



RECEIVED  
CITY CLERK

2025 AUG 28 P 4: 03

CITY OF AMESBURY, MA

**CITY OF AMESBURY  
IN THE YEAR TWO THOUSAND TWENTY-FIVE**

SPONSORED BY: *Kassandra Gove* **BILL No. 2025-095**  
**Kassandra Gove, Mayor**

**An Order** to approve payment from the FY26 general fund operating budget for the below listed prior year invoices.

**Summary:** The below listed invoices are for operating expenses related to supplies or services rendered in prior fiscal years but for which funds were not encumbered by the corresponding city department at fiscal year-end. This order requests payment be made to the listed vendors from the corresponding department's current year (FY25) operating budget in accordance with M.G.L. c. 44 s. 64. This vote requires a two thirds approval of the City Council.

**Be it Ordered by the City Council of the City of Amesbury assembled, and by the authority of the same, as follows:**

The City Council hereby authorizes the payment of the below listed prior fiscal year invoices in the amount of **\$14,767.83**.

**Amesbury Public Schools**

Boston Kiln Sales & Services, Inv. #12766, Date: 6/11/2025	\$522.00
The above to be paid from 441-850-30-6200 Building Use	
Comcast, Inv. #NER-601161, Date: 5/2/2025	\$717.63
The above to be paid from 441-880-30-6300 Insurance Recovery	
Gopher Sports, Inv. # IN402392, Date: 9/18/2024	\$74.04
The above to be paid from 441-860-34-6200 AMS Extra Curricular	
Johnson Controls, Inv. #52013699, Date: 6/16/2024	\$3,303.48
The above to be paid from 441-850-30-6200 Building Use	
LBK Transportation, Date: May 2025	\$1,200.00
LBK Transportation, Date: June 2025	\$3,000.00

The above to be paid from 441-820-30-6780 Circuit Breaker

Jennifer Merrill, Reimbursement for FY25 services, Date: 7/21/2025 \$1,751.68

The above to be paid from 441-820-30-6780 Circuit Breaker

**Subtotal** **\$10,568.83**

**Merrimack Valley Public Health Alliance- PHE Grant**

Language Line Services, Inc., Inv. #11654370, Date: 6/30/2025 \$99.00

The above to be paid from 229 2301 5001 00 PHE Grant

**Subtotal** **\$99.00**

**Office of Community & Economic Development**

LDS Consulting Group, LLC, Inv. #1835652467, Date: 5/1/2025

LDS Consulting Group, LLC, Inv. #1964151033, Date: 5/13/2025

LDS Consulting Group, LLC, Inv. #1964151037 (contains balances forward  
from Invs. #1835652467 and #1964151033, Date: 6/1/2025 \$4,100.00

The above to be paid from 259 2016 5001 00 CDBG Miscellaneous

**Subtotal** **\$4,100.00**

# AMESBURY PUBLIC SCHOOLS

**ELIZABETH MCANDREWS**  
SUPERINTENDENT OF SCHOOLS

**MARTHA ROBINSON**  
DIRECTOR OF STUDENT SERVICES



5 Highland Street  
Amesbury, MA 01913  
Tel : 978-388-0507  
Fax : 978-388-7224

**JOAN LIPORTO**  
DIRECTOR OF FINANCE AND OPERATIONS

**CHRISTOPHER HEATH**  
DIRECTOR OF TEACHING,  
LEARNING & EQUITY

TO: Amesbury City Council

FROM: Elizabeth McAndrews, Superintendent of Schools  
Joan Liporto, Director of Finance & Operations

RE: Approval of Prior Year Invoices

DATE: August 27, 2025

In accordance with MGL, Chapter 44, Section 64, we are requesting approval to pay the attached prior year invoices:

Boston Kiln Sales & Service, Invoice #12766 Account #441-850-30-6200 Building Use	\$ 522.00
Comcast, Invoice #NER-601161 Account #441-880-30-6300 Insurance Recovery	\$ 717.63
Gopher Sports, Invoice #IN402392 Account #441-860-34-6200 AMS Extra Curricular	\$ 74.04
Johnson Controls, Invoice #52013699 Account #441-850-30-6200 Building Use	\$3,303.48
LBK Transportation, 2 Invoices Account #441-820-30-6780 Circuit Breaker	\$1,200.00 \$3,000.00
Jennifer Merrill, Parent reimbursement Account #441-820-30-6780 Circuit Breaker	\$1,751.68

The total amount of these invoices is \$10,568.83 We are requesting approval to pay these invoices utilizing funding resources referenced above.

