



CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY-THREE

RECEIVED

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CITY OF AMESBURY MA

SPONSORED BY: *Kassandra Gove* **BILL No. 2023-025**
Kassandra Gove, Mayor

An Order to authorize the Mayor to accept and expend a FY23 Cultural Sector Recovery Grant for Organizations from the Massachusetts Cultural Council in the amount of \$73,940.00.

Summary: The Cultural Sector Recovery Grants for Organizations program offers unrestricted grants, ranging from \$5,000 to \$75,000 to Massachusetts cultural organizations, collectives, and businesses negatively impacted by the COVID-19 pandemic. The Amesbury Public Library will use these funds to support cultural programming, improve remote access to collections and services, implement technology improvements for the public and for the stewardship of our historic building as a cultural resource.

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:

That the City of Amesbury authorizes the Mayor to accept and expend a FY23 Cultural Sector Recovery Grant for Organizations from the Massachusetts Cultural Council in the amount of \$73,940.00.



January 31, 2023

Dear Aimie Westphal,

We are pleased to inform you that City of Amesbury Amesbury Public Library has been approved for a Cultural Sector Recovery for Organizations grant of \$73,940 (FY23-OR-OER-27806) from the Mass Cultural Council.

Thanks to vigorous advocacy from the cultural sector, the Legislature once again showed strong, bipartisan support for the Mass Cultural Council, including a historic \$60.1 million one-time appropriation to assist artists and cultural organizations with COVID recovery needs. This grant program is supported by that major investment.

Enclosed you will find a contract package that contains award instructions and reporting requirements. Please review these documents carefully and return the required paperwork to our Fiscal Department by March 31, 2023. This will help us process your grant as quickly as possible. For questions about the contract, please email Finance.Recovery@mass.gov or call 617-858-2711. For questions about the program email Organization.Recovery@mass.gov or call 617-858-2821.

Culture is ultimately about you. You play an integral role in creating and supporting a cultural life in Massachusetts that is vital, accessible, and thriving. Thank you for all that you do to elevate our rich cultural life in Massachusetts.

A handwritten signature in cursive script that reads 'Nina Fialkow'.

Nina Fialkow
Chair

A handwritten signature in cursive script that reads 'Michael J. Bobbitt'.

Michael J. Bobbitt
Executive Director

Contract Package Instructions

Instructions for Completing the Contract Package

1. **Standard Contract:** Print and sign the attached contract. We need the original copy with the "wet" signature, we cannot accept copies or scanned documents.
2. **Massachusetts W-9:**
https://www.macomptroller.org/wp-content/uploads/form_w-9.pdf. Download the form, complete it, print it and sign it. We need the original copy with the "wet" signature, we cannot accept copies or scanned documents.
3. **Contractor Authorized Signatory Listing:**
https://www.macomptroller.org/wp-content/uploads/form_contractor-authorized-signatory-listing.pdf. Download the form, complete it, print it and sign it. We need the original copy with the "wet" signature, we cannot accept copies or scanned documents. **You are not required to have it notarized; the second page of the document is optional.**
4. **Massachusetts Electronic Funds Transfer (EFT) Authorization Agreement:**
<https://www.mass.gov/doc/electronic-funds-transfer-sign-up-form-0/download>. Download the form, complete it, print it and sign it. We need the original copy with the "wet" signature, we cannot accept copies or scanned documents.
5. **Attachment A:** Review this document and include a copy of this in your return package.
6. **Attachment B:** Review this document and include a copy of this in your return package.
7. **Attachment D:** Review and sign this document and include a copy of this in your return package.

All documents must be returned via mail. Please mail to:

Mass Cultural Council
c/o Fiscal Department
10 Saint James Ave., 3rd Fl.
Boston, MA 02116

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions and Contractor Certifications](#), the [Commonwealth Terms and Conditions for Human and Social Services](#) or the [Commonwealth IT Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: City of Amesbury Amesbury Public Library (and d/b/a):		COMMONWEALTH DEPARTMENT NAME: Massachusetts Cultural Council MMARS Department Code: ART	
Legal Address: (W-9, W-4): Town Hall 62 Friend Street Amesbury MA 01913-2825		Business Mailing Address: 10 Saint James Ave., 3rd Fl., Boston, MA 02116	
Contract Manager: Aimie Westphal	Phone: 978-388-8148	Billing Address (if different):	
E-Mail: awestphal@amesburylibrary.org	Fax:	Contract Manager: Cyndy Gaviglio	Phone: 617-858-2711
Contractor Vendor Code: VC6000191694		E-Mail: cyndy.gaviglio@mass.gov	Fax:
Vendor Code Address ID (e.g. "AD001"): AD001. (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s):	
		RFR/Procurement or Other ID Number: FY23-OR-OER-27806	
<u>X</u> NEW CONTRACT		<u> </u> CONTRACT AMENDMENT	
PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget) <input type="checkbox"/> Contract Employee (Attach Employment Status Form, scope, budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		Enter Current Contract End Date Prior to Amendment: _____, 20____. Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) <input type="checkbox"/> Amendment to Date, Scope or Budget (Attach updated scope and budget) <input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> Commonwealth Terms and Conditions <input type="checkbox"/> Commonwealth Terms and Conditions For Human and Social Services <input type="checkbox"/> Commonwealth IT Terms and Conditions			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . <input type="checkbox"/> Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). \$73,940			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: <input checked="" type="checkbox"/> agree to standard 45 day cycle <input type="checkbox"/> statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); <input type="checkbox"/> only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) This is a grant of financial assistance to assist in the recovery from the COVID 19 pandemic			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 2. may be incurred as _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. <input checked="" type="checkbox"/> 3. were incurred as of July 01, 2022 , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of June 30, 2023 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the " Effective Date " of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____, Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____, Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: <u>David T. Slatery</u> Print Title: <u>Deputy Director</u>	

