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CITY OF AMESBURY, MA

**CITY OF AMESBURY  
IN THE YEAR TWO THOUSAND TWENTY-THREE**

SPONSORED BY: *Kassandra Gove* **BILL No. 2023-084**  
**Kassandra Gove, Mayor**

**An Ordinance** updating the Motor Vehicle Excise Warrant Fee for the Treasurer/Collector Department and amending the Schedule of Fees.

**Summary:** This ordinance will update the Motor Vehicle Excise Warrant Fee for the Treasurer/Collector Department and the City's Schedule of Fees. This fee is established by the provisions of G.L. c. 60, §15, and so a revision to the recently adopted fee and schedule is required to make the City's Schedule of Fees consistent with state law.

**Be it Ordained by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:**

1. That the Motor Vehicle Excise Warrant Fee be revised in accordance with G.L. c. 60, §15 to be set at ten dollars (\$10.00).
2. That the Amesbury Code of Ordinances, Chapter 334 - Licenses and Permits, Section 334-6, Treasurer/Collector Fees, Motor Vehicle Excise Warrant Fee is hereby amended to read in part as follows, with the strikethrough language deleted and the bold and underlined language inserted:

Type	Fees	Description of Services
Motor Vehicle Excise Warrant Fee	<del>\$15.00</del> <b><u>10.00</u></b>	A Motor Vehicle Excise Warrant Fee is a third notice tax bill issued after the demand bill is still outstanding after the due date of 14 days. The collector issues a warrant to collect the excise to a deputy collector, assistant collector, or other officer, which lets the officer collect the excise directly.

3. This Ordinance shall become effective upon passage.



**Part I** ADMINISTRATION OF THE GOVERNMENT

**Title IX** TAXATION

**Chapter 60** COLLECTION OF LOCAL TAXES

**Section 15** FEES OF COLLECTOR

Section 15. The following interest, charges and fees, and no other, when accrued, shall severally be added to the amount of the tax and collected as a part thereof:—

1. For interest, as provided by law;
2. For each written demand provided for by law, not more than \$30;
3. For preparing advertisement of sale or taking, \$10 for each parcel of real estate included in the advertisement and the necessary legal fees for search of title;
4. For advertisement of sale or taking in newspaper, the cost thereof;
5. For posting notices of sale or taking, \$5 for each parcel or real estate included in the notice;
6. For affidavit, \$10 for each parcel of land included therein;
7. For recording affidavit, the cost thereof;
8. For preparing deed or instrument of taking, \$10;
9. For the issuance and delivery of a warrant to an officer, \$10;

10. For notice by mail or other means to the delinquent that warrant to collect has been issued, \$12;
11. For exhibiting a warrant to collect or delivering a copy thereof to the delinquent or his representative or leaving it at his last and usual place of abode or of business, and without distraint or arrest, \$17.
12. For distraining goods of the delinquent, \$10 and the necessary cost thereof;
13. For the custody and safekeeping of the distrained goods of the delinquent, the cost thereof, for a period not exceeding seven days, together with the expense of parking, storage, labor and towing or teaming, and other necessary expenses;
14. For selling goods distrained, the cost thereof;
15. For arresting the body, the necessary costs of the arresting officer and the cost of the travel, at the rate of \$.30 per mile, from the office of the collector to the place where the arrest is made;
16. For custody of the body arrested, if payment of the delinquent tax is not made forthwith, \$10, and in addition thereto travel at the rate of \$.30 per mile from the place of arrest to the jail or, if payment is made before commitment to jail, for the distance from the place where the arrest is made to the place where payment is made;
17. For service of demand and notice under section fifty-three, if served in the manner required by law for the service of subpoenas on witnesses in civil cases, the cost thereof, but not more than \$40;
18. For the mailing of each written demand or notice by registered mail, the cost thereof.

19. For the recording of the instrument of taking under section 54, the cost thereof.

The collector shall account to the town treasurer for all interest, charges and fees collected by him; but the town shall reimburse or credit him for all expenses incurred by him hereunder, including all lawful charges and fees paid or credited by him for collecting taxes.

The collector may, in his discretion, waive such interest, charges and fees when the total amount thereof is \$15 or less.





