



TOWN OF AMESBURY

SUPPORT DOCUMENTATION
FOR THE
FISCAL YEAR 2009
OPERATING BUDGET

JULY 1, 2008 THROUGH JUNE 30, 2009

PRESENTED TO:

MUNICIPAL COUNCIL

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MAYOR

THATCHER W. KEZER III

MAY 2008

SUPPORTING DOCUMENTATION
 FISCAL YEAR 2009
 OPERATING BUDGET
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Amesbury

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May 9, 2008

Dear Municipal Councilors,

Pursuant to the city's Charter Section 5-2 Submission of Operating Budget, I am pleased to submit the Fiscal Year 2009 Operating Budget. The budget was prepared in consultation with the Chief Financial Officer and the heads of divisions and departments.

Consistent with my stated approach, I set a bottom line for the operating budget based on revenue expectations and the tax levy. The staff submitted budgets built according to goals for the coming year and the actual cost of accomplishing those goals. Using the details provided by the staff, I then set the priorities and limits based on the preset bottom line. This method of budgeting is one of the more effective ways of ensuring a budget that reflects priorities while addressing the needs and challenges of the city.

I am submitting a \$48,973,085 operating budget (excluding enterprise funds) representing an increase of \$1,485,393 or 3.1% over the previous year's budget. For comparison, the FY08 budget represented a 5.5% increase over the previous year. To reach this bottom line, I reduced over \$467,000 in the school department's request and over \$1,500,000 in general government requests.

The major areas of growth in this budget include a \$733,000 or 3% increase in the schools and \$365,000 in Public Works due to the expiration of the 15 year solid waste contract in August 2009. With just under \$1,500,000 in new revenue, these two items represent 73% of the total increase in expenses for general government operations.

Through additional reorganization of divisions and departments, improved accountability with AmesStat and continued maximizing of external funding opportunities, I expect to achieve better performance in delivering municipal services and completion of major infrastructure improvements while controlling costs and elevating Amesbury as a community.

Sincerely,

Thatcher W. Kezer III
Mayor

BUDGET SUMMARY

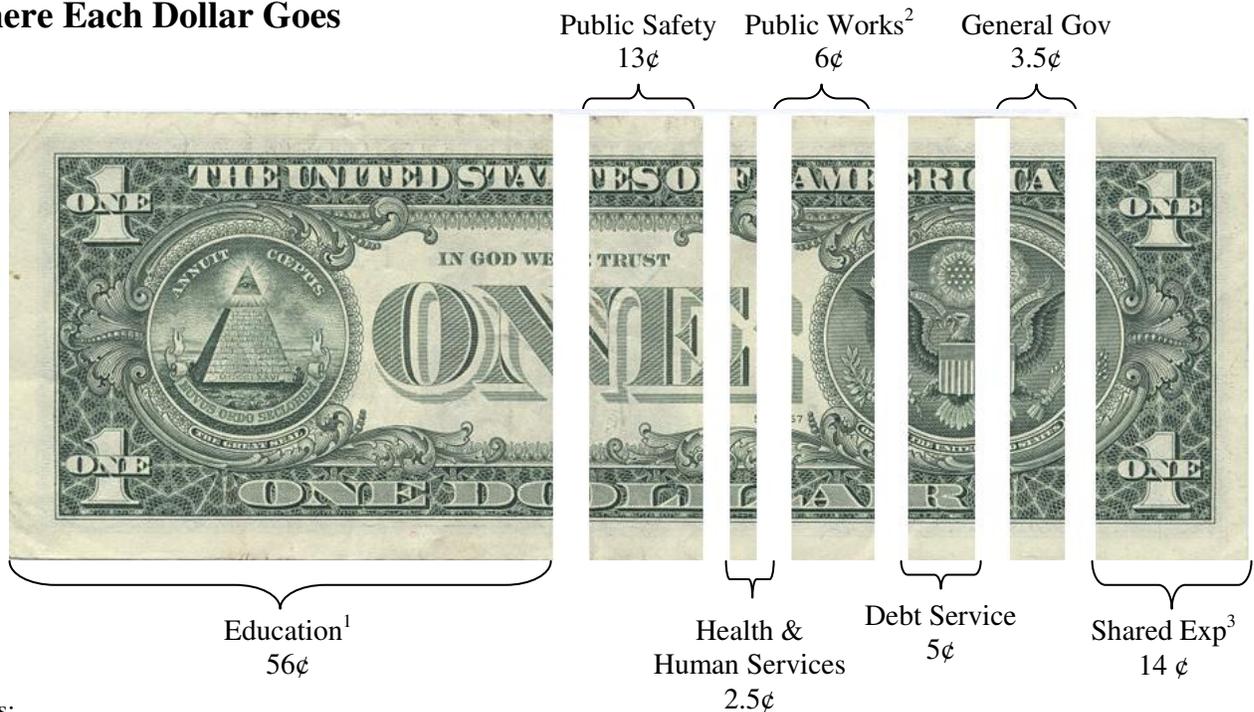
Where Each Dollar Comes From



Notes:

1. Excludes Enterprise Funds: Water, Sewer and Landry Stadium.

Where Each Dollar Goes



Notes:

1. Includes regional school assessments, charter schools, school choice and special education.

2. Excludes Enterprise Fund expenses: Water and Sewer.

3. Includes employee benefits, retired teachers' benefits, state, county and other assessments.

FY2009 BUDGET SUMMARY

Summary

The FY2009 General Government operating budget is \$48,973,085, representing an increase of \$1,485,393 over the previous year's budget. Including the enterprise funds for Sewer, Water and Landry Stadium, the FY2009 operating budget is \$54,420,042. The total budget increase is 3.1%. In comparison, FY2008 budget increase was \$2,500,000 or a 5.5% increase.

This budget balances conservative revenue projections, slower growth in mandatory spending, and operational changes that create immediate or long term efficiencies and cost savings.

Revenues

Amesbury is feeling the effect of the national economic downturn. The tightened lending market, sliding consumer confidence and investment volatility all have an impact on local revenues, state aid and other revenue sources. Therefore, the revenue projections built into the FY2009 budget are conservative, with level or reduced projections for new growth, excise tax, investment income, and other revenue. In addition, state aid including reimbursements and other sources are being projected with an overall loss of 2.4% or \$308,194.

The city is projecting a 2.9% increase, approximately \$1,380,997 in general fund revenues including property and excise tax, state aid, and other revenues and reimbursements. An additional \$150,000 will be generated by moving closer to the levy limit allowed under Proposition 2 ½.

State aid as a percentage of total revenues will decrease 1% from 27% in FY2008 to 26% in FY2009. The majority of state aid for ongoing operating expenses come from Lottery and Chapter 70 funding. The city is currently anticipating a modest increase of 4.3%, approximately \$372,364 in Chapter 70, and no increase in Lottery. In total the Cherry Sheet revenues (all state aid) is expected to fall 2.4%, driven by a reduction in School Building Assistance.

Excise tax, which has typically grown in past years, is expected to be flat in the coming year. In addition, income from investments is expected to decrease as the financial markets continue to shift in reaction to national and international economic forces.

Expenses

The city, similar to our residents, is seeing significant growth in the cost of basic necessities. Energy, fuel, health care and other mandatory expenses continue to rise. However, unlike previous years, Amesbury is expecting slower growth in a major budget buster, healthcare costs, with a modest 6.5% increase projected for FY2009.

The proposed School budget has a modest 3% increase for FY2009. The increase is \$467,000 less than the Superintendent's recommendation. The increase is focused on the creation of new programming at the High School and adding back resources at the Middle and Elementary schools lost in prior years. Overall the School's portion of the general government budget has increased slightly from 52% to 56% of the general government budget.

A major component of this year's increased costs is the solid waste and recycling contract. The current 15 year deal inked with Waste Management (originally Allied Waste) concludes in August 2009. The lump sum contract has been a great source of savings for the city, as tipping fees and other costs have

risen significantly in the past decade. The city intends to competitively negotiate a new contract looking at programmatic changes to reduce overall costs. However an investigation of the current market indicates a \$365,000 increase in costs is likely.

The FY2009 budget also includes a number of organization changes all aimed at short and long term efficiency improvements and cost savings. One major change is combining public safety dispatch into one department. Currently Fire and Police maintain separate dispatch operations, with some cross-training for employees. The proposed consolidation will provide better efficiency, ensure all staff are cross-trained, lead to better interdepartmental communication and ultimately reduce overtime and operating expenses due to changes in shifts and staff coverage. The concept of combining dispatch operations arose from an incident review of the July 13th Seabrook false alarm in 2007, which overloaded the Police 911 system.

Another significant change will involve Public Works absorbing the Engineering division into its functions. The move will eliminate some redundancy in operating expenses and improve the city's capacity for moving projects forward. The new Public Works Director, Rob Desmarais, will continue to serve as the city's professional engineer, and use the engineering salary to hire a junior engineer and an intern capable of accomplishing more of the legwork involved in advancing infrastructure projects to construction.

This year's budget includes a modest 2.5% increase for cost of living adjustments (COLA) for union and non-union staff. The FY2008 budget did not include cost of living adjustments. According to the Boston-Brockton-Nashua Consumer Price Index for Urban Wage Earners (CPI-W) inflation in 2007 was approximately 2%. 2008 is currently tracking at 3%. Combining the two years of salary growth (0%, 2.5%) staff raises are below the cost of living increases seen in New England. Negotiations with the collective bargaining units are still on-going at this time.

The budget is again tight this year. Total requests from general government came in at approximately \$50,050,000. With less than \$1,500,000 in new money, over \$467,000 was cut from the Schools original request, and 610,000 from general government. Some of the reductions include:

- \$95,000 for DEP 21E site cleanups throughout the city;
- \$70,000 in paving and sidewalk projects;
- \$60,000 for a new Fire Captain, to manage training and EMS Coordination, a proposal directly resulting from the Matrix Study recommendations;
- \$50,000 in survey, permitting and plan development;
- \$30,000 Pavement Management System to track city infrastructure including roads, water and sewer services;
- \$30,000 for reduction of unused vacation liability in Police department;
- \$25,000 to move conservation agent from part-time to full-time in anticipation of upcoming development efforts such as Golden Triangle and other projects;

All of these items are necessary and important to the functioning of municipal services. However cuts have to be made in order to ensure funding for core services and controlling overall costs.

This budget represents a balance of increases in mandatory and priority costs, prioritization of initiatives, and innovations in general operations such that continued improvement in services can be expected despite the significantly lower increase in the overall budget over the previous year.

FY2009 BUDGET

REVENUE	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Forecast	Dollar Variance	% Variance
Property Taxes							
Personal Property Tax	456,290	425,518	475,493	550,012	587,413	37,401	6.8%
Real Estate Tax	25,006,872	26,631,271	27,187,825	30,056,972	32,122,587	2,065,615	6.9%
Tax Possessions	-	-	-	-	-	-	
Tax Title	139,604	147,048	276,469	-	-	-	
Subtotal Property Taxes	25,602,766	27,203,837	27,939,787	30,606,984	32,710,000	2,103,016	6.9%
Local Receipts							
<i>Motor Vehicle Excise</i>							
Motor Vehicle Excise	1,705,090	1,736,714	1,714,771	1,714,771	1,714,771	-	0.0%
<i>Other Excise</i>							
Hotel Room Tax	81,150	81,446	84,467	84,467	84,467	-	0.0%
Boat Excise	7,575	8,564	7,254	7,254	7,254	-	0.0%
Other Taxes	-	-	-	-	-	-	
Farm Animal Excise	3,744	1,277	-	-	-	-	
<i>Penalties & Interest</i>							
Penalty/ Int. on Prop. Tax	75,799	90,132	88,345	88,345	88,345	-	0.0%
Penalty/ Int. on Tax Title	22,159	23,863	23,034	23,034	23,034	-	0.0%
Penalty Int on Excise	9,927	13,290	12,489	12,489	12,489	-	0.0%
<i>Payment in Lieu</i>							
Payment in Lieu of Taxes	8,567	2,599	2,687	2,687	2,687	-	0.0%
<i>Other Charges</i>							
Other Charges for Services	6,238	2,563	3,104	3,104	3,104	-	0.0%
<i>Fees</i>							
Treasurer Fee	34,698	26,448	47,535	47,535	47,535	-	0.0%
Fees	162,799	164,428	105,927	105,927	105,927	-	0.0%
<i>Other Receipts</i>							
Other Revenue	18,484	19,731	26,486	26,486	26,486	-	0.0%
<i>Licenses/ Permits</i>							
Liquor License	22,102	23,119	22,795	22,795	22,795	-	0.0%

FY2009 BUDGET

REVENUE	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Forecast	Dollar Variance	% Variance
Other License	3,355	9,152	6,845	6,845	6,845	-	0.0%
Permits	252,549	304,322	198,809	198,809	198,809	-	0.0%
Rentals	-	6,995	5,537	5,537	5,537	-	0.0%
<i>Fines/ Forfeits</i>							
Non-Criminal Violations	38,450	68,249	33,341	33,341	33,341	-	0.0%
Court Fines	98,608	98,520	102,139	102,139	102,139	-	0.0%
<i>Investment Income</i>							
Interest- General	139,820	282,107	347,061	347,061	200,000	(147,061)	(42.4%)
<i>Misc. Recurring</i>							
Medicare Reimbursement	199,443	97,874	278,176	278,176	278,176	-	0.0%
Subtotal Local Receipts	2,890,557	3,061,393	3,110,802	3,110,802	2,963,741	(147,061)	(4.7%)
Intergovernmental - State							
<i>Cherry Sheet</i>							
Loss of Tax Vets/ Blind/Widow	20,260	25,488	36,635	39,362	36,635	(2,727)	(6.9%)
Loss of Tax Elderly	26,606	27,610	32,128	32,128	25,602	(6,526)	(20.3%)
Police Career Incentive	121,818	123,000	138,929	137,500	139,000	1,500	1.1%
Lottery Aid	1,763,634	2,003,131	2,385,607	2,421,239	2,421,239	-	0.0%
Additional Lottery	168,936	-	-	-	-	-	-
Veterans Benefits	19,320	8,357	-	42,453	55,057	12,604	29.7%
Chapter 70 Aid	8,322,927	8,455,877	8,583,727	8,706,827	9,079,191	372,364	4.3%
Charter School	119,021	116,639	124,738	104,132	68,712	(35,420)	(34.0%)
Transportation Aid	-	-	-	-	-	-	-
School Building Assistance	1,416,754	1,416,754	1,680,180	1,416,754	766,765	(649,989)	(45.9%)
Subtotal Intergovernmental - State	11,979,276	12,176,856	12,981,944	12,900,395	12,592,201	(308,194)	(2.4%)
Interfund Operating Transfers							
Transfer from Youth	129,000	153,000	162,000	162,000	169,000	7,000	4.3%
Transfer from Hospital Enterprise	-	-	-	-	-	-	-
Transfer from Sale of Cemetery Lots	8,000	13,900	24,100	24,100	11,800	(12,300)	(51.0%)

FY2009 BUDGET

REVENUE	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 Forecast	Dollar Variance	% Variance
Transfer from Ambulance	372,097	452,000	450,000	450,000	450,000	-	0.0%
Transfer from Sewer	84,800	84,800	84,800	84,800	-	(84,800)	(100.0%)
Transfer from Water Enterprise	157,200	157,200	157,200	157,200	-	(157,200)	(100.0%)
Transfer from Cemetery Trust	14,000	26,200	16,000	16,000	12,500	(3,500)	(21.9%)
Transfer from Special Revenue	-	-	-	-	-	-	-
Subtotal Interfund Operating Transfers	765,097	887,100	894,100	894,100	643,300	(250,800)	(28.1%)
Miscellaneous Revenue							
Free Cash	-	-	208,000	-	-	-	-
Miscellaneous Revenue	64,752	10,473	15,964	15,964	-	(15,964)	(100.0%)
Bond Prem.	99,704	75,476	-	-	-	-	-
Veterans Benefits	9,957	25,379	39,386	39,386	39,386	-	0.0%
Recycling	-	6,126	5,084	5,084	5,084	-	0.0%
Compost	-	16,342	20,315	20,315	20,315	-	0.0%
Subtotal Miscellaneous Revenue	174,413	133,796	288,749	80,749	64,785	(15,964)	(19.8%)
GENERAL FUNDS TOTAL	41,412,109	43,462,982	45,215,382	47,593,030	48,974,027	1,380,997	2.9%
WATER/SEWER/LANDRY							
Landry	11,825	11,105	7,792	6,500	6,500	-	0.0%
Sewer	2,078,114	2,448,352	2,223,654	2,627,303	2,678,576	51,273	2.0%
Water	2,316,151	2,584,381	2,357,640	2,663,555	2,761,881	98,326	3.7%
Subtotal Water/Sewer/Landry	4,406,090	5,043,838	4,589,086	5,297,358	5,446,957	149,599	2.8%
GRAND TOTAL	45,818,199	48,506,820	49,804,468	52,890,388	54,420,984	1,530,596	3.1%

**FY2009 BUDGET SUMMARY
BY DIVISION**

EXPENSE SUMMARY	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	% of General Gov
Mayor's Office							
Mayor's Office	163,284	162,569	169,830	172,793	189,104	16,311	
Harbormaster	7,500	7,500	7,500	7,500	7,500	0	
Liquor Commission	946	945	946	1,000	1,000	0	
Legal	178,976	123,641	98,797	100,500	100,500	0	
Subtotal Mayor's Office	350,706	294,655	277,072	281,793	298,104	16,311	0.6%
Municipal Council/Town Council							
Municipal Council	65,613	66,357	66,499	70,455	73,241	2,786	
Town Clerk	122,957	131,726	139,386	150,029	160,530	10,501	
Election/Registration	20,837	21,885	23,170	33,031	31,521	(1,510)	
Subtotal Municipal Council/Town Council	209,407	219,968	229,055	253,515	265,292	11,777	0.5%
Fire							
Fire and Rescue Department	2,452,705	2,708,132	2,643,479	2,648,262	2,623,579	(24,683)	
Emergency Management	39,248	39,276	45,649	22,792	21,871	(921)	
Subtotal Fire	2,491,953	2,747,408	2,689,128	2,671,054	2,645,449	(25,605)	5.4%
Police Department	3,203,324	3,169,913	3,282,052	3,314,263	3,263,950	(50,313)	6.7%
Public Safety Dispatch	-	-	-	-	486,054	486,054	1.0%
Health & Human Services							
Health Services/Health Nurse	56,332	60,336	62,407	63,866	64,720	854	
Council on Aging	111,768	128,439	123,223	128,200	132,892	4,692	
Youth Services	153,587	172,988	195,372	180,000	206,860	26,860	

**FY2009 BUDGET SUMMARY
BY DIVISION**

EXPENSE SUMMARY	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	% of General Gov
Veterans Services	99,271	109,716	131,416	124,099	144,560	20,461	
Animal Control	33,033	37,933	35,766	36,616	40,640	4,024	
Library	445,281	541,647	542,109	552,082	634,158	82,076	
Subtotal Health & Human Services	899,272	1,051,059	1,090,293	1,084,863	1,223,830	138,967	2.5%
Administration & Finance							
Administration & Finance	264,576	261,493	274,346	276,910	284,112	7,202	
Assessors	235,481	195,246	238,448	262,034	233,159	(28,875)	
Treasurer/Collector	187,002	190,103	194,379	194,480	203,966	9,486	
Management Information Systems	189,301	252,209	217,665	238,345	251,143	12,798	
Subtotal Administration & Finance	876,360	899,051	924,838	971,769	972,380	611	2.0%
Community & Economic Development							
Community & Economic Development	244,694	262,272	275,645	300,000	328,382	28,382	
Conservation Commission	22,897	29,921	22,929	30,500	31,294	794	
Planning Board	13,125	17,178	15,941	15,000	15,001	1	
Zoning Board of Appeals	12,547	17,878	7,605	7,600	8,404	804	
Subtotal Community & Economic Development	293,263	327,249	322,120	353,100	383,080	29,980	0.8%
Inspectional Services							
Inspectional Services	230,759	243,723	252,288	261,156	277,213	16,057	
Weights & Measures	4,000	4,500	4,500	4,500	4,500	0	
Subtotal Inspectional Services	234,759	248,223	256,788	265,656	281,713	16,057	0.6%
Engineering	93,039	102,835	104,861	136,931	-	(136,931)	0.0%

