



CITY OF AMESBURY  
IN THE YEAR TWO THOUSAND TWENTY-FIVE

RECEIVED  
CITY OF AMESBURY

2025 JAN -6 P 3:58

SPONSORED BY:

  
Kassandra Gove, Mayor

BILL No. 2025-003

**An Order to appropriate \$145,193.52 from Water Retained Earnings to Water Other Expenses.**

**Summary:** This order requests a budget transfer in the amount of \$145,193.52 from Water Enterprise Retained Earnings, which has a balance of \$363,314.00 to Water Enterprise Operating Budget (account number 610 0450 5870 00 – Water Equipment Replacement). This transfer will be used to cover unforeseen finish water pump failures, critical for the city's daily drinking water supply and fire protection.

**Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:**

That \$145,193.52 is hereby appropriated from Water Retained Earnings to Water Other Expenses.



## Ann Marie Casey

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**From:** Joseph Buckley  
**Sent:** Friday, January 3, 2025 4:01 PM  
**To:** Ann Marie Casey  
**Cc:** James Nolan; Lisa DeMeo  
**Subject:** FW: Pump replacement POs  
**Attachments:** Hydroserve FY25.pdf; RH White FY25.pdf

Ann Marie,

DPW is requesting that \$145,193.52 be transferred from water retained earnings to account 610 0450 5870 00, water equipment replacement to cover unforeseen finish water pump failures, critical for the city's daily drinking water supply and fire protection.

### Background

There are three large pumps, two 200 horsepower pumps, and one 150 horsepower pump that pump over a million gallons of water a day to the tanks on Powwow hill to supply the city with water, in the summertime we need two big pumps running to meet daily demand, in the colder parts of winter, only the small pump may be needed. A couple months back the motor for the smaller pump failed, we were holding off on repairs waiting on the certification of water retained earnings and about a month ago a one of the larger pumps failed, leaving us with only one working finish water supply pump for the city, so no back up. Without those pumps we can not supply water to Amesbury, and because of our elevation, we can't get water from a neighboring community.

We had an estimate in hand for the motor and used funds from the existing water equipment replacement line intended for compliance and process equipment to get a new motor for the small pump here, one was located in the mid-west it was trucked here. Once inspections were completed the vendor replaced motor. Please note the pumps are two stories into the ground and the motor is replaced through access on the roof using a large crane. This work was completed this past Christmas Eve, today we have one big pump and one small pump working.

While proceeding with the motor replacement we brought in a mechanical contractor to look at the failed large pump and have someone available if we needed to come up with an alternative emergency plan, they are still working on a rebuild quote. Had we lost the only running pump they were available to pull the failed pump and attempt a field repair. Please also know that a sizable crane is needed for this work and that suction unit that has failed is an additional 20 feet below grade.

### Costs

Replacement of small motor, \$61,693.52, work complete.  
Mechanical contractor PO, \$8,500.00, no charges to date.  
Estimated large pump removal, rehabilitation, and replacement \$75,000.00.

Please see the attached POs for reference. Please note this is still an emergency in process. Please let me know what else you may need.

Ok

Joe

Notice: Please be aware the Massachusetts Secretary of State has determined that most emails to and from the City of Amesbury are public records and therefore cannot be kept confidential.  
MGL: Chpt.66, Sec.10 Public Records Law.



**City of Amesbury**  
62 Friend Street  
Amesbury, MA 01913

**DPW/ Water/ Sewer**

FY	PO NUMBER	Revision
2025	250640	0

Issue Date: 12/06/2024

**PO DESCRIPTION:** Pump 3 replacement

**OPEN**

**ISSUED TO:**

HYDROSERVE LLC - 113703  
DBA: GUSTAVO PRESTON COMPANY  
23 INDUSTRIAL AVE  
CHELMSFORD, MA 01824

**SHIP TO:**

AMESBURY DPW  
ADMINISTRATION  
39 SOUTH HUNT ROAD  
AMESBURY, MA 01913

**BILL TO:**

AMESBURY DPW  
ADMINISTRATION  
39 SOUTH HUNT ROAD  
AMESBURY, MA 01913

**OPEN**

Item	Description	Qty	Unit Price	Cost
1	Pump 3 replacement 610 0450 5870 00 Equipment Replacement	1.0	\$61,693.52	Item Total: \$61,693.52

