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2025 APR -1 P 7:07

CITY OF AMESBURY, MA

CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY-FIVE

SPONSORED BY: Kassandra Gove **BILL No. 2025-042**
Kassandra Gove, Mayor

An Order to authorize the Mayor to accept and expend a FY25 Complete Streets Funding Program grant in the amount of \$401,654.70 from the Massachusetts Department of Transportation.

Summary: These grant funds will be used to support construction costs for two projects:

1. Reconstruct the existing sidewalk that is in poor condition along the west side of Highland Street with new 5' wide sidewalk and vertical granite curbing from Haverhill Road (Route 110) to just beyond Winkley Street. Stripe crosswalks across Winkley Street and the Walgreens driveway and ADA ramps at each crosswalk.
2. Realign the South Hampton Road intersection at Market Street and Pine Street, proposing curb extensions and creating a "T" intersection. Place southbound South Hampton Road traffic under stop control. Construct a new 5.5' wide sidewalk with granite curb along the west side of Market Street from the existing sidewalk terminus to the realigned intersection at South Hampton Road (approximately 375'). Connect the proposed sidewalk along Market Street to the existing sidewalk south of South Hampton Road. The proposed sidewalk will fill an existing network gap.

The safety improvements of both projects include design costs which will be funded through Chapter 90 funds. The deadline for construction will be December 31, 2026.

Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same as follows:

That the City of Amesbury authorizes the Mayor to accept and expend an FY25 Complete Streets Funding Program grant in the amount of \$401,654.70 from the Massachusetts Department of Transportation.



Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Monica Tibbitts-Nutt, Secretary & CEO
Jonathan L. Gulliver, Highway Administrator



January 14, 2025

Lisa DeMeo
Assistant Public Works Director/City Engineer
62 Friend Street
Amesbury, MA 01913

Via email: demeol@amesburyma.gov

Dear Lisa DeMeo:

Thank you for your Tier 3 submission to the Complete Streets Funding Program during Round 2 of the Fiscal Year 2025 application solicitation. We received many applications and had a very competitive application pool from which to select. I am pleased to notify you that Amesbury's application has been approved for \$401,654.70.

Awarded municipalities will enter into a contract with MassDOT for the completion of approved work. A member of the Community Grants Group will reach out shortly to gather all necessary information to begin the contracting process. It is anticipated that the Notice to Proceed (NTP) will be issued by April 1, 2025, and the deadline for construction will be December 31, 2026. MassDOT-funded work may not proceed until the NTP is issued.

Please note that as detailed in the Program Guidance, design is not an eligible grant cost. Design work for this project may begin at any time and must be completed by a MassDOT Prequalified Contractor. Construction funds awarded through this program are paid via the reimbursement of approved costs. Reimbursement requests are processed by your District State Aid Engineer in the same manner as Chapter 90 projects on Grant Central.

Please email CompleteStreetsProgram@dot.state.ma.us with questions related to this award. Thank you for your commitment to improving safety, access, and mobility for all roadway users in your community and for your participation in the Complete Streets Funding Program. MassDOT looks forward to working with you on this important project.

Sincerely,

Jonathan L. Gulliver
Highway Administrator

cc: Kristen Rebelo, MassDOT Community Grants Program Administrator
Paul Stedman, MassDOT District 4 Highway Director
Kassandra Gove, Amesbury Mayor

October 17, 2024

Responses to Complete Street application questions:

We need a few revisions to your contract package.

1) Please double check the mapping. It appears that the polygon is on Greenleaf Street.

[see below](#)