**FY2009 BUDGET SUMMARY
BY DIVISION**

EXPENSE SUMMARY	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	% of General Gov
Public Works							
Public Works	1,106,008	1,332,402	1,319,383	1,258,397	1,382,690	124,293	
Recycle & Refuse	705,638	794,667	838,528	839,220	1,204,220	365,000	
Snow & Ice	377,599	277,865	229,583	128,000	128,000	0	
Subtotal Public Works	2,189,245	2,404,934	2,387,494	2,225,617	2,714,910	489,293	5.5%
Other							
Employee Benefits	3,001,600	3,482,896	3,760,055	4,439,484	4,447,924	8,440	
Central Supply	78,441	54,091	49,462	68,960	72,000	3,040	
Municipal Buildings	66,046	91,960	103,966	121,320	127,740	6,420	
Outdoor Lighting	136,000	147,545	140,332	170,000	170,004	4	
Debt Service	2,432,660	2,571,106	2,278,069	2,332,171	2,304,384	(27,787)	4.7%
Insurance	304,343	347,123	356,771	358,300	303,300	(55,000)	
State & County Assessments	2,163,582	2,387,443	2,629,825	2,646,052	2,613,211	(32,841)	
Other Assessments	837,186	990,305	1,150,770	1,042,125	916,266	(125,859)	
Reserve Fund	-	-	50,000	50,000	50,000	0	
Overlay	500,000	500,000	500,000	500,000	500,000	0	
Subtotal Other	9,519,858	10,572,469	11,019,250	11,728,412	11,504,829	(223,583)	23.5%
School	20,313,233	21,413,233	22,413,233	24,200,719	24,933,494	732,775	50.9%
GENERAL GOVERNMENT	40,674,419	43,450,996	44,996,185	47,487,692	48,973,085	1,485,393	
Sewer (Enterprise)	2,307,636	2,453,781	2,404,482	2,627,303	2,678,576	51,273	4.9%
Water (Enterprise)	2,325,274	2,460,382	2,426,477	2,663,555	2,761,881	98,326	5.1%
Landry Stadium (Enterprise)	7,112	11,954	7,859	6,500	6,500	0	0.0%
GRAND TOTAL	45,314,441	48,377,113	49,835,003	52,785,050	54,420,042	1,634,992	

**FY2009 BUDGET SUMMARY
BY LINE ITEM**

EXPENSE SUMMARY	Mayor	Clerk	Fire	Police	Public Safety Dis	H&HS	Admin & Fin	OCED	ISD	Eng	PW	Other	TOTAL	% of Total
Personnel														
Salaries	179,123	179,713	2,094,342	2,510,665	385,466	898,163	757,354	303,579	235,404	-	827,843	-	8,371,650	34.8%
Overtime	-	7,272	213,598	381,250	66,240	500	-	7,939	4,290	-	94,215	-	775,304	3.2%
Other Personnel	-	-	37,000	47,430	24,223	-	1,000	-	-	-	5,000	-	114,654	0.5%
Subtotal Personnel	179,123	186,985	2,344,940	2,939,345	475,929	898,663	758,354	311,518	239,694	-	927,058	-	9,261,608	38.5%
Expenses														
Advertising	350	4,500	-	-	-	-	-	6,150	600	-	700	-	12,300	0.1%
Building Maintenance	-	-	22,600	26,400	-	21,730	-	600	-	-	49,500	69,720	190,550	0.8%
Consultants	100,500	42,000	-	-	-	-	11,360	14,800	-	-	-	-	168,660	0.7%
Dues & Subscriptions	4,667	455	5,555	6,379	-	1,578	2,215	3,134	1,000	-	4,585	-	29,568	0.1%
Prof Dev & Training	1,060	5,248	5,706	2,900	-	1,350	11,050	4,760	5,900	-	8,000	-	45,974	0.2%
Supplies	1,100	7,126	74,900	34,348	1,050	15,014	7,853	4,735	2,000	-	180,691	52,500	381,317	1.6%
Travel In and Out of State	2,910	678	204	2,000	-	5,676	1,306	3,638	18,675	-	2,618	-	37,704	0.2%
Utilities	3,444	1,000	34,184	37,831	300	28,332	10,692	3,876	3,744	-	38,700	228,024	390,127	1.6%
Vehicles & Equipment	1,950	5,050	150,861	207,247	-	15,597	41,610	-	1,650	-	117,550	19,500	561,015	2.3%
Other	3,000	12,250	6,500	7,500	8,775	235,890	127,941	29,870	8,450	-	1,385,507	-	1,825,683	7.6%
Subtotal Expenses	118,981	78,307	300,510	324,605	10,125	325,167	214,026	71,563	42,019	-	1,787,852	369,744	3,642,898	15.2%
Total Expenses	298,104	265,292	2,645,449	3,263,950	486,054	1,223,830	972,380	383,080	281,713	-	2,714,910	369,744	12,904,506	
Total Personnel	9,261,608	38.5%												
Employee Benefits	4,447,924	18.5%												
Subtotal Personnel Costs	13,709,532	57.0%												
Expenses	3,642,898	15.2%												
Debt Service	2,304,384	9.6%												
Other Assessments	916,266	3.8%												
State & County Assmts	2,613,211	10.9%												
Insurance	303,300	1.3%												
Reserve Fund	50,000	0.2%												
Overlay	500,000	2.1%												
Subtotal Expenses	10,330,059	43.0%												
TOTAL	24,039,591													
Schools	24,933,494													
GRAND TOTAL	48,973,085													

Division: Mayor's Office
Department: Mayor's Office
Department No: 121
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	143,558	144,179	156,016	153,828	172,223	18,395	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	143,558	144,179	156,016	153,828	172,223	18,395	_____
Operating Expenses							
Advertising	140	823	955	400	350	(50)	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	6,957	6,430	4,521	6,479	4,667	(1,812)	_____
Professional Development/Trainin	-	-	-	1,340	1,060	(280)	_____
Supplies	1,331	1,552	623	1,000	1,000	-	_____
Travel	6,306	2,728	2,316	2,670	2,910	240	_____
Utilities	2,258	2,615	2,874	3,516	3,444	(72)	_____
Vehicles & Equipment	-	-	-	960	450	(510)	_____
Other Expenses	2,734	4,242	2,525	2,600	3,000	400	_____
Subtotal Operating Expenses	19,726	18,390	13,814	18,965	16,881	(2,084)	_____
Total Expenses	163,284	162,569	169,830	172,793	189,104	16,311	_____

Division: Mayor's Office
Department: Mayor's Office
Department No: 121
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Thatcher W Kezer III	Mayor	511110	60,000						60,000
Kendra Amaral	Chief of Staff	511112	63,200						63,200
Donna Motsis	Executive Secretary	511150	45,603	3,420					49,023
									-
Total Personnel			168,803	3,420	-	-	-	-	172,223

Division: Mayor's Office
Department: Mayor's Office
Department No: 121
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Mayor's Office
Department: Mayor's Office
Department No: 121
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices					-	
Open Position/Bid Ads			1	350	350	
Subtotal Advertising					350	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Weekly Newspaper	542310	annual	1	25	25	
National League of Cities	542310	annual	1	1,400	1,400	
Massachusetts Municipal Association Dues	542310	annual	1	2,380	2,380	
Sister Cities International	542310	annual	1	360	360	
Mass Municipal Personnel	542310	annual	1	250	250	
Constant Contact		month	12	21	252	
Subtotal Dues & Subscriptions					4,667	
Professional Development & Training						
Mass Municipal Personnel Meetings	570010	month	12	30	360	
Massachusetts Municipal Association Conference	542310	entrance	2	350	700	Includes lodging, meals, etc.
Subtotal Professional Development/Training					1,060	
Supplies						
Office Supplies						
General Supplies	542020				1,000	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					1,000	

Division: Mayor's Office
Department: Mayor's Office
Department No: 121
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Travel (In and Out of State)						
In State Travel, Conferences, MMA, Meetings	570010	miles	6,000	0.485	2,910	
Subtotal Travel					2,910	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						
Cell Phone	530220	month	12	134	1,608	
Land Line & Fax	530220	month	12	153	1,836	
Other Utilities					-	
Subtotal Utilities					3,444	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Replace desk	54202	each	1	450	450	
Office Equipment Maintenance					-	
Vehicle Maintenance					-	
Vehicle Fuel						
Gasoline					-	
Other Equipment					-	
Subtotal Vehicle & Equipment					450	
Other Expenses						
Town Report	530240		1	3,000	3,000	Production of Town Report, cost varies based on pages, number ordered.
Subtotal Other Expenses					3,000	

Division: Mayor's Office
Department: Harbormaster
Department No: 295
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	6,000	6,000	6,000	6,000	6,000	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	6,000	6,000	6,000	6,000	6,000	-	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	-	-	-	-	-	-	_____
Travel	-	-	-	-	-	-	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	1,500	1,500	1,500	1,500	1,500	-	_____
Other Expenses	-	-	-	-	-	-	_____
Subtotal Operating Expenses	1,500	1,500	1,500	1,500	1,500	-	_____
Total Expenses	7,500	7,500	7,500	7,500	7,500	-	_____

Division: Mayor's Office
Department: Harbormaster
Department No: 295
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Total Salary</i>
Jack Bailey	Harbormaster	512260	6,000					\$ 6,000

Division: Mayor's Office
 Department: Harbormaster
 Department No: 295
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Reimbursement	524300				700	
<i>Vehicle Fuel</i>						
Gasoline	548000				500	
<i>Other Equipment</i>						
Reimbursement	557100				300	
<i>Subtotal Vehicle & Equipment</i>					1,500	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Mayor's Office
Department: Liquor Commission
Department No: 166
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	900	900	900	900	900	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	900	900	900	900	900	-	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	46	45	46	100	100	-	_____
Travel	-	-	-	-	-	-	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	-	-	-	-	-	-	_____
Subtotal Operating Expenses	46	45	46	100	100	-	_____
Total Expenses	946	945	946	1,000	1,000	-	_____

Division: Mayor's Office
Department: Liquor Commission
Department No: 166
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Total Salary</i>
Donna Motsis	Board Secretary	512150	900					\$ 900

Division: Mayor's Office
 Department: Liquor Commission
 Department No: 166
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Office Supplies</i>						
Liquor License Forms	542020	pck	1	100	100	
<i>Subtotal Supplies</i>					100	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Mayor's Office
Department: Legal
Department No: 151
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
General	92,242	95,362	71,573	75,000	75,000	-	_____
Litigation	83,484	23,858	25,795	15,000	15,000	-	_____
Labor	3,250	4,421	1,430	6,000	6,000	-	_____
Ordinance Review	-	-	-	4,500	4,500	-	_____
Subtotal Operating Expenses	178,976	123,641	98,797	100,500	100,500	-	_____
Total Expenses	178,976	123,641	98,797	100,500	100,500	-	_____

Notes:

1. Real FY07 total is \$112,705, as \$13,908 in FY07 fees were paid through FY08 budget.

Division: Mayor's Office
Department: Legal
Department No: 151
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Legal Services						
General Government	530050	hours	500	150	75,000	
Litigation and Development	530055	hours	100	150	15,000	Completion of 40B litigation, continuation of Fafard, continuation of Woodsom Farm
Labor	530060	hours	40	150	6,000	Six unions still in negotiation, 2 at mediation.
Ordinance Review	530065	hours	30	150	4,500	
Subtotal Legal Services					100,500	

Division: Municipal Council/Town Clerk
Department: Municipal Council
Department No: 111
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	17,295	17,846	19,740	15,100	15,100	-	
Overtime	-	-	-	5,498	5,803	305	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	17,295	17,846	19,740	20,598	20,903	305	
Operating Expenses							
Advertising	4,326	6,084	4,685	4,500	4,500	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	42,000	40,000	40,000	42,000	42,000	-	
Dues & Subscriptions	-	-	250	-	-	-	
Professional Development/Training	-	-	-	1,800	4,176	2,376	
Supplies	693	870	281	1,218	1,019	(199)	
Travel	1,291	1,325	1,543	89	393	304	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	8	232	-	250	250	-	
Subtotal Operating Expenses	48,318	48,511	46,759	49,857	52,338	2,481	
Total Expenses	65,613	66,357	66,499	70,455	73,241	2,786	

Division: Municipal Council/Town Clerk
Department: Municipal Council
Department No: 111
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Roger Benson	President -At Large	512100	1,500						1,500
Robert Gilday	District 1	512100	1,200						1,200
Mary Chatigny	District 2	512100	1,200						1,200
Stephen Dunford	District 3	512100	1,200						1,200
Robert Lavoie	District 4	512100	1,200						1,200
Joseph McMilleon	District 5	512100	1,200						1,200
Jonathan Sherwood	District 6	512100	1,200						1,200
Allen Neale	At Large	512100	1,200						1,200
Anne Ferguson	At Large	512100	1,200						1,200
Bonnijo Kitchin	Clerk to the Council	512100						4,000	4,000
Total Personnel			11,100	-	-	-	-	4,000	15,100

Division: Municipal Council/Town Clerk
Department: Municipal Council
Department No: 111
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Christine Reed	512100	Hours	72.00	39.99	2,879	Municipal Council Meetings/ minutes in off hours
Sharon Dunning	512100	Hours	97.58	29.96	2,923	Finance & Ordinance Committee - All Budget Hearings/ minutes in off hours
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					5,803	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Municipal Council/Town Clerk
Department: Municipal Council
Department No: 111
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices			15	300	4,500	
Subtotal Advertising					4,500	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants - Auditing Services						
Auditing Services	530010				42,000	
Subtotal Consultant					42,000	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Conference/MMA	570010		9	464	4,176	Hotel 1 night, 2 meals, conference fee
Subtotal Professional Development/Training					4,176	
Supplies						
<i>Office Supplies</i>						
Audio Tapes	542020	each	100	4.48	448	
Sheet Protectors	542020	pkg	5	13	65	
File Folders	542020	box	3	20	60	
Municipal Council Envelopes	542020	box	2	88	176	
Business Cards	542020		9	30	270	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					1,019	
Travel (In and Out of State)						
Mileage	570010		810	0.485	393	Conference, training
Subtotal Travel					393	

Division: Municipal Council/Town Clerk
 Department: Municipal Council
 Department No: 111
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Committee Expense	530100				250	
<i>Subtotal Other Expenses</i>					250	

Division: Municipal Council/Town Clerk
Department: Town Clerk
Department No: 161
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	119,404	127,645	136,804	142,359	150,647	8,288	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	119,404	127,645	136,804	142,359	150,647	8,288	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	290	296	230	455	455	-	_____
Professional Development/Training	-	-	-	922	922	-	_____
Supplies	1,173	2,053	707	1,523	1,721	198	_____
Travel	150	683	330	276	285	9	_____
Utilities	794	745	1,180	1,000	1,000	(0)	_____
Vehicles & Equipment	-	-	-	-	4,000	4,000	_____
Other Expenses	1,146	304	135	3,494	1,500	(1,994)	_____
Subtotal Operating Expenses	3,553	4,081	2,582	7,670	9,883	2,213	_____
Total Expenses	122,957	131,726	139,386	150,029	160,530	10,501	_____

Division: Municipal Council/Town Clerk
Department: Town Clerk
Department No: 161
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Bonnijo Kitchin	Town Clerk	511120	60,180	2,106					62,286
Christine Reed	Asst. Town Clerk	511158	45,135	3,385					48,520
Sharon Dunning	Asdministrative Asst.	511162	36,340						36,340
Margaret Ann LaBatt	Part-time records maintenance assistance	512162	3,500						3,500
Total Personnel			145,155	5,491	-	-	-	-	150,647

Division: Municipal Council/Town Clerk
Department: Town Clerk
Department No: 161
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Municipal Council/Town Clerk
 Department: Town Clerk
 Department No: 161

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Massachusetts Town Clerks Association	542310	annual	1	150	150	
Massachusetts City Clerks Association	542310	annual	1	150	150	
North Shore City & Town Clerks Association	542310	annual	1	30	30	
New England Association of City & Town Clerks	542310	annual	1	25	25	
International Institute of Municipal Clerks	542310	annual	1	100	100	
Subtotal Dues & Subscriptions					455	
Professional Development & Training						
MCTCA Conference Seacrest(Certification Credits)	530311	each	1	358	358	
MCTCAJiminy Peak (Certification Credits)	530311	each	1	300	300	
NEACTC Conference Maine(Certification Credits)	530311	each	1	200	200	
Quarterly NSCTCA Meetings	530311	quarterly	4	16	64	
Subtotal Professional Development/Training					922	
Supplies						
<i>Office Supplies</i>						
Bond Paper	542020	pkg	6	30	180	Security paper for vital records
File Folders	542020	box	3	20	60	
Permanent Markers	542020	pkg	1	13	13	
Pens	542020	pkg	2	7	14	
Vital Record Binders	542020	each	6	23	138	
Mylar Visu-u-lopes	542020	pkg	10	43	430	
Paper clips/typewriter ribbons, calendars, post-its,staples	542020				150	

Division: Municipal Council/Town Clerk
Department: Town Clerk
Department No: 161

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Sheet Protectors	542020	pkg	3	14	42	
Large Mailing envelopes	542020	box	2	25	50	
Food Supplies						
<i>Other Supplies</i>						
Town Clerk Envelopes # 9	542030	box	3	84	252	
Town Clerk Envelopes #10	542030	box	3	84	252	
Dog Licenses	542030				140	
Subtotal Supplies					1,721	
Travel (In and Out of State)						
Travel to Seacrest Conference - Falmouth, MA	571964	miles	220	0.485	107	
Travel to Jiminy Peak Conference-Hanover, MA	571964	miles	130	0.485	63	
Travel to Maine Conference- Portsmouth, NH	571964	miles	38	0.485	18	
Travel to Quarterly Meetings - Danvers, MA	571964	miles	200	0.485	97	
Subtotal Travel					285	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	month	12	83	1,000	
Other Utilities						
Subtotal Utilities					1,000	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Scanner document management system	New				4,000	
Office Equipment Maintenance						
Subtotal Vehicle & Equipment					4,000	
Other Expenses						
Parking Ticket Processing	530015				1,500	
Subtotal Other Expenses					1,500	

Division: Municipal Council/Town Clerk
Department: Elections
Department No: 162
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	9,142	10,472	11,010	15,154	13,966	(1,188)	_____
Overtime	-	-	-	1,791	1,469	(322)	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	9,142	10,472	11,010	16,945	15,435	(1,510)	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	150	150	_____
Supplies	3,414	3,384	3,597	4,386	4,386	-	_____
Travel	179	275	395	150	-	(150)	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	900	1,050	1,050	1,050	1,050	-	_____
Other Expenses	7,202	6,704	7,118	10,500	10,500	-	_____
Subtotal Operating Expenses	11,695	11,413	12,160	16,086	16,086	-	_____
Total Expenses	20,837	21,885	23,170	33,031	31,521	(1,510)	_____

Division: Municipal Council/Town Clerk
Department: Elections
Department No: 162
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Bonnijo Kitchin	Board of Registrar	512160						400	400
William Croteau	Board of Registrar	512160						300	300
Robert Gaudet	Board of Registrar	512160						300	300
Normand Pare	Board of Registrar	512160						300	300
Poll Workers/ Census Help	Wardens	512162						2,070	2,070
Poll Workers/ Census Help	Clerks	512162						1,980	1,980
Poll Workers/ Census Help	Poll Workers	512162						7,200	7,200
Poll Workers/ Census Help	Tabulators	512162						216	216
Poll Workers/ Census Help	Census Help/election set up assist	512162						1,200	1,200
Total Personnel			-	-	-	-	-	13,966	13,966

Division: Municipal Council/Town Clerk
Department: Elections
Department No: 162
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Christine Reed	512162	Hours	21.00	39.99	840	
Sharon Dunning	512162	Hours	21.00	29.96	629	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					1,469	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Municipal Council/Town Clerk
Department: Elections
Department No: 162
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
Registration for Jiminy Peak	570010	each	1	50	50	
Registration for Seacrest	570010	each	1	50	50	
Registration for NEACTC	570010	each	1	50	50	
<i>Subtotal Professional Development/Training</i>					150	
Supplies						
<i>Office Supplies</i>						
Voting Supplies	524263			1,500	1,500	
File Folders	542020	box	3	20	60	
Highlight Markers	542020	pkg	1	10	10	
Pens	542020	pkg	2	8	16	
Census Postage	530200		1	2,500	2,500	
Custodial Supplies						
Food Supplies						
Pizza, coffee, water, donuts	542162		3	100	300	
Other Supplies						
<i>Subtotal Supplies</i>					4,386	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	

Division: Municipal Council/Town Clerk
Department: Elections
Department No: 162
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
<i>Office Equipment Maintenance</i>						
Voting Machine Maintenance	524262	contract			1,050	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)						
Vehicle Fuel						
Gasoline					-	
Other Equipment						
<i>Subtotal Vehicle & Equipment</i>					1,050	
Other Expenses						
MGL Books,updates	530230				1,500	
Printing ballots/coding of memory cards	530230	each	3	2,000	6,000	
List of Residents	530230				1,500	
Census Forms	530230				1,500	
<i>Subtotal Other Expenses</i>					10,500	

Division: Fire
Department: Fire
Department No: 220
Roll Up

	<i>FY05 Actual</i>	<i>FY06 Actual</i>	<i>FY07 Actual</i>	<i>FY08 Approp</i>	<i>FY09 Request</i>	<i>Variance</i>	<i>Appropriation</i>
EXPENSES							
Personnel							
Salaries	2,011,578	2,057,375	2,186,138	2,203,683	2,086,842	(116,841)	_____
Overtime	270,630	156,110	184,352	154,060	213,598	59,538	_____
Other Personnel Expenses	21,962	17,807	30,579	60,027	37,000	(23,027)	_____
Subtotal Personnel	2,304,170	2,231,292	2,401,069	2,417,770	2,337,440	(80,330)	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	20,784	8,900	9,036	17,500	22,500	5,000	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	2,069	1,380	1,625	2,735	5,555	2,820	_____
Professional Development/Training	3,447	1,633	4,331	3,000	5,456	2,456	_____
Supplies	36,314	41,475	47,244	54,552	73,300	18,748	_____
Travel	-	-	-	-	-	-	_____
Utilities	28,318	28,185	26,769	28,000	31,532	3,532	_____
Vehicles & Equipment	52,190	343,157	142,402	109,805	141,296	31,491	_____
Other Expenses	5,413	52,110	11,003	14,900	6,500	(8,400)	_____
Subtotal Operating Expenses	148,535	476,840	242,410	230,492	286,139	55,647	_____
Total Expenses	2,452,705	2,708,132	2,643,479	2,648,262	2,623,579	(24,683)	_____

