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CITY OF AMESBURY, MA

CITY OF AMESBURY
IN THE YEAR TWO THOUSAND TWENTY-ONE

SPONSORED BY: Kassandra Gove **BILL No. 2021-140**
Kassandra Gove, Mayor

An Order to authorize the Mayor to accept and expend a FY2022 Community Compact Best Practices Grant from the Commonwealth of Massachusetts, Department of Revenue, Division of Local Services.

Summary: This \$25,000 Community Compact Best Practices grant is being awarded to support the City of Amesbury's efforts to develop a comprehensive set of Human Resources policies and procedures and a robust training program to ensure that City personnel are fully prepared to address issues in today's workplace.

**Be it Ordered by the City Council of the City of Amesbury assembled,
and by the authority of the same as follows:**

That the City of Amesbury authorizes the Mayor to accept and expend a FY2022 Community Compact Best Practices Grant from the Commonwealth of Massachusetts, Department of Revenue, Division of Local Services in the amount of \$25,000.

Paul Fahey

From: Paul Fahey
Sent: Thursday, September 30, 2021 5:41 PM
To: Paul Fahey
Subject: RE: Community Compact Grant

From: Gervasio, Frank H. (DOR)
Sent: Monday, September 27, 2021 12:21 PM
To: 'faheyp@amesburyma.gov' <faheyp@amesburyma.gov>
Subject: Community Compact Grant

Hello Paul Fahey,

Please see attached the documents that make up the grant contract for the \$25,000 award for the City of Amesbury for the costs associated with the review of the city's employee policies and procedures:

Standard state contract form,
Grant Agreement,
Contract signatory form and
Commonwealth Terms & Conditions form.

The standard state contract document requires an authorizing signature at the bottom of page one. The contract signatory form is two pages and requires several signatures. The terms and conditions document requires a signature on page two.

Please sign, scan, and email all four of the documents to me at this address. Sean Cronin will then sign as well and I will email you a copy of the executed contract.

The full amount of the grant will be paid within 45 days of the execution of the contract. You have until two years from the signing date to complete the project. The project will be considered complete upon submission to the Division of Local Services of a letter certifying completion of the project and identifying how the results are being used (as opposed to just sitting on a shelf somewhere). You must submit any reports or other documents (financial policies, Complete Streets policy, etc.) created as part of the project, too.

If you have any questions, please feel free to contact me.

Thank you,

Frank

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Notice: Please be aware the Massachusetts Secretary of State has determined that most emails to and from the