

Division: Mayor's Office
 Department: Mayor's Office
 Department No: 121
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	159,783	172,223	182,518	196,610	191,560	(5,050)	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	11,483	-	-	-	
Subtotal Personnel	159,783	172,223	194,001	196,610	191,560	(5,050)	
Operating Expenses							
Advertising	1,027	-	575	200	200	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	4,213	4,455	5,531	4,820	5,555	735	
Professional Development/Training	1,205	60	569	1,220	1,580	360	
Supplies	1,740	777	875	1,100	1,500	400	
Travel	4,056	2,504	-	2,400	2,448	48	
Utilities	3,150	3,752	2,323	2,700	2,700	-	
Vehicles & Equipment	441	285	-	-	-	-	
Other Expenses	2,916	2,222	2,235	2,500	1,500	(1,000)	
Subtotal Operating Expenses	18,748	14,055	12,108	14,940	15,483	543	
Total Expenses	178,531	186,278	206,109	211,550	207,043	(4,507)	

Division: Mayor's Office
 Department: Mayor's Office
 Department No: 121
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Kezer, Thatcher W III	Mayor	511110	80,000	-	-	-	-	80,000
Yim, Jennifer	Chief of Staff	511112	64,000	-	-	-	-	64,000
Heartquist, Allison	Executive Secretary	511150	47,560	-	-	-	-	47,560
Total Personnel			191,560	-	-	-	-	191,560

Division: Mayor's Office
 Department: Mayor's Office
 Department No: 121
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Open Position/Bid Ads	530210	ad	1	200	200	
Subtotal Advertising					200	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Weekly Newspaper	542310	annual	1	70	70	
New England StatNet	542310	annual	1	2,000	2,000	
Massachusetts Municipal Association Dues	542310	annual	1	2,500	2,500	
Massachusetts Municipal Management Association	542310	annual	1	135	135	
Mass Municipal Personnel Association	542310	annual	1	250	250	
International City Management Association	542310	annual	1	600	600	
Subtotal Dues & Subscriptions					5,555	
Professional Development & Training						
Massachusetts Municipal Personnel Meetings	530311	month	12	35	420	
Massachusetts Municipal Association Conference	530311	entrance	2	400	800	
Massachusetts Management Association Mtgs.	530311	month	12	30	360	
Subtotal Professional Development/Training					1,580	
Supplies						
Office Supplies						
General Supplies	542020				1,500	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					1,500	
Travel (In and Out of State)						

Division: Mayor's Office
 Department: Mayor's Office
 Department No: 121
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
In State Travel, Conferences, MMA, Meetings	571964	miles	4,800	0.510	2,448	
<i>Subtotal Travel</i>					2,448	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Cell Phone	530220	month	12	40	480	
Land Line (3) & Fax (1)	530220	month	12	185	2,220	
Other Utilities					-	
<i>Subtotal Utilities</i>					2,700	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Town Report	530240		1	1,500	1,500	
<i>Subtotal Other Expenses</i>					1,500	

Division: Mayor's Office
 Department: Liquor Commission
 Department No: 166
 Roll Up

	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Actual</u>	<u>FY11 Approp</u>	<u>FY12 Request</u>	<u>Variance</u>	<u>Appropriation</u>
EXPENSES							
Personnel							
Salaries	900	900	900	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	900	900	900	-	-	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Trainin	-	-	-	-	-	-	
Supplies	91	15	8	-	-	-	
Travel	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	-	-	-	-	-	-	
Subtotal Operating Expenses	91	15	8	-	-	-	
Total Expenses	991	915	908	-	-	-	

Division: Mayor's Office
 Department: Legal
 Department No: 151
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	-	-	-	-	-	-	
Operating Expenses							
General	118,027	52,883	75,125	59,500	59,500	-	
Litigation	43,106	89,482	29,945	26,350	26,350	-	
Labor	9,867	13,722	10,447	10,200	10,200	-	
Ordinance Review	-	-	-	4,250	4,250	-	
Subtotal Operating Expenses	171,000	156,087	115,517	100,300	100,300	-	
Total Expenses	171,000	156,087	115,517	100,300	100,300	-	

Division: Mayor's Office
Department: Legal
Department No: 151
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Legal Services						
General Government	530050	hours	350	170	59,500	
Litigation and Development	530055	hours	155	170	26,350	
Labor	530060	hours	60	170	10,200	
Ordinance Review	530065	hours	25	170	4,250	
Subtotal Legal Services					100,300	

Division: Municipal Council/Town Clerk
 Department: Municipal Council
 Department No: 111
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	15,100	15,100	23,550	32,000	32,000	-	
Overtime	2,133	1,805	2,610	5,478	5,478	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	17,233	16,905	26,160	37,478	37,478	-	
Operating Expenses							
Advertising	6,120	4,958	3,690	4,500	4,500	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	40,000	40,000	40,000	42,000	43,500	1,500	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Trainin	2,775	1,581	687	2,088	2,088	-	
Supplies	753	178	750	795	621	(174)	
Travel	40	-	105	405	413	8	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	2,996	197	176	250	250	-	
Subtotal Operating Expenses	52,684	46,914	45,408	50,038	51,372	1,334	
Total Expenses	69,917	63,819	71,568	87,516	88,850	1,334	

Division: Municipal Council/Town Clerk
 Department: Municipal Council
 Department No: 111
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Robert Lavoie	President District 4	512100	4,000	-	-	-	-	4,000
Chatigny, Mary	District 2	512100	3,000	-	-	-	-	3,000
Dunford, Stephen	District 3	512100	3,000	-	-	-	-	3,000
Ferguson, Anne	At Large	512100	3,000	-	-	-	-	3,000
Gilday, Robert	District 1	512100	3,000	-	-	-	-	3,000
Kitchin, Bonniyo	Clerk to the Council	512100	-	-	-	-	4,000	4,000
Kelcourse, James	At Large	512100	3,000	-	-	-	-	3,000
McMilleon, Joseph	District 5	512100	3,000	-	-	-	-	3,000
Neale, Allen	At Large	512100	3,000	-	-	-	-	3,000
Kimball, Derek	District 6	512100	3,000	-	-	-	-	3,000
Total Personnel			28,000	-	-	-	4,000	32,000

Division: Municipal Council/Town Clerk
 Department: Municipal Council
 Department No: 111
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Christine Reed	512100	Hours	72	42.21	3,039	
Sharon Dunning	512100	Hours	72	33.87	2,439	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					5,478	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Municipal Council/Town Clerk
 Department: Municipal Council
 Department No: 111
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210				4,500	
Subtotal Advertising					4,500	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants - Auditing Services						
Auditing Services	530010				42,000	
Municipal Code					1,500	
Subtotal Consultant					43,500	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Conference/MMA	530311		9	232	2,088	
Subtotal Professional Development/Training					2,088	
Supplies						
<i>Office Supplies</i>						
Audio Tapes	542020	each	10	5	50	
Sheet Protectors	542020	pkg	5	13	65	
File Folders	542020	box	3	20	60	
Municipal Council Envelopes	542020	box	2	88	176	
Business Cards	542020		9	30	270	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					621	
Travel (In and Out of State)						
Travel to conferences, meetings	571964	mileage	810	0.51	413	
Subtotal Travel					413	

Division: Municipal Council/Town Clerk
 Department: Municipal Council
 Department No: 111
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Committee Expense	530100				250	
<i>Subtotal Other Expenses</i>					250	

Division: Municipal Council/Town Clerk
 Department: Town Clerk
 Department No: 161
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	142,189	150,762	155,702	161,561	161,892	331	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	142,189	150,762	155,702	161,561	161,892	331	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	380	205	260	455	400	(55)	
Professional Development/Training	-	694	301	850	850	-	
Supplies	1,974	948	1,492	1,716	1,661	(55)	
Travel	138	130	190	195	200	5	
Utilities	1,211	1,192	1,748	1,008	1,008	-	
Vehicles & Equipment	-	900	-	-	-	-	
Other Expenses	2,000	269	1,500	1,500	1,500	-	
Subtotal Operating Expenses	5,703	4,338	5,491	5,724	5,619	(105)	
Total Expenses	147,892	155,100	161,193	167,285	167,511	226	

Division: Municipal Council/Town Clerk
 Department: Town Clerk
 Department No: 161
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Dunning, Sharon	Administrative Asst.	511158	39,704	1,390	-	-	-	41,094
Kitchin, Bonnijo	Town Clerk	511120	63,526	2,554	-	-	-	66,080
LaBatt, Margaret Ann	PT Records Assistant	512162	3,500	-	-	-	-	3,500
Reed, Christine	Asst. Town Clerk	511121	47,645	3,573	-	-	-	51,218
Total Personnel			154,375	7,517	-	-	-	161,892

Division: Municipal Council/Town Clerk
 Department: Town Clerk
 Department No: 161
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Municipal Council/Town Clerk
 Department: Town Clerk
 Department No: 161

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
Massachusetts Town Clerks Association	542310	annual	1	100	100	
Massachusetts City Clerks Association	542310	annual	1	150	150	
North Shore City & Town Clerks Association	542310	annual	1	25	25	
New England Association of City & Town Clerks	542310	annual	1	25	25	
International Institute of Municipal Clerks	542310	annual	1	100	100	
<i>Subtotal Dues & Subscriptions</i>					400	
Professional Development & Training						
MCTCA Summer Conference (Re-Certification Credits)	530311	each	1	350	350	
MCTCA Winter (Re-Certification Credits)	530311	each	1	200	200	
NEACTC Conference (Certification Credits)	530311	each	1	300	300	
Quarterly NSCTCA Meetings	530311	quarterly			-	
<i>Subtotal Professional Development/Training</i>					850	
Supplies						
<i>Office Supplies</i>						
Bond Paper	542020	pkg	6	30	180	
File Folders	542020	box	3	20	60	
Permanent Markers	542020	pkg	2	15	30	
Pens	542020	pkg	2	8	16	
Vital Record Binders	542020	each	6	25	150	
Mylar Visu-u-lopes	542020	pkg	10	45	450	
Paper clips, calendars, post-its, staples, small mailers	542020				150	
Sheet Protectors	542020	pkg	3	13	39	

Division: Municipal Council/Town Clerk
 Department: Town Clerk
 Department No: 161

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Large Mailing envelopes	542020	box	2	25	50	
Food Supplies					-	
<i>Other Supplies</i>						
Town Clerk Envelopes 6.5 X 9.5	542030	box	8	10.5	84	
Town Clerk Envelopes #10	542030	box	3	84	252	
Dog Licenses	542030				200	
<i>Subtotal Supplies</i>					1,661	
Travel (In and Out of State)						
Travel to Summer Conference	571964	miles	0	0.51	75	
Travel to Winter Conference	571964	miles	0	0.51	50	
Travel to New England Conference	571964	miles	0	0.51	75	
<i>Subtotal Travel</i>					200	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	month	12	84	1,008	
Other Utilities					-	
<i>Subtotal Utilities</i>					1,008	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Parking Ticket Processing	530015				1,500	
<i>Subtotal Other Expenses</i>					1,500	

Division: Municipal Council/Town Clerk
 Department: Elections
 Department No: 162
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	12,827	10,107	16,469	13,966	13,966	-	
Overtime	1,300	1,350	1500	1597	1,597	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	14,127	11,457	17,969	15,563	15,563	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Trainin	-	200	25	150	150	-	
Supplies	4,531	4,322	3,251	4,376	4,376	-	
Travel	127	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	1,050	1,050	1,050	1,200	1,350	150	
Other Expenses	10,506	8,607	13,303	12,500	12,350	(150)	
Subtotal Operating Expenses	16,214	14,179	17,629	18,226	18,226	-	
Total Expenses	30,341	25,636	35,598	33,789	33,789	-	

Division: Municipal Council/Town Clerk
 Department: Elections
 Department No: 162
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Croteau, William	Board of Registrar	512160	-	-	-	-	300	300
Gaudet, Robert	Board of Registrar	512160	-	-	-	-	300	300
Kitchin, Bonniyo	Board of Registrar	512160	-	-	-	-	400	400
Pare, Normand	Board of Registrar	512160	-	-	-	-	300	300
Poll Workers/ Census Help	Wardens	512162	-	-	-	-	2,070	2,070
Poll Workers/ Census Help	Clerks	512162	-	-	-	-	1,980	1,980
Poll Workers/ Census Help	Poll Workers	512162	-	-	-	-	7,200	7,200
Poll Workers/ Census Help	Tabulators	512162	-	-	-	-	216	216
Poll Workers/ Census Help	General	512162	-	-	-	-	1,200	1,200
Total Personnel			-	-	-	-	13,966	13,966

Division: Municipal Council/Town Clerk
 Department: Elections
 Department No: 162
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Christine Reed	512162	Hours	21	42.21	886	
Sharon Dunning	512162	Hours	21	33.87	711	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					1,597	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Municipal Council/Town Clerk
 Department: Elections
 Department No: 162
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
Registration for October Conference	530311	each	1	50	50	
Registration for June Conference	530311	each	1	50	50	
Registration for New England Conference	530311	each	1	50	50	
<i>Subtotal Professional Development/Training</i>					150	
Supplies						
<i>Office Supplies</i>						
Voting Supplies	524263		1	1,500	1,500	
File Folders	542020	box	3	20	60	
Pens	542020	pkg	2	8	16	
Census Postage	530200		1	2,500	2,500	
Custodial Supplies					-	
<i>Food Supplies</i>						
Pizza, coffee, water, donuts	542162		2	150	300	
Other Supplies					-	
<i>Subtotal Supplies</i>					4,376	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	

Division: Municipal Council/Town Clerk
 Department: Elections
 Department No: 162
 Expenses

<i>Description</i>	<i>Current Munis</i>			<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>	<i># of Units</i>			
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance						
Voting Machine Maintenance	524262	contract	1	1,200	1,200	0
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
Vehicle Fuel					-	
Other Equipment			6	25	150	batteries for voting machines
Subtotal Vehicle & Equipment					1,350	
Other Expenses						
MGL Books,updates	530230				1,100	
Printing ballots/coding of memory cards	530230				8,150	
List of Residents	530230				1,500	
Census Forms	530230				1,600	
Subtotal Other Expenses					12,350	

Division: Fire
 Department: Fire
 Department No: 220
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	2,177,388	1,909,266	1,904,994	2,013,622	2,043,608	29,986	
Overtime	239,468	371,472	451,185	381,030	365,079	(15,951)	
Other Personnel Expenses	88,263	15,044	11,963	15,000	15,000	-	
Subtotal Personnel	2,505,119	2,295,782	2,368,142	2,409,652	2,423,687	14,035	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	18,939	11,461	6,715	16,500	3,500	(13,000)	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	2,108	3,949	4,251	4,990	4,990	-	
Professional Development/Training	21,376	5,396	9,977	2,500	2,500	-	
Supplies	49,615	63,910	174,777	89,650	90,900	1,250	
Travel	-	-	-	-	-	-	
Utilities	27,788	23,625	21,935	36,360	37,560	1,200	
Vehicles & Equipment	106,505	110,983	135,674	141,378	218,968	77,590	
Other Expenses	-	530	7,187	5,450	4,448	(1,002)	
Subtotal Operating Expenses	226,331	219,854	360,516	296,828	362,866	66,038	
Total Expenses	2,731,450	2,515,636	2,728,658	2,706,480	2,786,553	80,073	

Notes:

Division: Fire
 Department: Fire
 Department No: 220
 Salaries

Name	Position	Current Munis Object Code	Base Salary	Longevity	Education Stipends	Uniform	Other Stipends	Holiday	Total Salary
Bateman, James D.	Firefighter/Paramedic	511220	49,725	1,244	-	1,500	5,000	2,696	60,165
Bruno, Mark	Firefighter/Paramedic	511220	49,725	1,244	1,350	1,500	5,000	2,696	61,515
Burke, Michael	Firefighter/Paramedic	511220	49,725	-	-	1,500	5,000	2,630	58,855
Ayotte, Jameson R.	Lieutenant/Paramedic	511224	58,671	1,466	1,350	1,525	5,000	3,181	71,193
Brickett, Jonathan R.	Fire Chief/Paramedic	511120	109,112	10,912	1,350	2,000	5,000	6,362	134,736
Calderwood, Todd R.	Firefighter/EMT	511220	49,725	1,244	1,350	1,500	-	2,696	56,515
Clark, Jamie A.	Firefighter/Fire Alarm Sup	512220	49,725	1,244	-	1,500	13,000	3,633	69,102
Cloutier, Scott D.	Lieutenant	511224	58,671	1,467	-	1,525	-	2,814	64,477
King, Jeffery	Firefighter/Paramedic	511220	45,103	-	-	1,500	5,000	2,384	53,987
Deguio, Craig	Lieutenant	511224	58,671	1,467	-	1,525	-	3,181	64,844
Devlin, Karen J.	Admin. Assistance	511203	56,513	-	-	-	-	-	56,513
Dixon, Brian S.	Firefighter/EMT	511220	49,725	3,729	-	1,500	-	2,826	57,780
Fournier, Glenn A.	Asst. Chief	511228	72,000	10,800	1,350	2,000	-	3,794	89,944
Fredette, Robert Jr	Firefighter/EMT	511220	49,725	7,458	-	1,500	-	3,024	61,707
Haynes, Timothy	Firefighter/Paramedic	511220	49,725	1,244	-	1,500	5,000	2,696	60,165
Kane, John E.	Firefighter/Paramedic	511220	49,725	1,244	1,350	1,500	5,000	2,696	61,515
Kukene, James	Lieutenant	511224	58,671	8,800	1,350	1,525	-	3,568	73,914
Mason, Steven S.	Firefighter/EMT/Mechanic	512220	49,725	2,486	-	1,500	14,200	2,762	70,673
Mather, David B.	Deputy/ EMS & Training	512220	68,000	1,700	1,350	2,000	5,000	3,686	81,736
McGregor, Iain	Firefighter/Paramedic	511220	49,725	1,244	-	1,500	5,000	2,696	60,165
Moran, Brian W.	Firefighter/Paramedic	511220	49,725	1,244	-	1,500	5,000	2,696	60,165
Bean, Jeremy	Firefighter/Paramedic	511220	41,900	-	1,350	1,500	5,000	2,200	51,950
Morrill, Gerard	Firefighter/EMT	512220	49,725	4,972	-	1,500	-	2,892	59,089
Mullaley, Thomas	Firefighter/EMT	511220	49,725	2,486	-	1,500	-	2,761	56,472
Nolan, James M.	Firefighter/EMT	511220	49,725	2,486	-	1,500	-	2,761	56,472
Fowler, Jeremiah	Firefighter/Paramedic	511220	41,900	-	-	1,500	5,000	2,384	50,784
Ricker, Russell T.	Firefighter/Paramedic	511220	49,725	1,244	-	1,500	5,000	2,696	60,165
Shellene, Richard P.	Firefighter/Paramedic	511220	49,725	1,244	1,350	1,500	5,000	2,696	61,515
York, Ryan L.	Firefighter/EMT	511220	49,725	100	-	1,500	-	2,696	54,021
Britner Darcie	Firefighter/Paramedic	511220	49,725	-	1,350	1,500	5,000	2,696	60,271
Bell Michael	Firefighter/Paramedic	511220	45,105	-	-	1,500	5,000	2,561	54,166
Replace Mather, David	Firefighter/Paramedic	511220	41,900	-	-	-	5,000	2,137	49,037
Vacant	Firefighter/Paramedic	511220	-	-	-	-	-	-	-
Vacant	Firefighter/Paramedic	511220	-	-	-	-	-	-	-
Vacant	Firefighter/Paramedic	511220	-	-	-	-	-	-	-
Total Personnel			1,700,992	72,769	14,850	46,600	117,200	91,197	2,043,608

Division: Fire
 Department: Fire
 Department No: 220
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours	1,600	39.00	62,400	Fire, Haz Mat, Mut Aid,
Ambulance Overtime	513101	Hours	4,100	39.00	159,900	Backfill Ambulance
Ambulance Certification Training	513102	Hours	1,224	-		Represents \$47,736.00 Savings of OT with New Deputy Position
Ambulance Training Overtime	513102	Hours	168	39.00	6,552	Practical Only Represents a \$9048.00 saving of OT with New Deputy Position OT was 400 Hours
Shift coverage - sick	513150	Hours	1,993	39.00	77,727	Represents 100 / Firefighter
Shift coverage - injury	513151	Hours	750	39.00	29,250	27 Hours / Firefighter
Personal hours	514217	Hours	750	39.00	29,250	25 Hours / Firefighter
Subtotal Overtime					365,079	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Sick Leave Buy Out	517910		1	15,000	15,000	Firefighter Earl Morrill Jr. Retirement
Subtotal Overtime					15,000	

Division: Fire
 Department: Fire
 Department No: 220
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Repairs</i>						
Routine building repairs	524005	Annual			-	Light repair Interior Exterior
Duct Work Cleaning School Street	524005	semi annual			-	Required Cleaning of Duct HVAC
Plumbing Maintenance	524005	Annual			-	Drain sub-contractor
Miscellaneous Electrical repairs	524005	Annual			-	Electrical Prevailing wage
Exterior and Interior Security man doors	524005				-	Door replacement security
Other Annual Maintenance	524005	Annual			-	Replace Basement Pump System
<i>Other</i>						
Heat/AC Maintenance Agreement	524005	Annual			3,500	HVAC Maintenance Agreement
<i>Subtotal Building Maintenance</i>					3,500	
Consultants						
<i>Subtotal Consultants</i>					-	
Dues & Subscriptions						
Essex County Chiefs Association , FCAM, IAFC	542310	person	1	1,600	1,600	
Essex County Chiefs Regional Mutual Aid Dispatch Assessment	542310	person			-	
Maintenance Agreement NFPA Codes Computer Program Disk	542310	annual	1	1,750	1,750	
NFPA-National Fire Protection Association	542310	person	2	150	300	
Trade Magazines	542310	person	1	-	-	
Mechanic Monthly service Meeting / Yearly Dues	524310	Month	12	45	540	
Seacoast Chief Fire Officer Association	542310	person	2	400	800	
<i>Subtotal Dues & Subscriptions</i>					4,990	
Professional Development & Training						
Sub-Contracted Training EMS PALS, ACLS	530321	hour			2,500	
<i>Subtotal Professional Development/Training</i>					2,500	
Supplies						
<i>Office Supplies</i>						
General Office Supplies clips, etc	542220	annual			3,500	
Stationary Supplies ie. Letterhead & Envelopes Dept Forms	542220	annual			3,800	
Printing costs for special permit forms	542220	annual			1,500	
<i>Custodial Supplies</i>						

Division: Fire
Department: Fire
Department No: 220
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Paper Towels/Toilet Paper	545005	annual			3,000	
Cleaner and soaps, etc.	545005	annual			1,500	
<i>Fire Supplies</i>						
Fire House Dispatch Service Agreement	542220		3	600	1,800	
Fire Extinguisher Annual Maintenance	542220	annual			800	
Haz-Mat Supplies	542220	annual			1,500	
Fire Hose as needed	542220	annual			-	
Fire Hand Tool replacement	542220				2,000	
Hand Lights	542220				1,000	
Food Supplies					1,000	
<i>Other Supplies</i>						
Medical Supplies	542224	annual			64,000	
Annual Service Agreement for the Defibrillators	542224	annual			5,500	
Subtotal Supplies					90,900	
Travel						
Subtotal Travel					-	
Utilities						
Electricity	521001	month	12	1,700	19,200	
Natural Gas	521020	month	12	1,150	13,800	
<i>Telephones</i>						
Monthly fixed cost for E911 line	530220	month	12	35	420	
Other Monthly charges for local and long distance	530220	month	12	235	2,820	
Cell Phones (2)	530220	month	12	110	1,320	
Subtotal Utilities					37,560	
Vehicles & Equipment						
<i>Office Equipment Maintenance</i>						
Linen & Regular towels	545005	annual			-	
Copier/Printer Lease	542220	month	12	196	2,352	
Copier Service Contract	542220	Per 1/4	4	319	1,276	
<i>Maintain Fire Vehicles</i>						
Annual Ladder test w/ground ladders	524322	annual			2,000	
Annual Ladder Truck Ariel & Chassis Service	524322	annual			8,000	
Annual Maintenance on Pumpers	524322	annual	2	400	800	
Annual Fire Pump Test on 3 Pumps	524322	annual	2	325	650	
Tire Replacement	524322	annual	6	1,100	6,600	

Division: Fire
 Department: Fire
 Department No: 220
 Expenses

Description	Current Munis		# of Units	Unit Cost	Total Cost	Notes
	Object Code	Unit Type				
Routine Vehicle Maintenance and Repairs	524322	annual			7,000	
Vehicle Inspections	524322	annual			745	
Annual Lube/Oil Service for all vehicles	524322	annual			9,000	
Body and Paint repairs	524322				4,500	
Tool replacement/Upgrade Mechanics tools	524322				1,000	
New Pumper Lease Purchase	524322	annual			83,000	1st of 5 Lease payments
Vehicle Lease Purchase Command Deputy Chief	524322	annual			6,290	Command vehicle 3rd Payment
Stock Parts	524322				4,000	
<i>Maintain Ambulance Vehicles</i>						
Routine & Emergency repairs	524323				10,000	
FDA Licensing for Medications	524323	annual	3	300	900	
Licensing through the States of MA and NH	524323	annual	3	2,000	6,000	
<i>Maintain Fire Alarm</i>						
Replace outside cable, repair city owned Master Boxes and	524425					
Maintain City owned Fire Alarm devices	524425					
Annual Inspection Certification of Bucket Truck & maintenance	524425				700	
Certification Requirements	524425	annual			1,200	
<i>Vehicle Fuel</i>						
Diesel	548000	gallons	7350	3.50	25,725	
Gasoline & Oil	548000	gallons	5000	3.25	16,250	
<i>Equipment for Firefighters</i>						
Replace turnout gear	542225	each	4	2,100	8,400	
Replace protective hoods	542225	each	28	35	980	
Replace gloves	542225	each	20	65	1,300	
Helmets	542225	each	4	525	2,100	
Replacement Boots	542225	each	5	500	2,500	
Fire Patches, Rank	542225		100	5	500	
<i>Radio Equipment Maintenance</i>						
Annual Maintenance Agreement with Motorola	524220	annual	1	2,500	2,500	
Verizon Phone lines for radios	524220	line	2	1,350	2,700	
Vehicles & Equipment Subtotal					218,968	
Other Expenses						
<i>Maintain SCBA & Compressor</i>						
Annual Service Posicheck						
Annual service on compressor					750	
<i>Fire Prevention</i>						
Annual Updates to Codes, Standards & Laws MGL148/ CMR	542221	annual			500	

Division: Fire
Department: Fire
Department No: 220
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Mandatory training seminars	542221	annual			1,998	
National Fire Academy (Fire Prevention)	542221				-	
Fire Prevention meetings	542221	month	12	-	600	
Fire Prevention Dues	542221	annual	2	-	600	
Subtotal Other Expenses					4,448	

Division: Fire
Department: Fire
Department No: 220
Left Blank Intentionally

Division: Fire
 Department: Emergency Management
 Department No: 291
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	7,500	7,500	7,292	7,500	7,500	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	7,500	7,500	7,292	7,500	7,500	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	81	83	80	100	100	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Training	-	-	-	250	250	-	
Supplies	1,146	1,157	1,490	1,650	1,650	-	
Travel	-	-	-	-	-	-	
Utilities	3,440	2,374	1,829	2,120	2,120	-	
Vehicles & Equipment	6,038	7,561	10,387	8,417	8,417	-	
Other Expenses	-	-	-	6,500	7,500	1,000	CodeRed Expense
Subtotal Operating Expenses	10,705	11,175	13,786	19,037	20,037	1,000	
Total Expenses	18,205	18,675	21,078	26,537	27,537	1,000	

Notes:

Division: Fire
Department: Emergency Management
Department No: 291
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Roberts, Shawn	Deputy Director	512228	2,500	-	-	-	-	2,500
Swenson, Donald	Director	512140	5,000	-	-	-	-	5,000
Total Personnel			7,500	-	-	-	-	7,500

Division: Fire
 Department: Emergency Management
 Department No: 291

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
Maintenance supplies	524005				100	
<i>Subtotal Building Maintenance</i>					100	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
CPR, First Responder Training	514216				250	
<i>Subtotal Professional Development/Training</i>					250	
Supplies						
<i>Office Supplies</i>						
Pens,paper,other supplies	542020				150	
<i>Custodial Supplies</i>						
Paper Goods	545005				100	
<i>Food Supplies</i>						
Emergency events, trainings	542212				200	
<i>Other Supplies</i>						
First Responder equipment (vests, shirts, etc)	542215				1,200	
<i>Subtotal Supplies</i>					1,650	
Travel (In and Out of State)						
Travel expense to State meetings	570010	Miles		0.51	-	
<i>Subtotal Travel</i>					-	
Utilities						

Division: Fire
 Department: Emergency Management
 Department No: 291

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Yearly Maintenance EOC phone service	530220	month			80	
Land lines (2)	530220	month	12	120	1,440	
Verizon wireless card for Mobile Command Unit	530220	month	12	50	600	
Other Utilities					-	
Subtotal Utilities					2,120	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
<i>Office Equipment Maintenance</i>						
Copier Maintenance	524205		12	175	2,100	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Oil & filters Labor for changes	524300	each	8	50	400	
State Inspections	524300	each			230	
Labor for other repairs	524300	each			1,000	
Vehicle Repair Supplies(automotive parts)	548010				500	
<i>Vehicle Fuel</i>						
<i>Diesel</i>		Gallons	232	3.5	812	
Gasoline	548000	Gallons	300	3.25	975	
<i>Other Equipment</i>						
Communications (mobile, portables)	524220				1,300	
Generators (repairs, filters, maintenance)	524250				1,100	
Subtotal Vehicle & Equipment					8,417	
Other Expenses						
Code Red Notification System	524220				7,500	CodeRed Expense
Subtotal Other Expenses					7,500	

Division: Police
 Department: Police
 Department No: 210
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	2,644,638	2,514,726	2,634,137	2,484,822	2,558,022	73,200	_____
Overtime	393,840	339,376	345,458	354,240	344,790	(9,450)	_____
Other Personnel Expenses	42,111	1,708	306,757	69,350	87,296	17,946	_____
Subtotal Personnel	3,080,589	2,855,810	3,286,352	2,908,412	2,990,108	81,696	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	30,668	34,414	23,744	23,288	22,313	(975)	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	7,854	8,955	9,388	6,359	12,040	5,681	_____
Professional Development/Training	4,880	7,841	9,501	-	8,000	8,000	_____
Supplies	29,246	30,378	27,844	28,000	27,740	(260)	_____
Travel	2,067	2,494	6,453	-	-	-	_____
Utilities	37,374	38,307	33,898	36,660	31,860	(4,800)	_____
Vehicles & Equipment	216,256	186,274	189,965	199,031	207,480	8,449	_____
Other Expenses	1,916	4,104	11,425	6,800	3,700	(3,100)	_____
Subtotal Operating Expenses	330,261	312,767	312,218	300,138	313,133	12,996	_____
Total Expenses	3,410,850	3,168,577	3,598,570	3,208,550	3,303,241	94,691	_____

Notes:

Division: Police
 Department: Police
 Department No: 210
 Salaries

Name	Position	Current Munis Object Code	Shift			Education		Other			Total Salary
			Base Salary	Differential	Longevity	Stipends	Uniform	Stipends	Holiday		
Bailey, Craig J.	Acting Sergeant	511212	57,485	2,438	2,600	14,371	1,500	150	4,338	82,882	
Bybee, Larry E.	Police Officer	511210	53,709	1,950	2,324	10,742	1,500	150	3,877	74,252	
Cavanaugh, George T.	Police Officer	511210	53,709	-	9,668	10,742	1,500	150	4,181	79,950	
Champagne, Dennis A.	Police Officer	511210	53,709	1,950	1,684	5,371	1,500	150	3,563	67,927	
Chaput, Glenn A.	Acting Sergeant	511212	57,485	1,950	6,888	11,497	1,500	150	4,390	83,860	
Chatigny, Albert R.	Sergeant	511212	63,378	-	11,408	12,676	1,500	150	4,934	94,046	
Chatigny, Robert L.	Police Officer	511210	53,709	-	9,668	10,742	1,500	150	4,181	79,950	
Clark, David L.	Police Officer	511210	53,709	2,438	1,738	-	1,500	150	3,265	62,800	
Cunningham, Matthew C.	Police Officer	511210	53,709	2,438	2,341	10,742	1,500	150	3,905	74,785	
Donovan, Kevin F.	Sergeant	511212	63,378	1,950	2,841	15,845	1,500	150	4,739	90,403	
Fournier, Ronald F.	Firearms Licensing	512216	24,242	-	-	-	-	-	-	24,242	
Gagnon, Mark D.	Chief of Police	511214	155,952	-	-	-	-	-	-	155,952	
Guilmette, Ronald G.	Police Officer	511210	53,709	1,950	-	-	1,500	150	3,140	60,449	
Hanshaw, Thomas G.	Police Officer	511210	53,709	-	4,431	5,371	1,500	150	3,583	68,744	
Kookan, Jason E.	Police Officer	511210	53,709	1,950	2,324	10,742	1,500	150	3,877	74,252	
Landry, Raymond R.	Police Officer	511210	53,709	1,950	2,418	13,427	1,500	150	4,034	77,188	
Leary, Sean M.	Police Officer	511210	53,709	-	3,357	13,427	1,500	150	3,977	76,120	
Mulrenin, Kevin P.	Police Officer	511210	53,709	1,950	3,320	10,742	1,500	150	3,933	75,304	
Nichols, Thomas C.	Police Officer	511210	53,709	1,950	2,324	10,742	1,500	150	3,877	74,252	
Nicolaisen, Janet	Admin. Assistant	511170	55,422	-	2,771	-	675	-	-	58,868	
Noyes, David P.	Police Officer	511210	53,709	-	2,256	10,742	1,500	150	3,763	72,120	
Ouellet, Kevin J.	Lieutenant/Executive Officer	511212	127,308	-	-	-	-	-	-	127,308	
Pare, David S.	Police Officer	511210	53,709	1,950	6,225	10,742	1,500	150	4,097	78,373	
Poulin, Richard A.	Acting Sergeant	511212	57,485	2,438	6,567	5,749	1,500	150	4,075	77,964	
Purvis, Michael J.	Police Officer	511210	53,709	2,438	2,435	13,427	1,500	150	4,062	77,721	
Reed, Kerri	Police Prosecutor	511219	55,422	-	1,940	-	675	-	-	58,037	
Reed, Steven G.	Police Officer	511210	53,709	1,950	1,948	-	1,500	150	3,250	62,507	
Scholtz, William A.	Sergeant	511212	63,378	-	3,803	12,676	1,500	150	4,505	86,012	
Sciacca, Charles W.	Police Officer	511210	53,709	2,438	-	-	1,500	150	3,167	60,964	
Vacant	Police Officer	511210	-	-	-	-	-	-	-	-	
Vacant	Police Officer	511210	-	-	-	-	-	-	-	-	
Ward, Kevin M.	Police Officer	511210	53,709	-	4,234	-	1,500	150	3,269	62,862	
Wile, Robert F.	Police Officer	511210	53,709	1,950	3,320	10,741	1,500	150	3,933	75,303	
Worthen, Jeffery P.	Lieutenant	511212	109,200	-	-	-	-	-	-	109,200	
Wright, Gary B.	Police Officer	511210	53,709	-	8,862	5,371	1,500	150	3,833	73,425	
Total Personnel			2,018,024	38,028	113,695	236,627	41,850	4,050	105,748	2,558,022	