Notes:

1. FY6 Actual includes 48,272 in storm related expenses.

Division: Fire
Department: Fire
Department No: 220
Salaries

Name	Position	Current Munis			Education		Other		Total Salary
		Object Code	Base Salary	Longevity	Stipends	Uniform	Stipends	Holiday	
Jameson R. Ayotte	Lieutenant/Paramedic	511224	55,605		1,350	1,300	5,000	3,205	66,460
James D. Bateman	Firefighter/Paramedic	511220	48,300	1,178		1,275	5,000	2,881	58,634
Jonathan R. Brickett	Fire Chief/Paramedic	511120	105,000	7,125	1,350	1,300	5,000	4,695	124,470
Darcie W. Britner	Firefighter/Paramedic	511220	44,344			1,275	5,000	2,609	53,228
Mark Bruno	Firefighter/Paramedic	511220	47,123		1,350	1,275	5,000	2,756	57,504
Michael Burke	Firefighter/Paramedic	511220	47,123			1,275	5,000	2,756	56,154
Todd R. Calderwood	Firefighter/EMT	511220	47,123		1,350	1,275		2,492	52,240
Jamie A. Clark	Firefighter/Fire Alarm Sup	512221	47,123	1,178		1,275	13,000	3,241	65,817
Scott D. Cloutier	Lieutenant	511224	55,605	1,390		1,300		3,015	61,310
Erik J. Cole	Firefighter/Paramedic	511220	47,123	1,088		1,275	5,000	2,814	57,300
Craig Deguio	Lieutenant	511224	55,605	1,390		1,300		3,015	61,310
Brian S. Dixon	Firefighter/EMT	511220	47,123	3,534		1,275		2,679	54,611
James W. Drouin	Firefighter/EMT	511220	47,123	7,068		1,275		2,865	58,331
Open Position	Firefighter/Paramedic	511220	40,642				5,000	2,413	48,055
Robert Fredette, Jr	Firefighter/EMT	511220	47,123	7,068		1,275		2,865	58,331
Timothy Haynes	Firefighter/Paramedic	511220	47,123			1,275	5,000	2,756	56,154
John E. Kane	Firefighter/Paramedic	511220	47,123		1,350	1,275	5,000	2,756	57,504
James Kukene	Lieutenant	511224	55,605	8,341	1,350	1,300		3,382	69,978
Steven S. Mason	Firefighter/EMT/Mechanic	512221	47,123	1,178		1,275	12,900	3,236	65,712
David B. Mather	Firefighter/EMS Coord.	512221	47,123	1,178	1,350	1,275	7,700	2,961	61,587
Nicholas Metcalf	Firefighter/Paramedic	511220	40,642		1,350	1,275	5,000	2,413	50,680
Iain McGregor	Firefighter/Paramedic	511220	45,914			1,275	5,000	2,692	54,881
Brian W. Moran	Firefighter/Paramedic	511220	47,123	1,178		1,275	5,000	2,881	57,457
Earl Morrill, Jr.	Firefighter/EMT	511220	47,123	7,068		1,275		2,866	58,332
Gerard Morrill	Firefighter/EMT	512221	47,123	3,534		1,275		2,679	54,611
Thomas Mullaley	Firefighter/EMT	511220	47,123	1,178		1,275		2,554	52,130
James M. Nolan	Firefighter/EMT	511220	47,123	1,178		1,275		2,554	52,130
Matthew Patterson	Firefighter/Paramedic	511220	46,735			1,275	5,000	2,735	55,745
Robert T. Picard	Firefighter/EMT	511220	47,123	7,068		1,275		2,866	58,332
Gregory M. Rexford	Firefighter/EMT	511220	47,123	3,534		1,275		2,679	54,611
Russell T. Ricker	Firefighter/Paramedic	511220	47,123			1,275	5,000	2,756	56,154
Richard P. Shellene	Firefighter/Paramedic	511220	47,123			1,275	5,000	2,756	56,154
Ryan L. York	Firefighter/EMT	511220	47,123			1,275		2,492	50,890
Karen J. Devlin	Admin. Assistance	511203	51,230			675			51,905
Glenn A. Fournier	Deputy Fire Chief	511228	67,375	5,053	1,350	1,300		3,064	78,142
New	Captian EMS/Training	New							
Total Personnel			1,749,308	71,507	12,150	42,900	113,597	97,379	2,086,842

Division: Fire
Department: Fire
Department No: 220
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	1,000	38.00	38,000	Fires, Haz Mats, Multiple Calls, Mutual Aid & Storm Coverage
Ambulance Overtime	513101	Hours	2,200	38.00	83,600	To cover Fire & 2nd Ambulance call
Training Overtime	513102	Hours	300	38.00	11,400	PALS & ACLS \$ CPR Training EMS
Fire/Rescue	514216	Hours	320	38.00	12,160	Training Coverage Fire/Rescue 10hr/quarter x 32 men
Shift coverage - sick	513150	Hours	1,000	38.00	38,000	Sick Leave Coverage
Shift coverage - injury	513151	Hours	225	38.00	8,550	Injury on Duty Coverage
Personal hours	514217	Hours	576	38.00	21,888	Personal Time 24 Hours/man/year
Subtotal Overtime					213,598	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses	519420				15,000	On the job injuries-Mass Law 111F, We are self insured.
Ambulance/Medical training	513102				22,000	Recert training yrly-16 medics, 1 EMT-I & 16 EMT's
Sick Leave Buy Out	517910				-	
Subtotal Overtime					37,000	

Division: Fire
 Department: Fire
 Department No: 220
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
Materials	524005				3,000	
<i>Repairs</i>						
Routine building repairs	524005				2,000	
Duct Work Cleaning School Street	524005				3,000	
Replace damaged door panels-School St. Station	524005				1,000	
Plumbing Maintenance	524005				2,000	
Miscellaneous Electrical repairs	524005				1,000	
Exterior and Interior Security man doors	524005				1,500	
Repair Water Damage	524005				4,000	Replace interior walls, ceiling, flooring. Insurance covered removal only
<i>Other</i>						
Climate Design Heat/AC Maintenance Agreement	524005	annual			2,000	Basement Heating, Sump Pumps, Water
Other Annual Maintenance	524005				3,000	
<i>Subtotal Building Maintenance</i>					22,500	
Consultants						
<i>Subtotal Consultants</i>					-	
Dues & Subscriptions						
Essex County Chiefs Association	542310	person	2	900	1,800	
Essex County Chiefs Regional Mutual Aid Dispatch Assessment	542310	person	1	500	500	
Maintenance Agreement NFPA Codes Computer Program Disk	542310	person	1	1,750	1,750	
NFPA-National Fire Protection Association	542310	person	3	135	405	
Trade Magazines	542310	person	1	100	100	
Seacoast Chief Fire Officer Association	542310	person	2	500	1,000	
<i>Subtotal Dues & Subscriptions</i>					5,555	
Professional Development & Training						
Sub-Contracted Training EMS PALS, ACLS	530321	hour	96	36	3,456	
Training	530321				2,000	National Fire Academy, Massachusetts Fire Academy, Barnstable County Fire Academy, Outside the Fire Department Deputy Chief Training

Division: Fire
 Department: Fire
 Department No: 220
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Subtotal Professional Development/Training					5,456	
Supplies						
<i>Office Supplies</i>						
General Office Supplies clips, etc	542220				3,000	
Stationary Supplies ie. Letterhead & Envelopes Dept Forms	542220				8,800	
<i>Custodial Supplies</i>						
Paper Towels/Toilet Paper	545005				3,000	Station Cleaning Supplies
Linen & Regular towels	545005				-	
Cleaner and soaps, etc.	545005				1,500	Station Cleaning Supplies
<i>Fire Supplies</i>						
IMC Dispatch Service Agreement	542220		1	2,900	2,900	
Fire Extinguisher Annual Maintenance	542220				600	
Haz-Mat Supplies	542220				1,500	
Fire Hose as needed	542220	annual	10	200	2,000	10-50 ' -1"3/4 attack hand lines Replace age
Fire Hand Tool replacement	542220				2,000	
Hand Lights	542220				-	
Food Supplies					-	
<i>Other Supplies</i>						
Medical Supplies	542224				43,000	
12 Lead Monitors Advance Life Support Requirement	542224	person			-	Replace Present cardiac monitors
Annual Service Agreement for the Defibrillators	542224	annual			5,000	Basic Life support defib service
Subtotal Supplies					73,300	
Utilities						
Electricity	521001	month	12	1,283	15,396	
Natural Gas	521020	month	12	900	10,800	
<i>Telephones</i>						
Monthly fixed cost for E911 line	542220	month	12	35	420	
Other Monthly charges for local and long distance	542220	month	12	175	2,100	
Nextel Administration	542220	month	12	59	708	
Nextel Deputy Fire Chief	542220	month	12	25	300	
Nextel Phone for EMS Coordinator	542220	month	12	59	708	
Nextel Phones 2 Ambulance 1 & 2 & 3	542220	month	24	25	600	
Miscellaneous phone charges	542220				500	
Subtotal Utilities					31,532	
Vehicles & Equipment						
<i>Office Equipment Maintenance</i>						

Division: Fire
Department: Fire
Department No: 220
Expenses

<i>Description</i>	<i>Current Munis</i>			<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>	<i># of Units</i>			
Copier/Printer Lease	542220	month	12	146	1,752	
Copier Service Contract	542220	annual			300	
<i>Maintain Fire Vehicles</i>						
Annual Ladder test w/ground ladders	524322				1,700	
Annual Ladder Truck Ariel & Chassis Service	524322	each	1	8,000	8,000	
Annual Maintenance on Pumpers	524322	each	3	350	1,050	
Annual Fire Pump Test on 3 Pumps	524322	each	3	250	750	
Tire Replacement	524322				5,000	
Routine Maintenance brakes, other unanticipated needs	524322				7,500	
Nextel Phone for Engine 1	524322	month	12	25	300	
Nextel Phone for Mechanic	524322	month	12	25	300	
Vehicle Inspections	524322	annual			745	
Annual Lube/Oil Service for all vehicles	524322				10,000	
Body and Paint repairs	524322				5,000	
Tool replacement/Upgrade Mechanics tools	524322				1,500	Replace tools needed for repair
EMS Chase Vehicle					6,195	5 year Lease on Chase 1st Year
Command Vehicle	524322	annual			9,429	Second Year Lease Payment
Stock Parts	524322				3,000	
<i>Maintain Ambulance Vehicles</i>						
Routine & Emergency repairs	524323				7,500	
FDA Licensing for Medications	524323	annual	2	300	600	
Licensing through the States of MA and NH	524323	annual	2	2,000	4,000	
<i>Maintain Fire Alarm</i>						
Replace outside cable, repair city owned Master Boxes and	524425				1,500	
Maintain City owned Fire Alarm devices	524425				1,875	
Annual Inspection Certification of Bucket Truck & maintenance	524425				1,750	
Emergency In-House Notification system	524425				1,000	
Certification Requirements	524425	annual			1,200	
Other emergency problems & yearly upgrades to system such as	524425				2,000	
replacing radio master alarm box	524425					
<i>Vehicle Fuel</i>						
Diesel	548000	gallons	7000	4.00	28,000	
Gasoline & Oil	548000	gallons	3750	3.50	13,125	
<i>Equipment for Firefighters</i>						
Replace turnout gear	542225	each	3	2,000	6,000	
Replace protective hoods	542225	each	20	35	700	
Replace gloves	542225	each	20	35	700	
Helmets	542225	each	3	475	1,425	
Replacement Boots	542225	each	5	480	2,400	
Misc	542225				500	

Division: Fire
Department: Fire
Department No: 220
Expenses

<i>Description</i>	<i>Current Munis</i>		<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>				
<i>Radio Equipment Maintenance</i>						
Annual Maintenance Agreement with Motorola	524220	annual	1	1,800	1,800	
Verizon Phone lines for radios	524220	line	2	1,350	2,700	
Replacement batteries for Portables	524220				-	
Replacement batteries for Pagers & Misc items	524220				-	
<i>Vehicles & Equipment Subtotal</i>					141,296	
<i>Other Expenses</i>						
Printing costs for special permit forms	542220				1,000	
<i>Maintain SCBA & Compressor</i>						
Annual Service Posicheck					1,300	
Annual service on compressor					500	
Quarterly Breathing Air quality test					-	
Overall Kits					-	
replace 4 air bottles					-	
Upgrade 5 SCBAs					-	
Misc. items per year/breakdowns					-	
<i>Fire Prevention</i>						
Annual Updates to Codes, Standards & Laws-NFPA	542221	month	1	500	500	
Mandatory training seminars	542221				2,000	
National Fire Academy (Fire Prevention)	542221					
Fire Prevention meetings	542221	month	12	50	600	
Fire Prevention Dues	542221	annual	2	300	600	
<i>Subtotal Other Expenses</i>					6,500	

Division: Fire
Department: Emergency Management
Department No: 291
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	18,996	21,480	20,724	7,500	7,500	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	18,996	21,480	20,724	7,500	7,500	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	33	646	32	100	100	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Training	60	25	-	-	250	250	
Supplies	1,112	1,604	2,312	1,500	1,600	100	
Travel	107	144	-	200	204	4	
Utilities	3,516	4,038	5,625	5,982	2,652	(3,330)	
Vehicles & Equipment	15,424	8,837	12,060	7,510	9,565	2,055	
Other Expenses	-	2,502	4,896	-	-	-	
Subtotal Operating Expenses	20,252	17,796	24,925	15,292	14,371	(921)	
Total Expenses	39,248	39,276	45,649	22,792	21,871	(921)	

Notes:

1. FY06 Actual includes 2,502 in storm related expenses.

Division: Fire
Department: Emergency Management
Department No: 291
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Donald Swenson	Director	512140	5,000						5,000
James Babbin	Deputy Director	512228	2,500						2,500
Total Personnel			7,500	-	-	-	-	-	7,500

Division: Fire
Department: Emergency Management
Department No: 291
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Fire
 Department: Emergency Management
 Department No: 291

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Materials</i>						
Repair supplies	524005		1	100	100	
<i>Subtotal Building Maintenance</i>					100	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Office Supplies</i>						
Pens,paper,other supplies	542020				200	
<i>Custodial Supplies</i>						
Cleaning Supplies	545005				50	
Paper Goods	545005				50	
<i>Food Supplies</i>						
Storms,Fires,ETC.	542212				200	
Food for training sessions	542212				100	
<i>Other Supplies</i>						
Public Safety supplies (extra equipment for response needs)	542215				1,000	
<i>Subtotal Supplies</i>					1,600	
Travel (In and Out of State)						
Travel expense to State meetings	570010	Miles	420	0.485	204	
<i>Subtotal Travel</i>					204	

Division: Fire
Department: Emergency Management
Department No: 291

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
1 TTY phone line	530220	month	12	23.5	282	
5 Nextel Phones	530220	month	12	170	2,040	
Sprint wireless card for Mobile Command Unit	530220	month	12	51	612	
Other Utilities						
Subtotal Utilities					2,934	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
<i>Office Equipment Maintenance</i>						
Copier Maintenance	524205				250	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Oil & filters Labor for changes	524300	each	2	150	300	
State Inspections	524300	each	2	29	58	
Labor for other repairs	524300	each	2	366	732	
Tires	524300	each	4	200	800	
Vehicle Repair Supplies(automotive parts)	548010				1,000	
<i>Vehicle Fuel</i>						
Gasoline	548000	Gallons	350	3.50	1,225	
<i>Other Equipment</i>						
Communications (mobile, portables)	524220				2,500	
Code Red Notification System (AEMA Share)	New	annual	1	2500	2,500	
Generators (repairs, filters, maintenance)	524250		4	50	200	
Subtotal Vehicle & Equipment					9,565	
Other Expenses						
Subtotal Other Expenses					-	

Division: Police
Department: Police
Department No: 210
Roll Up

	<i>FY05 Actual</i>	<i>FY06 Actual</i>	<i>FY07 Actual</i>	<i>FY08 Approp</i>	<i>FY09 Request</i>	<i>Variance</i>	<i>Appropriation</i>
EXPENSES							
Personnel							
Salaries	2,478,598	2,509,369	2,449,975	2,601,057	2,510,665	(90,392)	_____
Overtime	412,342	336,214	468,277	397,978	381,250	(16,728)	_____
Other Personnel Expenses	40,919	49,513	90,354	61,993	47,430	(14,563)	_____
Subtotal Personnel	2,931,859	2,895,096	3,008,606	3,061,028	2,939,345	(121,683)	_____
Operating Expenses							
Advertising	-	-	-	1,515	-	(1,515)	_____
Building Maintenance	44,388	29,380	47,668	26,400	26,400	-	_____
Consultants	20,381	5,951	-	-	-	-	_____
Dues & Subscriptions	6,769	7,135	7,804	5,600	6,379	779	_____
Professional Development/Trainin	9,069	14,736	7,656	6,500	2,900	(3,600)	_____
Supplies	31,957	27,361	23,853	31,998	34,348	2,350	_____
Travel	3,104	9,551	257	3,000	2,000	(1,000)	_____
Utilities	39,289	37,646	39,848	40,620	37,831	(2,789)	_____
Vehicles & Equipment	115,137	105,681	139,854	130,202	207,247	77,045	_____
Other Expenses	1,371	37,376	6,506	7,400	7,500	100	_____
Subtotal Operating Expenses	271,465	274,817	273,446	253,235	324,605	71,370	_____
Total Expenses	3,203,324	3,169,913	3,282,052	3,314,263	3,263,950	(50,313)	_____

Notes:

1. FY06 Actual includes 34,856 in storm related expenses

Division: Police
Department: Police
Department No: 210
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Shift Differential</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Holiday</i>	<i>Total Salary</i>
Michael A. Cronin	Chief of Police	511120	99,755		18,704	24,939	1,350	4,556	7,853	157,157
Gary P. Ingham	LT. - Executive Officer	511214	84,793		15,263	16,959	1,350	1,250	6,600	126,215
Robert L. Frost	Sergeant	511212	58,568	2,438	11,347	14,642	1,350	150	4,907	93,402
Mark D. Gagnon	Sergeant	511212	58,568	1,950	5,637	14,642	1,350	150	4,558	86,855
William A. Scholtz	Sergeant	511212	58,568		2,460	11,714	1,350	150	4,103	78,345
Albert R. Chatigny	Sergeant	511212	58,568		10,542	11,714	1,350	150	4,559	86,883
Kevin J. Ouellet	Sergeant	511212	58,568	1,950	7,516	14,642	1,350	150	4,664	88,840
Jeffrey P. Worthen	Sergeant	511212	58,568	1,950	5,417	11,714	1,350	150	4,380	83,529
Kevin F. Donovan	Sergeant	511212	58,568	2,438	2,648	14,642	1,350	150	4,417	84,213
Gary B. Wright	Police Officer	511210	49,634		8,190	4,963	1,350	150	3,542	67,829
George T. Cavanaugh	Police Officer	511210	49,634	1,950	6,151	9,927	1,350	150	3,817	72,979
Richard A. Poulin	Police Officer	511210	49,634	1,950	4,241	4,963	1,350	150	3,429	65,717
Robert L. Chatigny	Police Officer	511210	49,634		8,934	9,927	1,350	150	3,864	73,859
Glenn A. Chaput	Police Officer	511210	49,634		4,467	9,927	1,350	150	3,612	69,140
David S. Pare	Police Officer	511210	49,634		4,467	9,927	1,350	150	3,612	69,140
Kevin M. Ward	Police Officer	511210	49,634		3,723		1,350	150	3,010	57,867
Thomas G. Hanshaw	Police Officer	511210	49,634		4,095	4,963	1,350	150	3,311	63,503
Sean M. Leary	Police Officer	511210	49,634		3,102	12,409	1,350	150	3,675	70,320
Robert F. Wile	Police Officer	511210	49,634	1,950	2,153	9,927	1,350	150	3,591	68,755
Craig J. Bailey	Police Officer	511210	49,634	2,438	2,257	12,409	1,350	150	3,765	72,003
Thomas C. Nichols	Police Officer	511210	49,634	1,950	1,979	4,963	1,350	150	3,301	63,327
Larry E. Bybee	Police Officer	511210	49,634		882	9,927	1,350	150	3,410	65,353
Steven G. Reed	Police Officer	511210	49,634	1,950			1,350	150	2,910	55,994
Michael J. Purvis	Police Officer	511210	49,634	1,950		12,409	1,350	150	3,610	69,103
Raymond R. Landry	Police Officer	511210	49,634	1,950		12,409	1,350	150	3,610	69,103
Jason E. Kookan	Police Officer	511210	49,634	2,438		9,927	1,350	150	3,497	66,996
David P. Noyes	Police Officer	511210	49,634	2,438		4,963	1,350	150	3,217	61,752
Matthew C. Cunningham	Police Officer	511210	49,634	1,950		4,963	1,350	150	3,190	61,237
Dennis A Champagne	Police Officer	511210	49,634	2,438		4,963	1,350	150	3,217	61,752
David L. Clark	Police Officer	511210	49,634				1,350	150	2,800	53,934
Kevin P. Mulrenin	Police Officer	511210	49,634			4,963	1,350	150	3,005	59,102
Shane Rodriguez	Police Officer	511210	42,541			10,635	1,350	150	3,000	57,676
Attorney Kerri Reed	Police Prosecutor	511219	51,230				675			51,905
Janet Nicolaisen	Admin. Assistant	511170	51,230		2,562		675			54,467
Ronald F. Fournier	Firearms Licensing	512216	22,413							22,413
Total Personnel			1,853,886	36,078	136,737	305,072	44,550	10,306	124,036	2,510,665