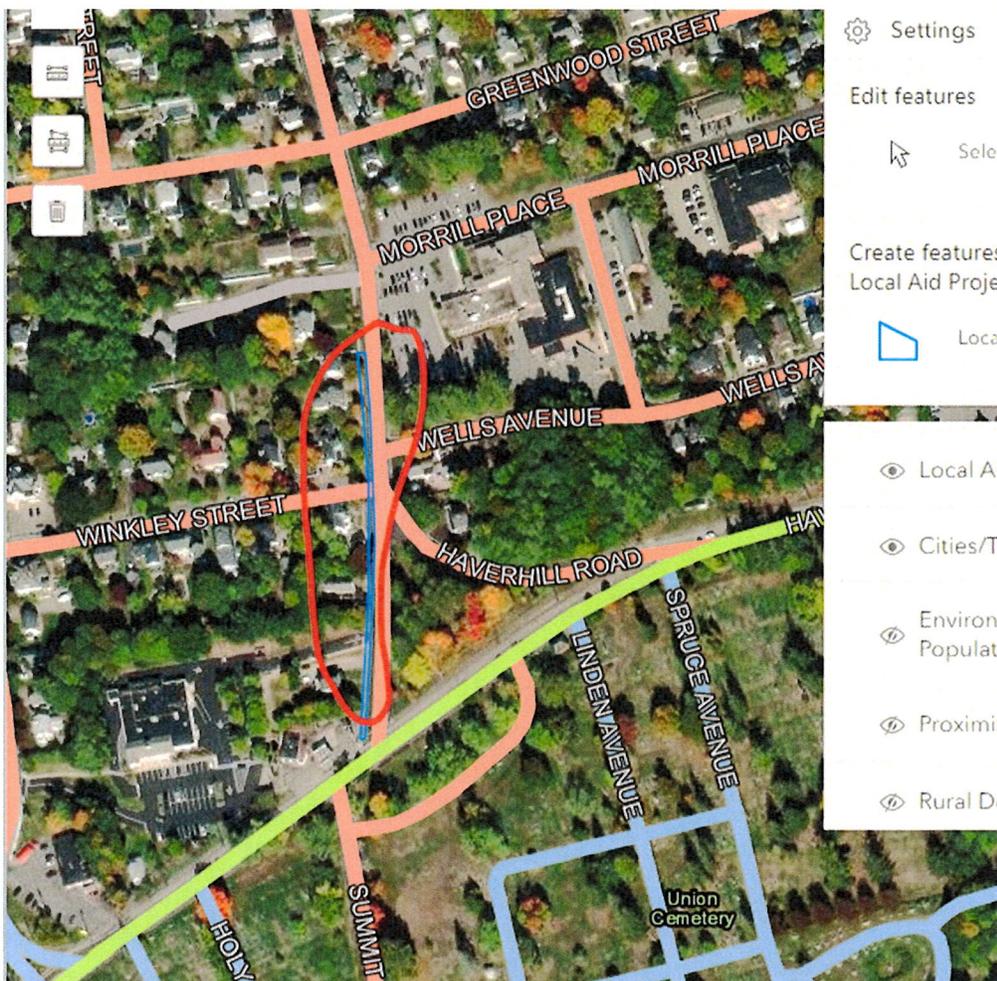
2) You need to provide an application document. Please review the Tier 3 resources on Grant Central to download the Excel spreadsheet, fill it out, and upload it to the contract package.

[Uploaded](#)

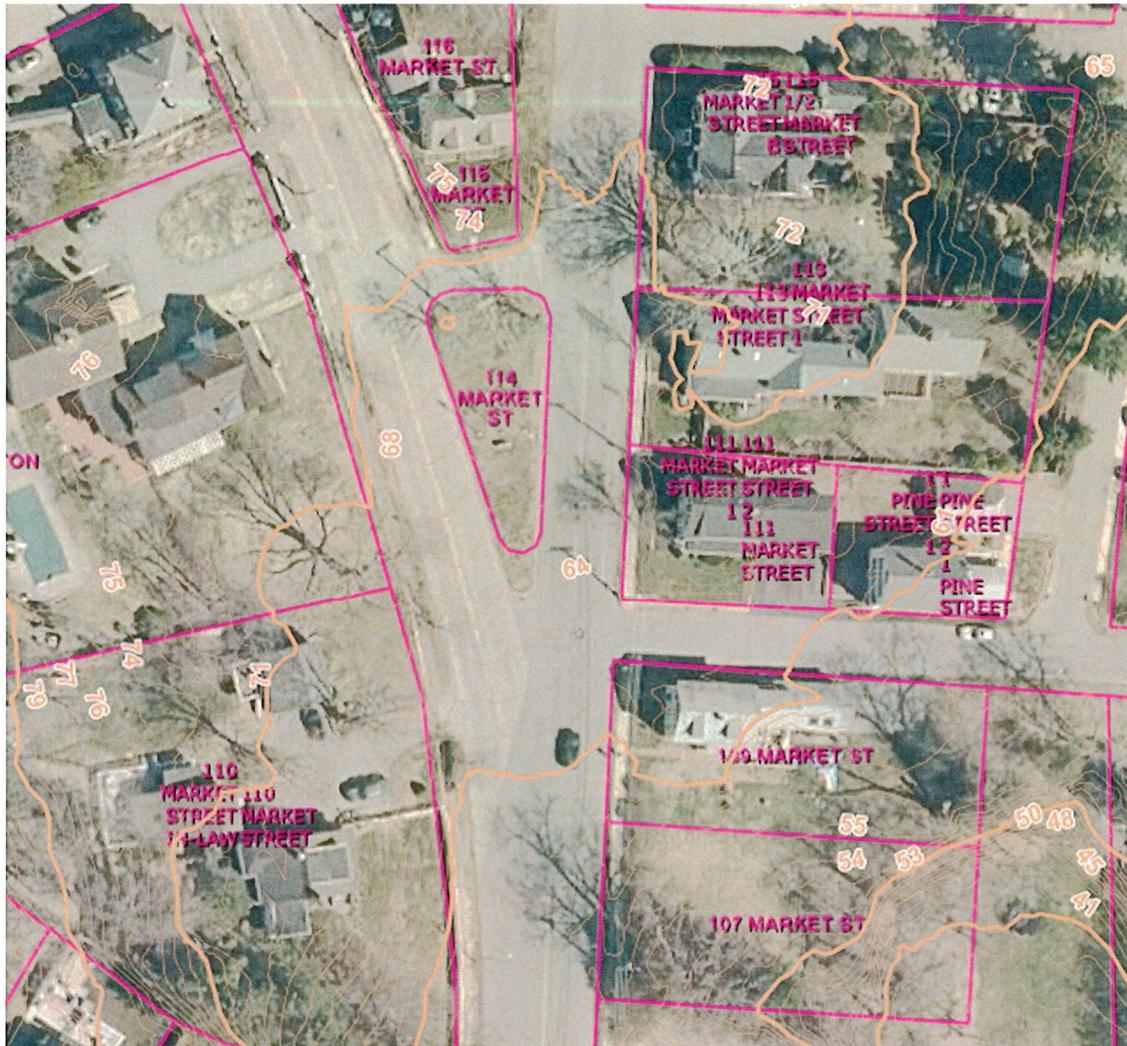
3) In the narrative, Exhibit A, please provide sidewalk widths. [Uploaded](#)

