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## REGION 3A – NORTHEAST PUBLIC HEALTH COALITION

Amesbury •Boxford •Georgetown •Groveland •Haverhill •Ipswich •Merrimac  
Middleton •Newbury •Newburyport •Rowley •Salisbury •Topsfield •West Newbury

Region 3A Emergency Preparedness Planner: Sheryl Knutsen [sknutsen3a@comcast.net](mailto:sknutsen3a@comcast.net) 978-502-1628

### EXECUTIVE COMMITTEE

Executive Committee Members: Frank Marchegiani, Deborah Rogers, Deb Ketchen

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### PUBLIC NOTICE

The next meeting of the Executive Committee of the Region 3A-Northeast Public Health Coalition will be:

Date: November 19, 2015  
Time: 9:00 AM  
Place: Rowley Town Hall Annex  
39 Central St.  
Rowley MA 01969

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### AGENDA

1. Review minutes of July 28 Executive Committee Meeting
2. BP4 Fiscal Report from IIGL
3. LSAC Report
4. BP4 Deliverables
  - a. WebEOC – discussion of September 8 drill results received October 20.
  - b. 2 Drills due by December 31. (Choose from: site activation, staff notification, facility set-up, and dispensing throughput (live or RealOpt).)
  - c. Coalition Project update and discussion
  - d. Review of EDS Plan Assessment Tool, drafted by MDPH (Community Plan Reviews due February 28)
  - e. CPGs (due February 28)
5. New Business

#### Key to abbreviations:

BP = Budget Period

LSAC = Local/State Advisory Council

WebEOC = Web based Emergency Operations Center

EDS = Emergency Dispensing Site

MDPH = Massachusetts Department of Public Health

CPGs = Capabilities Planning Guides