Division: Police
Department: Police
Department No: 210
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	hours	3,120.00	50.00	156,000	Shift extensions, continued investigations, special investigations and events, community security and community projects.
Sick leave coverage	513150	hours	884.00	50.00	44,200	Sick leave, death leave and 41-111F coverage.
Court Time	513210	hours	1,248.00	50.00	62,400	District Court, 6 man jury, Superior Court, Grand Jury, local hearings
Recall	513250	hours	1,248.00	50.00	62,400	Prints, photos, accident reconstruction, SAU, SOU, K-9, arson, crime scene forensics, neighborhood watch, community events and grant match
Training	513500	hours	780.00	50.00	39,000	Training costs for all sworn personnel
Vacation Coverage Police	514218	hours	345	50.00	17,250	5000 total vacation hours in the police department. We cover about 30% and we sometimes offer buyback @ 50% of straight time to keep vacation time from accumulating.
Subtotal Overtime					381,250	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Reserve Officers	512210	Hrs	780.00	21.50	16,770	Shift coverage
Medical Expenses	519420	Yr	1	7,500	7,500	All medical expenses for officers injured on duty. No workman's compensation for police. Town self insures.
Unused sick / vacation buyback	517910	person	532	35	18,460	1 retirement 244 hrs vac/pl & 10,000 sick leave buyback per contract
Reserve Officer Clothing Allowance	517010	person	4	400	1,600	Contractual obligation
Department Obligations - Uniform	517010	person	31	100	3,100	Contractual obligation
Vacation Liability		hours	1,056	25.00	-	We offer a vacation buyback at 50% of straight time to avoid vacation roll up from year to year.
Subtotal Other Personnel					47,430	

Division: Public Safety
Department: Police
Department No: 210
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210		-	315	-	Surplus property auction
Open Position Ads	530210		-	600	-	Dispatcher vacancy
Public Notices	530210				-	
Subtotal Advertising					-	
Building Maintenance						
<i>Materials</i>						
<i>Repairs</i>						
Electrical	524005	hours	25	60	1,500	Electrical repairs for the year
Plumbing	524005	hours	25	60	1,500	Plumbing repairs for the year
Heating / Cooling	524005	hours	25	60	1,500	Mechanical repairs for the year
Carpentry / Painting / Roofing	524005	hours	25	60	1,500	Carpentry repairs for the year
Masonry / Sealing	524005	hours	25	60	1,500	Masonry and sealing for the year
<i>Other</i>						
Cleaning Service	524005	weekly	52	350	18,200	Janitorial service for police station.
Emergency Generator	524005	annual	1	400	400	Maintenance service agreement.
Emergency Generator	524005	gallon	150	2	300	Diesel fuel for generator
Subtotal Building Maintenance					26,400	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
IACP Chief & Lt. - Chief life member after 25 yrs no dues	542310	annual	1	120	120	
Massachusetts Chiefs of Police Association	542310	annual	1	759	759	
Essex County Chief's Association	542310	annual	1	350	350	
New England States Police Information System	542310	annual	1	100	100	
Massachusetts Legal Defense Fund - Chief & Lt	542310	annual	2	250	500	
Department certifications - APCO, EMD, Accreditation	542310	annual	1	1,000	1,000	
West law, legal bulletins, prosecutor's guide, Mass. Practice	542310	annual	1	2,000	2,000	
Greater Boston Police council - BAPER	542310	annual	1	1,000	1,000	
911 subscription	542310	annual	1	50	50	
Memberships in Mass. Associations	542310	annual	10	50	500	
Subtotal Dues & Subscriptions					6,379	
Professional Development & Training						
Police Academy fee	530310	single				
Communication Academy fees	530310	single				

Division: Public Safety
Department: Police
Department No: 210
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Tuition for specialized training	530310	course	10	200	2,000	
Command training for supervisors	530310	employee	9	100	900	
Subtotal Professional Development/Training					2,900	
Supplies						
<i>Office Supplies</i>						
Computer, copy, resolution paper & labels	542020	department	1	3,000	3,000	
Booking room supplies, ink pads, gloves	542020	department	1	500	500	
File cabinets for annual record storage	542020	department	1	1,400	1,400	
Parking tickets	542020	department	1	800	800	
Toner kits	542020	single	12	250	3,000	
Ink cartridges	542020	single	24	50	1,200	
Disks, CD, pens,files,staples, general office supplies	542020	department	12	300	3,600	
<i>Custodial Supplies</i>						
Custodial supplies	545005	month	12	250	3,000	All custodial supplies including cleaning materials and sanitary supplies for employees, visitors and prisoners.
<i>Food Supplies</i>						
Food for prisoners held overnight	542212	month	12	75	900	
Food for guests at community events and training at PD	542212	month	12	75	900	
<i>Other Supplies</i>						
Police supplies	542210	department	1	2,800	2,800	Film and video processing supplies for licensing, booking, investigative. Line tape, tools, mask filters, breathalyzer supplies, flares, cruiser fire extinguishers,
Portable radio batteries	542210	single	60	40	2,400	
Flashlight batteries - nickel cadium	542210	single	40	30	1,200	
Ammunition - qualification & simmunition	542210	boxes	198	26	5,148	Includes targets, safety equipment
Crime Scene supplies	542210	department	1	3,000	3,000	Includes accident reconstruction
Special Operations Unit supplies	542210	department	1	1,500	1,500	Gas, flashbangs, lines,training supplies and supply turnover.
Subtotal Supplies					34,348	

Travel (In and Out of State)

Division: Public Safety
Department: Police
Department No: 210
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Travel	571964	department	1	2,000	2,000	Airfare, hotels, meals and expenses for all travel including chief's conference for department training.
Subtotal Travel					2,000	
Utilities						
Electricity	521001	monthly	12	1,375	16,500	
Natural Gas	521020	monthly	12	500	6,000	
<i>Telephone</i>						
AT&T phone lines , Verizon phones & fax lines	530220	monthly	12	200	2,400	
Nextel cell phones	530220	monthly	12	98	1,171	
UCOM department page system	530220	monthly	12	305	3,660	
Locate Plus investigative data line	530220	monthly	12	75	900	
Language line, NCIC data link, LEAPS data link	530220	monthly	12	500	6,000	
<i>Other Utilities</i>						
Tower rental fee	524220	bi-annual	2	600	1,200	
Subtotal Utilities					37,831	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
<i>Office Equipment Maintenance</i>						
Computer system support & licensing fee	524205	annual	1	10,075	10,075	IMC fee includes mobile data terminals
Copy & fax machines service contracts	524205	annual	1	910	910	
Copy machines lease	524205	monthly	12	400	4,800	
Office computers maintenance	524205	annual	22	100	2,200	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Cruisers - patrol, detective, sgts, K-9	524321	single	8	1,200	9,600	Scheduled vehicle maintenance for 8 front line cruisers, 3 administrative cruisers, 3 vans and 2 motorcycles.
Cruisers - admin. Chief, Lt, Court / Academy	524321	single	3	500	1,500	
Vans & Motorcycles - SOU, Crime Scene, Motors	524321	single	5	500	2,500	
Vehicle washing	524321	monthly	12	140	1,680	
Oil for changes	548000	quarts	1,662	2	3,324	
Filters for changes	548000	single	250	4	1,000	
Fuel filters	548000	single	100	3	300	
Tires	548010	single	56	98	5,488	

Division: Public Safety
Department: Police
Department No: 210
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Miscellaneous repairs / parts for all vehicles	548010	single	16	500	8,000	Unexpected repairs for all units per year
<i>Vehicle Fuel</i>						
Gasoline	548000	gallon	26,400	3.50	92,400	
<i>Other Equipment</i>						
Radar, breathalyzer, cell cameras, eyeretal logger	524205	annual	4	600	2,400	
Vehicle leases	587100	vehicle	6	8,400	50,400	Second year lease / purchase cost for 6 police cruisers. 3 year program
<i>Communications Equipment Maintenance</i>						
Radio maintenance calls for service	524220	single	10	300	3,000	12 mobiles, 35 portables, 2 base radios, 1 FEMA radio, 1 repeater, 1 dispatch center.
MDT maintenance & repair	524220	single	10	150	1,500	mobile data terminals in cruisers
MDT repeater and MDT 800 mgz radio modems	524220	single	10	80	800	
MDT laptop batteries	524220	single	20	80	1,600	
Cruiser electronic consoles and related electrical	524220	single	15	100	1,500	
CJIS computer maintenance contract	524220	annual	1	1,270	1,270	
State & Federal fingerprint systems maintenance	524220	annual	1	1,000	1,000	
Subtotal Vehicle & Equipment					207,247	
Other Expenses						
Printing	530230	single	1	2,000	2,000	Printing of prisoner rights cards, domestic violence notices, temporary parking signs, traffic control signs, stationary, fingerprint cards. Racial profiling books, envelopes, parking tickets, ordinance violation books.
<i>Public Safety</i>						
Lock up keeper	542215	annual	2	1,400	2,800	
Pistol permits	542215	annual	100	3.0	300	

Division: New
Department: Public Safety Communications
Department No: New
Roll Up

	FY06 <i>Actual</i>	FY07 <i>Actual</i>	FY08 <i>Approp</i>	FY09 <i>Request</i>	<i>Variance</i>	<i>Appropriation</i>
EXPENSES						
Personnel						
Salaries	-	-	-	385,466	385,466	_____
Overtime	-	-	-	66,240	66,240	_____
Other Personnel Expenses	-	-	-	24,223	24,223	_____
Subtotal Personnel	-	-	-	475,929	475,929	
Operating Expenses						
Advertising	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	_____
Consultants	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	-	_____
Supplies	-	-	-	1,050	1,050	_____
Travel	-	-	-	-	-	_____
Utilities	-	-	-	300	300	_____
Vehicles & Equipment	-	-	-	-	-	_____
Other Expenses	-	-	-	8,775	8,775	_____
Subtotal Operating Expenses	-	-	-	10,125	10,125	_____
Total Expenses	-	-	-	486,054	486,054	

Notes:

- Formerly of Fire and Police Divisions.
- FY09 the Dispatch Operations for both divisions will combined physically and operationally. Combination will create operational savings and improve service for residents.

Division: New
Department: Public Safety Communications
Department No: New
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Shift Differential</i>	<i>Longevity</i>	<i>Uniform</i>	<i>Holiday</i>	<i>Total Salary</i>
Sherrie Worthen	Police Dispatcher	511203	40,833		2,042	675	2,287	45,837
Laura Kilgour	Police Dispatcher	511203	40,833		1,430	675	2,254	45,192
Richard Merrill	Police Dispatcher	511203	39,273	1,248		675	2,161	43,357
Candace Toleos	Police Dispatcher	511203	36,192	1,248		675	1,997	40,112
Jonathan Morrill	Police Dispatcher	511203	33,365	1,248		675	1,846	37,134
George Lorden	Fire Dispatcher	511203	40,833		1,430	675	2,254	45,192
Keith Deguio	Fire Dispatcher	511203	40,833	1,248	1,430	675	2,321	46,507
Tracy Saitow-Cronin	Fire Dispatcher	511203	40,833	1,248		675	2,245	45,001
Matthew Swenson	Fire Dispatcher	511203	33,365	1,248		675	1,846	37,134
Total			346,360	7,488	6,332	6,075	19,211	385,466

Division: New
Department: Public Safety Communications
Department No: New
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
Operational Overtime		Hours	100	30.00	3,000	Coverage of major events
Recall Overtime		Hours	48	30.00	1,440	
Training Overtime		Hours	90	30.00	2,700	10 hrs per position per year
Sick Leave Coverage		Hours	850	30.00	25,500	
Vacation Leave Coverage		Hours	1,120	30.00	33,600	
Subtotal Overtime					66,240	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Tuition Reimbursement		Department	2	1,000	2,000	Contractual education reimbursement
Training		Department	9	150	1,350	Tuition for training update
Matron stipend	512211	Monthly	12	250	3,000	Contractual stipend for being on matron recall list
Medical Expenses		Department	1	1,000	1,000	All injuries incurred on the job
Intermittent Dispatchers	512203	Hours	624	18.56	11,581	12 hours per week coverage
Fire communications weekly difference	511203	Hours	252	21	5,292	pay difference until merge
Subtotal Overtime					24,223	

Division: New
 Department: Public Safety Communications
 Department No: New
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Office Supplies</i>						
Digitizer / radio master box receiver rolls		case rolls	30	35	1,050	
<i>Subtotal Supplies</i>					1,050	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Nextel cell phone in dispatch		month	12	25	300	
<i>Subtotal Utilities</i>					300	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Uniform issue for new employee		uniform	4	675	2,700	4 shirts, 4 trousers, 4 patches, 1 belt, name tag, 911 pins.
Uniform present employee		uniform	9	675	6,075	cash payment
<i>Subtotal Other Expenses</i>					8,775	

Division: Health & Human Services
Department: Health Services/Health Nurse
Department No: 510
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	49,647	53,189	56,957	57,294	58,732	1,438	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	49,647	53,189	56,957	57,294	58,732	1,438	_____
Operating Expenses							
Advertising	26	235	167	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	19	304	250	-	-	-	_____
Dues & Subscriptions	130	105	133	235	240	5	_____
Professional Development/Training	719	1,039	1,000	500	500	-	_____
Supplies	3,605	3,650	2,200	2,338	1,600	(738)	_____
Travel	1,018	950	1,033	1,618	1,746	128	_____
Utilities	1,168	864	667	819	1,152	333	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	-	-	-	1,062	750	(312)	_____
Subtotal Operating Expenses	6,685	7,147	5,450	6,572	5,988	(584)	_____
Total Expenses	56,332	60,336	62,407	63,866	64,720	854	_____

Notes:

1. Formally in Board of Health. Prior year expenses were calculated on a general split among departments.

Division: Health & Human Services
Department: Health Services/Health Nurse
Department No: 510
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Terry Arsenault	Public Health Nurse	511350	58,732						\$ 58,732
Total Personnel			58,732	-	-	-	-	-	58,732

Division: Health & Human Services
Department: Health Services/Health Nurse
Department No: 510
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Health & Human Services
Department: Health Services/Health Nurse
Department No: 510
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
MAPHN - Mass Association of Public Health Nurses annual dues	542310	annual			30	
MHOA - Mass Health Officers Association annual dues	542310	annual			50	
APHA - American Public Health Association annual dues	542310	annual			160	
<i>Subtotal Dues & Subscriptions</i>					240	
Professional Development & Training						
MAPHN annual conference	530321				500	
MHOA annual conference	530321				-	
Department of Public Health/additional trainings	530321				-	
<i>Subtotal Professional Development/Training</i>					500	
Supplies						
<i>Office Supplies</i>						
General office supplies	542020				400	
Forms preprinted	542030				-	
Custodial Supplies						
Food Supplies						
<i>Other Supplies</i>						
Medical Supplies	542224				1,200	
<i>Subtotal Supplies</i>					1,600	
Travel (In and Out of State)						
Travel to meetings	570010	miles	3,600	0.485	1,746	

Division: Health & Human Services
Department: Health Services/Health Nurse
Department No: 510
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Subtotal Travel</i>					1,746	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
AT&T FAX line	530220	month	12	31	372	
Verizon Desk Phone	530220	month	12	35	420	
Nextel Cell Phone	530220	month	12	30	360	
Other Utilities						
<i>Subtotal Utilities</i>					1,152	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Medical Waste Incineration Program	542224	annual			750	
<i>Subtotal Other Expenses</i>					750	

Division:Health and Human Services
Department: Council on Aging
Department No: 541
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	102,007	117,331	117,629	121,026	126,734	5,708	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	102,007	117,331	117,629	121,026	126,734	5,708	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	200	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Trainin	-	-	-	-	-	-	_____
Supplies	738	784	339	381	573	192	_____
Travel	12	-	370	501	437	(65)	_____
Utilities	1,116	843	864	1,260	1,536	276	_____
Vehicles & Equipment	2,595	4,281	4,021	4,832	3,612	(1,220)	_____
Other Expenses	5,300	5,200	-	-	-	-	_____
Subtotal Operating Expenses	9,761	11,108	5,594	7,174	6,158	(1,016)	_____
Total Expenses	111,768	128,439	123,223	128,200	132,892	4,692	_____

Division:Health and Human Services
Department: Council on Aging
Department No: 541
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Pamela Brown	Department Head	511120	48,934						48,934
Paula Klein	Administrative Assistant	511158	35,727						35,727
Vacant	Outreach Worker	511163	15,666						15,666
Bonnie Burnham	Van Driver	511455	24,479						24,479
Various	Van Driver Part Time	512455	1,929						1,929
Personnel Total			126,734	-	-	-	-	-	126,734

Division:Health and Human Services
Department: Council on Aging
Department No: 541
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division:Health and Human Services
Department: Council on Aging
Department No: 541
Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
<i>Office Supplies</i>						
Toner for photocopy machine	542020	each	2	75.6	151	
Envelopes	542020	box	3	11.79	35	
Scotch tape	542020	pck	1	20.99	21	
Business cards	542020	box	2	30	60	
3 Ring Binders	542020	each	6	7.52	45	
Manila Folders	542020	box	1	28.66	29	
Pocket Folders	542020	pck	3	7.25	22	
Pads of Lined Paper	542020	pa	1	18.03	18	
<i>Food Supplies</i>						
Water delivery	542020	monthly	12	16	192	
Subtotal Supplies					573	
Travel (In and Out of State)						
Home visits, meetings and conferences	570010	miles	900	0.485	437	Home visits, attend meetings locally and in other communities.
Subtotal Travel					437	

Division:Health and Human Services
Department: Council on Aging
Department No: 541
Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	months	12	128	1,536	
Other Utilities						
Subtotal Utilities					1,536	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
<i>Office Equipment Maintenance</i>						
Copier Service Contract	524205	annual	1	300	300	
<i>Vehicle Maintenance</i>						
Wheel Chair Lift Maintenance	524300	annual			175	Annual maintenance
Van maintenance	524300	annual			1,358	Annual maintenance, new brakes & tires
Annual State Inspection		annual	1	29	29	
<i>Vehicle Fuel</i>						
Gasoline	548000	gallons	500	3.50	1,750	
Subtotal Vehicle & Equipment					3,612	
Other Expenses						
Subtotal Other Expenses					-	

Division: Health & Human Services
Department: Youth Services
Department No: 542
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY08 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	130,629	144,791	163,442	146,262	173,409	27,147	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	2,010	-	(2,010)	_____
Subtotal Personnel	130,629	144,791	163,442	148,272	173,409	25,137	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	318	318	-	_____
Professional Development/Trainin	-	-	-	600	600	-	_____
Supplies	-	-	-	2,710	1,710	(1,000)	_____
Travel	-	-	-	740	1,298	558	_____
Utilities	-	-	-	760	2,520	1,760	_____
Vehicles & Equipment	-	-	-	-	1,005	1,005	_____
Other Expenses	22,958	28,197	31,930	26,600	26,000	(600)	_____
Subtotal Operating Expenses	22,958	28,197	31,930	31,728	33,451	1,723	_____
Total Expenses	153,587	172,988	195,372	180,000	206,860	26,860	_____

Notes:

1. Formerly of Community & Economic Development.
2. FY08 Utilities budget was under-estimated due to a typo.
3. See Revenues in Tab 1 for offset of costs from fees.

