



CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY-FOUR

RECEIVED
CITY CLERK

2024 SEP 30 P 3: 38

CITY OF AMESBURY MA

SPONSORED BY: Kassandra Gove **BILL No. 2024- 127**
Kassandra Gove, Mayor

An Order to approve payment from the FY25 general fund operating budget for the below listed prior year invoices.

Summary: The below listed invoices are for operating expenses related to supplies or services rendered in prior fiscal years but for which funds were not encumbered by the corresponding city department at fiscal year-end. This order requests payment be made to the listed vendors from the corresponding department's current year (FY25) operating budget in accordance with M.G.L. c. 44 s. 64. This vote requires a two thirds approval of the City Council.

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same, as follows:

The City Council hereby authorizes the payment of the below listed prior fiscal year invoices in the amount of **\$17,270.27**.

Police Department

Amesbury Municipal Retirement Board, Date: 7/17/2024 \$1,611.00

Subtotal \$1,611.00

The above to be paid from 100 0210 5110 00- Police Salaries & Wages

Administration & Finance Department

BSC Group, Invoice #10000455, Date: 12/6/2023 \$1,574.38

Subtotal \$1,574.38

The above to be paid from 340 5410 5001 02 - AES PROJECT - ADMINISTRATION

MIS

Surefire Cyber, Inc., Invoice #3082, Date: 6/30/2024 \$639.00

Subtotal \$639.00

The above to be paid from 100 0155 5302 00 - MIS Computer Systems Support

OCED

BSC Group, Invoice #10002802, Date: 5/20/2024 \$4,560.37

BSC Group, Invoice #10003339, Date: 6/20/2024 \$2,812.77

BSC Group, Invoice #0089492, Date: 7/15/2024 \$4,572.75

Subtotal \$11,945.89

The above to be paid from 239 4172 5001 00 - Conservation Commission Expenditures

Assessors

Vision Government Solutions, Inc., Invoice #113102, Date: 7/12/2024 \$1,500.00

Subtotal \$1,500.00

The above to be paid from 100 0141 5316 00- Assessor Consulting



Amesbury

Amesbury Retirement System
Town Hall, 62 Friend Street
Amesbury, MA 01913-2885

Tel: (978) 388-8131
Fax: (978) 388-6727
E-mail: cairak@amesburyma.gov

INVOICE

Payable to Amesbury Municipal Retirement Board

Date: 07/17/2024

Per Chapter 32 Military Service Credit Provision:

Reimbursement for Military Duty pension deductions owed as a result of reduced pay for Samuel A, Marlur.

Charges through June 30, 2024 (FY24).

Amount Due: \$ 1,611.00 (Pension \$1,319.33, 2% \$291.67)

340 5418 5001 02

Invoice



Shaunna Ring
Amesbury Conservation Commission
City Hall
39 South Hunt Road
Amesbury, MA 01913

December 06, 2023
Project No: 0089492.61
Invoice No: 10000455

0089492.61 Amesbury Conservation Commission - Elementary School

Kassandra Pearl <pearlk@amesburyma.gov>
Joan Baptiste <joni@amesburyma.gov>

Services:
-- Coordination.
-- Site inspections and prepare report (09/18, 11/07, 11/21)

Contract Amount:
Fee: \$144,500.00
Billed To Date: \$31,827.52
Remaining Balance: \$112,672.48
Expenses: \$8,895.00
Billed To Date: \$1,404.34
Remaining Balance: \$7,490.66

Professional Services through November 30, 2023

Environmental Monitoring Inspections and Reports
Professional Services

	Hours	Rate	Amount	
Davies, Gillian	1.25	186.27	232.84	
Sullivan, Marleigh	8.00	149.06	1,192.48	
Totals	9.25		1,425.32	
Total Labor				1,425.32
		Phase Total		\$1,425.32

Coordination

Professional Services

	Hours	Rate	Amount	
Sullivan, Marleigh	1.00	149.06	149.06	
Totals	1.00		149.06	
Total Labor				149.06
		Phase Total		\$149.06
		Total this Invoice		\$1,574.38

IMPORTANT NOTICE

Please Mail Remittance to: BSC Group Inc., 803 Summer Street, Boston, MA 02127 Please include project and invoice number(s) being paid on front of check. Tel: 617-896-4300.

