	\$240.00
.5	Labor: Communications Director (Caitlin Thayer)	\$120.00	\$60.00
.5	Labor: Admin & Finance (Betsy)/Human Resources (Heather)	\$120.00	\$60.00
	Total:		\$435.00

Thank you for your business!

Ricktel Communications, Inc.
P.O. Box 250
Mansfield, MA 02048-0250
rick@ricktel.com
617-201-2800

Date	Invoice #
8/9/2021	2021-0402

Bill To
Town of Amesbury
62 Friend Street
Amesbury, MA 01913

Ship To
City of Amesbury
Collector / Treasurer
62 Friend St.
Amesbury, MA 01913

P.O. Number	Terms
	Due on receipt

Serviced	Qty	Item Code	Description	Price Each	Amount
8/3/2021	1	Labor and Materials	Please see attached for details	435.00	435.00
				6.25%	0.00

Total \$435.00



Invoice #67044

Mass Mailers Plus, LLC - 672 Crescent Street - Brockton, MA 02302

ar@massmailersplus.com Phone: (508) 313-1016

<p>Amanda Haggstrom City of Amesbury 62 Friend Street Amesbury, MA 01913</p>	<p>Job Name: City of Amesbury 2021 Street Listing Salesperson: Ellen Daniels PO #: Invoice Date: 02/28/2022 CustCode: AMESCI Terms: Net 30</p>
--	--

Quantity	Description	Unit Price	Ext Price
Creative, DP			
1	Data Services	500.0000	\$500.00
Print Production/Lasering			
7	Print Public Coil Bind - Blue 7 Public street listing books Coil bind Black and white print Estimated 129 sheets/ 258 pages +8 inserts printed black + cover and back Color: blue Front cover printed back cover not printed	16.9000	\$118.30
3	Print Confidential Coil Bind - Red 3 Confidential street listing books Coil bind Black and white print Estimated 134 sheets/ 268 pages + 8 inserts printed Black + cover and back Color: red Front cover printed back cover not printed	25.0000	\$75.00
Transportation/Logistics			
1	Delivery	21.0000	\$21.00
Services Sub Total:			\$714.30

Comments:

1. Checks should be made payable to Mass Mailers Plus, LLC
2. Please reference invoice numbers on the check memo or description line.

Sub Total:	\$714.30
Tax:	\$0.00
Total Services:	\$714.30

Total Balance Due: \$714.30