

Rec'd 3/3/25



CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY- FIVE

SPONSORED BY: Kassandra Gove **BILL No. 2025- 030**
Kassandra Gove, Mayor

An Order to transfer \$65,000.00 from Police Personal Services to Police Other Expenses.

Summary: This order requests a budget transfer in the amount of \$65,000.00 from Police Personal Services to Police Other Expenses to support the purchase of a new command vehicle which will be used by the Lieutenants, Deputy Chief and Chief. These funds will cover the total purchase of the vehicle and a portion of the outfitting.

Fund Account No.	Fund Name	Transfer To:
100 0210 5870 00	Police Equipment Replacement	\$65,000.00
	Sub-Total	\$65,000.00
Fund Account No.	Fund Name	Transfer From:
100 0210 5110 00	Police Salaries & Wages	\$65,000.00
	Sub-Total	\$65,000.00

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:

Authorize the transfer of \$65,000.00 from Police Personal Services to Police Other Expenses.



ACCOUNT LINE TRANSFER FORM

(One original copy to be submitted to the Administration & Finance Department)

Select One

Departmental Authorization: A Department Head may move funds within their budgeted category of personal services and other expenses for all account lines that reside in that category. All transfers are subject to audit by Finance for availability of funds.

This request requires approval by the Department Head, CFO and Mayor.

City Council Authorization: A Department Head may request a transfer between the category of personal services and other expenses for each departmental budget that falls under their

This request requires City Council approval and should be submitted to the Chief of Staff.

A request is hereby made for the following transfer:		Date:	2/14/2025
To be transferred to Account Number:	Present balance in said appropriation/account:	Transfer Amount:	\$65,000.00
100 0210 5870 00 Police Equipment Replacement	\$65,000		
Transfer from Account Number:	Present balance in said appropriation/account:	Transfer Amount:	\$65,000.00
100 0210 5110 00 Salaries and Wages	\$1,579,040.79		
		(balance should be \$0)	Balance \$ -

**If you have multiple transfers zero these cells out and see page 2.*

Reason for deficit and/or request amount will be used for:

Budgeted one position to be hired after January 1st, could not be hired due to Academy shortage. Extra money is being put towards a command vehicle for the Lieutenants, Deputy Chief and Chief.

Department Head Signature

Department Name

Amesbury Police Dept

Request should be made before any expenditure in excess of appropriation is incurred. Attach any supporting documentation to the request.

ADMINISTRATION & FINANCE PURPOSES ONLY

Chief Financial Officer (CFO)

Mayor

Date of Approval

Date of Approval