For ACH payment information, please contact Accounting at accounting@bscgroup.com.

Invoice

SUREFIRECYBER

From Surefire Cyber Inc.

Invoice #3082

Date: 05/31/2024

Terms: Net 30

Due: 06/30/2024

Project: S24TM76COA

Contact: Steve Hare

Subject: Incident Response

Insurance Claim/Policy Number: NEC-23-05934

To

City of Amesbury
5 Highland Street
Amesbury, MA 01913
USA

From

Surefire Cyber Inc.
PO BOX 8126
Carol Stream, IL 60197-8126
USA

Service

Description / Notes

Executive Summary Report

Executive Findings Report

Total

2,500.00 USD

~~Total: 2,500.00 USD~~

FOR ACH CREDIT & WIRE:

Surefire Cyber Inc.
Bridge Bank: 55 Almaden Blvd, San Jose, CA 95113
Account No: 8642039676
Routing No: 121 143 260

TO MAIL PHYSICAL CHECK PAYMENT: Please send to below address

LOCKBOX ADDRESS (USPS Mail Only – Regular or Priority):
Surefire Cyber Inc
PO BOX 8126
Carol Stream, IL 60197-8126

Federal EIN: 87-4308076

Total \$639.00

MIIA finding \$1,861.00

Please email the "Remittance Copy" to accounting@surefirecyber.com and include your invoice number in the reference/memo field of the transfer.

Ann Marie Casey

From: Betsy Doucette
Sent: Wednesday, September 11, 2024 1:23 PM
To: Ann Marie Casey; Sheryl Wright; Joan E. Baptiste; Nicholas Cracknell
Subject: Prior Year invoices
Attachments: SKM_C650i_I24091113131.pdf; print_invoice_grid.pdf

Hi,

I denied these invoices in this week OCED packet because, per the auditors, we need city council approval to pay unencumbered prior year invoices, even for special revenue funds. Ann Marie, can you please include these in your next council order for prior year approvals?

I will interoffice the originals back to Joni for submission once the council approval comes through.

Thank you!

Betsy Doucette
Assistant City Accountant

T (978) 388-8124

F (978) 388-6727

City Hall | 62 Friend Street | Amesbury, MA 01913
www.amesburyma.gov



Notice: Please be aware the Massachusetts Secretary of State has determined that most emails to and from the City of Amesbury are public records and therefore cannot be kept confidential.

[MGL: Chpt.66, Sec.10 Public Records Law.](#)



Invoice



May 20, 2024

Rebecca Frey
City of Amesbury, MA
Amesbury Conservation Commission
City Hall
62 Friend Street
Amesbury, MA 01913

Project No: 0089492.44
Invoice No: 10002802

CC1009

0089492.44 Amesbury Conservation Commission - Bailey's Pond Monitoring

Services:
-- Monitoring inspections & reports (04/01, 04/08, 04/15, 04/22, 04/29)
-- Email, calls/Zoom, review documents

Expenses: Mileage

Basic Services & Change Orders 3 & 4:

2023 Contract Amount:
Fee: \$103,200.00
Billed To Date: \$64,462.31
Remaining Balance: \$38,737.69

Expenses: \$4,101.25
Billed To Date: \$3,320.17
Remaining Balance: \$781.08

Additional Services (assuming 1 storm per month):

Fee: \$13,200.00
Billed To Date: \$3,064.47
Remaining Balance: \$10,135.53

Expenses: \$900.00
Billed To Date: \$72.05
Remaining Balance: \$827.95

PO# X \$ 4560.37
V# 1034 INV# 10002802
ACCT# 239 4172 5001 00
WARRANT DATE 9-12-24 (15)