ATTACHMENT A - SCOPE OF SERVICES AND ADDITIONAL TERMS & CONDITIONS

CONTRACTOR NAME: City of Amesbury Amesbury Public Library

ADDRESS: Town Hall 62 Friend Street Amesbury MA 01913-2825

BRIEF DESCRIPTION OF CONTRACT SERVICES (make any necessary changes if your project has changed significantly from the information below; initial and date):

This is a grant of financial assistance to assist in the recovery from the COVID 19 pandemic

APPLICATION #: FY23-OR-OER-27806

TOTAL MAXIMUM OBLIGATION OF CONTRACT: \$73,940

CONTRACT START DATE: July 01, 2022

CONTRACT TERMINATION DATE: June 30, 2023

Contract must be signed and returned to the offices of the Mass Cultural Council no later than **March 31, 2023**.

DATE ANNUAL OR FINAL REPORT IS DUE: July 14, 2023

PAYMENT: The Contractor will be reimbursed one hundred percent (100%) of the Contract amount upon receipt of a completed and authorized Contract. The Council shall make reasonable efforts to process payments promptly. The Council shall not be liable for any interest or penalty charges for late reimbursement.

ADDITIONAL RESTRICTIONS BEYOND THOSE STATED IN PROGRAM GUIDELINES (if blank there are none):

ATTACHMENT B: Additional Terms & Conditions

1. SCOPE OF CONTRACT. The Contractor agrees to perform the services set forth in the application for funding filed by the Contractor with the Council (the "Application") in accordance with the terms and conditions of the contract (the "Contract"). The Application is incorporated into the Contract by reference; the terms of the Application are binding on the Contractor unless amended by a subsequent written agreement signed by both the Council and the Contractor. The Contractor represents that it is qualified to perform and has obtained all necessary licenses and permits required to perform the services under this Contract.

Additionally, the Contractor agrees to perform the services in accord with the requirements set forth by the Council in the FY23 Cultural Sector Recovery for Organizations guidelines (the "Guidelines"), as posted on www.massculturalcouncil.org. The Guidelines are incorporated into the Contract by reference; the terms of the Guidelines are binding on the Contractor unless amended by a subsequent written agreement signed by both the Council and the Contractor.

2. NON-DISCRIMINATION AND ACCESS FOR PEOPLE WITH DISABILITIES. The contractor agrees to abide by state and federal regulations which bar discrimination on the basis of race, gender, religious creed, color, national origin, ancestry, disability, age, gender identity, or sexual orientation, and which require accessibility for persons with disabilities. The MCC expects the contractor to be in compliance with:

- The Americans with Disabilities Act of 1990 (ADA)
- Section 504 of the Rehabilitation Act of 1973 (Section 504)
- Title VI of the Civil Rights Act of 1964
- Other applicable state and local laws

(a) If a complaint or claim alleging violation by the Contractor of any statute, order, rule, or regulation with which the Contractor is obligated to comply is presented to the Massachusetts Commission Against Discrimination ("MCAD"), the Contractor agrees to cooperate with MCAD in the investigation and disposition of such complaint or claim and to assume all legal fees incurred by the Contractor in connection with the defense of such claim.

(b) In the event of the Contractor's non-compliance with the provisions of this Section 2, the Council shall impose such sanctions as it deems appropriate, including but not limited to: (i) withholding of payments due the Contractor under the Contract until the Contractor complies; and (ii) termination or suspension of the Contract.

3. PENALTIES, HOLDS, REDUCTIONS, RESTRICTIONS, REVERSIONS AND CANCELLATIONS. The Council has the right to withhold, reduce, cancel, revert, discontinue funding, or apply restrictions to the use of grant funds if the Contractor:

- Fails to perform the services set forth in the Application and/or fails to perform the services in accord with the requirements set forth by the Council in the Guidelines.
- Does not comply with all grant requirements and/or reporting requirements as stated in the Guidelines.
- Intentionally misrepresents its finances, organization/programming, or other eligibility requirements in the Application and/or any reports submitted to the Council.

ATTACHMENT D
CREDIT and PUBLICITY AGREEMENT
between the
MASS CULTURAL COUNCIL and GRANTEES

This credit and publicity agreement is hereby incorporated into the body of the grant contract between the Mass Cultural Council ("the Council") and the grant recipient ("the Contractor") named below as explicit terms and conditions of the contract. By the signatures below the Contractor agrees to abide by these terms and conditions.