**Boston Kiln Sales & Service Inc.**

33 Frederick Ave  
Medford, MA 02155  
(617)926-1802  
service@bostonkiln.com

# INVOICE

RECEIVED  
AUG 11 2025  
BY: \_\_\_\_\_

**BILL TO**

Alan Fowler  
Sargent Jordan Shay  
Elementary School  
193 R Lions Mouth Road  
Amesbury, MA 01913

**INVOICE #** 12766  
**DATE** 06/11/2025  
**DUE DATE** 07/11/2025  
**TERMS** Net 30

**P.O. NUMBER**

Email

DATE	DESCRIPTION	AMOUNT
03/29/2025	In reviewing our records it appears that we have not invoiced you for the service listed below. If you feel this invoice is in error or that the tardiness of this invoice is a problem, please do not hesitate to contact me at 617-926-1802 or by email tony@bostonkiln.com. Sorry for any inconveniences this may have caused.	0.00
03/29/2025	Interlock room exhaust with kiln	215.00
03/29/2025	KilnShield® Deluxe Model # 1030D	259.00T
03/29/2025	Travel	48.00

.....  
All workmanship is unconditionally guaranteed for one year. If you have any questions regarding this invoice or services provided, please do not hesitate to contact us at 617-926-1802 or service@bostonkiln.com. Thank you for allowing Boston Kiln Sales & Service to service your studio equipment needs.

.....  
SUBTOTAL 522.00  
TAX 0.00  
TOTAL 522.00  
BALANCE DUE **\$522.00**

*jm*      *AK mi*

#441-850-30-6200



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**Comcast Plant Recovery**  
**PO Box 783781**  
**Philadelphia, PA 19178-3781**  
**978-848-5837**  
**Suzanne\_towne@cable.comcast.com**

May 2, 2025

Amesbury Town Of Public Schools / Driver: Kevin Levesque  
5 Highland St  
Amesbury, MA 601161

**RE: Comcast damage claim # NER-601161 for property damage @ 22 Main Ave in South Hampton, NH on 05/16/2022**

To whom it may concern:

Enclosed please find our invoice in the amount of \$717.63 for damage to Comcast property at the above-mentioned location and date, the result of your vehicle hitting a utility pole. Comcast had lines/equipment on this pole, which required replacement and relocation to a new pole.

Please submit payment at your earliest convenience or alternatively, please supply me with your insurance information (insurance co name & claim #) and I will be happy to work with them directly.

If you have questions that you would like to discuss regarding this matter, including making payment arrangements, please feel free to contact me. I can be reached Monday through Friday 7:30 AM to 4:00 PM, at 978-848-5837 or by email [Suzanne\\_towne@cable.comcast.com](mailto:Suzanne_towne@cable.comcast.com).

Payment should be made to: Payment should be mailed to: **Comcast Plant Recovery, Attn: Suzanne Towne, PO Box 783781, Philadelphia, PA. 19178-3781.**

Thank you.

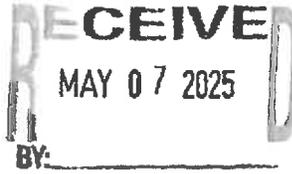
Sincerely,  
Suzanne Towne  
Suzanne Towne  
Recovery Analyst II  
Comcast Cable Corporation



Comcast Plant Recovery  
 Attn: **Suzanne Towne**  
 PO Box 783781  
 Philadelphia, PA 19178-3781  
 Phone: (978)848-5837

Invoice Claim No.: NER - 601161

Date: 5/2/2025



Name Amesbury Town Of Public Schools / Driver: Kevin Levesque  
 Address 5 Highland St  
 City Amesbury MA 01913  
 Phone \_\_\_\_\_

Quantity	Description	Total
1	Comcast Labor	\$477.63
1	Non-Fiber Materials	\$240.00
1	Fiber Materials	\$0.00
1	Permanent Repair Labor and Materials	\$0.00
1	Accident Report	\$0.00
<p><b>Payment* Instructions:</b>            1. Reference Claim Number on Check            2. Detach Bottom Portion of Invoice &amp; Return with your Payment</p> <p>* Credit Card Payment Option Is Available Over the Phone*            * Please contact: Suzanne Towne @ 978-848-5837 *</p>		
Claim total if resolved within 45 days with <u>Suzanne Towne</u>		<b>\$717.63</b>
Comcast will seek reimbursement of all fees and cost as allowable by law		