Professional Services through April 30, 2024

Basic Services

Professional Services

	Hours	Rate	Amount
Davies, Gillian	.50	193.72	96.86
Smith, Amanda	6.25	119.45	746.56
Sullivan, Marleigh	21.75	155.03	3,371.90
Totals	28.50		4,215.32
Total Labor			4,215.32

IMPORTANT NOTICE
Please Mail Remittance to: BSC Group, Inc., 1 Mercantile Street, Worcester, MA 01606. Please include project and invoice number (s) being paid on front of check. Tel. 508-792-4500

For ACH payment information, please contact Accounting at accounting@bscgroup.com.

Reimbursable Expenses

Mileage

4/1/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85
4/8/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85
4/15/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85
4/15/2024	Smith, Amanda	travel to review stie	160.80
4/22/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85
4/29/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85

Total Reimbursables			345.05	345.05
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Phase Total				\$4,560.37
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Total this Invoice				\$4,560
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IMPORTANT NOTICE

Please Mail Remittance to: BSC Group, Inc., 1 Mercantile Street, Worcester, MA 01606 Please include project and invoice number (s) being paid on front of check. Tel: 508-792-4500.

For ACH payment information, please contact Accounting at accounting@bscgroup.com.

Invoice



Rebecca Frey
City of Amesbury, MA
Amesbury Conservation Commission
City Hall
62 Friend Street
Amesbury, MA 01913

June 20, 2024
Project No: 0089492.44
Invoice No: 10003339

CC 1009

0089492.44 Amesbury Conservation Commission - Bailey's Pond Monitoring

Services:
-- Monitoring inspections & reports (05/06, 05/13, 05/20, 05/27)
-- Email, calls/Zoom, review documents

Expenses: Mileage

Basic Services & Change Orders 3 & 4:
2023 Contract Amount:
Fee: \$103,200.00
Billed To Date: \$67,127.68
Remaining Balance: \$36,072.32

Expenses: \$4,101.25
Billed To Date: \$3,467.57
Remaining Balance: \$633.68

Additional Services (assuming 1 storm per month):
Fee: \$13,200.00
Billed To Date: \$3,064.47
Remaining Balance: \$10,135.53

Expenses: \$900.00
Billed To Date: \$72.05
Remaining Balance: \$827.95

PO# X \$2812.77
V# 1034 INV# 10003339
ACCT# 239 4172 5001 00
WARRANT DATE 9-12-24

Professional Services through May 31, 2024

Basic Services

Professional Services

	Hours	Rate	Amount	
Smith, Amanda	.25	119.45	29.86	
Sullivan, Marleigh	17.00	155.03	2,635.51	
Totals	17.25		2,665.37	
Total Labor				2,665.37

IMPORTANT NOTICE

Please Mail Remittance to: BSC Group, Inc., 1 Mercantile Street, Worcester, MA 01606. Please include project and invoice number (s) being paid on front of check. Tel: 508-792-4500

For ACH payment information, please contact Accounting at accounting@bscgroup.com.

Reimbursable Expenses

Mileage

5/6/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85	
5/13/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85	
5/20/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85	
5/27/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85	

Total Reimbursables			147.40	147.40
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Phase Total				\$2,812.77
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Total this Invoice				\$2,812.77
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IMPORTANT NOTICE

Please Mail Remittance to: BSC Group, Inc., 1 Mercantile Street, Worcester, MA 01606. Please include project and invoice number (s) being paid on front of check. Tel: 508-792 4500.

For ACH payment information, please contact Accounting at accounting@bscgroup.com.