4) For Exhibit B, budget, please submit both budgets in that excel spreadsheet on different tabs and resubmit. Make sure that the totals in these budgets match the request. [This was already uploaded. I edited the spreadsheet so that the two tabs are now labeled properly, but they were already there.](#)

The grant central mapping function wouldn't let me include two locations. One is Highland Street from Rt.110 to the health center. This is shown on the grant central entry; circled in this clip.



The other location is South Hampton at Market Street.



Lisa DeMeo

demeol@amesburyma.gov

978-270-7407



Complete Streets Funding Program – EXHIBIT C – Environmental Punchlist

(Required for Tier 3 Application to be complete. Fill out for each Project location)

Municipality: Amesbury MassDOT Highway District #: 4

Proposed Work: Market Street and S. Hampton Road Intersection Improvements

NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION.

- | | | | | |
|--|-----|-------------------------------------|----|-------------------------------------|
| 1. Will the pavement width increase by four or more feet for one-half or more miles? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2. Will the project alter the bank or terrain located ten more feet from the existing roadway for one-half or more miles, unless necessary to install a structure or equipment? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3. Will the removal of 5 or more trees with diameters of 14 inches or more be required? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 4. Will more than 300 ft. of stone wall be removed or altered? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 5. Will the project involve construction of a parking lot with capacity of 150 cars or more? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 6. Are any other MEPA review thresholds exceeded (see 301 CMR 11.03)?
If your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF).* | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 7. Will the project be on a "Scenic Road" (Acts of 1973, C. 67)?
If your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls. | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| 8. Have all necessary takings, easements, rights of entry, etc. been completed?
If a county Hearing is required, it must be held prior to starting work. | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 9. Has a Project Notification Form and locus map been submitted to the Massachusetts Historical Commission? Required https://www.sec.state.ma.us/mhc/mhpdf/pnf.pdf | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 10. Is any work proposed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)? *
If your answer is YES, you must file the project with your local Conservation Commission prior to starting work. | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 11. If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc. | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

Validation

It is recognized that the purpose of this information is to assist the MassDOT Highway Division in approving the Chapter 90I Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by MassDOT Highway Division on the basis of this information shall not legally or financially obligate MassDOT Highway Division to support or defend the municipality, and the municipality shall save harmless MassDOT Highway Division for any action.

Duly Authorized Municipal Officials	Reviewed and Approved for Transmittal by:
	<i>Sue E. Mad, P.E.</i>
	<u>Highway or Conservation Officer's Title</u>
Signatures	Signatures
Date	Date <i>9/24/24</i>

**This form should be submitted in duplicate with original signatures to the MassDOT Highway District Office.
This form should accompany the Project Request Form.**



Complete Streets Funding Program – EXHIBIT C – Environmental Punchlist

(Required for Tier 3 Application to be complete. Fill out for each Project location)

Municipality: Amesbury

MassDOT Highway District #: 4

Proposed Work: Sidewalk improvements along Highland Street

NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION.

- | | | | | |
|--|-----|-------------------------------------|----|-------------------------------------|
| 1. Will the pavement width increase by four or more feet for one-half or more miles? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2. Will the project alter the bank or terrain located ten more feet from the existing roadway for one-half or more miles, unless necessary to install a structure or equipment? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3. Will the removal of 5 or more trees with diameters of 14 inches or more be required? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 4. Will more than 300 ft. of stone wall be removed or altered? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
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Duly Authorized Municipal Officials	Reviewed and Approved for Transmittal by:
	<i>[Signature]</i>
	Highway or Conservation Officer's Title
Signatures	Signatures
Date	Date <u>9/24/24</u>

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