Division: Police
 Department: Police
 Department No: 210
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	hours	1,735	54.00	93,690	Shift extensions, continuing investigations, special events & community projects. Limited to 5.23 hrs per day.
Sick leave coverage	513150	hours	1,040	54.00	56,160	Coverage for officers out sick. Allows for 20 hrs per week.
Court Time	513210	hours	936	54.00	50,544	District court, superior court, juvenile court, grand jury. Limited all court to 6 appearances per week at 3 hrs.
Recall	513250	hours	624	54.00	33,696	Crime scene forensics, photos, prints, accident reconstruction, arson, sexual assault, K-9, grant matching. Allows for only 12 hrs per week.
Training	513500	hours	300	54.00	16,200	Still reduced by more than 50% from previous years.
Vacation Coverage Police	514218	hours	1,750	54.00	94,500	Vacation only funded at 34% of full coverage as there are 5096 hrs of contractual vacation for Patrolman/Sergeants. Remaining 66% is covered by reduction in manning, shift extensions or denial of time off.
Subtotal Overtime					344,790	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses	519420	-	-	-	-	
Reserve Officers	512210	Hrs	1,757	28.00	49,196	Allows for 5.5 Reserve hrs per day including Field Training for New Reserves.
Unused Sick Time Buyback Per Contract	517910	person	2	15,000	30,000	Two retirements anticipated in FY12.
Reserve Officer Clothing Allowance	517010	person	6	750	4,500	Three current reserves and three newly hired Reserves.
Department Obligations - Uniform	517010	person	36	100	3,600	Uniform and equipment contractual obligations.
Subtotal Overtime					87,296	

Division: Police
 Department: Police
 Department No: 210
 Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Materials						
Repairs						
Electrical	524005	hours	16	83	1,328	
Plumbing	524005	hours	16	85	1,360	
Heating / Cooling	524005		-	-	-	
Carpentry / Painting	524005	hours	-	45	-	
Masonry / Sealing	524005		-	-	-	
Other						
Cleaning Service	524005	weekly	52	350	18,200	
Emergency Generator - Maintenance contract and load bank test.	524005	annual	1	1,100	1,100	
Emergency Generator Fuel	524005	gallon	100	3.25	325	
Subtotal Building Maintenance					22,313	
Consultants						
Subtotal Consultants					-	
Dues & Subscriptions						
IACP Chief & Lt.	542310	annual	2	120	240	
National Association of Chiefs of Police - Chief & Lt.	542310	annual	2	50	100	
Massachusetts Chiefs of Police Association - Chief & Lt.	542310	annual	1	700	700	
Essex County Chief's Association - Chief	542310	annual	1	350	350	
New England States Police Information Network	542310	annual	1	100	100	
North Eastern Massachusetts Law Enforcement Council (NEMLEC)	542310	annual	1	4,450	4,450	Joined February 2011 - Replaces SWAT, RRT, etc.
Massachusetts Legal Defense Fund - Chief & Lts.	542310	annual	3	250	750	
Department certifications - Accreditation	542310	annual	1	1,050	1,050	
West law, legal bulletins, prosecutor's guide, Mass. Practice	542310	annual	1	2,500	2,500	
Greater Boston Police council - BAPER	542310	annual	1	1,100	1,100	
911 subscription	542310	annual				Eliminated for FY12.
Memberships in Mass/National Associations	542310	annual	10	70	700	Arson, Crime Scene, Photo, Armorer.
Subtotal Dues & Subscriptions					12,040	
Professional Development & Training						
Police Reserve Academy fee (New Reserves)	530310	single	3	1,200	3,600	Academy Fee only. New hires attend on their own time and receive no salary while attending.
Communication Academy fees	530310	single			-	

Division: Police
 Department: Police
 Department No: 210
 Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Tuition for specialized training	530310	course			-	
Boston Police K9 Certification	530310	single	1	500	500	
Command training for new supervisors (IACP 3 week course)	530310	employee	3	1,300	3,900	
Subtotal Professional Development/Training					8,000	
Supplies						
<i>Office Supplies</i>						
Computer/copy paper & labels	542020	department	1	2,850	2,850	
Booking room supplies, ink pads, gloves, blankets	542020	department	1	1,600	1,600	
File cabinets for annual record storage	542020	department	1	-	-	Eliminated for FY12.
Parking tickets	542020	department	1	-	-	Eliminated for FY12. Quantity on hand.
Toner kits	542020	single	16	180	2,880	
Ink cartridges	542020	single	18	145	2,610	
Disks, CD, pens, files, staples, general office supplies	542020	department	12	300	3,600	
<i>Custodial Supplies</i>						
Custodial supplies	545005	month	12	150	1,800	
<i>Food Supplies</i>						
Food for prisoners held overnight	542212	month	12	50	600	
Food for guests at community events and training at PD	542212	month	12	50	600	
<i>Other Supplies</i>						
Police supplies	542210	department	1	2,800	2,800	Photography & video processing supplies for investigative activity, booking & licensing. Line tape, tools, mask filters, breathalyzer supplies, flares, cruiser fire extinguishers & defibrillator pads.
Portable radio batteries	542210	single	40	40	1,600	
Flashlight batteries - nickel cadium	542210	single	40	30	1,200	Contractual obligation.
Ammunition - qualification & simmunition	542210	boxes	100	26	2,600	Ammunition, targets, safety equipment, range supplies.
Crime Scene supplies/Identi-kit	542210	department	1	3,000	3,000	
Special Operations Unit supplies	542210	department	100	-	-	Eliminated in FY10 due to budget issues.
Subtotal Supplies					27,740	
Travel						
Subtotal Travel					-	
Utilities						
Electricity	521001	monthly	12	1,500	18,000	
Natural Gas	521020	monthly	12	350	4,200	
Telephone						

Division: Police
 Department: Police
 Department No: 210
 Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
AT&T phone lines , Verizon phones & fax lines	530220	monthly	12	200	2,400	
Cell Phones	530220	monthly	-			All Police Dept. phones eliminated for FY12.
UCOM department page system	530220	monthly	12			Eliminated for FY12. Worked out capability through Microsoft Outlook via cellular phones and employees picked up costs of data/text capabilities.
Locate Plus investigative data program	530220	monthly	12	105	1,260	
Language line, NCIC data link, LEAPS data link	530220	monthly	12	450	5,400	
<i>Other Utilities</i>						
Tower rental fee	524220	bi-annual	1	600	600	
Subtotal Utilities					31,860	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
<i>Office Equipment Maintenance</i>						
Computer system support & licensing fee-IMC	524205	annual	1	13,280	13,280	
Copy & fax machines service contracts	524205	annual	1	1,500	1,500	
Copy machines lease	524205	monthly	12	272	3,264	
Office computers maintenance	524205	annual	22	50	1,100	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Cruisers - frontline patrol vehicles	524321	single	8	1,200	9,600	
Cruisers - Command vehicles	524321	single	3	500	1,500	
Vans & Motorcycles - Utility, Crime Scene & Motors	524321	single	4	500	2,000	
Vehicle washing	524321	monthly	12	175	2,100	
Oil for changes	548000	quarts	1,662	2	3,324	
Filters for changes	548000	single	200	4	800	
Fuel filters	548000	single	100	3	300	
Tires	548010	single	56	102	5,712	
Miscellaneous repairs / parts for all vehicles	548010	single	16	500	8,000	
<i>Vehicle Fuel</i>						
Gasoline	548000	gallon	24,000	3.25	78,000	Reduced by 2400 gallons from FY11 - anticipated & continued conservation efforts.
<i>Other Equipment</i>						
Radar, breathalyzer, cell cameras, Defibrillators.	524205	annual	3	800	2,400	
Vehicle leases	587100	vehicle	1	9,750	64,000	5 front line cruisers in year 2 of lease, 2 motorcycles in year 1 of lease, 1 detectives unmarked cruiser in year 1 of lease.
<i>Communications Equipment Maintenance</i>						
Radio maintenance calls for service	524220	single	10	300	3,000	
MDT maintenance & repair	524220	single	10	150	1,500	

Division: Police
 Department: Police
 Department No: 210
 Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
MDT repeater and MDT 800 mgz radio modems	524220	single	10	80	800	
MDT laptop batteries	524220	single	15	80	1,200	
Cruiser electronic consoles and related electrical	524220	single	15	100	1,500	
CJIS computer maintenance contract	524220	annual	1	1,600	1,600	
State & Federal fingerprint systems maintenance	524220	annual	1	1,000	1,000	
Vehicles & Equipment Subtotal					207,480	
Other Expenses						
Printing	530230	single	1	2,500	2,500	Stationary, envelopes, ordinance violation books, domestic violence notices, rights cards, fingerprint cards, business cards, temporary parking signs, etc.
<i>Public Safety</i>						
Lock up keeper	542215	annual	2	-	-	Eliminated for FY12 - Prior Chief & Deputy contracts.
Pistol permits	542215	annual	100	-	-	Eliminated for FY12 - Now done through State.
Police K-9	530492	monthly	12	100	1,200	

Division: Police
Department: Police
Department No: 210
Left Blank Intentionally

Division: New
 Department: Public Safety Communications
 Department No: 230
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	419,487	417,766	456,615	447,266	(9,349)	
Overtime	-	56,015	68,025	67,633	70,012	2,380	
Other Personnel Expenses	-	7,120	15,000	12,831	12,831	-	
Subtotal Personnel	-	482,622	500,791	537,079	530,109	(6,969)	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Training	-	-	-	-	-	-	
Supplies	-	-	79	-	-	-	
Travel	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	-	-	-	-	2,000	2,000	
Subtotal Operating Expenses	-	-	79	-	2,000	2,000	
Total Expenses	-	482,622	500,870	537,079	532,109	(4,969)	

Notes:

Division: New
 Department: Public Safety Communications
 Department No: 230
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Shift Differential</i>	<i>Longevity</i>	<i>Uniform</i>	<i>Holiday</i>	<i>Total Salary</i>
Deguido, Keith	Fire Dispatcher	511203	51,850	733	1,547	675	2,460	57,265
Kilgour, Laura	Police Dispatcher	511203	44,190		1,547	675	2,440	48,852
McKeon, Alexander	Police Dispatcher	511203	40,762	1,248	-	675	2,240	44,925
Merrill, Richard	Fire Dispatcher	511203	51,850	733	-	675	2,390	55,648
Morrill, Jonathan	Police Dispatcher	511203	42,487	1,248	-	675	2,333	46,743
Owen, Todd	Fire Dispatcher	511203	42,328	733	-	675	2,296	46,032
Swenson, Matthew	Fire Dispatcher	511203	47,828	733	-	675	2,207	51,443
Ciaburri, Candace	Police Dispatcher	511203	42,487	1,248	-	675	2,333	46,743
Worthen, Sherrie	Police Dispatcher	511203	44,190		2,272	675	2,478	49,615
Total			407,972	6,676	5,366	6,075	21,177	447,266

Division: New
 Department: Public Safety Communications
 Department No: 230
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
Operational Overtime	513100	Hours	100	33.97	3,397	
Recall Overtime	513250	Hours	10	33.97	340	
Training Overtime	513500	Hours	216	33.97	7,338	
Sick Leave Coverage	513150	Hours	600	33.97	20,382	
Vacation Leave Coverage	514218	Hours	1,135	33.97	38,556	
Subtotal Overtime					70,012	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Tuition Reimbursement		Department	-	-	-	No tuition expected fy
Training		Department	-	-	-	No tuition training courses
Matron stipend	512211	Monthly	12	200	2,400	
Medical Expenses	519420	Department	-	-	-	
Intermittent Dispatchers	512203	Hours	520	20.06	10,431	10 hours per week coverage
Subtotal Overtime					12,831	

Division: New
 Department: Public Safety Communications
 Department No: 230
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies		single	2	1000	2,000	Chairs, headsets, etc.
<i>Subtotal Supplies</i>					2,000	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
					2,000	

Division: Mayor's Office
 Department: Harbormaster
 Department No: 295
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	6,000	6,000	6,000	6,000	6,000	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	6,000	6,000	6,000	6,000	6,000	-	_____
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Training	-	-	-	-	-	-	_____
Supplies	-	-	-	-	-	-	_____
Travel	-	-	-	-	-	-	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	1,500	1,500	1,500	1,500	1,500	-	_____
Other Expenses	-	-	-	-	-	-	_____
Subtotal Operating Expenses	1,500	1,500	1,500	1,500	1,500	-	_____
Total Expenses	7,500	7,500	7,500	7,500	7,500	-	_____

Division: Mayor's Office
Department: Harbormaster
Department No: 295
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Total Salary</i>
Bailey, Jack	Harbormaster	512260	6,000				\$ 6,000

Division: Mayor's Office
 Department: Harbormaster
 Department No: 295
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Reimbursement	524300				1,500	
<i>Vehicle Fuel</i>						
Gasoline	548000					
<i>Other Equipment</i>						
Reimbursement	557100					
<i>Subtotal Vehicle & Equipment</i>					1,500	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Health & Human Services
 Department: Council on Aging
 Department No: 541
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	116,795	103,234	78,370	84,803	97,590	12,787	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	116,795	103,234	78,370	84,803	97,590	12,787	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Training	-	-	-	682	800	118	
Supplies	598	697	370	750	1,000	250	
Travel	363	524	700	900	1,000	100	
Utilities	1,467	1,380	1,472	1,536	1,600	64	
Vehicles & Equipment	5,491	3,892	295	295	2,095	1,800	
Other Expenses	-	-	-	-	-	-	
Subtotal Operating Expenses	7,919	6,493	2,837	4,163	6,495	2,332	
Total Expenses	124,714	109,727	81,207	88,966	104,085	15,119	

Division: Health & Human Services
 Department: Council on Aging
 Department No: 541
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Brothers, Doreen	Outreach Worker	511163	34,670					34,670
Connor, Annmary	Department Head		53,560					53,560
Volunter coordinator	Administrative Asst	511158	3,600					3,600
VC/receptionist	new center	511455	2,880					2,880
receptionist	pt 18hours new cente	512455	2,880					2,880
Total Personnel			97,590	-	-	-	-	97,590

Division: Health & Human Services
 Department: Council on Aging
 Department No: 541
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours	10.00	10.00	100.00	for 36 weeks, project able is projecting significant cuts
Recall Overtime		Hours	18.00	10.00	180.00	16 weeks, move in 3/1/12
Training Overtime		Hours	18.00	10.00	180.00	16 weeks, move in 3/1/12
Subtotal Overtime					460.00	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training	682				-	
Subtotal Overtime					-	

Divis. Health & Human Services
 Department: Council on Aging
 Department No: 541
 Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
MCOA annual conference and CEU's					800	
<i>Subtotal Professional Development/Training</i>					800	
Supplies						
Office Supplies	542020				1,000	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<i>Subtotal Supplies</i>					1,000	
Travel (In and Out of State)						
Home visits, meetings, conferences	571964	miles	0	0.51	1,000	
<i>Subtotal Travel</i>					1,000	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone	530220	monthly	12	133.33	1,600	Can this be moved to the town budget?
Other Utilities					-	
<i>Subtotal Utilities</i>					1,600	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					295	
Office Equipment Maintenance					-	
Copier Lease	524205	annual		360	1,800	moving into the new center 3/1/12
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	

Division: Health & Human Services
Department: Council on Aging
Department No: 541
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Vehicle Fuel</i>					-	
<i>Gasoline</i>					-	
<i>Other Equipment</i>					-	
<i>Subtotal Vehicle & Equipment</i>					2,095	
<i>Other Expenses</i>						
<i>Subtotal Other Expenses</i>					-	

Division: Health & Human Services
 Department: Youth Services
 Department No: 542
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	167,050	188,818	206,320	201,648	226,128	24,480	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	167,050	188,818	206,320	201,648	226,128	24,480	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	205	132	360	318	318	-	
Professional Development/Trainin	275	250	185	200	200	-	
Supplies	2,674	1,972	554	1,000	2,500	1,500	
Travel	1,146	1,531	1,580	1,550	1,851	301	
Utilities	1,837	2,537	2,169	2,520	2,580	60	
Vehicles & Equipment	-	8,267	277	850	1,050	200	
Other Expenses	25,745	12,850	22,828	28,290	31,000	2,710	
Subtotal Operating Expenses	31,882	27,539	27,953	34,728	39,499	4,771	
Total Expenses	198,932	216,357	234,273	236,376	265,627	29,251	

Notes:

Division: Health & Human Services
Department: Youth Services
Department No: 542
Salaries