**OPEN**

This order is exempt from Massachusetts Sales and Use Tax Exemption Number 046-001-067

**TOTAL OF PURCHASE ORDER: \$61,693.52**

Active FY: 2025  
Dept: DPW/ Water/ Sewer  
Requisitioned by: Elissa Ford  
Requisition #: 250623  
Vendor #: 113703

**APPROVED BY**

*Kassarah Stone*

Mayor





**City of Amesbury**  
62 Friend Street  
Amesbury, MA 01913

**DPW/ Water/ Sewer**

FY	PO NUMBER	Revision
2025	250639	0

Issue Date: 12/06/2024

**OPEN**

**PO DESCRIPTION:** emergency pump maintenance

**ISSUED TO:**

R.H. WHITE CONSTRUCTION CO, INC. - 113704  
41 CENTRAL STREET  
AUBURN, MA 01501

**SHIP TO:**

AMESBURY DPW  
ADMINISTRATION  
39 SOUTH HUNT ROAD  
AMESBURY, MA 01913

**BILL TO:**

AMESBURY DPW  
ADMINISTRATION  
39 SOUTH HUNT ROAD  
AMESBURY, MA 01913

**OPEN**

Item	Description	Qty	Unit Price	Cost
1	pump evaluation 610 0450 5870 00 Equipment Replacement	1.0	\$8,500.00	Item Total: \$8,500.00

**OPEN**

This order is exempt from Massachusetts Sales and Use Tax Exemption Number 046-001-067

**TOTAL OF PURCHASE ORDER: \$8,500.00**

Active FY: 2025  
Dept: DPW/ Water/ Sewer  
Requisitioned by: Joseph Buckley  
Requisition #: 250627  
Vendor #: 113704

**APPROVED BY**

*Sam L. Wyko*

Chief Procurement Officer



**Free Cash Certification**  
**Free Cash Calculation - Fiscal Year 2025**

**Begin:**

Unreserved Undesignated Fund Balance 8,225,599.00

**Subtract:**

Personal Property Tax Receivable 110,363.00

Real Estate Tax Receivable 737,048.00

Other Receivables in Deferred Revenue

0.00

**Total** 0.00

**Other Other Receivables, Overdrawn Accounts, Deficits**

Title I 3,588.00

Chapter 90 2,400.00

FY24 School Green Community Grant 29,396.00

**Total** 35,384.00

Free Cash Voted from Town Meeting Not Recorded 0.00

**Add:**

**Circuit Breaker, Other Closed Accounts, Adjustments:**

0.00

**Total** 0.00

Deferred Revenue (Credit Balance+, Debit Balance-) 207,400.00

**Free Cash Calculation for 2024** 7,550,204.00

Reviewed By: Jared Curtis

Certified On: 12/9/2024



**Free Cash Certification**  
**Retained Earnings Calculation - Sewer - Fiscal Year 2025**

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Fixed Assets Variance (Debits - Credits)

0.00

**Free Cash Certification**  
**Retained Earnings Calculation - Water - Fiscal Year 2025**

Enterprise Fund Number                   A-2(2ND)  
 Type of Enterprise Fund                    Water  
 Name of Enterprise Fund/Statutory Reference    Water

Part I Cash 666,209.00

**Current Liabilities, Designations of Fund Balance:**

Accounts Payable	0.00
Payroll Payable	31,715.00
Warrants Payable	171,584.00
Encumbrances	26,340.00
Expenditures	73,256.00
Continuing Appropriations	0.00

**Other Liabilities**

0.00

**Total** 302,895.00

**Cash less Current Liabilities** 363,314.00

**Part II Retained Earnings, Undesignated** 363,314.00

**Accounts Receivable (net):**

**User Fees** 0.00

**Other Accounts Receivable**

0.00

**Total** 0.00

**Undesignated Retained Earnings Less Accounts Receivable** 363,314.00

**Fixed Assets**

**Debits:**

0.00

**Total** 0.00

**Credits:**

0.00

**Total** 0.00

**Free Cash Certification**

**Retained Earnings Calculation - Water - Fiscal Year 2025**

Fixed Assets Variance (Debits - Credits)

0.00



**Free Cash Certification**

**Retained Earnings Calculation - Cable - Fiscal Year 2025**

Fixed Assets Variance (Debits - Credits)

0.00