For damages to Comcast property at: 22 Main Avenue South Hampton NH  
 on: 5/16/2022

OK mi

**Please detach below portion of your invoice and include with your return payment**

**COMCAST** Invoice Claim Number NER - 601161  
 Please make checks payable to Comcast  
 Mail to: **Suzanne Towne**  
**Comcast Plant Recovery**  
 PO Box 783781  
 Philadelphia, PA 19178-3781

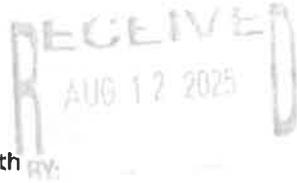
# 441-880-30-6300



# Invoice # IN402392

Order # OR429656  
PO # 250002  
Order Date: 09/18/2024

**Bill To:**  
Amesbury Middle School  
220 Main St  
Amesbury MA 01913  
United States



Reference invoice number on all payments. Invoice number provided at top of document.

**Balance Due:**

## \$74.04

**Billing Contact:** Deacon Smith

**Invoice Date:** 09/18/2024

**3 Ways To Pay:**

**Due Date:** 10/18/2024

**1. Direct (ACH)**

**2. Check**

**3. e-Bill Express**

**Customer #** 5042085

Gopher  
Account # 4121156178  
ABA # 121000248  
Wells Fargo Bank  
420 Montgomery Street  
San Francisco, CA 94104

Gopher  
NW5634  
PO Box 1450  
Minneapolis, MN  
55485-5634



Item	Qty Ordered	Qty Shipped	Unit Price	Extended Price
<b>10-937</b> Omnikin Replacement Bladder - 33" to 36" dia, Regular Valve, Latex	1	1	\$64.95	\$64.95

<b>Subtotal:</b>	\$64.95
<b>Shipping, Handling &amp; Processing:</b>	\$9.09
<b>Sales Tax :</b>	\$0.00
<b>Invoice Total:</b>	\$74.04
<b>Balance Due:</b>	\$74.04

#441.860-34.6200 <sup>OK</sup> mil

**EVERY PRODUCT IS BACKED BY OUR UNCONDITIONAL  
100% SATISFACTION GUARANTEE**

877-699-7927

accountservices@gophersport.com



IN402392



Send To LOCAL

Johnson Controls Fire Protection LP  
PO NUMBER

D-U-N-S 09-4738007  
FED. ID 58-260861  
District # 114  
14 Celina Ave  
NASHUA, NH 03063-1025  
603-886-1100  
Billing Questions, Contact =

INVOICE NO.  
52013699

INVOICE DATE  
06-17-24

SERVICE REQUEST #  
56835222

SERVICE REQ. CREATED  
04-17-24

NATIONAL ACCOUNT NUMBER

PAYMENT TERMS  
Due upon receipt

Bill To: 114-29409658  
Amesbury Elementary School  
20 S Hampton Rd  
AMESBURY MA 01913-1141

Ship To: 114-29409658  
Amesbury Elementary School  
20 S Hampton Rd  
AMESBURY MA 01913-1141

RECEIVED  
MAR 13 2025  
BY: \_\_\_\_\_

Service Requested By: Helen Nadeau

Requestors Phone Number:

Description of work  
Service Call  
Tech arrived onsite and, issues with the PA system not working on All Call Paging. Customer informed tech that the issues had started after IT department had upgraded the firmware on the schools network switches. Troubleshooting of the system with IT department present. Called Valcom Tech Support to assist with troubleshooting. Valcom Support remoted into the system to check functions as well. Tech support identified the issue as a problem with multicast communication on the school's network. IT department contacted their network switch tech support and it was discovered that the upgraded firmware was causing the problem with the PA system. IT department restored their switches to the previous firmware and the PA system returned to normal functioning.  
Service is complete

Labor	\$3,072.48
Material	
Other	\$231.00
Invoice Amount	\$3,303.48
Taxes	\$0.00
Total Invoice Amount	\$3,303.48
Payment Received	\$0.00

Total Amount Due **\$3,303.48**



REMITTANCE COPY

PLEASE TEAR OFF AND RETURN THIS PORTION WITH YOUR PAYMENT - WRITE INVOICE NO. ON YOUR CHECK

TOTAL AMOUNT DUE  
**\$3,303.48**

BILL TO: Amesbury Elementary School  
114-29409658  
SHIP TO: Amesbury Elementary School  
114-29409658

INVOICE NUMBER: 52013699  
INVOICE DATE: 06-17-24  
CUSTOMER P.O.:

OK  
mi

REMIT TO: Johnson Controls Fire Protection LP  
Dept. CH 10320  
Palatine IL 60055-0320

5000330348352013699

#441-850-30-6200

**LBK Transportation Co. Inc.**  
**PO Box 3948**  
**Peabody, MA 01960**  
**(978) 774-6551 phone**  
**(978) 750-6239 fax**

**RECEIVED**  
AUG - 5 2025  
By *OK WLO 8/6/25*

Amesbury Public Schools  
Office of Student Services and Special Education  
5 Highland Street  
Amesbury, MA 01913



**Billing Period:** May 2025

Student Name	Student SASID #	Destination/School	School Code	Daily Rate	Number of Days	Total
		O'Grady		\$300.00	4	\$1,200.00

\$1,200.00

*OK  
mm*

#441-820-30-6780

**LBK Transportation Co. Inc.**  
**PO Box 3948**  
**Peabody, MA 01960**  
**(978) 774-6551 phone**  
**(978) 750-6239 fax**

RECEIVED  
AUG - 5 2025  
By *OK WCO 8/6/25*

Amesbury Public Schools  
Office of Student Services and Special Education  
5 Highland Street  
Amesbury, MA 01913

**Billing Period:** June 2025

Student Name	Student SASID #	Destination/School	School Code	Daily Rate	Number of Days	Total
		O'Grady		\$300.00	10	\$3,000.00

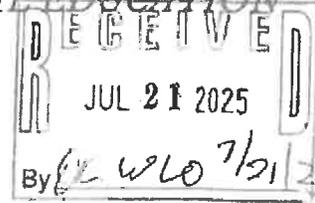
\$3,000.00

*OK  
me*

# 441-F20-30 6780

**FY25 INVOICE TO:**

**OFFICE OF STUDENT SERVICES & SPECIAL EDUCATION**  
*Amesbury Public Schools*  
*5 Highland Street*  
*Amesbury, MA 01913*



**FROM: Jennifer Merrill**  
*222 Market St*  
*Amesbury, MA 01913*

**Date: July 21, 2025**

Reimbursement for Jennifer Merrill transporting [redacted] to NS Cons Lower School 83 Pine St., Peabody. Daily mileage 54.4 X 46 days X .70 = \$1,751.68

**PAYMENT FOR SERVICES RENDERED**  
By parent/guardian for transportation

**OFFICE USE ONLY**  
Total miles\_2502.4 X .70 = Total \$1751.68

APPROVED: J. Merrill DATE: 8/27/25

P.O.: \_\_\_\_\_

ACCT #: 441-820-30-6780





1 Lower Ragsdale Drive, Bldg. 2, Monterey, CA 93940

Thank you for using Language Line Services

This invoice reflects usage for June of 2025.

Please visit us at [www.LanguageLine.com](http://www.LanguageLine.com) !

City of Amesbury

ATTN: Erika Syokau

ACCOUNT NUMBER: 9022014160

INVOICE DATE: 6/30/2025

TERMS: 1.00%100.50%15Net 45

FOR BILLING INQUIRIES: 800-752-6096 Opt. 2

INVOICE NUMBER: 11654370

OUR TIN: 77-0586710

BALANCE BROUGHT FORWARD

PRIOR BALANCE \$0.00

PAYMENTS \$0.00

ADJUSTMENTS \$0.00

BALANCE FORWARD \$0.00

NEW CHARGES

OVER-THE-PHONE INTERPRETATION \$0.00

INSIGHT VIDEO INTERPRETATION \$0.00

ON-SITE INTERPRETATION \$0.00

TRANSLATION & LOCALIZATION \$99.00

EQUIPMENT MAINTENANCE \$0.00

OTHER \$0.00

STATE/LOCAL TAX \$0.00

TOTAL NEW CHARGES \$99.00

NEW BALANCE \$99.00

AMOUNT DUE

Language Line Services must receive any invoice inquiries or disputes prior to the end of the month. Click on the "Customer Service" tab on our website, then select "Billing Question" to complete your request

BALANCE HISTORY

TOTAL	CURRENT	1-30 Days	31-60 Days	61-90 Days	91+ Days
\$99.00	\$99.00	\$0.00	\$0.00	\$0.00	\$0.00

PAYMENT COUPON

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE FOR PROPER AND TIMELY CREDIT