Name	Position	Current Munis Object Code	Base Salary	Longevity	Education Stipends	Uniform	Other Stipends	Total Salary
Crowley, Kathleen	Youth Recreation Director	511318	65,738	-	-	-	-	65,738
Various	Act Up Instructors	512360	-	-	-	-	-	1,600
Various	After School Supervisors	512360	-	-	-	-	-	33,467
Various	After School Instructors	512360	-	-	-	-	-	45,200
Various	Archery Instructor	512360	-	-	-	-	-	240
Various	Basketball Program Instructor	512360	-	-	-	-	-	300
Various	Before School Program	512360	-	-	-	-	-	10,640
Various	Boating Program Instructor	512360	-	-	-	-	-	6,800
Various	Camp Kent Co Supervisors	512360	-	-	-	-	-	4,060
Various	Camp Kent Senior Instructor	512360	-	-	-	-	-	1,512
Various	Camp Kent Junior Instructor	512360	-	-	-	-	-	2,016
Various	Fishing Instructor	512360	-	-	-	-	-	600
Various	Lifeguards	512365	-	-	-	-	-	14,328
Various	Preschool-Lil Squirts program	512360	-	-	-	-	-	5,040
Various	Shooting Stars Program Instructors	512360	-	-	-	-	-	850
Various	STAR Program Instructors	512360	-	-	-	-	-	1,500
Various	Summer Park Program Supervisor	512360	-	-	-	-	-	2,940
Various	Summer Park Program Counselors	512360	-	-	-	-	-	13,500
Various	Summer Park Extended Day Counselors	512360	-	-	-	-	-	2,592
Various	Swimming Instructors	512360	-	-	-	-	-	1,281
Various	Teen and Preschool Supervisors	512360	-	-	-	-	-	3,948
Various	Teen and Preschool Counselors	512360	-	-	-	-	-	7,226
Various	Tennis Program Instructor	512360	-	-	-	-	-	750
Total Personnel			65,738	-	-	-	-	226,128

Division: Health & Human Services
 Department: Youth Services
 Department No: 542
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Subtotal Overtime					-	

Division: Health & Human Services
 Department: Youth Services
 Department No: 542
 Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
Mass Recreation and Park	542310	annual			75	
Mass School Age Coalition Dues	542310	annual			55	
School Age Notes	542310	annual			58	
National Recreation and Park Assoc.	542310	annual			130	
<i>Subtotal Dues & Subscriptions</i>					318	
Professional Development & Training						
Conferences	530311	512365			200	
<i>Subtotal Professional Development/Training</i>					200	
Supplies						
Office Supplies	542020				500	
Printing, Mailing	542020				2,000	
<i>Subtotal Supplies</i>					2,500	
Travel (In and Out of State)						
Vehicle Stipend	571964	monthly	12	150	1,800	
Conferences & Trainings	571964	miles	100	0.51	51	
<i>Subtotal Travel</i>					1,851	
Utilities						
Electricity					-	
Natural Gas					-	

Division: Health & Human Services
Department: Youth Services
Department No: 542
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Telephone</i>						
Cell phones (4)	530220	monthly	12	165	1,980	
Land line (1)	530220	monthly	12	50	600	
Other Utilities					-	
Subtotal Utilities					2,580	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance					-	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
General maintenance on van	524300				400	
<i>Vehicle Fuel</i>						
Gasoline	548000	gallons	200	3.25	650	
Other Equipment					-	
Subtotal Vehicle & Equipment					1,050	
Other Expenses						
Recreation Summer and After School supplies and Equipment	530330				7,000	
Trips and entertainment	530335				12,000	
Transportation	570030				12,000	
Subtotal Other Expenses					31,000	

Division: Health & Human Services
 Department: Veterans Services
 Department No: 561
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	47,340	41,157	42,913	46,192	47,809	1,617	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	47,340	41,157	42,913	46,192	47,809	1,617	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	150	35	80	150	180	30	
Professional Development/Training	1,002	160	421	250	600	350	
Supplies	2,933	3,594	3,592	3,800	3,800	-	
Travel	2,180	648	1,408	1,300	1,300	-	
Utilities	951	579	1,048	960	960	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	116,220	191,892	290,281	288,000	318,000	30,000	
Subtotal Operating Expenses	123,436	196,908	296,830	294,460	324,840	30,380	
Total Expenses	170,776	238,065	339,743	340,652	372,649	31,997	

Division: Health & Human Services
 Department: Veterans Services
 Department No: 561
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
LaRue, Kristen	Director	511145	-	-	-	-	-	-
			47,809					47,809
Total Personnel			47,809	-	-	-	-	47,809

Division: Health & Human Services
 Department: Veterans Services
 Department No: 561
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
Merrimack Valley Clinical Social Workers					30	
Massachusetts Veterans Service Officers Association	542310				150	
<i>Subtotal Dues & Subscriptions</i>					180	
Professional Development & Training						
Social Work Licensure Fees/Test					350	
Department of Veterans Services and MVSOA Conferences	530311				250	
<i>Subtotal Professional Development/Training</i>					600	
Supplies						
Office Supplies	542020				350	
Custodial Supplies					-	
Food Supplies					-	
<i>Other Supplies</i>						
Flags	542142	each			3,450	
<i>Subtotal Supplies</i>					3,800	
Travel (In and Out of State)						
Travel to conferences, training	571964		0	0.51	1,300	
<i>Subtotal Travel</i>					1,300	
Utilities						

Division: Health & Human Services
 Department: Veterans Services
 Department No: 561
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Electricity					-	
Natural Gas					-	
Telephone						
Office Phone & Cell Phone	530220	monthly	12	-	960	
Other Utilities					-	
Subtotal Utilities					960	
Vehicles & Equipment						
Subtotal Vehicles & Equipment					-	
Other Expenses						
Veterans Assistance	521041	monthly	12	-	318,000	
Subtotal Other Expenses					318,000	

Division: Health and Human Services
 Department: Library
 Department No: 610
 Roll Up

	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Approp	FY11 Request	FY12 Request	Variance	Appropriation
EXPENSES								
Personnel								
Salaries	404,811	390,735	430,424	437,571	475,877	508,859	32,982	_____
Overtime	185	187	380	500	500	500	-	_____
Other Personnel Expenses	486	-	-	-	-	-	-	_____
Subtotal Personnel	405,482	390,922	430,804	438,071	476,377	509,359	32,982	_____
Operating Expenses								
Advertising	1,501	-	-	-	-	-	-	_____
Building Maintenance	16,351	28,637	20,630	21,799	23,670	20,485	(3,185)	_____
Consultants	-	-	-	-	-	-	-	_____
Dues & Subscriptions	280	100	420	1,100	970	970	-	_____
Professional Development/Training	-	-	-	500	1,000	1,200	200	_____
Supplies	4,924	6,237	6,910	5,874	4,925	4,949	24	_____
Travel	716	801	823	1,800	1,500	1,800	300	_____
Utilities	17,798	19,318	17,623	16,800	17,900	19,700	1,800	_____
Vehicles & Equipment	5,369	7,148	3,208	6,677	5,839	7,130	1,291	_____
Other Expenses	89,688	97,902	105,222	101,576	109,855	125,620	15,765	_____
Subtotal Operating Expenses	136,627	160,143	154,836	156,126	165,659	181,854	16,195	_____
Total Expenses	542,109	551,065	585,640	594,197	642,036	691,213	49,177	_____

Division: Health and Human Services
 Department: Library
 Department No: 610
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Cote, Suzanne	Head of Technical Services	511388	48,485	7,273					55,747
DiTullio, Patricia	Director	511120	68,159						68,159
Dombrowski, Clare	Children's Librarian	511358	50,741						50,741
Gingerich, Jessica	Student Page	512398	2,496						2,496
Gould, Alicia	Student Page	512398	2,496						2,496
Lemieux, Julie	Library Assistant	511395	30,350						30,350
Locke, John	Part Time Library Asst.	511395	11,930						11,930
Matlin, Erin	Assistant Director	511121	54,454						54,454
Pelletier, Michaela	Head of Circulation	511389	48,485	3,636					52,121
Purdy, Adelia	Student Page	512398	2,496						2,496
Purdy, Dorothy	Student Page	512398	2,496						2,496
Schwolzer, Pamela	Part Time Reference Librarian	511380	25,944						25,944
Seamans, Sarah	Library Assistant	511395	33,797	1,183					34,980
Stern, Allison	Children's Library Assistant	551398	30,422						30,422
Walker, Margie	Young Adult/Reference Librarian	511381	52,871	2,643					55,496
New Hire	Part Time Reference Librarian	511380	21,921						21,921
Vacant	Per Diem Librarian Substitute	511382	3,582						3,582
Vacant	Per Diem Library Asst Substitute	511382	3,028						3,028
Total Personnel			494,153	14,735	-	-	-	-	508,859

Division: Health and Human Services
 Department: Library
 Department No: 610
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours			500	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					500	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Subtotal Overtime					-	

Division: Health and Human Services
 Department: Library
 Department No: 610
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Materials</i>						
Building maint. materials	524005				500	
<i>Repairs</i>						
General Building Maint. (Repairs, replacement, etc.)	524005				4,000	
Drain pipe	524005				-	
<i>Other</i>						
Essex Alarm Monitoring	524005	annual			252	
BB Alarm Monitoring	524005	annual			552	
Building Cleaning Contract	524005	bi-monthly			14,681	
Mowing	524005	month				
Snow Shoveling and winter cleanup	524005	days				
Pest control	524005	quarter			500	
<i>Subtotal Building Maintenance</i>					20,485	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
Annual Membership Dues ALA, MLA, NELA	542310	members			970	
<i>Subtotal Dues & Subscriptions</i>					970	
Professional Development & Training						
Registration fees for staff development & training	530311				1,200	
<i>Subtotal Professional Development/Training</i>					1,200	
Supplies						
<i>Office Supplies</i>						
Office Supplies	542020				2,300	
Library Supplies	542020				1,000	
Receipt Paper	542020				350	
Patron Bar Codes	542020				-	

Division: Health and Human Services
 Department: Library
 Department No: 610
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Overdue Notice Envelopes	542020				250	
Microfilm ink cartridges	542020				149	
Library #10 Envelopes	542020				-	
Postage	542020				150	
<i>Custodial Supplies</i>						
Toiletries	542020				750	
Copies - Staff copies	542020				-	
Subtotal Supplies					4,949	
Travel (In and Out of State)						
Travel to MVLC meetings, professional development	571964	miles	3000	0.500	1,800	
Subtotal Travel					1,800	
Utilities						
Electricity	521001	month			11,000	
Natural Gas	521020	month			6,500	
<i>Telephone</i>						
Phone lines (8148 & 8149 plus new 3rd line)	530220	month			2,200	
Other Utilities					-	
Subtotal Utilities					19,700	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Replace computers	524250				2,000	
<i>Office Equipment Maintenance</i>						
Equipment Maint - copier contract	524250	month			2,000	
Equipment Maint - Microfilm Machine Maint. contract	524250	annual			630	
Equipment Maint - Technical Support (Computers)	524250				2,500	
Network Upgrad	524250				-	
Vehicle Maintenance					-	
<i>Vehicle Fuel</i>						
Gasoline				2.75	-	
Other Equipment					-	
Subtotal Vehicle & Equipment					7,130	

Division: Health and Human Services
Department: Library
Department No: 610
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Materials (Books, Audio, DVD, online databases, etc.)	542330				89,800	
Periodicals	542335				6,800	
Consortium Fee	542361				28,720	
MVLC - Overdrive - Downloadable Audio Fee	542361				300	
Subtotal Other Expenses					125,620	

Division: Admin & Finance
 Department: Admin & Finance
 Department No: 134
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	266,081	263,776	238,545	248,638	250,159	1,521	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	266,081	263,776	238,545	248,638	250,159	1,521	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	908	995	984	995	1,095	100	
Professional Development/Training	65	2,627	3,142	3,850	3,850	-	
Supplies	4,182	1,014	872	800	800	-	
Travel	1,033	40	120	250	255	5	
Utilities	1,839	1,758	1,690	1,920	1,920	-	
Vehicles & Equipment	2,109	-	-	-	-	-	
Other Expenses	-	-	-	-	-	-	
Subtotal Operating Expenses	10,136	6,434	6,808	7,815	7,920	105	
Total Expenses	276,217	270,210	245,353	256,453	258,079	1,626	

Notes:

Division: Admin & Finance
Department: Admin & Finance
Department No: 134
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Basque, Michael	CFO	511120	101,000	-	-	-	-	101,000
Nikas, Elizabeth	Asst Acct/finance	511121	44,956	-	-	-	-	44,956
Ring, Shaunna	Executive Secretary	511155	49,101	1,719	-	-	-	50,820
Vacant	Senior Bookkeeper	511159	-	-	-	-	-	-
Veilleux, Marie	Asst Acct/personnel	511121	49,658	3,725	-	-	-	53,383
Total Personnel			244,715	5,444	-	-	-	250,159

Division: Admin & Finance
 Department: Admin & Finance
 Department No: 134
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
ICMA	542310	annual			850	
MMA	542310	annual			145	
Mass Mun Auditors	542310	annual			65	
MAPPO	542310	annual			35	
<i>Subtotal Dues & Subscriptions</i>					1,095	
Professional Development & Training						
ICMA Conference	530311	person			3,000	
MMA Conference	530311	person			500	
Univ Mass Training	530311	person			350	
MIIA Seminars	530311	person			-	
<i>Subtotal Professional Development/Training</i>					3,850	
Supplies						
<i>Office Supplies</i>						
General Supplies	542020				800	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<i>Subtotal Supplies</i>					800	
Travel (In and Out of State)						

Division: Admin & Finance
 Department: Admin & Finance
 Department No: 134
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Travel to training and meetings	571964	Miles	500	0.51	255	
<i>Subtotal Travel</i>					255	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone (4)	530220	months	12	160	1,920	
Other Utilities					-	
<i>Subtotal Utilities</i>					1,920	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Admin & Finance
 Department: Assessors
 Department No: 141
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	197,725	195,082	167,033	175,269	164,953	(10,316)	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	197,725	195,082	167,033	175,269	164,953	(10,316)	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	4,250	3,000	1,000	5,000	5,000	-	
Dues & Subscriptions	260	245	245	400	400	-	
Professional Development/Training	867	889	652	2,000	3,000	1,000	
Supplies	847	344	794	500	500	-	
Travel	-	-	-	-	-	-	
Utilities	1,016	982	986	1,320	1,320	-	
Vehicles & Equipment	2,100	2,447	2,400	2,400	3,000	600	
Other Expenses	46,359	6,565	24,561	29,250	7,000	(22,250)	
Subtotal Operating Expenses	55,699	14,472	30,638	40,870	20,220	(20,650)	
	253,424	209,554	197,671	216,139	185,173	(30,966)	

Division: Admin & Finance
 Department: Assessors
 Department No: 141
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Cena, John	Board Member	512144	3,296	-	-	-	-	3,296
Johnson, Damian	Board Member	512144	3,296	-	-	-	-	3,296
Mainville, Mary	Head Clerk	511173	41,242	2,056	-	-	-	43,298
Marino, Mary	Chief Assessor	511141	76,679	-	-	-	-	76,679
Swanson, Bradford	Board Member	512144	3,296	-	-	-	-	3,296
Vacant	Head Clerk	511173	-	-	-	-	-	-
Discipio, Jason	Data Collector	511143	35,088	-	-	-	-	35,088
Total Personnel			162,897	2,056	-	-	-	164,953

Division: Admin & Finance
 Department: Assessors
 Department No: 141
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Interim year data collection	53005	annual			5,000	
Subtotal Consultant					5,000	
Dues & Subscriptions						
MAAO	542310	annual			300	
Essex County Assessors	542310	annual			100	
Subtotal Dues & Subscriptions					400	
Professional Development & Training						
School and Training Classes	530311				1,000	
Umass Amherst Vision Appraisal Training	530311				2,000	
Subtotal Professional Development/Training					3,000	
Supplies						
Office Supplies	542020				500	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					500	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone (3)	530220	months	12	110	1,320	

Division: Admin & Finance
 Department: Assessors
 Department No: 141
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Utilities					-	
Subtotal Utilities					1,320	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)					-	
Office Equipment Maintenance					-	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
Vehicle Fuel					-	
Monthly Gas Allowance Data Collector	571964	Months	12	250	3,000	
Other Equipment					-	
Subtotal Vehicle & Equipment					3,000	
Other Expenses						
MVPC Updating of Maps	530410				1,500	
Recording Fees at Registry	542160				500	
Revaluation Patriot	588141				-	
Revaluation Vision	588141				-	
Senior Tax Work Off Program	560332				5,000	
Subtotal Other Expenses					7,000	

Division: Admin and Finance
 Department: Collector/Treasurer
 Department No: 145
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	161,878	169,043	156,155	156,642	151,381	(5,261)	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	5,000	-	-	-	
Subtotal Personnel	161,878	169,043	161,155	156,642	151,381	(5,261)	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	529	-	480	500	500	-	
Professional Development/Training	1,079	1,014	369	1,100	1,100	-	
Supplies	2,088	1,255	2,059	2,500	2,500	-	
Travel	137	567	-	-	-	-	
Utilities	1,254	1,505	1,383	1,500	1,500	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	32,211	42,247	29,734	45,500	45,500	-	
Subtotal Operating Expenses	37,298	46,588	34,025	51,100	51,100	-	
Total Expenses	199,176	215,631	195,180	207,742	202,481	(5,261)	