THIS FORM MUST BE SIGNED AND RETURNED WITH YOUR CONTRACT.

1. ADVOCACY & ACKNOWLEDGING LEGISLATIVE SUPPORT

90% of Mass Cultural Council's budget comes from an appropriation by the State Legislature. It is important to thank those elected officials responsible for funding Mass Cultural Council. We strongly encourage the Contractor to send personalized letters to the leadership of the State House and their state representative and senator, thanking them for Mass Cultural Council's appropriation and your grant award. For more information on how to find and contact your legislators, visit <https://massculturalcouncil.org/about/contracts/credit-and-publicity-kit/>.

While we strongly encourage all grantees to conduct this kind of advocacy for public funding for the cultural sector, **recipients of [CIP Portfolio](#) and [CIP Gateway](#) grants must meet specific advocacy requirements in order to remain eligible for funding.** Review the Portfolio Guidelines or Gateway Guidelines for details.

2. CREDIT

Mass Cultural Council Credit Logo: Credit must be given by the Contractor to the Council regarding all activities to which Council funds contribute by using the credit logo in:

- a) Printed promotional materials such as postcards, flyers, season/subscription brochures, and newsletters: Any promotional material, regardless of length, prepared by the Contractor, that credits an annual funding source, must also credit the Council.
- b) Digital materials such as web sites, blogs, videos, and social media: Do not include the logo on surveys.
- c) Programs/Playbills: Credit must be given on all programs printed by a grant recipient in a type size not smaller than 7 point font.
- d) Event signage: For any event presented with funding from the Council, signage must include the Council listed with other major public, private, and corporate sponsors, in proportional order of the size of the contribution.
- e) Exhibition Signage: For any exhibition presented with funding from the Council, the wall text must include the Council listed with other major public, private, and corporate sponsors, in proportional order of the size of contribution.
- f) Educational Materials: Credit must be given to the Council in all educational materials distributed in association with any Council-funded activity, such as brochures, pamphlets, flyers, etc.

The logo must be produced as a unit without alteration.

Download logo at <https://massculturalcouncil.org/about/contracts/credit-logos/>

Verbal Credit: When written credit is not applicable, such as there being no printed program, verbal credit shall be given prior to performances.

3. DONOR RECOGNITION

Any wall plaques or advertisements that acknowledge the Contractor's annual or ongoing support from corporations and/or foundations must also acknowledge the Council.

4. COLLABORATORS

Organizations that are collaborators with the primary grant recipient must comply with these requirements. The Contractor is responsible for informing said collaborators of this policy and ensuring they fulfill these obligations.

5. CO-SPONSORSHIP

Those programs that are "co-sponsored" will have additional, specific publicity requirements, dependent on the program at the time of negotiation. Under no circumstances may a Contractor state or imply that its programs and/or activities are "sponsored," "co-sponsored" or "presented" by the Council without expressed, written consent from the Council.

6. ADDITIONAL REQUIREMENTS

Mass Cultural Council reserves the right to negotiate additional requirements regarding credit and publicity on a case-by-case basis.

FOR MORE INFORMATION ABOUT THIS POLICY, CONTACT YOUR PROGRAM STAFF CONTACT OR MASS CULTURAL COUNCIL'S PUBLIC AFFAIRS DEPARTMENT.

Print the Grant Recipient or Organization Name

Signature of Person Responsible for Grant Recipient's
Publicity and Publications

Date

Contract Package Checklist

Please include this completed checklist as the cover letter of your contract package to ensure the package is complete and that payment can be made as quickly as possible.

Check off each of following items to indicate they are in your completed package before mailing it to Mass Cultural Council:

- This Checklist:** Have you double checked all the items on the list?
- Standard Contract Form:** Is it signed and dated? Does it have the "wet" signature?
- Massachusetts W-9:** Is it signed and dated? Does it have the "wet" signature?
 - OR, check this box if you have previously submitted this form and there have been no changes to your organization's information. You do not need to complete a new form.**
- Contractor Authorized Signatory Listing:** Is it signed and dated? Does it have the "wet" signature? **We need this again even if you have sent it previously.**
- Massachusetts Electronic Funds Transfer (EFT) Authorization Agreement:** Is it signed and dated? Does it have the "wet" signature?
 - OR, check this box if you have previously submitted this form and there have been no changes to your banking information. You do not need to send a new form.**
- Voided Check or Bank Letter:** Did you include the required document along with the EFT Authorization Agreement?
- Attachment A:** Please return this printed attachment, so we have the full contract package on file.
- Attachment B:** Please return this printed attachment, so we have the full contract package on file.
- Attachment D:** Is it signed and dated?

YOUR INITIALS: _____

All documents must be returned via mail. Please mail to:

Mass Cultural Council
c/o Fiscal Department
10 Saint James Ave., 3rd Fl.
Boston, MA 02116



Applicant Information

Applicant Organization Information

Review the applicant information. If you need to update the Organization Information, use the Note feature on the left to contact a Mass Cultural Council staff person for help.