Division: Health & Human Services
Department: Youth Services
Department No: 542
Salaries

Name	Position	Current Munis Object Code	Base Salary	Longevity	Education Stipends	Incentives	Uniform	Other Stipends	Total Salary
Kathleen Crowley	Youth Recreation Director	511318	58,731						58,731
Various	After School Supervisors	512360	27,648						27,648
Various	After School Instructors	512360	29,700						29,700
Various	Summer Park Program Supervisor	512360	3,840						3,840
Various	Summer Park Program Counselors	512360	12,150						12,150
Various	Summer Park Extended Day Counselors	512360	2,592						2,592
Various	Teen and Preschool Supervisors	512360	3,264						3,264
Various	Teen and Preschool Counselors	512360	5,508						5,508
Various	Camp Kent Co Supervisors	512360	3,960						3,960
Various	Camp Kent Senior Instructor	512360	1,512						1,512
Various	Camp Kent Junior Instructor	512360	2,016						2,016
Various	Basketball Program Instructor	512360	500						500
Various	Tennis Program Instructor	512360	1,280						1,280
Various	Shooting Stars Program Instructors	512360	1,280						1,280
Various	Kayak Program Instructors	512360	1,500						1,500
Various	STAR Program Instructors	512360	2,040						2,040
Various	Flag Football Instructors	512360	360						360
Various	Rowing Program Instructors	512360	600						600
Various	Sailing Program Instructors	512360	600						600
Various	Lifeguards	512360	14,328						14,328
Total Personnel			173,409	-	-	-	-	-	173,409

Division: Health & Human Services
Department: Youth Services
Department No: 542
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Subtotal Overtime					-	

Division: Health & Human Services
Department: Youth Services
Department No: 542
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
Mass recreation and park	542310	annual			75	
Mass School Age Coalition Dues	542310	annual			55	
School Age Notes	542310	annual			58	
National Recreation and park Assoc.	542310	annual			130	
<i>Subtotal Dues & Subscriptions</i>					318	
Professional Development & Training						
Conferences	530311				600	
<i>Subtotal Professional Development/Training</i>					600	
Supplies						
Office Supplies	542020				210	printer, paper, etc
Printing, Mailing	542020				1,500	brochures for all programs, new postcard
<i>Subtotal Supplies</i>					1,710	
Travel (In and Out of State)						
Mileage to and from programs	571964	monthly	12	90	1,080	
Travel to conferences	571964	miles	450	0.485	218	
<i>Subtotal Travel</i>					1,298	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						
4 nextels	530220	monthly	12	160	1,920	

Division: Health & Human Services
Department: Youth Services
Department No: 542
Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
office phone	530220	monthly	12	50	600	
Other Utilities					-	
Subtotal Utilities					2,520	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
General maintenance on van	New				200	Van added to programs in FY08
<i>Vehicle Fuel</i>						
Gasoline	New	gallons	230	3.50	805	
Other Equipment						
Subtotal Vehicle & Equipment					1,005	
Other Expenses						
Recreation Summer and After School supplies and Equipment	530330				5,000	Staff t-shirts, arts and crafts, sports equipment, CPR and First Aid, Lake Gardner Beach, Family Days and Events
Trips and entertainment	530335				11,000	Summer Park entertainment, Park and Teen Field Trips
Transportation	570030	each	25	400	10,000	Busses for summer field trips
Subtotal Other Expenses					26,000	

Division: Health & Human Services
Department: Veterans Services
Department No: 561
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	42,198	43,464	44,768	44,799	40,598	(4,201)	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	42,198	43,464	44,768	44,799	40,598	(4,201)	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	113	105	145	150	150	-	_____
Professional Development/Training	816	862	889	1,000	250	(750)	_____
Supplies	3,389	2,782	2,540	3,300	3,557	257	_____
Travel	3,250	3,250	3,500	3,850	885	(2,965)	_____
Utilities	1,561	1,593	1,609	1,500	1,200	(300)	_____
Vehicles & Equipment	950	925	848	-	-	-	_____
Other Expenses	46,994	56,735	77,117	69,500	97,920	28,420	_____
Subtotal Operating Expenses	57,073	66,252	86,648	79,300	103,962	24,662	_____
Total Expenses	99,271	109,716	131,416	124,099	144,560	20,461	_____

Division: Health & Human Services
Department: Veterans Services
Department No: 561
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Kristen LaRue	Director		40,598			-			40,598
Total Personnel			40,598	-	-	-	-	-	40,598

Division: Health & Human Services
Department: Veterans Services
Department No: 561
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Health & Human Services
Department: Veterans Services
Department No: 561
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
Massachusetts Veterans Service Officers Association	545310				150	
Northeast Veterans Association					-	
<i>Subtotal Dues & Subscriptions</i>					150	
Professional Development & Training						
Department of Veterans Services and MVSOA Conferences	530310				250	Registration Fees
MVSOA Conferences	530310				-	
<i>Subtotal Professional Development/Training</i>					250	
Supplies						
Office Supplies	542020				350	
Custodial Supplies						
Food Supplies						
<i>Other Supplies</i>						
Flags	542142		150	21.38	3,207	
<i>Subtotal Supplies</i>					3,557	
Travel (In and Out of State)						
Travel to conferences, training	570010		1000	0.485	485	Miles, parking
Parking, Tolls				400	400	
<i>Subtotal Travel</i>					885	

Division: Health & Human Services
Department: Veterans Services
Department No: 561
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Office Phone & Cell Phone	530220	monthly	12	100	1,200	
Other Utilities						
Subtotal Utilities					1,200	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance					-	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
<i>Vehicle Fuel</i>						
Gasoline					-	
Other Equipment					-	
Subtotal Vehicle & Equipment					-	
Other Expenses						
Veterans Assistance Energy	521041	person	8	3,000	24,000	Annual costs per person
Veterans Assistancess Benefit	530041	person	8	9,240	73,920	Annual costs per person
Subtotal Other Expenses					97,920	

Division: Health and Human Services
Department: Animal Control
Department No: 570
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	23,326	24,938	25,666	25,666	26,290	624	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	23,326	24,938	25,666	25,666	26,290	624	_____
Operating Expenses							
Advertising	26	235	167	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	250	-	(250)	_____
Dues & Subscriptions	130	105	133	100	150	50	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	575	922	700	50	100	50	_____
Travel	1,018	950	1,033	-	-	-	_____
Utilities	1,168	864	667	600	660	60	_____
Vehicles & Equipment	-	-	-	500	5,220	4,720	_____
Other Expenses	6,790	9,919	7,400	9,450	8,220	(1,230)	_____
Subtotal Operating Expenses	9,707	12,995	10,100	10,950	14,350	3,400	_____
Total Expenses	33,033	37,933	35,766	36,616	40,640	4,024	_____

Notes:

1. Formally in Board of Health. Prior years expenses were calculated on a general split among departments.

Division: Health and Human Services
Department: Animal Control
Department No: 570
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Eileen Cashman	ACO Officer	512215	25,615				675		\$ 26,290

Division: Health and Human Services
Department: Animal Control
Department No: 570
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours	-	-	-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses						
Tuition Reimbursement						
Training			-	-	-	
Subtotal Overtime					-	

Health and Human Services
 Department: Animal Control
 Department No: 570
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Animal Control Officers of Massachusetts	542310	Annual	1	50	50	
MSPCA	542310	Annual	1	50	50	
NHSPCA	542310	Annual	1	50	50	
Subtotal Dues & Subscriptions					150	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
Office Supplies	542020				50	Office Supplies
Custodial Supplies					-	
Food Supplies						
Other Supplies						
Hardware Supplies	542020				50	bags, bleach, other consumables
Subtotal Supplies					100	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						

Health and Human Services
 Department: Animal Control
 Department No: 570
 Expenses

<i>Description</i>	<i>Current Munis</i>		<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>				
Nextel	530220	month	12	25	300	
Land Line	530220	month	12	30	360	
Other Utilities						
Subtotal Utilities					660	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
Fitout of van					3,000	One time expense
Office Equipment Maintenance						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Filters, oil, parts						
<i>Vehicle Fuel</i>						
Gasoline			520	3.50	1,820	
<i>Other Equipment</i>						
Animal Control Equipment					400	Cages, leashes, snares, etc.
Subtotal Vehicle & Equipment					5,220	
Other Expenses						
Courier	530492	deliveries	4	130	520	Rabies Testing
Animal Disposal	530492	calls	35	45	1,575	
<i>Kenneling</i>						
Dogs	530492	days	25	20	500	
Cats	530492	days	75	15	1,125	
Animal Medical Care	530492	animals	45	100	4,500	Examination, flea treatment, prior to impound.
Subtotal Other Expenses					8,220	

Division: Health and Human Services
Department: Library
Department No: 610
Roll Up

	FY05	FY06	FY07	FY08	FY09	Variance	Appropriation
	Actual	Actual	Actual	Approp	Request		
EXPENSES							
Personnel							
Salaries	319,837	410,410	404,811	404,523	472,400	67,877	_____
Overtime	345	-	185	1,500	500	(1,000)	_____
Other Personnel Expenses	-	1,000	486	-	-	-	_____
Subtotal Personnel	320,182	411,410	405,482	406,023	472,900	66,877	_____
Operating Expenses							
Advertising	178	-	1,501	-	-	-	_____
Building Maintenance	18,145	15,764	16,351	16,124	21,730	5,606	_____
Consultants	24,702	27,990	-	-	-	-	_____
Dues & Subscriptions	620	246	280	530	720	190	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	3,624	4,223	4,924	6,290	7,474	1,184	_____
Travel	448	597	716	720	1,310	590	_____
Utilities	17,423	19,260	17,798	20,304	21,264	960	_____
Vehicles & Equipment	1,619	1,211	5,369	4,960	5,760	800	_____
Other Expenses	58,340	60,946	89,688	97,131	103,000	5,869	_____
Subtotal Operating Expenses	125,099	130,237	136,627	146,059	161,258	15,199	_____
Total Expenses	445,281	541,647	542,109	552,082	634,158	82,076	_____

Division: Health and Human Services
Department: Library
Department No: 610
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
McDonough, Kathleen	Director	511120	63,600						63,600
Arnett, Crystal	Library Assistant	511395	29,217						29,217
Cote, Suzanne	Head of Technical Services	511388	44,827	3,585					48,412
DiTullio, Patricia	Assistant Director	5111121	41,982						41,982
Dombrowski, Clare	Children's Librarian	511358	40,126						40,126
Pelletier, Michaela	Head of Circulation	511389	44,827	3,367					48,194
Pierce, Laurie	Administrative Asst.	511170	39,704	1,512					41,216
Schwotzer, Pamela	Reference Librarian	511380	21,317						21,317
Seamans, Sarah	Library Assistant	511395	31,249						31,249
Walker, Margie	Young Adult/Reference Librarian	511381	48,885	1,781					50,666
Weeden, Stacy	Library Assistant	511395	18,955						18,955
E. Hughes	Student Page	512398	2,498						2,498
New Hire	Part Time Reference Librarian	511380	19,871						19,871
New Hire	Part Time Library Asst.	511395	12,599						12,599
New Hire	Student Page	512398	2,498						2,498
Total Personnel			462,154	10,246	-	-	-	-	472,400

Division: Health and Human Services
Department: Library
Department No: 610
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours			500	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					500	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Subtotal Overtime					-	

Division: Health and Human Services
Department: Library
Department No: 610
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
<i>Materials</i>						
Building maint. materials	524005				500	
<i>Repairs</i>						
General Building Maint. (Repairs, replacement, etc.)	524005				5,000	
Drain pipe	524005				-	
<i>Other</i>						
Essex Alarm Monitoring	524005	annual	1	265	265	
BB Alarm Monitoring	524005	annual	1	220	220	
Building Cleaning Contract	524005	bi-monthly	26	550	14,300	
Mowing	524005	month	8	40	320	
Snow Shoveling and winter cleanup	524005	days	30	20	600	
Pest control	524005	quarter	4	131	525	
Subtotal Building Maintenance					21,730	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
MLA Membership Dues - Annual (6 prof. staff members)	542310	members	6	120	720	
Subtotal Dues & Subscriptions					720	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
<i>Office Supplies</i>						
Office Supplies	542020				2,600	
Library Supplies	542020				1,050	
Receipt Paper	542020		8	75	600	
Patron Bar Codes	542020				690	

Division: Health and Human Services
Department: Library
Department No: 610
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Overdue Notice Envelopes	542020				300	
Microfilm ink cartridges	542020		2	149	298	
Library #10 Envelopes	542020		5000		286	
Postage	542020				50	
<i>Custodial Supplies</i>						
Toiletries	542020				400	
Copies - Staff copies	542020	month	12	100	1,200	
Subtotal Supplies					7,474	
Travel (In and Out of State)						
Travel to MVLC meetings, professional development	571964	miles	2700	0.485	1,310	
Subtotal Travel					1,310	
Utilities						
Electricity	521001	month	12	850	10,200	
Natural Gas	521020	month	12	760	9,120	
<i>Telephone</i>						
Phone lines (8148 & 8149)	530220	month	12	100	1,200	
Fax line - Local and Long distance	530220	month	12	62	744	
Other Utilities						
Subtotal Utilities					21,264	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Replace computers	524250		4	1,100	-	
<i>Office Equipment Maintenance</i>						
Equipment Maint - copier contract	524250	month	12	268	3,210	
Equipment Maint - Microfilm Machine Maint. contract	524250	annual	1	550	550	
Network Upgrad	524250				2,000	
Vehicle Maintenance					-	
<i>Vehicle Fuel</i>						
Gasoline					-	
Other Equipment						
Subtotal Vehicle & Equipment					5,760	

Division: Health and Human Services
Department: Library
Department No: 610
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Materials (Books, Audio, DVD, etc.)	542330				68,130	
Materials	542335				6,000	
Programs	530341				-	
Consortium Fee	542361				28,670	
MVLC - Overdrive - Downloadable Audio Fee	542361				200	
Subtotal Other Expenses					103,000	

Division: Admin & Finance
Department: Admin & Finance
Department No: 134
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	237,514	248,579	260,151	266,380	275,011	8,631	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	237,514	248,579	260,151	266,380	275,011	8,631	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	847	848	962	985	985	-	_____
Professional Development/Trainin	-	-	-	5,150	5,050	(100)	_____
Supplies	537	1,321	954	800	800	-	_____
Travel	4,667	3,944	4,914	427	466	39	_____
Utilities	1,342	1,127	1,691	1,404	1,800	396	_____
Vehicles & Equipment	19,669	5,674	5,674	1,764	-	(1,764)	_____
Other Expenses	-	-	-	-	-	-	_____
Subtotal Operating Expenses	27,062	12,914	14,195	10,530	9,101	(1,429)	_____
Total Expenses	264,576	261,493	274,346	276,910	284,112	7,202	_____

Division: Admin & Finance
Department: Admin & Finance
Department No: 134
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Michael Basque	CFO	511120	95,000						95,000
Marie Veilleux	Asst Acct/personnel	511121	47,042	3,529					50,571
Anne Speicher	Asst Acct/finance	511121	45,136						45,136
Shaunna Ring	Executive Secretary	511155	45,136	1,580					46,716
Elizabeth Nikas	Senior Bookkeeper	511159	37,588						37,588
Total Personnel			269,902	5,109	-	-	-	-	275,011

Division: Admin & Finance
Department: Admin & Finance
Department No: 134
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Admin & Finance
Department: Admin & Finance
Department No: 134
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
ICMA	542310	annual	1	750	750	
MMA	542310	annual	1	135	135	
Mass Mun Auditors	542310	annual	1	62	65	
MAPPO	542310	annual	1	35	35	
<i>Subtotal Dues & Subscriptions</i>					985	
Professional Development & Training						
ICMA Conference	530311	person	1	3200	3,200	
MMA Conference	530311	person	1	650	650	
Umass school	530311	person	1	700	700	
MIIA Seminars	530311	person	1	500	500	
<i>Subtotal Professional Development/Training</i>					5,050	
Supplies						
<i>Office Supplies</i>						
General Supplies	542020				800	
Custodial Supplies						
Food Supplies						
Other Supplies						
<i>Subtotal Supplies</i>					800	
Travel (In and Out of State)						

Division: Admin & Finance
Department: Admin & Finance
Department No: 134
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Travel to training and meetings	571964	Miles	960	0.485	466	
<i>Subtotal Travel</i>					466	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	months	12	150	1,800	
Other Utilities					-	
<i>Subtotal Utilities</i>					1,800	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Admin & Finance
Department: Assessors
Department No: 141
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	188,361	179,926	196,898	197,725	202,600	4,875	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	188,361	179,926	196,898	197,725	202,600	4,875	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	3,762	5,630	6,000	6,000	8,000	2,000	
Dues & Subscriptions	210	505	400	405	405	-	
Professional Development/Training	-	-	-	2,000	2,000	-	
Supplies	807	1,003	407	1,100	1,100	-	
Travel	1,450	3,254	-	-	-	-	
Utilities	1,045	742	985	1,404	1,404	-	
Vehicles & Equipment	-	-	3,909	2,100	2,400	300	
Other Expenses	39,846	4,186	29,849	51,300	15,250	(36,050)	
Subtotal Operating Expenses	47,120	15,320	41,550	64,309	30,559	(33,750)	
	235,481	195,246	238,448	262,034	233,159	(28,875)	

Division: Admin & Finance
Department: Assessors
Department No: 141
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Mary Mannino	Chief Assessor	511141	72,640						72,640
Catherina Zelano	Data Collector	511143	43,043						43,043
Elizabeth Swan	Head Clerk	511173	38,111						38,111
Mary Mainville	Head Clerk	511173	38,111	1,329					39,440
John Cena	Board Member	512144	3,122						3,122
Damian Johnson	Board Member	512144	3,122						3,122
Debra Perrotta-Dow	Board Member	512144	3,122						3,122
Total Personnel			201,271	1,329	-	-	-	-	202,600

Division: Admin & Finance
Department: Assessors
Department No: 141
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Admin & Finance
Department: Assessors
Department No: 141
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Interim year data collection	53005	annual	1	8,000	8,000	
Subtotal Consultant					8,000	
Dues & Subscriptions						
MAAO-Marino, Dow, Zelano	542310	annual	1	300	300	
Essex County Assessors -Marino, Dow, Zelano	542310	annual	1	105	105	
Subtotal Dues & Subscriptions					405	
Professional Development & Training						
School and Training Classes	530311				1,000	Training required for recertification
Umass Amherst Vision Appraisal	530311				1,000	
Subtotal Professional Development/Training					2,000	
Supplies						
Office Supplies	542020				1,100	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					1,100	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	months	12	117	1,404	
Other Utilities					-	
Subtotal Utilities					1,404	

Division: Admin & Finance
Department: Assessors
Department No: 141
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance					-	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
Vehicle Fuel					-	
Monthly Gas Allowance Data Collector	570010	Months	12	200	2,400	
Other Equipment					-	
Subtotal Vehicle & Equipment					2,400	
Other Expenses						
MVPC Updating of Maps	530410				3,500	
Recording Fees at Registry	542160				1,000	
Revaluation Patriot	588141				-	
Revaluation Vision	588141				7,000	Interim year
Senior Tax Work Off Program	New				3,750	
Subtotal Other Expenses					15,250	

Division: Admin and Finance
Department: Collector/Treasurer
Department No: 145
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	154,133	160,709	163,365	164,630	168,166	3,536	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	1,000	1,000	_____
Subtotal Personnel	154,133	160,709	163,365	164,630	169,166	4,536	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	475	1,266	491	500	500	-	_____
Professional Development/Training	-	-	-	1,100	1,100	-	_____
Supplies	5,924	3,609	2,388	2,500	2,500	-	_____
Travel	1,023	1,034	1,475	-	-	-	_____
Utilities	1,146	866	1,253	900	1,200	300	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	24,301	22,619	25,407	24,850	29,500	4,650	_____
Subtotal Operating Expenses	32,869	29,394	31,014	29,850	34,800	4,950	_____
Total Expenses	187,002	190,103	194,379	194,480	203,966	9,486	_____

Division: Admin and Finance
Department: Collector/Treasurer
Department No: 145
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Total Salary</i>
Deborah Ventura	Treasurer/Collector	511125	60,180					60,180
Donna Cornoni	Asst Treasurer/Collector	511126	44,827	3,560				48,387
Dorothy Allen	Head Clerk	511162	38,111	1,329				39,440
Katie Hawkins	Principal Clerk	511172	18,750	1,409				20,159
Total Personnel			161,868	6,298	-	-	-	168,166

Division: Admin and Finance
Department: Collector/Treasurer
Department No: 145
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Vacation Coverage					1,000	Cover office for vacations, sick, etc.
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					1,000	

Division: Admin and Finance
Department: Collector/Treasurer
Department No: 145
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
MMTC Treasurer and Assistant Treasurer	54310	annual	1	500	500	
Subtotal Dues & Subscriptions					500	
Professional Development & Training						
Umass Amherst Treasurer and Assist.	530311	class	2	550	1,100	
Subtotal Professional Development/Training					1,100	
Supplies						
Office Supplies	542020				2,500	
Custodial Supplies						
Food Supplies						
Other Supplies						
Subtotal Supplies					2,500	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	month	12	100	1,200	
Other Utilities						
Subtotal Utilities					1,200	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	

Division: Admin and Finance
Department: Collector/Treasurer
Department No: 145
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Banking Services	530020				-	
Lock Box Service	530021	annual	1	4500	4,500	
Tax Title Expense	542120	Titles	200	125	25,000	Recording fees
Subtotal Other Expenses					29,500	

Division: Admin & Finance
Department: MIS
Department No: 155
Roll Up

	FY05	FY06	FY07	FY08	FY09	Variance	Appropriation
	Actual	Actual	Actual	Approp	Request		
EXPENSES							
Personnel							
Salaries	99,136	103,108	107,228	107,229	111,577	4,348	_____
Overtime			-	-	-	-	_____
Other Personnel Expenses			-	-	-	-	_____
Subtotal Personnel	99,136	103,108	107,228	107,229	111,577	4,348	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	2,940	150	3,360	3,360	-	_____
Dues & Subscriptions	75	175	250	325	325	-	_____
Professional Development/Trainir	700	3,800	710	2,400	2,900	500	_____
Supplies	296	52	6	3,453	3,453	-	_____
Travel	516	1,421	517	1,550	840	(710)	_____
Utilities	1,944	3,034	7,656	7,488	6,288	(1,200)	_____
Vehicles & Equipment	66,586	112,935	23,040	30,400	39,210	8,810	_____
Other Expenses	20,048	24,744	78,108	82,140	83,191	1,051	_____
Subtotal Operating Expenses	90,165	149,101	110,437	131,116	139,567	8,451	_____
Total Expenses	189,301	252,209	217,665	238,345	251,143	12,798	_____

Division: Admin & Finance
Department: MIS
Department No: 155
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Anne Verret-Speck	Director Mgt. Info. Sys.	511135	60,180	2,107					62,287
Pamela Locke Dearborn	Network Coordinator	511137	47,624	1,666					49,290
Total Personnel			107,804	3,773	-	-	-	-	111,577

