

- a. President/Vice President Communications
- b. Communications from Mayor, other Elected Officials, Boards, and Commissions
- c. Council Communications, Announcements, and Committee Reports
- 6. Public Comment
- 7. Council Response to Public Comment
- 8. Pole Hearings
- 9. Second Readings
 - a. Public Hearings**
- 10. First Readings (new business)
- 11. Adjournment

*: NOTE: Changes to minutes shall be made prior to the meeting through the Vice President, if so delegated, and the Office of the City Clerk. Changes shall not be made on the floor during a meeting. If items need to be revised, the respective minutes shall be tabled for consideration.

Upon First Reading, an item may be referred to the Committee of the Whole or other advisory committees by simple majority vote. The manner of the motion shall be limited to making the referral without further discussion or specifying a date for Second Reading or Public Hearing, if so needed. The date for such Second Reading or Public Hearing shall be determined based on the completion of any study or other needed work on a proposal. When the Chair of the relevant committee informs the President that the matter is ready for Council review, the President shall add it to the relevant City Council meeting agenda and inform the Clerk for any other actions or notices that may be needed to be made by that Office.

Public Hearings

Public Hearings shall be changed as follows:

“ * Public Hearings at City Council meetings are limited to:

Subject Matter	Statute/MGL
Annual Budget	MGL Chapter 44 §32
Borrowing/Loan Authorizations	2/3 Vote- Not required by MGL but may be required for certain items through Bond Counsel
Dangerous Dog Hearing	MGL Chapter 140 §157
Free Petitions	City Charter
Grants of Locations	MGL Chapter 166 §22
Storage of Flammables Licenses (new & amendments)	MGL Chapter 148 §13
Tax Classification Hearings	MGL Chapter 40 §56
Zoning Changes	
Disposition of Public Land or Assets	

After any referred matter has been heard at a Committee of the Whole or other advisory committee and the Committee has completed any relevant reports or agreed to a recommendation (positive, negative, neutral, or revised), the Chair of each respective Committee shall inform the Council President so that the matter may be added to an agenda for a regular or special City Council meeting. Detailed presentations on any proposal shall be limited, as practical as may be possible, to meetings of the Committee of the Whole to allow for more discussion and questions from Committee members.