Legal Name: Amesbury Public Library
Doing Business As:

Physical Address:
Address 1: 149 Main Street
Address 2:
City: Amesbury
State: MA
ZIP: 01913-2899

Mailing Address (if different):
Mailing Address 1:
Mailing Address 2:
City:
State:
ZIP:

Parent Organization: City of Amesbury
Fiscal Agent:

Please note, organizations are required to provide a physical address. A PO Box can be provided for the mailing address, but not the physical address. Organizations that do not have a facility or office typically provide the address of the primary person leading the organization or group, such as the board chair, staff person, or lead volunteer for the group.

If you see "Grant Seeking Organization" listed as your parent organization, this means that you do not have a parent organization and you can disregard it.

Primary Contact

Review the applicant information. If you need to update the Primary Contact information you can do so in your Profile. Click Home button in upper right corner to get to My Profile button.

Aimie Westphal
awestphal@amesburylibrary.org
978-388-8148

Contract Manager Information

If awarded a grant, who will serve as contract manager for the grant? The contract manager is responsible for ensuring the contract and attachments are completed by the authorized signatory and that it is returned in a timely fashion.

Contract Manager

First and last name of person managing contract

Aimie Westphal

Contract Manager Title

Library Director

Contract Manager Phone

978-388-8148

Contract Manager Email

awestphal@amesburylibrary.org

Cultural Programming



Primary Mission/Purpose

To be eligible for funding, your group/collective/organization's primary mission or purpose must be to create and/or present cultural activities or services to the cultural sector in the arts, humanities, and interpretive sciences. These cultural activities must be publicly available and/or community-based.

Please enter your mission statement or statement of purpose

The Amesbury Public Library, under the authority of its Board of Trustees, provides safe space for lifelong exploration and learning, public understanding, freedom of expression, experiencing beauty, and wonder through the best possible resources, facilities, and services for our community.

Cultural Activity

To get funding, groups must do publicly available and/or community-based cultural activities. For this program, "publicly available" means any cultural activity that is available to the general public by paid or free admission. "Community-based" means any cultural activity that focuses on serving the needs of a geographic community, ethnic heritage, or cultural tradition and may include events, education, performances, conservation, or cultural revitalization efforts.

Please describe the cultural activities you do or the services to the cultural sector that you provide:

We are committed to maintaining strong program offerings that serve different community needs and demographics. Our programming meets educational, cultural, social, and entertainment interests. By meeting patrons in a variety of locations both physically and virtually we are able to provide programming and services for all ages and stages. Through make-and-take activities and kits, collaborative programs including historical lecture series, school based programs for traditional and home-school communities, teen discussion groups, senior support programs, and a wide range of literacy programs (from reading, to tech, to social emotional) for all skill levels we strive to meet varied needs and interests in our community. The stewardship of our historic building is another cultural resource we are committed to. Cultural health involves both programming as well as spaces and places of significance and beauty. We believe the publicly accessible historic building is a cultural asset, we develop interpretive material related to the building's history and the fine art collection housed within it. Our virtual and digital collections and resources are a core aspect of our service model. Through various channels including our website, social media, subscription and in-house databases we offer the public access to virtual live programs, content including local history and archives, dozens of databases for educational needs, and we serve as a community hub for sharing community news and tools. We have ambitious plans in our newly drafted Strategic Plan to enhance our role as community cultural center through the adoption of new and expanded programs as we continue to strive to meet the social needs of our community particularly in a post-Covid environment in collaboration with our social service providers.

Website and Social Media

We want to learn more about the work you do. In your "Organizational Profile," you provided the following website and/or socials:

Website: <http://amesburylibrary.org/>

Facebook: <https://www.facebook.com/amesburylibrary>

Twitter:

Instagram: <https://www.instagram.com/amesburylibrary/>

If this information is missing or incorrect, please update it in your Organization Profile. Here's how:

- Click Save Draft before navigating away from this page.
- Then click on Home in the upper right corner.
- Click on Organization Profile to update the fields, and then click on Save.
- This application will be in your "In Progress" section of your Home page so you can continue working.

Additional Links

If you have URLs, web pages, or links in addition to the ones listed above that provide additional information about your programming that you would like to share, you can provide them here:

<https://amesburyeats.omeka.net/>

<http://amesbury.advantage-preservation.com/>

Upload

If you don't have a website or other social media presence where we can view the cultural activity that you do, please upload fliers, posters, or other materials describing the work that you do:

Prioritization Factors

These prioritization factors will be used to help determine grant amounts along with the number of eligible applicants and an organization's pre-pandemic operating expenses.

Funding History

First time applicants or applicants that have not received funding from Mass Cultural Council in the last three fiscal years (2022, 2021, 2020). Below you will see the information we have on file for your organization.