Division: Admin and Finance
 Department: Collector/Treasurer
 Department No: 145
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Total Salary</i>
Crystal Galvin	Principal Clerk	511172	33,670	-	-	-	33,670
Cornoni, Donna	Treasurer/Collector	511125	68,607	-	-	-	68,607
Hawkins, Katie	Asst Treasurer/Collector	511126	45,678	3,426	-	-	49,104
Vacant	Head Clerk	511162	-	-	-	-	-
Total Personnel			147,955	3,426	-	-	151,381

Division: Admin and Finance
 Department: Collector/Treasurer
 Department No: 145
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
MMTC Treasurer and Assistant Treasurer	54310	annual	1	500	500	
<i>Subtotal Dues & Subscriptions</i>					500	
Professional Development & Training						
Umass Amherst Treasurer and Assist.	530311	class	2	550	1,100	
<i>Subtotal Professional Development/Training</i>					1,100	
Supplies						
Office Supplies	542020				2,500	
Custodial Supplies						
Food Supplies						
Other Supplies						
<i>Subtotal Supplies</i>					2,500	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone (3)	530220	month	12	125	1,500	
Other Utilities					-	
<i>Subtotal Utilities</i>					1,500	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	

Division: Admin and Finance
 Department: Collector/Treasurer
 Department No: 145
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Banking Services	530020				-	
Lock Box Service	530021	annual			5,500	
Tax Title Expense	542120	Titles			40,000	
Subtotal Other Expenses					45,500	

Division: Administration & Finance
 Department: MIS
 Department No: 155
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	107,228	111,415	113,249	120,957	120,957	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	107,228	111,415	113,249	120,957	120,957	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	15,610	250	500	2,000	2,000	-	
Dues & Subscriptions	275	275	275	295	295	-	
Professional Development/Training	1,468	2,669	-	800	800	-	
Supplies	4,325	1,917	500	2,000	2,000	-	
Travel	690	371	342	500	500	-	
Utilities	4,982	5,706	5,564	4,824	5,316	492	
Vehicles & Equipment	38,136	17,431	33,845	38,950	42,750	3,800	
Other Expenses	78,999	86,749	101,620	95,971	92,580	(3,392)	
Subtotal Operating Expenses	144,485	115,368	142,646	145,340	146,241	900	
Total Expenses	251,713	226,783	255,895	266,297	267,198	900	

Division: Administration & Finance
 Department: MIS
 Department No: 155
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Dearborn, Pamela Lo	Network Coordinator	511137	50,271	1,760	-	-	-	52,031
Verret-Speck, Anne	Director Mgt. Info. Sys.	511135	63,526	5,400	-	-	-	68,926
Total Personnel			113,797	7,160	-	-	-	120,957

Division: Administration & Finance
 Department: MIS
 Department No: 155

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
Customization for Govern, MUNIS, or VISION	530005	each	1	2,000	2,000	Customized Imports/Reports
<i>Subtotal Consultant</i>					2,000	
Dues & Subscriptions						
Mass Govt. Information Systems Assoc.	542310	annual	1	175	175	
IT Experts Exchange	542310	annual	1	120	120	
<i>Subtotal Dues & Subscriptions</i>					295	
Professional Development & Training						
Meetings/Class Registrations	530311	person	2	400	800	
<i>Subtotal Professional Development/Training</i>					800	
Supplies						
<i>Office Supplies</i>						
General Office Supplies	542020				-	
Custodial Supplies					-	
Food Supplies					-	
<i>Other Supplies</i>						
IT Supplies (Surge Protectors, Disks, Cables, Memory, etc.)	542020	annual est.	1	2,000	2,000	
<i>Subtotal Supplies</i>					2,000	
Travel (In and Out of State)						
In State Travel to Meetings / Training Sessions	571964	miles	1,000	0.500	500	
<i>Subtotal Travel</i>					500	
Utilities						

Division: Administration & Finance
 Department: MIS
 Department No: 155

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Desk phones (1)	530220	month	12	30	360	
Cell Phones (2)	530220	month	12	60	720	
<i>Other Utilities</i>						
ADSL Lines to DPW Garage, AWPAF	530222	month	12	70	840	
Internet Lines (2 - 1 Backup for WAN via VPN)	530222	month	12	283	3,396	
Subtotal Utilities					5,316	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Desktop Computers	585100	each	12	967	11,600	
Laptop or Tablet Computers	585100	each	1	800	800	
Server Replacement (Mail Archiving)	585100	each	1	7,500	7,500	
Network Switch Replacements/Upgrades	585100	each	1	1,500	1,200	
Misc. Office Equipment for MIS / Central Use	542022	annual est.	1	1,000	1,000	
<i>Office Equipment Maintenance</i>						
Allied Telesis Extended Maintenance on WAN Switches	524210	3-year	-	1,600	-	Due in FY2013
Dell Extended Maintenance on Servers (2 Years, 24x7)	524210	2-year	2	1,600	3,200	
Offsite Disaster Recovery Backup for Mail	524210	month	12	500	6,000	
Astaro Firewall/Web/SPAM Filtering/	524210	annual	1	5,000	5,000	
WAN Support	524210	annual	12	425	5,100	
General Repairs Not on Contract	524210	annual est.	1	1,350	1,350	
Subtotal Vehicle & Equipment					42,750	
Other Expenses						
ADP Payroll Processing	524215	pay period	26	770	20,020	
Citizen Request Management/Workorder System	524210	month	12	375	4,500	
<i>Infrastructure & Software Maintenance Contracts</i>						
ArcMail Hardware Maint./Software Subscription/Maint.	524210	annual	1	1,798	1,798	
DameWare	524210	annual	1	80	80	
Domain Registration Fees	524210	annual	1	200	200	

Division: Administration & Finance
Department: MIS
Department No: 155

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Govern Support & Maintenance	524210	annual	1	15,200	15,200	No Utility Billing module
Languard Maintenance	524210	annual	1	260	260	
Microsoft Technet	524210	annual	1	449	449	
Munis ASP Software Support/Hosting	524210	annual	1	30,900	30,900	
SchoolWorld Website Maintenance/Hosting (Govt. Share)	524210	annual	1	5,275	5,275	
Patriot Software (Personal Property)	524210	annual	1	1,975	1,975	
SchoolDude	524210	annual	1	1,300	1,300	
Solarwinds	524210	annual	1	395	395	
Symantec Ghost Maintenance 1 Yr. Renewal	524210	annual	1	186	186	
Vipre AntiVirus Licenses	524210	5 Year	-	2,200	-	Renewal Due FY2014
SSL Certificate Renewal	524210	3 Year	-	500	-	Renewal Due FY2013
Veritas Backup Exec & Remote Agents	524210	annual	1	842	842	
Vision Software Maintenance	524210	annual	1	6,400	6,400	
Vision Assessor's Online Database	524210	annual	1	2,800	2,800	
Subtotal Other Expenses					92,580	

Division: Office of Community & Economic Development
 Department: OCED
 Department No: 174
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	259,190	250,558	188,971	198,093	198,193	100	
Overtime	4,864	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	264,054	250,558	188,971	198,093	198,193	100	
Operating Expenses							
Advertising	3,153	3,068	-	1,350	750	(600)	
Building Maintenance	-	-	702	500	1,000	500	
Consultants	14,650	7,275	18,864	19,800	19,800	-	
Dues & Subscriptions	1,031	1,415	945	1,453	1,453	-	
Professional Development/Trainin	1,264	-	-	1,750	1,750	-	
Supplies	6,337	3,818	-	2,000	2,000	-	
Travel	1,639	292	49	750	750	(0)	
Utilities	2,034	3,252	1,796	2,640	2,640	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	9,954	25,253	12,975	24,000	24,000	-	
Subtotal Operating Expenses	40,062	44,373	35,331	54,243	54,143	(100)	
Total Expenses	304,116	294,931	224,302	252,336	252,336	(0)	

Division: Office of Community & Economic Development
 Department: OCED
 Department No: 174
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Baptiste, Joan E.	Executive Secretary	511158	47,645	1,668	-	-	-	49,312
Fahey, Joseph W.	Department Head	511120	79,407	5,956	-	-	-	85,363
Jain, Nipun	Town Planner	511310	63,518	-	-	-	-	63,518
Vacant	Project Coordinator	511315	-	-	-	-	-	-
Vacant	Permit Coordinator	511316	-	-	-	-	-	-
Total Personnel			190,570	7,623	-	-	-	198,193

Division: Office of Community & Economic Development
 Department: OCED
 Department No: 174
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Public Notices	530210		3	250	750	zoning amendments School St, Golden Triangle, Rte 150 Truck Stop
Subtotal Advertising					750	
Building Maintenance						
Materials					-	
School Street Repairs	542020		1	1000	1,000	heating system repairs
Subtotal Building Maintenance					1,000	
Consultants						
Survey & Subdivision			2	5000		Wharf & Healy Buildings Lower Millyard
	530005				10,000	
Appraisals			2	3000		Wharf & Healy Buildings Lower Millyard
	530005				6,000	
Permitting	530005		1	7000	3,800	Heritage Park Lower Millyard
Subtotal Consultant					19,800	
Dues & Subscriptions						
APA Dues	542310		1	300	300	Joseph Fahey
NEDA/MEDC	542310		1	205	205	Joseph Fahey
Thomson West/Urban Land	542310		1	395	395	subscription
Mass Assoc. Planning Directors	542310		1	478	478	Joseph Fahey
NAHRO	542310		1	75	75	Joseph Fahey
Subtotal Dues & Subscriptions					1,453	
Professional Development & Training						

Division: Office of Community & Economic Development
 Department: OCED
 Department No: 174
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
APA regional conference	530311		1	400	400	
NEDA regional conference	530311		1	400	400	
MAPD regional conference	530311		1	400	400	
43D Training	530311		1	400	400	
Other Training	530311		1	150	150	
Subtotal Professional Development/Training					1,750	
Supplies						
Office Supplies	542020		1	2000	2,000	
Subtotal Supplies					2,000	
Travel						
Travel to conferences, seminars, prof dev.	571964	miles	1,471	0.51	750	
Subtotal Travel					750	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone					-	
Fax	530220				-	
Desk phones (4)	530220				2,640	
Long distance	530220				-	
Other Utilities					-	
Subtotal Utilities					2,640	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Brownfields						

Division: Office of Community & Economic Development
 Department: OCED
 Department No: 174
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Truck Stop, Pond View Avenue	530109		1	6000	6,000	soil testing & disposal permitting
Truck Stop, Pond View Avenue	530109		1	24000	14,000	trucking and disposal
Truck Stop, Pond View Avenue	530109		2	2,000	4,000	DEP classification fines
<i>Subtotal Other Expenses</i>					24,000	

Division: Office of Community & Economic Development
Department: OCED
Department No: 174
Left Blank Intentionally

Division: Office of Community & Economic Development
 Department: Conservation
 Department No: 171
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	22,551	23,144	21,146	23,400	24,400	1,000	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	22,551	23,144	21,146	23,400	24,400	1,000	_____
Operating Expenses							
Advertising	551	179	-	800	300	(500)	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	1,208	755	281	4,200	2,000	(2,200)	_____
Dues & Subscriptions	979	-	301	500	500	-	_____
Professional Development/Trainin:	1,260	180	280	950	950	-	_____
Supplies	669	719	247	2,250	1,000	(1,250)	_____
Travel	868	111	-	1,159	1,182	23	_____
Utilities	-	166	345	360	360	-	_____
Vehicles & Equipment	415	-	-	-	-	-	_____
Other Expenses	1,250	-	-	1,750	1,750	-	_____
Subtotal Operating Expenses	7,200	2,110	1,454	11,969	8,042	(3,927)	_____
Total Expenses	29,751	25,254	22,600	35,369	32,442	(2,927)	_____

Division: Office of Community & Economic Development
 Department: Conservation
 Department No: 171
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Lopez, John	Conservation Agent	512262	19,000					19,000
	Conservation Secretary	512150	5,400					5,400
Total Personnel			24,400	-	-	-	-	24,400

Division: Office of Community & Economic Development
 Department: Conservation
 Department No: 171
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices Wetland Bylaw revisions	530210		1	300	300	
Subtotal Advertising					300	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Golden Triangle wetland review	530005		1	2000	2,000	stormwater management regulations
Densley Developed Area Petition	530005				-	
Subtotal Consultant					2,000	
Dues & Subscriptions						
MACC Dues	542310		1	500	500	
Subtotal Dues & Subscriptions					500	
Professional Development & Training						
Regional Conference	530311		1	950	950	
In-House Workshop	530311				-	
MACC Conference and Training	530311				-	
Subtotal Professional Development/Training					950	
Supplies						
<i>Office Supplies</i>			1	1000	1,000	
Misc. Paper, Pens, Toner, Etc.	542020				-	
Custodial Supplies					-	
Food Supplies					-	
<i>Other Supplies</i>						
Mass Regulations	542020				-	
Subtotal Supplies					1,000	
Travel						
Trainings, conferences	571964	miles	2,318	0.51	1,182	

Division: Office of Community & Economic Development
 Department: Conservation
 Department No: 171
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Subtotal Travel</i>					1,182	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						
Fax line	530220	months	12	30	360	
Other Utilities					-	
<i>Subtotal Utilities</i>					360	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Open Space Plan mapping	530410		1	1750	1,750	
<i>Subtotal Other Expenses</i>					1,750	

Division: Office of Community & Economic Development
 Department: Planning Board
 Department No: 175
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	2,993	4,020	2,734	5,400	5,400	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	2,993	4,020	2,734	5,400	5,400	-	
Operating Expenses							
Advertising	940	1,626	75	1,000	1,000	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	960	3,129	-	4,000	4,000	-	
Dues & Subscriptions	90	165	348	500	500	-	
Professional Development/Trainin	493	488	-	400	400	-	
Supplies	1,374	399	244	300	300	-	
Travel	-	6	-	225	128	(98)	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	2,500	492	-	6,000	4,000	(2,000)	
Subtotal Operating Expenses	6,357	6,305	667	12,425	10,328	(2,098)	
Total Expenses	9,350	10,325	3,401	17,825	15,728	(2,098)	

Division: Office of Community & Economic Development
Department: Planning Board
Department No: 175
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Board Secretary	Administrative assistance	512150	5,400					5,400

Division: Office of Community & Economic Development
 Department: Planning Board
 Department No: 175
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210		4	250	1,000	zoning amendments
Subtotal Advertising					1,000	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Lower Millyard master plan	530005		1	4000	4,000	
General Consulting	530005				-	
Subtotal Consultant					4,000	
Dues & Subscriptions						
Professional Organizations	542310		1	500	500	
Subtotal Dues & Subscriptions					500	
Professional Development & Training						
Board training	530311		1	400	400	
Subtotal Professional Development/Training					400	
Supplies						
Office Supplies	542020		1	300	300	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					300	
Travel (In and Out of State)						
Travel to seminars and conferences	571964	miles	250	0.51	128	
Subtotal Travel					128	
Utilities						

Division: Office of Community & Economic Development
 Department: Planning Board
 Department No: 175
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Subtotal Utilities					-	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Printing	530230		1	2000	2,000	
Master Plan Expenses	530490		1	2000	2,000	
Subtotal Other Expenses					4,000	

Division: Office of Community & Economic Development
 Department: Zoning Board of Appeals
 Department No: 176
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	1,860	3,173	1,605	4,400	4,400	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	1,860	3,173	1,605	4,400	4,400	-	
Operating Expenses							
Advertising	2,001	2,168	169	400	400	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	313	204	85	420	420	-	
Professional Development/Trainin	-	123	270	-	-	-	
Supplies	883	818	209	525	525	-	
Travel	-	-	70	146	146	-	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	-	-	-	-	-	-	
Subtotal Operating Expenses	3,197	3,313	803	1,491	1,491	-	
Total Expenses	5,057	6,486	2,408	5,891	5,891	-	

Division: Office of Community & Economic Development
Department: Zoning Board of Appeals
Department No: 176
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Shift Differential</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Board Secretary	Administrative services	512150	4,400						4,400

Division: Office of Community & Economic Development
 Department: Zoning Board of Appeals
 Department No: 176
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices	530210				400	
Subtotal Advertising					400	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Mass Federation of Planning	542310				420	
Subtotal Dues & Subscriptions					420	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
Office Supplies	542020				525	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Subtotal Supplies					525	
Travel						
Mileage, tolls, parking	571964	miles	-	0.51	146	
Subtotal Travel					146	
Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Subtotal Other Expenses					-	

Division: Office of Community & Economic Development
Department: Zoning Board of Appeals
Department No: 176
Left Blank Intentionally

Division: Inspectional Services
 Department: Inspectional Services
 Department No: 241
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	222,369	229,368	156,346	163,142	166,253	3,111	
Overtime	1,940	3,565	2,369	-	2,000	2,000	
Other Personnel Expenses	1,226	5,182	-	-	-	-	
Subtotal Personnel	225,535	238,115	158,715	163,142	168,253	5,111	
Operating Expenses							
Advertising	282	51	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	11,433	23,475	-	-	-	
Dues & Subscriptions	385	845	697	700	-	(700)	
Professional Dev./Training	1,758	924	-	4,400	4,400	-	
Supplies	2,318	2,233	1,939	3,000	3,000	-	
Travel	15,911	15,284	13,569	12,600	12,720	120	
Utilities	2,783	2,659	985	2,280	2,280	-	
Vehicles & Equipment	1,001	375	-	-	-	-	
Other Expenses	(73)	5,427	-	-	-	-	
Subtotal Operating Expenses	24,365	39,231	40,665	22,980	22,400	(580)	
Total Expenses	249,900	277,346	199,380	186,122	190,653	4,531	