**CITY OF AMESBURY**  
**IN THE YEAR TWO THOUSAND TWENTY-THREE**

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**SPONSORED BY:** Kassandra Gove, Mayor      **BILL No.** 2023-038

At the meeting of the Amesbury City Council held on May 23, 2023, the following action was taken:

**An Ordinance** to update various fees for the Treasurer/Collector Department and adopt a Schedule of Fees.

**Summary:** The intention of this ordinance is to update the Treasurer/Collector Department's Schedule of Fees to help fund City services. Well-designed charges and fees serve to reimburse the City for the costs or particularized services and promote service efficiency. It is expected that these fees will be periodically reviewed and updated.

**Be it Ordained by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:**

1. That various fees be revised in accordance with the attached Schedule of Fees and the same is hereby adopted.
2. That this Schedule of Treasurer/Collector Fees will replace any existing Schedule of Treasurer/Collector Fees.
3. That the Amesbury Code of Ordinances Chapter 334 Licenses and Permits is hereby amended by inserting new Section 334-6, entitled Treasurer/Collector Fees as follows:

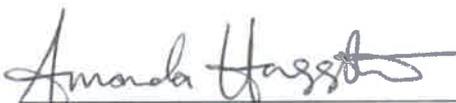
Type	Fees	Description of Services
Municipal Lien Certificates	\$50.00	A Municipal Lien Certificate (MLC) is a listing of all taxes, assessments and charges that are due and payable and constitute liens on a parcel of real estate at the time the MLC is issued. G.L. c. 60, §§ 23, 23A and 23B. It is generally requested when a property is being sold or the mortgage refinanced.
Motor Vehicle Excise Demand Fee	\$15.00	A Motor Vehicle Excise Demand fee is a second notice tax bill issued after the bill is still outstanding after the due date of 30 days. The earliest that the collector may send a demand is 2 days after the excise due date.
Motor Vehicle Excise Warrant Fee	\$15.00	A Motor Vehicle Excise Warrant Fee is a third notice tax bill issued after the demand bill is still outstanding after the due date of 14 days. The collector issues a warrant to

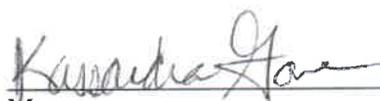
		collect the excise to a deputy collector, assistant collector, or other officer, which lets the officer collect the excise directly.
Personal Property Demand Fee	\$15.00	A Personal Property Demand Fee is the second notice tax bill issued if the bill is still outstanding after the May 1st, 4th quarter due date. Usually issued 14 days after 5/1.
Real Estate Demand Fee	\$15.00	A Real Estate Demand Fee is the second notice tax bill issued if the bill is still outstanding after the May 1st, 4th quarter due date. Usually issued 14 days after 5/1.
Duplicate Bill Fee	\$1.00	A Duplicate Bill Fee is a fee the mortgage companies pay when sending payment without a tax bill. It covers the cost for staff to research the bill and print it to go with the payment.
Returned Checks Fee	\$10.00	A Returned Check Fee is a financial penalty charged when a check for payment is returned by the payee's bank unpaid, typically for insufficient funds.
Sale/Taking Posting Notice Fee	\$5.00	A Sale/Taking Posting Notice Fee is the fee to prepare the tax lien notice to post in two public places.
Sale/Taking Preparing Advertisement Fee	\$10.00	A Sale/Taking Preparing Advertisement Fee is the fee to prepare the tax lien advertisement for the newspaper.
Sale/Taking Preparing Deed/Instrument of Taking Fee	\$10.00	A Sale/Taking Preparing Deed/Instrument of Taking Fee is the fee to prepare the instrument of taking to record at the Registry of Deeds.
Boat Excise Demand Fee	\$20.00	A Boat Excise Demand Fee is a fee for boat excise tax bills that are still outstanding after their due date of 60 days.

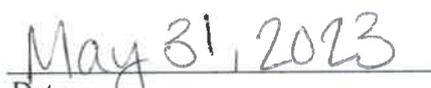
4. This Ordinance shall become effective upon passage.

Councilor Scott Mandeville moved to approve Bill 2023-038 as amended. He was seconded by Councilor Steven Stanganelli. A roll call vote was taken, and the motion passed unanimously (9 members present).

Witness my hand and seal for the City of Amesbury this 24<sup>th</sup> day of May 2023

  
 \_\_\_\_\_  
 City Clerk

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Date