Division: Admin & Finance
Department: MIS
Department No: 155
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Admin & Finance
Department: MIS
Department No: 155
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Customization for Govern, MUNIS, or VISION	530005	each	2	1,500	3,000	
Photos / Videos / Backup Admin for Website	530005	month	12	30	360	
Subtotal Consultant					3,360	
Dues & Subscriptions						
Mass Govt. Information Systems Assoc.	542310	annual	1	150	150	
IT Experts Exchange	542310	annual	1	175	175	
Subtotal Dues & Subscriptions					325	
Professional Development & Training						
User Group Meetings/Classes	530310	person	3	883	2,650	Estimate (MUNIS & PGGovern)
In State Meeting Registrations	571964	person	2	125	250	
Subtotal Professional Development/Training					2,900	
Supplies						
<i>Office Supplies</i>						
General Office Supplies	542020			-	-	
Custodial Supplies						
Food Supplies						
<i>Other Supplies</i>						
IT Supplies (Surge Protectors, Disks, Cables, Memory, etc.)	542020				3,453	
Subtotal Supplies					3,453	
Travel						
In State Travel to Meetings / Training Sessions	571964		1,732	0.485	840	
Subtotal Travel					840	
Utilities						
Electricity					-	
Natural Gas					-	

Division: Admin & Finance
Department: MIS
Department No: 155
Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
<i>Telephone</i>						
Voice Line (1)	530220	month	12	43	516	
Modem Line for Backup Remote Access to Servers (1)	530220	month	12	22	264	
ADSL Lines to DPW Garage, AWPAF, Cemetery (3)	530222	month	12	99	1,188	
Nextel Cell Phones (2)	530222	month	12	60	720	
<i>Other Utilities</i>						
Internet Line	530222	month	12	200	2,400	
Wireless Access for Mobile Workers	530222	month	24	50	1,200	
Subtotal Utilities					6,288	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Desktop Computers	585100	each	-	-	-	
Laptop or Tablet Computers	585100	each	-	-	-	
Server Replacement (Windows network servers)	585100	each	3	4,953	14,860	per Quote; Past ext. maint.
IBM (MUNIS) Server Replacement	585100	each	1	13,000	13,000	Includes MUNIS services
Network Switch Replacements/Upgrades	585100	each	-	-	-	
Misc. Office Equipment for MIS / Central Use	542022		2	175	350	
<i>Office Equipment Maintenance</i>						
Dell Extended Maintenance on Servers (2 Years, 24x7)	524210	annual	-	1,600	-	None up in FY2009
IBM Extended Maintenance on Unix Server (1 Year, 7x7)	524210	annual	-	2,600	-	Buying new in FY2009
Astaro Firewall/Web/SPAM Filtering/	524210	annual	1	5,000	5,000	3 year purchased by grant in FY06
WAN Support	524210	annual	1	5,000	5,000	
General Repairs Not on Contract	524210		4	250	1,000	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)						
<i>Vehicle Fuel</i>						
Gasoline					-	
Other Equipment						
Subtotal Vehicle & Equipment					39,210	
Other Expenses						
ADP Payroll Processing	524215	pay period	26	925	24,050	Annualized FY08 + Benefit Accr.
Citizen Request Management/Workorder System	585100	month	12	345	4,140	
<i>Infrastructure & Software Maintenance Contracts</i>						
ArcMail Hardware Maint./Software Subscription/Maint.	524210	annual	1	100	100	Email Archver (new in FY2008)
Domain Registration Fees	524210	annual	1	200	200	4 domains

Division: Admin & Finance
Department: MIS
Department No: 155
Expenses

Description	Current Munis					Notes
	Object Code	Unit Type	# of Units	Unit Cost	Total Cost	
Govern Support & Maintenance	524210	annual	1	17,127	17,127	
IBM AIX Software Support	524210	annual	1	2,500	2,500	
Languard Maintenance	524210	annual	1	150	150	
Microsoft Technet	524210	annual	1	450	450	
Munis Software Support	524210	annual	1	15,560	15,560	
Netfrastructure - Netfrsite Software Support	524210	annual	1	4,800	4,800	
Patriot Software (Personal Property)	524210	annual	1	1,700	1,700	New (Assessor budget FY08)
SchoolDude	524210	annual	1	1,200	1,200	IT Inventory Mgt./Report Service
Solarwinds	524210	annual	1	400	400	
Symantec Ghost Maintenance 1 Yr. Renewal	524210	annual	1	183	183	
Symantec AntiVirus	524210	annual	1	1,889	1,889	
Verisign SSL Certificate Renewal	524210	annual	-	-	-	3 years. Next due FY2010
Veritas Backup Exec & Remote Agents	524210	annual	1	620	842	
Vision Software Maintenance	524210	annual	1	5,100	5,100	
Vision Assessor's Online Database	524210	annual	1	2,800	2,800	
Subtotal Other Expenses					83,191	

Division: Office of Community & Economic Development
Department: OCED
Department No: 174
Roll Up

	FY05	FY06	FY07	FY08	FY09	Variance	Appropriation
	Actual	Actual	Actual	Approp	Request		
EXPENSES							
Personnel							
Salaries	214,965	222,255	243,773	258,569	271,212	12,643	_____
Overtime	-	-	-	5,000	7,939	2,939	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	214,965	222,255	243,773	263,569	279,151	15,582	_____
Operating Expenses							
Advertising	-	-	-	1,300	1,300	-	_____
Building Maintenance	-	-	-	-	600	600	_____
Consultants	18,848	25,368	17,764	15,143	11,600	(3,543)	_____
Dues & Subscriptions	2,267	1,778	1,893	1,684	1,701	17	_____
Professional Development/Training	-	-	-	2,500	1,750	(750)	_____
Supplies	2,184	5,213	4,120	2,500	2,500	-	_____
Travel	1,889	1,663	3,096	1,550	1,552	2	_____
Utilities	4,541	5,995	4,999	2,432	3,228	796	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	-	-	-	9,322	25,000	15,678	_____
Subtotal Operating Expenses	29,729	40,017	31,872	36,431	49,231	12,800	_____
Total Expenses	244,694	262,272	275,645	300,000	328,382	28,382	_____

Division: Office of Community & Economic Development
Department: OCED
Department No: 174
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Joseph W. Fahey	Department Head	511120	75,225	5,642					80,867
Joan E. Baptiste	Executive Secretary	511158	42,133	1,475					43,608
Nipun Jain	Town Planner	511310	58,731						58,731
Susan Yeames	Project Coordinator	511315	50,656						50,656
Dayle Bell	Permit Coordinator	511316	37,350						37,350
Total Personnel			264,095	7,117	-	-	-	-	271,212

Division: Office of Community & Economic Development
Department: OCED
Department No: 174
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	511310	Hours	120	32.27	3,872	attendance at evening meetings to include Planning, Zoning, Design Review, Historic, Master Plan, Municipal Council, Finance and Ordinance.
General	511310	Hours	84	48.41	4,066	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					7,939	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Office of Community & Economic Development
Department: OCED
Department No: 174
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210		1	500	500	Open Space Rec. Plan
RFP Cynthia Lane	530210		1	800	800	buildable lot - town owned property
Subtotal Advertising					1,300	
Building Maintenance						
Materials			1	600	600	sewer pump - 5 School Street
Other						
Subtotal Building Maintenance					600	
Consultants						
R Street survey plan	530005				8,000	survey plan and permitting
MVPC Permitting Software	530005				3,600	Link MIMAP to Pavement Mgmt, permitting software, brownfields info.
Subtotal Consultant					11,600	
Dues & Subscriptions						
APA Dues	542310				1,306	
Mass Economic Development	542310				320	
NAHRO	542310				75	
Subtotal Dues & Subscriptions					1,701	
Professional Development & Training						
regional planning	530311				1,000	
43D	530311				50	
Administrative	530311				200	

Division: Office of Community & Economic Development
Department: OCED
Department No: 174
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Training	530311		4	125	500	Dayle Bell, Permit Coordinator seminars Citizen Planner Training Collarborative annual conference, Planning Board and Zoning Board Federation annual meetings, MACC, Fred Pryor seminars.
Subtotal Professional Development/Training					1,750	
Supplies						
Office Supplies	542020				2,500	mailings, envelopes, labels, calendars, daybooks, copies (Golden Triangle Study) binding supplies, plotter paper
Custodial Supplies						
Food Supplies						
Other Supplies						
Subtotal Supplies					2,500	
Travel						
Travel to conferences, seminars, prof dev	571964		3,200	0.485	1,552	
Subtotal Travel					1,552	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
cell phone	530220		12	54	648	
5 school st fax 978-388-0565	530220		12	40	480	
CED phone lines 978-388-8110, 8111, 8112,	530220		12	150	1,800	
CED long distance	530220		12	25	300	
Other Utilities						

Division: Office of Community & Economic Development
Department: OCED
Department No: 174
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Subtotal Utilities</i>						3,228
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>						-
Other Expenses						
Pictometry	530410				-	aerial review of properties
DEP Classification fine	530109				2,000	Upper Millyard annual fee
Environmental Close Out					18,000	36 High Street - 21E issues Upper Millyard Pahse II/RAO
Environmental review					-	Heritage Park - Lower Millyard
Brownfields					5,000	Wharf Building - Lower Millyard
<i>Subtotal Other Expenses</i>						25,000

Division: Office of Community & Economic Development
Department: Conservation
Department No: 171
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	20,579	27,186	14,971	22,102	22,567	465	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	20,579	27,186	14,971	22,102	22,567	465	_____
Operating Expenses							
Advertising	692	-	209	800	1,400	600	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	6,769	1,150	1,200	50	_____
Dues & Subscriptions	215	215	327	300	500	200	_____
Professional Development/Training	-	-	-	1,200	1,160	(40)	_____
Supplies	77	734	200	1,098	1,410	312	_____
Travel	835	1,270	200	1,700	1,659	(41)	_____
Utilities	499	516	253	600	648	48	_____
Vehicles & Equipment	-	-	-	300	-	(300)	_____
Other Expenses	-	-	-	1,250	750	(500)	_____
Subtotal Operating Expenses	2,318	2,735	7,958	8,398	8,727	329	_____
Total Expenses	22,897	29,921	22,929	30,500	31,294	794	_____

Division: Office of Community & Economic Development
Department: Conservation
Department No: 171
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Vacant	Conservation Agent	512262	18,247						18,247
	Conservation Secretary	512150	4,320						4,320
Total Personnel			22,567	-	-	-	-	-	22,567

Division: Office of Community & Economic Development
Department: Conservation
Department No: 171
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Office of Community & Economic Development
Department: Conservation
Department No: 171
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210	Ad	2	700	1,400	Required for Conservation hearings not related to applications - revised local bylaw, open space and recreation plan.
Subtotal Advertising					1,400	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Community Outreach component related to DEP Consent Agreement	530005				1,200	continuation - previous shortfall of funds for the Town to conduct a community outreach program involving education regarding resource areas
Review Environmental Issues for Conservation Commission - not related to permit review	530005	hrs	0	85	-	Issues arise where there is no clear party to pay for reviewing consultant. Example would be reveiw of drainage and wetland issues on Town-owned Whitehall Lakes lot.
Consultant to Prepare Petition for portion sof Amesbury to be declared as "Densley Developed Area" under the Riverfront Protection Act.	530005	hrs	0	85	-	This will reduce the Riverfront Area from 200 feet to 25 feet in the downtown area, reducing obstacles for development.
Subtotal Consultant					1,200	
Dues & Subscriptions						
Massachusetts Association of Conservation Commissions	542310				500	Membership covers all members of conservation commission and agent. Provides access to valuable resources.
Subtotal Dues & Subscriptions					500	

Division: Office of Community & Economic Development
Department: Conservation
Department No: 171
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Professional Development & Training						
Regional Conference	530311				400	Regional Conference for Conservation Agent
In-House Workshop	530311				450	Management regulations update
MACC Conference and Training costs for members, agent and permit coordinator	530311				310	MACC Provides valuable education and certificate programs for Conservation Commissioners.
Subtotal Professional Development/Training					1,160	
Supplies						
<i>Office Supplies</i>						
Misc. Paper, Pens, Toner, Etc...	542020				650	
<i>Custodial Supplies</i>						
<i>Food Supplies</i>						
<i>Other Supplies</i>						
Flagging, Stakes	542020				150	For marking locations in field
Bug Spray	542020	Can	10	10	100	Safety requirement for field visits
Plant Identification Books, Soil Survey	542020				150	Needed for wetland delineation
Munsell Soil Color Chart	542020		1	120	120	Needed for wetland delineation
200 Foot Measuring tape	542020		1	60	60	Needed to determine jurisdictional areas and document compliance
High Visibility Vest	542020		1	60	60	Hunting Season safety requirement - also to carry gear
alpha-alpha-Dipyridil (2,2'-BIPYRIDINE REAGENT (ACS)	542020	100g	1		120	Confirms reduced iron in wetland soils for field verification of wetland boundary
Subtotal Supplies					1,410	
Travel						
Travel for site inspections, regional conservation meetings, MACC conferences, DEP meetings, training programs for agent	571964		2,800	0.485	1,358	
Travel for Conservation Commissioners to training and conferences	571964		620	0.485	301	

Division: Office of Community & Economic Development
Department: Conservation
Department No: 171
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Subtotal Travel</i>					1,659	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Cell Phone	530220		12	54	648	Replacing 388-0202 landline with cell phone for agent when out in field. Net savings over \$500.
Other Utilities						
<i>Subtotal Utilities</i>					648	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Mapping	530410				750	MIMAP (MVPC) wetlands data layering
<i>Subtotal Other Expenses</i>					750	

Division: Office of Community & Economic Development
Department: Planning Board
Department No: 175
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	10,449	7,577	2,651	5,400	5,400	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	10,449	7,577	2,651	5,400	5,400	-	_____
Operating Expenses							
Advertising	729	1,473	666	1,000	1,000	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	5,232	5,623	2,000	2,000	-	_____
Dues & Subscriptions	327	418	474	500	500	-	_____
Professional Development/Training	-	-	-	1,400	1,400	-	_____
Supplies	439	857	1,597	300	300	-	_____
Travel	-	-	-	280	281	1	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	1,181	1,621	4,930	4,120	4,120	-	_____
Subtotal Operating Expenses	2,676	9,601	13,290	9,600	9,601	1	_____
Total Expenses	13,125	17,178	15,941	15,000	15,001	1	_____

Division: Office of Community & Economic Development
Department: Planning Board
Department No: 175
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Board Secretary	Administrative assistance	512150	5,400						5,400

Division: Office of Community & Economic Development
Department: Planning Board
Department No: 175
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210				1,000	publication of legal notices relative to zoning changes, fee increases, Master Plan notice
Open Position Ads					-	
Public Notices					-	
Subtotal Advertising					1,000	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Establish Affordable Housing Trust and Affordable Housing Trust Fund	530005				2,000	required fund for Affordable Housing fees
General Consulting	530005		0	100	-	review of legal documents, engineering drawings, monitoring plans, deed restrictions, consultant review for minor projects not paid for by fees
Subtotal Consultant					2,000	
Dues & Subscriptions						
Professional Organizations	542310				500	Massachusetts Federation of Planning, APA, Champlain Planning Press
Subtotal Dues & Subscriptions					500	
Professional Development & Training						

Division: Office of Community & Economic Development
Department: Planning Board
Department No: 175
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Professional development for Board	530311		7	200	1,400	training seminars for all members to stay abreast of current zoning and development
Subtotal Professional Development/Training					1,400	
Supplies						
	542020				300	audio tapes, pens, steno pads, envelopes, mailings, projection system to be used in connection with pictometry and new permitting software
Office Supplies						
Custodial Supplies						
Food Supplies						
Other Supplies						
Subtotal Supplies					300	
Travel (In and Out of State)						
Travel to seminars and conferences	571964		580	0.485	281	mileage reimbursement, tolls, parking
Subtotal Travel					281	
Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						

Division: Office of Community & Economic Development
Department: Planning Board
Department No: 175
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
mapping	530410				2,500	MIMAP (MVPC) create permit worksheets, open space layering, update plan approval information
printing	530230				1,000	zoning bylaw and map copies, subdivision control copies
master plan expenses	530490				620	update printing
<i>Subtotal Other Expenses</i>					4,120	

Division: Office of Community & Economic Development
Department: Zoning Board of Appeals
Department No: 176
Roll Up

	<i>FY05 Actual</i>	<i>FY06 Actual</i>	<i>FY07 Actual</i>	<i>FY08 Approp</i>	<i>FY09 Request</i>	<i>Variance</i>	<i>Appropriation</i>
EXPENSES							
Personnel							
Salaries	10,000	14,500	825	4,400	4,400	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	10,000	14,500	825	4,400	4,400	-	_____
Operating Expenses							
Advertising	2,297	1,885	1,969	2,500	2,450	(50)	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	1,900	-	-	-	_____
Dues & Subscriptions	-	-	228	175	433	258	_____
Professional Development/Training	-	-	-	-	450	450	_____
Supplies	250	1,493	2,683	525	525	-	_____
Travel	-	-	-	-	146	146	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	-	-	-	-	-	-	_____
Subtotal Operating Expenses	2,547	3,378	6,780	3,200	4,004	804	_____
Total Expenses	12,547	17,878	7,605	7,600	8,404	804	_____

Division: Office of Community & Economic Development
Department: Zoning Board of Appeals
Department No: 176
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Shift Differential</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Board Secretary	Administrative services	512150	4,400							4,400

Division: Office of Community & Economic Development
 Department: Zoning Board of Appeals
 Department No: 176
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210		7	350	2,450	
Subtotal Advertising					2,450	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
American Planning Commission zoning practices	542310				75	
Zoning Bulletin	542310				168	
Mass Federation of Planning	542310				75	
MCLE	542310				115	
Subtotal Dues & Subscriptions					433	
Professional Development & Training						
In-House workshop					450	
Subtotal Professional Development/Training					450	
Supplies						
Office Supplies	542020				525	
Custodial Supplies						
Food Supplies						
Other Supplies						
Subtotal Supplies					525	
Travel						
Mileage, tolls, parking	571964		300	0.485	146	
Subtotal Travel					146	
Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
MIMAP	New				-	history conversion to upload to MIMAP
Subtotal Other Expenses					-	

Division: Inspectional Services
Department: Inspectional Services
Department No: 241
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	208,993	218,961	228,440	225,511	235,404	9,893	
Overtime	920	3,024	1,421	4,300	4,290	(10)	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	209,913	221,985	229,861	229,811	239,694	9,883	
Operating Expenses							
Advertising	26	235	167	400	600	200	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	304	250	-	-	-	
Dues & Subscriptions	1,000	405	933	800	1,000	200	
Professional Development/Training	-	-	-	4,700	5,900	1,200	
Supplies	1,507	1,961	1,900	2,000	2,000	-	
Travel	11,540	11,875	13,033	15,601	18,675	3,074	
Utilities	3,256	2,523	2,367	3,744	3,744	-	
Vehicles & Equipment	2,047	2,021	2,277	1,000	1,650	650	
Other Expenses	1,470	2,414	1,500	3,100	3,950	850	
Subtotal Operating Expenses	20,846	21,738	22,427	31,345	37,519	6,174	
Total Expenses	230,759	243,723	252,288	261,156	277,213	16,057	

Notes:

1. Contains Health Agent formerly of Health Department. Prior years expenses for Health Agent were calculated on a general split of Health Department costs.