Division: Inspectional Services
 Department: Inspectional Services
 Department No: 241
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Burdick, Brett	Plumbing/gas Inspector	511242	20,533	-	-	650	-	21,183
Kirk, Ron	Asst. Electrical Inspector	512247	500	-	-	-	-	500
Lickteig, Donna	Admin. Assistant	511170	48,485	4,633	-	-	-	53,118
Magliaro, Mike	Asst. Plumbing/Gas Inspector	512248	500	-	-	-	-	500
McBride, Barry	Electrical Inspector	512241	23,566	-	-	650	-	24,216
Nadeau, Denis	Building Commissioner	511240	61,509	3,076	-	650	-	65,235
Sinibaldi, Bob	Asst. Building Inspector	511243	1,500	-	-	-	-	1,500
Vacant	Secretary		-	-	-	-	-	-
Total Personnel			156,594	7,709	-	1,950	-	166,253

Division: Inspectional Services
 Department: Inspectional Services
 Department No: 241
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours				
Recall Overtime	513100	Hours			2,000	
Training Overtime		Hours			-	
Subtotal Overtime					2,000	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					2,000	

Division: Inspectional Services
 Department: Inspectional Services
 Department No: 241
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
Building,Plumbing,gas and Electrical Inspectors	542310				-	
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
Annual Building commissioners Seminar (Amherst) + Required Training	530311	annual			3,000	
Annual Electrical Seminars	530311	quarterly	4	175	700	
Plumbing/Gas Inspector Seminars	530311	quarterly	4	175	700	
<i>Subtotal Professional Development/Training</i>					4,400	
Supplies						
<i>Office Supplies</i>						
General Office Supplies	542020				3,000	
Preprinted Forms, Permit & Violation cards, Business Card	542030				-	
<i>Subtotal Supplies</i>					3,000	
Travel (In and Out of State)						
Monthly milage for Plumbing/gas and Electrical inspectors	571964	mileage	-	0.51	6,120	
Mileage for Building inspector	571964	monthly	12	550	6,600	
<i>Subtotal Travel</i>					12,720	
Utilities						
Electricity					-	
Natural Gas					-	
<i>Telephone</i>						
Cell Phones (1)	530220	monthly	12	62	744	

Division: Inspectional Services
 Department: Inspectional Services
 Department No: 241
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Desk phones (4)	530220	monthly	12	128	1,536	
Other Utilities					-	
Subtotal Utilities					2,280	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Subtotal Other Expenses					-	

Division: Inspectional Services
 Department: Weights & Measures
 Department No: 244
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Operating Expenses							
Advertising	-	-	-	-	-	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	-	_____
Dues & Subscriptions	-	-	-	-	-	-	_____
Professional Development/Trainin	-	-	-	-	-	-	_____
Supplies	-	-	-	-	-	-	_____
Travel	-	-	-	-	-	-	_____
Utilities	-	-	-	-	-	-	_____
Vehicles & Equipment	-	-	-	-	-	-	_____
Other Expenses	4,500	4,000	4,000	4,500	4,500	-	_____
Subtotal Operating Expenses	4,500	4,000	4,000	4,500	4,500	-	_____
Total Expenses	4,500	4,000	4,000	4,500	4,500	-	_____

Division: Inspectional Services
 Department: Weights & Measures
 Department No: 244
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
Expense Reimbursement	557100				4,500	
<i>Subtotal Other Expenses</i>					4,500	

Division: Regional Health Services
 Department: Regional Health Services
 Department No: 510

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	49,348	78,198	78,198	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	49,348	78,198	78,198	-	_____
Operating Expenses							
Advertising	-	-	-	600	600	-	_____
Building Maintenance	-	-	-	-	-	-	_____
Consultants	-	-	-	-	-	7,500	_____
Dues & Subscriptions	-	-	-	400	400	-	_____
Professional Development/Training	-	-	-	1,500	1,500	-	_____
Supplies	-	-	77	500	700	200	_____
Travel	-	-	214	1,000	2,900	1,900	_____
Utilities	-	-	357	1,476	2,980	1,504	_____
Vehicles & Equipment	-	-	169	-	500	500	_____
Other Expenses	-	-	5,614	65,480	65,183	(297)	_____
Subtotal Operating Expenses	-	-	6,431	70,956	74,763	11,307	_____
Total Expenses	-	-	55,779	149,154	152,961	11,307	_____

Division: Regional Health Services
 Department: Regional Health Services
 Department No: 510
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Morris, Jack	Regional Health Director	New	-	-	-	-	-	78,198
Total Personnel			-	-	-	-	-	78,198

Division: Regional Health Services
 Department: Regional Health Services
 Department No: 510

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices		each	1	0	600	
Subtotal Advertising					600	
Building Maintenance						
Subtotal Building Maintenance					-	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Mass. Assoc. of Health Boards		each	1	0	100	
Mass. Health Officers Assoc.		each	1	0	50	
MEME \$50./CHO \$68./SE \$60				0	250	
Subtotal Dues & Subscriptions					400	
Professional Development & Training						
Annual Health Agent Seminar, MHOA Mtgs					1,500	
Subtotal Professional Development/Training					1,500	
Supplies						
Office Supplies					700	inkjet toner, fax toner, laserjet toner, file folders, labels, forms - split with Building
Subtotal Supplies					700	
Travel (In and Out of State)						
Mileage to trainings, conferences, Region 3A meetings, Town business (inspections & meetings)		miles		0.51	2,900	\$2,800. stipend, \$100. parking, tolls
Subtotal Travel					2,900	
Utilities						
Electricity					-	
Natural Gas					-	

Division: Regional Health Services
 Department: Regional Health Services
 Department No: 510

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Telephone</i>						
Desk Phone (2)		month	12	0	1,080	Jack & Donna
Cell Phones (2)		month	12	0	1,900	Jack & Tommi
Subtotal Utilities					2,980	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					500	Repairs to ACO Van
					500	
Other Expenses						
After Hours Animal Control Coverage / Captures		Hours	5,474	-	17,382	combine with captures
After Hours Animal Captures		each	24	-	-	
Beach Water Testing					1,550	
Public Health Nurse Services					21,280	Includes \$1K RN
Household Hazardous Waste Day					3,000	
Regional Animal Control Services					17,500	Salary \$9,120. Insurance \$7821.
Sharps Disposal					96	Agreement ends Sept. 11
Animal medical care			7	0	1,050	
Animal Disposal		calls	30	0	1,500	
Kenneling Dogs					1,200	
Kenneling Cats					625	
Subtotal Other Expenses					65,183	

Division: Health & Human Services
 Department: Health Services/Health Nurse
 Department No: 510
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	57,294	45,829	-	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	57,294	45,829	-	-	-	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	75	80	-	-	-	-	
Professional Development/Training	318	-	-	-	-	-	
Supplies	3,459	1,181	-	-	-	-	
Travel	1,697	446	-	-	-	-	
Utilities	923	1,041	-	-	-	-	
Vehicles & Equipment	-	-	-	-	-	-	
Other Expenses	585	976	-	-	-	-	
Subtotal Operating Expenses	7,057	3,724	-	-	-	-	
Total Expenses	64,351	49,553	-	-	-	-	

Notes:

1. Services and costs incorporated into Regional Health Services budget in FY11.

Division: Health & Human Services
 Department: Health Services/Health Nurse
 Department No: 510
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Vacant	Public Health Nurse	511350	13,650						\$ 13,650
Total Personnel			13,650	-	-	-	-	-	13,650

Division: Health & Human Services
 Department: Health Services/Health Nurse
 Department No: 510
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Office Supplies</i>						
General office supplies	542020				-	
Forms preprinted	542030				-	
Custodial Supplies						
Food Supplies						
<i>Other Supplies</i>						
Medical Supplies	542224				-	
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
Travel to meetings	570010	miles	-	0.585	-	
<i>Subtotal Travel</i>					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone					-	

Division: Health & Human Services
 Department: Health Services/Health Nurse
 Department No: 510
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Utilities						
Subtotal Utilities					-	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Stericycle Sharps Disposal	529120	Monthly	12	35	420	
Subtotal Other Expenses					420	

Division: Health & Human Services
Department: Health Services/Health Nurse
Department No: 510
Left Blank Intentionally

Division: Regional Services
 Department: Animal Control
 Department No: 570
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	25,666	26,636	28,051	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	25,666	26,636	28,051	-	-	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	50	50	-	-	-	-	
Professional Development/Training	-	-	-	-	-	-	
Supplies	34	74	-	-	-	-	
Travel	-	-	-	-	-	-	
Utilities	685	523	751	-	-	-	
Vehicles & Equipment	181	2,335	72	-	-	-	
Other Expenses	9,978	10,785	4,233	-	-	-	
Subtotal Operating Expenses	10,928	13,767	5,056	-	-	-	
Total Expenses	36,594	40,403	33,107	-	-	-	

Notes:

1. Services and costs incorporated into Regional Health Services budget in FY11.

Division: Regional Services
Department: Animal Control
Department No: 570
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipends</i>	<i>Incentives</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Regionalized Service w/Salsibury	ACO Officer	512215	-						

Division: Regional Services
 Department: Animal Control
 Department No: 570
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hourly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General		Hours			-	
Recall Overtime		Hours			-	
Training Overtime		Hours			-	
Subtotal Overtime					-	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Paid Time Off Buy Back					-	
Subtotal Overtime					-	

Health and Human Services
 Department: Animal Control
 Department No: 570
 Expenses

<i>Description</i>	<i>Current Munis</i>		<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>				
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
Animal Control Officers of Massachusetts	542310	Annual	1	0	-	
MSPCA	542310	Annual	1	0	-	
NHSPCA	542310	Annual	1	0	-	
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
Office Supplies	542020				-	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
Hardware Supplies	542020				-	
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
Electricity					-	
Natural Gas					-	
Telephone						
Nextel	530220	month	12	0	-	
Land Line	530220	month	12	0	-	
Other Utilities					-	
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						

Health and Human Services
 Department: Animal Control
 Department No: 570
 Expenses

Description	Current Munis		# of Units	Unit Cost	Total Cost	Notes
	Object Code	Unit Type				
Office Equipment Maintenance						
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)						
Filters, oil, parts		Quarterly	0	-		
Vehicle Fuel						
Gasoline	100	gallons	0	0.00	-	
Other Equipment						
Van Relettering						
Van Lights						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Courier	530492	deliveries			-	
Animal Disposal	530492	calls	0	0		
Kenneling	530492					
Regional Animal Control Services	530005					
After Hours Animal Control						
Animal Medical Care	530492	animals				
Misc Left Over Charges from FY09						
Subtotal Other Expenses						

Division: Regional Services
Department: Animal Control
Department No: 570
Left Blank Intentionally

Division: Public Works
 Department: Public Services
 Department No: 400
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	825,040	752,614	579,771	633,463	631,709	(1,754)	
Overtime	29,286	57,422	49,878	66,163	66,163	-	
Other Personnel Expenses	11,659	14,185	1,928	5,000	5,000	-	
Subtotal Personnel	865,985	824,221	631,577	704,626	702,872	(1,754)	
Operating Expenses							
Advertising	1,150	287	1,503	1,464	1,098	(366)	
Building Maintenance	44,321	93,915	44,886	69,500	59,500	(10,000)	
Consultants	8,671	2,010	577	5,000	5,000	-	
Dues & Subscriptions	737	401	556	7,635	7,635	-	
Professional Development/Training	1,072	2,371	2,118	1,500	1,500	-	
Supplies	103,231	89,620	127,121	124,402	114,612	(9,790)	
Travel	-	1,501	1,900	3,225	3,230	5	
Utilities	40,317	46,822	30,873	40,836	37,164	(3,672)	
Vehicles & Equipment	90,248	103,932	81,336	91,413	112,000	20,588	
Other Expenses	108,946	142,512	155,366	199,600	218,480	18,880	
Subtotal Operating Expenses	398,693	483,371	446,236	544,575	560,219	15,644	
Total Expenses	1,264,678	1,307,592	1,077,813	1,249,200	1,263,091	13,891	

Division: Public Works
Department: Public Services
Department No: 400
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis</i>		<i>Longevity</i>	<i>Uniform</i>	<i>Other</i>		<i>Total Salary</i>
		<i>Object Code</i>	<i>Base Salary</i>			<i>Stipends</i>		
Dearborn, Peter	Foreman	511405	52,832	4,223	800	-	-	57,855
Desmarais, Robert	Director	511120	33,427	1,170	-	-	-	34,597
Dondero, Stephen	Foreman	511405	52,832	7,925	800	-	-	61,557
Donovan, Robert	Asst. Foreman	511407	51,314	7,696	800	-	-	59,810
Dow, Brian	Hvy. Equip. Oper.	511411	45,511	3,129	800	-	-	49,440
Vacant	Sk. Maint. Laborer	511417	30,000	-	800	-	-	30,800
Kimball, Neal	Brick./Mason	511412	45,511	2,268	800	-	-	48,579
Lucier, Michael	Hvy. Equip. Oper.	511411	45,511	2,268	800	-	-	48,579
Manor, Peter	Engineer	511314	21,175	-	267	-	-	21,442
McGrane, Michael	Ch. Hvy. Equip. Oper.	511410	46,926	3,892	800	-	-	51,618
Pierce, Laurie	Adm. Assistant	511170	16,162	807	-	-	-	16,969
Stanwood, Ted	Mechanic	511408	37,541	2,629	800	-	-	40,970
Toleos, Denise	Adm. Assistant	511170	16,162	831	-	-	-	16,993
Summer Help	Seasonal	512400	52,000	-	-	-	-	52,000
Summer Help Compost	Seasonal	512417	10,000	-	-	-	-	10,000
Vacant	Co-op Eng	512301	9,100	-	-	-	-	9,100
Vacant	Mechanic	511408	21,000	-	400	-	-	21,400
Vacant	Superintendent	511122	-	-	-	-	-	-
Vacant	Sk. Maint. Laborer	511417	-	-	-	-	-	-
Vacant	Sk. Maint. Laborer	511417	-	-	-	-	-	-
Vacant	Sk. Maint. Laborer	511417	-	-	-	-	-	-
Vacant	Sk. Maint. Laborer	511417	-	-	-	-	-	-
Vacant	Sk. Maint. Laborer	511417	-	-	-	-	-	-
Vacant	Sk. Maint. Laborer	511417	-	-	-	-	-	-
Total Personnel			587,004	36,838	7,867	-	-	631,709

Division: Public Works
Department: Public Services
Department No: 400
Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
-------------	-----------------	--------------------------------------	--------------------	------------------	----------------	---------------------------	---------------------

Division: Public Works
 Department: Public Services
 Department No: 400
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours	1,510	37.50	56,625	
Recall Overtime	513100	Hours	48	36.21	1,738	
Training Overtime		Hours			-	
Stand By Coverage		Hours			7,800	
Subtotal Overtime					66,163	

<i>Other Personnel Expenses</i>	<i>ent Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	125	40.00	5,000	
Subtotal Overtime					5,000	

Division: Public Works
 Department: Public Services
 Department No: 400
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Public Notices	530210		6	183	1,098	
Subtotal Advertising					1,098	
Building Maintenance						
Bldg and Grounds Maintenance	524005				25,000	
Stateline Dam Reclassification	524005				18,000	
Clark's Pond Dam Inspection	524005				4,000	
Insurance recommended repairs to DPW Barn	524005				5,000	
Park and Cemetery Roof Repairs	524005				7,500	
Subtotal Building Maintenance					59,500	
Consultants						
Peer review Engineer	530005				5,000	
Subtotal Consultant					5,000	
Dues & Subscriptions						
Pesticide Licenses	542310	each	2	60	120	
CDL Licenses	542310	each	4	60	240	
Professional Certificates	542310	each	3	175	525	
CDL Testing	542310	each	5	1,350	6,750	
Subtotal Dues & Subscriptions					7,635	
Professional Development & Training						
Safety training, public works prof development	530311				1,500	
Subtotal Professional Development/Training					1,500	
Supplies						
<i>Office Supplies</i>						
Postage	530200				200	
Office Supplies	542020				2,000	
Copier Leases	542020		12	243	2,912	
Custodial Supplies	545005				2,000	
Food Supplies					-	
<i>Other Supplies</i>						
Asphalt	553410	ton	1,100	65	71,500	
Performance Patch	553410				1,600	

Division: Public Works
 Department: Public Services
 Department No: 400
 Expenses

Description	Current Munis		Unit Type	# of Units	Unit Cost	Total Cost	Notes
	Object Code						
Street Paving	553410					-	
Drain Pipe	553430					2,500	
Masonry Repairs to Catch Basins	553430					6,000	
Frames/Grates/Covers	553430					7,200	
Backfill	553430					5,500	
Post and Stub	553440					750	
Stop Signs	553440					750	
Brackets & caps	553440					400	
Crosswalk bollard	553440	each	2	400		800	
Informational/directional signage	553440					-	
Street Signs	553440	in	1,000	2.00		2,000	
Tools	553402	Mechanics	2	500		1,000	
Cemetery Supplies	554450					7,500	
Subtotal Supplies						114,612	
Travel (In and Out of State)							
Travel to mtgs, conferences, etc	571964	mile	450	0.51		230	
Vehicle Stipend for Director, Engineer	571964	monthly	12	250		3,000	
Subtotal Travel						3,230	
Utilities							
Electricity	521001	month	12	1,000		12,000	
Natural Gas	521020	month	12	1,400		16,800	
<i>Telephone</i>							
Cell Phones (9)	530220	month	12	440		5,280	
Pager	530220	month	12	12		144	
Alarm/Security	530220	month	12	55		660	
Desk Phones	530220	month	12	190		2,280	
Subtotal Utilities						37,164	
Vehicles & Equipment							
Office Equipment Purchases (Under \$5,000)							
Office Equipment Maintenance							
Vehicle Lease-Purchase						23,000	LP two vehicles from WD
<i>Vehicle Maintenance</i>							
Maintenance Machinery and Equipment	524260					44,000	6k shifted to Rental Equipment

