

City Clerk
62 Friend Street
Amesbury, MA 01913

CITY OF AMESBURY
IMPORTANT LEGAL DOCUMENT
2024 CENSUS / ANNUAL STREET LISTING

DETAILED INSTRUCTIONS ARE LOCATED ON THE BACK OF THIS FORM.
PLEASE PRINT LEGIBLY.

IMPORTANT: State law requires that you be sent an annual street listing form in January of each year. Below is information that is being maintained in the Commonwealth’s Voter Registration Information System (VRIS). Please update and correct the information provided by adding, deleting or making changes below the printed information. You are required to sign and return the form in the enclosed envelope within ten (10) days, even if no changes are necessary. For assistance contact the City Clerk’s Office at clerklist@amesburyma.gov or 978-388-8100.

FOR RESIDENT(S) AT:

If this address is incorrect, make corrections below:

WARNING: FAILURE TO RESPOND TO THIS MAILING SHALL RESULT IN REMOVAL FROM THE ACTIVE VOTING LIST AND MAY RESULT IN REMOVAL FROM THE VOTER REGISTRATION ROLLS. (M.G.L. Ch. 51, § 4c)

THIS FORM DOES NOT REGISTER YOU TO VOTE OR CHANGE YOUR PARTY								
VOTER	NAME			DATE OF BIRTH MM/DD/YYYY	OCCUPATION	VETERAN (Y/N)	DECEASED or MOVED*	Nationality If not US Citizen
	LAST	FIRST	MIDDLE					

**SIGNATURE OF RESPONDENT

DATE

**Signed under Penalties of Perjury as prescribed by MGL Ch 56 §4

Phone #:

Unlisted: ☐

*MOVED -- If a household member listed has moved, provide the following information.			
Name (First, Last)	MOVED TO		**Moved Person’s Signature (required if registered voter)
	Street Address	City/ Town, State, Zip	

↑ Please detach before mailing ↑

2024 DOG LICENSE APPLICATION BY MAIL: DUE MARCH 31, 2024

Please detach and mail this form with (1) a copy of a current rabies vaccine certificate showing expiration date and proof of spaying/neutering (if applicable and not already confirmed on file); (2) a self-addressed stamped envelope; and (3) a check made payable to the City of Amesbury for the appropriate license fee to: City Clerk, 62 Friend St. Amesbury, MA 01913. If you're unsure of the fee, please contact the Clerk's Office. For online renewals, please go to amesburyma.gov and click “Online Payments” *Current rabies and spay/neuter information MUST be on file with the Clerk’s Office to renew online*

FEES: Male \$15.00 Female \$15.00 Neutered Male \$10.00 Spayed/Female \$10.00 \$5.00 late fee per dog after 4/1/2024

Owner’s Name: Address:

Owner’s Phone: Email:

DOG 1 Name: Breed: Color: Age: M/F:

DOG 2 Name: Breed: Color: Age: M/F:

CITY OF AMESBURY
RETURN WITHIN TEN (10) DAYS

COMPLIANCE with this State Requirement provides proof of residence, protection of voting rights, veteran’s bonus, housing for the elderly and related benefits as well as providing information for your community. This form DOES NOT register you as a voter or allow you to change your political party. To register to vote or change party, please obtain a mail-in registration form by calling 800-462-8683, go online to www.registertovotema.com, or contact the City Clerk’s Office at (978) 388-8100. You must be a registered voter at least ten (10) days prior to an election.

INSTRUCTIONS – PLEASE PRINT LEGIBLY

- 1. **VERIFY** and/or complete all information listed on the form. See below for specific instructions for each item.
- 2. Make **CHANGES** in the **LINE BELOW** the printed line.
- 3. **ADD NEW MEMBERS** to the family or household by entering name & information on a blank line at the end of form.
- 4. **DELETIONS** – Put a line through name of any resident no longer residing at this address and complete moved section.
- 5. **SIGN / DATE and RETURN this form within 10 days of receipt.**

RESIDENT ADDRESS – If your resident address is incorrect, make changes on the lines to the right of the address.

PHONE NUMBER – This is not required, but it is helpful if the Clerk’s Office has a question about your returned form.

VOTER – Registered voters will have a code indicating their enrollment status in this column; “R” Republican, “D” Democrat, “L” Libertarian and “U” for Unenrolled (Independent). All other letters represent political party designations. You cannot use this form to register to vote or change political enrollment.

NAMES OF ALL FAMILY / HOUSEHOLD MEMBERS AT THIS ADDRESS – Be sure that ALL family or household members whose legal address is the same are listed. Include any member of the family in military service, away at school, or confined to a rest home. If a new member has been added to the family or household, enter the name and information in the blank space provided on the form.

DATE OF BIRTH – MM=Month, DD=Day, YYYY=Year. If your date of birth is blank or incorrect, please correct on form.

OCCUPATION – Indicate/verify your occupation, not your place of employment.

NATIONALITY – Complete only if you are NOT a U. S. Citizen, please indicate/verify your nationality.

MOVED / DECEASED – Place a “D” in the column to indicate the resident is deceased. Place an “M” to indicate the resident has moved. You **MUST** also provide a new address for moved registered voters along with their signature in order for the change to be processed (complete the moved voter section on the bottom of the form).

VETERAN – A “Y” indicates you are a U. S. Veteran.

COMPLETE YOUR ANNUAL CENSUS FORM TO MAINTAIN YOUR ACTIVE VOTER STATUS	
INACTIVE VOTERS Registered voters who do not respond to the annual street listing by June 1st are considered inactive. Inactive voters are required to complete additional forms & show proof of address at elections in order to vote. Completing these forms at an election does NOT update your census -- you MUST return a census form to become active and avoid completing these forms at future elections.	WHY AM I RECEIVING MULTIPLE CENSUS FORMS? If everyone in your family is not appearing on the same census form and you are receiving multiple forms, at some point we were notified that someone in your household had moved but a new address was not provided (see MOVED section above). Simply send back all the forms together and note one household on the form or write in the missing people on the form with the head of household to receive a single census form in the future.
DELETING VOTERS Inactive voters who DO NOT respond to the census confirmation mailing and DO NOT vote for 4 consecutive years may be deleted from the voting list.	

DOG LICENSE APPLICATION

If you don’t have a dog, you can skip this section. If you have a dog, please make sure to complete the application in full and include payment and rabies certificate for each dog in the household. Your application will be returned if it is incomplete.

Any owner of a dog six (6) months or older in the City of Amesbury shall cause that dog to be licensed as required by Massachusetts General Laws, Chapter 140 as amended commencing on April first of each year.

PLEASE NOTE: Per Chapter 204 of the Amesbury Municipal Ordinances there are laws regulating licensing, animals running at large, and animal waste. For complete ordinance go to www.amesburyma.gov