

REGION 3A COALITION QUARTERLY MEETING
Wednesday December 9, 2015, 12:00 Noon
Georgetown Town Hall
1 Library Street, Georgetown, MA 01833
Basement meeting room
AGENDA

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AMESBURY CITY CLERK

1. **Minutes**
 - a. Meeting minutes of September 9, 2015
 - b. Executive Committee Meeting Minutes of July 28, 2015 – distributed
2. **OPEM Update** – (Representative invited)
3. **BP4 Deliverables** – S. Knutsen
 - a. Drills:
 - Quarterly WebEOC drills via the HHAN
 - Two SNS operational drills due December 31
 - b. Region 3A BP4 Project – Update due December 31 – S. Knutsen
 - c. 24/7 List Update
 - d. Upcoming things due:
 - February 28: EDS Plan Review by each community, via Survey Monkey, to be sent from OPEM in Jan.
 - February 28: Completion of BP5 coalition-level CPGs – Planner
 - March 31: one more SNS operational drill
4. **HMCC Report** – Jennifer Connolly/Luisa Santiago/JoAnn Petro, IIGL
 - a. Report/feedback on HMCC meetings of Sept. 30 & Nov. 24
 - b. Governing Body Formation: names of people from 3A who are willing to serve
 - c. Upcoming dates:
 - December 16: workshop to create a regional coordination plan for emergency response
 - February 11: “An Introduction to Emergency Support Function 8”, a regionally-based, multi-disciplinary in-person training
5. **Fiscal Report/Budget** – J. Connolly, IIGL
 - a. BP4 Grants Manual – changes from BP3
6. **TRMRC Report** – A. Howe
7. **NEMRC Report**– P. Malone
8. **LSAC Report** – J. Coulon
9. **New Business:**
 - a. **Election of Executive Committee**
 - b. **Review Inventory Control form and NAPH form**

Abbreviations: BP4/5 = Budget Period 4/5; HMCC = Health and Medical Coordinating Coalitions; IIGL = International Institute of Greater Lawrence; MDPH = Massachusetts Department of Public Health; OPEM = Office of Preparedness and Emergency Management; LPH = Local Public Health; LSAC = Local/State Advisory Committee; TRMRC = Topsfield Regional Medical Reserve Corps; NAPH = Name Address Personal History; NEMRC = North East Medical Reserve Corps.