Division: Public Works
 Department: Public Services
 Department No: 400
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Gasoline and Oil</i>	548000					
Gas		gallon	5,000	3.25	16,250	
Diesel		gallon	6,500	3.50	22,750	
Other Equipment	527322				6,000	Rental Equipment
<i>Subtotal Vehicle & Equipment</i>					112,000	
Other Expenses						
<i>Tree Work</i>						
Emergency/Unscheduled Tree Work	529425				5,000	
Tree removal/pruning	529425	days	10	1,500	15,000	
Stump removal	529425		-		5,000	
Catch Basin Cleaning	529410	Per Basin	2,860	12.00	34,320	500 Basins 2x/yr
<i>Street Sweeping</i>						
Street Sweeping	529415	curb mile	152	105	15,960	
Parking Lots	529415	hr	100	30	3,000	
Misc	529415	hr	100	30	3,000	
Cemetery Paving	529417				3,000	
Drain Line Cleaning and TV inspection	529420	hr	24	350	8,400	
<i>Street Markings</i>						
Center and Fog Lines	553405	ft	400,000	0.04	16,000	
Paint	553405	gallon	550	12	6,600	
<i>HazMat Disposal and Treatment</i>						
Removal of Hazardous materials	529430	month	1	1,500	1,500	
Abandoned materials	529430	each	20	35	700	
Water Street DEP compliance fees	529430	annual	1	2,000	2,000	
Wharf Bldg Site testing	529430	annual	1	2,000	2,000	
Mowing	529418		1	97,000	97,000	
<i>Subtotal Other Expenses</i>					218,480	

Division: Public Works
 Department: Sewer (Enterprise Fund)
 Department No: 460
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	404,652	448,167	437,131	473,651	442,056	(31,595)	
Overtime	77,534	77,815	87,899	74,786	74,786	(0)	
Other Personnel Expenses	1,120	3,464	480	4,000	4,000	-	
Subtotal Personnel	483,306	529,446	525,510	552,437	520,842	(31,596)	
Operating Expenses							
Advertising	169	-	-	-	-	-	
Building Maintenance	53,861	57,776	50,565	54,000	54,000	-	
Consultants	-	-	-	5,000	45,000	40,000	
Dues & Subscriptions	959	85	307	1,000	1,000	-	
Professional Development	-	2,163	660	1,000	1,000	-	
Supplies	18,285	19,222	21,677	26,472	26,472	0	
Travel	40	2,338	-	3,000	3,000	-	
Utilities	209,146	203,784	220,008	236,000	237,600	1,600	
Vehicles & Equipment	88,143	32,505	57,805	55,625	62,500	6,875	
Other Expenses	329,271	310,309	379,247	377,500	475,500	98,000	
Debt	1,123,725	1,134,879	1,137,855	1,123,658	1,107,285	(16,373)	
Employee Benefits	168,114	183,184	180,037	183,960	206,587	22,627	
Subtotal Operating Expenses	1,991,713	1,946,245	2,048,161	2,067,215	2,219,944	152,729	
Total Expenses	2,475,019	2,475,691	2,573,671	2,619,652	2,740,786	121,134	

Division: Public Works
 Department: Sewer (Enterprise Fund)
 Department No: 460
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Longevity</i>	<i>Education Stipend</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Vacant	Laborer	511468	31,200	-	-	800	-	32,000
Crovetti, Ed	Chief Operator	511460	72,592	10,900	-	675	-	84,167
Desmarais, Robert	Director	511120	33,427	1,170	-	-	-	34,597
Field, Gary	Asst. Ch. Oper.	511462	54,954	8,237	-	800	-	63,991
Hughes, Robert	Meter Repairman	511477	23,463	2,231	-	400	-	26,094
Klein, Steve	Meter Reader	511480	20,239	659	-	400	-	21,298
LeBlanc, Brian	Repairman/Maint.	511468	51,314	5,138	-	800	-	57,252
Manor, Peter	Engineer	511314	21,176	-	-	267	-	21,443
Pierce, Laurie	Adm. Asst.	511170	16,161	807	-	-	-	16,968
Toleos, Denise	Water Billing Coord.	511175	16,161	831	-	-	-	16,992
Vacant	Superintendent	511122	-	-	-	-	-	-
Jamie Mitchell	Oper. I	511465	41,834	-	-	800	-	42,634
Vacant	Co-op Eng	512301	9,100	-	-	-	-	9,100
Ted Stanwood	Mechanic		4,692	328	-	-	-	5,020
Vacant	Mechanic		10,500	-	-	-	-	10,500
Total Personnel			406,813	30,301	-	4,942	-	442,056

Division: Public Works
 Department: Sewer (Enterprise Fund)
 Department No: 460
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours	777	40.16	31,208	
Scheduled Overtime		-	988	40.16	39,678	
Standby Overtime	513100	-	-	-	3,900	
Subtotal Overtime					74,786	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211	Hours	100	40.00	4,000	
Subtotal Other Personnel Expenses					4,000	

Division: Public Works
 Department: Sewer (Enterprise Fund)
 Department No: 460
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
Buildings and Grounds Maintenance	524005				4,000	
Pump Stations	524007				50,000	
<i>Subtotal Building Maintenance</i>					54,000	
Consultants						
Permit Reporting, Billing Services					45,000	
<i>Subtotal Consultant</i>					45,000	
Dues & Subscriptions						
Dues and Subscriptions	542310	person			1,000	
<i>Subtotal Dues & Subscriptions</i>					1,000	
Professional Development & Training						
Training	530311	person			1,000	
<i>Subtotal Professional Development/Training</i>					1,000	
Supplies						
<i>Office Supplies</i>						
Postage	530200				7,500	
Engineering Copier Lease	532020	Month	12	123	1,472	
Office Supplies	542020				2,000	
Custodial Supplies	545005				2,000	
<i>Other Supplies</i>						
Lab Supplies	556410				10,000	
Pipes and Castings	556435				3,500	
<i>Subtotal Supplies</i>					26,472	
Travel (In and Out of State)						
In State Travel	571964	miles		0.510	-	
Milage for Director/Engineer	571964	monthly	12	250	3,000	
<i>Subtotal Travel</i>					3,000	

Division: Public Works
 Department: Sewer (Enterprise Fund)
 Department No: 460
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
Electricity	521001	month	12	15,800	189,600	
Natural Gas	521020	month	12	3,850	46,200	
Telephone (5 land lines, 1 cell)	530220	month	12	150	1,800	
Other Utilities					-	
Subtotal Utilities					237,600	
Vehicles & Equipment						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				2,000	
<i>Vehicle Fuel</i>						
Vehicle Gas and Oil	548000	gallons	2,000	3.25	6,500	
<i>Other Equipment</i>						
Maintenance Machinery	524260				35,000	10k Centrifuge Main. Item
Rent Construction Equipment	527322				2,000	
Rent Commerical Equipment	537324				3,000	
Vehicle Insurance	574300				14,000	
Subtotal Vehicle & Equipment					62,500	
Other Expenses						
BioSolids Disposal	529460				153,000	
Sewer Lab Work	530160				10,000	
Sewer Chemicals	556460				90,000	
Sewer Other	556461				15,000	
Meter Replacement	587100				50,000	
Meter Service	587100				2,500	
Lease Jetter	588100				30,000	80000 Purchase
Repair on Oak St	588100				90,000	
Inflow and Infiltration (I/I)	588100				10,000	
Liability Insurance	574022				25,000	
Subtotal Other Expenses					475,500	
Debt						
Principal Debt Long Term	593000				843,735	
Interest Long Term Debt	594000				263,550	
Interest Short Term Debt	594010				-	

Division: Public Works
 Department: Sewer (Enterprise Fund)
 Department No: 460
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Subtotal Debt</i>					1,107,285	
Employee Benefits						
Group Health Insurance	517400				89,000	
Life Insurance	517401				340	
Dental Insurance	517403				1,200	
Medicare	517405				5,000	
Workers Compensation	517410				6,600	
Unemployment	517420				-	
Retirement	517490				104,447	
<i>Subtotal Employee Benefits</i>					206,587	

Division: Public Works
 Department: Water (Enterprise Fund)
 Department No: 462
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	546,571	618,403	644,721	676,100	665,083	(11,017)	
Overtime	102,000	98,475	104,966	117,218	117,218	-	
Other Personnel Expenses	3,500	5,889	6,705	4,000	4,000	-	
Subtotal Personnel	652,071	722,767	756,392	797,318	786,301	(11,017)	
Operating Expenses							
Advertising	1,200	403	4,857	6,700	7,200	500	
Building Maintenance	35,000	15,677	18,145	10,000	10,000	-	
Consultants	-	-	-	5,000	45,000	40,000	
Dues & Subscriptions	5,000	5,471	568	5,000	5,000	-	
Professional Development	2,300	2,076	-	1,800	1,800	-	
Supplies	110,000	45,197	124,604	109,300	116,055	6,755	
Travel	200	1,218	-	9,214	9,204	(10)	
Utilities	185,500	191,882	143,936	196,740	214,740	18,000	
Vehicles & Equipment	174,000	170,225	121,976	96,972	118,472	21,500	
Other Expenses	699,200	508,539	477,603	582,950	634,550	51,600	
Debt	543,157	554,122	643,722	856,999	1,580,018	723,019	
Employee Benefits	255,927	297,455	278,444	306,003	334,581	28,578	
Subtotal Operating Expenses	2,011,484	1,792,265	1,813,855	2,186,678	3,076,620	889,942	
Total Expenses	2,663,555	2,515,032	2,570,247	2,983,996	3,862,921	878,925	

Division: Public Works
 Department: Water (Enterprise Fund)
 Department No: 462
 Salaries

<i>Name</i>	<i>Position</i>	<i>Current Munis Object Code</i>	<i>Base Salary</i>	<i>Shift Differential</i>	<i>Longevity</i>	<i>Education Stipend</i>	<i>Uniform</i>	<i>Other Stipends</i>	<i>Total Salary</i>
Desmarais, Robert	Director	511120	33,427	-	1,170	-	-	-	34,597
Dion, Jim	Oper. 1	511465	51,314	5,645	5,138	-	800	-	62,897
Fredette, Raymond	Asst. Foreman	411407	51,314	-	5,138	-	800	-	57,252
Higgins, Jim	Cross Connection	511463	51,314	4,433	4,098	-	800	-	60,645
Hughes, Robert	Meter Repairman	511477	23,463	-	2,231	-	400	-	26,094
Interns		512301	9,100	-	-	-	-	-	9,100
Klein, Steve	Meter Reader	511480	20,239	-	659	-	400	-	21,298
Lickteig, Bill	Oper. 1	511465	51,314	-	5,132	-	-	-	56,446
Manor, Peter	Engineer	511314	21,176	-	-	-	267	-	21,443
Mason, Jeff	Water Sys. Mgr.	511460	72,592	-	10,900	-	675	-	84,167
Moore, Mike	Foreman	511405	46,925	-	7,031	-	800	-	54,756
Pierce, Laurie	Adm. Asst.	511170	16,162	-	807	-	-	-	16,969
Rogers, Tom	Asst. Ch. Oper.	511462	52,832	-	5,284	-	800	-	58,916
Toleos, Denise	Water Billing Coor.	511175	16,162	-	831	-	-	-	16,993
Ted Stanwood	Mechanic		4,692	-	286	-	-	-	4,978
Vacant	Mechanic		10,500	-	-	-	400	-	10,900
Vacant	Sk. Maint. Laborer	511417		-	-	-	-	-	-
Wilson, Barry	Asst. Ch. Oper.	511462	52,832	8,717	5,283	-	800	-	67,632
Total Personnel			585,358	18,795	53,988	-	6,942	-	665,083

Division: Public Works
 Department: Water (Enterprise Fund)
 Department No: 462
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours	2,095	39.83	83,444	
Vacation Coverage		Hours	750	39.83	29,874	
Training Overtime		Hours			-	
Call Back Stipend	513100				3,900	
Subtotal Overtime					117,218	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Police Details	511211		100	-	4,000	
Subtotal Other Personnel Expenses					4,000	

Division: Public Works
 Department: Water (Enterprise Fund)
 Department No: 462
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Legal Notices/Advertising	530210		12	350	4,200	
Consumer Confidence Report	530210				3,000	
Subtotal Advertising					7,200	
Building Maintenance						
Buildings and Grounds Maintenance	524005				10,000	
Subtotal Building Maintenance					10,000	
Consultants						
Peer Review, Engineering, Billing Services					45,000	
Subtotal Consultant					45,000	
Dues & Subscriptions						
Professional Water organizations and publications	542310				600	
MADEP SDWA Fee	542310				4,400	
Subtotal Dues & Subscriptions					5,000	
Professional Development & Training						
Training	530311	person	6	300	1,800	
Subtotal Professional Development/Training					1,800	
Supplies						
<i>Office Supplies</i>						
Postage - Water Bills, General	530200				8,500	
Postage - Consumer Confidence Report	530200		6,000	1	3,180	
Office Supplies	542020				2,000	
Custodial Supplies	545005				2,000	
Food Supplies	542212					
<i>Other Supplies</i>						
Tools	553402				2,000	
Asphalt Products	553410	tons	175	65	11,375	Boardman Street
Pipes and castings	556435				15,000	Elm Street Bridge
<i>Water Meters</i>						
Water Meters - Residential	556462		50	250	12,500	New Growth/failed Meters
Water Meters- Parts	556462				1,000	

Division: Public Works
 Department: Water (Enterprise Fund)
 Department No: 462
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Water Meters- Commercial & Industrial	556462		-	-	-	
Water Meters- Replacement Program	587100		200	250	50,000	
Water Meters- Service	556462				2,500	
Hydrants	556464			-	6,000	
Subtotal Supplies					116,055	
Travel (In and Out of State)						
Travel to meetings, conferences	571964	miles	400	0.510	204	
Milage for Director/Engineer/WSM	571964	monthly	12	750	9,000	
Subtotal Travel					9,204	
Utilities						
Electricity	521001	month	12	12,500	150,000	
Natural Gas	521020	month	12	5,000	60,000	
<i>Telephone</i>						
Nextel (2)	530220	month	12	85	1,020	
Smart Phone (1)	530220	month	12	70	840	
Telephone (4)	530220	month	12	160	1,920	
Land Line	530220	month	12	80	960	
Other Utilities					-	
Subtotal Utilities					214,740	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						
Engineering copier lease	542020	month	12	123	1,472	
<i>Office Equipment Maintenance</i>						
Misc computer part inventory	542020				600	
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				15,000	
<i>Vehicle Fuel</i>						
Vehicle Gas and Oil	548000	gallons	7,200	3.25	23,400	
<i>Other Equipment</i>						
Vehicle Lease Purchase	524300				29,000	Final Payment Truck 28
Maintenance Machinery and Equipment	524260	each			30,000	
Rent Construction Equipment	527322				6,000	
Vehicle Insurance	574300	annual			13,000	
Subtotal Vehicle & Equipment					118,472	

Division: Public Works
 Department: Water (Enterprise Fund)
 Department No: 462
 Expenses

Description	Current Munis Object Code	Unit Type	# of Units	Unit Cost	Total Cost	Notes
Other Expenses						
<i>Lab Work</i>						
Synthetic Organic Contaminants	530110				1,900	
Trihalomethanes & Haloacetic Acids	530110		4	2,500	10,000	
Volatile Organic Contaminants	530110				2,900	
Inorganic Contaminants	530110				1,000	
Secondary Contaminants	530110				800	
Lead and Copper	530110				5,000	
UCMR2 (List 1 & 2)	530110				-	
Cryptosporidium and Giardia (LT2)	530110				-	Needed in 2013
Perchlorate	530110				300	
Total Organic Compounds	530110				3,600	
IDSE	530110				-	
<i>Lab Supplies</i>						
Bacteria and certification	556410				4,000	
Reagents for testing	556410				2,500	
Lab equipment maintenance parts	556410				3,000	
sample bottles and glassware	556410				1,500	
Misc. (gloves, wipes, cleaners, etc.)	556410				1,000	
<i>Water Chemicals</i>						
Aluminum Sulfate	556463				25,000	
Ferric Chloride	556463				40,000	New Chemical
Polymer	556463				15,000	New Chemical
Sodium Hydroxide	556463	gallons	110,000	2	198,000	
Chlorine	556463		10,500	2	21,000	
Potassium Permanganate	556463		3,000	3	9,000	
Fluoride	556463			-	10,000	
Granular Activated Carbon	556463		1,750	29	50,750	
Phosphate Compound	556463		2,650	2	5,300	
Misc (Pipe Disinfectant, Red-B-Gone, etc)	556463				3,000	
Sludge Disposal	578100				30,000	New Cost for half year
Sludge removal	578100				110,000	Last Time at this \$
Analysis and permits	578100				15,000	
Field maintenance	578100				15,000	
Lagoon maintenance	578100				5,000	
<i>Capital Projects</i>						