Division: Inspectional Services
Department: Inspectional Services
Department No: 241
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Denis Nadeau	Building Commissioner	511240	58,270	4,370			675		63,315
Denise Toleos	Admin. Assistant	511170	44,827	2,241					47,068
Edward Paulhus	Plumbing/gas Inspector	511242	21,790				675		22,465
Barry McBride	Electrical Inspector	512241	20,103				675		20,778
Jack Sanborn	Asst. Electrical Inspector	512247	2,175						2,175
Francis Cote	Asst. Plumbing/gas Inspector	512248	2,175						2,175
Sharon White	Health Agent	511052	52,657				675		53,332
Allison Heartquist	Admin. Secretary	510052	22,595						22,595
Ken Surette	Asst. Building Inspector		1,500						1,500
Total Personnel			226,092	6,612	-	-	2,700	-	235,404

Division: Inspectional Services
Department: Inspectional Services
Department No: 241
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General		Hours			-	
Recall Overtime	513100	Hours	110.00	39.00	4,290	Call out for Building,plumbing & Electrical Inspectors
Training Overtime		Hours			-	
Subtotal Overtime					4,290	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Inspectional Services
Department: Inspectional Services
Department No: 241
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices						
Public Notices	530210	ad	1	300	300	
Hazmat Day advertising	530210	ad	1	300	300	
Subtotal Advertising					600	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Building,Plumbing,gas and Electrical Inspectors	542310				500	Building,Plumbing/gas, and electrical Associations (BCL, CSL, IAEI MEI, MBC)
Health agent membership dues ect.	542310				500	MAHB, MHOA, NALBOA
Subtotal Dues & Subscriptions					1,000	
Professional Development & Training						
Annual Building commissioners Seminar (Amherst) + Required Training	530321	annual	1	3,000	3,000	Yearly Seminar, Amherst (Denis)
Annual Electrical Seminars	530321	quarterly	4	175	700	
Plumbing/Gas Inspector Seminars	530321	quarterly	4	175	700	
Health Agent Annual Seminar (Hyannis) + Board Member Training/Seminar	530321	annual	1	1500	1,500	
Subtotal Professional Development/Training					5,900	
Supplies						
<i>Office Supplies</i>						
General Office Supplies	542020				1,000	Building/health departments
Preprinted Forms, Permit & Violation cards, Business Card	542030				1,000	
Subtotal Supplies					2,000	
Travel (In and Out of State)						
monthly milage for Plumbing/gas and Electrical inspectors	570010	mileage	15,000	0.485	7,275	
Milage for Building inspector	570010	monthly	12	550	6,600	

Division: Inspectional Services
Department: Inspectional Services
Department No: 241
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Milage for Health Agent	570010	monthly	12	400	4,800	
Subtotal Travel					18,675	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						
Cell Phones (3)	530220	monthly	12	120	1,440	
Desk phones (6)	530220	monthly	12	192	2,304	
Other Utilities						
Subtotal Utilities					3,744	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
File cabinets	542022		3	450	1,350	
Other Equipment					300	Pool testing kit, lead testing, tools
Subtotal Vehicle & Equipment					1,650	
Other Expenses						
Public Beach Water Testing	530112				1,500	
Hazmat Day setup	530112	annual			2,450	
Subtotal Other Expenses					3,950	

Division: Inspectional Services
Department: Weights & Measures
Department No: 244
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	-	-	-	-	-	-	_____
Travel	-	-	-	-	-	-	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	4,000	4,500	4,500	4,500	4,500	-	_____
Subtotal Operating Expenses	4,000	4,500	4,500	4,500	4,500	-	_____
Total Expenses	4,000	4,500	4,500	4,500	4,500	-	_____

Division: Inspectional Services
 Department: Weights & Measures
 Department No: 244
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Expense Reimbursement	557100				4,500	
<i>Subtotal Other Expenses</i>					4,500	

Division: Public Works
Department: Public Services
Department No: 400
Roll Up

	FY05 <i>Actual</i>	FY06 <i>Actual</i>	FY07 <i>Actual</i>	FY08 <i>Approp</i>	FY09 <i>Request</i>	<i>Variance</i>	<i>Appropriation</i>
EXPENSES							
Personnel							
Salaries	725,484	866,698	885,079	844,665	827,843	(16,822)	_____
Overtime	48,785	37,294	35,736	53,380	66,315	12,935	_____
Other Personnel Expenses	2,263	2,606	4,595	5,000	5,000	-	_____
Subtotal Personnel	776,532	906,598	925,410	903,045	899,158	(3,887)	_____
Operating Expenses							
Advertising	4,277	-	-	700	700	-	_____
Building Maintenance	54,274	33,955	32,441	30,000	49,500	19,500	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	4,585	4,585	-	_____
Professional Development/Training	-	-	-	500	8,000	7,500	_____
Supplies	84,777	77,506	93,581	115,365	115,491	126	_____
Travel	1,241	1,355	1,207	200	2,618	2,418	_____
Utilities	41,549	34,278	34,699	35,088	38,700	3,612	_____
Vehicles & Equipment	62,216	111,421	129,036	77,290	83,650	6,360	_____
Other Expenses	81,142	167,289	103,009	91,624	180,287	88,663	_____
Subtotal Operating Expenses	329,476	425,804	393,973	355,352	483,532	128,180	_____
Total Expenses	1,106,008	1,332,402	1,319,383	1,258,397	1,382,690	124,293	_____

Division: Public Works
Department: Public Services
Department No: 400
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipend</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Robert Desmarais	Director	511120	32,000	-			217		32,217
Rick Spinale	Superintendent	511122	27,000				217		27,217
Vacant	Engineer		20,000				217		20,217
Donna Lickteig	Adm. Assistant	511170	14,942	1,122			-		16,065
Peter Dearborn	Foreman	511405	48,838	3,832			650		53,320
Stephen Dondero	Foreman	511405	48,838	7,326			650		56,814
Michael Moore	Foreman	511405	19,535	2,930			260		22,725
Robert Donovan	Asst. Foreman	511407	47,445	7,117			650		55,212
Raymond Fredette	Asst. Foreman	511407	18,978	1,896			260		21,134
David Cote	Mechanic	511408	43,389	3,471			650		47,510
Ted Stanwood	Mechanic	511408	43,389	2,169			650		46,208
Michael McGrane	Ch. Hvy. Equip. Oper.	511410	43,389	3,471			650		47,510
Michael Lucier	Hvy. Equip. Oper.	511411	42,058	2,103			650		44,810
Brian Dow	Hvy. Equip. Oper.	511411	42,058	2,103			650		44,810
Neal Kimball	Brick./Mason	511412	42,058	2,103			650		44,810
Wayne Adams	Sk. Maint. Laborer	511417	36,338	-			650		36,988
Gene Burnham	Sk. Maint. Laborer	511417	37,419				650		38,069
Kelly Mahoney	Sk. Maint. Laborer	511417	37,419	1,871			650		39,940
Mike Kula	Sk. Maint. Laborer	511417	33,073				325		33,398
Roland Cormier	Sk. Maint. Laborer	511417	14,968				260		15,228
Justin LeBlanc	Sk. Maint. Laborer	511417	14,573				260		14,833
Vacant	Sk. Maint. Laborer	511417	32,607						32,607
Vacant	Co-op Eng	512301	5,000						5,000
Summer Help Cemetery	Seasonal	512400	6,400						6,400
Summer Help Compost	Seasonal	512417	24,800						24,800
Total Personnel			776,513	41,514			9,816		827,843

Division: Public Works
Department: Public Services
Department No: 400
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	1,510	34.53	52,140	Regular scheduled
Recall Overtime	513100	Event	35.00	105.00	3,675	Estimated Police Call Back for cruisers
Training Overtime		Hours			-	
Stand-by	513100	Contract Stipend			10,500	pager/callback
Subtotal Overtime					66,315	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	125.00	40.00	5,000	
Subtotal Overtime					5,000	

Division: Public Works
Department: Public Services
Department No: 400
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Open Position Ads	530210	each	1	300	300	
Public Notices	530210	each	5	80	400	
Subtotal Advertising					700	
Building Maintenance						
Bldg and Grounds Maintenance	524005				30,000	HVAC, overhead doors, minor repairs to park, park landscape supplies
Repairs to Downtown Crosswalks	524005	each	-	2,500	-	
Drain in front of Town Hall	524005				-	
Erosion Control at Millyard	524005				7,500	
Flooring in DPW office	524005				3,500	
Replace to Roof of DPW building	524005	each			-	
Clean water damage from roof	524005	each			8,500	
Subtotal Building Maintenance					49,500	
Consultants						
Pavement Management System					-	
Subtotal Consultant					-	
Dues & Subscriptions						
Pesticide Licenses	542310	each	2	60	120	
CDL Licenses	542310	each	4	60	240	
Professional Certificates	542310	each	1	175	175	
CDL Testing	542310	each	3	1,350	4,050	
Subtotal Dues & Subscriptions					4,585	
Professional Development & Training						
Training and Development	530311	hours	20	400	8,000	OSHA excavation training
Subtotal Professional Development/Training					8,000	
Supplies						
<i>Office Supplies</i>						
Postage	530200				200	Overnight/ large packages
Office Supplies	542020				4,000	
Custodial Supplies	545005				2,500	Water St. Garage, Union Cemetery
<i>Food Supplies</i>						

Division: Public Works
Department: Public Services
Department No: 400
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Work Release Program (Food)	529416	day	20	100	2,000	Lunch for work release program workers
<i>Other Supplies</i>						
Asphalt	553410	ton	1,091	55	60,005	Added road deterioration from Winter
Performance Patch	553410	ton	-	85	-	Winter/emergency patch
Street Paving	553410	ton	-	60	-	Pave sections of Chester, Lake, Powow, Prospect, Dennett, Alslton, Rowell to finish neighborhood
Drain Pipe	553430	ft	208	12	2,496	
Masonry Repairs to Catch Basins	553430	unit	10	600	6,000	Averaged cost per basin
Frames/Grates/Covers	553430	unit	18	400	7,200	
Backfill	553430	yd	500	11	5,500	
Post and Stub	553440	each	25	30	750	
Stop Signs	553440	each	15	50	750	
Brackets & caps	553440	each	20	20	400	
Crosswalk ballard	553440	each	6	135	810	
Informational/directional	553440	each	16	80	1,280	
Street Signs	553440	in	2,000	1.80	3,600	Actual cost is \$1.80 per inch
DPW Other Supplies	553400	each	1	2,000	2,000	Decorative Lighting (lamps), DOT testing, all unclassifiable.
Tools	553402	Mechanics	2	500	1,000	Contractual Obligation
Cemetery Supplies	554450				15,000	Propane for winter heater, screened loam, seed, fertilizer, plywood for wet season turf conditions and winter covers, maintenance to lowering devices/safety
Subtotal Supplies					115,491	
Travel (In and Out of State)						
In-State Travel	570010	mile	450	0.485	218	Travel expenses to and from Training/Events
Milage for Director	570010	monthly	12	200	2,400	
Subtotal Travel					2,618	
Utilities						
Electricity	521001	month	12	1,100	13,200	13 accounts w/4 Bldgs and 9 locations incl traffic/spot lights and irrigation
Natural Gas	521020	month	12	1,425	17,100	2 buildings

Division: Public Works
Department: Public Services
Department No: 400
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Telephone</i>						
Nextel (10)	530220	month	12	450	5,400	
Pagers (4)	530220	month	12	15	177	
Alarm/Security	530220	month	12	55	663	
Local Long Distance (3)	530220	month	12	180	2,160	
Subtotal Utilities					38,700	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
Office Equipment Maintenance						
<i>Vehicle Maintenance</i>						
Maintenance Machinery and Equipment	524260				20,000	
<i>Gasoline and Oil</i>						
Gas		gallon	5,900	3.50	20,650	
Diesel		gallon	7,750	4.00	31,000	
<i>Other Equipment</i>						
Roadside mower	527322	week	4	1,800	7,200	
Asphalt Spreader box	527322	day	12	400	4,800	
Subtotal Vehicle & Equipment					83,650	
Other Expenses						
<i>Tree Work</i>						
Emergency/Unscheduled Tree Work	529425			-	-	
Crane Service	529425	day	2	3,200	6,400	
Tree removal/pruning	529425	day	6	1,600	9,600	
Stump removal	529425	stump	36	110	3,960	
Catch Basin Cleaning	529410	Per Basin	2,355	8.49	19,994	Each basin 1/year
Additional Catch Basin Cleaning	529410				-	Assorted other CB cleaning
<i>Street Sweeping</i>						
Street Sweeping	529415	curb mile	146	94	13,651	
Parking Lots	529415	hr	100	25	2,500	
Misc	529415	hr	100	30	3,000	
Cemetery Paving	529417	ft	600	6.5	3,900	
Drain Line Cleaning	529420				-	construction projects, removal of blockages and inspect/camera lines that need repair/replacement in areas the town plans to repave
Drain Relocation North Martin Road	529420				-	
<i>Street Markings</i>						

Division: Public Works
Department: Public Services
Department No: 400
Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Center and Fog Lines	553405	ft	400,000	0.03	12,000	
Paint	553405	gallon	550	10	5,583	
<i>HazMat Disposal and Treatment</i>						
Removal of Hazardous materials	529430	month	12	100	1,200	
Abandoned materials	529430	each	100	35	3,500	Anticipated increase in curb side dumping
DEP compliance fees	529430	annual	1	2,000	2,000	
Site testing	529430	annual	1	3,000	3,000	
Site Cleanup	529430	annual	1	-	-	Clean up of site on Water Street
Mowing	New				90,000	
Subtotal Other Expenses					180,287	

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Roll Up

	FY05	FY06	FY07	FY08	FY09	Variance	Appropriation
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Approp</i>	<i>Request</i>		
EXPENSES							
Personnel							
Salaries	380,167	394,383	389,300	412,675	481,722	69,047	_____
Overtime	63,221	69,199	75,489	67,032	70,705	3,673	_____
Other Personnel Expenses	1,090	5,066	624	2,500	2,520	20	_____
Subtotal Personnel	444,478	468,648	465,413	482,207	554,947	72,740	_____
Operating Expenses							
Advertising	-	-	-	525	450	(75)	_____
Building Maintenance	48,612	70,030	42,517	54,000	54,000	-	_____
Consultants	-	-	2,799	87,200	-	(87,200)	_____
Dues & Subscriptions	-	-	1,821	-	1,000	1,000	_____
Professional Development/Training	-	-	-	2,000	1,000	(1,000)	_____
Supplies	30,164	25,896	17,525	23,500	23,500	-	_____
Travel	565	99	437	200	2,285	2,085	_____
Utilities	198,175	243,843	212,579	238,500	238,512	12	_____
Vehicles & Equipment	48,934	84,059	104,584	78,500	101,500	23,000	_____
Other Expenses	284,627	344,320	336,660	352,300	372,280	19,980	_____
Debt	1,133,728	1,087,040	1,087,903	1,139,014	1,138,307	(707)	_____
Employee Benefits	118,353	129,846	132,244	169,357	190,795	21,438	_____
Subtotal Expenses	1,863,158	1,985,133	1,939,069	2,145,096	2,123,629	(21,467)	_____
Total Expenses	2,307,636	2,453,781	2,404,482	2,627,303	2,678,576	51,273	_____

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipend</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Robert Desmarais	Director	511120	31,500	-			217		31,717
Rick Spinale	Superintendent	511122	26,500				217		26,717
Donna Lickteig	Adm. Asst.	511170	14,942	1,122			-		16,065
Vacant	Engineer		20,000				217		20,217
Helen Theriault	Water Billing Coord.	511175	19,065	-			-		19,065
Steve Klein	Meter Reader	511480	18,710	-			325		19,035
Robert Hughes	Meter Repairman	511477	21,694	1,736			325		23,755
Ed Crovetti	Chief Operator	511460	67,172	5,370			675		73,216
Brian LeBlanc	Repairman/Maint.	511468	47,445	3,796			650		51,890
Gary Field	Asst. Ch. Oper.	511462	48,838	4,884			650		54,372
John Coskery	Repairman/Maint.	511468	47,445	3,796			650		51,890
Dan Fraser	Oper. I	511465	47,445	-			650		48,095
John Janvrin	Sk. Maint. Lab.	511417	37,419	2,619			650		40,689
Vacant	Co-op Eng	512301	5,000						5,000
Total Personnel			453,174	23,322			5,226		481,722

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	1,765	37.68	66,505	
Recall Overtime		-	-	-	-	
Standby Overtime	513100	-	-	-	4,200	Contractual
Subtotal Overtime					70,705	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	63.00	40.00	2,520	
Subtotal Other Personnel					2,520	

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices/Advertising	530210		3	150	450	Legal notices for the bidding of goods and services and to post rewritten sewer regulations
Subtotal Advertising					450	
Building Maintenance						
Buildings and Grounds Maintenance	524005				4,000	Small building repairs and modifications, Maintenance of building systems HVAC units/boilers and improvement/maintenance to pump station grounds and structures etc
Pump Stations	524007				50,000	Maintenance of 26 pump stations and 52 grinder pumps by contractors/Inhs staff; replacement of pumps, seals, impellers, motors, list of typical supplies and repairs made
Subtotal Building Maintenance					54,000	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Dues and Subscriptions	542310	person	5	200	1,000	Professional Licenses and Certifications; incl mandated DOT CDL Testing
Subtotal Dues & Subscriptions					1,000	
Professional Development & Training						
Training	530311	person	5	200	1,000	Registration and training expenses for staff needing CEU's, workshop training as appropriate topics arise and License renewals
Subtotal Professional Development/Training					1,000	
Supplies						
Office Supplies						
Postage	530200				5,000	Sewer billing invoices bi-annually, legal notices and specification, correspondence

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Office Supplies	542020				3,000	Various office supplies and software maintenance agreements
Custodial Supplies	545005				2,000	paper products, cleaners, small hand tools for cleaning and sanitary supplies
<i>Other Supplies</i>						
Lab Supplies	556410				10,000	Supplies for inhs lab testing, chemicals, equipment and equipment calibration
Pipes and Castings	556435				3,500	Spot repair and replacement of pipe by inhouse staff/ collection system repairs
Subtotal Supplies					23,500	
Travel (In and Out of State)						
In State Travel	570010	miles	1000	0.485	485	Travel expenses to and from Training/Events
Milage for Director	570010	monthly	12	150	1,800	
Subtotal Travel					2,285	
Utilities						
Electricity	521001	month	12	15,834	190,008	Power for plant and pump stations; 30 accounts w/plant
Natural Gas	521020	month	12	3,750	45,000	Heating for plant and pump stations
Telephone	530220	month	12	292	3,504	landlines and cell phones and emergency pagers
Other Utilities						
Subtotal Utilities					238,512	
Vehicles & Equipment						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				2,000	Parts purchased based on repairs made by Mechanics and outsourcng of service not applicable for inhs staff; assumes Trk #30 will be replaced
Vehicle Fuel						
Vehicle Gas and Oil	548000	gallons	3,000	3.50	10,500	3 vehicles/ based on invoicing statements
<i>Other Equipment</i>						
Maintenance Machinery	524260				25,000	Replacement parts as equipment ages. Maintenance of plant machinery; blowers, RAS pumps, Inflow pumps, meters, centrifuge etc

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Rent Construction Equipment	527322				2,000	rental of bypass pumping and pumping systems for emergency sewer repairs and construction projects
Rent Commerical Equipment	537324				3,000	Rental of Vac truck for prograded flushing of trouble collection points, scheduled cleaning of pump station(s) wet wells and plant grit chamber; camera for isolated inspections
Vehicle Insurance	574300				14,000	rolling stock vehicles/equipment
Replace Equipment	587100				45,000	Carbon replacement of WWTP odor control system and rebuild of both plant aerated grit chambers.
Subtotal Vehicle & Equipment					101,500	
Other Expenses						
BioSolids Disposal	529460	tons	1,664	83	137,280	
Sewer Lab Work	530160				10,000	Biannual biotoxicity testing of plant effluent, annual plant influent and effluent metals analysis, biosolids quarterly TCLP, nutr
Sewer Chemicals	556460				85,000	Sodium hypochlorite (approx 15,000 gals/yr) and polymer usage for biosolid disposal,deodorants and deodorizing chemicals as needed.
Sewer Other	556461				15,000	Environmental services to clean flooded basements; Tools as needed/replaced; Flushing high potential problem areas to keep incidence and need for environmental services low
Meter Replacement	587100				50,000	
Spot Repair on Oak St and Highland Ave	588100				40,000	
Inflow and Infiltration (I/I)	588100				10,000	As require through DEP permit and outlined in I/I plan for calendar 07/08: TV inspection and metering
Liability Insurance	574022				25,000	
Subtotal Other Expenses					372,280	
Debt						
Principal Debt Long Term	593000				783,115	
Interest Long Term Debt	594000				310,192	

Division: Public Works
Department: Sewer (Enterprise Fund)
Department No: 460
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Interest Short Term Debt	594010				45,000	
Subtotal Debt Expense					1,138,307	
Employee Benefits						
Group Health Insurance	517400				92,000	
Life Insurance	517401				380	
Dental Insurance	517403				1,200	
Medicare	517405				4,000	
Workers Compensation	517410				6,600	
Retirement	517490				86,615	
Subtotal Employee Benefits					190,795	

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	474,320	477,167	502,433	546,571	636,251	89,680	_____
Overtime	106,900	112,140	107,303	102,000	119,860	17,860	_____
Other Personnel Expenses	884	3,969	4,374	3,500	3,480	(20)	_____
Subtotal Personnel	582,104	593,276	614,110	652,071	759,591	107,520	_____
Operating Expenses							
Advertising	-	-	-	1,200	6,700	5,500	_____
Building Maintenance	15,170	34,491	40,690	35,000	20,000	(15,000)	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	5,818	5,842	9,137	5,000	5,000	-	_____
Professional Development	-	-	-	2,300	1,800	(500)	_____
Supplies	74,003	91,318	117,477	110,000	134,350	24,350	_____
Travel	1,860	1,015	2,756	200	2,018	1,818	_____
Utilities	130,767	165,428	179,048	185,500	201,024	15,524	_____
Vehicles & Equipment	116,090	109,012	100,565	174,000	101,200	(72,800)	_____
Other Expenses	526,337	656,968	560,616	699,200	651,887	(47,313)	_____
Debt	639,454	565,945	546,306	543,157	565,885	22,728	_____
Employee Benefits	233,671	237,087	255,772	255,927	312,426	56,499	_____
Subtotal Operating Expenses	1,743,170	1,867,106	1,812,367	2,011,484	2,002,290	(9,194)	_____
Total Expenses	2,325,274	2,460,382	2,426,477	2,663,555	2,761,881	98,326	_____