By submitting your application you acknowledge understanding that Mass Cultural Council will verify this information with historical data in our grants management system. Mass Cultural Council will make every effort to ensure accuracy but cannot be held accountable for missing or incorrect information in the relevant sources. If you have questions about the information displayed below send staff a note using the notes feature here or call or email program staff directly.



Received at least one grant in the past three fiscal years

No

Under-Resourced Communities

Applicants that are located in specific communities, which are cities and towns that are below the state average in household income and educational attainment. This includes but is not limited to places designated as Gateway cities. [See a list of these communities.](#)

In your Organization Profile you provided your group/collective/organization's Official City. You can see the official city you provided in the physical address displayed on the Applicant Information tab of this application. If it is incorrect follow the instructions for updating it provided there.

Below you will see information about whether your organization will receive this prioritization based on the information you provided. By submitting this application you acknowledge understanding that Mass Cultural Council will use the "Official City" listed in your organizational profile to determine this information and attest that the information you provided is accurate.

Organization is in an under-resourced community

Yes

BIPOC-Centered Self-Identification

Applicants that self-identify as led by and serving people of the global majority — Black, Indigenous, People of Color (BIPOC), Latinx, Asian, Native American, Pacific Islander, and all other ethnicities of color. Organizations wishing to make this identification will need to fill out a [BIPOC-Centered Organization Self-Identification](#) form in the grants management system. The form is in the Opportunities section of your portal.

BIPOC-centered organizations must be able to demonstrate that:

1. The organization's primary Mission, Programming and/or Practices explicitly and specifically reflect and serve one or more communities that self-identify as BIPOC.
AND
2. Must be BIPOC led and/or run.

For more information, full definitions, guidelines, and to see a sample form, [visit the BIPOC-Centered Self-Identification page](#).

Is your Organization BIPOC-Centered? If so, complete the BIPOC-Centered Self-Identification form. The form is in the Opportunities section of your portal.

By submitting this application, you acknowledge understanding that **you must submit the BIPOC-Centered Self-Identification Form no later than September 28, 2022**, in order for the prioritization to be factored into the review of application for your Cultural Sector Recovery Grant.

Impact on Job Creation

How many people were employed by your organization during 2021? This is the combined number of 1099 and W-2 statements that your organization issued.

1-100

Impact on Tourism

This question relates to your in-person programming at your primary activity location(s). It is not about your own touring activities, broadcast, or online activities.

Does 50% or more of your audience for in-person programming come from outside of Massachusetts AND/OR more than 50 miles away from your primary location?

No

Financial Impact

Required Financial Documents

Financial Documentation Instructions

Please upload a single pdf for each of the following fiscal years listed below (FY19, FY20, FY21). Fiscal years are referenced by their end date or end year. For example, to reference an organization's fiscal year, you may say, "FY 2020", "FY20", or "fiscal year ending June 30, 2020." For this grant, we are requesting your financial reports for the fiscal years that ended in 2019, 2020, and 2021, regardless of the year that is printed on the IRS tax form. For each year, please include:

- Your internal documents for income and expenses for FY19, FY20, FY21. This could be an Excel document, a report from your accounting program (i.e. QuickBooks), or a PDF of this information. Provide a balance sheet if you have it.

Organizations that do not have or cannot supply any of these documents, please contact program staff for assistance.

Was your organization formed on or after March 31, 2020?

No



Application Summary: FY23-OR-OER-27806

FY19 Financial Documents

[FY23-OR-OER-27806_Amesbury_Public_Library_FY19_Financials.pdf](#)
196.9 KB - 12/07/2022 12:33PM

Total Files: 1

FY20 Financial Documents

[FY23-OR-OER-27806_Amesbury_Public_Library_FY20_Financials.pdf](#)
191.7 KB - 12/07/2022 12:33PM

Total Files: 1

FY21 Financial Documents

[FY23-OR-OER-27806_Amesbury_Public_Library_FY21_Financials.pdf](#)
191.9 KB - 12/07/2022 12:33PM

Total Files: 1

Length of Fiscal Years

Are any of these tax forms or financial reports for partial (non-12-month) fiscal years? (Are there fewer or more than 12 months in the reported period? This may be the case if you changed your fiscal year end date.)

No

Financial Questions

COVID-19 related expenses

Did your organization have COVID-19 related expenses in FY20 and/or FY21? This includes but is not limited to the following categories. You will need to include the total COVID-19 related expenses for each year in the budget form. Select all that apply.

- COVID-19 prevention or mitigation practices (such as personal protective equipment, deep cleaning, signage, hand sanitizer dispensers, and more)
- Equipment and personnel costs for reconfigured program delivery (such as the creation of outdoor spaces, digital programming expenses, and more)
- One-time capital expenses (such as HVAC system upgrades)
- Other costs incurred due to the COVID-19 pandemic not listed above

State/Federal Relief Funds

Did your organization receive any Massachusetts or Federal COVID related relief funds? This includes but is not limited to the following categories. You will need to include the total amount of funds that your organization received for each year in the budget form. Check off all that apply.