Division: Public Works
 Department: Water (Enterprise Fund)
 Department No: 462
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Contractor	578100				15,000	Elm Street Bridge
Liability Insurance	574022				30,000	
Subtotal Other Expenses					634,550	
Debt						
Principal Long Term	593000				940,258	
Interest Long Term	594000				527,760	
Interest Short Term	594010				112,000	
Subtotal Debt					1,580,018	
Employee Benefits						
Group Health Insurance	517400				145,000	
Life Insurance	517401				1,000	
Group Medex/MGD Blue Insur	517402				16,000	
Dental Insurance	517403				2,500	
Medicare	517405				6,000	
Workers Compensation	517410				11,200	
Unemployment	517420				-	
Retirement	517490				152,881	
Subtotal Employee Benefits					334,581	

Division: Public Works
Department: Water (Enterprise Fund)
Department No: 462
Left Blank Intentionally

Division: Public Works
 Department: Recycle & Refuse
 Department No: 433
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	-	-	-	-	-	-	
Operating Expenses							
Refuse Disposal	691,152	933,609	834,772	954,962	975,493	20,531	
Recycling	129,283	67,568	-	3,625	3,625	-	
Compost Facility	1,781	685	-	8,120	-	(8,120)	
Subtotal Operating Expenses	822,216	1,001,862	834,772	966,707	979,118	12,411	
Total Expenses	822,216	1,001,862	834,772	966,707	979,118	12,411	

Division: Public Works
 Department: Recycle & Refuse
 Department No: 433
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Refuse Disposal						
Solid Waste and Recycling Pick Up	529100	Flat Fee			610,800	
Disposal	529100	ton	5,300	68.81	364,693	
Subtotal Refuse Removal					975,493	
Recycling						
Add Toters	529110	each	25	65.00	1,625	
Recycling and Compost Stickers	529110	each	500	4.00	2,000	
Subtotal Recycling					3,625	

Division: Public Works
 Department: Snow & Ice
 Department No: 423
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	
Overtime	85,589	92,378	40,615	49,894	49,894	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	85,589	92,378	40,615	49,894	49,894	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Training	-	-	-	-	-	-	
Supplies	193,333	150,584	116,049	116,000	116,000	-	
Travel	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	164,305	223,235	83,331	59,106	59,106	-	
Other Expenses	-	-	-	-	-	-	
Subtotal Expenses	357,638	373,819	199,380	175,106	175,106	-	
Total Expenses	443,227	466,197	239,995	225,000	225,000	-	

Division: Public Works
 Department: Snow & Ice
 Department No: 423
 Other Personnel

<i>Overtime</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Hours</i>	<i>Hrly Rate (\$)</i>	<i>Total</i>	<i>Notes</i>
General	513100	Hours	1,213	38.00	46,094	
Recall Overtime		Hours	100	38.00	3,800	
Training Overtime		Hours			-	
Subtotal Overtime					49,894	

<i>Other Personnel Expenses</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Notes</i>
Medical Expenses					-	
Tuition Reimbursement					-	
Training					-	
Subtotal Overtime					-	

Division: Public Works
 Department: Snow & Ice
 Department No: 423
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
Office Supplies						
Custodial Supplies						
Food Supplies	542212				1,000	
<i>Other Supplies</i>						
Salt	557421				100,000	
Sand	557422				15,000	
<i>Subtotal Supplies</i>					116,000	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
Office Equipment Purchases (Under \$5,000)						
Office Equipment Maintenance						
<i>Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)</i>						
Vehicle Maintenance	524300				25,000	
<i>Vehicle Fuel</i>					-	
Vehicle Gas and Oil	548000	gallons	1,000	3.25	3,250	

Division: Public Works
Department: Snow & Ice
Department No: 423
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
<i>Other Equipment</i>						
Contract Plows	527322				30,856	
<i>Subtotal Vehicle & Equipment</i>					59,106	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Shared Expenses
 Department: Employee Benefits
 Department: No: 911
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expen	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Health Insurance	1,892,111	1,935,599	1,856,548	1,975,000	2,315,000	340,000	_____
Life Insurance	13,152	13,359	12,016	11,400	12,500	1,100	_____
Medex	396,582	315,076	325,117	378,000	351,000	(27,000)	_____
Dental	30,412	32,218	30,483	44,000	45,500	1,500	_____
Medicare	95,078	97,509	94,852	115,000	115,000	-	_____
Accidental Death	1,203	1,174	1,107	1,500	1,500	-	_____
Workers Compensation	32,329	15,149	18,513	36,500	36,500	-	_____
EAP / Post Employmen	2,842	-	7,000	2,850	2,850	-	_____
Unemployment	6,436	128,198	89,055	75,000	60,000	(15,000)	_____
Retirement	1,784,639	1,848,354	1,860,421	1,865,688	2,050,296	184,608	_____
Subtotal Operating Exp	4,254,784	4,386,636	4,295,112	4,504,938	4,990,146	485,208	_____

Division: Shared Expenses
 Department: Employee Benefits
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type # of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses					
Health Insurance	517400			2,315,000	
Life Insurance	517401			12,500	
Medex	517402			351,000	
Dental	517403			45,500	
Medicare	517405			115,000	
Accidental Death	517409			1,500	
Workers Compensation	517410			36,500	
Employee Assistance Program	517415			2,850	
Unemployment	517420			60,000	
Retirement	517490			2,050,296	
Subtotal Other Expenses				4,990,146	

Division: Shared Expenses
 Department: Central Supply
 Department No: 159
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	-	-	-	-	-	-	
Operating Expenses							
Advertising	-	-	-	-	-	-	
Building Maintenance	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	
Dues & Subscriptions	-	-	-	-	-	-	
Professional Development/Trainin	-	-	-	-	-	-	
Supplies	48,032	43,927	39,362	52,500	52,500	-	
Travel	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
Vehicles & Equipment	20,917	16,704	15,748	20,000	20,000	-	
Other Expenses	-	-	-	-	-	-	
Subtotal Operating Expenses	68,949	60,631	55,110	72,500	72,500	-	
Total Expenses	68,949	60,631	55,110	72,500	72,500	-	

Division: Shared Expenses
 Department: Central Supply
 Department No: 159
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
<i>Subtotal Building Maintenance</i>					-	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Office Supplies</i>						
Copy Paper	542023				8,000	
Computer Supplies	542025				3,500	
Postage	530200				41,000	
Custodial Supplies					-	
Food Supplies					-	
Other Supplies					-	
<i>Subtotal Supplies</i>					52,500	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Office Equipment Purchases (Under \$5,000)</i>						

Division: Shared Expenses
 Department: Central Supply
 Department No: 159
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Lease Annex Copier	587150		1		3,000	
Lease Town Hall Copier	587150		2		6,500	
Lease Postage Machine	587150		1		5,000	
<i>Office Equipment Maintenance</i>						
Copiers, Telephones, Typewriters	524205				5,500	
Vehicle Maintenance (include nonfuel consumables i.e. oil, filters)					-	
<i>Vehicle Fuel</i>						
Gasoline					-	
Other Equipment					-	
<i>Subtotal Vehicle & Equipment</i>					20,000	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Shared Expenses
Department: Municipal Buildings
Department No: 192
Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance
EXPENSES						
Personnel						
Salaries	-	-	-	-	-	-
Overtime	-	-	-	-	-	-
Other Personnel Expenses	-	-	-	-	-	-
Subtotal Personnel	-	-	-	-	-	-
Operating Expenses						
Advertising	-	-	-	-	-	-
Building Maintenance	79,206	83,878	77,654	76,320	78,320	2,000
Consultants	-	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-	-
Professional Development/Training	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Travel	-	-	-	-	-	-
Utilities	52,155	48,037	39,650	58,020	55,800	(2,220)
Vehicles & Equipment	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-
Subtotal Operating Expenses	131,361	131,915	117,304	134,340	134,120	(220)
Total Expenses	131,361	131,915	117,304	134,340	134,120	(220)

Division: Shared Expenses
 Department: Municipal Buildings
 Department No: 192
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Advertising						
Subtotal Advertising					-	
Building Maintenance						
Materials						
Repairs						
Cleaning Town Hall, Annex, COA, School St, Millyard Condo	524005	weeks	52	800	41,600	
General Repairs Town Hall, Annex, COA, School St. Millyard Conc	524005				15,000	
Park Restroom (formally in Public Works)	529440	weeks	32	260	8,320	
Beach Restroom (formally in Youth Services)		weeks	10	260	2,600	
Other						
Millyard Condo Fees	524010	month	12	900	10,800	
Subtotal Building Maintenance					78,320	
Consultants						
Subtotal Consultant					-	
Dues & Subscriptions						
Subtotal Dues & Subscriptions					-	
Professional Development & Training						
Subtotal Professional Development/Training					-	
Supplies						
Subtotal Supplies					-	
Travel (In and Out of State)						
Subtotal Travel					-	
Utilities						
Electricity	521001	month	12	2750	33,000	
Natural Gas	521020	month	12	1900	22,800	
Telephone					-	

Division: Shared Expenses
 Department: Municipal Buildings
 Department No: 192
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Utilities					-	
Subtotal Utilities					55,800	
Vehicles & Equipment						
Subtotal Vehicle & Equipment					-	
Other Expenses						
Subtotal Other Expenses					-	

Division: Shared Expenses
Department: Municipal Buildings
Department No: 192
Left Blank Intentionally

Division: Shared Expenses
 Department: Landry Stadium (Enterprise Fund)
 Department No: 643
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance
EXPENSES						
Personnel						
Salaries	-	-	-	-	-	-
Overtime	-	-	-	-	-	-
Other Personnel Expenses	-	-	-	-	-	-
Subtotal Personnel	-	-	-	-	-	-
Operating Expenses						
Advertising	-	-	-	-	-	-
Building Maintenance	6,946	11,982	7,450	5,000	5,000	-
Consultants	-	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-	-
Professional Development/Trainin	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Travel	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Vehicles & Equipment	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-
Subtotal Operating Expenses	6,946	11,982	7,450	5,000	5,000	-
Total Expenses	6,946	11,982	7,450	5,000	5,000	-

Division: Shared Expenses
 Department: Landry Stadium (Enterprise Fund)
 Department No: 643
 Expenses

<i>Description</i>	<i>Current Munis</i>		<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>				
Advertising						
<i>Subtotal Advertising</i>					-	
Building Maintenance						
Repairs						
Other						
General Maintenance	520000				5,000	
<i>Subtotal Building Maintenance</i>					5,000	
Consultants						
<i>Subtotal Consultant</i>					-	
Dues & Subscriptions						
<i>Subtotal Dues & Subscriptions</i>					-	
Professional Development & Training						
<i>Subtotal Professional Development/Training</i>					-	
Supplies						
<i>Subtotal Supplies</i>					-	
Travel (In and Out of State)						
<i>Subtotal Travel</i>					-	
Utilities						
<i>Subtotal Utilities</i>					-	
Vehicles & Equipment						
<i>Subtotal Vehicle & Equipment</i>					-	
Other Expenses						
<i>Subtotal Other Expenses</i>					-	

Division: Shared Expenses
 Department: Outdoor Lighting
 Department No: 424
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Operating Expenses							
Utilities	150,006	149,500	155,492	170,004	170,004	-	
Subtotal Operating Expenses	150,006	149,500	155,492	170,004	170,004	-	
Total Expenses	150,006	149,500	155,492	170,004	170,004	-	

Division: Shared Expenses
Department: Outdoor Lighting
Department No: 424

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Utilities						
Electricity	521010	month	12	14,167	170,004	
Natural Gas					-	
Telephone					-	
Other Utilities					-	
Subtotal Utilities					170,004	

Division: Shared Expenses
 Department: Debt Service
 Department No: 710
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	-	-	-	-	-	-	
Operating Expenses							
Principal	1,346,300	1,332,740	1,748,780	1,734,280	1,604,628	(129,652)	
Long Term Interest	567,372	657,993	767,841	704,907	635,966	(68,941)	
Short Term Interest	419,764	317,865	32,118	9,000	76,500	67,500	
Subtotal Operating Expenses	2,333,436	2,308,598	2,548,739	2,448,187	2,317,094	(131,093)	
Total Expenses	2,333,436	2,308,598	2,548,739	2,448,187	2,317,094	(131,093)	

Division: Shared Expenses
Department: Debt Service
Department No: 710

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Principal	590000				1,604,628	
Interest Long Term	594000				635,966	
Interest Short Term	594010				76,500	
Subtotal Other Expenses					2,317,094	

Division: Shared Expense
 Department: Insurance
 Department No: 945
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance
EXPENSES						
Operating Expenses						
Surety Bonds	2,300	1,300	1,241	2,300	2,300	-
General Liability	356,000	268,969	253,774	276,000	276,000	-
Subtotal Operating Expenses	358,300	270,269	255,015	278,300	278,300	-
Total Expenses	358,300	270,269	255,015	278,300	278,300	-

Division: Shared Expense
Department: Insurance
Department No: 945
Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Surety Bonds	574010				2,300	
General Liability	574022				276,000	
<i>Subtotal Other Expenses</i>					<i>278,300</i>	

Division: Shared Expenses
 Department: State & County Assessments
 Department No: 801
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	_____
Overtime	-	-	-	-	-	-	_____
Other Personnel Expenses	-	-	-	-	-	-	_____
Subtotal Personnel	-	-	-	-	-	-	_____
Operating Expenses							
Mosquito Control	40,285	40,241	39,883	39,559	39,954	395	_____
Parking Surcharges	21,260	18,060	17,420	17,420	20,840	3,420	_____
Special Education	15,472	11,799	12,154	11,918	2,784	(9,134)	_____
Charter School	636,480	518,689	530,053	500,922	521,577	20,655	_____
Essex Aggie Tuition	199,883	181,149	149,557	110,607	85,903	(24,704)	_____
Retired Teachers Health Ins	996,147	1,134,632	1,249,587	1,261,636	1,154,541	(107,095)	_____
School Choice Out	591,746	502,084	404,289	403,876	352,707	(51,169)	_____
MVRTA	86,187	86,187	65,804	67,905	138,510	70,605	_____
Air Pollution	4,304	4,383	14,075	4,484	4,521	37	_____
MBTA	46,366	18,650	29,115	36,994	-	(36,994)	_____
Subtotal Operating Expenses	2,638,130	2,515,874	2,511,937	2,455,321	2,321,337	(133,984)	_____
Total Expenses	2,638,130	2,515,874	2,511,937	2,455,321	2,321,337	(133,984)	_____

Division: Shared Expenses
 Department: State & County Assessments
 Department No: 801
 Expenses

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Mosquito Control	560125				39,954	
Parking Surcharges	560128				20,840	
Special Education	560131				2,784	
Charter School	560132				521,577	
Essex Aggie Tuiton	560133				85,903	
Retired Teachers Health Ins	560143				1,154,541	
School Choice Out	560300				352,707	
MVRTA	560307				138,510	
Air Pollution	560308				4,521	
MBTA	560309				-	
Subtotal Other Expenses					2,321,337	

Division: Shared Expenses
 Department: Other Assessments
 Department No: 802
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	-	-	-	-	-	-	
Operating Expenses							
Historical Commission	-	-	-	500	500	-	
Visitors Center	500	500	375	500	500	-	
Camp Kent	11,125	11,444	10,397	11,340	11,340	-	
Improvement Association	1,000	1,000	1,000	1,000	1,000	-	
MVPC	10,331	5,425	5,425	12,725	12,725	-	
Elderly Services of Merrimac Valle	1,519	1,519	-	1,519	1,519	-	
Whittier Reg	1,016,934	885,697	824,559	724,480	802,609	78,129	
Subtotal Operating Expenses	1,041,409	905,585	841,756	752,064	830,193	78,129	
Total Expenses	1,041,409	905,585	841,756	752,064	830,193	78,129	

Division: Shared Expenses
 Department: Other Assessments
 Department No: 802
 Expenses

<i>Description</i>	<i>Current Munis</i>				<i>Notes</i>
	<i>Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	
Other Expenses					
Historical Commission	523169				500
Visitors Center	530174				500
Camp Kent	530175				11,340
Improvement Association	530435				1,000
MVPC	560305				12,725
Elderly Services of Merrimac Valley	560306				1,519
Whittier Reg	560310				802,609
Subtotal Other Expenses					830,193

Division: Other
 Department: Reserve Fund
 Department No: 132
 Roll Up

	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Approp	FY12 Request	Variance	Appropriation
EXPENSES							
Personnel							
Salaries	-	-	-	-	-	-	
Overtime	-	-	-	-	-	-	
Other Personnel Expenses	-	-	-	-	-	-	
Subtotal Personnel	-	-	-	-	-	-	
Operating Expenses							
Reserve Fund	-	-	-	50,000	50,000	-	
Subtotal Operating Expenses	-	-	-	50,000	50,000	-	
Total Expenses	-	-	-	50,000	50,000	-	

Town of Amesbury
Fiscal Year 2009
Proposed Budget
Operating Expenses

Division: Other
Department: Reserve Fund
Department No: 132

<i>Description</i>	<i>Current Munis Object Code</i>	<i>Unit Type</i>	<i># of Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>	<i>Notes</i>
Other Expenses						
Reserve for unforeseen	578110				50,000	
<i>Subtotal Other Expenses</i>					<i>50,000</i>	