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Shift Differential</i>	<i>Longevity</i>	<i>Education Stipend</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Robert Desmarais	Director	511120	31,500	-	-			217		31,717
Rick Spinale	Superintendent	511122	26,500					217		26,717
Donna Lickteig	Adm. Asst.	511170	14,942	-	1,122			-		16,065
Vacant	Engineer		20,000					217		20,217
Helen Theriault	Water Billing Coord.	511175	19,065	-	-			-		19,065
Steve Klein	Meter Reader	511480	18,710	-	-			325		19,035
Robert Hughes	Meter Repairman	511477	21,694	-	1,736			325		23,755
Mike Moore	Foreman	511405	29,303	-	4,396			390		34,089
Raymond Fredette	Asst. Foreman	411407	28,467	-	2,845			390		31,702
Jeff Mason	Water Sys. Mgr.	511460	67,172	-	5,370			675		73,216
Roland Cormier	Sk. Maint. Laborer	511417	22,451					390		22,841
Justin LeBlanc	Sk. Maint. Laborer	511417	21,859	-	-			390		22,249
Tom Rogers	Asst. Ch. Oper.	511462	48,838	-	3,907			650		53,395
Barry Wilson	Asst. Ch. Oper.	511462	48,838	6,330	3,907			650		59,725
Bill Lickteig	Oper. 1	511465	47,445		3,796			650		51,890
Jim Dion	Oper. 1	511465	47,445	5,189	3,796			650		57,079
Jim Higgins	Cross Connection	511463	47,445	5,077	3,321			650		56,493
New Interns	Co-op Eng	512301	5,000 12,000	-	-			-		5,000 12,000
Total Personnel			578,673	16,596	34,195			6,786		636,251

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	3,095	37.37	115,660	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Call Back Stipend	513100	Hours			4,200	Contractual
Subtotal Overtime					119,860	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211		87.00	40.00	3,480	
Subtotal Other Personnel Expenses					3,480	

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices/Advertising	530210		12	350	4,200	Flushing notice, legal notices
Consumer Confidence Report	530210				2,500	
Subtotal Advertising					6,700	
Building Maintenance						
Materials						
Repairs						
Buildings and Grounds Maintenance	524005				20,000	Maintain building and systems, grounds and watershed, security, HVAC, lighting, plumbing and electric;
Subtotal Building Maintenance					20,000	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Professional Water organizations and publications	542310				600	
MADEP SDWA Fee	542310				4,400	
Subtotal Dues & Subscriptions					5,000	
Professional Development & Training						
Training	530311	person	6	300	1,800	Registration and training expenses for staff requiring Training Credit Hours (TCH)'s, workshop training as appropriate topics arise. 20 TCH's needed for 2 year cycle (10 per year).
Subtotal Professional Development/Training					1,800	
Supplies						
<i>Office Supplies</i>						
Postage - Water Bills, General	530200				4,300	
Postage - Consumer Confidence Report	530200				1,500	
Office Supplies	542020				2,500	Office supplies(Pens, paper, binders,fax supplies, folders, etc)
Custodial Supplies	545005				2,000	Cleaning supplies and paper products for normal upkeep of plant and Distribution facility
Food Supplies	542212				1,000	Overtime allotted food
<i>Other Supplies</i>						
Tools	553402				2,000	Replacement of existing tools

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
AsphaltProducts	553410	tons	365	55	20,075	Patch new and old water trenches/excavations, i.e. breaks, renewals, installations, system repairs
Pipes and castings					45,000	New installations, repairs and updating existing distribution system/parts
<i>Water Meters</i>	556462					
Water Meters - Residential	556462		60	175	10,500	Residential meter replacement (for broken, malfunctioning meters)
Water Meters- Parts	556462				1,000	Misc. parts for repair
Water Meters- Commercial & Industrial	556462				3,000	Misc. Commercial and Industrial meters
Water Meters- Replacement Program	587100		131	225	29,475	Required under water withdrawal permit replace meters every 5 years.
Hydrants	556464		10	1,200	12,000	General maintenance, upgrades to existing and replacements
Subtotal Supplies					134,350	
Travel (In and Out of State)						
In State Travel	570010	miles	450	0.485	218	For Travel expenses to and from Trainnina/Events
Milage for Director	570010	monthly	12	150	1,800	
Subtotal Travel					2,018	
Utilities						
Electricity	521001	month	12	11,250	135,000	
Natural Gas	521020	month	12	4,667	56,004	
Telephone	530220	month	12	835	10,020	
Other Utilities					-	
Subtotal Utilities					201,024	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Replace Computers (main and backup)	542020		2	1,250	2,500	Replace old computers
MS Windows XP OS	542020		7	100	700	Upgrade Operating systems from Windows 2000 to XP for facility computers
Monitors	542020		3	200	600	replace old monitors
Network Laser printer.	542020				900	replace old printer, expensive ink, go to simpler/cheaper print.
<i>Office Equipment Maintenance</i>						

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
OPC server license. Software for communication to plant controllers	542020				1,200	
Misc computer part inventory (Mice, keyboards, cooling fans, power supplies, etc)	542020				600	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				12,500	
<i>Vehicle Fuel</i>						
Vehicle Gas and Oil	548000	gallons	7,200	3.50	25,200	
<i>Other Equipment</i>						
Maintenance Machinery and Equipment	524260	each	2	20,000	40,000	Maintain pumps and equipment in plant, incl State mandated calibrations of master meters
Rent Construction Equipment	527322				4,000	Specialized equipment/Contracting not owned
Vehicle Insurance	574300	annual			13,000	Insurance for rolling stock; 12 of vehicles/equipment
<i>Subtotal Vehicle & Equipment</i>					101,200	
Other Expenses						
<i>Lab Work</i>						
Synthetic Organic Contaminants	530110				1,900	
Trihalomethanes & Haloacetic Acids	530110		4	2,500	10,000	
Volatile Organic Contaminants	530110				2,900	
Inorganic Contaminants	530110				1,000	
Secondary Contaminants	530110				800	
Lead and Copper	530110				3,000	
UCMR2 (List 1 & 2)	530110		2	4,000	8,000	
Cryptosporidium and Giardia (LT2)	530110		12	1,100	13,200	
Perchlorate	530110				300	
Total Organic Compounds	530110		12	300	3,600	
IDSE	530110		6	2,400	14,400	
<i>Lab Supplies</i>						
Bacteria and certification	556410				4,000	
Reagents for testing	556410				2,500	
Lab equipment maintenance parts	556410				3,000	
sample bottles and glassware	556410				1,500	
Misc. (gloves, wipes, cleaners,etc.)	556410				1,000	
New spectrophotometer	556410				3,000	
<i>Water Chemicals</i>						

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Aluminum Sulfate	556463				61,000	
Potassium Hydroxide	556463		102,500	2	205,000	
Chlorine	556463		10,500	2	15,750	
Potassium Permanganate	556463		3,000	2	6,750	
Sodium Flouride	556463				15,000	
Granular Activated Carbon	556463		2,103	29	60,987	
Phosphate Compound	556463		2,650	2	5,300	
Misc (Pipe Disinfectant, Red-B-Gone, etc)	556463				3,000	
Sludge Disposal						
Sludge removal	578100				120,000	
Analysis and permits	578100				10,000	
Field maintenance	578100				10,000	
lagoon maintenance	578100				5,000	
<i>Capital Projects</i>						
Radio Telemetry	578100				20,000	Replace existing phone line telemetry
Salisbury Interconnect Telemetry	578100				10,000	Replace non-functioning equipment
Replace vehicles			-	-	-	Replace chief operator vehicle and meter reader vehicle
Liability Insurance	574022				30,000	
Subtotal Other Expenses					651,887	
Debt						
Principal Long Term	593000				342,750	
Interest Long Term	593000				179,135	
Interest Short Term	594010				44,000	
Subtotal Debt					565,885	
Employee Benefits						
Group Health Insurance	517400				162,000	
Life Insurance	517401				975	
Group Medex/MGD Blue Insur	517401				19,200	
Dental Insurance	517403				1,700	
Medicare	517405				5,000	
Workers Compensation	517410				11,200	
Retirement	517490				112,351	
Subtotal Employee Benefits					312,426	

Division: Public Works
Department: Recycle & Refuse
Department No: 433
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Refuse Removal	577,953	653,944	710,337	700,100	1,065,100	365,000	_____
Recycling	127,685	140,723	128,191	139,120	139,120	-	_____
Subtotal Operating Expenses	705,638	794,667	838,528	839,220	1,204,220	365,000	_____
Total Expenses	705,638	794,667	838,528	839,220	1,204,220	365,000	_____

Division: Public Works
Department: Recycle & Refuse
Department No: 433
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Refuse Removal						
Pickup and Disposal	529100	Flat Fee			1,063,300	
Special Requests/Events					1,800	Purchase of trash boxes and dumpsters as needed; special events served, i.e. Amesbury Days, Concerts, Antique Car Show, Fall Festival etc. other events at town facilities throughout year
	529100					
Subtotal Refuse Removal					1,065,100	
Recycling						
Pickup and Disposal	529110	per house	4500	25.74	116,000	
Printing and Postage	529110				4,500	Printing of Annual recycling Calendars/Postage to mail recycling calendars; Recycling Dump stickers
Brush and Stump Chipping/Removal	529110				12,000	Annual chipping of brush dropped off at compost site and grinding stump at stump dump
Curbside Recycling Bins	529110				5,500	Purchase of plastic bins for curbside pickup (approx 1000 units)
Portable Toilet	529110				1,120	Rental and service for portable toilet at the compost facility
Subtotal Recycling					139,120	

Division: Public Works
Department: Snow & Ice
Department No: 423
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	
Overtime	88,107	46,270	57,951	27,900	27,900	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	88,107	46,270	57,951	27,900	27,900	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Training	-	-	-	-	-	-	
Supplies	129,635	126,428	65,202	66,000	65,200	(800)	
Travel	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	159,857	105,167	106,430	33,100	33,900	800	
Other Expenses	-	-	-	1,000	1,000	-	
Subtotal Expenses	289,492	231,595	171,632	100,100	100,100	-	
Total Expenses	377,599	277,865	229,583	128,000	128,000	-	

Division: Public Works
Department: Snow & Ice
Department No: 423
Other Personnel

Overtime	Current Munis Object Code	Unit Type	# of Hours	Hrly Rate (\$)	Total	Notes
General	513100	Hours	775	36.00	27,900	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					27,900	

Other Personnel Expenses	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total	Notes
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Public Works
Department: Snow & Ice
Department No: 423
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
Office Supplies						
Custodial Supplies						
Food Supplies	542212				1,000	
<i>Other Supplies</i>						
Salt	557421				53,200	
Sand	557422				11,000	
<i>Subtotal Supplies</i>					65,200	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
Office Equipment Maintenance						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				4,100	
<i>Vehicle Fuel</i>						
Vehicle Gas and Oil	548000	gallons	800	3.5	2,800	
<i>Other Equipment</i>						

Division: Public Works
Department: Snow & Ice
Department No: 423
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Contract Plows					15,000	
Leased Vehicles					12,000	
Subtotal Vehicle & Equipment					33,900	
Other Expenses						
Sand Removal	557492				1,000	
Subtotal Other Expenses					1,000	

Division: Shared Expenses
Department: Employee Benefits
Department: No: 911
Roll Up

	FY05	FY06	FY07	FY08	FY09	Variance	Appropriation
	Actual	Actual	Actual	Approp	Request		
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Health Insurance	1,366,024	1,639,133	1,799,598	2,022,000	2,050,000	28,000	_____
Life Insurance	13,116	12,796	12,795	13,295	14,120	825	_____
Medex	267,936	326,142	363,842	407,500	320,000	(87,500)	_____
Dental	29,286	29,696	30,000	36,200	34,600	(1,600)	_____
Medicare	88,826	91,369	92,523	110,000	115,000	5,000	_____
Accidental Death	1,310	1,245	1,235	1,500	1,500	-	_____
Workers Compensation	12,704	19,599	32,861	36,500	36,500	-	_____
Employee Assistance Program	2,842	2,842	2,842	2,850	2,850	-	_____
Unemployment	18,103	22,391	4,777	25,000	25,000	-	_____
Retirement	1,201,453	1,337,682	1,419,583	1,784,639	1,848,354	63,715	_____
Subtotal Operating Expenses	3,001,600	3,482,896	3,760,055	4,439,484	4,447,924	8,440	_____
Total Expenses	3,001,600	3,482,896	3,760,055	4,439,484	4,447,924	8,440	_____

Division: Shared Expenses
Department: Employee Benefits
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Health Insurance	517400				2,050,000	
Life Insurance	517401				14,120	
Medex	517402				320,000	
Dental	517403				34,600	
Medicare	517405				115,000	
Accidental Death	517409				1,500	
Workers Compensation	517410				36,500	
Employee Assistance Program	517415				2,850	
Unemployment	517420				25,000	
Retirement	517490				1,848,354	
Subtotal Other Expenses					4,447,924	

Division: Shared Expenses
Department: Central Supply
Department No: 159
Roll Up

	FY05	FY06	FY07	FY08	FY09	Variance	Appropriation
	Actual	Actual	Actual	Approp	Request		
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	46,501	45,000	40,846	50,500	52,500	2,000	_____
Travel	-	-	-	-	-	-	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	31,940	9,091	8,616	18,460	19,500	1,040	_____
Other Expenses	-	-	-	-	-	-	_____
Subtotal Operating Expenses	78,441	54,091	49,462	68,960	72,000	3,040	_____
Total Expenses	78,441	54,091	49,462	68,960	72,000	3,040	_____

Division: Shared Expenses
Department: Central Supply
Department No: 159
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Office Supplies</i>						
Copy Paper	542023				8,000	
Computer Supplies	542025				3,500	
Postage	530200				41,000	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<i>Subtotal Supplies</i>					52,500	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						

Division: Shared Expenses
Department: Central Supply
Department No: 159
Expenses

<i>Description</i>	<i>Current Munis</i>				<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>		
Lease Annex Copier	587150		1		3,000	
Lease Town Hall Copier	587150		2		6,000	
Lease Postage Machine	587150		1		5,000	
<i>Office Equipment Maintenance</i>						
Copiers, Telephones, Typewriters	524205				5,500	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
<i>Vehicle Fuel</i>						
Gasoline					-	
Other Equipment					-	
<i>Subtotal Vehicle & Equipment</i>					19,500	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Shared Expenses
Department: Municipal Buildings
Department No: 192
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	39,959	58,316	58,281	68,720	69,720	1,000	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	-	-	-	-	-	-	_____
Travel	-	-	-	-	-	-	_____
Utilities	26,087	33,644	45,685	52,600	58,020	5,420	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	-	-	-	-	-	-	_____
Subtotal Operating Expenses	66,046	91,960	103,966	121,320	127,740	6,420	_____
Total Expenses	66,046	91,960	103,966	121,320	127,740	6,420	_____

Division: Shared Expenses
Department: Municipal Buildings
Department No: 192
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Materials						
Repairs						
Cleaning Town Hall, Annex, COA, School St, Millyard Condo	524005	weeks	26	1075	27,950	
General Repairs Town Hall, Annex, COA, School St. Millyard Conc	524005				20,050	
Park Restroom (formally in Public Works)	529440	weeks	32	260	8,320	Daily cleaning of Town Park bathroom facilities, including opening and closing 7 days/week
Beach Restroom (formally in Youth Services)		weeks	10	260	2,600	Daily cleaning of Beach bathroom facilities, including opening and closing 7 days/week
Other						
Millyard Condo Fees	524010	month	12	900	10,800	
Subtotal Building Maintenance					69,720	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
Subtotal Supplies					-	
Travel (In and Out of State)						

Division: Shared Expenses
Department: Municipal Buildings
Department No: 192
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Subtotal Travel</i>					-	
Utilities						
Electricity	521001	month	12	2750	33,000	
Natural Gas	521020	month	12	2085	25,020	
Telephone					-	
Other Utilities					-	
<i>Subtotal Utilities</i>					58,020	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Shared Expenses
Department: Landry Stadium (Enterprise Fund)
Department No: 643
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	7,112	11,954	7,859	6,500	6,500	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	-	-	-	-	-	-	_____
Travel	-	-	-	-	-	-	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	-	-	-	-	-	-	_____
Subtotal Operating Expenses	7,112	11,954	7,859	6,500	6,500	-	_____
Total Expenses	7,112	11,954	7,859	6,500	6,500	-	_____

Division: Shared Expenses
 Department: Landry Stadium (Enterprise Fund)
 Department No: 643
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
Repairs						
<i>Other</i>						
General Maintenance	520000				6,500	
<i>Subtotal Building Maintenance</i>					6,500	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Shared Expenses
Department: Outdoor Lighting
Department No: 424
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Operating Expenses							
Utilities	136,000	147,545	140,332	170,000	170,004	4	
Subtotal Operating Expenses	136,000	147,545	140,332	170,000	170,004	4	
Total Expenses	136,000	147,545	140,332	170,000	170,004	4	

Division: Shared Expenses
Department: Outdoor Lighting
Department No: 424

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
Electricity	521010	month	12	14,167	170,004	
Natural Gas					-	
Telephone					-	
Other Utilities					-	
Subtotal Utilities					170,004	

Division: Shared Expenses
Department: Debt Service
Department No: 710
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Principal	1,348,000	1,488,650	1,354,870	1,345,230	1,332,740	(12,490)	_____
Long Term Interest	836,504	574,728	622,762	567,145	653,644	86,499	_____
Short Term Interest	248,156	507,728	300,436	419,796	318,000	(101,796)	_____
Subtotal Operating Expenses	2,432,660	2,571,106	2,278,069	2,332,171	2,304,384	(27,787)	_____
Total Expenses	2,432,660	2,571,106	2,278,069	2,332,171	2,304,384	(27,787)	_____

Division: Shared Expenses
Department: Debt Service
Department No: 710

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Principal	590000				1,332,740	
Interest Long Term	594000				653,644	
Interest Short Term	594010				318,000	
Subtotal Other Expenses					2,304,384	

Division: Shared Expense
Department: Insurance
Department No: 945
Roll Up

	FY05	FY06	FY07	FY08	FY09	Variance	Appropriation
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Approp</i>	<i>Request</i>		
EXPENSES							
Operating Expenses							
Surety Bonds	2,100	1,960	1,960	2,300	2,300	-	_____
General Liability	302,243	345,163	354,811	356,000	301,000	(55,000)	_____
Subtotal Operating Expenses	304,343	347,123	356,771	358,300	303,300	(55,000)	_____
Total Expenses	304,343	347,123	356,771	358,300	303,300	(55,000)	_____

Division: Shared Expense
Department: Insurance
Department No: 945
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Surety Bonds	574010				2,300	
General Liability	574022				301,000	
Subtotal Other Expenses					303,300	

Division: Shared Expenses
Department: State & County Assessments
Department No: 801
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Mosquito Control	40,080	41,037	40,058	40,319	40,227	(92)	_____
Parking Surcharges	15,620	17,320	11,560	11,560	21,260	9,700	_____
Special Education	9,814	2,070	3,454	3,750	17,226	13,476	_____
Charter School	512,258	579,529	612,498	627,522	552,096	(75,426)	_____
Essex Aggie Tuiton	113,823	175,495	197,373	199,883	181,149	(18,734)	_____
Retired Teachers Health Ins	600,518	779,376	1,008,538	996,147	1,134,632	138,485	_____
School Choice Out	789,768	696,943	621,117	635,434	557,972	(77,462)	_____
MVRTA	64,580	65,227	90,715	80,767	85,616	4,849	_____
Air Pollution	3,993	4,033	4,142	4,304	4,383	79	_____
MBTA	6,548	25,274	40,370	46,366	18,650	(27,716)	_____
Subtotal Operating Expenses	2,157,002	2,386,304	2,629,825	2,646,052	2,613,211	(32,841)	_____
Total Expenses	2,157,002	2,386,304	2,629,825	2,646,052	2,613,211	(32,841)	_____

Division: Shared Expenses
Department: State & County Assessments
Department No: 801
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Mosquito Control	560125				40,227	
Parking Surcharges	560128				21,260	
Special Education	560131				17,226	
Charter School	560132				552,096	
Essex Aggie Tuiton	560133				181,149	
Retired Teachers Health Ins	560143				1,134,632	
School Choice Out	560300				557,972	
MVRTA	560307				85,616	
Air Pollution	560308				4,383	
MBTA	560309				18,650	
Subtotal Other Expenses					2,613,211	

Division: Shared Expenses
Department: Other Assessments
Department No: 802
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Historical Commission	342	210	-	500	500	-	_____
Visitors Center	390	-	500	500	500	-	_____
Camp Kent	10,159	8,813	11,504	11,340	11,340	-	_____
Improvement Association	-	1,000	1,000	1,000	1,000	-	_____
MVPC	5,163	5,163	5,239	10,332	11,425	1,093	_____
Elderly Services of Merrimac Valle	1,519	1,519	-	1,519	1,519	-	_____
Whittier Reg	819,613	973,600	1,132,527	1,016,934	889,982	(126,952)	_____
Subtotal Operating Expenses	837,186	990,305	1,150,770	1,042,125	916,266	(125,859)	_____
Total Expenses	837,186	990,305	1,150,770	1,042,125	916,266	(125,859)	_____

Division: Shared Expenses
Department: Other Assessments
Department No: 802
Expenses

<i>Description</i>	<i>Current Munis</i>				<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>		
Other Expenses						
Historical Commission	523169				500	
Visitors Center	530174				500	
Camp Kent	530175				11,340	
Improvement Association	530435				1,000	
MVPC	560305				11,425	
Elderly Services of Merrimac Valley	560306				1,519	
Whittier Reg	560310				889,982	
Subtotal Other Expenses					916,266	

Division: Other
Department: Reserve Fund
Department No: 132
Roll Up

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approp	FY09 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Reserve Fund	-	-	50,000	50,000	50,000	-	_____
Subtotal Operating Expenses	-	-	50,000	50,000	50,000	-	_____
Total Expenses	-	-	50,000	50,000	50,000	-	_____