- We did not receive any Massachusetts or Federal COVID relief funds
- SBA Economic Injury Disaster Loan Program (EIDL)
- SBA Paycheck Protection Program Loan (PPP)
- SBA Shuttered Venues Operators Grant (SVOG)
- CARES funding through National Endowment for the Arts (NEA)
- CARES funding through National Endowment for the Humanities (NEH)
- CARES funding through the Mass Cultural Council's Youthreach/SerHacer and/or CIP Gateway/Portfolio programs
- CARES funding through the New England Foundation for the arts (NEFA)
- CARES funding through Mass Humanities
- Mass Cultural Council COVID relief programs: Cultural Organization Economic Recovery Grants, and Supplemental Economic Recovery Grants
- Other



Please describe

CARES funding through MBLC Virtual Programming for Distance Learning grant for \$1820

Budget

Budget

Section 1: Revenue	FY19	FY20	FY21
Earned and Contributed Revenue , except for Federal and State Funded Pandemic Relief	\$902,939.46	\$892,410.30	\$912,609.50
Pandemic relief grants and earmarks received from Federal and State government sources as checked off in the application. Report as income in the year that the grant appears on your Income statement	0	\$0.00	\$0.00
Total Revenue: Should match total Income on your tax statement (Form 1120 line 11; Form 1065 line 8; Form 990 line 12; Form 990EZ line 9)	\$902,939.46	\$892,410.30	\$912,609.50
Section 2: Expenses	FY19	FY20	FY21
Expenses NOT related to the pandemic and public health measures. Include everything except expenses for pandemic-specific capital and operating expense	\$875,903.00	\$870,555.16	\$830,972.77



Application Summary:
FY23-OR-OER-27806

Expenses related to the pandemic and public health measures. This should correspond to your description of pandemic specific expenses in the application. This can include costs to implement COVID-19 prevention or mitigation practices (such as personal protective equipment, deep cleaning, signage, hand sanitizer dispensers, and more), equipment and personnel costs for reconfigured program delivery (such as the creation of outdoor spaces, digital programming expenses, and more), one-time capital expenses (such as HVAC system upgrades), and any other costs incurred due to the COVID-19 pandemic.

0 \$0.00 \$0.00

Total Expenses: Should match total your tax statement (Form 1120 line 27; Form 1065 line 21; Form 990 line 18; Form 990EZ line 17)

\$875,903.00 \$870,555.16 \$830,972.77

Section 3

FY19

FY20

FY21

Cash & equivalents (Form 1065 Schedule L line 1; Form 1120 Schedule L line 1; Form 990 Part X line 1+2; Form 990EZ Part II, Line 22)

\$0.00 \$0.00 \$0.00

Acknowledgement

Ready to Submit?

Once you click "Submit" below, you will no longer have access to make changes to your application. A copy of your application will be sent via an email attachment upon submission.

Please note: You have not successfully submitted your application until you see the following message: "Congratulations - You have successfully submitted your application. Click on the Home button to return to your home portal."

Authorized Signature: I certify that all the information contained in this application, including all supporting documents and materials, is true and correct to the best of my knowledge. I hereby release Mass Cultural Council, its members, and employees, from any liability and/or responsibility concerning the submission of materials to this program. In addition, I agree that the required public acknowledgment will be given to Mass Cultural Council if this application is approved. I understand that failure to respond to any of the items requested in this application may seriously hinder its consideration. I certify that we are committed to the completion of the proposed activities in compliance with legal requirements and granting procedures and will file the report required by the Mass Cultural Council.

Clicking "submit" below serves as an authorizing electronic signature.

