Travel / Risk Matrix

INSTRUCTIONS - Place a "1" in either the Low, Medium or High field for each Risk Topic row. Compare score to the risk scale. (Note - only one "1" per Risk Topic row) Refer to Quarantine Matrix if instructed.
NOTE - all non-business related travel that requires quarantine is quarantine without pay.

Risk Topics	Low (weight = 1)		Medium (weight = 3)		High (weight = 5)	
Location / State Requirements	None / Self Monitor Only		High outbreak / No quarantine requirements		State Mandated Quarantine	
Mode of transport	Personal Vehicle		Public Transport <1hr.		Public Transport > 1 hr.	
Size of Gathering / Audience	Individual / family		Public < 10 people		Public > 10 people	
Precautions able to be taken?	Ability to social distance > 6' & <15 mn. w/PPE		Public Social Distancing >6' & > 15min exposure		Difficult or not able to social distance >6' & >15min exposure	
Environment	Outdoors		Both outdoor & indoors		Indoors / close quarters < 6'	
COVID Exposure	None / Unknown		Exposted to Symptomatic person <6' & >15 min.		Eposed to COVID person <6' & >15min.	
Overall Risk Score:	**0**					

Quarantine / Risk Scale	
If Score >= 19	14 Day Quarantine
If Score 11-18	7 Day Quarantine
If score = < 10	No Quarantine

Munters' - COVID19 Travel Risk Evaluation Questionnaire

Employee Name: _____

HR Rep Interviewer: _____ **Interview Date:** _____

1 Location / State Quarantine Requirements

- ☐ None / Self Monitor Only
- ☐ High outbreak / no quarantine required
- ☐ State Mandated Quarantine

2 Mode of transport

- ☐ Personal Vehicle
- ☐ Public Transport <1hr.
- ☐ Public Transport > 1 hr.

3 Size of Gathering / Audience

- ☐ Individual / household / family
- ☐ Public < 10 people
- ☐ Public > 10 people

4 Precautions able to be taken?

- ☐ Ability to social distance > 6' & < 15 minutes / with PPE (face covering)
- ☐ Ability to social distance > 6' & > 15min exposure
- ☐ Difficult or not able to maintain >6' social distancing and >15min exposure

5 Environment

- ☐ Outdoors
- ☐ Both outdoors & indoors
- ☐ Indoors / close quarters

6 Covid Exposure

- ☐ None / Unknown
- ☐ Exposed to Symptomatic person < 6' & > 15 minutes
- ☐ Exposed to COVID person <6' & >15minutes. (default 14 day quarantine)

Quarantine Requirements

- ☐ None / Self Monitor
- ☐ 7 Day Quarantine, and no fever, no symtoms
- ☐ 14 Day Quarantine, and no fever, no symtoms

Employee Acknoledgement Signature: _____ **Date:** _____

I acknowledge that the above answers to the evaluation questions are true to the best of my knowledge and ability.