PLEASE INCLUDE YOUR INVOICE NUMBER, AMOUNT PAID PER INVOICE, AND YOUR ACCOUNT NUMBER WITH YOUR REMITTANCE

ACCOUNT NUMBER 9022014160

INVOICE DATE: 6/30/2025

TERMS: 1.00%100.50%15Net 45

INVOICE NUMBER: 11654370

AMOUNT DUE:

MAKE CHECK PAYABLE TO:

Language Line Services

PO Box 202564

Dallas, TX 75320-2564

City of Amesbury

ATTN: Erika Syokau

39 S Hunt Rd

Amesbury, MA 01913



LDS Consulting Group LLC  
 170 Worcester St Ste 206  
 Wellesley, MA 02481  
 +17819433963  
 ldsweet@ldsconsultinggroup.com  
 www.ldsconsultinggroup.com

# Invoice



**BILL TO**

Joan Baptiste  
 City of Amesbury  
 39 South Hunt Road  
 Amesbury, ma 01913

INVOICE #	DATE	TOTAL DUE	TERMS	ENCLOSED
1835652467	05/01/2025	\$2,244.80	Net 30	

DATE	ACCOUNT SUMMARY	AMOUNT
02/26/2025	Balance Forward	750.00
	Other payments and credits after 02/26/2025 through 04/30/2025	0.00
05/01/2025	Other invoices from this date	0.00
	New charges (details below)	1,494.80
	Total Amount Due	2,244.80

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/14/2025	Development Consulting	Reviewed SHI, searched for documents at the registry, created memo, cover letter, new unit forms. Email to the client	1	1,000.00	1,000.00
04/29/2025	Development Consulting	Rev'd LAU application materials for 101-107 Market Street, prepared comment document and email to the client.	2	240.00	480.00
	Late fee	1% - Applied on Jul 1, 2025			14.80
TOTAL OF NEW CHARGES					1,494.80
BALANCE DUE					<b>\$2,244.80</b>

No 14.80

Pay invoice

LDS Appreciates your business!

Any invoices not paid within 30 days will be subject to a 1% interest fee for each month after 30 days.



LDS Consulting Group LLC  
 170 Worcester St Ste 206  
 Wellesley, MA 02481  
 +17819433963  
 ldsweet@ldsconsultinggroup.com  
 www.ldsconsultinggroup.com

# Invoice



**BILL TO**

Joan Baptiste  
 City of Amesbury  
 39 South Hunt Road  
 Amesbury, ma 01913

INVOICE #	DATE	TOTAL DUE	TERMS	ENCLOSED
1964151033	05/13/2025	\$3,980.00	Net 30	

DATE	ACCOUNT SUMMARY	AMOUNT
05/01/2025	Balance Forward	2,230.00
	Other payments and credits after 05/01/2025 through 05/12/2025	-750.00
05/13/2025	Other invoices from this date	0.00
	New charges (details below)	2,500.00
	Total Amount Due	3,980.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/13/2025	Monitoring	Amesbury Heights annual certification review and rent review communications with the management company and city			2,500.00

TOTAL OF NEW CHARGES 2,500.00  
 BALANCE DUE **\$3,980.00**

Pay invoice

LDS Appreciates your business!

Any invoices not paid within 30 days will be subject to a 1% interest fee for each month after 30 days.

LDS Consulting Group LLC  
 170 Worcester St Ste 206  
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# Invoice



**BILL TO**

Joan Baptiste  
 City of Amesbury  
 39 South Hunt Road  
 Amesbury, ma 01913

<b>INVOICE #</b>	<b>DATE</b>	<b>TOTAL DUE</b>	<b>TERMS</b>	<b>ENCLOSED</b>
1964151037	06/01/2025	\$4,114.80	Net 30	

DATE	ACCOUNT SUMMARY	AMOUNT
05/13/2025	Balance Forward	3,994.80
	Other payments and credits after 05/13/2025 through 05/31/2025	0.00
06/01/2025	Other invoices from this date	0.00
	New charges (details below)	120.00
	<b>Total Amount Due</b>	<b>4,114.80</b>

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/22/2025	Development Consulting	Call with attorney for developer and kristen costa re: comments on LAU application	0.50	240.00	120.00
		<b>TOTAL OF NEW CHARGES</b>			120.00
		<b>BALANCE DUE</b>			<b>\$4,114.80</b>

3980.00  
~~3,994.80~~  
 - 14.80  
 4100.00

Pay invoice

10/1/25  
 9/1/25

We do not pay late fee

LDS Appreciates your business!

Any invoices not paid within 30 days will be subject to a 1% interest fee for each month after 30 days.