Authorized Signature

I agree

Amesbury Library Revenue/Expense Report - FY19

Account #	Account Description	Total Budget	Revenue	Expended	Encumbered	Balance
100 0610 5110 00	Library Salaries & Wages	\$634,386.88	\$0.00	\$614,732.76	\$0.00	\$19,654.12
100 0610 5110 99	COVID-19 Library Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5120 00	Salaries & Wages Temp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5130 00	Overtime	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
100 0610 5152 00	Library Sick Leave Buy-Back	\$0.00	\$0.00	\$15,000.00	\$0.00	-\$15,000.00
100 0610 5197 00	Library Education Incentive	\$0.00	\$0.00	\$1,422.00	\$0.00	-\$1,422.00
100 0610 5211 00	Library Electricity	\$10,000.00	\$0.00	\$10,206.59	\$0.00	-\$206.59
100 0610 5212 00	Library Heat	\$6,000.00	\$0.00	\$6,648.12	\$0.00	-\$648.12
100 0610 5241 00	Library Other Mun Bldgs Maint	\$20,000.00	\$0.00	\$18,303.03	\$0.00	\$1,696.97
100 0610 5253 00	Library Repair & Maint Other Equip	\$6,333.00	\$0.00	\$4,859.16	\$0.00	\$1,473.84
100 0610 5316 00	Library Consulting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5317 00	Library Advertising	\$3,500.00	\$0.00	\$3,255.00	\$0.00	\$245.00
100 0610 5320 00	Library Training	\$1,200.00	\$0.00	\$1,588.48	\$0.00	-\$388.48
100 0610 5340 00	Library Communications	\$1,650.00	\$0.00	\$866.05	\$0.00	\$783.95
100 0610 5350 00	Library Programming	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5420 00	Library Office Supplies	\$6,000.00	\$0.00	\$7,443.35	\$0.00	-\$1,443.35
100 0610 5420 99	COVID-19 Library Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5596 00	Library Books	\$115,000.00	\$125.00	\$116,145.86	\$0.00	-\$1,145.86
100 0610 5597 00	Library Periodicals	\$6,000.00	\$0.00	\$7,439.65	\$0.00	-\$1,439.65
100 0610 5691 00	Library Consortium	\$33,000.00	\$0.00	\$32,847.00	\$0.00	\$153.00
100 0610 5710 00	Library Travel	\$2,500.00	\$0.00	\$2,646.40	\$0.00	-\$146.40
100 0610 5730 00	Library Dues and Memberships	\$870.00	\$0.00	\$300.00	\$0.00	\$570.00
100 0610 5780 15	Library FY'15 Encumbrance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5870 00	Library Equipment Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
228 2461 4001 00	Library State Aid Revenue	\$0.00	\$22,326.73	\$0.00	\$0.00	\$22,326.73
228 2759 4001 00	State Library COVID Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
228 2461 5001 00	Library State Aid Expenditures	\$0.00	\$0.00	\$14,905.94	\$0.00	-\$14,905.94
228 2461 5110 00	Library State Aid Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
228 2461 5280 00	Library State Aid FY16 FULLSTEAM Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
228 2759 5001 00	State Library COVID Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258 2761 4001 00	Library Gift Fund Revenue	\$0.00	\$9,161.35	\$0.00	\$0.00	\$9,161.35
258 2761 4974 00	Library Gift Fund Transfer from Trust	\$0.00	\$24,386.50	\$0.00	\$0.00	\$24,386.50
258 2771 4971 00	Transfer Amesbury Library Charitable Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258 2761 5001 00	Library Gift Fund Expenditures	\$0.00	\$0.00	\$17,293.61	\$0.00	-\$17,293.61
258 2761 5110 00	Library Gift Fund Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 4001 00	Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 4001 00	Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 5001 00	Library Misc Grant Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 5110 00	Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 5001 00	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 5110 00	Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$846,939.88	\$55,999.58	\$875,903.00	\$0.00	\$26,911.46

Total Revenue \$902,939.46
Total Expenses \$875,903.00

Amesbury Library Revenue/Expense Report - FY20

Account #	Account Description	Total Budget	Revenue	Expended	Encumbered	Balance
100 0610 5110 00	Library Salaries & Wages	\$631,808.38	\$0.00	\$636,213.41	\$0.00	-\$4,405.03
100 0610 5110 99	COVID-19 Library Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5120 00	Salaries & Wages Temp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5130 00	Overtime	\$500.00	\$0.00	\$107.19	\$0.00	\$392.81
100 0610 5152 00	Library Sick Leave Buy-Back	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5197 00	Library Education Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5211 00	Library Electricity	\$10,000.00	\$0.00	\$9,712.37	\$0.00	\$287.63
100 0610 5212 00	Library Heat	\$6,000.00	\$0.00	\$5,089.31	\$0.00	\$910.69
100 0610 5241 00	Library Other Mun Bldgs Maint	\$20,000.00	\$0.00	\$17,037.71	\$0.00	\$2,962.29
100 0610 5253 00	Library Repair & Maint Other Equip	\$6,333.00	\$0.00	\$2,974.66	\$0.00	\$3,358.34
100 0610 5316 00	Library Consulting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5317 00	Library Advertising	\$3,500.00	\$0.00	\$3,480.00	\$0.00	\$20.00
100 0610 5320 00	Library Training	\$2,000.00	\$0.00	\$2,091.55	\$0.00	-\$91.55
100 0610 5340 00	Library Communications	\$1,650.00	\$0.00	\$1,031.37	\$0.00	\$618.63
100 0610 5350 00	Library Programming	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5420 00	Library Office Supplies	\$6,000.00	\$125.82	\$6,959.33	\$0.00	-\$959.33
100 0610 5596 00	Library Books	\$114,000.00	\$0.00	\$102,509.55	\$0.00	\$11,490.45
100 0610 5597 00	Library Periodicals	\$7,500.00	\$0.00	\$7,179.95	\$0.00	\$320.05
100 0610 5691 00	Library Consortium	\$32,847.00	\$0.00	\$32,847.00	\$0.00	\$0.00
100 0610 5710 00	Library Travel	\$2,500.00	\$0.00	\$2,281.83	\$0.00	\$218.17
100 0610 5730 00	Library Dues and Memberships	\$870.00	\$0.00	\$340.00	\$0.00	\$530.00
100 0610 5780 15	Library FY'15 Encumbrance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5870 00	Library Equipment Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
228 2461 4001 00	Library State Aid Revenue	\$0.00	\$23,334.39	\$0.00	\$0.00	\$23,334.39
228 2759 4001 00	State Library COVID Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
228 2461 5001 00	Library State Aid Expenditures	\$0.00	\$0.00	\$20,661.82	\$0.00	-\$20,661.82
228 2461 5110 00	Library State Aid Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
228 2461 5280 00	Library State Aid FY16 FULLSTEAM Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
228 2759 5001 00	State Library COVID Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258 2761 4001 00	Library Gift Fund Revenue	\$0.00	\$23,441.71	\$0.00	\$0.00	\$23,441.71
258 2761 4974 00	Library Gift Fund Transfer from Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258 2771 4971 00	Transfer Amesbury Library Charitable Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258 2761 5001 00	Library Gift Fund Expenditures	\$0.00	\$0.00	\$20,038.11	\$0.00	-\$20,038.11
258 2761 5110 00	Library Gift Fund Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 4001 00	Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 4001 00	Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 5001 00	Library Misc Grant Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 5110 00	Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 5001 00	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 5110 00	Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$845,508.38	\$46,901.92	\$870,555.16	\$0.00	\$21,729.32
	Total Revenue		\$892,410.30			
	Total Expenses		\$870,555.16			