Invoice



July 15, 2024

Amesbury MA Freyr
City of Amesbury, MA
Amesbury Conservation Commission
City Hall
62 Friend Street
Amesbury, MA 01913

Project No: 0089492.44
Invoice No: 10003658

0089492.44 Amesbury Conservation Commission - Bailey's Pond Monitoring

CC1009

Services:

- Monitoring inspections & reports (06/04, 06/10, 06/17, 06/24)
- Email, calls/Zoom, review documents

PO# X
V# 1034 INV# 10003658
ACCT# 2394172 500100
WARRANT DATE 9-12-24

Expenses: Mileage

Professional Services through June 30, 2024

Basic Services

Professional Services

	Hours	Rate	Amount	
Smith, Amanda	9.50	119.45	1,134.78	
Sullivan, Marleigh	20.75	155.03	3,216.87	
Totals	30.25		4,351.65	
Total Labor				4,351.65

Reimbursable Expenses

Mileage

6/4/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85	
6/10/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	36.85	
6/17/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	73.70	
6/24/2024	Sullivan, Marleigh	Mileage - Bailey Pond inspections	73.70	
Total Reimbursables			221.10	221.10

Phase Total \$4,572.75

Total this Invoice \$4,572.75

	Current Invoice	Previously Invoiced	Total Invoiced	Total Payment received
Billed to Date	4,572.75	309,843.03	314,415.78	\$302,469.89

IMPORTANT NOTICE

Please Mail Remittance to: BSC Group, Inc., 1 Mercantile Street, Suite 610, Worcester, MA 01606. Please include project and invoice number(s) being paid on front of check. Tel: 508 792-4500

For ACH payment information, please contact Accounting at accounting@bscgroup.com.

Project	0089492.44	Amesbury Conservation Commission - Baile	Invoice	<Draft>
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Outstanding Invoices

Invoice No	Date	Invoice Balance
10002802	5/20/2024	4,560.37
10003339	6/20/2024	2,812.77
Total		7,373.14

IMPORTANT NOTICE

Please Mail Remittance to: BSC Group, Inc., 1 Mercantile Street, Suite 610, Worcester, MA 01606. Please include project and invoice number(s) being paid on front of check. Tel: 508-792-4500

For ACH payment information, please contact Accounting at accounting@bscgroup.com.

City Of Amesbury Invoice List

Filters

Number: 66325

Invoice Status: Denied
Fiscal Year: 2025

Number	Invoice Date	PO Number	Vendor ^	Amount	Invoice Status	Pay Method	Packet Number	Depta rtime nt	Fiscal Year	Packet Description	Packet Status	Warrant	Warrant Status	Owner	Creator
10002802	05/20/2024		1034 - BSC GROUP INC.	\$4,560.3 7	Denied	Check	66325	CED	2025	concom JBaptiste 9/5/24	In Process			JBaptiste	JBaptiste
10003339	06/20/2024		1034 - BSC GROUP INC.	\$2,812.7 7	Denied	Check	66325	CED	2025	concom JBaptiste 9/5/24	In Process			JBaptiste	JBaptiste
10003658	07/15/2024		1034 - BSC GROUP INC.	\$4,572.7 5	Denied	Check	66325	CED	2025	concom JBaptiste 9/5/24	In Process			JBaptiste	JBaptiste
				\$11,945. 89											

Vision Government Solutions, Inc.
1 Cabot Rd.
#100
Hudson, MA 01749
Email: ar@vgsi.com



INVOICE

BILL TO
Amesbury
62 Friend Street
Amesbury, MA 01913-2825
Assessor

INVOICE #: 113102
DATE: 7/12/2024
DUE DATE: 8/11/2024
TERMS: Net 30

Date	Activity	Qty	Rate	Amount
7/12/2024	Interim - June 2024 Run starting reports	1	\$1,500.00	\$1,500.00

TOTAL (USD): **\$1,500.00**

Remit Payment to:

Vision Government Solutions, Inc.
P.O. Box 844019
Boston, MA 02284-4019

Remit Electronic Payments To:

Bank Name: Rockland Trust Company
Account Number: 54200177
ABA/Routing Number: 011304478
Bank Address: 288 Union Street, Rockland MA 02370