Amesbury Library Revenue/Expense Report - FY21

Account #	Account Description	Total Budget Revenue	Expended	Encumbered	Balance
100 0610 5110 00	Library Salaries & Wages	\$664,589.00	\$0.00	\$0.00	\$102,814.88
100 0610 5110 99	COVID-19 Library Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5120 00	Salaries & Wages Temp	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5130 00	Overtime	\$500.00	\$0.00	\$0.00	-\$500.97
100 0610 5152 00	Library Sick Leave Buy-Back	\$0.00	\$1,000.97	\$0.00	-\$22,511.95
100 0610 5197 00	Library Education Incentive	\$0.00	\$22,511.95	\$0.00	-\$1,736.70
100 0610 5211 00	Library Electricity	\$10,000.00	\$0.00	\$0.00	-\$2,592.21
100 0610 5212 00	Library Heat	\$6,000.00	\$0.00	\$0.00	-\$12.10
100 0610 5241 00	Library Other Mun Bldgs Maint	\$20,000.00	\$0.00	\$0.00	-\$1,082.40
100 0610 5253 00	Library Repair & Maint Other Equip	\$6,333.00	\$0.00	\$0.00	\$2,649.97
100 0610 5316 00	Library Consulting	\$1,500.00	\$0.00	\$0.00	\$84.53
100 0610 5317 00	Library Advertising	\$3,500.00	\$0.00	\$0.00	\$580.00
100 0610 5320 00	Library Training	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5340 00	Library Communications	\$1,650.00	\$0.00	\$0.00	\$592.84
100 0610 5350 00	Library Programming	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5420 00	Library Office Supplies	\$6,000.00	\$213.09	\$0.00	\$519.57
100 0610 5420 99	COVID-19 Library Expenses	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5596 00	Library Books	\$121,750.00	\$0.00	\$0.00	\$4,613.74
100 0610 5597 00	Library Periodicals	\$7,500.00	\$0.00	\$0.00	-\$96.80
100 0610 5691 00	Library Consortium	\$32,847.00	\$0.00	\$0.00	\$0.00
100 0610 5710 00	Library Travel	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5730 00	Library Dues and Memberships	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5780 15	Library FY15 Encumbrance	\$0.00	\$0.00	\$0.00	\$0.00
100 0610 5870 00	Library Equipment Replacement	\$0.00	\$0.00	\$0.00	\$0.00
228 2461 4001 00	Library State Aid Revenue	\$0.00	\$28,316.41	\$0.00	\$28,316.41
228 2759 4001 00	State Library COVID Revenue	\$0.00	\$1,820.00	\$0.00	\$1,820.00
228 2461 5001 00	Library State Aid Expenditures	\$0.00	\$8,117.68	\$0.00	-\$8,117.68
228 2461 5110 00	Library State Aid Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00
228 2461 5280 00	Library State Aid FY16 FULLSTEAM Expenses	\$0.00	\$0.00	\$0.00	\$0.00
228 2759 5001 00	State Library COVID Expenditures	\$0.00	\$1,225.31	\$0.00	-\$1,225.31
258 2761 4001 00	Library Gift Fund Revenue	\$0.00	\$91.00	\$0.00	\$91.00
258 2761 4974 00	Library Gift Fund Transfer from Trust	\$0.00	\$0.00	\$0.00	\$0.00
258 2771 4971 00	Transfer Amesbury Library Charitable Trust	\$0.00	\$0.00	\$0.00	\$0.00
258 2761 5001 00	Library Gift Fund Expenditures	\$0.00	\$22,783.18	\$0.00	-\$22,783.18
258 2761 5110 00	Library Gift Fund Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 4001 00	Revenue	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 4001 00	Revenue	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 5001 00	Library Misc Grant Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
259 2762 5110 00	Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 5001 00	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
259 4250 5110 00	Salaries & Wages	\$0.00	\$0.00	\$0.00	\$0.00
		\$882,169.00	\$30,440.50	\$830,972.77	\$81,423.64

Total Revenue \$912,609.50

Total Expenses \$830,972.77